

---

## Waitai/Coastal-Burwood Community Board

### AGENDA

---

#### Notice of Meeting:

An ordinary meeting of the Waitai/Coastal-Burwood Community Board will be held on:

**Date:** Monday 29 March 2021  
**Time:** 4.30pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

---

#### Membership

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	James Daniels Bebe Frayle Phil Mauger Linda Stewart

---

24 March 2021

Christopher Turner-Bullock  
Manager Community Governance, Coastal-Burwood  
941 8233  
christopher.turner@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To view copies of Agendas and Minutes, visit:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



## Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

### Principles

Being open, transparent and democratically accountable	Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making	Actively collaborating and co-operating with other local, regional and national organisations
--	---	--	---	---	---

### Community Outcomes

<b>Resilient communities</b> Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	<b>Liveable city</b> Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	<b>Healthy environment</b> Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	<b>Prosperous economy</b> Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
--	---	--	---

### Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
---	---	--	--	---

### Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
--	------------------------------------	--------------------------------	-------------------------------	--

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

## TABLE OF CONTENTS

Karakia Timatanga .....	4
C 1. Apologies / Ngā Whakapāha.....	4
B 2. Declarations of Interest / Ngā Whakapuaki Aronga .....	4
C 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua .....	4
B 4. Public Forum / Te Huinga Whānui.....	4
B 5. Deputations by Appointment / Ngā Huinga Whakaritenga .....	4
B 6. Presentation of Petitions / Ngā Pākikitanga.....	4

## STAFF REPORTS

C 7. On Street Parking near All Saints Church - New Brighton Road .....	11
C 8. Waitai/Coastal-Burwood Community Board 2020-2021 Discretionary Response Fund Applications - Burwood Park Tennis Club, Crossroads With A Future, New Brighton Community Gardens Trust .....	17
B 9. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi.....	24

Karakia Whakamutunga

## Karakia Timatanga

### 1. Apologies / Ngā Whakapāha

An apology for leave of absence was received from Linda Stewart.

### 2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on [Monday, 15 March 2021](#) be confirmed (refer page 5).

### 4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 Ihi Aotearoa Sport NZ Play Workforce Hui

Adam Gard'ner on behalf of Sport Canterbury will address the Board regarding a hui they are organising in Ōtautahi from the 30 March to 1 April 2021 at Nga Hau E Wha Marae focusing on play.

### 5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

---

## Waitai/Coastal-Burwood Community Board OPEN MINUTES

---

**Date:** Monday 15 March 2021  
**Time:** 4.31pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

---

**Present**

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	James Daniels
	Bebe Frayle
	Phil Mauger
	Linda Stewart

---

15 March 2021

Christopher Turner-Bullock  
Manager Community Governance, Coastal-Burwood  
941 8233  
christopher.turner@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

**Karakia Timatanga:** Given by James Daniels.

The meeting held a minute's silence to acknowledge the two year anniversary of the Christchurch Mosque Attacks.

The agenda was dealt with in the following order.

## 1. Apologies / Ngā Whakapāha

### Part C

There were no apologies.

## 2. Declarations of Interest / Ngā Whakapuaki Aronga

### Part B

There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

### Part C

#### Community Board Resolved CBCB/2021/00007

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 15 February 2021 be confirmed.

James Daniels/Linda Stewart

Carried

## 4. Public Forum / Te Huinga Whānui

### Part B

#### 4.1 Brighton Gallery

Debbie Klyushkin and Karen Phelps, representatives of the Brighton Gallery provided the Board with an update and also took the opportunity to thank the Board for their support.

After questions from members, the Chairperson thanked Debbie Klyushkin and Karen Phelps for their presentation.

#### Attachments

- A 4.1 Brighton Gallery Public Forum Presentation
- B 4.1 Brighton Gallery Public Forum Handout

#### 4.2 New Brighton RSA

Garry House on behalf of the New Brighton RSA addressed the Board in relation to the public car parks located on Beresford Street, New Brighton.

After questions from members, the Chairperson thanked Garry House for his presentation.

## 5. Deputations by Appointment / Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions / Ngā Pākikitanga

### Part B

- 6.1** Grant Donnell, local resident, presented a 402 signatory petition regarding crime prevention cameras in the Parklands area.

The Prayer of the Petition reads:

*It is time to stamp out the crime in our community. We would like to request Christchurch City Council to investigate options for the installation of crime prevention cameras in the Parklands area: Parklands Reserve, Parklands Community Centre and the carparks on Mairehau Road for Travis Wetlands Walking Trails.*

### Community Board Resolved CBCB/2021/00008

#### Part B

That the Waitai/Coastal-Burwood Community Board:

1. Refer the issues raised in the petition to staff for investigation and report back to the Board.
2. Thanks Grant Donnell for his petition presentation.

