

## **Finance and Performance Committee**

### **OPEN MINUTES**

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**Date:** Thursday 29 April 2021  
**Time:** 9.32am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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#### **Present**

Chairperson	Deputy Mayor Andrew Turner
Deputy Chairperson	Councillor Sam MacDonald
Members	Mayor Lianne Dalziel
	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor James Daniels
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

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**28 April 2021**

**Principal Advisor**  
Diane Brandish  
Acting General Manager Finance and Commercial  
Tel: 941 8454

**Principal Advisor**  
Dawn Baxendale  
Chief Executive  
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Committee and Hearings Advisor  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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**Karakia Timatanga:** Given by Deputy Mayor Turner

The agenda was dealt with in the following order.

**1. Apologies / Ngā Whakapāha**

**Part C**

**Committee Resolved FPCO/2021/00011**

That the apology received from Councillor Mauger for absence be accepted.

Councillor MacDonald/Councillor Chen

**Carried**

**2. Declarations of Interest / Ngā Whakapuaki Aronga**

**Part B**

The Mayor, Deputy Mayor and Councillors Gough and Templeton declared an interest in Item 14 relating to Christchurch City Holdings Limited. The Deputy Mayor and Councillor Davidson declared an interest in Item 15 relating to ChristchurchNZ Holdings Ltd. Councillor Scandrett declared an interest in Item 20 relating to Venues Ōtautahi .

**3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**

**Part C**

**Committee Resolved FPCO/2021/00012**

That the minutes of the Finance and Performance Committee meeting held on Thursday, 25 March 2021 be confirmed.

Deputy Mayor/Councillor Daniels

**Carried**

**19. Resolution to Include Supplementary Reports**

**Committee Resolved FPCO/2021/00013**

That the reports be received and considered at the Finance and Performance Committee meeting on Thursday, 29 April 2021.

**Open Items**

20. Venues Ōtautahi Ltd - Draft Statement of Intent 2021/22 and half year performance report for period ending 31 December 2020

21. Canterbury Multi-Use Arena Elected Member Update

Deputy Mayor/Councillor McLellan

**Carried**

#### 4. Public Forum / Te Huinga Whānui

**Part B**

There were no public forum presentations.

#### 5. Deputations by Appointment / Ngā Huinga Whakaritenga

**Part B**

There were no deputations by appointment.

#### 6. Presentation of Petitions / Ngā Pākikitanga

**Part B**

There was no presentation of petitions.

#### 7. Performance Exceptions Report March 2021

**Committee Resolved FPCO/2021/00014 Officer Recommendation accepted without change**

**Part C**

That the Finance and Performance Committee:

1. Receives the information provided in the Performance Exceptions Report for March 2021.

Deputy Mayor/Councillor Chen

**Carried**

#### 8. Capital Project Performance Report - April 2021

A summary Table entitled *Forecast against Budget: Core & External Funded - April 2021* was shown to the Committee.

**Committee Resolved FPCO/2021/00015 Officer Recommendation accepted without change**

**Part C**

That the Finance and Performance Committee:

1. Receive the information in the Capital Project Performance, Capital Project Watchlist, External Funded projects, Major Cycleways and Delivery Complete FY21 reports.

Deputy Mayor/Councillor MacDonald

**Carried**

**Attachments**

A Table: Forecast against Budget [↗](#)

## 9. Corporate Finance Report for the period ending 31 March 2021

**Committee Resolved FPCO/2021/00016 Officer Recommendation accepted without change**

### Part C

That the Finance and Performance Committee:

1. Receives the information in the Corporate Finance Report for the period ended 31 March 2021.

Councillor MacDonald/Councillor Chen

**Carried**

## 10. Financial Performance Report for the nine months ended 31 March 2021

### Committee Comment

1. The Committee noted that sections 5.3 and 5.4 of the staff report refers to an underspend in water and footpath maintenance. The Committee asked for an email from staff explaining the underspend and that such explanations be provided in future reports.
2. In reference to section 5.2 the Committee asked for an email on whether the higher than forecast performance of He Puna Taioana is enough to bring it into surplus.
3. The Committee noted that the lower than forecast level of car parking revenue. The Committee noted that the availability of car parking and occupancy rate are matters that can be picked up as part of the discussion on the draft LTP.

