
Waitai/Coastal-Burwood Community Board

AGENDA

Notice of Meeting:

An ordinary meeting of the Waitai/Coastal-Burwood Community Board will be held on:

Date: Monday 21 September 2020
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Membership

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	James Daniels Bebe Frayle Phil Mauger Linda Stewart

15 September 2020

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To view copies of Agendas and Minutes, visit:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable	Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making	Actively collaborating and co-operating with other local, regional and national organisations
--	---	--	---	---	---

Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
--	---	--	---

Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
---	---	--	--	---

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
--	------------------------------------	--------------------------------	-------------------------------	--

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS

C	1.	Apologies / Ngā Whakapāha.....	4
B	2.	Declarations of Interest / Ngā Whakapuaki Aronga	4
C	3.	Confirmation of Previous Minutes / Te Whakaāe o te hui o mua	4
B	4.	Public Forum / Te Huinga Whānui.....	4
B	5.	Deputations by Appointment / Ngā Huinga Whakaritenga	4
B	6.	Presentation of Petitions / Ngā Pākikitanga.....	4

STAFF REPORTS

C	7.	Christchurch Slot Car Club - Lease over part of 7 Halberg Street	11
B	8.	Waitai/Coastal-Burwood Community Board Area Report - September 2020	17
B	9.	Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi.....	32

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on [Monday, 7 September 2020](#) be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Pleasant Point Yacht Club

Nigel Humpheys, on behalf of Pleasant Point Yacht Club will provide the Board with an update.

4.2 New Brighton Residents' Association Update

Brian Donovan, on behalf of the New Brighton Residents' Association will provide the Board with an update.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

5.1 Peter Darrell will speak in relation to item 7, Christchurch Slot Car Club – Lease over part of 7 Halberg Street.

6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waitai/Coastal-Burwood Community Board OPEN MINUTES

Date: Monday 7 September 2020
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	James Daniels
	Bebe Frayle
	Phil Mauger
	Linda Stewart

7 September 2020

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

There were no apologies.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

Linda Stewart declared an interest in item 4.2 in relation to the Dallington Community Cottage Trust public forum presentation.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

(Items 3 and 8)

Part C

Community Board Resolved CBCB/2020/00049

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 17 August 2020 be confirmed.

AND

The minutes from the Waitai/Coastal-Burwood and Waipapa/Papanui-Innes Community Board joint meeting held on 21 August 2020, be confirmed.

Phil Mauger/Linda Stewart

Carried

8. Joint Meeting - Coastal-Burwood and Papanui-Innes Community Board Minutes - 21 August 2020

Council Decision

Refer to item 3

4. Public Forum / Te Huinga Whānui

Part B

4.1 Compassion Trust

Anne Addei, on behalf of Compassion Trust provided the Board with an overview of the work Compassion Trust do in the Community including financial mentoring, short educational programs for people dealing with debt and that they hold various regular gatherings serving those in need within the community.

After questions from members, the Chairperson thanked Anne for her update.

4.2 Dallington Community Trust

David Collins, on behalf of the Dallington Community Trust presented to the Board on the events that the Trust participate in such as Children's Day and Duck Down to the River. They also hold Movie nights, Easter hunts and street Barbeques.

After questions from members, the Chairperson thanked David for his update.

4.3 Aranui Community Trust Incorporated Society

Aranui Community Trust Incorporated Society (ACTIS) provided the Board with an update on the work that ACTIS do in the community. Roy Appley Senior Police Sergeant represented himself as the crime and safety advisor for ACTIS.

After questions from members, the Chairperson thanked Rachel and her team for their update.

Attachments

- A Aranui Community Trust Incorporated Society ACTIS - Strategic Plan 2016 - 2021

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

- 6.1** Pene Jarvis, local resident, presented a 93 signatory petition regarding Cameo Grove.

Part B

That the Waitai/Coastal-Burwood Community Board:

Receives the petition in relation to the Cameo Grove extension.

Attachments

- B Cameo Grove Petition

Jo Zervos left the meeting at 5.21pm and returned at 5.22pm

Bebe Frayle left the meeting at 5.22pm and returned at 5.24pm

7. Correspondence - Isobelle Doig

Community Board Resolved CBCB/2020/00050 (Original Officer Recommendation accepted without change)

Part B

That the Coastal-Burwood Community Board:

1. Receive the correspondence from Isobelle Doig in relation to Poppy Plantings on the corner of Anzac Drive and Travis Road.

Kelly Barber/Linda Stewart

Carried

9. Easement to Orion over part of Rawhiti Domain

Community Board Resolved CBCB/2020/00051(Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Recommends that the Chief Executive, acting as the Minister of Conservation's delegate, consents to the granting of the easement to Orion for the right to convey electricity as outlined in this report.
2. Subject to the consent of the Minister of Conservation, approve the grant of the easement pursuant to Section 48 of the Reserves Act 1977 to:
 - a. Orion New Zealand Limited for the right to convey electricity over part of Rawhiti Domain, 100 Shaw Ave (Record of Title 732600) shown on the plan below, or such other area, if this has no impact on users of the domain and is not a significant change.
3. Authorise the Property Consultancy Manager, should the easement be granted with the consent of the Minister of Conservation, to finalise documentation to implement the easement.