Kelly Barber/Bebe Frayle

Carried

#### Attachments

- A Petition - Re Crime Prevention Cameras in Parklands

## 7. Correspondence

### Community Board Resolved CBCB/2021/00009 (Original Officer Recommendation accepted without change)

#### Part B

That the Waitai/Coastal-Burwood Community Board:

1. Receive the correspondence from the Burwood East Residents' Association in relation to the Norcross Street barrier.
2. Receive the correspondence from Tracey Mason in relation to traffic safety concerns exiting the Prestons New World and refer to staff for investigation and response back to the Community Board.

Kelly Barber/Linda Stewart

Carried

## 8. Thomson Park Sports Field Lighting Upgrade

**Community Board Resolve CBCB/2021/00010 (Original Officer Recommendation accepted without change)**

### Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approve the application by Eastern Community Sports Club Incorporated to remove existing lights and install eight new lighting poles on Thomson Park, as shown in Agenda Attachment A, Subject to:
  - a. The applicant obtaining any necessary resource consents, and building consents, at its cost, before commencing installation of the lighting system upon the park.
  - b. The applicant being required to deposit scaled as-built plans, as per the Council's Infrastructure Design Standards, within two months of the work being completed.
  - c. The applicant being responsible for all costs associated with the installation, insurance, operation, maintenance, and any future removal, of the lighting system.
  - d. The applicant being responsible for ensuring that the lighting system is maintained and operated in a safe condition at all times.
2. The approval and use of the lighting being subject to the following conditions:
  - a. The sports field lights are to be used on weekdays, Monday to Thursday only, between the hours of 7.30am and 9.00pm.
  - b. If the sports fields are not in use, the lights will be turned off.
3. This approval lapsing if the development is not completed within two years of the approval date.

Phil Mauger/Jo Zervos

**Carried**



## 9. Community Board Representation on Outside Organisations and Committees

Community Board Resolved CBCB/2021/00011

### Part C

That the Waitai/Coastal-Burwood Community Board:

1. Appoints Phil Mauger as Board Liaison to the following outside organisation for the 2019/2022 term:
  - a. All Saints Anglican Church

Linda Stewart/Kelly Barber

Carried

## 10. Waitai/Coastal-Burwood Community Board Area Report - March 2021

Community Board Resolved CBCB/2021/00012 (Original Officer Recommendation accepted without change)

### Part B

That the Waitai/Coastal-Burwood Community Board:

1. Receive the Waitai/Coastal-Burwood Community Board Area Report for March 2021.

Kelly Barber/Bebe Frayle

Carried

## 11. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

Board members exchanged information on various matters of interest.

**Karakia Whakamutunga:** Given by James Daniels.

Meeting concluded at 6.09pm.

CONFIRMED THIS 29<sup>TH</sup> DAY OF MARCH 2021

KELLY BARBER  
CHAIRPERSON



## 7. On Street Parking near All Saints Church - New Brighton Road

Reference / Te Tohutoro: 21/129359

Report of / Te Pou Matua:	Gautham Praburam, Traffic Engineer for the Waitai / Coastal-Burwood area, Gautham.Praburam@ccc.govt.nz Wayne Gallot, Senior Transportation Engineer, Wayne.Gallot@ccc.govt.nz
General Manager / Pouwhakarae:	Carolyn Gallagher, General Manager City Services, carolyn.gallagher@ccc.govt.nz

### 1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai/Coastal-Burwood Community Board to consider and decide on an option to remove some of the existing No Stopping Lines along the Bus Lane on New Brighton Road (between the Lake Terrace Road and Basset Street intersections). The location of the bus lane is shown in **Attachment A**.
- 1.2 This report is staff generated in response to a request received from the All Saints Church. The representative from the church raised issues about parking demand when people attend church services and other community activities at that location, and felt that provision of additional on-street parking at this location would be helpful for people visiting the site to attend church services and other activities. Staff also understand that some church attendees use the neighbouring vacant site (previously occupied by Burwood School) for parking.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 1.4 The level of significance was determined by consideration of the criteria set out in the Council's Significance and Engagement Policy.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

1. Approve, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. That all existing parking and stopping restrictions on the northwest side of New Brighton Road commencing at a point 12.0 metres northeast of its intersection with Lake Terrace Road and extending in a north easterly direction for a distance of 37.3 metres, be revoked.
  - b. That all existing parking and stopping restrictions on the north side of New Brighton Road commencing at a point 81.3 metres northeast of its intersection with Lake Terrace Road and extending in an easterly direction for a distance of 40.0 metres, be revoked.
  - c. That all existing parking and stopping restrictions on the north side of New Brighton Road commencing at a point 135.6 metres east of its intersection with Lake Terrace Road and extending in an easterly direction for a distance of 10.2 metres, be revoked.
  - d. That all existing parking and stopping restrictions on the north side of New Brighton Road commencing at a point 150.8 metres east of its intersection with Lake Terrace Road and extending in an easterly direction for a distance of 76.0 metres, be revoked.
2. Approve that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are removed.

