

Health, Safety and Wellbeing Committee
OPEN MINUTES

Date: Friday 5 August 2022
Time: 9.31am
Venue: Committee Room 1, Level 2, Civic Offices
53 Hereford Street

Present

Chairperson Councillor James Gough
Members Chief Executive Dawn Baxendale
Mr Bevan Killick
Councillor Sam MacDonald

Principal Advisor

Leah Scales
General Manager - Resources / CFO
Tel: 941 8999

Simone Gordon
Committee and Hearings Advisor
941 6527
simone.gordon@ccc.govt.nz
www.ccc.govt.nz

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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved HSCM/2022/00004

That the apologies received from Councillor Mauger and Paul Coleman be accepted.

Mr Killick/Councillor MacDonald

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved HSCM/2022/00005

That the minutes of the Health, Safety and Wellbeing Committee meeting held on Friday, 6 May 2022 be confirmed.

Councillor MacDonald/Mr Killick

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Health, Safety and Wellbeing Report: June 2022

Committee Comment

1. The Head of Risk and Assurance, Nicholas Hill, presented the Health, Safety & Wellbeing Report to the Committee, and canvassed updates to the report and developments since the last quarter.
2. There was discussion amongst Members on ensuring goals are measurable, in order for progress to be sufficiently tracked and monitored.
3. The Officer Recommendations were accepted without change.

Committee Resolved HSCM/2022/00006

Part C

That the Health, Safety and Wellbeing Committee:

1. Receive the information in the Health, Safety & Wellbeing report for June 2022.
2. Note the intent of the HSW team forward planning and provide any recommendations.

Councillor Gough/Chief Executive Baxendale

Carried

8. Resolution to Exclude the Public

Committee Resolved HSCM/2022/00007

Part C

That at 9.43am the resolution to exclude the public set out on pages 31 to 32 of the agenda be adopted.

Councillor MacDonald/Mr Killick

Carried

The public were re-admitted to the meeting at 10.26am.

Meeting concluded at 10.26am.

CONFIRMED BY THE CHAIRPERSON AND PRINCIPAL ADVISOR ON 30 SEPTEMBER 2022 PURSUANT TO STANDING ORDER 23.4

**COUNCILLOR JAMES GOUGH
CHAIRPERSON**

**LEAH SCALES
GENERAL MANAGER RESOURCES/CFO**