

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 6 July 2020  
**Time:** 10am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Jamie Stewart
	Andrew Turner
	Scott Winter

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**2 July 2020**

Joan Blatchford  
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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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**Karakia Timatanga:** Tyrone Fields

The agenda was dealt with in the following order.

**1. Apologies / Ngā Whakapāha**

The Chairperson advised that she would be absent from Board meetings and activities for six weeks due to health issues.

**2. Declarations of Interest / Ngā Whakapuaki Aronga**

Andrew Turner declared an interest in Item 8. Reserve Revocation – 10 Shackleton Terrace.

**3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved BKCB/2020/00065**

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 22 June 2020 be confirmed.

Andrew Turner/Nigel Harrison

**Carried**

**4. Public Forum / Te Huinga Whānui**

**Part B**

**4.1 Whakaraupō Carving Centre**

Yvette Couch-Lewis spoke to the Board on behalf of the Whakaraupō Carving Centre about the work of the Centre and its proposal to install a Pou, called Hinetahi, along the walkway at the bottom of Governors Bay. The erection of this Pou is part of a larger project to install Pou at relevant spots around Whakaraupō / Lyttelton Harbour .

The Centre was seeking support from the Board for this project and will be applying for funding to assist with this installation in addition to submitting to the Long Term Plan for future support.

**Part B**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes that the Whakaraupō Carving Centre will be applying to the Board for funding, and agrees to consider supporting the submission from the Centre to the Long Term Plan.
2. Thanks Yvette for her presentation.

### Attachments

- A Banks Peninsula Community Board 6 July 2020 Public Forum - Yvette Couch-Lewis  
Whakaraupo Carving Centre.pdf [⇒](#)

## 5. Deputations by Appointment / Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions / Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. Reserve Management Committee Meeting Minutes

### Officer Recommendations / Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
  - Diamond Harbour Reserve Management Committee Meeting – 3 March 2020
  - Lyttelton Reserves Management Committee – 8 June 2020

### Community Board Resolved BKCB/2020/00066

### Part B

That the Banks Peninsula Community Board:

1. Receive the draft minutes of the Diamond Harbour Reserve Management Committee held on 3 March 2020.
2. Note the draft minutes of the Lyttelton Reserve Management Committee, 8 June 2020, were also presented and the Board was advised that a number of changes had been made to those minutes when they were confirmed. The Board look forward to receiving the final copy of those minutes.
3. Request that staff urgently provide information to the Board on what steps are being taken in regard to the unauthorised tree removal in the Urumau Reserve.

Andrew Turner/Tyrone Fields

**Carried**

## 8. Reserve Revocation - 10 Shackleton Terrace, Lyttelton

### Community Board Decided BKCB/2020/00067

**Officer Recommendations accepted without change.**

### Part A

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board recommends to Council that it:

1. Approves the commencement of revocation procedures under Section 24 of the Reserves Act 1977 seeking to revoke the Street Reserve purpose of the land at 10 Shackleton Terrace described as Lot 3 DP 18984, and having an area of 326m<sup>2</sup>, subject to:
  - a. Public Notification as prescribed by Section 119 of the Reserves Act 1977 (and no sustainable objections being received), and;
  - b. The consent of the Minister of Conservation pursuant to Section 24 of the Reserves Act 1977.
2. Approves that the Property Consultancy Manager be delegated the authority to manage and conclude all of the negotiations and transactions required to finalise the revocation process.
3. Noting that the delegation to dispose of the land has previously been granted to the Property Consultancy Manager.

Tyrone Fields/Scott Winter

**Carried**

Andrew Turner declared an interest in Item 8. Reserve Revocation – 10 Shackleton Terrace, and took no part in the Board's discussion or voting on this item.

## **9. Dyers Pass Road Safety Improvements Tree Removals**

### **Board Comment**

1. Council staff assured the Board that trees will only be removed if absolutely necessary when carrying out these improvement works, and that a Communications Officer has been appointed to keep the community informed of the project.

### **Community Board Resolved BKCB/2020/00068**

**Officer Recommendations accepted without change.**

### **Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Sub-delegate the removal of trees to the Head of Transport, under Part D – Sub-Part 1, section 334 of the Delegations Register, for the implementation of the Dyers Pass Road Safety Improvements.