**Committee Resolved FPCO/2021/00017 Officer Recommendation accepted without change**

### Part C

That the Finance and Performance Committee:

1. Receives the information in the Financial Performance Report for the nine months ending 31 March 2021.

Deputy Mayor/Councillor Gough

**Carried**

Councillor Gough left the meeting at 10.11am and returned at 10.12 during the discussion on item 10.

## 11. Asset Performance and Condition 2020 Report

### Committee Comment

1. The Committee requested an interim update by way of an exceptions report in April 2022. A PowerPoint presentation was provided covering both item 11 and item 12.

### Officer Recommendations / Ngā Tūtohu

That the Finance and Performance Committee:

1. Receive the information in the Asset Condition and Performance 2020 report

2. Note that the Asset Management Governance Board monitors Asset Condition and Performance and receives a report annually.
3. Approve the timing for the next Asset Condition and Performance report to be submitted to the Finance and Performance Committee in April 2023 in order to align with the Long Term plan preparation cycle.

**Committee Resolved FPCO/2021/00018**

**Part C**

That the Finance and Performance Committee:

1. Receive the information in the Asset Condition and Performance 2020 report
2. Note that the Asset Management Governance Board monitors Asset Condition and Performance and receives a report annually.
3. Approve the timing for the next Asset Condition and Performance report to be submitted to the Finance and Performance Committee in April 2023, with an exceptions report to be submitted to the Committee in April 2022, in order to align with the Long Term plan preparation cycle.

Deputy Mayor/Councillor Templeton

**Carried**

**Attachments**

A Asset Management Presentation [↗](#)

Councillor Chu left the meeting at 10.25am and returned at 10.27 during the discussion on item 11.

Councillor Daniels left the meeting at 10.35am during item 11 and returned at 10.49am during the discussion on item 12.

Councillor MacDonald left the meeting at 10.39am and returned at 10.40am during the discussion on item 10.

**12. Asset Management Improvement Programme 6 monthly report**

**Committee Resolved FPCO/2021/00019 Officer Recommendation accepted without change**

**Part C**

That the Finance and Performance Committee:

1. Receive the information in the Asset Management Improvement Programme Six Monthly Update Report.

Deputy Mayor/Councillor Chen

**Carried**

**13. Capital Delivery Major Facilities Elected Member Updates**

**Committee Comment**

1. Staff to present design details, with a focus on accessibility, to the Accessibility Regulatory Working Group.

**Committee Resolved FPCO/2021/00020 Officer Recommendation accepted without change**

## Part C

That the Finance and Performance Committee:

1. Receives the information within the Elected Members Updates of Capital Delivery Major Facilities Projects:
  - a. Metro Sports Facility (Joint Venture with Ōtākaro Ltd).
  - b. Performing Arts Precinct.
  - c. Hornby Library, Service Centre and South West Leisure Centre.
  - d. Te Pou Toetoe: Linwood Pool.
  - e. The Square and Surrounds.
  - f. Old Municipal Chambers (OMC).

Deputy Mayor/Councillor Cotter

**Carried**

The Committee adjourned at 10.58am and resumed at 11.19am.  
Councillor MacDonald took the Chair for item 15.

## **15. ChristchurchNZ Holdings Ltd - Half year performance report for the period 1 July-31 December 2020 and Draft Statement of Intent for 2021/22**

### **Committee Comment**

1. The Committee requested a report on the Busker's Festival.

**Committee Resolved FPCO/2021/00021 Officer Recommendation accepted without change**

## Part C

That the Finance and Performance Committee:

1. Notes ChristchurchNZ Holdings Ltd Half year report for the period 1 July-31 December 2020; and
2. Notes ChristchurchNZ Holdings Ltd's draft Statement of Intent for 2021/22.

