
Waimāero

Fendalton-Waimairi-Harewood Community Board

AGENDA

Notice of Meeting:

An ordinary meeting of the Waimāero Fendalton-Waimairi-Harewood Community Board will be held on:

Date: Monday 12 February 2024
Time: 4.30 pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Membership

Chairperson	Bridget Williams
Deputy Chairperson	Jason Middlemiss
Members	David Cartwright
	Linda Chen
	James Gough
	Aaron Keown
	Sam MacDonald
	Nicola McCormick
	Shirish Paranjape

7 February 2024

Maryanne Lomax
Manager Community Governance, Fendalton-Waimairi-Harewood
941 6730
maryanne.lomax@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts **people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on [Monday, 11 December 2023](#) be confirmed (refer page 6).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Charlotte Gavin

Charlotte Gavin, local resident, will speak regarding issues with boy racers in the Belfast area.

4.2 Drucilla Kingi-Patterson

Drucilla Kingi-Patterson, local resident, will speak regarding her suggestion for the future use of the site of the former Wairakei Road fire station.

4.3 Water and Wildlife Habitat Trust

Mike Patchett will speak on behalf of the Water and Wildlife Habitat Trust regarding a proposed project for improving the Ōtukaikino catchment.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waimāero Fendalton-Waimairi-Harewood Community Board OPEN MINUTES

Date: Monday 11 December 2023
Time: 4.33 pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present

Chairperson	Bridget Williams
Deputy Chairperson	Jason Middlemiss
Members	Linda Chen (via audio/visual link)
	James Gough
	Aaron Keown
	Sam MacDonald
	Nicola McCormick
	Shirish Paranjape

Maryanne Lomax
Manager Community Governance, Fendalton-Waimairi-Harewood
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga:

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved FWHB/2023/00061

That the apologies received from David Cartwright for absence and James Gough for lateness be accepted.

Shirish Paranjape/Jason Middlemiss

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved FWHB/2023/00062

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on Monday, 6 November 2023 be confirmed.

Shirish Paranjape/Nicola McCormick

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Asset Sales

Fiona Bennetts, Matthew Ladbroke, Annette Hamblett and Nathaniel Herz-Edinger (local residents) addressed the Board regarding asset sales in the Long Term Plan.

James Gough joined the meeting at 4.44pm.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Joint Meeting - Waimāero Fendalton-Waimairi-Harewood & Waipapa Papanui-Innes-Central Community Board Minutes - 4 December 2023 Community Board Resolved FWHB/2023/00063

That the Minutes from the joint meeting of the Waimāero Fendalton-Waimairi-Harewood and Waipapa Papanui-Innes-Central Community Boards held on 4 December 2023 be confirmed.

Bridget Williams/Jason Middlemiss

Carried

8. Stanleys Road - Proposed No Stopping Restrictions Community Board Resolved FWHB/2023/00064

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the west side of Stanleys Road, commencing at a point 48 metres north of its intersection with Wairakei Road and extending in a northerly direction for a distance of 22 metres.
2. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the west side of Stanleys Road, commencing at a point 116 metres north of its intersection with Wairakei Road and extending in a northerly direction for a distance of 48 metres.
3. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the east side of Stanleys Road, commencing at a point 128 metres north of its intersection with Wairakei Road and extending in a northerly direction for a distance of 10 metres.
4. Approves pursuant to clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 to revoke any previous resolutions pertaining to traffic controls and/or parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the traffic controls and/or parking and stopping restrictions described in this report.
5. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Aaron Keown/James Gough

Carried

9. Tulett Park Drive & Glenturret Drive - Proposed No Stopping Restrictions Community Board Resolved FWHB/2023/00065

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on:
 - a. The north-west side of Tulett Park Drive, commencing at its intersection with Claridges Road and extending in a north-easterly direction for a distance of 30 metres.
 - b. The south-east side of Tulett Park Drive, commencing at its intersection with Claridges Road and extending in a north-easterly direction for a distance of 30 metres.
 - c. The west side of Tulett Park Drive, commencing at its intersection with Glenturret Drive and extending in a southerly direction for a distance of 24 metres.
 - d. The east side of Tulett Park Drive, commencing at its intersection with Glenturret Drive and extending in a southerly direction for a distance of 24 metres.
 - e. The west side of Tulett Park Drive, commencing at its intersection with Glenturret Drive and extending in a northerly direction for a distance of 26 metres.
 - f. The east side of Tulett Park Drive, commencing at its intersection with Glenturret Drive and extending in a northerly direction for a distance of 33 metres.
 - g. The south side of Glenturret Drive, commencing at its intersection with Tulett Park Drive and extending in a westerly direction for a distance of 29 metres.
 - h. The north side of Glenturret Drive, commencing at its intersection with Tulett Park Drive and extending in a westerly direction for a distance of 29 metres.
 - i. The south side of Glenturret Drive, commencing at its intersection with Tulett Park Drive and extending in an easterly direction for a distance of 30 metres.
 - j. The north side of Glenturret Drive, commencing at its intersection with Tulett Park Drive and extending in an easterly direction for a distance of 15 metres.
2. Revoke any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in this report.
3. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Aaron Keown/Jason Middlemiss

Carried

10. 3-7 Normans Road - Proposed P60 Parking Restrictions and No Stopping Restrictions

Community Board Comment

The Board asked for the operating hours of the new parking restrictions to be displayed on the signage, to ensure customers of nearby dinner restaurants are aware that the restrictions do not apply at night. Otherwise the officer recommendations were accepted without change.

Community Board Resolved FWHB/2023/00066

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approves pursuant to clause 7 of the Christchurch City Council Traffic and Parking bylaw 2017, that the parking of motor vehicles be restricted to a maximum period of 60 minutes between the times of 8am and 6pm, Monday to Sunday, within the area identified as Area A in attachment A of this report (plan TG146854, dated 21/09/2023).
2. Approves pursuant to clause 7 of the Christchurch City Council Traffic and Parking bylaw 2017, that the parking of motor vehicles be restricted to a maximum period of 60 minutes between the times of 8am and 6pm, Monday to Sunday, on the north side of Wairakei Road commencing at a point 25 metres north-west of its intersection with Normans Road and extending in a north-westerly direction for a distance of 17 metres.
3. Approves pursuant to clause 7 of the Christchurch City Council Traffic and Parking bylaw 2017 that the stopping of vehicles be prohibited at any time on the North side of Wairakei Road, commencing at a point 42 metres north-west of its intersection with Normans Road and extending in a westerly direction for a distance of 4 metres.
4. Revoke any previous resolutions pertaining to the parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in this report.
5. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).
6. Requests that the operating hours of the restrictions be displayed on the signage.

Bridget Williams/Shirish Paranjape

Carried

James Gough declared an interest and took no part in the Board's discussion or voting on this item.

**11. Fendalton-Waimairi-Harewood 2023-24 Youth Development Fund
Applications - Hamish Angus Mayne Giddens**

Community Board Resolved FWHB/2023/00067

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve a grant of \$400 from its 2023-24 Youth Development Fund to Hamish Angus Mayne Giddens towards competing at the Youth American Grand Prix (YAGP) Ballet Finals in New York, from 11 to 20 April 2024.

Aaron Keown/Shirish Paranjape

Carried

**12. Fendalton-Waimairi-Harewood 2023-24 Discretionary Response Fund
Application - Canterbury Westland Kindergarten Assn (Kidsfirst) -
Avonhead, Anglican Parish of Burnside Harewood and Ōtautahi
Community Housing Trust**

Community Board Resolved FWHB/2023/00068

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approves a grant of \$2,075 from its 2023-24 Discretionary Response Fund to Canterbury Westland Kindergarten Assn (Kidsfirst) – Avonhead towards a sandpit box and plants.
2. Approves a grant of \$4,000 from its 2023-24 Discretionary Response Fund to Anglican Parish of Burnside Harewood towards a heating system upgrade for St Timothy's Church Complex.
3. Approves a grant of \$5,000 from its 2023-24 Discretionary Response Fund to the Ōtautahi Community Housing Trust towards the costs of tree removal at Aorangi Courts.

Aaron Keown/Sam MacDonald

Carried

13. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - December 2023

Community Board Resolved FWHB/2023/00069

Officer recommendations accepted without change.

Part B

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report for December 2023.
2. Request, in relation to paragraph 3.10 of the report, that the Board receive a monitoring report within 3-6 months of the reduced speed limit being installed in the Rastrick/Tonbridge Street area to review the effectiveness of the change.

Shirish Paranjape/Bridget Williams

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on matters of interest to the Board.

Karakia Whakamutunga:

Meeting concluded at 5pm.

CONFIRMED THIS 12TH DAY OF FEBRUARY 2024

**BRIDGET WILLIAMS
CHAIRPERSON**



7. Correspondence - Elmwood Bowling Club

Reference / Te Tohutoro: 24/110455

Report of / Te Pou

Matua:

Senior Manager / Andrew Rutledge, Acting General Manager Citizens and Community
Pouwhakarae: (Andrew.Rutledge@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

Correspondence has been received from:


Name	Subject
Elmwood Park Bowling Club	Elmwood Park Bowling Club Ground Lease

2. Staff Recommendations / Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Receive the information in the correspondence report dated 12 February 2024

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Elmwood Park Bowling Club Correspondence	24/111775	14



83D Heaton Street, Christchurch 8052

11 December 2023

The Chair

Waimaero-Fendalton- Waimairi-Harewood Community Board

Christchurch

Aidan.kimberley@ccc.govt.nz

Board meeting on 12 February 2024

Elmwood Park Bowling Club (EPBC)

Request for matters to be placed on Board agenda and for appearance by EPBC members

Approval of Elmwood Park green lease and variations to 1949 licence relating to EPBC clubrooms site

EPBC requests the following items be placed on the Board's 12 February 2024 agenda, and the Board resolves as follows:

- a) the Board approves the terms of the lease between EPBC and the Council for the Elmwood Park green and directs the lease be signed in the terms as agreed between CCC's staff and EPBC ; and
- b) the Board approves the form of clauses of a deed of variation to the 1949 licence relating to EPBC's club rooms' site and adjacent green, and directs that the deed be signed incorporating the clauses already agreed in principle and the clause permitting EPBC to hire out the clubrooms and clubrooms site in terms of EPBC's draft.

CCC's staff's refusal to agree to EPBC's proposed hiring-out clause (below) in the deed of variation means EPBC is being treated differently from other sports clubs. EPBC has worked hard to achieve agreement with CCC staff, even though EPBC has received clear legal advice (disclosed to CCC staff) it is not obliged to agree to any variations of the 1949 licence. Further, EPBC's proposed hiring out clause is consistent with CCC policy on hiring out by sports clubs of their facilities.

Background

Approval of Elmwood Park green lease (as agreed)

EPBC has agreed the terms of the lease for the Elmwood Park green with the Council, and thus is seeking the Boards' approval to the agreed terms, and the Board's direction that the lease be signed by appropriate

Council officers and EPBC. If necessary, EPBC will send to the Board's secretary sometime before the 12 February 2024 a copy of the agreed form of the lease.

Approval of variations to 1949 licence relating to EPBC clubrooms site

Recently, the Board's chair opened EPBC's new club rooms built entirely with the club's money. EPBC, under a licence signed in 1949, occupies the club rooms site and adjacent green. The licence has no provision enabling it to be varied, including the annual amount of about \$19.00 payable to the Council, and is perpetual. That's unlike other sports clubs' agreements with the Council which are fixed term Reserves Act leases, and reflects the fact that the Council and EPBC in the late 1940's contributed equally to the land's purchase price.

While EPBC has received legal advice, (disclosed to Council staff), it is under no obligation to sign any variation to the licence, except in one respect EPBC and Council officers have agreed in principle to a number of variations to the 1949 licence, including a clause enabling the Council to periodically increase the annual amount EPBC pays Council under the licence. The current annual fee is about \$19.00; the increased annual fee will be several hundred dollars.

Variation of 1949 licence: disagreement between EPBC and CCC staff

The disagreement is about the wording of a clause relating to hiring out of the clubrooms and adjacent green.

Council's policy on hiring-out by sports clubs of their facilities

CCC's policy on hiring-out is set out in a letter of 16 July 2020 from CCC (Mr Felix Donnelly) to EPBC:

'New leases/licences for sports clubs and community groups such as yours include a specific term that prohibits subleasing but allows hiring out for activities consistent with the permitted use. As a matter of practice clubs hire out their facilities on the basis that is either to other sporting clubs/community groups or for the purposes of encouraging sport/community activities. Some hiring out to individuals associated with the club is tolerated. Hiring out for fund raising purposes for the benefit of the club would be allowed only at a level that is ancillary to the permitted use.'

'As discussed in regard to your licence, we apply the same approach to you as to all other clubs.....'

