

Waipuna
Halswell-Hornby-Riccarton Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waipuna Halswell-Hornby-Riccarton Community Board will be held on:

Date: Tuesday 28 June 2022
Time: 5pm
Venue: Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Membership

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton
Members	Jimmy Chen
	Catherine Chu
	Gamal Fouda
	Anne Galloway
	Andrei Moore
	Debbie Mora
	Mark Peters

22 June 2022

Matthew Pratt
Manager Community Governance, Halswell-Hornby-Riccarton
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable	Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making	Actively collaborating and co-operating with other local, regional and national organisations
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Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
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Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
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Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on [Tuesday, 14 June 2022](#) be confirmed (refer page 5).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Riccarton Racecourse

Bob Shearing, Christchurch Racecourse Trust, and Tim Mills, Christchurch Racecourse Trust and Canterbury Jockey Club, will provide an update regarding Riccarton Racecourse, including the recently opened all weather synthetic polytrack and the future of the original Grand National Stand.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waipuna Halswell-Hornby-Riccarton Community Board OPEN MINUTES

Date: Tuesday 14 June 2022
Time: 5.04pm
Venue: Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Present

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton (via audio visual link)
Members	Jimmy Chen (via audio visual link)
	Catherine Chu
	Gamal Fouda
	Anne Galloway (via audio visual link)
	Andrei Moore (via audio visual link)
	Debbie Mora (via audio visual link)
	Mark Peters

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The Chairperson opened the meeting and notified members that the meeting was being publicly livestreamed on YouTube and that the recording would be kept online for future viewing.

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

Community Board Resolved HHRB/2022/00052

That the apology received from Catherine Chu for possible early departure, be accepted.

Mike Mora/Mark Peters

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Community Board Resolved HHRB/2022/00053

That the open and public excluded minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on Tuesday, 31 May 2022 be confirmed.

Mark Peters/Gamal Fouda

Carried

4. Public Forum / Te Huinga Whānui

Part B

4.1 Kurashiki wall - Halswell Quarry Park

David Bolam-Smith, Christchurch Kurashiki Sister City Committee, addressed the Board regarding the proposed installation of an additional wall at the entrance to the Kurashiki garden at Halswell Quarry Park.

The original design for the entrance included walls either side of the pathway of the same design as the rice houses on either side of the canal in Kurashiki. A wall was installed on the right side of the path but not the left. It is now proposed to install a wall on the left to match the existing wall. The low wall will incorporate a seat and there is the opportunity to plant behind the wall.

The construction to be undertaken by a stonemason, is scheduled to take place in November 2022.

After questions from members, the Chairperson thanked Mr Bolam-Smith for his presentation.

Attachments

- A Christchurch Kurashiki Sister City Committee - Public Forum Presentation

4.2 Brockworth Place Parking

Mark Alexander spoke on behalf of his son who has recently purchased a property in Brockworth Place, Riccarton, regarding limited parking in the street.

Mr Alexander observed that Brockworth Place has a number of multi-unit residences with wide entrances that limit the space available for on street parking and that there seems to be a high demand for parking. He suggested that as the place is wide it could accommodate angled parking along one side to create additional parking. Mr Alexander acknowledged that angled parking can create safety issues as it necessitates vehicles reversing into the traffic lane but said he does not consider this will be an issue in Brockworth Place which is not a major thoroughfare.

After questions from members, the Chairperson thanked Mr Alexander for his presentation.

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board agreed:

1. To request staff to investigate and provide advice on the possible installation of angled parking on one side of Brockworth Place, Riccarton.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Correspondence - Templeton Residents' Association

Community Board Resolved HHRB/2022/00054 (Original Officer Recommendation accepted without change)

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the correspondence from Templeton Residents' Association, acknowledging the Board's support for the Association's participation in the consenting process for the Roydon Quarry development.

Mark Peters/Jimmy Chen

Carried

8. Proposed Road Names - 511 Halswell Road

Community Board Resolved HHRB/2022/00055 (Original Officer Recommendations accepted without change)

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves the following new road and lane names for 511 Halswell Road (RMA/2021/3219).
 - a. Road 1 - Jack Rogers Road
 - b. Road 2 - Whites Tramway Road
 - c. Road 3 - Thomas Rickerby Street
 - d. Road 4 - Hiller Green Street
 - e. Road 5 - River Stone Drive
 - f. Road 6 - Waterford Farm Road
 - g. Road 7 - Hawley Street
 - h. Road 8 - Comer Street
 - i. Lane 1 - Hao Lane
 - j. Lane 2 - Pipipi Lane
 - k. Lane 3 - Baker Estate Lane
 - l. Lane 4 - Lorenzos Lane
 - m. Lane 5 - Tieke Lane

Debbie Mora/Mark Peters

Carried

9. Waipuna Halswell-Hornby-Riccarton 2021/22 Discretionary Response Fund Applications - Church Corner Toy Library Incorporated, Riccarton Community Church Trust, Korean Society of Christchurch Incorporated, Hornby Netball Club, Smash Volleyball Club Incorporated

Community Board Resolved HHRB/2022/00056 (Original Officer Recommendations accepted without change)

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$3,000 from its 2021/22 Discretionary Response Fund to Church Corner Toy Library Incorporated towards Coordinator Wages.
2. Approves a grant of \$2,000 from its 2021/22 Discretionary Response Fund to Riccarton Community Church Trust towards the delivery of the 2022 Riccarton Street Party.

3. Approves a grant of \$1,500 from its 2021/22 Discretionary Response Fund to Korean Society of Christchurch Incorporated towards the delivery of Chuseok (Korean Thanksgiving) 2022.
4. Approves a grant of \$800 from its 2021/22 Discretionary Response Fund to Hornby Netball Club towards netball replacement.
5. Approves a grant of \$500 from its 2021/22 Discretionary Response Fund to Smash Volleyball Club Incorporated towards the Smash Volleyball Club Uniforms.

Debbie Mora/Gamal Fouda

Carried

10. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2022

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for June 2022.

Community Board Resolved HHRB/2022/00057

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for June 2022.
2. Notes that one hundred submissions were received through the Annual Plan process on the Milns/Sparks/Sutherlands Road intersection upgrades.

Catherine Chu/Mark Peters

Carried

11. Elected Members' Information Exchange

Part B

Board members exchanged information on the following:

- Members and staff met with residents of Kathleen Crescent, Hornby, to discuss concerns about trees on Denton Park.
- Members attended a site visit to the new Hornby Centre to see progress and expressed appreciation to staff for arranging this, noting that future visits are also to be arranged.
- The Council will consider adoption of the 2022-23 annual plan at its meeting on 23 June 2022.
- The Council has approved an additional \$5.5 million required for the extension to Halswell Junction Road. It is anticipated that works will be completed by June 2023.
- A recent information session with local residents and key stakeholders to discuss the future phases of the Netsal development and the wider Ngā Puna Wai traffic management plan,

and to meet the contractors was well received. Ngā Puna Wai was suggested as a possible venue for a future Board meeting.

- The Deans Avenue Precinct Society is in need of volunteers.
- There is ongoing concern regarding proposals for intensification in Riccarton.
- A member attended a recent Halswell Rugby League Club day and commented on the superb line markings on the sports fields.
- A netball hoop at Halswell Domain has been vandalised and is in need of repair or replacement.
- Large potholes on Wilmers Road were to have been repaired before winter but the work has not been done yet.
- The quality of livestreaming of Board meetings was acknowledged.
- There has been a suggestion from a resident for a bridge over the stream in Broomfield Commons. Staff are investigating the proposal.
- Reports on road safety improvements on Richmond Avenue, additional speed signage in the Longhurst subdivision and the Wigram Skies speed review are still pending.
- A Matariki fun day is to be held at South Hornby School on Saturday 18 June 2022, between 11am and 2pm.

Meeting concluded at 6.08pm.

