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## Waihoru Spreydon-Cashmere-Heathcote Community Board AGENDA

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### Notice of Meeting:

An ordinary meeting of the Waihoru Spreydon-Cashmere-Heathcote Community Board will be held on:

**Date:** Thursday 14 March 2024  
**Time:** 4 pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

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### Membership

Chairperson	Callum Ward
Deputy Chairperson	Keir Leslie
Members	Melanie Coker
	Will Hall
	Roy Kenneally
	Tim Lindley
	Lee Sampson
	Tim Scandrett
	Sara Templeton

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7 March 2024

### Principal Advisor

Arohanui Grace  
Manager Community Governance,  
Spreydon-Cashmere-Heathcote  
Tel: 941 6663

Jane Walders  
Community Board Advisor  
941 6584  
jane.walders@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or a recording after the meeting date, go to:**

<https://www.youtube.com/channel/UCGweLMco4E1iUpXZ7voUgA>

**To view copies of Agendas and Minutes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## Karakia Tīmatanga

Kia tau te mauri o runga  
Kia tau te mauri o raro  
Paiheretia te ture wairua  
Paiheretia te ture tangata  
Hei pou arahi i a tātou i tēnei wā  
Kia tika te whakaaro  
Kia tika te kupu  
Tīhei Mauri Ora!

## Waiata

**Manu tiria** manu tiria  
Manu werohia ki te poho o Te Raka  
Ka tau rērere  
Ka tau mai i te Ruhi  
E tau e koia a  
**Koia** koia ko Tararauriki  
Kī mai i Māui  
Ehara i te whitu me te waru e  
E tau e koia, koia

### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on [Thursday, 15 February 2024](#) be confirmed (refer page 6).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 Intensification

Ray Spring, local resident, will speak to the Board regarding intensification.

**4.2 Hobson Bay Baches**

Paul Corwin, local resident, will address the Board in relation to Hobson Bay Baches.

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

**6. Presentation of Petitions Ngā Pākikitanga**

There were no petitions received at the time the agenda was prepared.

**Waihoru**  
**Spreydon-Cashmere-Heathcote Community Board**  
**OPEN MINUTES**

**Date:** Thursday 15 February 2024  
**Time:** 4:00 pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

**Present**  
Chairperson Callum Ward  
Deputy Chairperson Keir Leslie  
Members Melanie Coker  
Will Hall (via audio/visual link)  
Roy Kenneally  
Tim Lindley  
Lee Sampson  
Sara Templeton

Arohanui Grace  
Manager Community Governance, Spreydon-Cashmere-Heathcote  
941 6663  
Arohanui.Grace@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**

**Karakia Tīmatanga:** all together

**Waiata:** The Board sang a waiata to open the meeting.

## Acknowledgements

### Part C

The Chairperson, on behalf of the Waihoru Spreydon-Cashmere-Heathcote Community Board, acknowledged the passing of Russell Buchanan.

The agenda was dealt with in the following order.

## 1. Apologies Ngā Whakapāha

### Part C

#### Community Board Resolved SCBCC/2024/00002

That the apology received from Tim Scandrett be accepted.

That the apologies for early departure from Roy Kenneally and Will Hall be accepted.

Callum Ward/Sara Templeton

Carried

## 2. Declarations of Interest Ngā Whakapuaki Aronga

### Part B

Tim Lindley declared an interest in Item 15, Redcliffs Village – Coastal Pathway safety improvements.  
Melanie Coker declared an interest in Item 14, RRZ Temporary Land Use Application – 53 Horotane Valley Road for native plant propagation purposes.

## 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

### Part C

#### Community Board Resolved SCBCC/2024/00003

That the minutes of the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on Thursday, 14 December 2023 be confirmed.

Lee Sampson/Callum Ward

Carried

## 4. Public Forum Te Huinga Whānui

### Part B

#### 4.1 Avon-Heathcote Estuary Ihutai Trust - Proposed Green Edge Pathway

Kit Doudney (Estuary Chair) and Bill Simpson (Trust Board member) spoke on behalf of the Avon-Heathcote Estuary Ihutai Trust regarding the proposed Green Edge Pathway.

The representatives expressed the Estuary Trust's strong opposition to the proposal to develop a walkway and cycleway through the Te Huingi Manu wildlife refuge and Linwood paddocks.

The Chairperson thanked Mr Doudney and Mr Simpson for their presentation.

#### **Attachments**

- A 4.1 Public Forum - Estuary Trust presentation

#### **4.2 Sycamore Trees - Ernle Clark Reserve**

Dick Tripp addressed the Board regarding the work he has carried out in the Ernle Clark reserve and the invasiveness of Sycamore Trees.

After questions from members, the Board thanked Mr Tripp for the time he has put into eradicating the seedling trees and the Chairperson thanked Mr Tripp for his presentation.

### **5. Deputations by Appointment Ngā Huinga Whakaritenga**

#### **Part B**

#### **5.1 Overdale Drive - proposed no stopping restrictions.**

Spencer Beasley, local resident, spoke to the Board in relation to his concerns about safety at the top end of Overdale Drive. (Item 8, Overdale Drive - proposed no stopping restrictions of these minutes refers).

After questions from members, the Chairperson thanked Mr Beasley for his presentation.

#### **Attachments**

- A 5.1 Deputation - Overdale Drive, proposed no stopping restrictions presentation

#### **5.5 Overdale Drive - proposed no stopping restrictions.**

Lianne Killick, local resident, spoke to the Board in relation to her concerns that the Arvida on Cashmere Retirement Village (Rhodes) Resource Consent, RMA/2017/2543, is not being adhered to, with regards to staff parking on the street rather than onsite. (Item 8, Overdale Drive - proposed no stopping restrictions of these minutes refers).

After questions from members, the Chairperson thanked Mrs Killick for her presentation.

#### **Attachments**

- A 5.5 Deputation - Overdale Drive, proposed no stopping restrictions notes  
B 5.5 Deputation - Overdale Drive, proposed no stopping restrictions presentation

Roy Kenneally left the meeting at 4:38 pm after the presentation of Item 5.5 Deputation, Overdale Drive – proposed no stopping restrictions.

#### **5.2 Residential Red Zone Temporary Land Use Application – 53 Horotane Valley Road for native plant propagation purposes.**

Brian Farrant, local resident, spoke to the Board about his concerns with the current leaseholders over the past six years. (Item 14, Residential Red Zone Temporary Land Use Application – 53 Horotane Valley Road for native plant propagation purposes, of these minutes refers).

After questions from members, the Chairperson thanked Mr Farrant for his presentation.

#### **Attachments**



- A 5.2 Deputation - RRZ Temporary Land Use Application - 53 Horotane Valley Road - Brian Farrant presentation

**5.3 Residential Red Zone Temporary Land Use Application – 53 Horotane Valley Road for native plant propagation purposes.**

Andrew Cummins and David Rothe, of Red Tree, provided the Board with an overview of Red Tree Environmental Solutions and their relation to the site, 53 Horotane Valley Road. (Item 14, Residential Red Zone Temporary Land Use Application – 53 Horotane Valley Road for native plant propagation purposes, of these minutes refers).

After questions from members, the Chairperson thanked Mr Cummins and Mr Rothe for their presentation.

**Attachments**

- A 5.3 Deputation - RRZ Temporary Land Use Application - 53 Horotane Valley Road - Red Tree presentation

**5.4 Redcliffs Village, Coastal Pathway safety improvements**

Rod Romeril, local resident, spoke to the Board about his concerns regarding safety and the proposed pedestrian island placement at Redcliffs Village, Coastal Pathway. (Item 15, Redcliffs Village, Coastal Pathway safety improvements of these minutes refers).

After questions from members, the Chairperson thanked Mr Romeril for his presentation.

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

**7. Correspondence**

**Community Board Resolved SCBCC/2024/00004 (Original officer recommendations accepted without change)**

**Part B**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the information in the correspondence report dated 15 February 2024 from Dick Tripp in relation to Sycamore trees in Ernle Clark Reserve.
2. Receives the information in the correspondence report dated 15 February 2024 from Anne O'Connell in relation to Marylands Reserve name change.
3. Receives the information in the correspondence report dated 15 February 2024 from Bronwyn McLennan in relation to agenda item 8, Overdale Drive – proposed no stopping restrictions.

Keir Leslie/Melanie Coker

**Carried**

## 8. Overdale Drive - Proposed No Stopping Restrictions

### Community Board Comment

The Council Officer in attendance spoke to the accompanying report.

The Board also took into consideration the deputations from Mr Beasley, Mrs Killick and the correspondence from Mrs McLennan (Items 5.1, 5.5, and 7. of these minutes refers).

The Board considered that the recommended 12 metre length of no stopping restriction should be extended by six metres towards Dyers Pass Road. The Board also requested that the staff parking component of the Arvida on Cashmere Retirement Village (Rhodes) Resource Consent (RMA/2017/2543) be monitored, that monitoring of the safety improvements be undertaken for 12 months after the installation of the no stopping restrictions, and to investigate a right-turn lane on Dyers Pass Road into Overdale Drive.

### Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approve, pursuant to clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on Overdale Drive in accordance with that shown in the plan provided as **Attachment A** to this report (Overdale Drive Proposed No Stopping Restrictions, TG146837).
2. Revoke any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with resolution 1 above.
3. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

### Community Board Resolved SCBCC/2024/00005

Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on Overdale Drive in accordance with that shown in the plan provided as Attachment A to the report (Overdale Drive Proposed No Stopping Restrictions, TG146837) on the meeting agenda.
2. Approves, that the stopping of vehicles be prohibited at all times on the east side of Overdale Drive, commencing at a point 46 metres north of its intersection with Dyers Pass Road and extending in a northerly direction for a distance of 18 metres.
3. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with 1. or 2. above.
4. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 1., 2. or 3. are in place (or removed in the case of revocations).
5. Requests that staff follow up with monitoring of the Arvida on Cashmere Retirement Village (Rhodes) Resource Consent, RMA/2017/2543, in relation to staff parking.

6. Requests that staff monitor the installation of the no stopping restrictions for twelve months and report back to the Board with the results.
7. Requests that staff investigate the option of installation of a right turn lane at the intersection of Dyers Pass Road onto Overdale Drive and report back to the Board.

Callum Ward/Lee Sampson

**Carried**

The meeting adjourned at 5:34 pm and reconvened at 5:39 pm.

## **9. 48 Battersea Street - Proposed Parking Time Restrictions**

**Community Board Resolved SCBCC/2024/00006 (Original officer recommendations accepted without change)**

### **Part C**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule: Traffic Control Devices 2004, that
  - a. the parking of vehicles be restricted to a maximum period of 30 minutes between the hours of 8.00am and 6.00pm Monday to Sunday, on the south side of Battersea Street, commencing at a point 91 metres west of its intersection with Colombo Street, and extending west for a distance of nine metres. These parking spaces are further restricted to 90 degree angle parking relative to the kerb line.
  - b. that the parking of vehicles be restricted to a maximum period of 120 minutes and be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, on the south side of Battersea Street, commencing at a point 81 metres west of its intersection with Colombo Street and extending west for a distance of three metres. This restriction is to apply at any time. These parking spaces are further restricted to 90 degree angle parking relative to the kerb line.
2. Revokes, any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with resolutions 1a and 1b above.
3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the report on the meeting agenda are in place (or removed in the case of revocations).

Keir Leslie/Tim Lindley

**Carried**

## **10. Wilsons Road South Pedestrian Crossing - Proposed No Stopping Restrictions**

**Community Board Resolved SCBCC/2024/00007 (Original officer recommendations accepted without change)**

### **Part C**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the northeast side of Wilsons Road South, commencing from a point 13 metres southeast of Gamblins Road, measured from the prolongation of the kerbline, and extending in a southeast direction for a distance of nine metres, as shown on the plan provided as **Attachment A** to this report (Wilsons Road South Pedestrian Crossing, TG146883, dated 27/11/2023).
2. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with resolution 1 above.
3. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Callum Ward/Sara Templeton

**Carried**

## **11. Woodlau Rise - Proposed No Stopping Restrictions**

**Community Board Resolved SCBCC/2024/00008 (Original officer recommendations accepted without change)**

### **Part C**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the southwest side of Woodlau Rise, commencing at its intersection with Centaurus Road, and extending in a southeast direction for a distance of 17.5 metres.
2. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with resolution 1 above.
3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Tim Lindley/Callum Ward

**Carried**

## **12. Victoria Park - Orion Cable Easement**

**Community Board Resolved SCBCC/2024/00009 (Original officer recommendations accepted without change)**

### **Part C**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves the granting of a new easement in favour of Orion New Zealand Limited, to convey electricity and install a transformer in 'Victoria Park' reserve land, held in CB657/51.
2. Notes that 1. above will be subject to the consent of the Minister of Conservation as per Section 48 (1) of the Reserves Act 1977. In this regard, endorses the Chief Executive, acting under sub delegation from the Council, to exercise the Minister of Conservation's consent to

the easement, as delegated to the Council from the Minister under the Instrument of Delegation for Territorial Authorities dated 12 June 2013.

3. Delegates authority to the Manager Property Consultancy, to conclude and sign all documentation in relation to 1. above.

Sara Templeton/Lee Sampson

**Carried**

### 13. Grant an Easement over Waterworks Reserve 109 Scruttons Road Heathcote Christchurch.

**Community Board Resolved SCBCC/2024/00010 (Original officer recommendations accepted without change)**

#### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves the granting of an easement in favour of Mobil Oil New Zealand for the conveyance of petroleum products and associated services within the land described in the *Schedule One*.
2. Notes that 1. above will be subject to the consent of the Minister of Conservation as per Section 48 (1) of the Reserves Act 1977. In this regard, endorses the Chief Executive, acting under delegation from the Council, to exercise the Minister of Conservation's consent to the easement, as delegated to the Council from the Minister under the Instrument of Delegation for Territorial Authorities dated 12 June 2013.
3. Delegates authority to the Manager Property Consultancy, to conclude and sign all documentation in relation to 1. above.

*Schedule One*

*Part Rural Section 77 CB431/101*

The division was declared **carried** by 6 votes to 0 votes the voting being as follows:

**For:** Callum Ward, Keir Leslie, Melanie Coker, Will Hall, Tim Lindley and Lee Sampson

**Against:** Nil

**Abstained:** Sara Templeton

Callum Ward/Lee Sampson

**Carried**

### 14. RRZ Temporary Land Use Application - 53 Horotane Valley Road for native plant propagation purposes

#### Community Board Comment

Melanie Coker declared a conflict of interest in this item and did not participate in the discussion or voting on this.

The Council Officer in attendance spoke to the accompanying report.

The Board also took into consideration the deputations made by Mr Farrant, Mr Cummins and Mr Rothe, Red Tree Environmental Solutions (Item 5.2 and 5.3 of these minutes refers).

The Board discussed the importance of the social element of the business, and would like to see this included in the annual review.

### Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Grant a Temporary Land Use (TLU) to Red Tree Environmental Solutions to lease 53 Horotane Valley Road for the purpose of plant propagation.
2. The TLU shall be an extension of their current lease, for a period of **three years, reviewed annually against compliance with the conditions.**
3. Request clauses are included in the lease that ensure:
  - a. Removal of all structures at the end of the lease period.
  - b. Measures to address concerns raised by the immediate neighbour at 49 Horotane Valley Road, as described in section 5.14.
  - c. Measures to address geotechnical concerns, as per section 5.5.3-5.5.4 of this memo.
  - d. Suitable commercial terms are established.
4. Decline the application if geotechnical concerns cannot be resolved.

### Community Board Resolved SCBCC/2024/00011

#### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Grants a Temporary Land Use (TLU) to Red Tree Environmental Solutions to lease 53 Horotane Valley Road for the purpose of plant propagation.
2. Agrees that the TLU shall be treated as an extension of Red Tree Environmental Solutions current lease, for a period of **three years, reviewed annually against compliance with the conditions, the Board to be advised of the results of each annual review, including the social element.**
3. Requests clauses are included in the lease that ensure:
  - a. Removal of all structures at the end of the lease period.
  - b. Measures to address concerns raised by the immediate neighbour at 49 Horotane Valley Road, as described in section 5.14 of the report on the meeting agenda.
  - c. Measures to address geotechnical concerns, as per section 5.5.3-5.5.4 of the report on the meeting agenda.
  - d. Suitable commercial terms are established.
4. Declines the application if the geotechnical concerns cannot be resolved.

Lee Sampson/Callum Ward

**Carried**

## 15. Redcliffs Village - Coastal Pathway safety improvements.

### Community Board Comment

Tim Lindley declared a conflict of interest in this item and did not participate in the discussion or voting on this.

The Council Officer in attendance spoke to the accompanying report.

The Board also took into consideration the deputation made by Rod Romeril (Item 5.4 of these minutes refers).

The Board discussed the need to include provision for the monitoring of the safety improvements and for staff to reassess the pedestrian crossing points.

### Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves:

1. The scheme design, subject to any resource consent required, for the section of Main Road between its intersections with Beachville Road and Cave Terrace (inclusive) as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
2. All the kerb alignment changes, road surface treatments and road markings for the section of Main Road between its intersection with Beachville Road and Cave Terrace (inclusive) as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
3. That all existing parking and stopping restrictions along the northeastern side of Main Road, from its intersection with Beachville Road to a point 118 meters southeast of its intersection with Beachville Road, measured from the existing kerb alignment, be revoked.
4. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time:
  - a. Along the northeastern side of Main Road, commencing at its intersection with Beachville Road and extending in a southeasterly direction for a distance of five metres, as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
  - b. Along the northeastern side of Main Road, commencing at a point 19 metres southeast of its intersection with Beachville Road and extending in a southeasterly direction for a distance of five metres, as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
  - c. Along the northeastern side of Main Road commencing at a point 42 metres southeast of its intersection with Beachville Road and extending in a southeasterly direction for a distance of 35 metres, as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
5. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, a bus stop be installed on the northeastern side of Main Road, commencing at a point five metres southeast of its intersection with Beachville Road and extending in a southeasterly direction for a distance of 14 metres, as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
6. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. That the parking of vehicles along the northeastern side of Main Road, commencing at a point 24 metres southeast of its intersection with Beachville Road, and extending in a

- southeasterly direction for a distance of six metres, be restricted to a maximum duration of 10 minutes, as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
- b. That the parking of vehicles along the northeastern side of Main Road, commencing at a point 77 metres southeast of its intersection with Beachville Road and extending in a southeasterly direction for a distance of 40 metres, be restricted to a maximum duration of 30 minutes, as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
  - c. That the parking of vehicles along the southwestern side of Main Road, commencing at a point nine metres northwest of its intersection with Augusta Street and extending in a north-westerly direction for a distance of 28 metres, be restricted to a maximum duration of 120 minutes, as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
- 7. That all existing no stopping restrictions along the southeastern side of Beachville Road, commencing at its intersection with Main Road and extending in a northeasterly direction for a distance of 10 metres, measured from the existing kerb alignment, be revoked.
  - 8. All the kerb alignment changes, road surface treatments and road markings for the section of Beachville Road, commencing at its intersection with Main Road and extending in a northeasterly direction for a distance of 13 metres, as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
  - 9. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time along the southeastern side of Beachville Road, commencing at its intersection with Main Road and extending in a northeasterly direction for a distance of 10 metres.
  - 10. All the tactile pavers, kerb alignment changes, road surface treatments and road markings on Cave Terrace near its intersection with Main Road as detailed in plan TG148101, dated 21/11/2023 and attached to this report as **Attachment A**.
  - 11. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described above are revoked.
  - 12. That these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place.

**Community Board Resolved SCBCC/2024/00012**

Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves:

- 1. The scheme design, subject to any resource consent required, for the section of Main Road between its intersections with Beachville Road and Cave Terrace (inclusive) as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
- 2. All the kerb alignment changes, road surface treatments and road markings for the section of Main Road between its intersection with Beachville Road and Cave Terrace (inclusive) as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.



3. That all existing parking and stopping restrictions along the northeastern side of Main Road, from its intersection with Beachville Road to a point 118 metres southeast of its intersection with Beachville Road, measured from the existing kerb alignment, be revoked.
4. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time:
  - a. Along the northeastern side of Main Road, commencing at its intersection with Beachville Road and extending in a southeasterly direction for a distance of five metres, as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
  - b. Along the northeastern side of Main Road, commencing at a point 19 metres southeast of its intersection with Beachville Road and extending in a southeasterly direction for a distance of five metres, as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
  - c. Along the northeastern side of Main Road commencing at a point 42 metres southeast of its intersection with Beachville Road and extending in a southeasterly direction for a distance of 35 metres, as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
5. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, a bus stop be installed on the northeastern side of Main Road, commencing at a point five metres southeast of its intersection with Beachville Road and extending in a southeasterly direction for a distance of 14 metres, as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
6. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. That the parking of vehicles along the northeastern side of Main Road, commencing at a point 24 metres southeast of its intersection with Beachville Road, and extending in a southeasterly direction for a distance of six metres, be restricted to a maximum duration of 10 minutes, as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
  - b. That the parking of vehicles along the northeastern side of Main Road, commencing at a point 77 metres southeast of its intersection with Beachville Road and extending in a southeasterly direction for a distance of 40 metres, be restricted to a maximum duration of 30 minutes, as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
  - c. That the parking of vehicles along the southwestern side of Main Road, commencing at a point nine metres northwest of its intersection with Augusta Street and extending in a north-westerly direction for a distance of 28 metres, be restricted to a maximum duration of 120 minutes, as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
7. That all existing no stopping restrictions along the southeastern side of Beachville Road, commencing at its intersection with Main Road and extending in a northeasterly direction for a distance of 10 metres, measured from the existing kerb alignment, be revoked.
8. All the kerb alignment changes, road surface treatments and road markings for the section of Beachville Road, commencing at its intersection with Main Road and extending in a northeasterly direction for a distance of 13 metres, as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.

9. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time along the southeastern side of Beachville Road, commencing at its intersection with Main Road and extending in a northeasterly direction for a distance of 10 metres.
10. All the tactile pavers, kerb alignment changes, road surface treatments and road markings on Cave Terrace near its intersection with Main Road as detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda as Attachment A.
11. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described above are revoked.
12. That these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the report on the meeting agenda are in place.

The Waihoru Spreydon-Cashmere-Heathcote Community Board requests:

13. That staff monitor the effectiveness of the safety improvements detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda over a 12 months and report back to the Board.
14. Staff undertake a re-assessment of the pedestrian crossing points detailed in plan TG148101, dated 21/11/2023 and attached to the report on the meeting agenda and report back to the Board.

Sara Templeton/Callum Ward

**Carried**

Will Hall left the meeting at 6:18 pm after consideration of item 15, Redcliffs Village – Coastal Pathway safety improvements.

## **16. Naming Report - South Library & Service Centre Rebuild**

### **Community Board Comment**

The Council Officers in attendance spoke to the accompanying report.

The Board expressed its gratitude and requested that its thanks for this generous gift be extended to Mana Whenua.

**Community Board Resolved SCBCC/2024/00013 (Original officer recommendations accepted without change)**

### **Part C**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Accepts the name Ōmōkihi and the cultural context and design narrative that has been gifted by Ngāi Tūāhuriri to the Christchurch City Council to be used for the rebuilt library and customer service centre located in Cashmere.
2. Approves Ōmōkihi as the permanent name for the facility.

Callum Ward/Lee Sampson

**Carried**

The Chairperson led the members in a waiata – Manu Tiria.

## 17. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - February 2024

Community Board Resolved SCBCC/2024/00014 (Original officer recommendations accepted without change)

### Part B

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report for February 2024.

Callum Ward/Sara Templeton

Carried

## 18. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

The elected members shared the following information:

- The Chairperson attended the Board Chairs meeting and reported that the Boards will get input into placing Community Board Plan priorities within the order of Long Term Plan work programmes where possible.
- Members attended the Emergency Operations Centre community meeting this morning.
- A member visited the Fire and Emergency New Zealand pop-up centre, set up for the Port Hills fire.
- A member attended the Addington Neighbourhood Association meeting.
- It was noted that Marie Gray has stepped down as the key worker of the Sumit Road Society. The Board will send a letter of thanks for her work over the years.
- A member will be attending the Cashmere Tennis Club's celebration.
- A member has walked the Estuary Trust's preferred route for the 360° Pathway and found it most enjoyable.
- It was noted that residents have concerns about fires in the hills.
- A member advised that the draft Long Term Plan will be going out for consultation on 11 March 2024.

**Karakia Whakamutunga:** all together

**Meeting concluded at 6:40 pm.**

**CONFIRMED THIS 14<sup>TH</sup> DAY OF MARCH 2024.**

CALLUM WARD  
CHAIRPERSON

Unconfirmed

Item 3 - Minutes of Previous Meeting 15/02/2024

## 7. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response - Shape Your Place Toolkit Fund - Addington Community House Incorporated

Reference / Te Tohutoro: 24/283613

Report of / Te Pou Shanelle Temaru-Ilalio, Community Development Advisor,  
Matua: shanelle.temaru-ilalio@ccc.govt.nz

Senior Manager / Mary Richardson, Interim Chief Executive  
Pouwhakarae:

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023/2024 Discretionary Response – Shape Your Place Toolkit Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067057	Addington Community House Incorporated	HR Specialist Advice	\$3,600.00	\$3,600.00

- 1.2 There is currently a balance of \$5,600 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves a grant of \$3,600 from its 2023-24 Discretionary Response – Shape Your Place Toolkit Fund to Addington Community House Incorporated for costs associated with specialist HR Advice.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-2024 Discretionary Response – Shape Your Place Toolkit Fund is as below.

Total Budget 2023-24	Granted to date	Available for allocation	Balance if Staff Recommendation adopted
\$5,600	\$0	\$5,600	\$2,000

- 3.7 Based on the current Discretionary Response – Shape Your Place Toolkit Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Addington Community House Inc. Shape your place toolkit fund	24/337607	24

### Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Shanelle Temaru-Ilalio - Community Recreation Advisor
Approved By	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 DRF SYPTF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067057	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Mānuka Cottage Addington Community House Incorporated	<b>Support for the board</b>  Mānuka Cottage - Addington Community House Inc. is seeking funding to seek specialist Human Resource advice in anticipation of hiring a new Cottage Manager that will be employed by the Manuka Cottage Board.	\$ 4,140  <b>Requested</b> \$ 3,600 (87% requested)	Costs associated with specialist HR advice	<b>\$ 3,600</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$3,600 from its 2023-24 Discretionary Response - Shape your Place Toolkit Fund to Addington Community House Incorporated for costs associated with specialist HR Advice.	<b>1</b>