Phil Mauger/Bebe Frayle

Carried

10. Waitai/Coastal-Burwood Community Board 2020-21 Discretionary Response Fund Applications - Board Projects

Community Board Resolved CBCB/2020/00052(Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Allocate \$3,500 from its 2020-21 Discretionary Response Fund to the Waitai/Coastal-Burwood Community Board 2020-21 Youth Development Fund.
2. Allocate \$2,500 from its 2020-21 Discretionary Response Fund towards the costs of the Waitai/Coastal-Burwood Community Service Awards 2021. Note: The granted funds are to be returned if the event is cancelled or if the event is postponed beyond 30 June 2021.
3. Allocate \$5,500 from its 2020-21 Discretionary Response Fund towards the costs of Parklands @ Play 2021. Note: The granted funds are to be returned if the event is cancelled or if the event is postponed beyond 30 June 2021.

4. Allocate \$6,000 from its 2020-21 Discretionary Response Fund towards the costs of I Love New Brighton 2021. Note: The granted funds are to be returned if the event is cancelled or if the event is postponed beyond 30 June 2021.
5. Allocate \$2,000 from its 2020-21 Discretionary Response Fund towards the costs of the Dallington Avondale Burwood Combined Event 2021. Note: The granted funds are to be returned if the event is cancelled or if the event is postponed beyond 30 June 2021.
6. Allocate \$500 from its 2020-21 Discretionary Response Funds towards the Waitai/Coastal-Burwood Community Board ANZAC Day Expenses 2021. Note: The granted funds are to be returned if the event is cancelled or if the event is postponed beyond 30 June 2021.

Phil Mauger/Linda Stewart

Carried

11. Waitai/Coastal-Burwood Community Board 2020-21 Discretionary Response Fund Application - New Brighton Menz Shed Dust Capture Project.

Community Board Resolved CBCB/2020/00053 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of \$6,815 from its 2020-2021 Discretionary Response Fund to New Brighton Menz Shed Trust towards the dust capture project.

James Daniels/Bebe Frayle

Carried

12. Waitai/Coastal-Burwood Community Board 2020-21 Discretionary Response Fund Application - Shirley Boys High School

Community Board Resolved CBCB/2020/00054(Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of \$1,000 from its 2020-21 Discretionary Response Fund to Shirley Boys High School towards the costs of four students from Shirley Boys High School to participate in the Steinlager 2 Experience 2020 from 5 to 8 October 2020. The granted funds to be used towards the costs of the Steinlager 2 Experience for Zakai Hedges, Joshua McCaffery, Jack Robinson and Louis Gibbard. The granted funds are not to be used towards the costs of any supervisory staff or manager costs to attend and are to be returned if the event is cancelled or if the event is postponed beyond 30 June 2021.

Kelly Barber/Jo Zervos

Carried

13. Community Board Representation on Outside Organisations and Committees

Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

1. Considers appointing a representative to the following outside organisations for the 2019/2022 term:
 - a. Orion Customer Advisory Panel – one member

Community Board Resolved CBCB/2020/00055

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Appointed a representative to the following outside organisations for the 2019/2022 term:
 - a. Orion Customer Advisory Panel – Bebe Frayle

Jo Zervos/Linda Stewart

Carried

14. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on various matters of interest.

Meeting concluded at 6.22pm.

CONFIRMED THIS 21ST DAY OF SEPTEMBER 2020

KELLY BARBER
CHAIRPERSON

7. Christchurch Slot Car Club - Lease over part of 7 Halberg Street

Reference / Te Tohutoro: 20/947945

Report of / Te Pou Justin Sims, Property Consultant,
Matua: justin.sims@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens and Community
Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is seek the Waitai/Coastal-Burwood Community Board's approval to grant a lease to the Christchurch Slot Car Raceway Incorporated (CSC) as staff do not have the delegation to grant leases over Reserves.
- 1.2 This report has been written as the CSC is currently occupying a Council building at the Sockburn Service Centre which we wish for them to vacate. The electricity and ablutions have been disconnected on the main site as those buildings are identified for demolition. Council officers and CSC have consequently been actively looking for an alternate location for the CSC.
- 1.3 The CSC has subsequently secured a building from the Scout Association of New Zealand which is located on Halberg Reserve.
- 1.4 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the number of parties affected by the decision. The building is currently vacant and the land on which the building sits is in the red zone so there are no current users that are affected.

2. Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

1. Authorise staff to carry out the public notification process required under section 119 of the Reserves Act 1977 in respect of the proposed lease to Christchurch Slot Car Raceway Incorporated.
2. Resolve that in the event that there being no objections to the proposed lease that cannot be satisfied, to grant a lease over part of 7 Halberg Street, Halberg Reserve, to Christchurch Slot Car Raceway Incorporated under section 54(1)(b) for a period up to 15 years subject to:
 - a. The consent of the Minister of Conservation being given pursuant to Section 54(1)(b) of the Reserves Act 1977 to grant a lease; and
3. Recommends that the Chief Executive, acting as the Minister of Conservation's delegate, consents to the granting of a lease to the Christchurch Slot Car Raceway Incorporated as outlined in this report.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