CONFIRMED THIS 28TH DAY OF JUNE 2022

MIKE MORA
CHAIRPERSON

7. Proposed Road Names - 25 Milns Road

Reference / Te Tohutoro: 22/728264

Report of / Te Pou Paul Lowe, Manager Resource Consents,
Matua: paul.lowe@ccc.govt.nz

General Manager / Jane Davis, General Manager Infrastructure Planning and
Pouwhakarae: Regulatory Services, jane.davis@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to approve the proposed road names at 25 Milns Road, Halswell.
- 1.2 The report is staff generated resulting from a naming request received from the subdivision developer.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves the following new road names for 25 Milns Road (RMA/2021/2562).
 - a. Road 1 - Mary Quinn Avenue
 - b. Road 2 - Winifred Avenue

3. Detail Te Whakamahuki

Introduction Te Whakatkinga

- 3.1 Road naming requests have been submitted by Davie Lovell-Smith Ltd on behalf of the developer for the subdivision of 25 Milns Road (RMA/2021/2562). A preferred name and alternative names, have been put forward by the developer for each road and lane.
- 3.2 The recommended road names have been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spelling, or other similarities in spelling or pronunciation to avoid the potential for confusion. The proposed names are considered sufficiently different to existing road names.
- 3.3 The recommended road names have been checked against the Council's Roads and Right-of-Way Naming Policy dated 2 November 1993 and are considered to be consistent with this policy except as outlined below.
- 3.4 The recommended road names have also been checked against the Australia and New Zealand Standard AS/NZS 4819:2011 Rural and Urban Addressing. The names are considered to be consistent with the Standard unless otherwise stated below.
- 3.5 Under the Roads and Right-of-Way Naming Policy, the names considered must be requested by the developer. There is not an ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.
- 3.6 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed road names.
- 3.7 The names requested have been accompanied by an explanation of the background to the names, which is summarised below, along with correspondence with the applicant.

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.8 The decisions in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.9 The level of significance was determined by the number of people affected and/or with an interest.
- 3.10 Due to the assessment of low significance, no further community engagement and consultation is required.


Proposed Names

- 3.11 The proposed roads are shown in **Attachment A**
- 3.12 The proposed road names are themed for local history, with the preferred names being local pioneering women.
- 3.13 *Note: The applicant provided a Te Reo Māori option as well, however it was not accepted by Council's Senior Advisor Treaty Relationships.*
- 3.14 Road 1 - Preferred name: Mary Quinn Avenue
- 3.15 Mary Quinn came from London as a young girl with her family in the 1870's. Mary was a very pioneering woman who due to the death of her parents at a young age carried on farming in the Halswell area as a single woman for many years.
- 3.16 Road 2 - Preferred name: Winifred Avenue
- 3.17 Winifred Rogers was a strong pioneering woman from Hartlepool, who became a theatre sister (operating-room nurse) in one of London's largest hospitals in the late 1880's before making the long journey out to New Zealand, where she settled in the Halswell area and worked in the medical profession for many years.

Alternative Names

- 3.18 Cookfield Avenue - Cookfield, England is the birthplace of Rev. Henry Williams, who was the first Vicar at Halswell in the 1890's. He arrived in New Zealand with his parents in 1879 at age 8, and was ordained as a priest in 1896.
- 3.19 Creekside Drive - Reflecting nearby Dunbars Drain that passes through the development.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	RMA/2021/2562 - Proposed Plan - 25 Milns Road	14

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

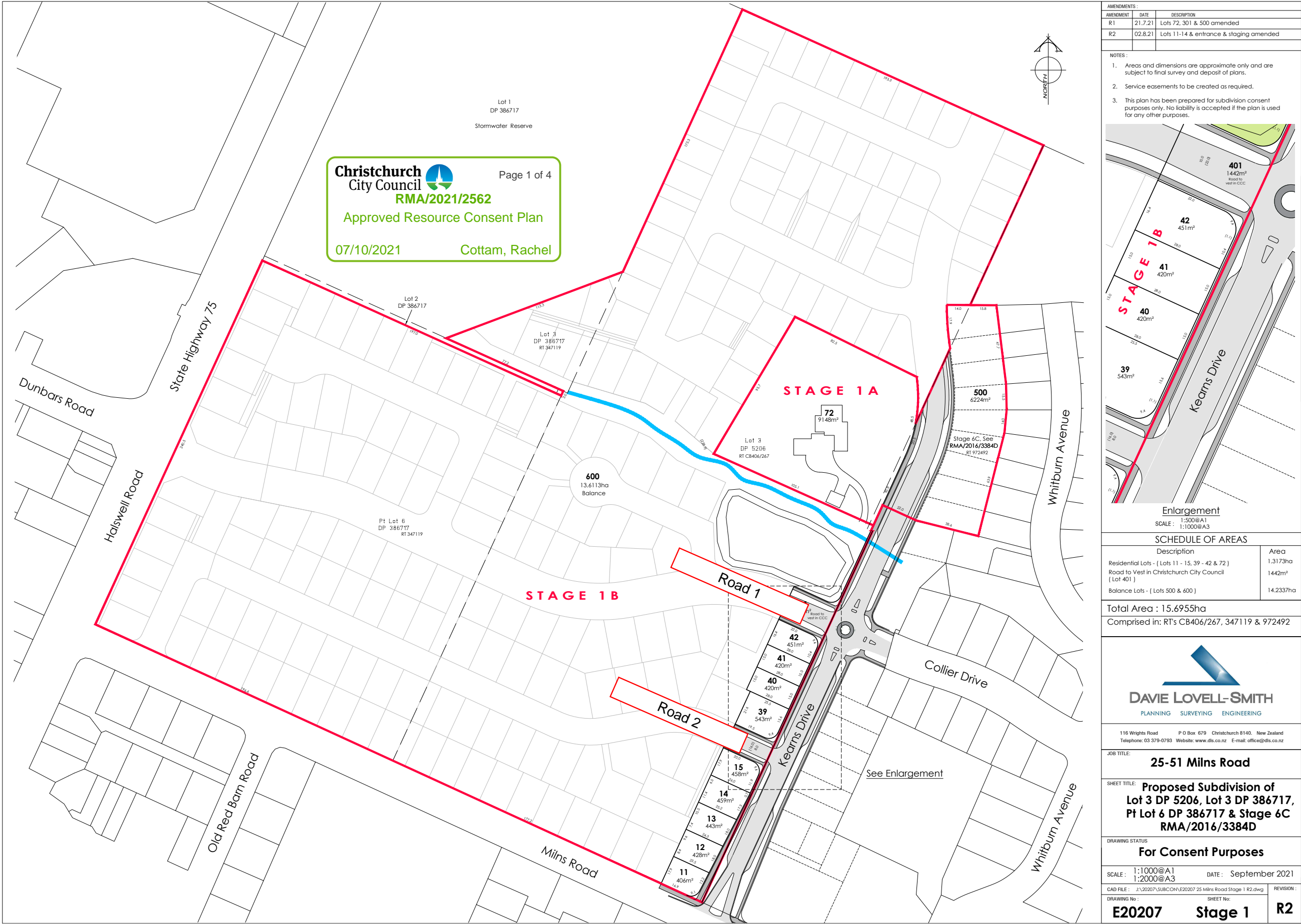
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Leashelle Miller - Planning Technician Paul Lowe - Manager Resource Consents
Approved By	John Higgins - Head of Planning & Consents Jane Davis - General Manager Infrastructure, Planning & Regulatory Services



8. Richmond Avenue - Options to reduce traffic speed while entering the Knightstream subdivision

Reference / Te Tohutoro: 22/704692

Report of / Te Pou
Matua: Gautham Praburam, Traffic Engineer,
gautham.praburam@ccc.govt.nz

General Manager /
Pouwhakarae: Jane Davis, General Manager – Infrastructure, Planning and
Regulatory Services, jane.davis@ccc.govt.nz