Nothing in CCC's present policy requires CCC's written permission to hiring-out consistent with the above policy. Club leases sighted by EPBC have a provision worded to the same effect as EPBC's proposed paragraph c. of clause 2(1)(a) reading:

'c. Such hiring is either for the Permitted Use, or promotes and/or enhances the Permitted Use;'

EPBC's proposed draft hiring-out clause –see below - mirrors CCC's policy.

CCC's staff's proposed hiring - out clause

Mr Andrew Rutledge, former Director of Parks and Reserves, proposed to EPBC a hiring-out clause worded as follows:

2.1 The terms of the Licence are varied by varying clauses 5 and 6 of the Licence and adding clauses 7 to 14 (as set out in clause 2.1(c) below) into the Licence from the date of this Deed:

(a) Clause 5 is varied by adding at the end of the existing clause 5 the following words:

Notwithstanding anything in this clause 5, the Licensee is permitted to hire out the Premises from time to time PROVIDED THAT:

- a. *such hiring is for short periods only, or otherwise has the written consent of the Licensor.*
- b. *the Licensee keeps records of such hiring and makes these available to the Licensor on request.*
- c. *such hiring does not result in a breach of any statutes or other relevant regulations (including without limitation District Plan requirements as to noise).*
- d. *such hiring is either for the Permitted Use, or promotes and/or enhances the Permitted Use, ~~or otherwise has the written consent of the Licensor, and~~*
- e. *the Licensor shall have the right, where the Licensor considers it reasonable to do so, to suspend the right to hire out the Premises from time to time for such period as it sees fit (acting reasonably) if there are persistent breaches of the above requirements (without entitling the Licensee to any compensation, or limiting the Licensee's obligations or the Licensor's rights under this clause 5 or otherwise).*

EPBC's objections to CCC proposed hiring out clause:

As stated, EPBC has received firm legal advice that the Board has no power to unilaterally vary the 1949 licence, and, further, the only matters before the Board in June 2021 were the approval of the demolition of the old clubrooms and the erection of the new clubrooms – nothing else. Despite that advice, EPBC has worked hard with CCC staff to reach a compromise on variations to the 1949 licence. **CCC's staff's refusal to delete paragraph (a) of clause 2.1 (a) and the red-lined portion of paragraph d. means EPBC is being treated differently from other sports clubs - the refusal conflicts with Council's policy on hiring-out.**

EPBC has obtained copies of a number of sports club leases with CCC: none of these leases restrict the hiring-out of their clubrooms to '*short periods only, or otherwise (with) the written consent of*' CCC, as CCC staff's above proposed paragraphs (a) and (d) of draft clause 2.1(a) do. It is quite unworkable for EPBC to be forever seeking CCC consent before hiring-out their premises - often EPBC receives requests by hirees only a short time before. Why should the time of volunteers be spent on obtaining prior written CCC consent to hiring-outs? In principle, however, EPBC has agreed to a variation of the 1949 licence requiring EPBC to provide on request details of hirees in terms of CCC's proposed paragraph b.

What does '*for short periods only*' mean? Why introduce an ambiguous and confusing expression, not found in other CCC sports clubs leases seen by EPBC? Is a hiring-out, for example, by a bridge card club for a tournament between 9.00am and 5pm for three days in one week a '*short period*'?

Clause 5 of the 1949 licence already prohibits EPBC from parting wholly or partly with possession of the clubrooms without CCC's consent. Clause 5 does not apply to hiring out from time-to - time. Clause 5 type clauses are present in all CCC sports club leases seen by EPBC.

EPBC's proposed hiring -out clause

EPBC is happy to sign a variation to the 1949 licence, with the deletion of CCC's staff's proposed paragraph (a) of draft clause 2(1)(a) and the above red-lined words of paragraph (d): '*or otherwise with the written consent of (CCC)*'.

Clause 2(1)(a) would then read:

(a) Clause 5 is varied by adding at the end of the existing clause 5 the following words:

Notwithstanding anything in this clause 5, the Licensee is permitted to hire out the Premises from time to time PROVIDED THAT:

- a. The Licensee keeps records of such hiring and makes these available to the Licensor on request;*
- b. Such hiring does not result in a breach of any statutes or other relevant regulations (including without limitation District Plan requirements as to noise);*
- c. Such hiring is either for the Permitted Use, or promotes and/or enhances the Permitted Use; and*
- d. The Licensee shall have the right where the Licensor considers it reasonable to do so, to suspend the right to hire out the Premises from time to time for such period as it sees fit (acting reasonably) if there are persistent breaches of the above requirements (without entitling the Licensee to compensation, or limiting the Licensee's obligations of the Licensor's rights under this clause 5 or otherwise).*

CCC's staff's misinterpretation of effect of note to resolution 4 of Board June 2021 resolutions

Mr Rutledge in essence maintains resolution 4 of the Board's resolutions in June 2021 and the 'Note' to that resolution don't permit the deletions requested by EPBC from clause 2(1)(a). The full text of those resolutions is set out in the appendix to this letter.

Resolution 4 and the 'Note' read:

4. Approve under Clause 5 of the License agreement the use (including any hiring out of the premises) of the clubrooms for the purposes and activities associated with the operation and function of a bowling club.

Note: any hire or use of the clubrooms for any non-bowling club activity will need Council consent under Clause 5 of the License Agreement.

Mr Rutledge misinterprets the effect of the 'Note' to resolution 4. He interprets that 'Note' as a stand-alone resolution. That 'note' is just that: a 'Note', not a resolution – a legal interpretation by CCC officers of the existing clause 5 of the 1949 licence – and nothing else. EPBC has received legal advice (disclosed to the Council) that the 'Note' is an incorrect interpretation of clause 5. It is trite law that the Board cannot unilaterally by a note or resolution vary the existing clause 5 of the 1949 licence without EPBC's consent.

Contrary to Mr Rutledge's contentions, the Board's ability to approve the form of clause 2(1)(a) proposed by EPBC is not restricted by that 'Note', and the Board does not have to revoke any of the June 2021 resolutions by virtue of that 'Note' – the 'Note' is not a resolution. Further, nothing in the Council's policy on hiring-out requires the Council's prior consent for the activities referred to in the policy, nor does clause 5 of the 1949 licence.

Council officers' report to Community Board

Please ask officers to submit a report to the Board the required 11 days before the 12 February meeting; copy that request to us; and ask Council officers to email a copy their report to EPBC, so that EPBC has time to consider the officers' report before the meeting.

EPBC representatives' appearance before Board

Two EPBC representatives wish to appear before the Board on 12 February in support of their requests:

- a) the Board approves the terms of the lease between EPBC and the Council for the Elmwood Park green and direct the lease be signed in the terms as agreed; and
- b) the Board approves the form of clauses of a deed of variation to the 1949 licence relating to EPBC's club rooms' site and adjacent green, and direct that the deed be signed incorporating the clauses already agreed in principle and the clause permitting EPBC to hire out the clubrooms and clubrooms site in terms of EPBC's draft.

If not signed before the meeting, EPBC will forward to the Board copies of the agreed form of lease and the draft deed of variation to the 1949 licence with the changes, in principle, already agreed.

Summary

Please –

- acknowledge receipt of this email;
- forward this email to Board representatives before the meeting, and confirm you have done so;
- copy to us your email to Council staff seeking their report and any Council officers' report;
- confirm the above two items are on the 12 February Board agenda; and
- note two EPBC representatives will appear before the Board.

We have copied this email to Andrew Rutledge. Our email and phone contact details appear below. If necessary, before the Board meeting we will forward to you a copy of the agreed terms of the lease for the Elmwood Park green and the proposed terms of the deed of variation to the 1949 licence relating to the clubrooms site and adjacent green.

Regards



Neil Johnstone
EPBC president

email: [REDACTED]

Phone numbers: Neil Johnstone: [REDACTED] Christopher Littlewood: [REDACTED]

Appendix: Board resolutions of June 2021 (High-lighted note is the matter in dispute)

That the Waimāero Fendalton-Waimairi-Harewood Community Board as land administrator and lessor for Lot 1 DP 12727, 83d Heaton Street Christchurch 8052, and as per the *Christchurch City Council with Elmwood Bowling Club (Inc.) Agreement as to Loans & License to occupy dated 8 February 1949* (referred to as EPBC) :

1. Approve, under clause 6 of the License agreement, the proposal to demolish the existing clubroom building located on Lot 1 DP 1272, at no cost to the Council as shown in attachment A.
2. Approve under clause 6 of the License agreement the rebuild of a new clubroom building on Lot 1 DP 1272 shown in attachment B, at no cost to the Council, providing:
 - a. The repair, maintenance, insurance (including Public Liability Insurance) and removal of the building and improvements are the responsibility of EPBC
 - b. EPBC to be charged a rent in keeping with the Council's sport and community group policy as is consistent with other tenants on Elmwood Park
3. Approve the EPBC to having ownership of the new clubroom building and other permitted improvements located on Lot 1 DP 1272
4. Approve under Clause 5 of the License agreement the use (including any hiring out of premises) of the clubrooms for the purposes and activities associated with the operation and function of a bowling club

Note: any hire or use of the clubrooms for any non-bowling club related activity will need Council consent under Clause 5 of the License Agreement.
5. Authorise the Property Consultancy Manager to complete all license matters (including any variations) in relation to the proposal.

8. Bus stops upgrades on Carlton Mill Road

Reference / Te Tohutoro: 23/1742889

Report of / Te Pou
Matua: Mansour Johari, Passenger Transport Engineer
(Mansour.johari@ccc.govt.nz)

Senior Manager /
Pouwhakarae: Jane Parfitt, Interim General Manager Infrastructure, Planning and
Regulatory Services (Jane.Parfitt@ccc.govt.nz)

1. Purpose and Origin of Report Te Pūtake Pūrongo

- 1.1 To approve the bus stop upgrades proposed for bus stops on Carlton Mill Road near Cheltenham Street outside 55 and 16 Carlton Mill Road.
- 1.2 The proposed upgrades are part of Port-to-Port bus route review.
- 1.3 The upgrades include bus stop relocation to improve accessibility and to minimize on-street parking loss, provision of standard line marking to enhance the accessibility for people of all ages and abilities, and the installation of two bus seats to improve the waiting areas.
- 1.4 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the criteria set out in the Council's Significance and Engagement Policy.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board approves:

Bus stop 16358 – Relocation along the boundary of 55 Carlton Mill Road, closer to its intersection with Cheltenham Street (Attachment A)

1. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. That all existing parking and stopping restrictions associated with bus stop 16358 on the north side of Carlton Mill Road commencing at a point 20 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 12 metres, be revoked.
 - b. That the stopping of vehicles is prohibited at all times on the north side of Carlton Mill Road commencing at its intersection with Cheltenham Street and extending in a westerly direction for a distance of 9 metres.
 - c. That a bus stop be installed on the north side of Carlton Mill Road commencing at a point 9 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 14 metres.
 - d. That the stopping of vehicles is prohibited at all times on the north side of Carlton Mill Road commencing at a point 23 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 12 metres.
2. That bus stop facilities including a set of directional and warning tactile pavers, a seat, and a bus stop sign are installed at the bus stop as shown on Attachment A.

Bus stop 10948 – Relocation from outside 16 Carlton Mill Road to outside 18 Carlton Mill Road (Attachment A)

3. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. That all existing parking and stopping restrictions associated with bus stop 10948 on the south side of Carlton Mill Road commencing at a point 63 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 14 metres, be revoked.
 - b. That the stopping of vehicles is prohibited at all times on the south side of Carlton Mill Road commencing at a point 29 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 10 metres.
 - c. That a bus stop be installed on the south side of Carlton Mill Road commencing at a point 39 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 14 metres.
4. That bus stop facilities including a seat, a set of directional and warning tactile pavers and a bus stop sign are installed at the bus stop as shown on Attachment A.
5. That any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in clauses 1 – 4 above are revoked.
6. That these recommendations if approved, take effect when the parking and stopping restrictions that evidence the restrictions described in clauses 1 – 4 above are in place.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

3.1 The reasonings behind proposed option include:

- Bus stop 16358 outside 55 Carlton Mill Road

Is slightly relocated east closer to the intersection with Cheltenham Street. This relocation minimizes the loss of on-street parking by integrating the required parking restrictions after the proposed bus box with the parking restrictions at the intersection and reduces the risk of potential damage to buses by keeping the power pole outside the bus box.

The installation of a bus box and the inclusion of no stopping lines before and after, not only improves the visibility of the bus stop, but more importantly, ensures that buses can safely and effectively pull in and out, positioning themselves close and parallel to the kerb. In addition, the provision of a seat enhances the waiting area for bus passengers.

In the consultation plan, a bus shelter was initially proposed for installation at this bus stop, as shown in Attachment B. However, due to financial constraints, this proposed bus shelter has been replaced with a seat in this report.