3. Note that the recommendations in 1a to 1d to revoke parking and stopping restrictions do not affect the continued operation of the existing Bus lane between the hours of 4pm to 6pm (Monday to Friday) in these locations.

### 3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 Representatives from All Saints Church have contacted the Council, through a member of the Waitai/Coastal-Burwood Community Board, regarding parking demand and supply issues with their activity. In their view, the parking spaces within the Church site do not appear to cater for the needs of all the users. They note that overflow parking occurs on street, and within the nearby vacant site that was previously occupied by Burwood School. The Church representative has requested that the Council review the existing parking and stopping restrictions along New Brighton Road (between Lake Terrace Road and Bassett Street), with a view to making additional parking space available.
- 3.2 It should be noted that there is an existing Bus Lane on the north side of New Brighton Road (between Lake Terrace Road and Bassett Street) that operates between 4pm to 6pm Monday to Friday. During bus lane operating times, all parking and stopping is prohibited (except for buses within the marked bus stop). Currently, only Route 60 (Hillmorton/Southshore) passes through that section of New Brighton Road at a typical weekday frequency of 30 minutes. Although the bus lane is not extensively used in the current (post-quake) traffic environment, staff are of the opinion that there is still merit in retaining the bus lane at this stage.
- 3.3 Similarly, staff are of the opinion that the existing signalised pedestrian crossing in this location should remain. Although Burwood School (previously the main generator of pedestrian activity in the area) is no longer present in this location, the crossing is still used by Chisnallwood school pupils as well as other people within the surrounding community.
- 3.4 Even with the retention of the existing Bus Lane and signalised pedestrian crossing, staff consider that there is an opportunity to remove some of the existing parking and stopping restrictions to make additional parking space available (outside bus lane operating times) for approximately 12 vehicles.
- 3.5 The advantages of this option include:
- Additional parking spaces for the users of the All Saints Church and the general public.
- 3.6 The disadvantages of this option include:
- Possibility of vehicles parking between 4pm to 6pm Monday to Friday, which could hinder the free flow of buses. The chances of this occurring appears to be minimal, and will be monitored by staff after the No Stopping Lines are removed.

### 4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 Option 2 - Do nothing (existing parking and stopping restrictions remain).
- 4.1.1 The flow of buses between 4pm to 6pm is less likely to be impeded by parked cars.
- 4.1.2 The disadvantage associated with this option is that the issue raised by the customer has the potential to continue.

## 5. Detail / Te Whakamahuki

### Community Views and Preferences / Ngā mariu ā-Hāpori

- 5.1 Letters outlining the option to remove parking and stopping restrictions, plus the consultation plan) were sent to nearby property owners and occupants who live closest to the existing bus lane. No responses were received from them.
- 5.2 Environment Canterbury were also consulted regarding the removal of the No Stopping Lines. They did not have any objections/issues with them being removed.
- 5.3 It was mentioned in the consultation letter that No Stopping Lines will be retained for 6 metres east of the Lake Terrace Road intersection. It was intended to retain the No Stopping Lines for 6 metres from the end of the bus lane to ensure clear sightlines, however this was not perhaps clearly explained in the consultation letter and plan. It should be clarified that this point would be 12 metres east of the Lake Terrace Road intersection. As this is a very minor change, staff felt that it was not necessary to resend the consultation letters to the properties adjacent to the bus lane.
- 5.4 Approval is required by the Waitai/Coastal-Burwood Community Board.
- 5.5 If approved, the recommendations will be implemented within the current financial year.

## 6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment /Te Rautaki Tīaroaro

- 6.1 The Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority. In the case of removing No Stopping lines, there can be limited connection to the Council's strategic goals or the Council's Long Term Plan.

### Policy Consistency / Te Whai Kaupapa here

- 6.2 The decision is consistent with the Council's Plans and Policies.

### Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

### Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.4 This proposal does not have a significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.5 This proposal does not have a significant impact on accessibility for pedestrians/drivers/cyclists.