1. Brief Summary

- 1.1 The purpose of this report is to request that the Waipuna Halswell Hornby Riccarton Community Board approve the proposed treatments on Richmond Avenue on its approach to the Knightstream subdivision as shown in **Attachment A**.
- 1.2 In March 2021 staff presented to the Community Board information regarding vehicle speeds and other traffic concerns along Richmond Avenue. It was highlighted that the average surveyed traffic speeds were at or below the posted speed limit (40km/h) at a majority of the survey sites along the length of Richmond Avenue.
- 1.3 However, the average traffic speeds were found to be 47km/h immediately after the change in speed limit at the northern end of the subdivision. But, due to the lack of any adjacent residential development along this short section of Richmond Avenue and the low likelihood of pedestrians / cyclists crossing at this location, staff feel that the safety risk at this location is very low and is difficult to warrant any physical treatments, particularly when compared to other higher risk locations around the city.
- 1.4 In September 2021 staff presented to the Community Board potential options to manage the speed of vehicles travelling along this part of Richmond Avenue. In January 2022, a detailed analysis of the preferred options was presented to the Community Board.
- 1.5 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined through consideration of the various assessment criteria in the Council's Significance and Engagement Policy Worksheet.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves that a flush median be painted along Richmond Avenue at the entry to the Knightstream subdivision in accordance with **Attachment A** as shown in the officer's report on the meeting agenda.
2. Approves that a short section of the carriageway on Richmond Avenue at the entry to the Knightstream subdivision is painted red with a "40" road marking as shown in **Attachment A** to the officer's report on the meeting agenda.
3. Approves that gated "vertical alignment hump" signs (PW39) are installed near the existing speed table at the Richmond Avenue / John Paterson Drive intersection.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Members of the community have mentioned that many vehicles travel at inappropriate speeds along Richmond Avenue in spite of the residential outlook of Richmond Avenue, existing signage and the speed table at the John Paterson Drive / Richmond Avenue intersection. They indicated that they would like physical measures such as the reconstruction of the existing speed table to take place in order to reduce the vehicle operating speeds.
- 3.2 Staff have investigated the safety concerns at this location. The safety risks were found to be very low especially when compared with many other locations in the city. Due to regular feedback from a member of the community and advice from the Community Board, staff presented to the Community Board potential options which could lower the vehicle operating speeds along Richmond Avenue.
- 3.3 The Board asked staff to present the final options as a formal report.
- 3.4 The proposed treatments are expected to encourage drivers travelling on Richmond Avenue to slow down and adhere to the posted speed limit as they enter the Knightstream subdivision.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Speed cushions as vehicles enter the subdivision.
 - 4.1.1 The advantages of this option include:
 - This would serve as a physical measure to reduce the speed of vehicles as they enter the subdivision.
 - 4.1.2 The disadvantages of the option include:
 - High probability of noise disturbance and vibrations.
 - High cost and would be more warranted at other locations where road safety risks are higher.
- 4.2 Red surfacing on the ramps of the speed table at the Richmond Avenue / John Patterson Drive intersection.
 - 4.2.1 The advantages of this option include:
 - This would increase awareness of the speed table thereby encouraging lower speeds.
 - 4.2.2 The disadvantages of the option include:
 - The red surfacing will deteriorate over time reducing its visual impact and aesthetic appeal.
 - High Cost to construct and maintain.
- 4.3 Planted berm - This option involves kerb extensions and installing a planted berm on the shoulder approaching the subdivision.
 - 4.3.1 The advantages of this option include:
 - This would provide a more residential outlook to this location especially for drivers who have just entered this road from a high speed motorway. It would also present a visually and physically narrower lane to the road users. These factors are expected to encourage lower speeds while entering the subdivision.
 - 4.3.2 The disadvantages of the option include:

- Cyclists would be forced into the main lane thereby creating a pinch point for cyclists near the berm.
- High Cost.

4.4 Maintain the status quo.

4.4.1 The advantages of this option include:

- The low safety risk currently at this location does not warrant any treatment. The funds could be used for safety improvements in other high risk locations.

4.4.2 The disadvantages of the option include:

- Vehicles could continue to travel over the posted speed limit as they enter the Knightstream subdivision (Though this is a concern, the risk at this stage is very minimal due to the absence of any adjacent developments and vehicles were found to slow down as they travelled further down Richmond Avenue).

5. Detail / Te Whakamahuki

- 5.1 Richmond Avenue is a Secondary Collector road which connects the Knights Stream subdivision with the Christchurch Southern Motorway. The posted speed limit along Richmond Avenue is 40km/h. The speed limit 40 km/h starts approximately 50m south east of its intersection with Halswell Junction Road (roundabout). Users of the Christchurch Southern Motorway access the Knights Stream subdivision and also the wider Halswell suburb through this intersection.
- 5.2 Council staff have received repeated feedback from a select number of residents regarding vehicles travelling over the posted speed limits along Richmond Avenue and the assumed ineffectiveness of the raised table at the Richmond Avenue /John Paterson Drive intersection at slowing vehicles down.
- 5.3 Speed surveys were undertaken in 2021 at various locations along Richmond Avenue. The results showed that the average traffic speeds were around or below the posted speed limit (40km/h) at the majority of the surveyed sites.
- 5.4 However, the average traffic speed was 47km/h immediately after the change in speed limit at the entry on northern end to the subdivision. Due to the absence of residential or commercial properties in the adjacent land area and the low likelihood of pedestrians / cyclists crossing within this short section of Richmond Avenue, and while lower speeds would be preferred this should not impose any significant increase in risk, at this location.
- 5.5 Due to significant feedback from residents, staff were asked to investigate treatment options which would help reduce the speed of vehicles travelling through this section of Richmond Avenue.
- 5.6 Following the presentation of a longlist of potential options along with their cost estimates and recommendations by staff to the Community Board in September 2021, the board asked staff to investigate in more detail to form a shortlist of options. The shortlisted options are as follows:
- Option 1: Flush median with red pavement markings
 - Option 2: Coloured markings on the ramp
 - Option 3: Speed cushions
 - Option 4: Additional signage

- Option 5: Planting the berms at the corner to give the area a residential feel from the motorway exit
- 5.7 These treatments can potentially be funded from Minor Road Safety budget or the Minor Safety Interventions budget. The Minor Road Safety budget is aligned to the Waka Kotahi NZ Transport Agency's Road to Zero program. Projects funded under this budget require the Agency's approval. Due to the existing road safety scenario and the low level of risk at this location, any treatments here are unlikely to get WKNZTA's approval. The Minor Safety Interventions budget has a limit of \$300,000 and is to be allocated for potential road safety treatments across the city. As indicated earlier, the risk level at this location does not warrant a significant allocation of funds from this budget.
- 5.8 A detailed analysis of these options was presented to the Board in February 2022. Based on the road safety risks at this location and the available funding, staff recommended options 1 and 4 for implementation.
- 5.9 The Community Board expressed a preference to implement a combination of options 1, 2 and 3. These options are estimated to cost over \$25,000/-, which at this stage staff feel cannot be warranted at this location due to the existing safety scenario.
- 5.10 Staff still feel that options 1 and 4 are more suitable for this location. This would also ensure that all the similar situations in the city are treated consistently.
- 5.11 Consultation is not required for these types of treatments due to their scale and significance. The direct impact on the residents due to these treatments is also expected to be minimal.
- 5.12 The approval of the Waipuna Halswell Hornby Riccarton Community Board is required to progress with Options 1 and 4.

6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The recommendations in this report are also consistent with the [Councils Long Term Plan \(2021 - 2031\)](#).
- 6.1.1 Activity: Traffic Safety and Efficiency
- Level of Service: 10.0.6.1 Reduce the number of casualties on the road network. - <=124 (reduce by 5 or more per year)

Policy Consistency Te Whai Kaupapa here

- 6.2 The recommendations in this report are consistent with the Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.3 The effects of this proposal upon Mana Whenua are expected to be insignificant.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.4 This proposal does not have any significant effect upon carbon emissions and Climate Change.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.5 This proposal does not have any specific effect on accessibility for pedestrians. It is intended to improve accessibility for road users by improving safety for those travelling through this location.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$12,500 for the installation and approximately \$2,500 for investigation and preparation of this report.
- 7.2 Maintenance/Ongoing costs – Included under existing maintenance contracts - approximately \$250 per annum.
- 7.3 Funding Source –Traffic Operations, traffic signs and markings budget.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to install parking restrictions by resolution.
- 8.2 Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.


Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is a legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 to 8.3.

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 None identified.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A 	Richmond Avenue - Preferred Options	21

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

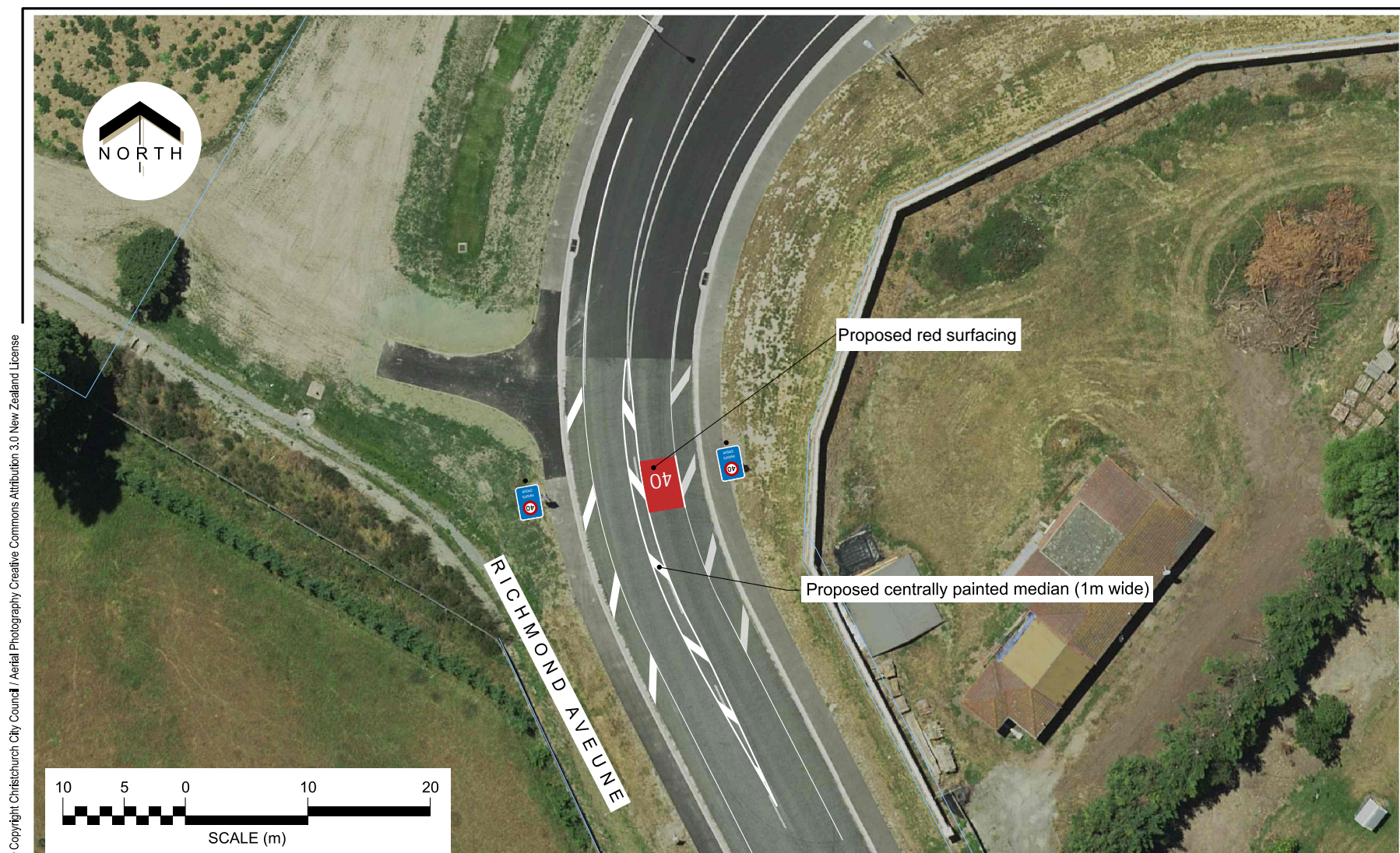
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Gautham Praburam - Traffic Engineer
Approved By	Stephen Wright - Acting Manager Operations (Transport) Lynette Ellis - Head of Transport & Waste Management



Christchurch
City Council

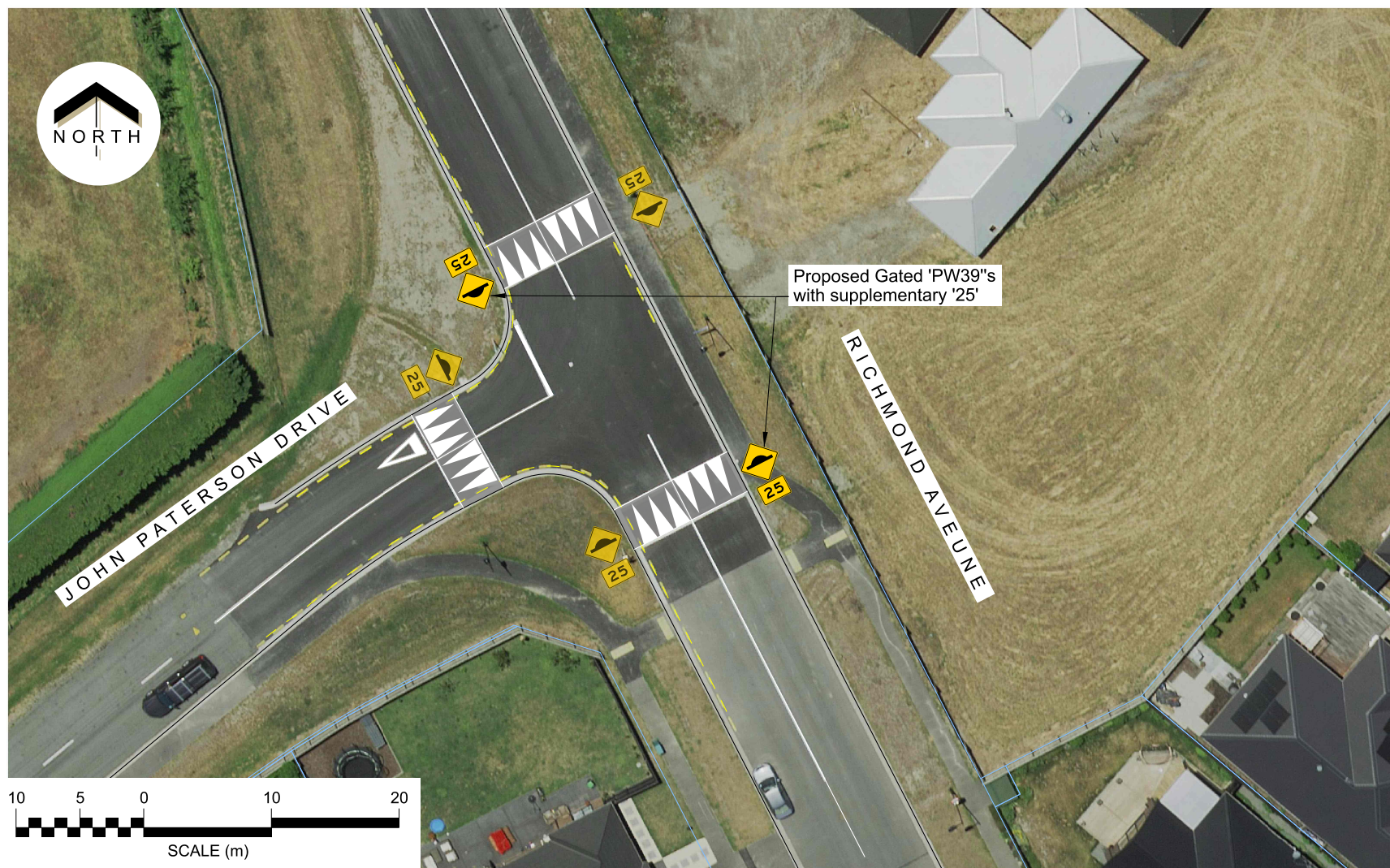
Richmond Avenue
Proposed Threshold Improvements
For Board Approval