- Bus stop 10948 at 16 Carlton Mill Road

Is relocated east to outside 18 Carlton Mill Road. This change enhances accessibility, eliminating the need for passengers to step over a vehicle crossing, which is especially challenging for disabled, children, and elderly passengers. Additionally, the current location poses a risk of buses colliding with a nearby power pole when pulling into the bus box. Other options, like shifting the bus stop west or further east, were considered but deemed unfeasible due to the presence of a signalled crossing west of the bus stop and spacing constraints between this bus stop and the next stop in the eastern direction.

The proposed plan also improves the lack of parking restriction after the bus box making sure that buses can safely pull out. Furthermore, the provision of a seat enhances the waiting area for bus passengers.

In the consultation plan, a few metres of no stopping restriction were proposed after the bus box, as shown in Attachment B. This parking restrictions has been removed from the plan proposed in this report as they were alongside the driveway of 18 Carlton Mill Road.

3.2 The disadvantages of proposed option include:

- The installation of required line markings before and after the bus boxes will result in the loss of on-street parking spaces (approximately three spaces at bus stop 16358 and two spaces at bus stop 10948)

4. Alternative Options Considered Ētahi atu Kōwhiringa

4.1 Two alternative options were investigated but not consulted on. The advantages and disadvantages of these options compared to proposed plan are as follows:

4.2 Option 2 – Upgrading bus stop 10948 at 16 Carlton Mill Road at its current location.

- The advantages of this option include:
 - a. One less on-street parking loss compared to proposed plan.
- The disadvantages of this option include:
 - a. It will be a more expensive option compared to proposed plan mainly due kerb renewal, resurfacing, and required traffic management costs (Approximately \$4500 more compared to proposed plan).

4.3 Option 3 – Do nothing option and the existing street conditions will remain as is.

- The advantages of this option include:
 - a. Council will not incur any costs.
- The disadvantages of this option include:
 - a. Buses will not be able to pull up close and parallel to the kerb as the existing bus stop beside 55 Carlton Mill lacks line marking including no stopping before and after the bus stop often resulting in vehicles being parked here.
 - b. Buses will not be able to safely pull out from bus stop beside 16 Carlton Mill Road as the bus stop lacks no stopping restriction after bus box.
 - c. There will not be any improvements to accessibility at these bus stops.
 - d. The existing conditions may often require drivers to exert significant efforts in assisting individuals in wheelchairs to access the bus, posing challenges to the independency feeling of disabled individuals.
 - e. Retains the risk of buses colliding with the existing power pole when manoeuvring to be close and parallel with the kerb to assist passenger boarding.

5. Detail Te Whakamahuki

5.1 All bus stops are planned and implemented in accordance with the Christchurch Bus Stop Guidelines (2009) and the Christchurch City Council's Construction Standard Specifications (2018).

Public Consultation Te Tukanga Kōrerorero

5.2 Consultation has been carried out with the following organizations/groups:

- Affected property owners and occupiers (consultation area is shown in Figure 1)
- Environment Canterbury
- Members of accessibility reference group (ARG) and public transport stakeholders reference group (PTRSG)
- Bus operators



Figure 1: Consultation area.

5.3 The consultation period for the proposed upgrades occurred on 24 October - 8 November 2023. Letters were posted to the affected properties (both tenants and owners) in the consultation catchment area. In addition, consultation period was extended for the residents of 18 Carlton Mill Road till 23 November following their request to the Community Board.

Summary of Submissions Ngā Tāpaetanga

- 5.4 Environment Canterbury and bus operators supported the proposed upgrades.
- 5.5 The proposed plan for bus stop 16358 received one support, one opposition submission for the no stopping restrictions, and three residents raised concerns about shelter and bus sign locations, which were addressed in final plan after meeting with residents.
- 5.6 The proposed plan for bus stop 10948 received six support and seven opposition submissions mainly due to on-street parking loss. Also, an email was sent to Community Board including residents' questions, which were answered by staff.
- 5.7 For bus stop 16358 a summary of submissions is presented along with staff responses. In case of bus stop 10948, a general response is provided for all submissions as most of objections share a common concern.

Bus stop 16358:

- 5.8 **43 Carlton Mill Road:** “It looks like a sensible plan”.
- 5.9 **Owners of 55/1 and 55/3 Carlton Mill Road:** contacted staff and raised concerns about the location of the proposed shelter and bus stop sign in the consultation plan as well as on-street parking loss.
- **Staff Response:**
Staff met the above residents on site and listened to raised concerns.
Accordingly, the location of the shelter was modified in plan ensuring a 2 metre distance from the property entrance. In addition, the proposed pole and bus stop sign were replaced by a bus stop sign to be installed on shelter roof or power pole.
Moreover, the reasoning behind bus stop relocation and the importance of CCC standard of no stopping restrictions before and after a bus box were explained by staff.
- 5.10 **4/55 Carlton Mill Road:** “I am giving you my complete disapproval of the proposed bus stop. The removing of, as a resident, not able to park outside my own apartment is appalling and unacceptable. Not to mention where you have indicated where the shelter and sign are to go, also unacceptable. You have indicated it is directly outside the exit I (and other residents) use to access my car. Parking is at a premium on Cheltenham St after 5pm as residents of that street full up the parking spots very quickly so hence why I use Carlton Mill rd. So please don't put 'no stopping' lines within 40meters West of Cheltenham St and place the bus shelter 20meters West from where indicated. I could go on with many more reasons but I am hoping common sense prevails and corrections will be made.”
- **Staff Response:**
An email was sent by staff explaining that the concerns about shelter and bus sign locations has been addressed.
In addition, it has been explained that, though not line marked, the current conditions already include 12 metres of no stopping restriction as vehicles must not park within 6 metres each side of the bus stop and vehicles must not park closer than 6 metres to intersections. The current 12 metres, however, is not standard. To make sure that buses can safely pull in and stop close and parallel to kerb, both CCC and NZTA standards now require a 14-metre bus box with 12 metres and 6 metres no stopping restrictions before and after the bus box.
Staff also conducted further investigations to secure one parking space besides 55 Carlton Mill Road. However, this was found to be not possible by CCC Design Team. Following these changes, the submitter was informed and has not made any further comments.
- 5.11 Above residents have been informed that the plan was subsequently amended, and the bus shelter was removed from the proposal.

Bus stop 10948:

- 5.12 **18 Carlton Mill Road:** “Both I and the residents of Kamahi, 18 Carlton Mill Road, warmly support the proposed relocation of the bus stop. A major reason for the stop being moved is to avoid a traffic hazard for vehicles leaving Kamahi and entering CMR. Stop 16358 is less relevant to us here but the proposed changes here seem entirely sensible too.”
- 5.13 **18 Carlton Mill Road:** “I approve shifting the bus stop to outside this address.”

- 5.14 **501/18 Carlton Mill Road:** called staff on 14th November and supported the proposed plan.
- 5.15 **PU2 at Kamahi:** “My wife and I from unit PU2 at Kamahi, both support the relocation of the bus stop as outlined in your letter of the 14th October.”
- 5.16 **#1 18 Carlton Mill Road:** “I am in favour of shifting the bus stop to outside our building at 18 Carlton Mill Rd Christchurch.”
- 5.17 **301/18 Carlton Mill Road:** “I am strongly in favour of our bus stop being relocated a short distance to the east. At the moment it is highly dangerous as visibility is often totally obscured by large vehicles parking there. I have had several occasions where the road seemed clear but when I drew out, a small car appeared seemingly from nowhere and I was forced to back quickly into our driveway to avoid a prang.”
- 5.18 **401/18 Carlton Mill Road:** “I do not want the bus stop changed”.
- 5.19 **291/18 Carlton Mill Road:** “As a resident of number 18 Carlton Mill Road, I do NOT support moving the bus stop to outside of number 18”.
- 5.20 **202/18 Carlton Mill Road:** “Please DO NOT MOVE THE BUS STOP TO #18 CARLTON MILL ROAD. It is in the perfect position outside #16 Carlton Mill Road - and it just needs a seat and/or shelter. I do not want it out the front of our building at #18 Carlton Mill Road, thank you.”
- 5.21 **18 Carlton Mill road:** “. Don’t want it moved. Would like it to stay where it is. Don’t want a bus stop outside my house. I need to park there. Feel it would decrease the value of our property. Adds value having on road parking.”
- 5.22 **302/18 Carlton Mill Road:** “ At the Apartment Building; 18 Carlton Mill Road, we have only 1 car park in the Basement per residents, we have had occasional problems in the Basement, there is no street parking, especially if there are Road Works or other issues. We do not have 2 Car Garages, unlike other Residents on Carlton Mill Road. Most of us fear getting out of the Driveway with No Vision in peak traffic with a Bus impeding Vision both right and left and significant delays.”
- 5.23 **401/18 Carlton Mill Road:** “Ridiculous! We will lose parking outside of our apartment building if the proposal goes ahead. The current bus stop is very adequate. There are no current problems with the existing pedestrian egress and crossing the road. In 4 years we have never experienced any issues. Only a couple of residents of 18 Carlton Mill Road want to turn right out of our driveway immediately.....I’m happy to wait for a break in the traffic or turn left and go around the block - its not life or death stuff”
- 5.24 **402/18 Carlton Mill Road:** I am not in favour of moving this bus stop to outside 18 Carlton Mill road as we would loose our roadside parking which is important to me. Also potential risk of lowering the value of property by have a bus stop located directly outside this property.”

- Staff Response:

Reasoning behind proposed plan

It is worth noting that the current bus stop beside 16 Carlton Mill Road is not line marked to CCC standard. In addition, buses are prone to hit a power pole and more importantly, passengers step over a vehicle crossing which is an important accessibility issue for children, older people and people with disability. This means that (i) the proposed plan aims to improves above concerns; (ii) although the proposed plan may improve the safety for some residents of 18 Carlton Mill Road, this is not the reason behind relocating the bus stop.

On-street parking loss

Approximately four parking spaces will be lost besides 18 Carlton Mill Road due to proposed bus stop relocations. In addition, approximately two parking spaces will be generated beside 16 Carlton Mill Road. This means that the proposed plan will result in two on-street parking spaces lost in the vicinity of 18 Carlton Mill Road.

Property value

Staff have not found any evidence that a bus stop beside a property results in property value reduction.

Buses interrupting the sightline when exiting driveway

This has not been identified as a safety concern as bus dwell time (the time buses stop at the bus stop) is a short duration.

5.25 Email from residents to Community Board

- Staff Response:

In the following the questions and concerns of the residents' email, which are different from above submissions/concerns, are summarized.

Social riffraff and litter

Staff has not found any evidence of undesirable behaviour or rubbish problem at this bus stop.

Creating a disabled parking slot

This valuable suggestion needs to be raised to relevant area traffic engineer.

Cost of changing the stop

For bus stop 10948, the estimated cost of proposed upgrades is approximately \$5500.

5.26 The decision affects the following wards/Community Board areas:

5.26.1 Waimaero Fendalton-Waimairi-Harewood Community Board.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

6.1 Council's Strategic Framework is a key consideration in guiding the recommendations in this report. The recommendations in this report help achieve the:

- community outcome of a well-connected and accessible city promoting active and public transport, and
- strategic priorities of meeting the challenge of climate change through every means available.

6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.3 Transport

6.3.1 Activity: Transport

- Level of Service: 10.4.1 More people are choosing to travel by bus - >=13.7 million people
- Level of Service: 10.4.4 Improve user satisfaction of public transport facilities (number and quality of shelters and quality of bus stop) - >=73% resident satisfaction

- Level of Service: 10.5.42 Increase the infrastructure provision for active and public modes - >= 600 kilometres (total combined length)

Policy Consistency Te Whai Kaupapa here

6.4 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.1 Public transport is a key provision to support mode shift, reduce greenhouse gas emissions, traffic congestion and traffic crashes. Measures that promote the use of public transport make it a more attractive travel option, thereby supporting mode shift and associated benefits to the environment.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.1 Accessibility by access to opportunities: The proposed relocated bus stop will have a positive impact to the well-being and accessibility of our community through freedom to access opportunities by means other than private vehicles.
- 6.2 Accessibility by inclusive design:
- The proposed line marking provides a safe space for buses to safely pull in/out and stop parallel to kerb. This significantly improves accessibility to public transport for public particularly disabled people who use a wheelchair.
 - The standard and consistent design approach considered in the proposed upgrades improves the accessibility to public transport for blind and low vision people.

7. Resource Implications Ngā Hiraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement - Approximately \$14,000 for the bus stop improvements and parking restrictions, plus \$2,000 for the planning, consultation, and preparation of this report.
- 7.2 Maintenance/Ongoing costs - Transport Unit Operational Expenditure budgets, includes maintenance of bus stop infrastructure, which adds up to approximately \$230 annually.
- 7.3 Traffic Operations, Capital Expenditure budget for bus stop, seating, and shelter installations.
- 7.4 If approved, the recommendations will be implemented during this financial year.

