

## **Audit and Risk Management Committee**

### **OPEN MINUTES**

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**Date:** Wednesday 2 September 2020  
**Time:** 2.37pm  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chairperson	Ms Kim Wallace
Deputy Chairperson	Councillor Sam MacDonald
Members	Mayor Lianne Dalziel
	Ms Jacqueline Robertson Cheyne
	Mr Michael Rondel
	Councillor Pauline Cotter
	Deputy Mayor Andrew Turner

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**2 September 2020**

**Principal Advisor**

Carol Bellette  
General Manager Finance and  
Commercial  
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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
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The agenda was dealt with in the following order.

**1. Apologies / Ngā Whakapāha**

There were no apologies.

**2. Declarations of Interest / Ngā Whakapuaki Aronga**

**Part B**

Councillor MacDonald declared an interest in Item 10, Quarterly Procurement Report.

**3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**

**Part C**

**Committee Resolved ARCM/2020/00010**

That the minutes of the Audit and Risk Management Committee meeting held on Tuesday, 21 July 2020 be confirmed.

Ms Wallace/Deputy Mayor

**Carried**

**4. Public Forum / Te Huinga Whānui**

**Part B**

There were no public forum presentations.

**5. Deputations by Appointment / Ngā Huinga Whakaritenga**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions / Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

## **7 Resolution to Exclude the Public**

**Committee Resolved ARCM/2020/00011**

### **Part C**

That the following persons remain after the public have been excluded for the following items of the public excluded agenda as they have knowledge that is relevant to these items and will assist the Committee:

- Andrew Simpson and David Sutton of KPMG, and Andy Burns and Karina Page of Audit New Zealand, for:
  - Item 9, Council Financial Statements Update – Valuations
  - Item 10, Quarterly Procurement Report;
  - Item 11, Internal Audit Status Report;
  - Item 12, Risk Management Status Report;
  - Item 13, Fraud Status Report.

### **AND**

That at 2.39pm the resolution to exclude the public set out on pages 15 to 19 of the agenda be adopted.

Ms Wallace/Councillor Cotter

**Carried**

**The public were re-admitted to the meeting at 4.10pm.**

**Meeting concluded at 4.10pm.**

**CONFIRMED THIS 5<sup>th</sup> DAY OF OCTOBER 2020**

**KIM WALLACE  
CHAIRPERSON**