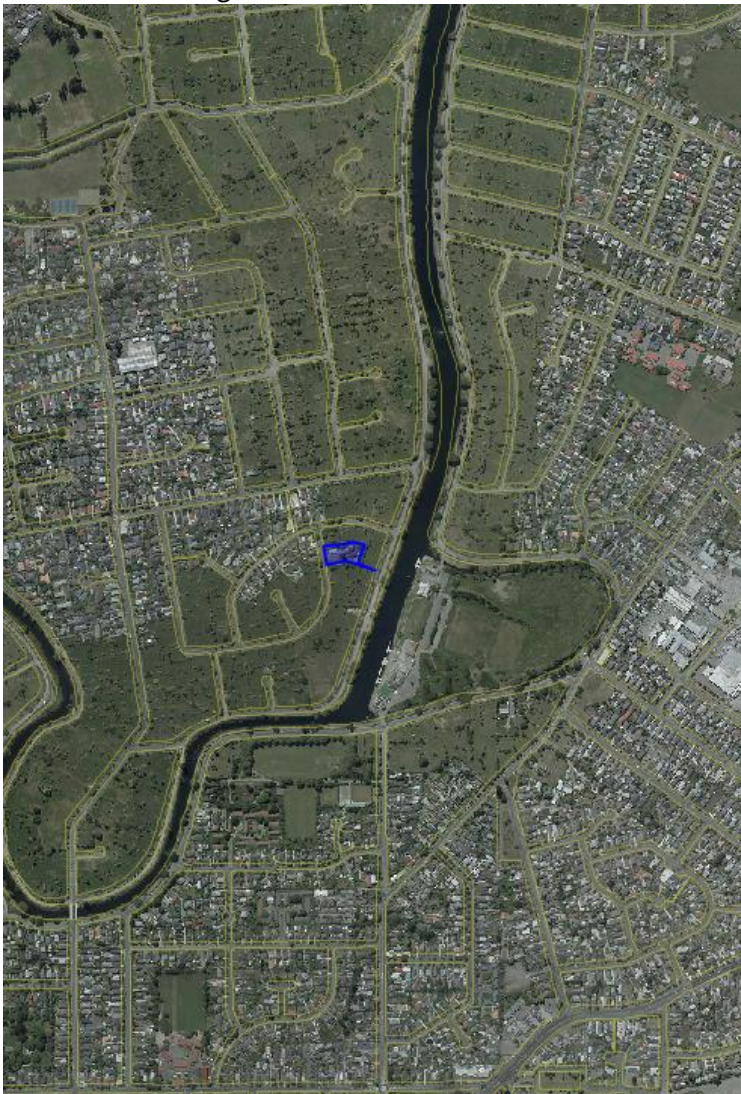
- 3.1 Staff do not hold the delegation to grant leases over reserves administered under the Reserves Act so Community Board approval is required.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 The Council could choose not to grant a lease to the CSC resulting in them having to remain in the current building until they can find an alternative. There are however limited relocation opportunities so an opportunity would be missed.

5. Detail / Te Whakamahuki

- 5.1 The CSC which is an incorporated society currently occupies a building at the Sockburn Service Centre that needs demolishing following the Canterbury earthquakes.
- 5.2 The building currently has no permanent electrical supply so the CSC have to use a generator to provide power for light and heat etc.
- 5.3 The CSC are aware of the Council's desire for them to vacate the building and they have consequently negotiated with the Scout Association to acquire their building at Halberg Reserve, (shown on the plan below) subject to the Council granting a lease over the land on which the building is constructed.



- 5.4 Halberg Reserve is located in the Red Zone and is due to be transferred initially to the Crown so they can incorporate it into a “super lot” and remove the reserve classification before it being transferred back to the Council with the other Red Zoned land.

- 5.5 The Scout Association had a lease from the Council that commenced in 1975 which, expired in 1996. They subsequently held over under the terms of the lease though currently do not use the building or have any lease over the Council's land.
- 5.6 Staff are however supportive of the CSC taking over the building with the Council granting them a ground lease for a term of 5 years with three further rights of renewal for an additional 5 years each. The aerial photo below shows the building highlighted blue.



- 5.7 This will enable them to vacate the current building and result in some physical presence at the reserve which has a history of vandalism and fly tipping.
- 5.8 The CSC are community orientated and wish to involve the local residents as much as possible in their activity. They have already approached some of the immediate neighbours and gained their support and intend to have a community open day for people to try the slot cars.
- 5.9 In accordance with the Leasing Council Property Policy, the Council can deal unilaterally with the CSC as they are the only party with an agreement to acquire the building.
- 5.10 The decision affects the following wards/Community Board areas:
- 5.10.1 Waitai/Coastal-Burwood Community Board
 - 5.10.2 Waipuna/Halswell-Hornby-Riccarton

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment /Te Rautaki Tīaroaro

- 6.1 Approving a lease to the CSC supports the strategic priority of enabling active and connected communities to own their future.
- 6.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
- 6.2.1 Activity: Recreation, Sport, Community Arts & Events
 - Level of Service: 7.0.3.2 Support citizen and partner organisations to develop, promote and deliver recreation and sport in Christchurch. - 80% satisfaction with the quality of Council recreation and sport support.

Policy Consistency / Te Whai Kaupapa here

6.3 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

6.5 The decision has no additional impact to climate change.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

6.6 The building is not being altered so there is no change to accessibility.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

7.1 Cost to Implement – None, the applicant will pay the required leasing fees and charges.

7.2 Maintenance/Ongoing costs – None

7.3 Funding Source – The applicant is funding.

Other / He mea anō

7.4 Not applicable.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

8.1 Local Government Act

8.2 Reserves Act 1977

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

8.3 The legal consideration is that the consent of the Minister of Conservation is required, a public notification process needs to be followed in accordance with the Reserves Act and a lease is intended to be entered into with the CSC.