8. Legal Implications Ngā Hiraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The relevant Community Board or Committee have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolutions of:
- Stopping, standing, and parking restrictions (including bus stops) under Clause 7 of the Traffic and Parking Bylaw 2017.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.2 The legal consideration is that the installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 8.3 This report has not been reviewed and approved by the Legal Services Unit.



9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 Should the Community Board proceed with Option 2:
- Council will incur more costs compared to proposed option.
- 9.2 Should the Community Board proceed with Option 3, the do-nothing option:
- The buses will not be able to pull up close and parallel to the kerb as the existing bus stop beside 55 Carlton Mill lacks line marking including no stopping before and after the bus stop.
 - The buses will not be able to safely pull out from bus stop beside 16 Carlton Mill Road as the bus stop lacks no stopping restriction after bus box.
 - There will not be any improvements to accessibility at these bus stops.
 - The existing conditions may often require drivers to exert significant efforts in assisting individuals in wheelchairs to access the bus, posing challenges to the independency feeling of disabled individuals.
 - Retains the risk of buses colliding with the power pole when manoeuvring to be close and parallel with the kerb to assist passenger boarding.

10. Next Steps Ngā Mahinga ā-muri

- 10.1 Once recommendation approved, staff will contact the contractors to proceed the construction steps.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Attachment A: Proposed bus stop upgrades on Carlton Mill Road	24/54287	31
B 	Attachment B: Consultation plan for bus stop upgrades on Carlton Mill Road	24/53276	32

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:

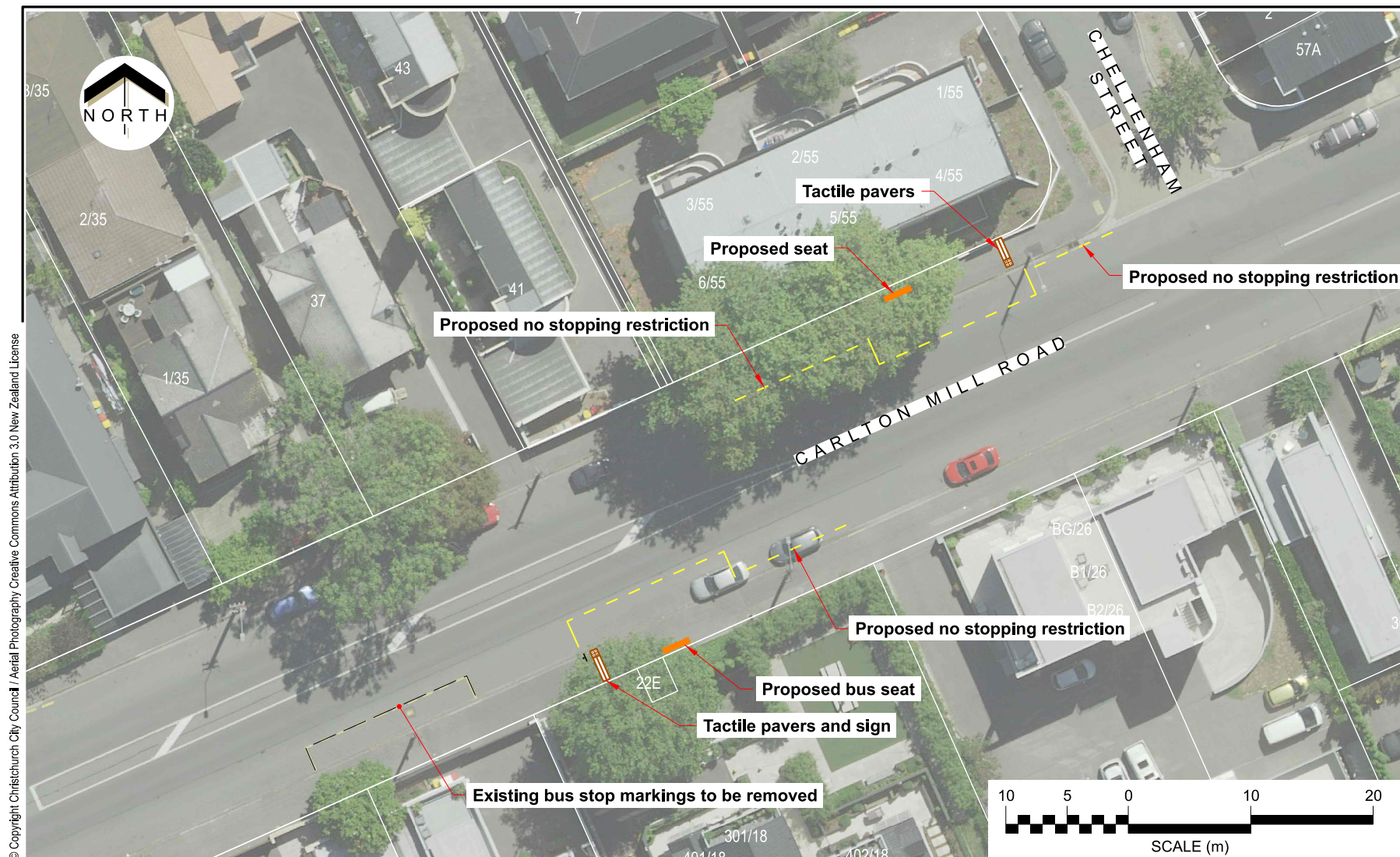
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Mansour Johari - Passenger Transport Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)

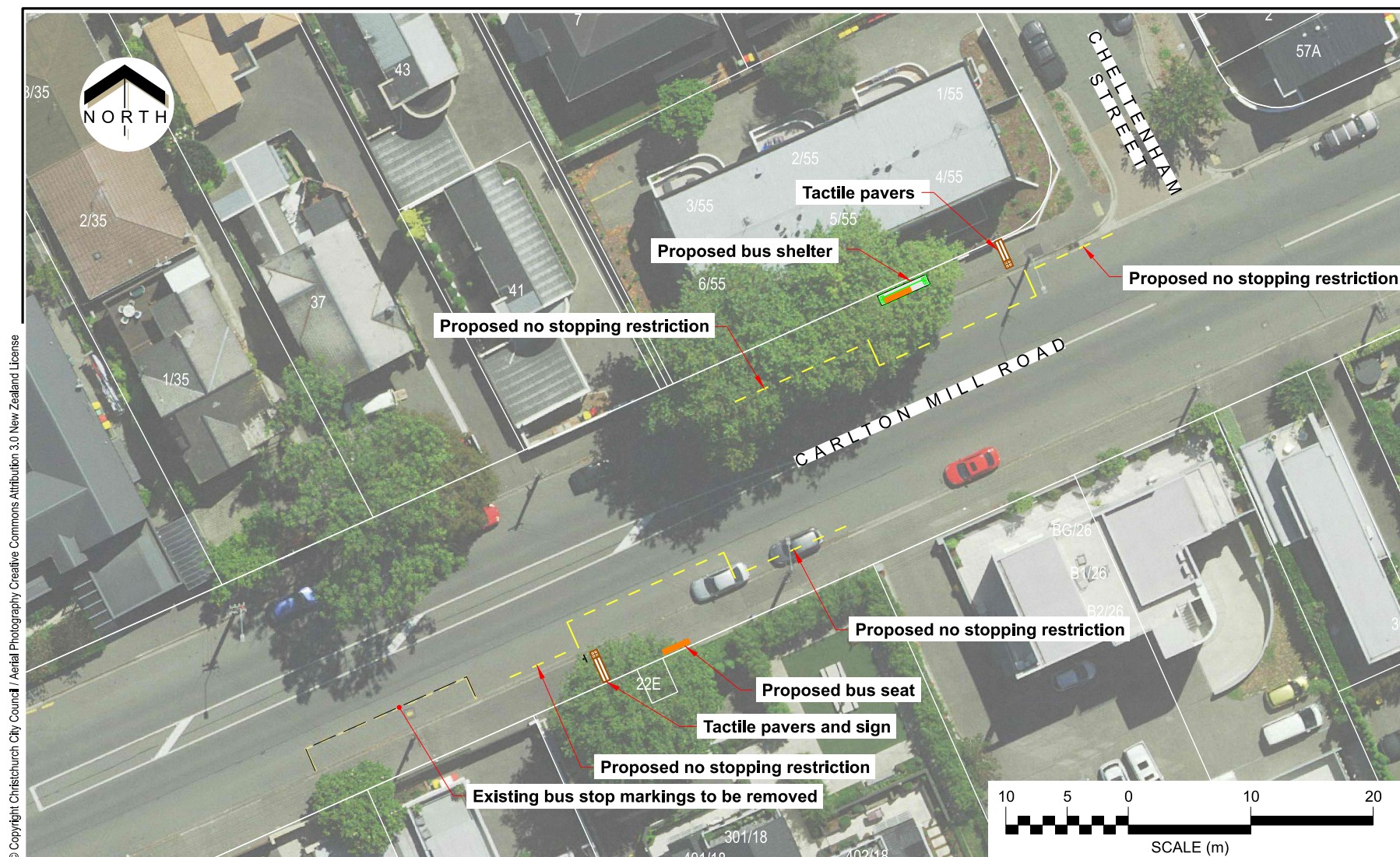


Christchurch
City Council

Route 17 - 55 Carlton Mill Road (#16358 and #10948)
Proposed bus stop markings
For Community Board Approval

Attachment A
Designed by: ST, Approved by: --

Original Plan Size: A4
ISSUE.1 15/01/2024
TG135650 MJR



Christchurch
City Council

Route 17 - 55 Carlton Mill Road (#16358 and #10948)
Proposed bus stop markings
Consultation Plan
Attachment A
Designed by: ST, Approved by: --

Original Plan Size: A4
ISSUE.1 06/11/2023
TG135650 MJR

9. Waimāero Fendalton-Waimairi-Harewood - Better-Off Fund Applications for Consideration

Reference / Te Tohutoro: 24/113572

Report of / Te Pou
Matua: Natalie Dally, Community Development Advisor
(Natalie.Dally@ccc.govt.nz)

Senior Manager /
Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community
(Andrew.Rutledge@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider an application for funding from its **Better-Off Fund** as listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00066896	CCC Community Support and Partnerships Unit	Northwood Community Partnership Projects	\$40,000	\$40,000

- 1.2 There is currently a balance of \$406,600 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Allocates \$40,000 from its Better-Off Fund towards the costs of Northwood Community Partnership Projects, to be managed by Fendalton-Waimairi-Harewood Community Governance Staff.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.
- 3.2 The purpose of the fund is to partner with organisations and groups to support local initiatives, projects, and activities through additional Community Board funding, including a focus on supporting local action to increase climate resilience.
- 3.3 Projects will improve wellbeing by building social capital, encourage participation, increase accessibility and connectedness – generating opportunities for youth, diverse communities and increasing local pride.
- 3.4 When considering allocation of funds, priority will be given to projects/initiatives that contribute towards the following outcomes:
 - Increasing the tree canopy across the city and our regional parks
 - Enhancing biodiversity
 - Safer neighbourhoods

- Repairing infrastructure and facilities
 - Responding to climate change through adaptation planning
 - Encouraging active travel
- 3.5 Projects should also show a strong alignment to the Council's Te Haumako Te Whitingia Strengthening Communities Together Strategy.
- 3.6 Priority will also be given to projects that directly contribute towards achieving Community Board Plan priorities.

Decision Making Authority Te Mana Whakatau

- 3.7 The Community Board has the delegated authority to determine the allocation of the **Better-Off Fund** for each community.
- 3.7.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.7.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.8 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.9 The level of significance was determined by the number of people affected and/or with an interest.
- 3.10 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.11 At the time of writing, the balance of the **Better-Off Fund** is as below.