## 7. Resource Implications / Ngā Hīraunga Rauemi

### Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to implement - \$800 for the removal of the existing pavement markings and painting new parking ticks. Approximately \$750 for investigation and preparation of this report.
- 7.2 Maintenance/Ongoing costs – None (ongoing maintenance costs associated with the new parking ticks, are offset by savings related to the removed No Stopping lines).
- 7.3 Funding Source - Traffic Operations, Traffic signs and Markings budget.

## 8. Legal Implications / Ngā Hīraunga ā-Ture

- 8.1 Part 1, Clause 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to install and revoke stopping and parking restrictions (including bus stops) by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The legal consideration is that the installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit.

## 9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 Should the Community Board proceed with the 'Do Nothing' option, the issue raised by the customer has the potential to continue.

## Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">A</a>	New Brighton Road_Proposed No Stopping lines Removal_Final	15

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
---------------	----------------------

## Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

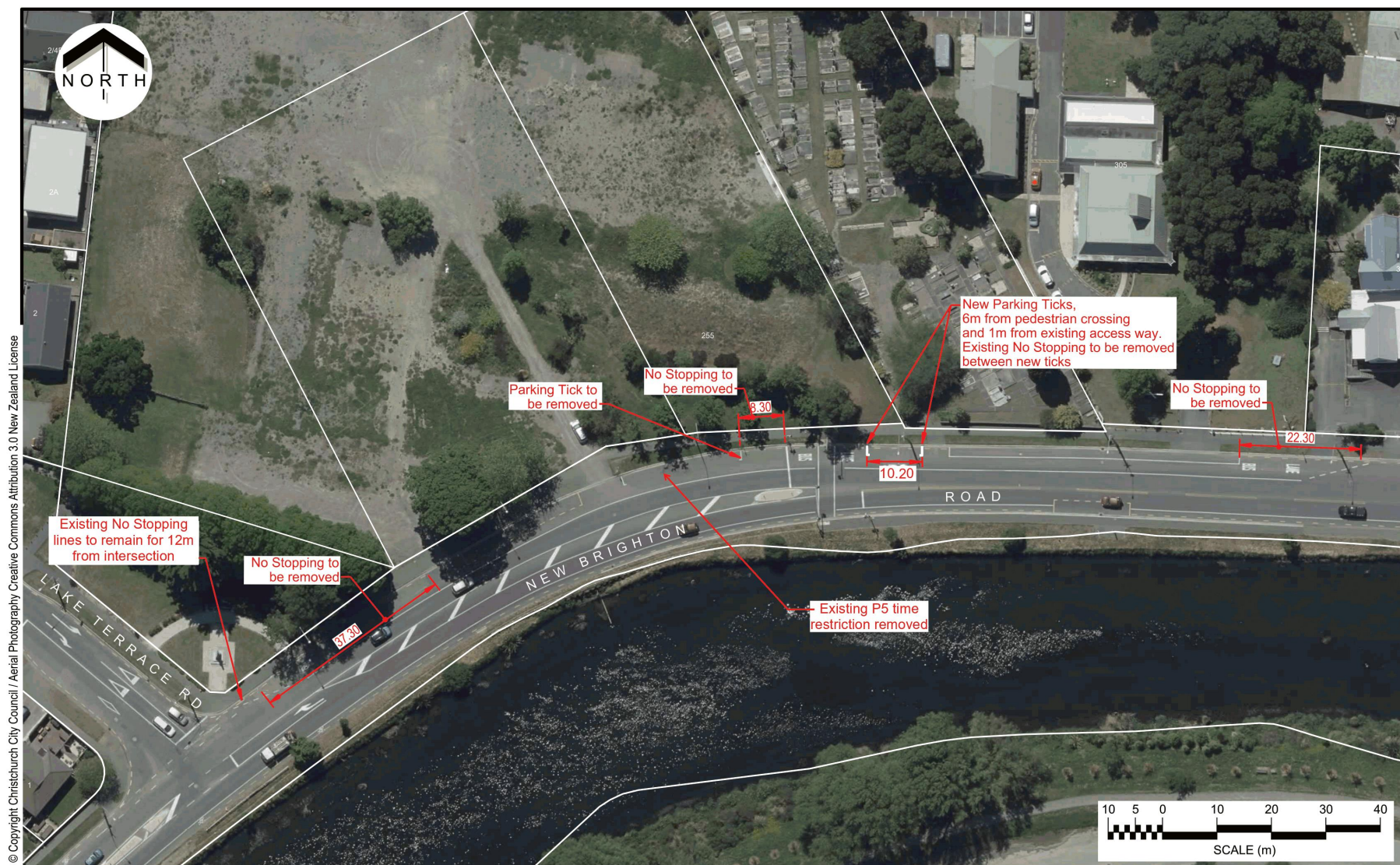
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories / Ngā Kaiwaitohu

