

Waipapa
Papanui-Innes Community Board Submissions
Committee
AGENDA

Notice of Meeting:

An ordinary meeting of the Papanui-Innes Community Board Submissions Committee will be held on:

Date: Friday 25 September 2020
Time: 10am
Venue: Papanui Board Room, Papanui Service Centre, 5
Restell Street, Papanui

Membership

Members	Emma Norrish
	Simon Britten
	Ali Jones
	Emma Twaddell

22 September 2020

Christine Lane
Manager Community Governance, Papanui-Innes
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open,
transparent and
democratically
accountable

Promoting
equity, valuing
diversity and
fostering inclusion

Taking an inter-generational approach
to sustainable development,
prioritising the social, economic
and cultural wellbeing of
people and communities
and the quality of the
environment, now
and into the
future

Building on the
relationship with
Te Rūnanga o Ngāi Tahu
and the Te Hononga-Council
Papatipu Rūnanga partnership,
reflecting mutual understanding
and respect

Actively collaborating and
co-operating with other
local, regional
and national
organisations

Ensuring
the diversity
and interests of
our communities
across the city and the
district are reflected in
decision-making

Community Outcomes

Resilient communities

Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity
through arts, culture, heritage,
sport and recreation
Valuing the voices of all cultures
and ages (including children)

Liveable city

Vibrant and thriving city centre
Sustainable suburban and
rural centres
A well connected and accessible
city promoting active and
public transport
Sufficient supply of, and
access to, a range of housing
21st century garden city
we are proud to live in

Healthy environment

Healthy water bodies
High quality drinking water
Unique landscapes and
indigenous biodiversity are
valued and stewardship
exercised
Sustainable use of resources
and minimising waste

Prosperous economy

Great place for people, business
and investment
An inclusive, equitable economy
with broad-based prosperity
for all
A productive, adaptive and
resilient economic base
Modern and robust city
infrastructure and community
facilities

Strategic Priorities

**Enabling active
and connected
communities
to own their future**

**Meeting the challenge
of climate change
through every means
available**

**Ensuring a high quality
drinking water supply
that is safe and
sustainable**

**Accelerating the
momentum
the city needs**

**Ensuring rates are
affordable and
sustainable**

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with
the community and
partners

Strategies, Plans and
Partnerships

Long Term Plan
and Annual Plan

Our service delivery
approach

Monitoring and
reporting on our
progress

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Draft Tree Policy

Reference / Te Tohutoro: 20/1170027

Report of / Te Pou Matua: Elizabeth Hovell, Community Board Adviser,
elizabeth.hovell@ccc.govt.nz

General Manager / Pouwhakarae: Mary Richardson, General Manager, mary.richardson@ccc.govt.nz

1. Brief Summary

- 1.1 The purpose of this report is to provide the relative information to the Papanui-Innes Submissions Committee, to enable them to consider providing feedback on the draft Tree Policy.
- 1.2 The report was written after the Waipapa/Papanui-Innes Community Board resolved at its meeting held on Friday 18 September 2020 to hold a meeting to discuss a submission on the review of the Christchurch City Council's draft Tree Policy which is open for public consultation from 14 September to 12 October 2020.

Community Board Resolved PICB/2020/00001

That the Waipapa/Papanui-Innes Community Board resolves to:

2. Hold a meeting of the Submissions Committee on Friday 25 September from 10am to 12 noon to consider making submissions on the following:
 - Draft Tree Policy
 - Community Facilities Network Plan
 - Metro Sports Facility – Aquatic Experience

Emma Norrish/Simon Britten

Carried

- 1.3 This report provides all the available links and background information for the Submissions Committee to consider. The main feedback page can be found at: <https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/320>

2. Officer Recommendations / Ngā Tūtohu

That the Papanui-Innes Community Board Submissions Committee resolve to:

1. Formulate a submission on the proposed Christchurch City Council draft Tree Policy.

3. Background

3.1 Introduction

Trees play an integral part in reinforcing our identity as the Garden City, a reputation which many Christchurch residents pride themselves on. As well as their aesthetic values, trees also

provide a range of other essential environmental, economic and social community benefits. With the current challenges being faced through climate change, the vital role which trees play in sequestering carbon, cooling through shade and managing stormwater has never been more important. Christchurch City Council understands the need to take a leadership role in the management of trees to ensure that the many benefits provided by such a vital resource are maintained for future generations. Through proactive management of trees on public land these benefits can be maximised and retained for the future.

The Council are currently developing an Urban Forest Plan which will address the strategic planning of our urban forest. Our Tree Policy will align with the Urban Forest Plan and should be read in conjunction with it once this is in place.

3.2 Purpose

This policy provides guidance for the planting, protection, maintenance and removal of trees on land we own and look after. It aims to help manage trees to meet community aspirations, service requests and provide clarity for decision making while maintaining consistency in the approaches taken by us and our contractors.

