

Audit and Risk Management Committee

OPEN MINUTES

Date: Tuesday 21 July 2020
Time: 2.04pm
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Ms Kim Wallace
Deputy Chairperson	Councillor Sam MacDonald
Members	Ms Jacqueline Robertson Cheyne (by audio-visual link)
	Mr Michael Rondel
	Councillor Pauline Cotter
	Deputy Mayor Andrew Turner

21 July 2020

Principal Advisor

Carol Bellette
General Manager Finance and
Commercial

Mark Saunders
Committee and Hearings Advisor
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C
Committee Resolved ARCM/2020/00014

That the apology for absence received from Mayor Dalziel be accepted.

Councillor MacDonald/Councillor Cotter

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

Mr Rondel noted an interest in public excluded Item 11, Consideration of the Council's 2020/21 Annual Plan, relating to The Arts Centre.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C
Committee Resolved ARCM/2020/00015

That the minutes of the Audit and Risk Management Committee meeting held on Wednesday, 3 June 2020 be confirmed.

Ms Wallace/Councillor MacDonald

Carried

4. Public Forum / Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Audit NZ - 2019/20 Audit Fees and Debenture Trust Deed Engagement Letter

Committee Resolved ARCM/2020/00016 (Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:

1. Recommend that the Mayor sign the 2019/20 audit fee letter from Audit NZ.
2. Recommend that the General Manager Finance and Commercial (CFO) sign the audit engagement letter from Audit NZ of the Debenture Trust Deed.

Ms Wallace/Councillor MacDonald

Carried

8. Update Report from Audit New Zealand

Andy Burns of Audit New Zealand joined the table for this item.

Committee Resolved ARCM/2020/00017 (Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:

1. Receive the information in the Audit NZ report.
2. Consider the content of this report.

Ms Wallace/Deputy Mayor

Carried

Mr Rondel noted an interest relating to BDO as the auditors for Ōtautahi Community Housing Trust.

9 Resolution to Exclude the Public

Committee Resolved ARCM/2020/00018

Part C

That Andy Burns and Karina Page of Audit New Zealand, and Andrew Simpson of KPMG, remain after the public have been excluded for Item 11, Consideration of the Council's 2020/21 Annual Plan, of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Council.

AND

That at 2.43pm the resolution to exclude the public set out on pages 53 to 54 of the agenda be adopted.

Ms Wallace/Deputy Mayor

Carried

The public were re-admitted to the meeting at 3.41pm.

Meeting concluded at 3.41pm.

CONFIRMED THIS 2nd DAY OF SEPTEMBER 2020

KIM WALLACE
CHAIRPERSON