8.4 This report has not been reviewed and approved by the Legal Services Unit

9. Risk Management Implications / Ngā Hīraunga Tūraru

9.1 There are no identified risks with granting a lease to the CSC.

Attachments / Ngā Tāpirihanga

There are no appendices to this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
<enter document name>	<enter location/hyperlink>

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Justin Sims - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community

8. Waitai/Coastal-Burwood Community Board Area Report - September 2020

Reference / Te Tohutoro: 20/946478

Report of / Te Pou
Matua: Christopher Turner-Bullock, Community Governance Manager
christopher.turner@ccc.govt.nz

General Manager /
Pouwhakarae: Mary Richardson, General Manager, Citizen and Community
mary.richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

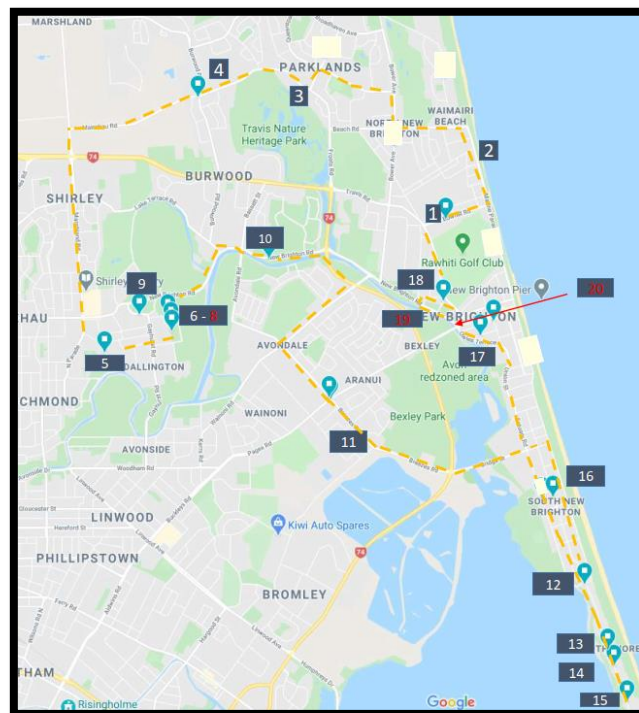
1. Receive the Waitai/Coastal-Burwood Community Board Area Report for September 2020.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Eco Action Nursery Trust	Te Tira Kāhikuhiku provided a grant of \$20,000 to the Eco Action Nursery Trust to support the work they are doing in Otakaro Avon River Corridor green spine area of Chimera Crescent. A Newsline article outlining the project was published on the 24 August 2020. This was the first application to this fund.	Ongoing	Board Priority – support the transformation and activation of the Red Zone Community Outcome – Resilient communities and Healthy environment
Ascot Community Centre	Staff are working through an ‘expression of interest’ process to seek a new group to manage the Ascot Community Centre. A focus will be to support the existing hirers whilst looking for new hirers and activation opportunities for the local community. Expressions of interests open week commencing 21 September 2020 and closes on 30 October 2020.	Ongoing	Community Outcome – Resilient communities
Parklands Community Centre	Staff are working with representatives from the Pukeko Centre and Parklands United Sports	Ongoing	Community Outcome – Resilient communities

	Club to work on opportunities for increased use of community spaces for community, sport and recreation uses.		
The Bridge South Brighton Trust	A charitable trust formed by local volunteers to convert an 'as-is where-is' former church into a community hub run by the community. Staff support given to plan and facilitate a strategic planning session. https://thebridgehub.org.nz/	Ongoing	Community Outcome – Resilient communities
Bus Tour of the Coastal-Burwood Wards	The Board and staff had a bus tour on Wednesday 2 September 2020 for the Board to advocate for works to be carried out on street repairs effecting both the Coastal and Burwood wards. The Board also took this opportunity to advocate for the consideration of a new project to move New Brighton Road onto nearby Red Zone land, to see it fully repaired and away from the current risk of flooding.	Ongoing	Board Priority – Roads and Transportation Links



3.2 Community Funding Summary

3.2.1 Waitai/Coastal-Burwood Community Board 2020-21 Discretionary Response Fund and 2020-21 Youth Development Fund

For the Board's information, a summary is provided (refer **Attachment D**) on the status of the Board's 2020-21 funding as at 18 August 2020.

3.2.2 Waitai/Coastal-Burwood Community Board 2020-21 Strengthening Communities Fund

At its meeting on Monday 17 August 2020, the Waitai/Coastal-Burwood Community Board allocated 55 grants to community groups.

Coastal-Burwood Community Governance staff notified all applicants to the fund as to the outcome of their application via email. The notifications took place on 19 and 20 August 2020.

Payment of each grant will occur once the group has returned their signed funding agreement.

3.2.3 New Funding scheme open - Tū Manawa Active Aotearoa

Sport Canterbury is managing a new funding scheme on behalf of Sport New Zealand in the region. Tū Manawa Active Aotearoa provides funding for programmes or projects delivering play, active recreation and sport experiences for tamariki and rangatahi. These may be new or already operating.

This new fund is in response to evidence that there are some groups who are more at risk of missing out or being less active, including those living with a disability, in higher deprivation communities and girls and young women. Programmes or projects that reach these groups will be prioritised for funding.

Applications are open and further information is available at:
<https://www.sportcanterbury.org.nz/T-Manawa-1>

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan *[for items not included in the above table but are included in Community Board Plan]*

- **Long Term Plan Briefing**

The Chairperson and Deputy Chairperson will present the Community Board's Board Plan to Councillors at a Long Term Plan Briefing on 15 September 2020.

The presentation will include an overview of why the outcomes sought in the Board Plan are important to the community and identification of where significant outcomes in the Board's Plan are not reflected in proposed levels of service.

- **Aranui Bike Fixup**

Kids Bike Giveaway, Saturday 22 August 2020, 1pm to 4pm.

Workshop Open every Thursday, 3pm to 6pm for free help to fix your bike and learn bike repair skills.

153 Breezes Road, aranuibikefixup@gmail.com



Annual general meetings 20 August 2020; Canterbury Community Gardens Association' (CCGA) and Community Watch Burwood Pegasus (CWBP).