Total Budget 2023/25	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$500,000	\$93,400	\$406,600	\$366,600

- 3.12 Based on the current **Better-Off Fund criteria**, the application listed above is eligible for funding.
- 3.13 The attached Project Brief provides detailed information for the application. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Better-Off Project Brief - Northwood Community Partnership Projects	24/113521	36

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Natalie Dally - Community Development Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood John Filsell - Head of Community Support and Partnerships

BETTER-OFF FUND PROJECT BRIEF

SECTION ONE: APPLICANT DETAILS

Name of Community Board	Staff member and position	Staff member contact details (email & phone)
Waimāero Fendalton-Waimairi-Harewood Community Board	Natalie Dally, Community Development Advisor	Natalie.dally@ccc.govt.nz 03 941 5326

SECTION TWO: PROJECT DETAILS

Name of Project	Project Description
Northwood Community Partnership Projects	<p>This application is to provide funding towards two main projects. The first involving and engaging the Northwood and Belfast Community's in the redevelopment of Englefield Reserve.</p> <p>The second will create community connections and increase community resilience through involvement and engagement in beautification projects of features/structures in Northwood.</p>

Alignment to Funding Priorities

Better-Off Fund Priorities	Council Strategies	Community Board Plan Priorities
<p>Partnering with community groups on project which will increase local pride.</p> <p>Repairing infrastructure and facilities.</p>	<p>Te Haumako; Te Whitingia – Strengthening Communities Together Strategy</p> <p><i>Pillar 2: Place</i></p> <p>We support and help build connections between communities and their places and spaces to foster a sense of local identity, shared experience and stewardship.</p>	<p>Aligns with the Board's 2023-25 Community Board Plan vision of:</p> <p><i>"The Fendalton-Waimairi-Harewood area has a strong local identity that is vibrant, inclusive and highly valued by all."</i></p>

SECTION THREE: PROJECT DELIVERY

1. Will the project be delivered in partnership with an external community organisation? Yes

If Yes

Name of Organisation	Contact person and position	Contact details (email & phone)
Northwood Residents Association (please note that other organisations may join as	Clive Smith	info@northwoodresidents.org.nz

partners in the Englefield Reserve Development project as it progresses)		
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2. **Will the project be delivered by the local Community Governance Team?** Yes

With support, advice and input from additional staff in other Council units as appropriate including Parks

3. **Will the project be delivered by another Council Unit?** No

But advice and support will come from other Council staff (as above).

SECTION FOUR: PROJECT BUDGET

Total Cost of Project \$ 40,000 - The scoping details of the projects are still underway and total costs of the Englefield project will be unknown until the “community” design is completed. The projects could collectively exceed the \$40,000 but community input, volunteering and other possible fundraising and sponsorship opportunities will be explored should this occur.

Budget items requested.

Item	Amount
Englefield Reserve Community Development Project (Possible Nature Play area and interactive/educational components)	\$20,000
Engagement with residents, equipment, painting of features in Northwood (estimated at \$2,000 per feature)	\$20,000
TOTAL	\$40,000

Are there any other sources of funding contributing to the project? Yes / No

Other funding source	Amount
Community Planting Day (Styx Living Laboratory have indicated they will cover the costs and co-ordinate the community Planting Day – not included in the budget above)	\$
	\$
TOTAL	\$

Any other comments on budget?

<p>The number of Voluntary work/hours that will be undertaken on the projects by the community has been estimated as a minimum to be around \$10,400.</p> <p>It is possible that an external designer of Nature Play spaces will provide a base design for the project. If so funding for this aspect has been suggested to come from Shape your Place funding held by the Community Board if required.</p>

SECTION FIVE: TIMEFRAMES AND REPORTING

Expected start date of project:	Planning and discussions started in 2023 on both projects. Physical work expected to start April 2024.
Expected end date of project:	Project One will be dependent upon planting seasons etc, possibly 2025. Project two is expected to be completed by the end of 2024.

Reporting – How will you report to the Board on progress of the project and how often?
Governance Staff involved in the project will provide updates through the Community Board Area reports and Board members will have opportunities to attend meetings of the Residents Association and any engagements with residents so can be further involved and informed.

SECTION SIX: STAFF ASSESSMENT

This application is to provide funding towards two main projects. The first involving and engaging the Northwood and Belfast Community's in the redevelopment of Englefield Reserve. Due to health and safety reasons, willow trees in the reserve had to be cut down. The space the trees occupied was well used by the community as gathering and play spaces. The Council in 2024 are looking to redevelop Ka Putahi Creek in the reserve to make it safer for the environment and community.

Once this work is done the community, through connections with the Northwood Residents Association and Belfast Community Network, in partnership with Council, will look to do their own improvements in the area to again create a great community space. This may include, but not be limited to, a nature play space, educational components and community planting projects. An initial advisory committee of residents and organisation representatives of Northwood and Belfast will be established to create a draft design for the area which will then be consulted on with the wider residents and users of the space. Conversations have already been held with 13 Council staff involved in the space, Styx Living Laboratory Trust, Northwood Residents Association, Belfast Community Network and a Nature Play external consultant to get the project ready to start - subject to funding. A funding contribution is sought to assist the community to realise their designs in this space, supporting the biodiversity of the area and educating the community about the space.

Part two will create community connections and increase community resilience through involvement and engagement in beautification projects in Northwood. Structure/features in the area by the developers have not been able to be maintained due to falling under the responsibility of the Council's traffic unit. Unfortunately, but understandably the features are a low priority when compared to traffic safety maintenance. As a result, the features have no timeframe for maintenance but are on the list. Working with the Northwood Residents Association the project will seek input from local residents immediately surrounding each feature, on how they would like their feature maintained/beautified to create a sense of belonging to their immediate space and the wider Northwood community. The projects will bring the community together to discuss and or work on the features creating connections in the neighbourhood, increasing resilience and safety of the area. Funding is sought towards the practical costs of the projects such as water blasting and painting etc. and any associated resident engagement and activities for the structures as defined by the residents themselves. There will be a specific project within this for the Norwest Arch Main Sculpture.



There are eight features like the one in the photo to the right. They are of varying lengths. The feature in this photograph has already been cleaned and painted by residents in the Residents Association colour. The idea is that nearby residents to each feature will be invited to decide how their feature will be treated. This engagement can be via digital connections or street/neighbourhood meetings to discuss their feature and this in turn could lead to community working bees to get the work done.

There is also a waterwheel feature and a small set of arches at the end of Northwood Boulevard and the main sculpture at the entrance of Northwood Boulevard, on the roundabout, contains a braided river and depicts the Norwest arch of Canterbury.

This main sculpture (as shown in the photo below) will require specific attention and a possible traffic management plan dependent upon the treatment decided upon, so will be treated as a separate project under the beautification/connection projects.



SECTION SEVEN: STAFF RECOMMENDATION

Recommended for funding? Yes

Amount recommended: \$40,000

10. Fendalton-Waimairi-Harewood Community Board, 2023-24 Discretionary Response Fund Applications- Belfast School, Papanui Returned and Services Association

Reference / Te Tohutoro: 24/16369

Report of / Te Pou: Natalie Dally, Community Development Advisor
(Natalie.dally@ccc.govt.nz)

Matua: Andrew Rutledge, Acting General Manager Citizens and Community
Pouwhakarae: (Andrew.Rutledge@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider applications for funding from its 2023-2024 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00066889	Belfast School	Leadership Training 2024	\$660	\$660
00066899	Papanui Returned and Services Association Inc.	Web and Digital Platform Upgrade and 2024 ANZAC Day Service and Parade	\$7,550	\$2,500

- 1.2 There is currently a balance of \$35,907, remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- Approves a grant of \$660 from its 2023-2024 Discretionary Response Fund to Belfast School towards Leadership Training for their 2024 Student Leaders.
- Approves a grant of \$2,500 from its 2023-2024 Discretionary Response Fund to Papanui Returned and Services Association Incorporated towards the upgrade of their Web and Digital Platforms and the 2024 ANZAC Day Service and Parade.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

3.4 The level of significance was determined by the number of people affected and/or with an interest.

3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero



3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$104,132	\$68,225	\$35,907	\$32,747

3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.

3.8 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Fendalton-Waimairi-Harewood 2023-2024 Decision Matrix, Belfast School	24/97592	44
B 	Fendalton-Waimairi-Harewood 2023-2024 Decision Matrix, Papanui RSA	24/97544	45

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Natalie Dally - Community Development Advisor Karen Boag - Community Development Advisor Lisa Gregory - Community Recreation Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood

Item 10

2023/24 DRF FENDALTON-WAIMAIRI-HAREWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066889	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Belfast School	Leadership Training Course 2024 At the end of year prize giving senior students for the following year are selected to be school leaders. They are sent on a two day leadership training programme run by the Papanui Youth Development Trust.	\$ 1,518 Requested \$ 660 (43% requested)	Leadership Training Course - \$660	\$ 660 That the Waimāero Fendalton-Waimairi-Harewood Community Board approve a grant of \$660 from its 2023-2024 Discretionary Response Fund to Belfast School, as a contribution towards their 2024 Student Leaders to attend a two day Leadership Training Course run by the Papanui Youth Development Trust.	2

Organisation Details Service Base: 700 Main North Road, Belfast Legal Status: School Board of Trustees Established: 1/01/1850 Target Groups: Children and Youth Annual Volunteer Hours: Participants: 12 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Together Strategy Children's Policy CCC Funding History 2022/23 - \$600 (Leadership Training Programme Papanui Youth Development Trust) DRF FWH 2021/22 - \$600 (Leadership Training Programme) YDF PI 2020/21 - \$600 (Leadership Training Course in 2021 for 12 Students) YDF PI	Other Sources of Funding Fundraising - \$858 (Estimated) Staff Assessment For the past fourteen years Belfast School have received a funding contribution from the Council through the local Community Board towards the training of their School Leaders. This is the second year it is being considered by the Waimāero Fendalton-Waimairi-Harewood-Community Board due to Ward boundary changes. In 2024 Belfast School will send twelve students who are prefects and Sports Captains to a two-day Leadership Training Course at the Papanui Youth Development Trust. The course helps to develop and grow their leadership skills which are put into practice during the year in the many events that they help facilitate. The skills are often used to grow and mentor other children and supports them to become future community leaders. The effect of this programme on the youth has been evident in their school and sporting activities and participants comment on this being one of the most important development opportunities they have had at school. During the first weeks of term 1 the senior leaders will participate in fundraising events, such as car washes and BBQs to raise additional funds towards the programme cost. Rationale for staff recommendation. <ul style="list-style-type: none"> The value for money in providing a funding contribution towards the course costs relative to the benefits given back to the students, school and community alike. The strong alignment to the Strengthening Communities Together Strategy.
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2023/24 DRF FENDALTON-WAIMAIRI-HAREWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066899	Organisation Name Papanui Returned And Services Association Incorporated	Name and Description Upgrade of website and digital platform. And Anzac Day Service and Street Parade 2024 Split - 40% FWH / 60% PIC Upgrade of website and digital platform and Anzac Day Service and Street Parade 2024.	Funding History 2022/23 - \$1,000 (Anzac Day Service and Street Parade 2023) DRF FWH 2022/23 - \$2,500 (Anzac Day Service and Street Parade 2023) DRF PI Other Sources of Funding Monetary contribution from funds and volunteer support for the Service.	Request Budget Total Cost \$ 8,550 Requested Amount \$ 7,550 88% percentage requested. Contribution Sought Towards: Website and Digital Platform Upgrade - \$3500 Press Advertising - \$200 Printing of Service Sheets - \$500 RSA Wreaths - \$650 Brass/Pipe Bands, Bugler and Piper - \$1,000 Marquee, Port A Loos, Sound system - \$1,200 Volunteer Recognition/Catering - \$1,000	Staff Recommendation \$ 2,500 That the Waimāero Fendalton-Waimairi-Harewood Community Board approves a grant of \$2,500 from its 2023-24 Discretionary Response Fund to Papanui Returned And Services Association Incorporated towards the Upgrade of the RSA Website and digital platform and the Anzac Day Service and Street Parade 2024.	Priority 2
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Organisation Details: Service Base: 55 Bellvue Avenue, Papanui Legal Status: Incorporated Society Established: 31/12/1945 Staff – Paid: 14 Volunteers: 50 Annual Volunteer Hours: 1200 Participants: 4,000 Target Groups: Social Services Networks: RSA NZ Organisation Description/Objectives: Welfare of returned servicemen and service women, and their families.	Alignment with Council Strategies and Policies <ul style="list-style-type: none">Strengthening Communities Together Strategy Alignment with Council Funding Outcomes <ul style="list-style-type: none">Support, develop and promote capacity.Community participation and awarenessEnhance community and neighbourhood safety.Provide community based programmes.Foster collaborative responses Outcomes that will be achieved through this project. Upgrade of website and digital platform. Delivery of Anzac Day Service and Street Parade 2024 Engagement via website with the local community Celebration of the Anzac Day Memorial service How Will Participants Be Better Off? Participants of the community will join to celebrate and remember the sacrifice of those who died at Gallipoli, and those that have served their country in times of war. Participants will be able to engage better with the work and services provided the RSA via the revamped digital platform.	Staff Assessment The Returned Services Association (RSA) was formed in New Zealand in 1916 by returning ANZAC's during World War One. The Papanui Returned Service Association (Papanui RSA) was established in 1945. The Association is a welfare-based organisation providing support and comfort to Returned Service members and their families. They also provide an environment where members and the wider community may meet and enjoy companionship together. The Papanui RSA is seeking funding support towards the annual ANZAC Day (2024) celebrations. Since 1916, ANZAC Day has become the day New Zealanders acknowledge the service and sacrifice of all people involved in military conflicts. It commemorates more than 300,000 New Zealanders who served their country and the 30,000 who have died in service and has been a public holiday since 1921. Attendance at this event continues to increase including a number of younger people and families present in more recent years. Approximately 5,000 are expected to attend this historical, local event, this year. The RSA is also seeking funding support towards the upgrade of their website and digital platform. The proposed upgrade is expected to increase awareness about the RSA's events and offerings, will promote initiatives to attract new members and retain existing ones and foster a greater sense of community. The upgrade will also better promote the welfare support available to returned servicemen and woman, and their families which is the RSA's core purpose. This project will allow the RSA to reach a wider audience, strengthen community engagement, and increase collaboration with its membership and other community organisations. Rationale for staff recommendation: <ul style="list-style-type: none">The unique nature of the event and limited organisations involved in this area of community service and acknowledgement.The number of people that can be connected through both the event and the website will be further increased and makes it more accessible across generations.The application meets Strengthening Communities Together Objectives; 1.7, Work with others to reduce loneliness and social isolation. with particular emphasis on intergenerational approaches and 2.1, Encourage communities to create and sustain a sense of local identity and ownership. Waipapa Papanui-Innes-Central staff recommendation - \$4,830
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11. 2023-24 Fendalton-Waimairi-Harewood Youth Development Fund Top-Up

