

**Waikura/  
Linwood-Central-Heathcote Community Board  
OPEN MINUTES**

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**Date:** Monday 1 February 2021  
**Time:** 3.30pm  
**Venue:** The Board Room, 180 Smith Street,  
Linwood

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**Present**

Chairperson	Alexandra Davids
Members	Sunita Gautam
	Yani Johanson
	Darrell Latham
	Tim Lindley
	Michelle Lomax
	Jake McLellan
	Jackie Simons
	Sara Templeton

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**1 February 2021**

Arohanui Grace  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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**Karakia Timatanga:** <Enter Name>

The agenda was dealt with in the following order.

**1. Apologies / Ngā Whakapāha**

**Part C**

**Community Board Resolved LCHB/2021/00001**

That an apology for lateness from Yani Johanson be accepted.

Jackie Simons/Darrell Latham

**Carried**

**2. Declarations of Interest / Ngā Whakapuaki Aronga**

**Part B**

Tim Lindley declared an interest in Item 9 of Te Ara Ihutai Christchurch Coastal Pathway - Moncks Bay section and took no part in the Board's discussion or voting on this item.

**3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved LCHB/2021/00002**

That the minutes of the Waikura/Linwood-Central-Heathcote Community Board meeting held on Monday, 30 November 2020 be confirmed subject to the following amendments

1. Item 5.1 - the spelling of Kate Boveu be corrected to read Kate Bovett.
2. Item 19 – Replace Friends of Edmunds Gardens with Charleston Neighborhood Association.
3. Item 19.6 - the spelling of Edmonds be corrected to read Edmunds.

Michelle Lomax/Sara Templeton

**Carried**

**4. Public Forum / Te Huinga Whānui**

**Part B**

**4.1 Outdoor Swimmers' Club**

Daniel Abel, Chairperson and David Brown, Deputy Chairperson of the Outdoor Swimmers' Club outlined to the Board a project the club is running at Waltham Pool, the benefits of morning access to Waltham Lido Pool and how the Board can help ensure continuity of this opportunity.

Messrs Abel and Brown requested the Board's support in reducing their costs to run the Club's activities at the pool and for extending the pool opening hours.

After questions from the Board members, the Chairperson thanked Messrs Abel and Brown for their Public Forum presentation.

The Board agreed to request staff advice on:

1. Reducing the costs to the Outdoor Swimmers' Club to use the Waltham Summer Pool and providing pool reception services.
2. Grants and funding schemes that the Outdoor Swimmers' Club could access to enable the club to run its programme for five years.
3. Extending the season to start in October and finish in April each year at Waltham Summer Pool.
4. To provide promotion of the Outdoor Swimmers Club activities.

## **5. Deputations by Appointment / Ngā Huinga Whakaritenga**

### **Part B**

#### **5.1 Poulton Avenue Trees**

Mr David Duffy, a Richmond resident, discussed with the Board regarding added protection for the Poulton Avenue trees from damage by vehicles parking too close to them. There had been protection provided around the trees in the past however, that protection is now aged and not protecting the trees. Mr Duffy tabled photos showing the damage to some of the trees.

After questions from the Board members, the Chairperson thanked Mr Duffy for his deputation.

Item 16 of these minutes refers.

### **Attachments**

- A Linwood-Central-Heathcote - Public Forum: Poulton Avenue Trees - 1 February 2020 [⇒](#)

## **6. Presentation of Petitions / Ngā Pākikitanga**

### **Part B**

## **7. Election of Community Board Deputy Chairperson**

### **Officer Recommendations / Ngā Tūtohu**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the information in the report.
2. Adopts by resolution, which system of voting it will use to elect a Deputy Chairperson, that is System A or System B.
3. Proceeds to elect a Community Board Deputy Chairperson.

### **Community Board Resolved LCHB/2021/00003**

### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the information in the report.
2. That System B be the system of voting used to elect a Deputy Chairperson.

Sara Templeton/Darrell Latham

**Carried**

The Chairperson called for nominations for the position of Deputy Chairperson for the Waikura/Linwood-Central-Heathcote Community Board.

Michelle Lomax was nominated by Jackie Simons, seconded by Jake McLellan.

No further nominations were received.

**Community Board Resolved LCHB/2021/00004**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board elect Michelle Lomax as the Deputy Chairperson of the Waikura/Linwood-Central-Heathcote Community Board for the remainder of the 2019-22 term.