- The CCGA support a network of 30 community gardens. Gardens are part of a global movement that encourages people to grow their own food, locally and together. They are places where everyone is welcome to come along share and learn new skills and enjoy fun, friendship and connectivity. The CCGA support the gardens through newsletters, forums, social gatherings, promotion, research and a website.
<http://www.ccg.org.nz/>
- CWBP is affiliated to the national organisation Community Patrols of New Zealand. Community patrols are organised and operated by their local communities. They raise their annual operating expenses through local grants, sponsorship and donations. Each patrol caters to the needs of its local community. Patrolling where and when it best supports the local police and the local community. In the year August 2019/2020 CWBP did 285 patrols, travelled 1267 kilometres and volunteered 1090 hours of their time. New volunteers are welcome.
<https://www.facebook.com/burwoodpegasuscommunitywatch/>
- On 19 August the National Action Plan for Community Governance was launched. This is the outcome of a national process of co-design with people involved in community and not for profit governance which focused on actions needed to increase support for community governance and build overall sector capacity.
<https://www.centreforsocialimpact.org.nz/korero/2020/july/national-strategyaction-plan-for-ngo-and-community-governance>

3.3.2 Council Engagement and Consultation.

- Consultation and Submission Opportunities:**

Topic	Date	Link
Metro Sports Facility – Aquatic Sensory Experience	Open for feedback until 12 October 2020	https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/315
Draft Tree Policy 2020	Open for feedback until 12 October 2020	https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/320

Item 8

- Draft Tree Policy 2020**

The Board is asked to consider convening its Submissions Committee to provide feedback on the Draft Tree Policy 2020.

4. Advice Provided to the Community Board

4.1 Burwood Road – High Crash Area

At its meeting on 2 June 2020, the Waitai/Coastal-Burwood Community Board received an item of correspondence from Mr Dale Paterson in relation to a high crash area on Burwood Road. The Board resolved to receive the correspondence from Dale Paterson and request staff investigate and report back to the Board potential safety improvements for Burwood Road to reduce the risk of crashing. Attached for the Boards information, is a staff memorandum in response to the Board resolution (**Attachment B** refers).

4.2 Christchurch Archery Club – Rawhiti Domain

At its meeting on 6 July 2020, the Waitai/Coastal-Burwood Community Board decided to decline the application for a new lease for the Christchurch Archery Club at Rawhiti Domain. Following that meeting, the Community Board requested staff advice in particular, around issues raised during the Hearings Panel Process. Attached for the Boards information, is a staff memorandum in response to the queries raised (**Attachment C** refers).

4.3 Infrastructure Projects Underway

For the Board's information, attached is the Capital Delivery Monthly Update for August 2020 (**Attachment D** refers).

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	2019-20 Costal-Burwood Board Funding Planner.pdf	23
B ↓	Staff Memorandum - Burwood Road High Crash Area	24
C ↓	Staff Memorandum - Christchurch Archery Club - Rawhiti Domain	26
D ↓	Infrastructure Projects Underway August 2020	29

Signatories / Ngā Kaiwaitohu

Authors	Cindy Sheppard - Community Board Advisor Ann Furlong - Support Officer Katie MacDonald - Community Support Officer Heather Davies - Community Development Advisor Anna Langley - Community Development Advisor Jacqui Miller - Community Recreation Advisor Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support, Governance and Partnerships