<b>Authors</b>	Gautham Praburam - Traffic Engineer Wayne Gallot - Senior Transportation Engineer
<b>Approved By</b>	Stephen Wright - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Richard Osborne - Head of Transport





Christchurch  
City Council

**New Brighton Road**  
Proposed No Stopping Removal  
for Board approval

Original Plan Size: A4  
ISSUE: 1 01/02/2021  
DRAWN: VMI DESIGNED: GP  
APPROVED: WG TG139142





## 8. Waitai/Coastal-Burwood Community Board 2020-2021 Discretionary Response Fund Applications - Burwood Park Tennis Club, Crossroads With A Future, New Brighton Community Gardens Trust

Reference / Te Tohutoro: 21/200047

Report of / Te Pou  
Matua: Jacqui Miller, Community Recreation Advisor  
Jacqui.miller@ccc.govt.nz  
Anna Langley Community Development Advisor  
Anna.langley@ccc.govt.nz

General Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens and Community  
mary.richardson@ccc.govt.nz

### 1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai/Coastal-Burwood Community Board to consider applications for funding from its 2020-21 Discretionary Response Fund from the organisations listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00062194	Burwood Park Tennis Club	Court Resurfacing of the third court	\$10,000	\$10,000
00062363	Crossroads Youth With A Future	Carving Shed Improvements	\$5,000	\$5,000
00062382	New Brighton Community Gardens Trust	Refurb and Youth Engagement	\$9,176	\$9,176

- 1.2 There is currently a balance of \$77,443 remaining in the fund.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

- Approves a grant of \$10,000 from its 2020-21 Discretionary Response Fund to the Burwood Park Tennis Club for the Court resurfacing costs of the third court.
- Approves a grant of \$5,000 from its 2020-21 Discretionary Response Fund to Crossroads Youth With A Future for Carving Shed Improvements.
- Approves a grant of \$9,176 from its 2020-21 Discretionary Response Fund to the New Brighton Community Gardens Trust towards youth mentoring and equipment.

### 3. Key Points / Ngā Take Matua

#### Strategic Alignment / Te Rautaki Tīaroaro

- 3.1 The recommendations are strongly aligned to the Strategic Framework and in particular the strategic priority of Strong Communities. They will provide support for the following community outcomes. Citizens have a strong sense of belonging and are actively involved in the life of their city. Communities are supported to undertake activities that activate their communities. Vibrant and resilient community and volunteer groups provide support, encourage participation and mobilise resources. People have strong social networks.

#### Decision Making Authority / Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

#### Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

#### Discussion / Kōrerorero

- 3.6 At the time of writing, the balance of the 2020-21 Coastal-Burwood Discretionary Response Fund is as below:

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$145,849	\$68,406	\$77,443	\$53,267

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrixes (**Attachment A, C and D**) provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.
- 3.9 The Burwood Park Tennis Club is located on south side of Burwood Park. A site map (**Attachment B**) showing their existing lease area of courts and clubrooms has been provided.

## Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	Burwood Park Tennis Club - 00062194 - Decision Matrix	20
B <a href="#">↓</a>	Burwood Park Tennis Club Site Map	21
C <a href="#">↓</a>	Crossroads Youth With A Future - 00062363 - Decision Matrix	22
D <a href="#">↓</a>	New Brighton Community Gardens Trust - 00062382 - Decision Matrix	23

## Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories / Ngā Kaiwaitohu

<b>Authors</b>	Jacqui Miller - Community Recreation Advisor Anna Langley - Community Development Advisor
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood

2020/21 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00062194	<b>Organisation Name</b>  Burwood Park Tennis Club	<b>Name and Description</b>  <b>Astro Turf</b>  Resurfacing of three astro turf courts on the eastern side of the Burwood Park Tennis Club, funding is sought towards the third court.	<b>Funding History</b>  2019/20 - \$2,000 (Junior Tennis) CB DRF 2017/18 - \$4,000 (Tennis Community Play) SCF CB 2011/12 - \$3,000 (Junior Coaching) SGF CB  <b>Other Sources of Funding</b> Pub Charity - \$10,000 - confirmed Lion Foundation \$15,000 - confirmed NZ Community Trust \$30,000 – confirmed Fundraising - \$15,000 Applications are pending for the third court – One Foundation, CERT and Air Rescue Trust	<b>Request Budget</b>  <b>Total Cost</b> \$88,200  <b>Requested Amount</b> \$10,000 <b>11% percentage requested</b>  <b>Contribution Sought Towards:</b> Materials/Equipment - \$10,000	<b>Staff Recommendation</b>  <b>\$10,000</b>  That the Waitai/Coastal-Burwood Community Board:  Approves a grant of \$10,000 from its 2020-21 Discretionary Response Fund to the Burwood Park Tennis Club for the court resurfacing costs of the third court.	<b>Priority</b>  <b>2</b>