<p><b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Community Development Annual Volunteer Hours: 6464 Participants: 6</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Waihoru Community Board Plan 2023-25</li> <li>Te Haumako; Te Whitingia - Strengthening Communities Strategy</li> </ul> <p><b>CCC Funding History</b></p> <p>2023-24: SCF – Operational Costs \$15,000 2022-23: SCF – Operational Costs \$15,000 2021-22: SCF – Operational Costs \$15,000</p>	<p><b>Other Sources of Funding</b> The group has not applied for funding for this particular advice from any other sources.</p> <p><b>Staff Assessment</b> Mānuka Cottage Addington Community House Inc., established in 1993, is based at 70 Harman Street, Addington. The Cottage is a community development hub run by the community for the community as a warm, safe and friendly place that encourages people to connect with one another and participate in the many activities, groups and projects. The Christchurch City Mission (CCM) has worked in partnership with the cottage over the years to provide the management of the cottage.</p> <p>The Mānuka Cottage Board is now in the position where they are seeking independence from CCM, so that the cottage is managed and governed within. With this in mind the Mānuka Cottage Board is seeking funding to assist with costs associated with specialist Human Resource advice to support forming a Job Description for the Community Manager role, interview processes and employment advice.</p> <p>The rationale for recommendation to Addington Community House Inc. is:</p> <ul style="list-style-type: none"> <li>Funding will support the Mānuka Cottage Board receive specialist advice to employ accordingly.</li> <li>The proposal aligns with Priority 5 <i>Neighbourhood Building</i> of the Waihoru Spreydon-Cashmere-Heathcote Community Board Plan 2023-25, which supports community development/community-led initiatives in Addington specifically.</li> <li>Te Haumako; Te Whitingia Pou Tahī - People, Pou Rua: Place, Pou Toru - Participation.</li> </ul>
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## 8. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - March 2024

Reference / Te Tohutoro: 24/149863

Report of / Te Pou  
Matua:

Arohanui Grace, Community Governance Manager

Senior Manager /  
Pouwhakarae:

Andrew Rutledge, Acting General Manager Citizens and Community  
(Andrew.Rutledge@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu



That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receive the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report for March 2024.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Waltham Pool Party	Following on from the success of the December Waltham Pool Party, Youth and Cultural Development will be delivering another Waltham Pool Party, funded by the Waihoru Community Board. Community Governance Staff are engaging with local Waltham organisations to participate if there is capacity and desire to be a part of the delivery of the event.	Sunday 17 <sup>th</sup> March 2024, 12-3pm	Strengthening Communities Together Strategy  Community Board Plan 2023-25
Summer with your Neighbours	Summer with your neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.	Events are being held through to 31 March.	Strengthening Communities Together Strategy
Community Pride Garden Awards 2024	A nominated elected member will participate in the judging for the Street and Garden Awards for half a day in early March. Certificates will be posted out to the award recipients this year.	Ongoing	Strengthening Communities Together Strategy
Edible and Sustainable Garden Awards 2024	Twenty-one entries have been received, with assessments to be carried out by the end of February 2024.	Ongoing	Strengthening Communities Together Strategy

Addington Neighbourhood Building Project	Neighbourhood building is a priority in the Waihoru Community Board Plan. The Waihoru Community Governance Team has partnered with Neighbours Aotearoa and Addington Community groups to grow participation in a whole range of community led activities.	Ongoing	Community Board Plan 2023-25
Picnic In the Park	<p>Spreydon Library - Picnic in the Park, 26 January 2024</p> <p>The event was a huge success seeing over 220 people in attendance.</p> <p>BBQ funded by Waihoru Community Board Members also present on the day.</p> 	Complete	Strengthening Communities Together Strategy
Children's Day 2024	<p>Less than a week to go!</p> <p>Children's Day is being held Sunday 3 March at Cuthberts Green. Lead by Waihoru Community Staff, this free event acknowledges the importance of our tamariki within our communities. Celebrating with a range of performances and activities for all whānau to enjoy.</p> 	Sunday, 3 March 2024	Strengthening Communities Together Strategy

### 3.2 Community Funding Summary

#### 3.2.1 Community Board Discretionary Response Fund 2023/24 – as at 27 February 2024:

- Discretionary Response Fund balance for 2023/24 is \$23,426.00
- Youth Achievement and Development Fund balance is \$2,500.00
- The Off the Ground Fund balance is \$870.00
- The Shape Your Place Toolkit Fund balance is \$5,600.00

The 2023/24 Discretionary Response Fund Spreadsheet is **attached** for record purposes.

### 3.2.2 Youth Development Fund Applications

The following Youth Development Fund applications have been approved since the last Area Report:

Name	Event	Amount
Haneen-Aleya Binte-Husaini	Sweet Adelines International Barbershop Competition, Kansas, October 2024	\$350
Erica Haige Du	She Shines On Dance Tour, New York and Orlando, April 2024	\$350

The Youth Development Fund Decision Matrices are **attached** for record purposes.

### 3.2.3 Off the Ground Fund Applications

The following Off the Ground Fund applications have been approved since the last Area Report:

Name	Event	Amount
Jeff Cotton	Anzac Day Diorama Event Costs	\$300

The Off the Ground Fund Decision Matrix is **attached** for record purposes.

## 3.3 Participation in and Contribution to Decision Making

### 3.3.1 Report back on other Activities contributing to Community Board Plan *[for items not included in the above table but are included in Community Board Plan]*

- The Waihoru Spreydon-Cashmere-Heathcote 2023-25 Community Board Plan was adopted by the Board at their meeting in May 2023 and can be found online [here](#).
- Progress on the Community Board Plan can be found online [here](#).

### 3.3.2 Community Board Webpage

- The Community Board pages on the Christchurch City Council website have been given a facelift with the Board webpage at this link:  
<https://letstalk.ccc.govt.nz/Waihoru-Spreydon-Cashmere-Heathcote-Community-Board>

### 3.3.3 Council Engagement and Consultation

- Naming Options for Marylands Reserve and Marylands Place consultation from 2 February – 19 February 2024. Will come to the Community Board for decision on 11 April 2024.
- Draft Ōtākaro Avon Stormwater Management Plan is open for consultation from 21 February – 22 April 2024. Will go to Council for decision before June 2024.

### 3.4 Governance Advice

3.4.1 **Public Forum** – The Board received the following public forum presentations at its 15 February 2024 meeting:

- Representatives from the Avon-Heathcote Estuary Ihutai Trust spoke to the Board regarding the proposed Green Edge Pathway.
- A local resident spoke to the Board about sycamore trees in Ernle Clark Reserve.

3.4.2 **Deputations** – The Board received the following deputations at its 15 February 2024 meeting:

- A local resident spoke regarding safety concerns at the top end of Overdale Drive, Item 8 – Overdale Drive – proposed no stopping restrictions.
- A local resident spoke regarding on-street parking demand from staff of a local retirement village, Item 8 – Overdale Drive – proposed no stopping restrictions.
- A local resident spoke regarding concerns with the proposed renewal of a RRZ temporary land use application, Item 14 - Residential Red Zone Temporary Land Use Application – 53 Horotane Valley Road for native plant propagation purposes.
- Representatives from Red Tree Environmental spoke in favour of renewing a RRZ temporary land use application, Item 14 - Residential Red Zone Temporary Land Use Application – 53 Horotane Valley Road for native plant propagation purposes.
- A local resident spoke regarding safety concerns with proposed pedestrian island placement in Redcliffs, Item 15 - Redcliffs Village, Coastal Pathway safety improvements.

3.4.3 **Correspondence** – The Board received the following correspondence at its 15 February 2024 meeting:

- Sycamore trees in Ernle Clark Reserve.
- Marylands Reserve name change.
- Agenda Item 8, Overdale Drive – proposed no stopping restrictions.

3.4.4 **Briefings** – The Board received the following briefings in February 2024

- Options for the Temporary Relocation of Services
- Spreydon, Somerfield, Waltham, Beckenham CRAF – project update
- Southern Light Major Cycleway Project Update
- Dog Control bylaw and policy review
- Community Governance Team Update
- Waka Kotahi SH76 Brougham Street update

### 3.5 Community Development

3.5.1 The Waihoru Community Board Neighbourhood Building Project, Kia Ora Addington officially launched on Monday 19<sup>th</sup> February.

The neighbourhood building project is a collaboration between Neighbours Aotearoa and Waihoru Community Governance staff exploring a participatory cities model that creates a platform for citizens and community innovation, building social cohesion.

The launch of Kia Ora Addington saw a hive of activity at Manuka Cottage with approximately 60 local residents coming together to participate in a number of common denominator activities, as well as exploring the possibilities of what could be.

With nail painting, origami, outdoor games and a slip and slide there was something for all the whānau to enjoy.



#### 4. Advice Provided to the Community Board

4.1 **Customer Service Request Report** – A report on open and completed tickets (requests for service) in January 2024 is **attached**.

4.2 **Graffiti Snapshot Report** – The 2023 yearly Graffiti snapshot **attached**.

4.3 **Attached Memos include:**

- Community Parks Rangers Roles
- Management of Elected Member Requests (Local Issues)
- Wakefield Avenue Pedestrian Improvements
- Rakaia Huts Selwyn chlorine exemption update

4.4 The Council Play Advocate, Manager of the Southern Centre Sensory Room, and Pioneer Stadium Project Manager advise that they are working together to meet the need for better waiting and play spaces for people with disabilities who visit Pioneer on a regular basis.