Councillor Templeton/Councillor Chen

**Carried**

Deputy member Turner returned to the Chair for item 20.

## **20. Venues Ōtautahi Ltd - Draft Statement of Intent 2021/22 and half year performance report for period ending 31 December 2020**

### **Committee Comment**

1. The Committee requested staff, in conjunction with Venues Ōtautahi Ltd, to provide a memo on the transition from Orangetheory Stadium. Venues Ōtautahi Ltd to also provide information on how many community groups are using the venues.

**Committee Resolved FPCO/2021/00022 Officer Recommendation accepted without change**

## Part C

That the Finance and Performance Committee:

1. Notes Venues Ōtautahi Ltd's half year performance report for the period 1 July-31 December 2020;
2. Notes Venues Ōtautahi Ltd's draft Statement of Intent for 2021/22; and
3. Requests Venues Ōtautahi Ltd to:
  - a develop performance targets reflecting its two new objectives for participating in the Canterbury Multi-Use Arena design and other project works and for digital transformation; and
  - b work with Council staff to confirm capital expenditure requirements for inclusion in the Long Term Plan 2021-31 for the 10 year period.

Deputy Mayor/Councillor MacDonald

**Carried**

Councillor MacDonald took the Chair for item 14.

## 14. Christchurch City Holdings Ltd - Draft Statement of Intent for 2021/22

### Committee Comment

1. The Committee referred the staff report to the Council meeting on 13 May 2021 in order to allow representatives of Christchurch City Holdings Ltd to be present.

### Officer Recommendations / Ngā Tūtohu

That the Finance and Performance Committee:

1. Notes the draft Statements of Intent for 2021/22 for Christchurch City Holdings Ltd and its subsidiaries;
2. Agrees to provide feedback to Christchurch City Holdings Ltd on the group's draft Statements of Intent as set out in this report and to endorse the feedback that Christchurch City Holdings Ltd has advised it will provide to its subsidiary companies.

### Committee Resolved FPCO/2021/00023

The Committee decided, pursuant Standing Order 20.2, that the item of business being discussed should lie on the table and be further discussed at the Council meeting on 13 May 2021.

Councillor MacDonald/Councillor Scandrett

**Carried**

Councillor Scandrett left the meeting at 11.41am and returned at 11.43am during item 14.

Councillor Gough left the meeting at 11.44am and returned at 11.45am during item 14.

The meeting was adjourned at 12.00pm and resumed at 12.03pm during the consideration of item 14.

Deputy Mayor Turner returned to the Chair for item 21 and remained in the Chair for the rest of the meeting.

## **21. Canterbury Multi-Use Arena Elected Member Update**

### **Committee Comment**

1. The Committee asked that the CMUA updates take place bi-monthly.

**Committee Resolved FPCO/2021/00024 Officer Recommendation accepted without change**

### **Part C**

That the Finance and Performance Committee:

1. Receives the information in the Canterbury Multi-Use Arena Elected Member Update.

Councillor MacDonald/Councillor Scandrett

**Carried**

## **16. Resolution to Exclude the Public**

**Committee Resolved FPCO/2021/00025**

### **Part C**

That at 12.21pm the resolution to exclude the public set out on pages 415 to 416 of the agenda be adopted.

Deputy Mayor/Councillor Daniels

**Carried**

**The public were re-admitted to the meeting at 12.23pm.**

**Karakia Whakamutunga:** Deputy Mayor Turner

**Meeting concluded at 12.23pm.**

**CONFIRMED THIS 27<sup>TH</sup> DAY OF MAY 2021**

**DEPUTY MAYOR ANDREW TURNER  
CHAIRPERSON**