<b>Organisation Details:</b>  Service Base: Burwood Park Legal Status: Incorporated Society Established: 15/07/1934 Staff – Paid: 9 Volunteers: 100 Annual Volunteer Hours: 1500 Participants: 500 Target Groups: Sports/Recreation Networks: Affiliated to Canterbury Tennis.	<b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Strengthening Communities Strategy</li><li>Recreation and Sport Strategy</li><li>Children's Policy</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Enhance community and neighbourhood safety</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li><li>Foster collaborative responses</li></ul> <b>Outcomes that will be achieved through this project</b> <ul style="list-style-type: none"><li>A safe playing surface for all members and guests</li><li>Increased participation due to having additional courts for members and guests to use</li><li>A facility that can be utilized by other community groups (such as the fitness groups that use Burwood Park during the winter on wet and slippery grass)k</li><li>A year round sporting facility for the community - currently during winter or wet conditions the surface is a health and safety issue.</li></ul> <b>How Will Participants Be Better Off?</b>  The Club goal is to be a hub for sporting, cultural and social events in the community. At the centre of this is the ethos to be the most inclusive and welcoming facility for every member of the community. The Club have engaged for a number of years with local pre-schools, primary and intermediate schools and now with local businesses'. This also included the Club hosting Shirley Bunnings store at the club for a social event including tennis and socializing. The Club want to foster and grow the collaboration with Parafed Canterbury for kids and adults with disabilities to participate and complete in wheel chair tennis, these athletes that are now regular users of the Club.	<b>Staff Assessment</b>  Burwood Park Tennis Club located at Cresswell Avenue with a clubrooms, 4 hard courts and 3 astro courts (refer to Attachment B– site map). The Club is a premier tennis club in the Eastern suburbs catering to the success of junior, midweek and senior tennis since 1934. The Club is affiliated to Tennis Canterbury Region and they have provided a letter of support with this application.  The Club have 200+ members, with juniors and seniors equally represented, participating in both social and competitive tennis formats. Social through to competitive tennis is available. They are an inclusive club, supportive of the wider community, enjoying and encouraging participation.  The Club have previously applied for funding through the Strengthening Communities Fund receiving \$2,000 from the Discretionary Response Fund in 2019/20 for the Junior Hotshots programme.  Burwood Park Tennis Club is active within the tennis community and dedicated to providing opportunities to introduce the sport to new players, especially to children with the junior HotShots programme and Community Play Days' between September and April.  The Club borders the 'Red Zone' of quake damaged land to the east. The 2011 earthquakes caused substantial damage to the seven club courts. Due to insurance issues, only the 4 hardcourts were remediated to a playing standard. The Clubs three remaining astro grass courts are still the original surface of second hand astro grass that was laid in 1994 (with an expected life span of 10 years as it was second hand but all the club could afford at the time). These courts are now virtually non playable due to the surface being so worn and quake damaged. Mud and liquefaction seep through from below every winter as the synthetic surface is so thin and worn. They are a genuine health and safety issue for the Club despite numerous volunteer hours every year scraping mud and liquefaction seeping from underneath. The Club have raised \$70k of the total project cost of \$88k (including GST) with further grant applications pending. The Club are ready to start work on the first two courts and are seeking funds towards the third court.  The Club are community focused and this is evidenced by ongoing collaborations with the Dallington Residents Association, Burwood East Residents Association, local businesses, schools and organizations such as Parafed. They want to build on these relationships within the local community to assist in fostering pride and community spirit in the area.  The Club have financial reserves of \$20,000 which must be conserved in accordance with the Clubs constitution.  The Club aim to have positive and proactive engagement with their members and the local community to provide an inviting and inclusive experience. The Club are realistic that they are situated in a relatively low socio economic area, and financial barriers are a factor for many people.  The Club values the support of their regular funders, such as Rata and The Southern Trust in particular, to ensure the Club can keep membership subscriptions at a level that residents can afford. The Club have a guiding principal that 'no-one in our area misses out' because of cost barriers. The Club recognise that this will potentially be more prevalent in the wake of the Covid 19 pandemic.
--	--	---



Attachment B - Burwood Park Tennis Club Site Map (Clubrooms and Courts Lease Area)