Reference / Te Tohutoro: 24/82205

Report of / Te Pou Lisa Gregory, Community Recreation Adviser
Matua: (Lisa.Gregory@ccc.govt.nz)

Senior Manager / Andrew Rutledge, Acting General Manager Citizens and Community
Pouwhakarae: (Andrew.Rutledge@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider an application for funding from its 2023-24 Discretionary Response Fund for the project listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00066919	Fendalton-Waimairi-Harewood Community Board	2023-24 Fendalton-Waimairi-Harewood Youth Development Fund Top-Up	\$5,000	\$5,000

- 1.2 There is currently a balance of \$35,907 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Allocate a further \$5,000 from its 2023-24 Discretionary Response Fund to top-up the 2023-24 Fendalton-Waimairi-Harewood Youth Development Fund.
2. Approves to continue to delegate the decision-making for applications up to \$350 to the Community Governance Manager.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$104,132	\$68,225	\$35,907	\$30,907

- 3.7 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	2023-24 Fendalton-Waimairi-Harewood Youth Development Fund Top-Up Decision Matrix	24/82355	50

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Lisa Gregory - Community Recreation Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood

2023/24 DRF FENDALTON-WAIMAIRI-HAREWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066919	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Fendalton-Waimairi-Harewood Community Board	2023/24 Youth Development Fund Top-up The purpose of the Youth Development Fund is to celebrate and support young people living in the Fendalton-Waimairi-Harewood Community Board area by providing financial assistance for their development. This request seeks to increase the budget of the 2023/24 Fendalton-Waimairi-Harewood Youth Development Fund to allow for any requests which may be received prior to 30 June 2024.	\$ 5,000 Requested \$ 5,000 (100% requested)	Various event related costs - \$5,000	\$ 5,000 That the Waimāero Fendalton-Waimairi-Harewood Community Board allocate a further \$5,000 from its 2023-24 Discretionary Response Fund to top-up the 2023-24 Fendalton-Waimairi-Harewood Youth Development Fund.	1

Organisation Details Target Groups: Young people aged 12 to 22 years living in the Fendalton-Waimairi-Harewood area. Participants: Approx 50 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Together Strategy Physical Recreation and Sport Strategy CCC Funding History <p>2023/24 - \$10,000 (Youth Development Fund) DRF 2022/23 - \$2,500 (Youth Development Fund Top-Up) DRF 2022/23 - \$7,500 (Youth Development Fund) DRF 2021/22 - \$5,000 (Youth Development Fund) DRF 2020/21 - \$10,000 (Youth Development Fund) DRF</p> Other Sources of Funding Nil	Staff Assessment This project is recommended as a Priority One due to its reach into the community and value for money. The Community Board will consider applications for the following activities: <ul style="list-style-type: none"> Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra-curricular educational opportunities. Representation at Events - Applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events. The Community Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community. Currently, the Community Governance Manager has the staff delegation to approve applications up to \$350. Since 1 July 2023, 64 young people have been financially supported through this fund. With the requests included on the agenda for this meeting, the fund is fully expended. This 'top-up' will allow for the Board to consider applications that are received up until 30 June 2024. Any remaining funds at 30 June 2024 will be returned to the Board's Discretionary Response Fund and carried forward into the 2024/25 funding year.
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12. Fendalton-Waimairi-Harewood 2023-24 Youth Development Fund Applications - Christchurch Girls High School, Indya Kennedy, Seamus Gallagher

Reference / Te Tohutoro: 23/1998736

Report of / Te Pou
Matua: Lisa Gregory, Community Recreation Advisor,
(lisa.gregory @ccc.govt.nz);

General Manager /
Pouwhakarae: Mary Richardson, General Manager Citizens & Community
(Mary.Richardson@ccc.govt.nz)

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider applications received for funding from its 2023-24 Youth Development Fund.
- 1.2 The report is staff generated as a result of applications being received.
- 1.3 The current balance of the fund is \$1,200.

2. Officer Recommendations / Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve a grant of \$600 from its 2023-24 Youth Development Fund to the Christchurch Girls High School towards the costs of Kate Currie, Zara de Vere, Joanna MacAskill, Alice Newman, Mischa Laulala and Eliana Collins to compete at National Secondary Schools Volleyball Championships in Palmerston North, from 18 to 22 March 2024.
2. Approve a grant of \$400 from its 2023-24 Youth Development Fund to Indya Kennedy towards competing at the Irish dancing world championships in Glasgow, from 24 to 31 March 2024.
3. Approve a grant of \$400 from its 2023-24 Youth Development Fund to Seamus Gallagher towards competing at the U18 World Junior Ice Hockey Championships in Istanbul, from 28 February to 11 March 2024 subject to the Board approving additional funding to the Youth Development Fund.

3. Key Points / Ngā Take Matua

Issue or Opportunity / Ngā take, Ngā Whaihua rānei

- 3.1 To consider applications received to support the development and achievements of young people living in the Fendalton-Waimairi-Harewood area.

Strategic Alignment / Te Rautaki Tīaroaro

- 3.2 The recommendations in this report align to the Council's Community Outcome of Resilient Communities including:
- Celebration of our identity through arts, culture, heritage and sport and recreation
 - Valuing the voices of all cultures and ages (including children).

Decision Making Authority / Te Mana Whakatau

- 3.3 Determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.5 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement / Te Mana Whakatau

- 3.6 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.7 The level of significance was determined by the number of people affected and/or with an interest.
- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant / Te Kaitono 1 – Christchurch Girls High School

- 4.1 Event seeking support for: National Secondary Schools Volleyball Championships in Palmerston North, from 18 to 22 March 2024.
- 4.2 Six of the 20 participants competing at the event reside in the Fendalton-Waimairi-Harewood area:
- Kate Currie, who lives in St Albans
 - Zara de Vere, who lives in Merivale
 - Joanna MacAskill, who lives in Fendalton
 - Alice Newman, who lives in Merivale
 - Mischa Laulala, who lives in St Albans
 - Eliana Collins, who lives in Merivale
- 4.3 The highlight of the volleyball season, the championship draws teams from Invercargill to Northland, uniting diverse communities in the spirit of competition and shared passion for the sport.
- 4.4 Approximately 96 girl's teams and 90 boy's teams will participate during this long week-long tournament.
- 4.5 The total cost per person for the trip:



EXPENSES	Cost (\$)
Airfares, Accommodation, Food, Petrol, Ground Transport, Entry Fees	\$1,125
Total	\$1,125

5. Applicant / Te Kaitono 2 – Indya Kennedy

- 5.1 Age: 21
- 5.2 Suburb: Northwood
- 5.3 Event seeking support for: Irish Dancing World Championships in Glasgow, from 24 to 31 March 2024.
- 5.4 Indya has been Irish dancing for 16 years and can practise up to six times a week prior to competition. Indya’s greatest achievement is gaining 2nd place at the recent New Zealand National Championships in September in Christchurch.
- 5.5 Indya’s goals over the next 12 months are to get at least one recall at the world championships out of over 200 competitors in her section. At nationals 2024, held in Wellington, she also hopes to stay within the top three in her section as she moves into the senior ladies over 22.
- 5.6 Indya’s other hobbies are teaching dance and has been working with beginners and assisting her dance teacher for over four years. Indya finds it very rewarding helping others achieve their goals and becoming better dancers.
- 5.7 The total cost per person for the trip:

EXPENSES	Cost (\$)
Airfare	\$3,100
Accommodation	\$3,000
Dance Shoes	\$130
Entry Fee	\$300
Ground Transport	\$2,000
Total	\$8,530

6. Applicant / Te Kaitono 3 – Seamus Gallagher

- 6.1 Age: 17
- 6.2 Suburb: Upper Riccarton
- 6.3 Event seeking support for: U18 World Junior Ice Hockey Championships in Istanbul, from 28 February to 11 March 2024.
- 6.4 Sport has always been a big part of Seamus’ life and has played sport at a high level from a young age, including representing Canterbury at rugby, cricket and more recently football.
- 6.5 Recently Seamus made the decision to step away from football to pursue a long-standing interest in ice hockey. Seamus enjoyed the change as it was a different sport, allowing him to learn in a different atmosphere. It also used many of the same skills he had gained through his previous sporting experience. This resulted in Seamus being named rookie of the year, making the Canterbury U15s and U18s and then the U18 NZ squad.

- 6.6 Seamus sees sport as always being a part of his future and would like to see how far ice hockey can take him. He also wants to use his sporting experiences to aid him in his other life goal which is to become a sports psychologist.
- 6.7 Seamus feels this experience will develop his ice hockey skills that he can bring into the Canterbury environment. The trip will also build relationships with team mates around the country that he can continue to foster.
- 6.8 The total cost for Seamus' trip:

EXPENSES	Cost (\$)
Airfares and Accommodation	\$4,495
Total	\$4,495

Attachments / Ngā Tāpirihanga

There are no attachments for this report.

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Lisa Gregory - Community Recreation Advisor Natalie Dally - Community Development Advisor Karen Boag - Community Development Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood

13. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - February 2024

Reference / Te Tohutoro: 24/79933

Report of / Te Pou Maryanne Lomax, Community Governance Manager
Matua: (Maryanne.Lomax@ccc.govt.nz)

Senior Manager / Andrew Rutledge, Acting General Manager Citizens and Community
Pouwhakarae: (Andrew.Rutledge@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report for February 2024.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

3.1.1 Unity Under the Sun: Bryndwr's Inaugural Community Celebration

As the sun rises on Saturday, 27th January, Bryndwr will be buzzing with excitement for the inaugural 'Unity Under the Sun' event at Morley Reserve from 11am to 2pm. The organisers aim to welcome around 200 Bryndwr neighbours for this local, free gathering.

'Unity Under the Sun' is all about bringing the Bryndwr community together. It's a chance for the organisers to connect, share in some fun activities, and extend a warm welcome to everyone, including the new Kainga Ora residents who recently moved into the new developments.

Activities include a free sausage sizzle, some gardening fun, and the Nor'West five-piece Brass band will be playing. Attendees will also have the opportunity to connect with the local Community Patrol, explore the services and activities within Bryndwr, and join the local Vege Co-op for some fresh produce.

Partners include CCC Libraries (Fendalton), Waimāero Fendalton-Waimairi-Harewood Community Board and staff, St Aidan's (Bryndwr), The Village @ Bryndwr, New Generation Church, Bryndwr Community Gardens, Bryndwr Chapel, Bryndwr Vege Co-op, Kainga Ora, North Christchurch Community Patrol, and Nor'West Brass Band.



3.1.2 Nepal Reserve Engagement

The Urban Forest team has been hard at work crafting a tree-planting plan for Nepal Reserve and now seeks community input.

The proposed tree planting plan is open for community feedback until 1 February 2024.

The Council's Urban Forest Team partnered with Bruce Irvine, a resident driving the community development of Nepal Reserve, FENZ, and various Council departments to create a plan that's green, fire-safe, and community-driven.

Join us on Monday 29 January 2024, 11am - 1pm for a 'Tree-mendous BBQ' at Nepal Reserve. Mingle with neighbours, FENZ and Council staff and enjoy a free sausage sizzle.

Attendees will get a sneak peek at the exciting tree-planting plans and will have the opportunity to provide feedback. At the event, Bruce and friends will seek initial community feedback on what else they would like to see at the reserve, helping shape the vision for Nepal Reserve and making it a locally cherished space.