Coastal-Burwood Community Board Funds 2019-20			
15.06.20	Coastal-Burwood Discretionary Response Fund	Allocation 2019-20	Board Approval
	Discretionary Response Fund Budget Carry-Forward from previous financial year (all funds that are part of the carry-forward are tagged for Shape Your Place Toolkit Funding)	\$4,432.00	N/A
	Establishment of the Discretionary Response Fund	\$5,000.00	1.07.19
	Transfer of funds from the Board's 2019-20 Strengthening Communities Fund	\$56,347.00	19.08.19
	Transfer of funds from the Board's 2019-10 Strengthening Communities Fund - Renew Brighton Community Resilience Partnership Fund	\$15,000.00	19.08.19
	Transfer of funds from the Board's Community Resilience Support Fund	\$12,000.00	18.11.19
	Transfer of funds from the Board's Thank You Event	\$6,000.00	18.11.19
	Return of Funds from Eastern Community Sport and Recreation	\$5,000.00	N/A
	Transfer of some funds from the 2019/20 YDF	\$2,100.00	15.06.20
	Return of unspent funds from the Garden Pride Awards	\$2,894.00	15.06.20
	Tagged funds for Shape Your Place Toolkit Funding	\$4,500.00	N/A
	Coastal-Burwood Community Board - Coastal-Burwood 2019-20 Youth Development Fund	\$7,500.00	19.08.19
	Coastal-Burwood Community Board - Coastal-Burwood Summer with Your Neighbours 2019-20	\$2,500.00	19.08.19
	Coastal-Burwood Community Board - Parklands @ Play 2020	\$5,500.00	19.08.19
	Coastal-Burwood Community Board - Community Pride Garden Awards 2020	\$3,000.00	19.08.19
	Coastal-Burwood Community Board - Dallington Avondale Burwood Combined Event 2020	\$6,000.00	19.08.19
	Coastal-Burwood Community Board - "I Love" New Brighton 2020	\$6,000.00	19.08.19
	Coastal-Burwood Community Board - ANZAC Day Expenses 2020	\$500.00	19.08.19
	Haeata Community Campus - Samoan Language Trip 2019	\$1,500.00	19.08.19
	Christchurch Boys High School - Polyfest 2020	\$750.00	19.08.19
	St Mathews L.L.O. Scout Group - 22nd New Zealand Scout Jamboree	\$400.00	16.09.19
	Scouting NZ Burwood - 22nd New Zealand Scout Jamboree	\$600.00	16.09.19
	Papanui High School - Cambodia Trip - Pacific Discovery Programme	\$500.00	16.09.19
	Avon Heathcote Estuary Ihutai Trust - Bexley Reserve Enhancement	\$3,000.00	16.09.19
	Eastern Community Sport and Recreation - Community Activator	\$6,000.00	16.09.19
	Eastern Community Sport and Recreation - QEII Early Birds	\$5,000.00	16.09.19
	Aranui Community Trust - Aranui Junior Touch Module	\$1,500.00	16.09.19
	Burwood Park Tennis Club - Junior Tennis Programme	\$2,000.00	16.09.19
	New Brighton Project - OneMusic Featured Music Licence	\$928.00	18.11.19
	New Brighton Residents Association - Venue Hire and Newsletters	\$680.00	18.11.19
	North Wai Boardriders - Surf and Skate Holiday Programme	\$1,000.00	02.12.19
	Avon-Heathcote Estuary Ihutai Trust - Exploring and Estuary Field Guide	\$4,000.00	3.02.20
	Dallington Community Gardens - Garden Beds	\$3,295.00	3.02.20
	Burwood Playcentre - Building Rent	\$2,000.00	2.06.20
	The Bridge South Brighton Trust - Coordinators Wages	\$11,200.00	2.06.20
	T.A. Burrows - Community Fridge and Pantry New Brighton	\$2,000.00	2.06.20
	New Brighton Stitch-O-Mat - Conscious Clothing Market	\$3,210.00	2.06.20
	E Tipu e Rea Early Learning Centre - Nature Play Development	\$17,810.00	15.06.20
	Canterbury Regional Basketball - Coastal-Burwood Mentoring Programme	\$2,400.00	15.06.20
	Coastal-Burwood Community Board - Summer with your neighbours 2020/21 Grants	\$3,500.00	15.06.20
	Discretionary Response Fund Available BALANCE	\$0.00	
	Youth Development Fund	Allocation 2019-20	Board Approval
	Establishment of the Youth Development Fund	\$7,500.00	19.08.19
	Duncan Smith - Shirley Boy's High School Cultural Exchange trip to South Korea	\$500.00	19.08.19
	Cara Mustchin - New Zealand Under 16 Girls Touch Team tour of Australia	\$500.00	19.08.19
	Manaia Warbrick - AIMS Games Tauranga	\$250.00	19.08.19
	Keegan Piper - AIMS Games Tauranga	\$250.00	19.08.19
	Noah Gilpin - Rex Dawkins Boys Football Tournament	\$150.00	19.08.19
	Phillip Smith - Shirley Boys High School First Eleven Cricket tour of Australia	\$500.00	19.08.19
	Estella Hungerford - World Junior Surf Championships	\$500.00	26.08.19
	Liam Pasfield - New Zealand Short Course Swimming Championships	\$250.00	26.08.19
	Niah Williams - New Zealand National Gymnastics Championships	\$250.00	09.09.19
	Charlotte Thompson - New Zealand National Gymnastics Championships	\$250.00	09.09.19
	Brtiney Aldridge - World Karate Federation Under 21 World Championships	\$500.00	09.09.19
	Coastal-Burwood Community Board - Transfer of some funds to the DRF	\$2,100.00	15.06.20
	Coastal-Burwood Community Board - Establishment of 2020/21 YDF	\$1,500.00	15.06.20
	Youth Development Fund Available BALANCE	\$0.00	

Memos



Memorandum

Date: 24 August 2020
From: Toni Dakers, Traffic Engineer
To: Cindy Sheppard, Community Board Advisor
Cc: Ann Furlong, Support Officer, Community Governance Team
Subject: Burwood Road Safety Concern - Response to Correspondence
Reference: 20/927277

1. Purpose of this Memo

- 1.1 The purpose of this memo is to respond to correspondence presented to the Waitai / Coastal-Burwood Community Board regarding safety concerns on Burwood Road, specifically at the bend and intersection with Waitikiri Road.
- 1.2 Mr Paterson, a nearby resident, requested that staff investigate the possibility of installing Guardrail or implementing other safety initiatives to mitigate the risk of property damage and injury to pedestrians/cyclists from loss of control vehicle crashes.
- 1.3 This memo is responding to Community Board Action CBCB/2020/00026.

2. Crash history and speed environment

- 2.1 Burwood Road intersects with Waitikiri Road via a priority controlled 'T' intersection with Give Way control on the Waitikiri Road approach. Burwood Road transitions into Prestons Road around the bend to the west. Both Burwood Road and Prestons Road have a posted speed limit of 50 km/h in this location. This is consistent with the Safe and Appropriate Speed for these roads based on the NZTA Speed Management Framework.
- 2.2 Mr Paterson advised that he has observed at least eight crashes in this location over the last 13 years. These include three crashes involving vehicles crashing into his neighbour's yard, one hitting a lamp post and three crashing through the post and wire fence bordering the reserve.
- 2.3 A search of the NZ Transport Agency's Crash Analysis System has been undertaken to identify all reported crashes on this bend (including intersection crashes) over the last 13 years. A summary of the results of this search are detailed below:
 - 2.3.1 Eight crashes were reported over this period. Seven were non-injury crashes and one resulted in minor injury. While this number is consistent with what Mr Paterson has observed, the crash history does not match the description or identify any crashes relating to damage to the reserve fencing or lamp post. This suggests that some of these crashes were possibly not reported to Police.
 - 2.3.2 Of the reported crashes; two resulted in property damage (different properties) and one in damage to roadside trees and foliage.
 - 2.3.3 Five of the eight reported crashes were single vehicle loss of control crashes. There was a general theme that alcohol and/or excessive speed were factors in the majority of these crashes. These included both westbound and eastbound vehicles so were not isolated to one particular approach or movement.
- 2.4 There is no available speed data for Burwood Road or Prestons Road in advance of this bend. A seven-day tube count survey has been ordered to measure speed (and volume) over a

Memos



continuous seven day period. This will be analysed and data sent to police to give them times to target for enforcement (if they have resource available).