2020/21 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00062363	<b>Organisation Name</b>	<b>Name and Description</b>	<b>Funding History</b>	<b>Request Budget</b>	<b>Staff Recommendation</b>	<b>Priority</b>
	Crossroads Youth With A Future	<b>Carving Shed Improvements</b>  Crossroads youth With A Future would like to extend the carving studio out into the outdoor area and put up an enclosed pergola type structure which will have heavy plastic sides. This will keep wind and rain off of participants and workers and will make the most of the sun coming in. It will enable the Carving Studio to fully operate throughout the winter, along with providing extra sheltered work space. The pergola isn't a permanent structure and can be taken down and moved if necessary.	2015/16 - \$15,000 (Stay Real programmes & Drop-In Centre - SCF Burwood Pegasus 2016/17 - \$16,250 (Wages, admin & operations) - SCF Burwood Pegasus 2017/18 - \$15,000 (Wages, admin) - SCF Burwood Pegasus 2015 - \$16,000 (Cafe wages) - CCC Discretionary Fund 2016/17 - \$6,000 (Stay Real wages 2017/18) - CCC Discretionary Fund 2015/16 - \$5,500 (Stay Real wages) - CCC SCF Shirley-Papanui 2016/17 - \$6,000 (Wages) - CCC SCF Shirley-Papanui  <b>Other Sources of Funding</b> Crossroads contribution of \$7360	<b>Total Cost</b> \$12,360  <b>Requested Amount</b> \$ 5,000 <b>40% percentage requested</b>  <b>Contribution Sought Towards:</b> Materials and labour costs of erecting the pergola	<b>\$</b>  That the Waitai/Coastal-Burwood Community Board approves a grant of \$5000 from its 2020-2021 Discretionary Response Fund to Crossroads Youth With A Future for Carving Shed Improvements	<b>1</b>

<b>Organisation Details:</b>  Service Base:  Legal Status: Incorporated Society  Established: 23/06/1999  Staff – Paid: 4  Volunteers: 20  Annual Volunteer Hours: 3000  Participants: 32  Target Groups: Children/Youth  Adults with mental health challenges  Networks: Canterbury Youth Workers Collective  <b>Organisation Description/Objectives:</b> Crossroads Youth with a Future provides ongoing support for at risk youth in Aranui and the surrounding areas of Christchurch. Youth workers accompany young people on their life journey to encourage positive goals, ambition, confidence and resilience by providing a reliable network of hope and trust. Using a holistic approach, Crossroads makes use of spiritual, emotional, mental, behavioural and physical support that actively includes whanau, the wider community and other organisations.	<b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Strengthening Communities Strategy</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li><li>Foster collaborative responses</li></ul> <b>Outcomes that will be achieved through this project</b>  <b>How Will Participants Be Better Off?</b> Having a warm, friendly and spacious area to extend into, beside the current carving studio, will allow more participants to experience the carving shed opportunities. In doing so people can build relationships, experience warmth and love from others, understand and practice pro-social skills and commit to something over time. All of these opportunities build social capacity and resilience.	<b>Staff Assessment</b> Crossroads Youth With A Future kaupapa is to instil hope in young people and their whanau and help develop positive attitudes towards themselves and others in the community. The mahi this organisation does is extended out to the wider community where they work alongside Skillwise (A mental health organisation), Puru Puru Whetu (a kaupapa Maori provider who combine clinical, cultural and community support), Laura Fergusson Trust (who support people with brain injury) and Odyssey House (who work with people with drug and alcohol addictions). The work involves people working with a part-time resident carver, Raphael Stowers. He teaches groups from the local community to carve in wood and stone and supports them as they discover often hidden talents and abilities, along with discovering their cultural heritage through their carving. Friendships are formed and relationships thrive and grow in this supportive environment.  The current studio space has been purpose built and is used as a carving space. The capacity inside is often fully used meaning many participants end up working outside. In winter the space is cold and wet which affects attendance. The addition of an enclosed pergola, with covered sides, will keep the wind and rain off participants and make the space more hospitable and healthier. This is not a permanent structure and can be taken down and moved if necessary.  Crossroads Youth With A Future are working in a low socio economic area with young people who live either in gangs or alongside them. This organisation is making a difference in young people's lives by providing a warm, safe and caring space. For many young people this is the only space they identify with, in their local area, as a place where they can belong. Having the carving studio available and adults to connect with, provides opportunities for young people to help and support others in their community.
---	--	--