3.1.3 Culture Galore 2024 - 17 February 2024

Culture Galore is the Council's annual event that celebrates the ethnic diversity of the city. This year over 40 ethnic groups will be offering cultural performances and demonstration at the free event at Ray Blank Park on Maidstone Rd, showcasing the music, dance, heaps of ethnic food, arts and crafts of cultures from around the world.

Stage performances range from colourful traditional dances and songs from Indonesia, Korea, the Philippines, Sri Lanka, China, Fiji, Ukraine, Afghanistan, Ireland, Bangladesh and many more.

As well as these amazing performances there is a huge range of have-a-go activities, such as flax weaving, face painting, soft archery, bouncy castles, police speed radar, fire truck and evacuation challenge. And you can also sample some of the appetising ethnic cuisines from one of the many food stalls.



3.2 Community Funding Summary

3.2.1 A status report on the Board's 2023-24 Discretionary Response Fund and Youth Development Fund as at 18 January 2024 is attached (refer to **Attachment A**).

3.2.2 Summer with your Neighbours

We are receiving positive feedback from recipients of Summer with your Neighbours funding including some of our first-time applicants.

Tim Miller, a first-time applicant, held an event on Sunday 19th November 2023.

For their event they had a BBQ, the kids played, the adults talked, and new neighbours had the opportunity to meet each other.

Tim noted in his feedback, *"Thank you for the funding, it is important to know our neighbours and this is a great initiative."*



Summer with your Neighbours event in Avonhead

3.2.3 **Unity Unleashed: Annual Community Christmas Carols at UC**

For over a decade, Avonhead and Russley communities hosted the annual Community Christmas Carols at Crosbie Park. This year, it expanded to eight churches from various neighbourhoods, with a target attendance of 350-500.

To enhance the event, it moved to the University of Canterbury, providing a central location and a built-in wet weather plan, fostering a more welcoming atmosphere.

Featuring both secular and traditional carols, a children's skit, and music by the Eastbourne brass band, the event successfully moved indoors with the forecast of thunderstorms, accommodating over 300 attendees.

Attendees relished familiar Christmas carols, a lively pantomime skit, and diverse offerings from three food trucks. The positive feedback and eager anticipation for next year reinforced the strong sense of community in Avonhead and Russley.

The Waimāero Fendalton-Waimairi-Harewood Community Board provided funding for this event through its 2023/24 Discretionary Response Fund.



3.2.4 Spreading Joy: Summer Buckets of Fun Bring Smiles and Memories

Before Christmas, the Avonhead Community Trust distributed 100 Summer Buckets of Fun to families who utilise their food pantry, attend their Holiday Programme, and to Russley and Avonhead Primary schools.

Successfully piloted in December 2021, these buckets contain free and enjoyable activity ideas for families to share during the summer holidays.

The Waimāero Fendalton-Waimairi-Harewood Community Board supports this initiative through its 2023-24 Strengthening Communities Fund.

Here's feedback from a parent at Russley School:

"Our family was grateful to receive one of your 'buckets of fun' via Russley Primary School. The boys took great pleasure in sorting through each of the activities, planning when we could do them together. I could see that a lot of thought and effort had gone into them, and while many were very simple, they were a lot of fun and showed us that you don't need to spend a lot of money to have a good time together as a family. We especially enjoyed Yahtzee; I hadn't played it since I was a kid, and it's made me think about what else we used to do when I was young that I could introduce them to. I think we'll play a lot more games together. Thank you so much for this kind gift and all the thought that went into it."



3.2.5 Nomads United AFC would like to express its sincere thanks for the funding they received from the Board last year towards their Women's First coaching costs and operational costs for their clubrooms.

With nearly 1,100 members, Nomads United AFC is one of the largest football clubs in New Zealand and relies on the generosity of volunteers to coach most of their teams. Being able to offer some payment for their Women's First Team coach meant that they were able to offer a qualified coach for this team.

The team enjoyed great success last season - they won the 2023 New World Premiership Women's Football Championship.

"Thank you for your financial support - it made a real difference to these players' experience."



3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan

- A progress report on the Community Board Plan was provided to the Board at their November 2023 meeting. The next report will be provided in May 2024.

3.3.2 Council Engagement and Consultation

- There are currently no projects out for consultation in the Fendalton-Waimairi-Harewood Board area.

Recently closed consultations:

- Nepal Reserve tree planting plan - closed 1 February 2024
- Tralee Reserve tree planting plan - closed 1 February 2024

3.4 Governance Advice

Lake Roto Kohatu

Following a request from a Board member, staff have provided the following update regarding the development plans for the new entranceway:

The team are currently finalising the tender documents for the new entranceway with the aim to begin construction around April/May 2024.







They are also working on design work for enhancing the swimming beach area with a hope to get that finished in time for next summer.

4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

- 4.1 Customer Service Request Report - Hybris monthly reports for November and December 2023 attached, providing an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported (refer to **Attachment B**).
- 4.2 SWN - Avonhead Park - surface water management (*circulated 4 December 2023*)
- 4.3 SWN - Nor'west Arc Cycleway (*circulated 6 December 2023*)
- 4.4 SWN - Clyde Road/Ilam Road - roundabout safety improvements (*circulated 12 December 2023*)
- 4.5 SWN - Memorial Avenue - watermain renewals (*circulated 14 December 2023*)
- 4.6 SWN - Becmead Reserve - footpath reconstruction (*circulated 20 December 2023*)
- 4.7 SWN - Ilam Road - Nor'west Arc Cycleway update (*circulated 18 December 2023*)
- 4.8 SWN - Memorial Ave/Greens Road intersection - water pipe renewal (*circulated 17 January 2024*)
- 4.9 SWN - Memorial Ave/Roydvale Ave intersection - water pipe renewal (*circulated 17 January 2024*)
- 4.10 SWN - Memorial Ave/Grahams Road intersection - water pipe renewal (*circulated 17 January 2024*)
- 4.11 SWN - Memorial Ave/Ilam Road intersection - water pipe renewal (*circulated 17 January 2024*)
- 4.12 SWN - Upper Riccarton Domain - hard surface renewals (*circulated 18 January 2024*)

- 4.13 SWN - Hampton Place - watermain renewal (circulated 22 January 2024)
- 4.14 MEMO - Brenchley Avenue - scoping and costing of flood mitigation measures (refer Attachment C)

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Fendalton-Waimairi-Harewood Board Funding Update - February 2024	24/80742	61
B  	Fendalton-Waimairi-Harewood Hybris Ticket Reports - November and December 2023	24/80694	63
C  	Brenchley Avenue - scoping and costing of flood mitigation measures	24/81235	65

Signatories Ngā Kaiwaitohu

Author	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood
Approved By	Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Waimāero Fendalton-Waimairi Harewood Board Funding Summary

As at 18 January 2024

Fendalton-Waimairi-Harewood Discretionary Response Fund	Allocation 2023-24	Board Approval (Date)
Budget 2023-24		
<i>Carried Over from 2022-23</i>	\$14,728	
<i>Remaining Funds from SCF 2023/24</i>	\$84,309	
<i>Additional funding resulting from final adjustments following Representation Review changes</i>	\$5,095	
Total for 2023-24 Financial Year	\$104,132	
Youth Development Fund - Opening Balance allocation	\$ 10,000	7-Aug-23
Allocations made		
Burnside High School (<i>Spirit of Adventure</i>)	\$900	7-Aug-23
Jayden Potts (<i>NZ U18 Black Sox – World Championships in Mexico</i>)	\$400	11-Sep-23
Heewon Park (<i>Hip Hop Unite World Championships in Portugal</i>)	\$400	11-Sep-23
Aishani Bhatnagar (<i>Hip Hop Unite World Championships in Portugal</i>)	\$400	11-Sep-23
Burnside High School (<i>She Shines Dance Tour in Los Angeles</i>)	\$1,000	11-Sep-23
Caleb Keepa (<i>Evolution Dance Competition in Australia</i>)	\$500	9-Oct-23
Anthony Kutovoy (<i>Speed Skating Development Program in the Netherlands</i>)	\$400	9-Oct-23
Lexie Boon (<i>Cricket Cup in Dubai</i>)	\$400	9-Oct-23
Anna Lee School of Dance (<i>She Shines On Dance Tour New York</i>)	\$750	6-Nov-23
Connor Chase (<i>Cultural Exchange to Japan</i>)	\$400	6-Nov-23
Malvern Scout Group (<i>NZ Scout Jamboree</i>)	\$500	6-Nov-23
Hamish Angus Mayne Giddens (<i>Youth American Ballet Finals New York</i>)	\$400	11-Dec-23
Delegation: Community Governance Manager Fendalton-Waimairi-Harewood to approve YDF applications up to \$350		
Piper Nuku (<i>South Island Secondary School Championships - netball</i>)	\$100	8-Aug-23
Avonhead Primary School (<i>NZ Chess Interschool Championship in Auckland</i>)	\$200	7-Sep-23
Josh Bautista (<i>Hip Hop Unite World Championships</i>)	\$350	7-Sep-23
Olivia Helmore (<i>Spirit of Adventure Voyage</i>)	\$100	8-Sep-23
Archie Roberts-Smith (<i>Auckland U14 Football Tournament</i>)	\$100	8-Sep-23
Christchurch Girls' High School (<i>NZ Secondary Schools Basketball Nationals</i>)	\$350	18-Sep-23
Libby Crawford (<i>Spirit of Adventure</i>)	\$100	2-Oct-23
Georgia Robertson (<i>Evolution Dance Competition</i>)	\$250	17-Oct-23
Malia Hughes Apulu (<i>Touch Tournament Nelson</i>)	\$100	17-Oct-23
Lilly Neale (<i>Deaf Futsal Tournament in Australia</i>)	\$250	25-Oct-23
Jessica Willetts (<i>Nelson Touch Tournament</i>)	\$100	10-Nov-23
New Brighton Surf Life Saving Club (<i>Joanne Penrose - Trans-Tasman Surf Boat Challenge in Melbourne</i>)	\$350	18-Jan-24
Youth Development Fund Balance - Available for allocation	\$ 1,200	

Discretionary Response Fund - <i>Total Allocation</i>	\$104,132	
<i>Allocations made</i>		
Celebrate Bishopdale 2023 (<i>Board Project</i>)	\$8,000	7-Aug-23
Culture Galore 2024 (<i>Board Project</i>)	\$12,000	7-Aug-23
2023-24 Youth Development Fund (<i>Board Project</i>)	\$10,000	7-Aug-23
Youth Activities and Events (<i>Board Project</i>)	\$6,000	7-Aug-23
Summer with your neighbours 2023-24 (<i>Board Project</i>)	\$3,500	7-Aug-23
Community Liaison and Events (<i>Board Project</i>)	\$2,000	7-Aug-23
Community Garden Pride Awards (<i>Board Project</i>)	\$3,000	7-Aug-23
Nepal NZ Friendship Society of Canterbury Inc (<i>Weekly Activities</i>)	\$2,500	11-Sep-23
Russley Playcentre (<i>Playground equipment and swings</i>)	\$3,500	11-Sep-23
St Christopher's Anglican Church (<i>Community Christmas Carol Event</i>)	\$1,650	9-Oct-23
Christchurch City BMX Club (<i>Track Upgrade</i>)	\$5,000	6-Nov-23
Canterbury Westland Kindergarten Assn - Kidsfirst Avonhead (<i>Sandpit box and plants</i>)	\$2,075	11-Dec-23
Anglican Parish of Burnside Harewood (<i>Heating system upgrade at St Tims</i>)	\$4,000	11-Dec-23
Ōtautahi Community Housing Trust (<i>Tree removal at Aorangi Courts complex</i>)	\$5,000	11-Dec-23
Discretionary Response Fund Balance - <i>Available for allocation</i>	\$ 35,907	

Ticket Report

01 11 2023 - 30 11 2023

Filter by Ward

Fendalton-Waimairi-Harewood

Filter by month

2023 (Year) + November (Month)

Tickets Reported in November 2023

2823

Reported Tickets last month

Status as of Report Date

Pending - Programmed ...