Tori Peden/Jamie Stewart

**Carried**

## **10. Oxford Street- Mobility Parking Space**

### **Community Board Resolved BKCB/2020/00069**

**Officer recommendations accepted without change.**

### **Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. That the off street parking space at 58 Oxford Street, on eastern side of Oxford Street commencing at a point 80 metres north of its northern intersection with Gaol Steps, and extending in an northerly direction for a distance of 4 metres is reserved as a parking space for all vehicles, subject to the following restrictions: 90 degree angle parking, and be reserved for vehicles with an approved mobility person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport- Road User Rule 2004, as shown on Plan TG 136550 dated 3/6/2020.
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolution 1 above.
3. Approve that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Tyrone Fields/Reuben Davidson

**Carried**

## **11. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report - July 2020**

### **Officer Recommendations / Ngā Tūtohu**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for July 2020.
2. Notes that the \$5,995 allocated from the Board's 2019-20 Discretionary Response Fund at the 22 June 2020 Board meeting, for the Summer with your Neighbours 2020-21 event and the Community Service Awards 2021, has been returned to the Discretionary Response Fund to be carried forward into the 2020-21 financial year Discretionary Response Fund.
3. Alter Resolution BKCB/2020/00061 to read:  
*Approves a grant of \$3,000 from its 2020-21 Discretionary Response Fund towards the Summer with your Neighbours Project 2020-21.*
4. Alter Resolution BKCB/2020/00062 to read:  
*Approves a grant of \$2,995 from its 2020-21 Discretionary Response Fund towards the Banks Peninsula Community Service Awards 2021, with the final format and budget for those awards to be developed and approved by the Board.*

### **Community Board Resolved BKCB/2020/00070**

#### **Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for July 2020.
2. Notes that the \$5,995 allocated from the Board's 2019-20 Discretionary Response Fund at the 22 June 2020 Board meeting, for the Summer with your Neighbours 2020-21 event

and the Community Service Awards 2021, has been returned to the Discretionary Response Fund to be carried forward into the 2020-21 financial year Discretionary Response Fund.

3. Alter Resolution BKCB/2020/00061 to read:

*Approves a grant of \$3,000 from its 2020-21 Discretionary Response Fund towards the Summer with your Neighbours Project 2020-21.*

4. Alter Resolution BKCB/2020/00062 to read:

Approves a grant of \$2,995 from its 2020-21 Discretionary Response Fund towards the Banks Peninsula Community Service Awards 2021, with the final format and budget for those awards to be developed and approved by the Board.

5. Reschedule the Banks Peninsula Community Board meeting of 3 August 2020 to Monday 20 July, 2020.

Tori Peden/Andrew Turner

**Carried**

## **12. Elected Members' Information Exchange**

### **Part B**

Board Members exchanged items of information and interest:

- Red Zone Transformative Land Group meeting.
- Lobbying to place a memorial on the former St Joseph's Church site in Lyttelton.
- Okains Bay Community Meeting with Te Rūnanga o Ngāi Tahu, Te Rūnanga o Koukourārata, staff and community. Staff were congratulated for their facilitation of the meeting.
- Akaroa Treated Wastewater Reuse Options Working Party - Joint Statement.
- Investiture of Peter Ramsden as a Member of the New Zealand Order of Merit in the Queen's Birthday Honours.
- Annual Plan submissions – 23 July decision making.
- Port Levy resident concerns about historical abuse of rubbish collection site. Board member to follow up with Port Levy Residents Association.
- Parks are contributing to complete James Drive Reserve footpath.
- Proposal for a Zorb park in Diamond Harbour.
- People enquiring about glyphosate reintroduction.
- Good feedback received regarding the quick reaction and resolution of a sewerage leak.
- More residents are reporting issues with the Snap Send Solve system.
- Akaroa Community Health Trust Chairman offered to brief the Board on Trust activities.
- Garden of Tane Reserve Management Committee – plans for the installation of a Pou and a childrens natural play area.
- Akaroa Lighthouse – possible safety issue with movement of concrete due to slip activity.
- Replica Frank Worsley boat – proposal to install a public display.
- Cruise ship size limitations announced for Akaroa Harbour.
- Akaroa businesses are ahead for this time last year with solid inbound tourism.
- Freedom Camping site at Akaroa has been very busy for this time of year.
- Little River Railway Station Trust – questions about when fences will be removed from around red shed; support for additional electric charging parking space; planning for use of land behind the station.
- Hanmer Springs - reports more weekday tourism than in previous winters.
- Letter to Minister of Communications.

## 12.1 Akaroa Lighthouse Slip

### Part B

The Board heard that the minders of the Akaroa Lighthouse were concerned that cracks in the concrete adjacent to the structure were worsening.

The Board **requested** an update on the latest information regarding the slip below the Akaroa Lighthouse, and requested that staff liaise with the Akaroa Lighthouse Preservation Society on this issue.

Meeting was adjourned at 11.40am.

Meeting recommenced at 11.43am.

## 13 Resolution to Exclude the Public

### Community Board Resolved BKCB/2020/00071

#### Part C

That at 11.43am the resolution to exclude the public set out on pages 83 to 84 of the agenda be adopted.

Tori Peden/Tyrone Fields

Carried

**The public were re-admitted to the meeting at 11.57am.**

**Karakia Whakamutunga:** Tyrone Fields

**Meeting concluded at 11.58am.**

**CONFIRMED THIS 20<sup>th</sup> DAY OF JULY 2020**

**TYRONE FIELDS  
ACTING CHAIRPERSON**