3. Improvement measures and funding

- 3.1 Mr Paterson has requested that guardrail be installed to improve safety for pedestrians and protect property. Guardrail is targeted to reduce the severity of a crash (often installed on steep terrain) it is not installed for the purpose of protecting property. While it would provide protection for pedestrians and cyclists on certain parts of the footpath, this is not a treatment that would be warranted for prioritisation in this location. It is a residential area with a 50km/h speed limit, with limited minor safety funding available, the significant cost to install guardrail in this location cannot be justified over and above other projects.
- 3.2 All minor safety funding is currently required to be prioritised to undertake improvements at the worst 100 intersections in the city for death and serious injury crashes. As this intersection is not one of the priority sites no minor safety funding can be allocated at this time.
- 3.3 A site visit has been undertaken to check all signage and markings on the approaches to this bend both during the day and at night to identify any potential low cost improvement measures.
- 3.4 Observations showed the site is well delineated from both directions with chevron signage and continuity line marking guiding drivers around the curve. The site is also well illuminated with street lighting at the intersection.
- 3.5 Some minor signage improvements have been identified, including replacing and adjusting the location of the advanced curve warning signage on the west approach. This will be dispatched to our Contractor for implementation.

4. Conclusion

- 4.1 Drive through audits showed all markings were appropriate and the curve was well defined and illuminated.
- 4.2 A tube count survey has been ordered which will measure speed (and volume) over a continuous seven day period. This will be positioned on Burwood Road in advance of this bend. If the survey shows vehicles are speeding on this approach the data will be sent to Police to give them times to target for enforcement if they have available resource.
- 4.3 The crash history did identify five reported loss of control crashes on this bend; however these were over a 13 year period and largely non-injury crashes (with one minor injury). While we understand the residents concern; we are required to prioritise funding to undertake safety improvement at the most critical sites in the city. Based on our current funding criteria, this site does not meet warrants for prioritisation at this stage.

Attachments / Ngā Tāpirihanga

There are no appendices to this report.

Signatories / Ngā Kaiwaitohu

Author	Toni Dakers - Traffic Engineer
Approved By	Stephen Wright - Team Leader Traffic Operations

Memos



Memorandum

Date: 1 September 2020
From: David Kuru, Team Leader Parks Recreation & Planning
To: Waitai/Coastal-Burwood Community Board
Cc:
Subject: Christchurch Archery Club - Staff response to Community Board query
Reference: 20/891254

1. Purpose of this Memo

- 1.1 This memo is to provide advice to the Waitai/Coastal-Burwood Community Board in relation to Christchurch Archery Club.
- 1.2 On 8 July 2020, the Waitai/Coastal-Burwood Community Board requested, via email, staff advice in relation to the Christchurch Archery Club. In particular, advice around issues raised during the Hearing Panel process.
- 1.3 Below are the Board's queries and staff responses to each.

2. Update

Received from Waitai/Coastal-Burwood Community Board via email.

Further to Monday's Waitai/Coastal-Burwood Community Board meeting where the Board adopted the Hearings Panel Recommendation, the Board would like staff advice in the form of a memorandum in relation to:

1. *Confirming that the arrangements with the club will revert to month to month from July 2021 with a minimum of three year term (acknowledging the term has not yet been discussed by the board or with the Club).*

Staff response: The termination date of the current ground lease is 30 June 2021. If the Archery Club still occupies the site at this date, we confirm that the lease will automatically default to a month by month tenancy arrangement. This is specifically provided for in the lease. However, no term, minimum or otherwise, is able to be set. Parks Unit staff will continue to work closely with the Club with respect to future plans and timeframes.

2. *In addition, confirming that Council, Board and/or staff will urgently work with the club to identify a new location (That the Community Board work with the Christchurch Archery Club and the Christchurch City Council to find an alternative site for the Club and advocate for their vision.)*

Staff response: Staff from Parks and Recreation and Sports Units are currently looking for alternative sites for the Archery Club and will discuss all future potential sites with the Archery Club when the sites are identified.

Memos



3. *And advice in relation to the additional points raised by the Hearings Panel:*

- a. That the Community Board address the issue of the lack of tree maintenance and forward plantings in the Domain (Rawhiti Management Plan 6.1.4).

Staff response: The Council's current policy has a 1:1 ratio for tree removal and replacement Level of Service. Currently we are replacing at a 1.26:1 ratio city wide. This includes trees removed from Rawhiti Domain. This will potentially be amended to a 1 out 2 in policy should the Draft Tree Policy be adopted by the Council. The Council's tree maintenance contractor conduct programmed tree maintenance on a five year cycle, plus reactive tree care and pruning. Additionally, Rawhiti Domain has a Landscape Plan showing proposed plantings that are to be periodically implemented as resources allow. As recently as 2018, 35 trees (including cherry, walnut, almond and totara) were planted in the Domain within the general vicinity of the Archery Club. The Parks Tree Contract also allows for reactive maintenance as required when issues are raised by residents.