On being put to the meeting the motion was declared **carried** by Division One by 5 votes to 0 votes the voting being as follows:

**For:** Sunita Gautam, Yani Johanson, Michelle Lomax, Jake McLellan and Jackie Simons.

**Abstained:** Alexandra Davids, Darrell Latham, Tim Lindley and Sara Templeton.

**Against:** Nil.

Jackie Simons/Jake McLellan

**Carried**

## **8. Community Board Meeting Schedule 2021**

### **Officer Recommendations / Ngā Tūtohu**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Adopts the following meeting schedule from 1 February to 6 December 2021:

Date	Time	Date	Time
Wednesday 17 February	4.30pm	Wednesday 14 July	4.30pm
Wednesday 3 March	3.30pm	Wednesday 4 August	4.30pm
Wednesday 17 March	3.30pm	Wednesday 18 August	4.30pm
Wednesday 31 March	4.30pm	Wednesday 1 September	4.30pm
Wednesday 14 April	4.30pm	Wednesday 15 September	4.30pm
Wednesday 28 April	4.30pm	Wednesday 6 October	4.30pm
Wednesday 12 May	4.30pm	Wednesday 20 October	4.30pm
Wednesday 2 June	4.30pm	Wednesday 3 November	4.30pm
Wednesday 16 June	4.30pm	Wednesday 17 November	4.30pm
Wednesday 30 June	4.30pm	Thursday 2 December	4.30pm

2. Agrees that every meeting will host a Public Forum.
3. Notes that briefings will held on the Wednesdays on the alterative week of Board meetings, except where a month has five Wednesdays.
4. Notes that the Community Governance Manager and the Community Board Chairperson have been delegated the ability to amend the ordinary meeting schedule, as required.

**Community Board Resolved LCHB/2021/00005**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Adopts the following meeting schedule from 1 February to 6 December 2021:

Date	Time	Date	Time
Wednesday 17 February	4.30pm	Wednesday 14 July	4.30pm
Wednesday 3 March	3.30pm	Wednesday 4 August	4.30pm
Wednesday 17 March	3.30pm	Wednesday 18 August	4.30pm
Wednesday 31 March	4.30pm	Wednesday 1 September	4.30pm
Wednesday 14 April	4.30pm	Wednesday 15 September	4.30pm
Wednesday 28 April	4.30pm	Wednesday 6 October	4.30pm
Wednesday 12 May	4.30pm	Wednesday 20 October	4.30pm
Wednesday 2 June	4.30pm	Wednesday 3 November	4.30pm
Wednesday 16 June	4.30pm	Wednesday 17 November	4.30pm
Wednesday 30 June	4.30pm	Thursday 2 December	4.30pm

2. Agrees that every meeting will host a Public Forum.
3. Notes that briefings will held on the Wednesdays on the alterative week of Board meetings, except where a month has five Wednesdays.
4. Notes that the Community Governance Manager and the Community Board Chairperson have been delegated the ability to amend the ordinary meeting schedule, as required.
5. That the Board Chairperson and Deputy Chairperson work with governance staff to hold Board meetings at alternative venues within the Board area.

Tim Lindley/Michelle Lomax

**Carried**

## **5. Deputations by Appointment / Ngā Huinga Whakaritenga continued**

### **5.2 Te Ara Ihutai Christchurch Coastal Pathway - Moncks Bay section**

Rodger Townsend, resident of Main Road, Moncks Bay, addressed the Board regarding Clause 9 - Te Ara Ihutai Christchurch Coastal Pathway - Moncks Bay section. Mr Townsend outlined his safety concerns regarding entering and exiting his driveway owing to poor visibility. Large power poles obstruct the view of oncoming cyclist traffic. He suggested as a possible solution these could be replaced with light standards.

After questions from the Board members, the Chairperson thanked Mr Townsend for his presentation.

Item 9 of these minutes refers.

## **9. Te Ara Ihutai Christchurch Coastal Pathway - Moncks Bay section**

### **Board Comment**

1. The Board, in its deliberations, took into account the deputation from Roger Townsend (Item 5.2 of these minutes refer).
2. The Board acknowledged the work of the Coastal Pathway Group's Treasurer, Tim Lindley, in formulating a funding application to the national government's "shovel-ready" projects.