This project is being aligned with the planned refurbishment of the back entrance of Pioneer, next to the disability parking, to plan for a small sensory garden space, with some simple sensory play elements, interesting things to look at and touch and a mural.

This was after lots of feedback from families who attend the sensory room on a regular basis, that they often have to wait outside for their turn in an empty and underutilised area. Many residents who visit the Southern Centre from a residential programme wait in their van or wait for others in a van so this will provide a much more appropriate facility for them to enjoy instead.

There was input from a sensory design specialist who offered their advice to make this a space truly welcoming and accessible.



The ability to be creative with the way this refurbishment looks has meant that the hundreds of families who use the Southern Centre will have a fully accessible, fun and appropriate space to enjoy. It is an effective way of meeting the needs of this community and staff are sure it will be a very special place.

- 4.5 At the Community Board meeting on 10 August 2023 during Elected Member Information Exchange a member advised they had been asked by the Spreydon Neighbourhood Network to assess the need for a Community Centre for the people of Spreydon, the Board agreed to request staff investigate.

Staff responded: *I have investigated this further. It is my professional opinion that the Spreydon Neighbourhood Network do not currently have the capacity to manage a Community Centre. Currently Spreydon Neighbourhood Network run regular meetings out of Whareora House, which encourages a connected, collaborative approach within neighbourhoods.*

- 4.6 At the Community Board meeting on 10 August 2023 during Elected Member Information Exchange a member advised they had been in contact with Te Kura Whakapumau regarding its planned trip overseas to visit sites of importance to the 28<sup>th</sup> Maori Battalion. The Board requested staff contact Te Kura Whakapumau to offer support and guidance around sourcing funding for the trip.

Staff advised: *Numerous attempts have been made to engage with Te Kura Whakapumau since September with no response. No further action or follow up.*

- 4.7 At the Community Board briefing on 27 July 2023 during Elected Member Information Exchange a member advised that Mountfort Park requires watering. The Board agreed to advise staff that Mountfort Park requires watering.

Staff responded: *We only water parks for establishment of new plantings and for sport turf to keep it alive. It is our aim to plant the right plants in the right place for survival. We will not be watering this park.*

- 4.8 At the Community Board meeting on 15 June 2023, correspondence was received from the Sumner Community Orchard – Hua Whenua regarding land use approval in the red zone. The Board requested staff progress a lease to this group.

Staff have advised that *a lease has been approved by Head of Parks and paperwork for the lease is underway with the leasing team.*

- 4.9 At the Community Board meeting on 15 December 2022 during Elected Member Information Exchange a Board member noted that a resident is concerned with the level of service at Cracroft Reserve and the surrounding area. The Board agreed to request staff advice on options to restrict access from Cracroft Reserve to a private driveway at 168 Hackthorne Road, which is used as a short cut to the reserve.

Staff advised: *Access to the private driveway has been completed and the levels of service dictate what we do in the reserve, if there is something specific that a resident wants completed a snap send solve from the location with an image is the best way to relay this to staff.*

- 4.10 At the Spreydon-Cashmere Community Board meeting on 31 May 2022 during Public Forum presentation from the Cashmere Technical Football Club, the Board agreed to request staff provide advice on the network plan for sports ground availability and to discuss with Cashmere Technical Football Club options for potential sites for sports ground with artificial turf and lights.

Staff responded: *A briefing was given to the Waihoru Spreydon-Cashmere-Heathcote Community Board on the draft Sports Field Network Plan on 30 November 2023. The Plan articulates the strategy for the provision, development and performance of a network of well-*

*placed and appropriately developed sports fields across the city, including the provision of six artificial turf hubs., The Plan does not specifically cover allocation or availability of individual sports fields. Christchurch City Council allocates sports fields for seasonal sports use to the Regional Sports Organisations, on behalf of clubs, to enable the delivery of community sport. The allocations are made by the Council twice yearly prior to the commencement of the summer and winter sports seasons. However, the Plan does include a goal to quantify the type and location of the sports field network required to meet current and future community sporting needs., Once the Plan is adopted by Council and subject to receiving the funding requested in the LTP, there will be a robust engagement with clubs through their Regional Sports Organisations in order to work through the detailed actions contained in the Plan. This engagement will include investigating and determining the optimum placement of floodlit artificial turf surfaces in select locations in the city.*





















- 4.11 At the Spreydon-Cashmere Community Board meeting on 18 May 2022 during the Public Forum presentation from Spreydon Tennis Club the Board agreed to request that staff investigate and provide advice on the following: any past maintenance of the carpark and/or a schedule for any planned future maintenance; and options to upgrade the Spreydon Domain carpark.

*Staff responded: 15/12/2023 - This has been added to the list for line marking, pothole repair and sweeping for 2024. Not listed for renewal 2024. 28/8/2023 - Waiting for Coronation Hall to be complete, road sweeping and new line marking can take place. Needs to be planned with contractors. 2/12/2022 - Working on options need hard surface panel funding that is very limited. Will update if any progress.*

- 4.12 At the Spreydon-Cashmere Community Board 16 February 2022 during the Public Forum presentation from local resident Mary O'Connor regarding her concerns about Somerfield Park; the Board agreed to request that staff: 3. Investigate improving pedestrian access through the fence around the perimeter of Somerfield Park. 4. Provide advice on whether future footpaths in parks can be built with some recycled material rather than asphalt.

*Staff responded: We are using alternative materials for play spaces to provide safe fall options but I have not been able to find alternatives for paths.*

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waihoru Community Board Discretionary Response Fund as at 27 February 2024	24/356292	33
B  	Decision Matrix - YDF Haneen-Aleya Binte-Husaini	24/230678	34
C  	Decision Matrix - YDF Erica Haige Du	24/230680	35
D  	Decision Matrix - OTGF Jeff Cotton	24/230681	36
E  	Community Board Hybris Ticket Report - January 2024	24/230683	37
F  	Graffiti Report - 2023 Snapshot	24/230684	38
G  	Memo - Community Parks Ranger Roles	24/230686	40
H  	Memo - Management of Elected Member Requests (Local Issues)	24/244768	41
I  	Memo - Wakefield Avenue Pedestrian Improvements	24/310747	43
J  	Memo - Rakaia Huts Selwyn chlorine exemption update	24/175259	46

### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Jane Walders - Community Board Advisor Heather Davies - Community Development Advisor Shanelle Temaru-Ilalio - Community Recreation Advisor Nime Ah Kam-Sherlock - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships



	Allocation 2023-24	
Waihoru Spreydon-Cashmere-Heathcote Discretionary Response Fund	Amounts	Board Approval
2023-24 Discretionary Response Fund from 13 July meeting	\$30,000.00	13/07/23
2023-24 Discretionary Response Fund from 10 August meeting	\$52,846.00	10/08/23
<b>Total 2023-24 Discretionary Response Fund</b>	<b>\$82,846.00</b>	
Youth Development Fund	\$7,000.00	13/07/23
Off the Ground Fund	\$3,000.00	13/07/23
Board Project - Hoon Hay Fiesta	\$4,500.00	13/07/23
Communicating with the Community	\$3,500.00	10/08/23
Summer with Your Neighbours	\$4,500.00	10/08/23
Board Project - Waltham Fair	\$2,500.00	14/09/23
Board Project - Community Board Awards	\$4,000.00	14/09/23
Board Project - Age Friendly Spreydon-Cashmere-Heathcote	\$4,000.00	14/09/23
Cracroft Residents Association Community Quarterly Newsletter Printing Project	\$700.00	14/09/23
Champ Nation Youth Academy Incorporated towards the Champ Nation Youth Academy	\$2,500.00	14/09/23
Canterbury Golf Incorporated towards the FRESH Driving Range Takeover	\$600.00	14/09/23
St Mary's Anglican Church, Addington towards the costs associated with three local community events	\$3,000.00	14/09/23
Opawa Baptist Church towards the costs associated with the Show Day Community Fun Fair	\$2,500.00	14/09/23
Cashmere High School Board of Trustees, 2023 Readers Cup National Competition	\$1,000.00	14/09/23
Cashmere High School Board of Trustees, Adventure Racing Nationals Hilary Challenge	\$600.00	14/09/23
Te Kōmanawa Rowley School 50th Reunion	\$3,500.00	12/10/23
Redcliffs Mt Pleasant Bowling Club Inc. - Purchase of Club Bowls for Juniors and new players	\$3,000.00	12/10/23
Huntsbury Preschool Incorporated, costs associated with rent/venue hire	\$5,000.00	09/11/23
Somerfield Residents' Association, printing quarterly newsletter	\$1,020.00	09/11/23
Cashmere High School Board of Trustees, Teams Adventure Race National Final	\$500.00	09/11/23
Christchurch South Toy Library, towards the costs associated with annual rent costs	\$500.00	14/12/23
Rowley Community Centre, costs associated with Flax Weaving Tutor and Project costs	\$1,500.00	14/12/23
Christchurch Girls High School, National Secondary Schools Volleyball Championships	\$500.00	14/12/23
<b>Discretionary Response Fund Balance</b>	<b>\$23,426.00</b>	