109

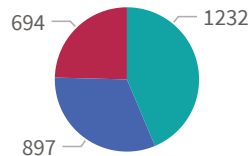
Open

821

Closed/Resolved

1893

Channels



Phone/Email/Walk-in
Snap, Send, Solve
Website

Currently Open Tickets

821

Open Tickets*

12

avg open ticket age (days)

185

Escalated tickets*

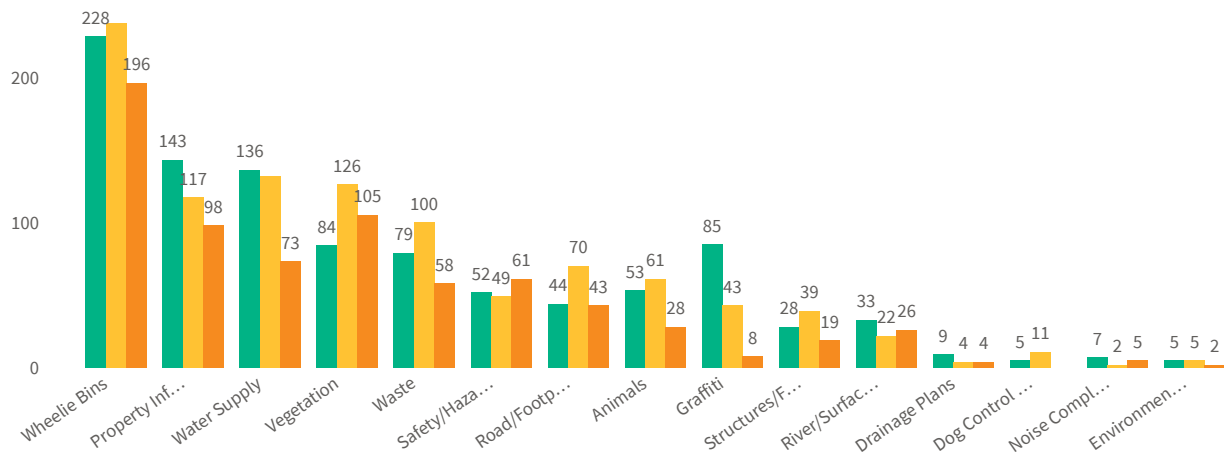
3880

Total Currently Open Tickets

*Open as of report date, reported during filtered period

Top 15 Incident Categories

Fendalton Harewood Waimairi



Top 10 Object Categories

# Tickets	ObjectCategory	+/- previous month
270	Damaged Bin	+ 46
207	Bin Not Collected	+ 45
182	Trees	- 224
182	Water Leak	- 12
165	Litter	+ 43
156	Residential Property Files	- 2
136	Graffiti	+ 28
114	Residential LIM	- 5
67	Grass	not in previous top 10
66	Garden/Landscaped Area	not in previous top 10
66	Signs	not in previous top 10

Report date:
04 Dec 2023

Ticket Report

01 12 2023 - 31 12 2023

Filter by Ward

Fendalton-Waimairi-Harewood

Filter by month

2023 (Year) + December (Month)

Tickets Reported in December 2023

2388

Reported Tickets last month

Status as of Report Date

Pending - Programmed ...

71

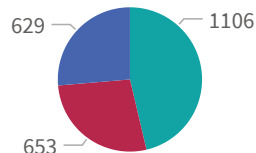
Open

654

Closed/Resolved

1663

Channels



Phone/Email/Walk-in
Snap, Send, Solve
Website

Currently Open Tickets

654

Open Tickets*

21

avg open ticket age (days)

218

Escalated tickets*

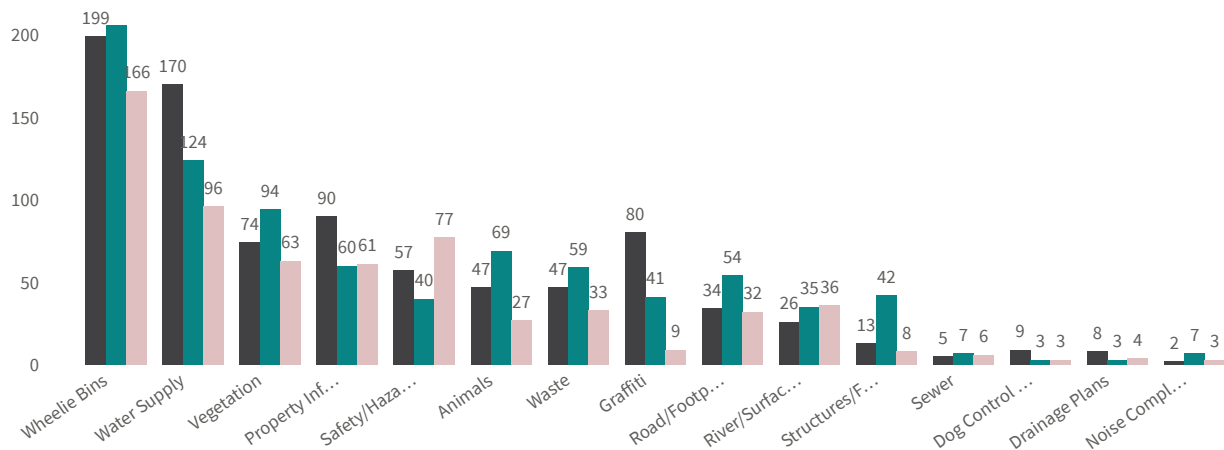
3709

Total Currently Open Tickets

*Open as of report date, reported during filtered period

Top 15 Incident Categories

Fendalton Harewood Waimairi



Top 10 Object Categories

# Tickets	ObjectCategory	+/- previous month
240	Water Leak	+ 58
223	Damaged Bin	- 47
198	Bin Not Collected	- 9
139	Trees	- 43
130	Graffiti	- 6
109	Litter	- 56
83	Residential Property Files	- 73
69	Residential LIM	- 45
64	Blockage/Water Not Draining	not in previous top 10
60	Meter box	not in previous top 10

Report date:
08 Jan 2024

Christchurch
City Council

Memos



Memo

Date: 13.12.2023
From: Brent Smith - Head of 3 Waters
To: Mayor and Elected Members
Cc: Jane Parfitt – General Manager Infrastructure, Planning and Regulatory Services
Reference: 23/1958146

Brenchley Avenue - scoping and costing of flood mitigation measures

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 This memo is to fulfil the following Annual Plan 2023-24 resolution.
- 1.2 **Council Resolved CAPL/2023/00017**
 - 1.2.1 That Council:
 - g) Notes that staff will use existing budgets to:
 - (i) undertake scoping work on a permanent solution to the surface flooding that occurs in Brenchley Avenue; and
 - (ii) report to Council on options as part of the 2024-2034 Long Term Plan process.
- 1.3 The information in this memo is not confidential and can be made public.

2. Update Te take o tēnei Pānui

- 2.1 An internal investigation into the reported flooding in Brenchley Avenue was conducted in March 2022. This resulted in changes being made to the maintenance regime for the area.
- 2.2 The problem was raised again as an unresolved issue during the Annual Plan 2023/24 discussions, with the action on staff to undertake scoping of the permanent solution and report back to Council (with costings) in time for the Long Term Plan 2024-2034 deliberations.
- 2.3 High level scoping and costings have been developed as follows:
 - 2.3.1 Construction of a pump station in Brenchley Ave at the intersection with Watford St within the berm
 - 2.3.2 Lay oversized pipes within Brenchley Ave to provide some buffer storage.
 - 2.3.3 Lay a pressure main to the Upper Dudley Diversion Channel in Cranford Basin
- 2.4 The benefit achieved from implementing the above scope would be the removal of **one** house from risk of above floor flooding in a 2% AEP storm event and reduce the risk of street and property flooding.

Memos



- 2.5 Options such as raising or purchasing houses were considered, however were discounted due to these options not resolving the wider surface water flooding issue. Wider community benefits will not be achieved with these types of options.

3. Proposed Pumping and Storage Layout:

- 3.1 The total pump rate is estimated at approximately 300 l/s assuming below ground storage of approximately 500 m3. The 'best' pump station arrangement is still to be determined through specific pump station and pressure main design.
- 3.2 As groundwater is likely to be shallow at this location over-dimension excavation would be needed around the pump station and storage to give space to construct anti-flotation measures around these structures to prevent buoyancy during an earthquake.
- 3.3 Storage will be connected to the existing Watford St and Urunga Ave Mains (Figure 1).
- 3.4 The storage could extend as far up as College Ave, being approximately 100m utilising six 1050mm diameter pipes between Watford and College.
- 3.5 New surface intakes for direct connection to the storage / pump station that are set back from the kerb so that they only pick up water once the road is flooded. This will reduce the risk of network blockage preventing effective operation of the pump station.
- 3.6 The pump station and local stormwater network would need to be isolated from the wider stormwater network to avoid pumping down the wider catchment and target the pumping at the Brenchley Ave area.

Memos



3.7

Figure 1: Indicative pump station and storage layout

4. Proposed Pressure Main:

- 4.1 The pressure main will need to be approximately 500 mm internal diameter and is assumed to be constructed from PE.
- 4.2 The proposed route is: Watford to Halton, beneath Papanui Road and along the entire length of Tomes Road to the cycleway (as shown in the solid orange line below) (approx. 1300m). (Figure 2)
- 4.3 An outfall into the Upper Dudley Diversion would need to be created about the cycleway bridge.
- 4.4 Given the number of wastewater laterals that would be intercepted along Tomes Rd, it may be more cost effective to build a collector main to pick these up then trench a deeper pressure main, however this would need further consideration during the design.
- 4.5 An alternative route up Papanui Road and along Paparoa St is shorter (approx. 1200m) (dashed orange) but this may be more expensive due to the work along Papanui Road and challenges with avoiding existing stormwater infrastructure along Paparoa Street.

Memos



4.6

Figure 2: Indicative pressure main alignment

5. Assumptions / limitations:

- 5.1 The above is based on the following assumptions and limitations:
 - 5.1.1 The above flow rates, capacities, dimensions / sizes are indicative only. Hydraulic modelling and other engineering analysis will be needed to be carried out to confirm these parameters.
 - 5.1.2 There will likely be non-ccc services in these roads, so there could be significant costs / constraints not yet understood. Extensive site investigations will need to be carried out to confirm.
 - 5.1.3 That the Upper Dudley Diversion has sufficient capacity to accept the flows and that it will be possible to pass over / under the Upper Dudley Creek at Tomes Road and Papanui Stream at Tomes Rd.
 - 5.1.4 Pump rate based upon earlier Land Drainage Recovery Programme investigations. This may not reflect the most recent model results. No detailed hydraulic modelling has been undertaken to support this assessment.
 - 5.1.5 No modelling or assessment has been undertaken for climate change effects other than to coarsely increase the required pump rate by 16%.

Memos



- 5.1.6 Critical duration has been assumed at 6 hours and has not been calculated. The citywide hydraulic model shows approximately 6 hr critical duration. No allowance has been made for the storage capacity of the existing stormwater network as part of the buffer storage.
- 5.1.7 The assumption is that it is possible to isolate the problem area from the wider network so that pumping is targeted at point of interest.
- 5.1.8 No investigation into contaminated land or other constraints has been undertaken.
- 5.1.9 Impacts of transport/access disruption has not been defined. Significant and extensive traffic management measures will need to be implemented in each stage of construction over considerable distances and durations.

6. High level estimate

No	Item	Description	Estimate
	Construction		
1	Pump Station	300L/s, SW, shallow pumps, ground improvement, underground structure, power nearby.	\$ 2,800,000
2	Storage	580m x 1050mm Concrete pipe, shallow	\$ 2,200,000
3	Reticulation modification	Connections to existing main, PS and BFP	\$ 400,000
4	Pressure main	1300m DN550 PE pipelaying	\$ 3,120,000
5	Existing reticulation modification	Sewer main on Tones Rd	\$ 700,000
6	Discharging / Outlet	Upper Dudley Diversion	\$ 300,000
	Subtotal		\$ 9,520,000
	Professional Services		
7	Survey, investigation, planning, design, project and contract management and other professional services		\$ 2,464,500
12	Contingency (+50% due to no detailed investigation or design)		\$ 5,499,350
	Project Estimation Rounded		\$ 17,500,000

7. Conclusion Whakakapinga

- 7.1 Flood modelling and observations suggest that the Brenchley Avenue area, has been and remains sensitive to flooding due to the local topography. This topography, with the stormwater network and waterways in the area at capacity in significant storm events, also limits the conveyance of stormwater away from the area.

Memos



- 7.2 Even with the higher stormwater network maintenance regime which has been implemented, the area still remains at risk.
- 7.3 To alleviate this risk, a major scheme would be required to convey the stormwater to the Upper Dudley Diversion, as the closer St Albans Creek is already at capacity.
- 7.4 A very high-level preliminary scoping exercise, solely for the purposes of informing the Council (as resolved in the 2023/24 Annual Plan), indicates a scheme cost in the order of \$17.5M to remove the risk of above floor level flooding of one residence in the 2% AEP storm event.
- 7.5 This assessment is indicative only and will need refining for budget setting, should Council wish to proceed with the project.
- 7.6 There is currently no provision in the Draft LTP 2024-2034 to undertake works of this scale, therefore additional capital funding will be required (phased over 2-3 years)

Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Flood Investigation Brenchley Ave Memo	22/330825

Signatories Ngā Kaiwaitohu

Authors	Tom Parsons - Surface Water Engineer Kevin McDonnell - Team Leader Asset Planning Brent Smith - Head of Three Waters
Approved By	Brent Smith - Head of Three Waters

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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