- b. *The Hearings Panel understand the existing building cannot be moved, and ownership and future use of the building should be considered by the Community Board.*

Staff response: In the event the Club departs from the site it will need to make prior arrangements with the Council with respect to the building.

One option is to have the archery club remove the building. The lease provides that the Council may require the lessee to remove the whole or some of the improvements immediately following termination of the lease. However, the nature of the existing building means it may not be feasible, practical or attractive for them to relocate it.

If the Council inherits the existing building, staff will need to find a new use/tenant for it. Prior to repurposing and potentially re-leasing the building, a Detailed Engineering Evaluation (DEE) will need to be conducted. As a result of the DEE the building may require structural work to bring the building up to an appropriate standard. Alternatively, it may be preferable to demolish it and reinstate the area. These actions will involve substantive costs that are not currently budgeted for.

- c. *That the Community Board address the issue with the car park gates being locked to the public.*

Staff response: The relatively isolated location, lack of lighting and close surrounds of the carpark means the carpark is not well designed in terms of CPTED (Crime Prevention Through Environmental Design) and having the gates open all the time will create opportunities for crime to occur.

There is an opportunity for the carpark to be open during the day. However, Parks would still want the gates to be locked at night. This may incur a minor additional cost.

Memos



- d. The Hearings Panel was of the view that the Community Board be an advocate for the regeneration and education work the Guardians of Rawhiti Domain are undertaking.*

Staff response: This is a matter for the Community Board to consider.

Attachments

There are no appendices to this report.

Signatories / Ngā Kaiwaitohu

Author	David Kuru - Team Leader Parks Recreation & Planning
Approved By	Andrew Rutledge - Head of Parks

Waitai/Coastal-Burwood Community Board - August 2020

Capital Delivery Community Unit Project in the Board Area

4 Advice provided to the Community Board

The Council's current construction projects map:

<https://ccc.govt.nz/the-council/future-projects/current-capital-works-programme-map>

Project: **Bexley Park Development**

Project Phase: Execute / Construction

Development of Bexley Park as approved in the development plan. FY21 completed

Project: **Brooklands Lagoon Viewing Platform Renewal**

Project Phase: Execute / Construction

Replace the existing viewing platforms (x2) at Brooklands Lagoon. Work tendered and programmed for August/September 2020.

Project: **Coastal Hard Surface Renewals Delivery Package**

Project Phase: Execute / Construction

Project is to refurbish tracks, hard surfaces and structures at Bottle Lake, Brooklands, Spencer Park, and Horseshoe Lake. The construction of the Heyders Road Carpark at Spencer Park is planned for completion late October 2020.

Project: **Delivery Package - Heritage Monuments & Structures**

Project Phase: Execute / Construction

The main works are now complete. Minor monitoring required of the clock mechanisms.

Project: **Prestons/Clare Park Stormwater**

Project Phase: Execute / Construction

Stormwater treatment facilities and upgrade of the Snellings drain as part of the Prestons South and other associated subdivision developments. The first three areas of works are completed and operational. The final area is currently in design. A general concept is prepared and being considered by the Land Drainage maintenance team. Initial consenting is being looked into.

Project: **QEII Park - School of Gymnastics Car Park Repair**

Project Phase: Execute / Procurement

Reconstruction/repair of the old earthquake damaged car park to align with the new School of Gymnastics facility and adjoining playing fields. The car park design is completed. Works likely to be tendered prior to Christmas.

Project: **QEII Park Master Plan – Car Park Development**
Project Phase: Execute / Detailed Design

A new car park to support the new fields, changing facilities and associated activities as per the QEII Master plan.

Project: **QEII Park Master Plan – Fitness Station and Track Development**
Project Phase: Execute / Procurement

QEII Master Plan has been approved by Council (Meeting 09/05/2019). Implementation of the Fitness Station Replacement and Track Development as shown in the Master Plan. The Community Board will be updated as this project progresses.

Project: **QEII Park Master Plan – General Delivery Package**
Project Phase: Execute / Construction

QEII Master Plan has been approved by Council. Implementation of the Master Plan items. The Community Board will be updated as this project progresses.

Project: **QEII Park Master Plan – Playground Development**
Project Phase: Plan / Detailed Design

QEII Master Plan has been approved by Council. Implementation of the playground as shown in the Master Plan. The Community Board will be updated as this project progresses.

Project: **QEII Park Master Plan – Sports Field Repositioning and Stormwater Development**
Project Phase: Plan / Detailed Design

The realignment of the sports field as per the QEII master plan proposal.

Project: **QEII Park MP - Sports Pavilion**
Project Phase: Plan / Detailed Design

The provision of Toilets, Changing facilities and storage for sports safety equipment to meet the needs of the new fields as per the QEII Master Plan.

Project: **Robin Playground - Play Space Renewal**
Project Phase: Execute / Investigation and Scheme Design

Project is in early stages of investigation and design with construction funding to be confirmed in the LTP.

Project: **South New Brighton Reserves Development**

Project Phase: Execute / Construction

A project to develop South New Brighton Reserves has been initiated. Staff have met with the Community Board and received confirmation to progress with designing the new pump track in South New Brighton Park, Bridge Street (south) new picnic area and landscaping and Blighs Garden picnic area and natural play. The project has 3 years of funding available for this initial phase of development.

Project: **Spencer Beach Holiday Park Renewals Delivery Package**

Project Phase: Execute / Construction

Onsite earthworks and roadworks are complete. The sowing of grass seed has been deferred to September due to frosts.

9. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.