2020/21 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00062382	<b>Organisation Name</b>  New Brighton Community Gardens Trust	<b>Name and Description</b>  <b>Refurb and Youth Engagement</b>  The New Brighton Community Gardens need to replace and upgrade equipment and the appearance of the gardens.  Over the years the gardens have become a place for young people to come, some being referred through agencies. When at the gardens staff spend time engaging and mentoring them in a practical way. This aspect of the work has created additional hours for staff to be on site.	<b>Funding History</b>  2020/21 - \$20,000 (Wages) SCF C-B 2019/20 - \$20,000 (Operational Costs) SCF C-B 2018/19 - \$15,000 (Wages Garden Manager) SCF C-B 2017/18 - \$17,000 (Wages and Operational Costs) SCF C-B  <b>Other Sources of Funding</b> None	<b>Request Budget</b>  <b>Total Cost</b> \$ 9,176  <b>Requested Amount</b> \$ 9,176 <b>100% percentage requested</b>  <b>Contribution Sought Towards:</b> Stove - \$1,399.00 Fence panel - \$110.50 Whiteboard - \$160.00 Fence paint - \$1,585.00 Signs - \$256.11 Flag - \$285.29 Tables - \$179.70 Wages - \$5,200	<b>Staff Recommendation</b>  <b>\$ 9,176</b>  That the Waitai/Coastal-Burwood Community Board approves a grant of \$9,176 from its 2020-21 Discretionary Response Fund to the New Brighton Community Gardens Trust towards youth mentoring and equipment.	<b>Priority</b>  <b>2</b>
----------	--	---	--	--	---	---------------------------------

<b>Organisation Details:</b>  Service Base: 136 Shaw Avenue, New Brighton.  Legal Status: Charitable Trust  Established: 1/05/2005  Staff – Paid: 2  Volunteers: 200  Annual Volunteer Hours: 32,000  Participants: 4,878  Target Groups: Community Development  Networks: Volunteering Canterbury, Canterbury Community Gardens Association, Community Gardens Aotearoa  <b>Organisation Description/Objectives:</b>  The New Brighton Community Gardens is a well-established (est. 2005 on 0.6 ha) community hub which supports the wider community by providing a garden which is based on organic sustainable gardening.  They offer support and encourage people to grow their own food by teaching them the skills but also providing them with seedlings.  They encourage people of all ages, ethnicity and background to participate, learn and relax in the supportive environment they cultivate at the gardens.	<b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Strengthening Communities Strategy</li><li>Food Resilience Strategy</li><li>Ageing Together Policy</li><li>Recreation and Sport Strategy</li><li>Social Wellbeing Policy</li><li>Healthy Environment</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Enhance community and neighbourhood safety</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li><li>Foster collaborative responses</li></ul> <b>Outcomes that will be achieved through this project</b> <ol style="list-style-type: none"><li>Comply with health and safety standards by providing a functioning safe stove</li><li>A refresh of their overall look and provide a welcoming environment</li><li>A user-friendly space which suits the diverse community groups they host</li><li>A mentor to closely guide and nurture the vulnerable youth they are entrusted with.</li></ol> <b>How Willl Participants Be Better Off?</b>  Investing in the New Brighton Community Garden, ensuring its functionality and its welcoming appearance, provides a diverse community with a usable space that enhances mental and physical well-being. It also provides the community with the mind-set to deal with life's challenges that will flow through the community beyond the gardens. A heart felt smile in a place of belonging is sometimes all it takes to make a difference.  They take the responsibility of their youth very serious and as such have worked endlessly (and voluntarily) to make a difference in their approach to life and education. They provide a relaxed and welcoming environment where learning is enhanced. One of their students makes calendula products now, translates words into te reo, cooks the best pizza sauce from scratch and of course is a devoted gardener who has managed to get a holiday job.	<b>Staff Assessment</b>  The New Brighton Community Garden has been operating since 2005, its vision; 'a thriving garden which involves the community in providing a role model for growing organic food in a coastal and sandy environment'. People from greater Brighton, Aranui and Parklands frequent the garden. It is a welcoming and inclusive place for all people of all ages and abilities to interact, learn and work together, promoting healthy lifestyles, encouraging personal growth of individuals and a sense of belonging.  The gardens are a key destination in the New Brighton area and there are areas in need of a refresh of their appearance. This will include painting and fixing the fences to provide a positive and welcoming environment, and new signage to provide information about the gardens, including how to engage with them. The upgrade of equipment includes the replacement of the oven which is no longer safe, and new trestle tables that can be folded up and put away easily to provide a more versatile space for community use.  The garden is a welcoming and inclusive place for people of all ages and abilities to connect, learn and work together for a common goal and reducing social isolation.  There has been an increase in the number of young people coming to the gardens. This includes referrals from the local police and other organisations including Kingslea College. The staff have been successful with engagement and mentoring of these young people and they would like to continue with this work. It is currently being done on a voluntary basis but is not sustainable in the long term. The provision of this alternative approach to the learning and life skills of these young people is an important asset to the community.
---	---	--

---

## 9. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

---

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.