Option 1
Designed by: GP Approved by: SW

Original Plan Size: A4

ISSUE.1 20/01/2022
TG140740 MJR

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Christchurch
City Council

Richmond Avenue - John Paterson Drive
Proposed Intersection Improvements
For Board Approval

Option 4
Designed by: GP Approved by: SW

Original Plan Size: A4

ISSUE.1 28/01/2022
TG140740 MJR

9. Waipuna Halswell-Hornby-Riccarton Community Board: Eight 2021/22 Discretionary Response Fund Applications

Reference / Te Tohutoro: 22/752169

Report of / Te Pou
Matua:

Samantha Savage, Community Recreation Advisor,
sam.savage@ccc.govt.nz
Bailey Peterson, Community Development Advisor,
bailey.peterson@ccc.govt.nz

General Manager /
Pouwhakarae:

Mary Richardson, General Manager Citizens and Community,
mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider an application for funding from its 2021/22 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00064103	Riccarton Community Garden and Pātaka Trust	Riccarton Community Garden Uplift and Pātaka Trust Operational Costs	\$15,565	\$14,350
00064294	Halswell Scout Group	Insurance for the Halswell Scout Group building and equipment, uniform costs and first aid training for volunteer Kaiārahi/leaders	\$6,706	\$4,000
00064192	Hornby Toy Library	Librarian wages	\$6,000	\$3,000
00064222	Hornby Community Patrols Incorporated	Volunteer Recognition, Communications and Insurance	\$3,125	\$3,125
00063943	Halswell Residents' Association Incorporated	ANZAC Day Commemorations, Administration and Community Engagement	\$3,044	\$3,044
00064287	Halswell Playcentre	Rent	\$4,000	\$3,000
00064588	SHARP Trust	Halswell Holiday Programme	\$5,000	\$2,000
00064140	St Mark's Retired Peoples Fellowship	Monthly outings Project	\$1,000	\$1,000

- 1.2 There is currently a balance of \$53,675 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$14,350 from its 2021/22 Discretionary Response Fund to Riccarton Community Garden and Pātaka Trust for the Riccarton Community Garden Uplift and Pātaka Trust Operational Costs.
2. Approves a grant of \$4,000 from its 2021/22 Discretionary Response Fund to Halswell Scouts Group towards insurance for the Halswell Scout Group building and equipment, uniform costs and first aid training for volunteer kaiārahi/leaders.
3. Approves a grant of \$3,000 from its 2021/22 Discretionary Response Fund to Hornby Toy Library for the wages of the Library Coordinator.
4. Approves a grant of \$3,125 from its 2021/22 Discretionary Response Fund to Hornby Community Patrols Incorporated towards volunteer recognition, communications and insurance.
5. Approves a grant of \$3,044 from its 2021/22 Discretionary Response Fund to Halswell Residents' Association Incorporated for the ANZAC Day Commemorations, Administration and Community engagement project.
6. Approves a grant of \$3,000 from its 2021/22 Discretionary Response Fund to Halswell Playcentre towards Rent.
7. Approves a grant of \$2,000 from its 2021/22 Discretionary Response Fund to SHARP Trust for the Halswell Holiday Programme.
8. Approves a grant of \$1,000 from its 2021/22 Discretionary Response Fund to St Mark's Retired People's Fellowship towards the monthly outings project.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned with the Strategic Framework and in particular the strategic priority of enabling active and connected communities. It will provide for the community outcome Resilient Communities with a strong sense of community and safe and healthy communities, Celebration of our identity through arts, culture, sport, and recreation and valuing the voices of all cultures and ages.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
 - 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
 - 3.2.2 The Fund does not cover:
 - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.



Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2021/22 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$249,866	\$196,191	\$53,675	\$20,156

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Halswell-Hornby-Riccarton Community Board Discretionary Response Fund Application Matrix - Riccarton Community Garden and Pātaka Trust, Halswell Scout Group, Hornby Toy Library	26
B 	Halswell-Hornby-Riccarton Community Board Discretionary Response Fund Application Matrix - Hornby Community Patrol, Halswell Residents' Association, Halswell Playcentre, SHARP Trust, St Mark's Retired Peoples Fellowship	29

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Bailey Peterson - Community Development Advisor Sam Savage - Community Recreation Advisor
Approved By	Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton

2021/22 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064103	Organisation Name Riccarton Community Garden and Pātaka Trust	Name and Description Riccarton Community Garden Uplift and Pātaka Trust Operational Costs The Riccarton Community Garden and Pātaka Trust are seeking funding for two projects. Project one: uplifting of the Pātaka pantry from 151 Peverel Street to 26a Piko Crescent. As well as the transportation of the remaining resources and set up for the permanent garden site at 18 Dilworth Street. Project two: On-going operational costs.	Funding History Nil. Other Sources of Funding Pātaka Trust has applied to three other organizations for a koha. Weekly donations on average \$30 per week.	Request Budget Total Cost \$15,565 Requested Amount \$15,565 100% percentage requested Contribution Sought Towards: Equipment / Materials - \$6,000 Power - \$1,500 Travel - \$1,600 Telephone and internet - \$1,000 Administration - \$1,000 Volunteer Recognition - \$1,440	Staff Recommendation \$14,350 That the Waipuna Halswell-Hornby-Riccarton Community approves a grant of \$14,350 from its 2021/22 Discretionary Response Fund to Riccarton Community Garden and Pātaka Trust for the Riccarton Community Garden Uplift and Pātaka Trust Operational Costs.	Priority 1
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Organisation Details: Service Base: 151 Peverel Street, Riccarton Legal Status: Charitable Trust Established: 15/04/2021 Staff – Paid: None Volunteers: 20 Annual Volunteer Hours: 1717 Participants: 4,000 Target Groups: Community Development Networks: Christchurch Community Gardens Association Organisation Description/Objectives: To provide a community gardening resource that inspires and educates by promoting environmental, economic and social sustainability; in a supportive and inclusive participatory neighbourhood development project. And amongst other things to rescue surplus food and provide it to those in our community who are struggling to make ends meet and in doing so help create healthy and sustainable communities for tomorrow.	Alignment with Council Strategies and Policies <ul style="list-style-type: none"> Otautahi Community Strategy Food Resilience Policy Alignment with Council Funding Outcomes <ul style="list-style-type: none"> Support, develop and promote capacity Community participation and awareness Increase community engagement Enhance community and neighbourhood safety Reduce or overcome barriers Foster collaborative responses Outcomes that will be achieved through this project Achieving the following will ensure the Riccarton Community Garden and Pātaka Trust continue to operate in 2022 and beyond. <ul style="list-style-type: none"> Uplift Pātaka building from 151 Peverel Street Riccarton to 26a Piko Crescent Riccarton. Transport structures, garden beds and soil to 18 Dilworth Street Riccarton, to set up the new community garden. Connect electricity from roadside black boxes to both sites and connect irrigation systems and taps. Erect a 1.8m fence and base from Pātaka building to the side footpath ending in a double security gate and fence 18 Dilworth Street site. Trim trees at both sites as required. How Will Participants Be Better Off? The Riccarton Community Garden and Pātaka Trust will be able to continue operating in 2022. This will support the local community through access to healthy fresh produce, continue to support 20 essential volunteers, and continue to be a place for people to connect.	Staff Assessment This application is recommended as a Priority One due to its alignment to the Council outcomes and priorities as well as the significant depth and impact on the community. The Riccarton Community Garden and Pātaka Trust were officially established in April 2021 as Charitable Trust. However, the community garden and pantry have been operating in Riccarton since 2013. The current community garden and pantry is based at 151 Peverel Street, Riccarton. Kāinga Ora owns the land, and the garden and pantry can no longer reside here. The lease is due to expire in September 2022. The Riccarton Community Garden and Pātaka Trust has found a new location for the pantry at 26a Piko Crescent and a new location for the community garden (subject to lease approval) at 18 Dilworth Street. The Riccarton Community Garden and Pātaka Trust are seeking funding for two projects; Project one consists of uplifting the community garden building from 151 Peverel Street and transporting it to 26a Piko Crescent. As well as the move to the new permanent garden site at 18 Dilworth Street. The costs associated with relocation include connecting electricity to the new site, transporting soil, garden beds and structures, preparing the land including trimming trees, erecting a security fence and gates for safety, and establishing an irrigation system and taps around the garden. The Riccarton Community Garden and Pātaka Trust have connected with City Care who are supporting the transport and preparation of materials to the new site. Project two consists of ongoing operational costs for the garden to operate from June 2022 till September 2023. This is to align with the Strengthening Communities Funding timeline. Operational costs include administration, travel, equipment, power, internet and volunteer recognition. The rationale for recommending \$14,350 from the Discretionary Response Fund 2021/22 to the Riccarton Community Garden and Pātaka Trust is that; <ul style="list-style-type: none"> Funding this project strongly supports the Council's Food Resilience Policy, specifically the following objectives Health and well-being, Close knit and self-reliant communities, Lifelong learning and Stewardship of public spaces. The Riccarton Community Garden has been supplying fresh produce and creating a place for people to connect since 2013. Supporting this application will help to secure the new garden site at 18 Dilworth Street, keeping this strong community asset available to the local community.
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2021/22 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064294	Organisation Name Halswell Scout Group	Name and Description Insurance for the Halswell Scout Group building and equipment, uniform costs and first aid training for volunteer Kaiārahi /leaders The Halswell Scout Group is seeking funding for insurance for the Halswell Scout Group building and equipment, uniform costs and first aid training for volunteer Kaiārahi/leaders.	Funding History 2021/22 - \$10,000 (Replacement of Scout Den roof) DRF 2021/22 - \$3,000 (Halswell Scouts Assorted Costs) SCF 2019/20 - \$2,700 (Halswell Scouts Assorted Costs) DRF 2019/20 - \$1,780 (Building and equipment insurance & first aid training) SCF Other Sources of Funding Halswell Tennis Club contribution - \$2,604 Kitchen trailer income - \$500 Hall hire fees - \$1,000 Membership subs - \$4,500	Request Budget Total Cost \$15,310 Requested Amount \$ 6,706 44% percentage requested Contribution Sought Towards: Insurance - \$5,206 Volunteer Expenses - \$1,500	Staff Recommendation \$ 4,000 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$4,000 from its 2021/22 Discretionary Response Fund to Halswell Scouts Group towards insurance for the Halswell Scout Group building and equipment, uniform costs and first aid training for volunteer kaiārahi/leaders.	Priority 2
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Organisation Details: Service Base: 305 Halswell Road (Halswell Domain), Halswell Legal Status: Other Established: 1/09/1955 Staff – Paid: 0 Volunteers: 70 Annual Volunteer Hours: 10300 Participants: 200 Target Groups: Children/Youth Networks: Scouts Aotearoa (Opawaho Zone, Greater Christchurch Zone, Upper South Island Region)	Alignment with Council Strategies and Policies <ul style="list-style-type: none"> Otautahi Community Strategy Youth Strategy Alignment with Council Funding Outcomes <ul style="list-style-type: none"> Support, develop and promote capacity Community participation and awareness Provide community based programmes Reduce or overcome barriers Outcomes that will be achieved through this project Halswell Scouts will deliver two Kea clubs (Tue, Wed), three Cub packs (Mon, Tue, Thu), three Scout troops (Mon, Tue, Thu) and one Venturer unit (Wed) for 120 youth. Halswell Scouts will also assist with the expenses associated with training and equipping its volunteer Kaiārahi/leaders, such as uniforms and first aid training. Halswell Scouts will maintain and insure the building to an appropriate standard, so that it can be used for Scouting and by the wider community.	Staff Assessment The Halswell Scout Group has been a registered Scout Group since 1955. It is the second-largest group in New Zealand and is almost running at full capacity. It draws young people from across the southwest of Christchurch. The Halswell Scout Group are seeking funding for insurance costs of the hall on Halswell Domain. The building is jointly owned by Scouts New Zealand (78.5%) and the Halswell Tennis Club (21.5%). Each club uses its respective area and is responsible for, its own parts of the building for its own purposes. The Scout Den building is a well-used community asset, not just by the club but the local community. On a weekly basis, the scouts deliver two Kea clubs on Tuesdays and Wednesdays, three cub packs on Monday, Tuesdays and Wednesdays, three scout troops on Monday, Tuesdays and Thursdays, and one Venturer unit on Wednesdays for 130 young people. Some of the community groups who frequently use the building are a Samoan church, Probus group, Chess club, and Kid’s Messy Playgroup. In addition, the scout den is regularly hired by members of the community for one-off events such as birthday parties. Due to a recent building valuation for insurance purposes, the insurance cost for the building has doubled. Halswell Scouts are aware that maintaining an appropriate level of insurance is a responsibility to ensure that, should the need arise, the group and community can rebuild the facility and ensure that the Scout group can continue to deliver fun and challenging programmes for the youth of our community. This project also seeks funding for the cost of uniforms and first aid training courses for its Kaiārahi/leaders. The funding sought is to provide five full first aid courses (two days long), and 10 refresher courses (one day). All Kaiārahi/leaders are required to have a full first aid certificate, and to complete the refresher course every two years. In addition, Scouts seek funding to cover the cost of uniforms (shirt, polar fleece, scarf and badges) for its Kaiārahi/leaders in order to minimise the cost of volunteering. The rationale for recommending \$4,000 from the Discretionary Response Fund to Halswell Scout Group is that: - This is a well-used community facility, the insurance costs have increased meaning an increase in operational costs for the Scout Group. - Funding this project supports a grassroots community organisation aiming to deliver the best it can for its community.
Organisation Description/Objectives: Under the umbrella of Scouts Aotearoa, Halswell Scouts provide programmes offering fun and challenging activities, unique experiences, every day adventure, and the chance to help others so that our Scouts can make a positive impact in their communities. Through these varied programmes and activities Scouts work to develop leadership and life skills for young people. Scouts strive to make these opportunities available to as many youth as possible by keeping the costs to its families as low as possible.	How Will Participants Be Better Off? There are a large number of youth and families who will benefit from subscription costs being kept at a manageable level. Without funding assistance, scouts would need to increase subscriptions by a minimum of 20 percent just to cover the full cost of our insurance premiums or would need to reduce the quantity and/or quality of the resources, equipment and programmes available. The Scouts Kaiārahi /leaders, who are all volunteers, will be supplied with the appropriate scout uniform at no cost to them. This reduces the cost barrier for its Kaiārahi /leaders to give their time and skills to each group. The volunteer Kaiārahi /leaders will get the appropriate first aid training they are required to have as part of their Kaiārahi /leaders competency requirements.	