Youth Development Fund	\$7,000.00	Approved
Aayden Cameron, New Zealand Secondary Schools Weightlifting Champs, Auckland	\$250.00	21/08/23
Reupena Fofoa, Teuila World Club Tournament, Samoa	\$350.00	21/08/23
Alexandria Phillips, Outward Bound Mind-Body-Soul Course, Anakiwa	\$150.00	21/08/23
Azaria Molioo, Rugby League National Tournament, Taupo	\$250.00	21/08/23
Leah Jones, Hip Hop Unite World Championships in Óbidos, Portugal	\$350.00	21/08/23
Emily Jones, Hip Hop Unite World Championships in Óbidos, Portugal	\$350.00	21/08/23
Isabella Day, Junior and Senior South Island Basketball Tournament, Dunedin	\$150.00	28/08/23
Poppy McLeay, Teuila World Club Tournament, Samoa	\$350.00	28/08/23
Gloria Sua, Teuila World Club Tournament, Samoa	\$350.00	28/08/23
Greta Hurford, NZCAF Aerobics Nationals, Wellington	\$250.00	28/08/23
Isla Cook, Cashmere High School music tour, Sydney	\$250.00	31/08/23
Callum Warwick, Cashmere High School Music Tour, Sydney	\$250.00	31/08/23
Oliver Sutherland, Hip Hop Unite World Championships in Óbidos, Portugal	\$350.00	04/09/23
Julia Wynands, Open Netball National Championship, Dunedin	\$150.00	04/09/23
Haneen-Aleyna Binte-Husaini, 2024 Sweet Adelines International Barbershop Comp, Kansas	\$350.00	12/02/24
Erica Haige Du, She Shines On Dance Tour, New York and Orlando	\$350.00	12/02/24
<b>Youth Development Fund Balance - Available for allocation</b>	<b>\$2,500.00</b>	

Off The Ground Fund	\$3,000.00	Approved
Mitchell Reid - Mural Project on Colombo Street	\$300.00	04/08/23
Beckenham Residents Association - printing of their quarterly newsletter	\$200.00	31/08/23
Beckenham School - local community picnic in the park	\$300.00	05/10/23
Mount Pleasant Pottery Group - advertising the Christmas Pottery Celebration	\$150.00	01/11/23
Sydenham Bowls Club - Fence Painting Project	\$300.00	01/11/23
Lower Cashmere Residents Association - printing of newsletter	\$300.00	16/01/24
Simeon Park Community Group - watering system and soil nutrients	\$280.00	16/01/24
Jeff Cotton - costs associated with Anzac Day Diorama Event	\$300.00	12/02/24
<b>Off The Ground Fund Balance - Available for allocation</b>	<b>\$870.00</b>	

Shape Your Place Toolkit Fund	\$5,600.00	carry fwd
<b>Shape Your Place Toolkit Fund Balance - Available for allocation</b>	<b>\$5,600.00</b>	

## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066895	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Haneen-Aleyna Binte-Husaini	<b>YDF - Haneen-Aleyna Binte-Husaini</b>  To be part of the Christchurch City Chorus, representing New Zealand at the Sweet Adelines International Barbershop Competition and Convention, in Kansas in October 2024	\$ 8,005  <b>Requested</b> \$ 6,000 (75% requested)	\$4,500 - Accommodation \$2,634 - Air fare \$321 - Registration \$301- US Visa \$249 - Insurance	<b>\$ 350</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board approved a grant of \$350 from the 2023/24 Youth Development Fund to Haneen-Aleyna Binte-Husaini towards the cost of competing at the 2024 Sweet Adelines International Barbershop Competition and Convention	<b>2</b>

### Organisation Details

Service Base:  
Legal Status:  
Established:  
Target Groups:  
Annual Volunteer Hours:  
Participants:

### Alignment with Council Strategies

- Strengthening Communities Together

### CCC Funding History

### Other Sources of Funding

Organising buffet dinner sales and charging per person. Caramel popcorn sales and bake sales.

### Staff Assessment

Haneen-Aleyna is a year 10 student at Cashmere High School, who sings with the Christchurch City Chorus. She began singing with the chorus when they offered the public an opportunity to sing with them for 8 weeks through a trade me offer. She continued as a student of the music director attending weekly rehearsals and at the age of 12 was part of the chorus that went to the 2021 national competitions.

In October 2024, Christchurch City Chorus will travel to Kansa City, to compete in the Sweet Adelines International Barbershop Competition and Convention. As the average age of the chorus is 40, Hannen-Aleyna will be the youngest member of the team. Competition training will be around 25 hours a week plus weekends. She is also in the school choir and girls chorus and sings for school events and competitions.

As part of the community Haneen-Aleyna is team leader in the Muslim Girls Group in Christchurch. She says, "I feel it is important to highlight that the relevance of this is my aim to integrate and show the balance between my faith and culture as well as being Kiwi. 'I'm of an ethnic minority and I was always brought up believing the importance of social cohesion and integration. New Zealand was the first country ever to have a hijabi on the risers at international singing, and I think this is important to continue".

There are auditions to record and submit to be able to be part of the competing team. Winning at regional competitions has given the Christchurch City Chorus the opportunity to represent New Zealand internationally.

## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066782	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Anna Lee School of Dance – Erica Haige Du	<b>She Shines on Dance Tour - Anna Lee School of Dance</b>  Travelling to New York and Orlando on a dance tour with She Shines On Dance Tours in April, 2024.	\$193,632  <b>Requested</b> \$11,000 (6% requested)	\$8,000 for airfares, tour costs, accommodation, workshops, costumes.	<b>\$ 350</b>  The Waihoru Spreydon-Cashmere-Heathcote Community Board make a grant of \$350 from their 2023/24 Youth Development Fund to Erica Haige Du towards the cost of travelling to New York and Orlando on a dance tour with She Shines On Dance Tours in April 2024.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants: 22  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities Together Strategy</li> <li>Physical Recreation and Sport Strategy</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b> Group Activities coming up: Clip and Climb Quiz Night Fashion show Dance Concert Salami Sales Dancers have been doing individual fundraising such as sausage sizzles, craft sales, chocolate sales, and cheese rolls.  <b>Staff Assessment</b> Erica Haige Du is part of the She Shines On travelling group to New York and Orlando on a dance tour in April 2024. The touring group will take classes at prestigious dance schools and attend broadways shows in New York. In Orlando they will attend workshops and perform at Disneyworld and Universal Studios. Ellen is one of 22 young people who in the touring group participating in the dance tour 2024, and it is part of a mission to inspire girls' confidence globally. The tours are designed to cultivate girls' personal power through opening their eyes to a world of opportunities and self-love practices all while they dance on the stages of their dreams.
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## 2023/24 SPREYDON-CASHMERE-HEATHCOTE OFF THE GROUND FUND DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066940	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Jeffrey Cotton	<b>ANZAC Day</b>  Most years I run an ANZAC display and use diorama to show battles of World War 1 and 2. I use 4 large dioramas which I have made myself. I also display Memorabilia, helmets, medals, Newspapers of the time, military jackets, gas mask etc.	\$ 300  <b>Requested</b> \$ 300 (100% requested)	Advertising - flyers, pamphlets, posters Rent - use of the building	<b>\$ 300</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$300 from the Off the Ground Fund to Jeff Cotton towards the costs associated with Anzac Day Diorama Event Costs.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants: <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Physical Recreation and Sport Strategy</li> <li>Te Haumako; Te Whitingia Pou Tahī</li> <li>-Strengthening Communities Together Strategy</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b>  <b>Staff Assessment</b> Jeff Cotton brings together a display of diorama to show the battles of World War 1 and 2, as well as memorabilia in remembrance of the ANZACs. Jeff holds these displays annually, utilising different halls in different areas of Christchurch. This year he is wanting to hold the display at St Nicholas Church in Barrington. The funding request is for costs associated with event related costs for the free community event.
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## Ticket Report

01 01 2024 - 31 01 2024

Filter by Ward

Spreydon-Cashmere-Heathcote

Filter by month

2024 (Year) + January (Month)

Tickets Reported in January 2024

4735

# Reported Tickets last month

Status as of Report Date

Pending - Programmed ...