3.3 Policy Statement

The principle objective of this policy is to provide consistency and clarity in decision making when maintaining, planting, removing and working around trees.

3.4 Policy Scope

This policy includes all trees on land the Council owns and looks after, including parks, reserves, roads and other public spaces.

The following activities are included in this policy:

- Planting
- Maintenance
- Protection during construction or earthworks
- Removal

This policy *does not* include trees located in the following areas:

- On private land
- On state highway land
- Public land not owned or looked after by the Council

Other areas which are *not* included in this policy:

- Native revegetation or regeneration
- Plantation forestry
- Riccarton Bush

4. Sections to Consider

- 4.1 Tree planting
- 4.2 Maintenance of trees in public spaces
- 4.3 Working around trees
- 4.4 Removal of trees

Note: further information is provided on the sections above on the “Have Your Say” CCC webpage under “Draft Tree Policy” (refer to link provided in 1.3 and again below).

Attachments / Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
CCC Public Consultation Webpage “Have Your Say” - Draft Tree Policy	https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/320

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Lyssa Aves - Governance Support Officer Elizabeth Hovell - Community Board Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

4. Community Facilities Network Plan

Reference / Te Tohutoro: 20/1170155

Report of / Te Pou Matua: Elizabeth Hovell, Community Board Adviser,
elizabeth.hovell@ccc.govt.nz

General Manager / Pouwhakarae: Mary Richardson, General Manager, mary.richardson@ccc.govt.nz

1. Brief Summary

- 1.1 The purpose of this report is to provide the relative information to the Papanui-Innes Submissions Committee, to enable them to consider providing feedback on the Community Facilities Network Plan.
- 1.2 The report was written after the Waipapa/Papanui-Innes Community Board resolved at its meeting held on Friday 18 September 2020 to hold a meeting to discuss a submission on the review of the Christchurch City Council's Community Facilities Network Plan which is open for public consultation from 15 September to 14 October 2020.

Community Board Resolved PICB/2020/00002

That the Waipapa/Papanui-Innes Community Board resolves to:

2. Hold a meeting of the Submissions Committee on Friday 25 September from 10am to 12 noon to consider making submissions on the following:
 - Draft Tree Policy
 - Community Facilities Network Plan
 - Metro Sports Facility – Aquatic Experience

Emma Norrish/Simon Britten

Carried

- 1.3 This report provides all the available links and background information for the Submissions Committee to consider. The main feedback page can be found at: <https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/326>

2. Officer Recommendations / Ngā Tūtohu

That the Papanui-Innes Community Board Submissions Committee resolve to:

1. Formulate a submission on the proposed Christchurch City Council Community Facilities Network Plan.

3. Background

3.1 Introduction

The Council wants to support the network of community centres and halls across Christchurch city and Banks Peninsula so these spaces are well used, and people come together there for lots of different activities.

Community spaces are where people come together, building resilience and creating an active sense of community through engaging with each other and sharing experiences.

3.2 The Plan

The Community Facilities Network Plan maps out Council-owned and community-owned facilities across the city. [View the maps. \(external link\)](#)

It will give us a snapshot of what we have across the city, looking at the network as a whole. It shows there is a comprehensive network of community facilities across the city, with no significant gaps.

By understanding where these spaces are and what each can offer, we can work with the community to make the most of each facility in the network, and identify and support opportunities for the community to activate, operate or own facilities.

[Information within the Plan \[PDF, 1.9 MB\]](#) also helps support decisions about any proposed changes or developments to Council facilities within the network.

Any recommendations and decisions on individual Council facilities (such as building a new facility, changing usage or potential sale) will be made through robust and transparent Community Board, Annual Plan and Long Term Plan processes, with appropriate engagement and consultation sitting alongside.

The development of a Community Facilities Network Plan is part of [Council's wider Strengthening Communities Strategy](#), which is currently being refreshed.

4. Emerging Conclusions

To get the Plan to this point, we have surveyed representatives of groups operating Council facilities and generated discussion with community representatives to gather their thoughts and experiences about running and using community facilities across the city.

[The Community Facilities Network Plan \[PDF, 1.9 MB\]](#)

Bringing together this feedback, and other data and information including the findings of a [Global Leisure Group Report \[PDF, 2.6 MB\]](#), four main conclusions have emerged. We're now asking for any further feedback that could help us shape the plan before it is approved by the Council.

The four main emerging conclusions:

The scope of the network

There is a comprehensive existing network of Council and community-owned facilities across Christchurch and Banks Peninsula, with no significant geographic gaps in the network.

Future opportunities are likely to arise from changing needs, trends and demographics. It's important to note that the Plan will be continually updated to reflect these changes. Changes to level of service (such as new facilities) will continue to go through Annual Plan and Long Term Plan processes.