### **Officer Recommendations / Ngā Tūtohu**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the information within and attached to the report, and considers the submissions made as part of the public consultation process;
2. Approves that staff proceed with detailed design and construction, of the works as shown (excluding speed limit change) in the scheme plan (Attachment A & B);
3. That the Waikura/Linwood-Central-Heathcote Community Board recommends to the Council:
  - a. To approve the adoption of the speed limit changes as shown in Attachment A & B; and
  - b. That the detailed traffic resolutions required for implementation of the project are referred to the Chair and Deputy Chair of the Urban Development and Transport Committee for approval at the end of the detailed design phase, prior to the beginning of construction.

### **Community Board Resolved LCHB/2021/00006**

#### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the information within and attached to the report, and considers the submissions made as part of the public consultation process;
2. Approves that staff proceed with detailed design and construction, of the works as shown (excluding speed limit change) in the scheme plan Attachment A & B attached to the meeting agenda report;
3. Requests staff to investigate visibility for residents leaving 252 Main Road and neighbouring properties, and address the issues through detailed design and advise the Community Board.

Sara Templeton/Darrell Latham

**Carried**

### **Community Board Decided LCHB/2021/00007**

#### **Part A**

That the Waikura/Linwood-Central-Heathcote Community Board recommends to the Council:

1. To approve the adoption of the speed limit changes as shown in Attachments A & B attached to the meeting agenda report; and
2. That the detailed traffic resolutions required for implementation of the project are referred to the Chair and Deputy Chair of the Urban Development and Transport Committee for approval at the end of the detailed design phase, prior to the beginning of construction.

Sara Templeton/Darrell Latham

**Carried**

## **10. Te Pou Toetoe: Linwood Pool - Pedestrian kerb buildouts on Linwood Ave**

**Community Board Resolved LCHB/2021/00008 (Original staff recommendations accepted without change)**

### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approve the kerb buildouts as detailed on Attachment A to the agenda report.
2. Approve that any existing parking or stopping restrictions on the southwestern side of the northwest bound one-way section of Linwood Avenue commencing at a point 62 metres northwest of its intersection with Smith Street and extending in a northwesterly direction for a distance of 16 metres be revoked.
3. Approve that the stopping of vehicles be prohibited at all times on the southwestern side of northwest bound one-way section of Linwood Avenue commencing at a point 62 metres northwest of its intersection with Smith Street and extending in a northwesterly direction for a distance of 16 metres.
4. Approve that any existing parking or stopping restrictions on the northeastern side of the northwest bound one-way section of Linwood Avenue commencing at a point 62 metres northwest of its intersection with the prolongation of the northwestern kerb line of Smith Street and extending in a northwesterly direction for a distance of 16 metres be revoked.
5. Approve that the stopping of vehicles be prohibited at all times on the northeastern side of the northwest bound one-way section of Linwood Avenue commencing at a point 62 metres northwest of its intersection with the prolongation of the northwestern kerb line of Smith Street and extending in a northwesterly direction for a distance of 16 metres.

Tim Lindley/Jackie Simons

**Carried**

## **11. Otākāro Avon River Corridor Programme Update**

**Community Board Resolved LCHB/2021/00009**

### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the information in the Otākāro Avon River Corridor Programme Update report.

Jackie Simons/Michelle Lomax

**Carried**

**Attachments**

- A OARC Programme update - 1 February 2021 [⇒](#)

The meeting adjourned at 5.27pm and reconvened at 5.36pm.

## **12. Waikura/Linwood-Central-Heathcote 2020/21 Youth Development Fund Application - Amy Brown**

**Community Board Resolved LCHB/2021/00010 Original staff recommendation accepted without change.**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board resolve to:

1. Approve a grant of \$200 from its 2020-21 Youth Development Fund to Amy Brown towards competing in the New Zealand Juggling and Circus Festival in Nelson from the 19 to the 21 February.

Darrell Latham/Sunita Gautam

**Carried**

## **13. Waikura/Linwood-Central-Heathcote 2020/21 Discretionary Response Fund Applications - Sumner Community Residents' Association and Mt Pleasant Memorial Community Centre & Residents' Association**

**Community Board Resolved LCHB/2021/00011 Original staff recommendations accepted with change.**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$15,000 from its 2021-21 Discretionary Response Fund to Sumner Community Residents Association towards the Sumner Skate Ramp project.
2. Approves a grant of \$4,000 from its 2020-21 Discretionary Response Fund to Mt Pleasant Memorial Community Centre and Residents Association Incorporated towards the community market storage space.