174

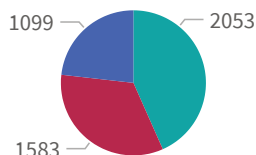
Open

1521

Closed/Resolved

3040

Channels



Phone/Email/Walk-in  
Snap, Send, Solve  
Website

Currently Open Tickets

1521

# Open Tickets\*

10

avg open ticket age (days)

391

Escalated tickets\*

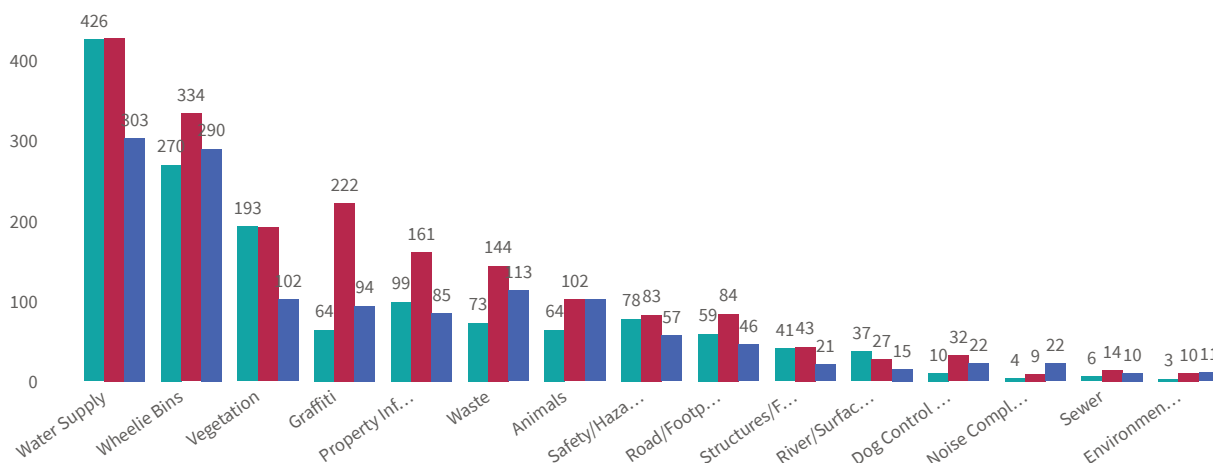
6455

Total Currently Open Tickets

\*Open as of report date, reported during filtered period

Top 15 Incident Categories

Cashmere Heathcote Spreydon



Top 10 Object Categories

# Tickets	ObjectCategory
876	Water Leak
380	Graffiti
362	Damaged Bin
299	Bin Not Collected
275	Litter
256	Trees
159	Garden/Landscaped Area
158	Water Supply
133	Residential Property Files
114	Residential LIM

Report date:

01 Feb 2024

Christchurch  
City Council

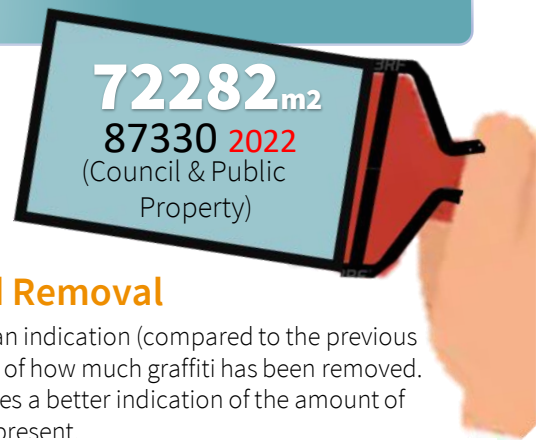
Item 8

Attachment E

# GRAFFITI SNAPSHOT

2023

## Ward & Suburb Insights



### Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same "tag" so this is not the best way to determine the amount of graffiti present.

Ward	# of Tickets 2023	# of Tickets 2022
Banks Peninsula	291	413
Burwood	960	1,247
Cashmere	816	807
Central	9,542	7,799
Coastal	1,637	2,190
Fendalton	718	600
Halswell	490	407
Harewood	384	506
Heathcote	2,367	2,564
Hornby	553	555
Innes	788	946
Linwood	1,477	1,517
Papanui	785	738
Riccarton	1,087	825
Spreydon	1,407	952
Waimairi	201	198
<b>Total</b>	<b>23,503</b>	<b>22,264</b>

### Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present

Ward	Cleaned Graffiti Square Metres 2023	Cleaned Graffiti Square Metres 2022
Banks Peninsula	1,100	1,854
Burwood	1,381	3,205
Cashmere	1,067	1,130
Central	25,958	26,359
Coastal	4,221	8,831
Fendalton	1,864	2,146
Halswell	843	1,715
Harewood	1,492	2,706
Heathcote	17,069	17,993
Hornby	2,814	2,843
Innes	1,311	3,234
Linwood	5,071	7,100
Papanui	1,317	2,710
Riccarton	1,717	1,376
Spreydon	3,648	3,506
Waimairi	1,411	624
<b>Total</b>	<b>72,282</b>	<b>87,330</b>

### Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets
Colombo Street	188
Cathedral Square, Worcester to Colombo	139
Avon Riverbank Central City	138
St Asaph Street	118
Gloucester Street	109
Manchester Street	107
Victoria Square	96
Margaret Mahy Family Playground	95
Ferry Road	93
Washington Way Reserve, Sydenham	92
Hagley Park South	91
Tuam Street	89
Cathedral Square	84
Cashel Street	83
Rawhiti Domain	74

### Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Washington Way Reserve, Sydenham	2,366
Lismore Street \ Falsgrave Street, Waltham	2,066
Club Lane \ Oxford Terrace, Central City	986
Colombo Street, Carlyle to Moorhouse	926
Cathedral Square, Worcester to Colombo	912
Carlyle Street, Colombo to Buchan	724
Kendal Avenue, Sledmere to Cranbrook	683
Bath Street \ Colombo Street, Central City	675
Colombo Street \ Moorhouse Avenue, Sydenham	636
Falsgrave Street \ Lismore Street, Waltham	593
Tuam Street, Mata to Manchester	581
Lismore Street	553
Moorhouse Avenue, Washington to Barbadoes	508
Christchurch Southern Motorway, Christchurch South to Christchurch Southern	494

# GRAFFITI SNAPSHOT

2023

## Further Insights

### Reporting Activity

% of Reports made by Volunteers

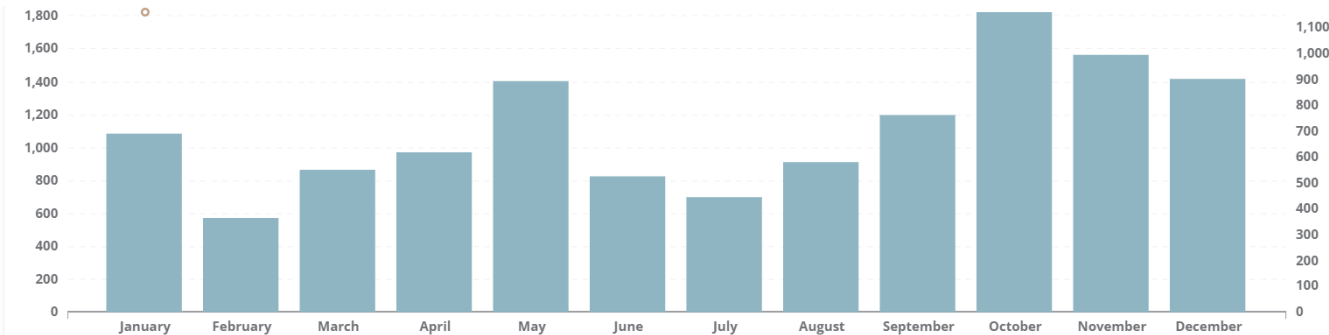
Reporter Type	Total
Individual Volunteer	9,596
Non Volunteer	7,079
Friend Volunteer	4,530
Group Volunteer	2,314
Total	23,519



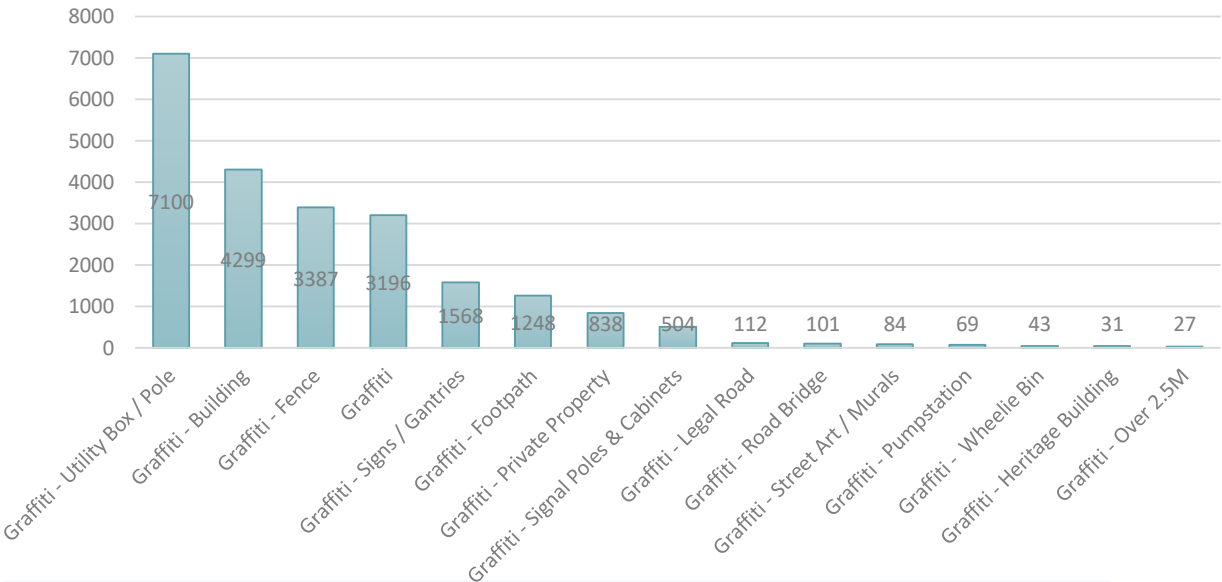
### Top Volunteer Reporters

Graeme (2456)  
Peter  
Denise  
Jo  
Anne  
Marie-Therese  
Luis  
Jeremy

### Total Reports by Month



### Reports by Asset Type



## From the Police

Age Group	Proceeding Type	Number of Offenders
18+	Court Action	12
10-17	Formal Warning	1
18+	Non Court Action	1