Preference for community groups to activate, operate, and where appropriate, own facilities

The Council will deliver greater value to the community facilities network by continuing to support community operation and activation of its existing facilities. Supporting communities

to make the most of what we have is preferable to developing new under used facilities. By having greater community involvement at all levels, facilities can be better used. Community Boards have the delegation to steer and approve community partnerships.

Prioritising resources to maintain facilities

There is limited budget available, so maintenance of existing community facilities is a priority, even over the development of new facilities. This means non-essential areas such as planning, partner relationships, activation and development can only be carried out with remaining funds. Any changes to the community facilities provided by Council will be decided through the Annual Plan or Long Term Plan.

Approve a process to inform any changes to the network

To meet our objective of a well-used network of community facilities across our city, we need a clear, standardised decision-making process for any changes to the network, such as adding, removing or repurposing facilities.

- **To realise an opportunity for a new facility**

The opportunity should be community informed, led and developed, with a willing and able partner organisation. There needs to be a defined and demonstrated need, with a sustainable long-term future, and all partners confirm the resources needed. Feasibility needs to be established, followed by a business case that details how the facility will be sustainably operated. The Council's long-term role should be clarified upfront.

- **Before a facility is identified as no longer required**

A lack of, or changing need must be established, with any relevant issues about the condition of the facility identified. There must be a lack of suitable partner organisations willing and able to sustainably retain the facility, and consideration of how, or if, services can be provided by other facilities in the area. A future use or other courses of action for the building needs to be identified at this time.

4. Feedback

The Council would like to hear your thoughts about how they can make sure this plan will meet its key objective *to support the network of community facilities so these spaces are well used and people come together there for lots of activities.*

Here is some information and questions for you to consider in response to the Network Plan.

(a) Question 1 Scope:

Looking at the maps (external link)- do you know of any community-owned facilities we've missed?

(b) Question 2 Process:

Is there anything else the Council and its community partners should take into consideration when establishing or disestablishing a facility?

Establishing a facility	Disestablishing a facility
Community-led	Lack of/changing need
Identified Community partner	Relevant asset condition issues
Clearly demonstrated need	Services provided elsewhere
Feasibility Study	Lack of suitable partner organisations
Business case	Identify future use or course of action

Council's role established

(c) **Question 3 Activation:**

Do you have any ideas on how we can work with the community to make community facilities busier and increase the range of activities they host?

(d) **Question 3 Any Other Comments:**

Do you have any further comments on the Community Facilities Network Plan?

For further information please click on the links throughout the report above.

Attachments / Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Refer to hyperlinks throughout document above	

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

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(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Lyssa Aves - Governance Support Officer Elizabeth Hovell - Community Board Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

5. Metro Sports Facility - Aquatic Sensory Experience

Reference / Te Tohutoro: 20/1170364

Report of / Te Pou Matua: Elizabeth Hovell, Community Board Advisor,
elizabeth.hovell@ccc.govt.nz

General Manager / Pouwhakarae: Mary Richardson, General Manager, mary.richardson@ccc.govt.nz

1. Brief Summary

- 1.1 The purpose of this report is to provide the relative information to the Papanui-Innes Submissions Committee, to enable them to consider providing feedback on the Metro Sports Facility – Aquatic Sensory Experience.
- 1.2 The report was written after the Waipapa/Papanui-Innes Community Board resolved at its meeting held on Friday 18 September 2020 to hold a meeting to discuss a submission on the review of the Christchurch City Council's Metro Sports Facility – Aquatic Sensory Experience which is open for public consultation from 17 August to 12 October 2020.

Community Board Resolved PICB/2020/00003

That the Waipapa/Papanui-Innes Community Board resolves to:

2. Hold a meeting of the Submissions Committee on Friday 25 September from 10am to 12 noon to consider making submissions on the following:
 - Draft Tree Policy
 - Community Facilities Network Plan
 - Metro Sports Facility – Aquatic Experience

Emma Norrish/Simon Britten

Carried

- 1.3 This report provides all the available links and background information for the Submissions Committee to consider. The main feedback page for the Aquatic Sensory Experience survey can be found at: <https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/315> This page contains information that will be helpful with pictures and suggested designs, not to mention potential features.

2. Officer Recommendations / Ngā Tūtohu

That the Papanui-Innes Community Board Submissions Committee resolve to:

1. Formulate a submission on the proposed Christchurch City Council Metro Sports Facility – Aquatic Sensory Experience.

3. Background

3.1 Introduction

When the Metro Sports Facility opens in 2022, it will be the largest aquatic and indoor recreation and leisure venue in New Zealand. It will include an Aquatic Sensory Experience. How would you like to see this space used?

4. Survey

To help the public formulate their thoughts the Council has put together some questions which can be viewed by clicking on the following link: [easy read version of the survey](#) Please check this out.

Attachments / Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Refer to hyperlinks throughout document above	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

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