Sara Templeton/Sunita Gautam

**Carried**

## **14. Waikura/Linwood-Central-Heathcote 2020/21 Discretionary Response Fund Application - Ōpāwaho (Lower Heathcote) River Working Party Project Costs**

**Officer Recommendations / Ngā Tūtohu**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$30,000 from its 2020-21 Discretionary Response Fund to Council Technical Services and Design towards the Ōpāwaho (Lower Heathcote) River Working Party Plan.

**Community Board Resolved LCHB/2021/00012**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$40,000 from its 2020-21 Discretionary Response Fund to Council Technical Services and Design towards the Ōpāwaho (Lower Heathcote) River Working Party Plan.

Tim Lindley/Sunita Gautam

**Carried**

**15. Christ Church Cathedral Reinstatement Resource Consent Application – Confirmation of the submitted Board Comment**

**Community Board Resolved LCHB/2021/00013 Original staff recommendation accepted with change**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Confirms the Waikura/Linwood-Central-Heathcote Community Board's comment on the Christ Church Cathedral Reinstatement Order, submitted in November 2020.

Jackie Simons/Sunita Gautam

**Carried**

**16. Waikura/Linwood-Central-Heathcote Community Board Area Report - January 2021**

**Officer Recommendations / Ngā Tūtohu**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receive the Waikura/Linwood-Central-Heathcote Community Board Area Report for February 2021.

**Community Board Resolved LCHB/2021/00014**

**Part B**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the Waikura/Linwood-Central-Heathcote Community Board Area Report for January 2021.
2. Agrees to have a stall at the upcoming Estuary Fest to be held on 27 February 2021 at McCormacks Bay Reserve.
3. Agrees that a small stakeholders feedback/comments consultation be implemented on the alternative route for the Green Edge Pathway.
4. Requests staff advice on the Council's skate park renewal programme.

5. Requests a Board briefing on the Ferry Road Masterplan focusing on the Charleston/Phillipstown actions.
6. Agrees to have focused consultations on the Council's Draft Long Term Plan including attending local events, breakfast meetings and mall stalls.

Sara Templeton/Jake McLellan

**Carried**

## **17. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

The Board exchanged information on the following:

#### **17.1 Fire Hazards**

The Board acknowledged the efforts and hard work of the Fire Services recently in the Heathcote Ward. There has been loss of established plantings. The community has commented that the fires have cleared off scrub and is an opportunity for new plantings.

The Board discussed how the community can report potential fire hazards to the appropriate authorities.

The Board agreed to request staff to provide an article in the Board newsletter outlining how to report potential fire hazards to the appropriate authorities.

#### **17.2 Landscaping on Property Boundaries in Rockfall Areas**

The Board discussed properties affected by this project as the rocks placed by a landscaper may pose a risk in an earthquake event.

The Board agreed to request staff advice on the use of large landscaping boulders and structures being placed on steep streets on property boundaries.

### **Attachments**

- A Linwood-Central-Heathcote - Elected Members Exchange: Solares Avenue Rocks - 1 February 2020 [⇒](#)

#### **17.3 Board Project: Improving Bromley's roads, parks and infrastructure**

The Board were advised that the Bromley traffic project has been delayed.

The Board agreed to request staff to send a letter to the attendees of the Bromley community meeting regarding the delay in the Bromley traffic project.

#### **17.4 Residential Red Zone and Ōtākaro Avon River Corridor Programme**

The Board discussed the ability for the community to provide feedback, on the detailed plans regarding the Residential Red Zone and Ōtākaro Avon River Corridor Programme. The

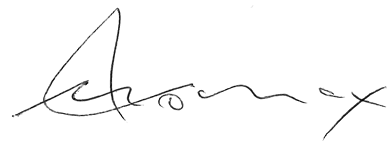
Richmond/Dallington communities have recently voiced concern on the proposed stopping of River Road, and questioned what this means for the provision of access to the local daycare and other parts of the Residential Red Zone.

1. The Board agreed to request staff advice on the decision making processes on matters pertaining to Residential Red Zone and Ōtākaro Avon River Corridor Programme.
2. The Board agreed to request staff advice on how the community views are included in the aspects of the detailed design of projects within the Residential Red Zone and Ōtākaro Avon River Corridor Programme for bridges, road closures and cycleways.

## **Karakia Whakamutunga**

**Meeting concluded at 7.00pm.**

**CONFIRMED THIS 17th DAY OF FEBRUARY 2021.**



**MICHELLE LOMAX**  
**DEPUTY CHAIRPERSON**