Memos



# Memo

Date: 3 January 2024  
From: Bridie Gibbing, Acting Manager Community Parks  
To: Waitai Coastal-Burwood-Linwood  
Cc:   
Reference: 24/3101

## Community Parks Ranger Roles

### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to describe the difference between the two Community Parks Ranger roles, as request by the Waikura Linwood-Central-Heathcote Community Board on 4 May 2022.
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Update Te take o tēnei Pānui

- 2.1 Council's Community Parks team comprises two distinct Ranger teams: Community Partnership Rangers and Field Rangers.
- 2.2 Field Rangers: This role primarily focuses on the physical upkeep and maintenance of the park. Duties may include landscaping, ensuring cleanliness, repairing amenities e.g., park benches, fences, and playground equipment.
- 2.3 Community Partnership Rangers: This role focuses on fostering relationships and collaborations within the community. They facilitate various park-related activities like volunteer planting, maintenance days, and coordinate initiatives aligned with community goals. Serving as a link between the Council and the community, they enhance community participation in park-related endeavours.

### 3. Conclusion Whakakapinga

- 3.1 While both roles attribute to the park's overall functionality and appearance, their focuses differ. Community Partnership Rangers prioritise community engagement and participation while Field Rangers concentrate on maintenance and upkeep.

### Attachments Ngā Tāpirihanga

There are no attachments to this memo.

### Signatories Ngā Kaiwaitohu

Author	Bridie Gibbings - Manager Operations - Parks Development
Approved By	Rupert Bool - Acting Head of Parks



Memos



# Memo

Date: 15 February 2024  
From: John Filsell – Manager Community Support & Partnerships and Matthew Boulton - Governance Process Team Leader  
To: All Community Board Members (including councillor members)  
Cc: Community Governance Teams  
Reference: 24/244768

## Management of Elected Member Requests (Local Issues)

### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to inform Community Board members of a change to the process of making localised issue information requests via the Community Governance teams.
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Background

- 2.1 Customer Service Requests (CSRs), and requests for information relating to metropolitan issues, are managed by council staff within the Hybris software application. Presently, local issue requests raised by members are not managed in Hybris.
- 2.2 The Hybris application allows requests and issues to be tracked, managed, and reported in a consistent and standardised manner. Moving the handling of localised issue information requests into the Hybris application will extend the benefits of the system to these enquiries with all related requests being handled in the same way.
- 2.3 Hybris has now been updated to manage localised issue information requests and the Community Governance teams have been trained on using the system. The system will be used to manage requests received from **March 1, 2024**.

### 3. What is the Impact on Elected Members?

- 3.1 Elected Members do not need to do anything. From **March 1**:
  - Members can continue to raise requests for information via their Governance team in the same way they do now (by email, telephone, in person, etc.).
  - Governance teams will triage received requests as they do now, and where a request is lodged in Hybris, members will receive automatic emails confirming the ticket number of their request and the expected timeframe to respond to the request.
- 3.2 After a period of use, the staff will review the handling of requests via this process and look at reporting options for elected members.
- 3.3 As a reminder, all options for elected members making requests of staff are outlined in **Attachment A** including the localised issue information request option covered in this memo.

### Attachments Ngā Tāpirihanga

Memos



No.	Title	Reference
A	Elected Member Query Process	24/244794

Signatories Ngā Kaiwaitohu

Authors	Matt Boulton - Team Leader Governance Process Sree Nair - Community Governance Advisor
Approved By	John Filsell - Head of Community Support and Partnerships

Memos



# Memo

Date: 20/02/2024  
From: Lachlan Beban, Principal Transport Advisor, Traffic Operations  
To: Waihoru Spreydon-Cashmere-Heathcote Community Board  
Cc:  
Reference: 24/276558

## Wakefield Avenue Pedestrian Improvements

### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 To provide information to the Waihoru Spreydon-Cashmere-Heathcote Community Board on proposed pedestrian improvements on Wakefield Avenue, Sumner.
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Update Te take o tēnei Pānui

- 2.1 Improving safety on local roads in Christchurch is a priority for CCC with a Level of Service target of reducing the number of death and serious injury crashes on the local road network by 40% by 2030.
- 2.2 Wakefield Avenue forms part of the key link to Lyttelton via Evans Pass Road and Sumner Road, the main over-dimension and dangerous goods route between Christchurch and Lyttelton. Around 700 vehicles per day use this route, around 5% of which are heavy vehicles.
- 2.3 The site under consideration is at the southern end of Wakefield Avenue. The footpath on the southern side of the road terminates near the intersection with Sumnervale Drive requiring pedestrians to cross the road in order to continue on formed footpath.
- 2.4 There are no formal facilities to support pedestrians to cross Wakefield Avenue in this vicinity. Currently only cutdowns to the east of the intersection with Sumnervale Drive are provided to support pedestrians in negotiating a crossing of around 15m in length.
- 2.5 Requests for an improved pedestrian crossing facility in this location on Wakefield Avenue, Sumner have been received from members of the community for a number of years.
- 2.6 Improvements to pedestrian facilities would also benefit bus users in accessing bus services at the adjacent bus stop near Heberden Avenue.
- 2.7 The proposed scheme therefore incorporates:
  - A pedestrian refuge island and associated cutdowns (including tactile pavers)
  - A short section of new footpath to provide access to the crossing point
  - Flush median marking to delineate the pedestrian refuge island
  - Stop control on Sumnervale Drive (as the pedestrian crossing point is to the immediate left of the intersection)

Memos



- No stopping restrictions on the northern side of Wakefield Avenue to provide adequate visibility (crossing sight distance) at the pedestrian crossing point.
- 2.8 The Passenger Transport Engineer also has a proposal to provide bus layover facilities on Wakefield Avenue to the north of this site. Consultation on the two proposals would be undertaken simultaneously.

**3. Conclusion Whakakapinga**

- 3.1 The next step for this project is to complete community engagement and report back to the Community Board. It is proposed to begin engagement in early March.
- 3.2 The delivery of this project will be through the Minor Safety Intervention programme. It is anticipated that construction on the project would be complete by the end of this financial year.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference
A	Wakefield Avenue Pedestrian Improvements Consultation Plan	24/306344

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Lachlan Beban - Principal Advisor Transportation – Signals
<b>Approved By</b>	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



Memos

Christchurch City Council





Memos



# Memo

Date: 2 February 2024  
From: Brent Smith, Head of Three Waters  
To: Mayor and Councillors and all community boards  
Cc: ELT  
Reference: 24/175259

## Rakaia Huts Selwyn chlorine exemption update

### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 This memo provides an update on Selwyn District Council being granted a chlorine exemption for the Rakaia Huts water supply, and what this means for Christchurch City Council water supplies.
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Update Te take o tēnei Pānui

- 2.1 Taumata Arowai has granted a chlorine exemption to Selwyn District Council for the Rakaia Huts supply. The supply serves a community of around 300 people.
- 2.2 Selwyn District Council has carried out substantial work to gain an exemption. This includes significantly upgrading components of their treatment plant, reducing water loss and investigating virus risks.
- 2.3 Before they remove chlorine from the supply, they also need to carry out additional work, including installing smart meters on all properties and increasing the intensity of their UV treatment.
- 2.4 While this decision does provide more clarity on what is required, the Rakaia Huts water supply is very different from the Christchurch water supplies. The size and complexity of a supply has a significant bearing on whether an exemption is achievable.
- 2.5 Given the requirements which must be met, smaller, less complex water supplies are more likely to be in a position to achieve an exemption, and it is unlikely that the Christchurch City supply as a whole will ever be in a position to be chlorine free.
- 2.6 Our focus is on ensuring all our supplies are compliant under the Drinking Water Quality Assurance Rules. Where we can, we will look to see what Christchurch supplies could achieve an exemption in future. It is most likely these will be for smaller less complex water supplies or zones such as Brooklands / Kainga and Birdlings Flat. Consultation would be required with those communities as there will be a cost if we are to be successful.
- 2.7 We've been working closely with Taumata Arowai over the last few months to better understand where exemption applications might be possible and what would be required to ensure we are in the strongest position to be successful if we were to make another application.

Memos



3. Conclusion Whakakapinga

3.1 You can read more on Taumata Arowai's [website](#).

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Authors	Rose Averis - Senior Communications Advisor Tim Drennan - Manager Service Excellence Judy Williamson - Water Supply Security Specialist
Approved By	Brent Smith - Head of Three Waters

9. Elected Members’ Information Exchange Te Whakawhiti Whakaaro  
o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

**Karakia Whakakapi**

Tukuna te wairua kia rere ki te taumata  
Ko te matatika te mātāpono hei arahi i ngā mahi  
Ka arotahi te tira kia eke panuku, kia eke Tangaroa  
Haumi e, hui e, tāiki e