2021/22 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064192	Organisation Name Hornby Toy Library	Name and Description Librarian Wages The Hornby Toy Library is seeking funding for the wages of the Library Coordinator.	Funding History 2020/21 - \$7,500 (Signage, Security, and Storage) DRF 2020/21 - \$2,400 (Librarian Wages) DRF 2019/20 - \$2,000 (Running Hornby Toy Library) DRF 2019/20 - \$2,200 (Librarian Wages) DRF Other Sources of Funding Funds on hand - \$8,485 (\$6,000 tagged) User / Registration Fees - \$3,000	Request Budget Total Cost \$8,145 Requested Amount \$ 6,000 74 % percentage requested Contribution Sought Towards: Wages - \$6,000	Staff Recommendation \$ 3,000 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2021/22 Discretionary Response Fund to Hornby Toy Library for the wages of the Library Coordinator.	Priority 2
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Organisation Details: Service Base: 34 Springs Road, Hornby Legal Status: Incorporated Society Established: 11/12/1991 Staff – Paid: 1 Volunteers: 6 Annual Volunteer Hours: 300 Participants: 75 Target Groups: Children/Youth Networks: Toy Library Federation NZ Organisation Description/Objectives: The mission is to provide the families of our community with the opportunity to hire toys. We cater to families with children 10 years and under and offer a huge selection of popular brand toys to choose which include (but are not limited to) ride on bikes, puzzles, doll houses, roller coasters, and much more. Through the art of play, toys help children in their development of coordination, brain and sensory, muscle strength fine and large motor skills, problem-solving and social skills.	Alignment with Council Strategies and Policies <ul style="list-style-type: none">Strengthening Communities StrategyChildren'sns PolicyEarly Childhood Education StrategyŌtautahi Strategy Alignment with Council Funding Outcomes <ul style="list-style-type: none">Support, develop and promote capacityCommunity participation and awarenessIncrease community engagementProvide community based programmesReduce or overcome barriers Outcomes that will be achieved through this project <p>The Library will remain open and available for weekly sessions on Saturday 9.30am-12pm.</p> <p>The Library will remain operational and memberos of the local community will have the opportunity to join the Hornby Toy Library and gain affordable access to a large number of quality educational and fun toys, games and puzzles.</p> <p>Funding for wages allows the committee the time to fundraise for new toys and continue to work in their volunteer capacity.</p> How Will Participants Be Better Off? <p>Members of the Hornby Toy Library and their families will continue to have access to a wide range of quality educational toys that they would otherwise not be able to access due to affordability. The children in the families are able to play and learn with a range of toys, games and puzzles that are suitable to their age and development. Learning through play helps children develop cognitive, physical and social skills, and promotes a positive disposition towards learning in general.</p>	Staff Assessment <p>The Hornby Toy Library is located at 34 Springs Road, Sockburn, the former Sockburn School site. The Toy Library Coordinator position is the only paid position in the organisation, governed by a committee of seven volunteers. The Library is currently open on Saturday 9.30am to 12noon, with open hours extending over the summer months. The Library has an active committee who also support with fundraising for the Library. Recently the wider community have supported the Library by hosting fundraising events with the funds being donated to the Library, this includes Hornby Rotary and The Greater Hornby Residents' Association who have both held BBQ fundraisers. The library keeps membership fees and hire charges low in order to be accessible to the Community. This means families can provide their children with opportunities to play and learn appropriately for their developmental stage without the full expense of purchasing toys new. The Library Coordinators role is to ensure the library runs efficiently, dealing with new and existing memberships, help families with toy choices and actively promotes the Library at community events. As well as providing a range of toys, the library is also responsible for imparting knowledge to families, particularly on age-appropriate toys and levels of development. The Toy Library currently has an effective and reliable Librarian employed for eight hours a week, who also invests more hours in the Library as a volunteer. This role has played a significant role in the operations of the Library during a period of low volunteer numbers as a result of Covid.</p> <p>The rationale for recommending \$3,000 for Toy Library Coordinator Wages is</p> <ul style="list-style-type: none">The coordinator is critical to the ongoing success of the organisation, ensuring that the toy Library runs efficiently and is providing a beneficial service the communityThe Toy Library plays a key role in the community connection for families with young childrenStaff have applied consistency in their recommendations for applications from Toy Libraries across the Community Board area.
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2021/22 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064222	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Hornby Community Patrols Incorporated	Volunteer Recognition, Communications and Insurance Hornby Community Patrol Incorporated is seeking funding for volunteer recognition, communications and insurance.	\$ 3,125 Requested \$ 3,125 (100% requested)	Volunteer Recognition - \$1,290 Telephone and internet - \$965 Insurance - \$870	\$ 3,125 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,125 from its 2021/22 Discretionary Response Fund to Hornby Community Patrols Incorporated towards volunteer recognition, communications and insurance.	2

Organisation Details Service Base: Hornby Police Station Legal Status: Charitable Trust Established: 8/02/2008 Target Groups: Health & Wellbeing Annual Volunteer Hours: 2500 Participants: 50 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy Safer Christchurch Strategy Ōtautahi Strategy CCC Funding History 2020/21 - \$2,030 (Volunteer Recognition and Communications) DRF 2019/20 - \$1,800 (Volunteer Support & Communication) DRF 2019/20 - \$1,500 (Communications and Training) SCF	Other Sources of Funding -Nil Staff Assessment The Hornby Community Patrol (The Patrol) is a volunteer organisation that works alongside the Police, to deliver the Prevention First Strategy. The patrol is part of a national body that has a memorandum of understanding with the Police and they are affiliated to Community Patrols New Zealand. Group members patrol the community and act as 'Eyes and Ears' for the Police, passing on information about activity that could be of Police interest. Hornby Community Patrol has a wide area of coverage spanning Hornby and Templeton through to Halswell. The Patrols collaborate at both a regional and national level. When on patrol they have radio contact with other patrols. Members are vetted by Police and abide by a Police approved code of conduct. The Patrol currently has 50 volunteers and conducts approximately 2,500 patrol hours per annum. The Patrol often have volunteers who are working towards a career in the Police and their time volunteering contributes to their skillset before moving onto Police college. Volunteers commit to doing at least one four hour patrol every month. The Hornby Community Patrol acknowledges their volunteers regularly by organising low-cost gatherings and also provides First Aid training to all patrollers. The patrol participates in community events such as Hello Hornby, New Zealand A and P Show and neighbourhood gatherings. They also support community initiatives such as the Wycola Park project. The Patrol have successfully hosted three 'safer plates' events for the community with over 50 vehicles having safer screws put on their vehicles at each event. The Patrol is seeking funding assistance towards the cost of their volunteer recognition events, communications and car insurance. All of these things are vital for the Patrol to continue their work in the community. The rationale for recommending \$3,125 towards volunteer recognition, communications and insurance expenses is <ul style="list-style-type: none"> The Patrol plays a significant role in supporting the perceived safety of the Hornby, Templeton and Halswell communities. Community safety is a current Community Board priority and the work of the Hornby Community Patrol contributes to positive outcomes towards this. The Patrol provides significant long and short term volunteer opportunities for community members to engage with. Funding assistance will allow The Patrol to continue to provide this service for the community.
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2021/22 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One
Two
Three
Four

Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.

Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063943	Organisation Name Halswell Residents' Association Incorporated	Name and Description ANZAC Day Commemorations, Administration and Community Engagement The Halswell Residents' Association Incorporated (HRA) is seeking funding for the ANZAC Day Commemoration, Administration and Community engagement costs.	Total Cost \$ 3,044 Requested \$ 3,044 (100% requested)	Contribution Sought Towards Venue Hire - \$304 Community engagement - \$540 ANZAC day commemorations - \$2,200	Staff Recommendation \$ 3,044 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,044 from its 2021/22 Discretionary Response Fund to Halswell Residents' Association Incorporated for the ANZAC Day Commemorations, Administration and Community engagement project.	Priority 2
Organisation Details Service Base: Private Address Legal Status: Charitable Trust Established: 1/03/1996 Target Groups: Community Development Annual Volunteer Hours: 1000 Participants: 10,000 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy Ōtautahi Strategy CCC Funding History 2021/22 - \$2,500 (ANZAC Day Commemorations, Administration and Community Engagement) SCF 2020/21 - \$4,500 (Radiocarbon Dating and Excavation) DRF 2020/21 - \$1,300 (Radiocarbon Dating) DRF 2020/21 - \$1,300 (Admin and Engagement) SCF 2019/20 - \$2,500 (ANZAC, Admin and Engagement) SCF			Other Sources of Funding Funds on hand - \$6,945 Staff Assessment The Halswell Residents' Association Incorporated (HRA) objectives are to promote, preserve and protect the interests of Halswell residents for the benefit of the community and environment. The HRA has a proven track record of successfully running small events in their community along with advocating on behalf of their community on local issues. The HRA is seeking funding assistance towards the administration costs including expenses such as meeting room hire, public liability insurance and other small expenses that contributes to their engagement work with the Halswell community. The HRA organises the annual ANZAC Day commemoration for Halswell, a well-attended local event. The HRA is responsible for all aspects of the ceremony and involve a large number of other local community groups who participate in the parade. The HRA also promotes and supports the Summer with your Neighbours event. The HRA runs a barbecue in a different part of the suburb each year to try to increase neighborliness and promote the initiative. This year the HRA will organise a meet the candidate night for the local body elections. This year the HRA have seen an increase in costs due to using survey monkey to engage with a wider audience via Facebook as well as moving the monthly meetings to the Halswell Community Hub. The rationale for recommending \$3,044 towards the ANZAC day commemoration, Administration and Community Engagement costs is: <ul style="list-style-type: none"> The HRA are the only group providing this service for this specific community. The HRA have successfully delivered these events and engagement opportunities in the past and funding will allow them to continue this work. 			

2021/22 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064287	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Halswell Playcentre	Rent Halswell Playcentre is seeking a funding contribution towards rent.	\$ 8,800 Requested \$ 4,000 (45% requested)	Rent - \$4,000	\$ 3,000 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2021/22 Discretionary Response Fund to Halswell Playcentre towards Rent.	2

Organisation Details Service Base: St Lukes, Halswell Road Legal Status: Charitable Trust Established: 25/02/1966 Target Groups: Children/Youth Annual Volunteer Hours: 3000 Participants: 60 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy Children's Policy Early Childhood Education Policy Otautahi Strategy CCC Funding History 2020/21 - \$3,000 (Rent) DRF 2019/20 - \$3,000 (Rent) DRF 2019/20 - \$3,000 (Rent) SCF	Other Sources of Funding MOE funding - \$29,000 None for rent. Staff Assessment The Halswell Playcentre is based at St Luke's Church, on Halswell Road, and has been on that site for over 50 years. Playcentre is an alternative Early Childhood Education provider, and the model means that the Centre is run by parents and volunteers. There are two employed coordinators which is a requirement by the Ministry of Education. Playcentre provides a space where parents stay, play and learn alongside their children. They offer adult education, specifically designed to upskill the parent's knowledge of child development and learning through play. Currently, the number of enrolled children is 32 with parents paying a donation of \$40 per term. This donation is regardless of the number of children attending and how many sessions are attended per week. This is a reduction of donation amount from last year, with the goal being to remove the barrier to attending multiple sessions because of cost. This has supported an increase in enrolments from last year. The Centre is open four mornings a week. The Centre's main expense is rent for the year, which also includes the cost of power, this is split into the quarterly amount and invoiced by St Lukes. The rationale for recommending \$3,000 for rent is: - The Playcentre is an active organisation within the community and plays a vital role in the social engagement and support it offers to parents, some of whom are otherwise isolated or lonely in their caregiver roles. - Funding Support towards rent will allow the continued delivery of high-quality programmes at the Playcentre
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2021/22 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

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One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064588	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	SHARP Trust	Halswell Holiday Programme SHARP Trust are seeking funding for its Halswell Holiday Programme.	\$43,275 Requested \$ 5,000 (12% requested)	Salaries and Wages - \$1,000 Volunteer Expenses - \$1,000 Volunteer Recognition - \$1,000 Administration - \$1,000 Travel - \$1,000	\$ 2,000 That the Waipuna Halswell-Hornby-Riccarton Community approves a grant of \$2,000 from its 2021/22 Discretionary Response Fund to SHARP Trust for the Halswell Holiday Programme.	2

<p>Organisation Details</p> <p>Service Base: Lyttelton Street Legal Status: Charitable Trust Established: 1/07/1999 Target Groups: Children/Youth Annual Volunteer Hours: 5010 Participants: 50</p> <p>Alignment with Council Strategies</p> <ul style="list-style-type: none"> Otautahi Community Strategy Physical Recreation and Sport Strategy Social Well-being Policy Children and Youth Policy <p>CCC Funding History</p> <p>2021/22 - \$5,000 (Rowley SHARP, Spreydon and Halswell Programmes - Yr 2 of 3) SCF SC 2020/21 - \$5,000 (Spreydon After-School & Holiday Programmes - Yr 1 of 3) SCF SC 2020/21 - \$1,500 (Halswell After-School & Holiday Programmes) SCF HHR 2019/20 - \$7,500 (Staff and Volunteer Training) SCF SC 2019/20 - \$6,000 (Halswell Programme) SCF HHR 2018/19 - \$7,500 (Staff and Volunteer Training) SCF SC 2018/19 - \$5,000 (Halswell Programme) DRF HHR</p>	<p>Other Sources of Funding</p> <p>Rata Foundation - pending Ministry of Social Development – pending</p> <p>Staff Assessment</p> <p>SHARP Trust is a charitable trust providing after school and holiday care in the south west of Christchurch. SHARP Trust was established in 1999 in response to the need for affordable out-of-school care in the area.</p> <p>SHARP delivers a holiday programme at the South West Baptist Church, at 6 Balcairn Street in Halswell. The Halswell programme runs from 8.30am to 5.30pm for two weeks of the holidays, four times per year. The holiday programmes include a range of fun activities from baking, crafts, team activities through to off-site trips and physical activities. Participants pay a small fee of \$100 per week and \$50 for siblings. This is considerably cheaper than other commercial holiday programmes.</p> <p>The holiday programme is supported by many young volunteers from Cashmere, Hillmorton High School, Aidanfield Christian School and Middleton Grange College. SHARP Trust is seeking funding to assist with volunteer expenses and volunteer recognition associated with the Halswell holiday programme. SHARP are able to keep costs down for its participants due to the support from volunteers. SHARP aim to have one leader for every five children during the holiday programme.</p> <p>The opportunity to volunteer provides those young people with an opportunity to learn leadership skills, gain confidence, give back to the local community, and also help them gain future employment. The programme participants also benefit from interacting with responsible teenage role models who live in their immediate neighbourhood, building connections to build stronger communities.</p> <p>The rationale for recommending \$2,000 from the Discretionary Response Fund 2021/22 to SHARP Trust is that:</p> <ul style="list-style-type: none"> Funding this project supports the retention of volunteers within an organisation, in turn, this helps to keep costs low for its participants. SHARP Trust has been delivering the Halswell Holiday programme for a number of years, this funding will help support this service in the community.
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Decision Matrix

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2021/22 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064140	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	St Mark's Retired Peoples Fellowship	Monthly outings Project The St Mark's Retired Peoples Fellowship is seeking funding towards their monthly activities.	\$13,300 Requested \$ 1,000 (8% requested)	Travel - \$1,000	\$ 1,000 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,000 from its 2021/22 Discretionary Response Fund to St Mark's Retired People's Fellowship towards the monthly outings project.	2

Organisation Details Service Base: 150 Withells Road, Avonhead Legal Status: Informal Group Established: 4/10/1972 Target Groups: Older adults Annual Volunteer Hours: 825 Participants: 58 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy Ageing Together Policy CCC Funding History 2020/21 - \$1,000 (Older Persons Outings) DRF HHR 2020/21 - \$1,000 (Older Persons Outings) FWH Capacity Building 2019/20 - \$1,000 (Older Persons Outings) DRF FWH	Other Sources of Funding Funds on hand - \$1,618 User / Registration Fees - \$10,000 Staff Assessment The St Marks Retired Fellowship group is based at St Mark's Church on Withells Road providing opportunities for social interaction for older adults. Originally reaching those mainly living in the Avonhead area, the group now caters to people also living in Sockburn, Ilam, Upper Riccarton and Riccarton. They are an informal group that was established in 1972 and is self-organised. They have approximately 60 members with up to 50 taking part in each outing. They have a yearly membership fee of \$5 as well as the activity costs for the outings. The funding requested covers the travel costs. Participants who attend the monthly outings travel by bus to various public and private gardens, museums, and the city centre amongst other places. Many members live by themselves and either do not drive or limit their driving to the local area. Therefore they often don't have the ability to go further afield. The opportunities that are available to members enhance their social awareness and enable them to be connected members of the community. The rationale for recommending \$1,000 for the monthly activities is <ul style="list-style-type: none"> The project provides companionship, community awareness, and activities to people who would otherwise not be able to participate The project contributes to the social isolation many older adults experiences and provides a space to establish and maintain relationships with others in the community. The project has proven successful reflected by the uptake of participants and positive outcomes shared by participants
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10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.