

Akaroa Museum Advisory Committee AGENDA

Notice of Meeting:

An ordinary meeting of the Akaroa Museum Advisory Committee will be held on:

Date: Wednesday 29 July 2020
Time: 2.30pm
Venue: Akaroa Boardroom
78 Rue Lavaud, Akaroa

Membership

Members	Nigel Harrison - Banks Peninsula Community Board Representative
	Jamie Stewart - Banks Peninsula Community Board Representative
	David Miller - Friends of the Museum (FOAM)
	Sue Crow - Friends of the Museum (FOAM)
	Pam Richardson – Community Representative
	Vacant - Ōnuku Rūnanga

23 July 2020

Liz Carter
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Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,
honoa ki te maurua tāuiki

Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open,
transparent and
democratically
accountable

Promoting
equity, valuing
diversity and
fostering inclusion

Taking an inter-generational approach
to sustainable development,
prioritising the social, economic
and cultural wellbeing of
people and communities
and the quality of the
environment, now
and into the
future

Building on the
relationship with
Te Rūnanga o Ngāi Tahu
and the Te Hononga-Council
Papatipu Rūnanga partnership,
reflecting mutual understanding
and respect

Actively collaborating and
co-operating with other
local, regional
and national
organisations

Ensuring
the diversity
and interests of
our communities
across the city and the
district are reflected in
decision-making

Community Outcomes

Resilient communities

Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity
through arts, culture, heritage,
sport and recreation
Valuing the voices of all cultures
and ages (including children)

Liveable city

Vibrant and thriving city centre
Sustainable suburban and
rural centres
A well connected and accessible
city promoting active and
public transport
Sufficient supply of, and
access to, a range of housing
21st century garden city
we are proud to live in

Healthy environment

Healthy water bodies
High quality drinking water
Unique landscapes and
indigenous biodiversity are
valued and stewardship
exercised
Sustainable use of resources
and minimising waste

Prosperous economy

Great place for people, business
and investment
An inclusive, equitable economy
with broad-based prosperity
for all
A productive, adaptive and
resilient economic base
Modern and robust city
infrastructure and community
facilities

Strategic Priorities

Enabling active
and connected
communities
to own their future

Meeting the challenge
of climate change
through every means
available

Ensuring a high quality
drinking water supply
that is safe and
sustainable

Accelerating the
momentum
the city needs

Ensuring rates are
affordable and
sustainable

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with
the community and
partners

Strategies, Plans and
Partnerships

Long Term Plan
and Annual Plan

Our service delivery
approach

Monitoring and
reporting on our
progress

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS

C	1.	Apologies / Ngā Whakapāha.....	4
B	2.	Election of Chairperson / Te Whakatū Poumua.....	4
B	3.	Declarations of Interest / Ngā Whakapuaki Aronga	4
C	4.	Confirmation of Previous Minutes / Te Whakaāe o te hui o mua	4
B	5.	Deputations by Appointment / Ngā Huinga Whakaritenga	4

STAFF REPORTS

B	6.	Akaroa Museum Director's Update	9
B	7.	Friends of Akaroa Museum (FOAM) - Presidents Update	15
B	8.	Committee Members' Exchange of Information	18

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Election of Chairperson / Te Whakatū Poumua

At the start of the meeting a Chairperson will be elected.

3. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Akaroa Museum Advisory Committee meeting held on [Wednesday, 7 August 2019](#) be confirmed (refer page 5).

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

Akaroa Museum Advisory Committee OPEN MINUTES

Date: Wednesday 7 August 2019
Time: 9.30am
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Present
Members

Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
David Miller - Friends of the Museum (FOAM)
Sue Crow - Friends of the Museum (FOAM)

7 August 2019

Liz Carter
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

Obituaries – the meeting acknowledged the recent deaths of Waitai (George) Tikao and Pere Tainui. Members recognised the work of both men in representing Ōnuku Rūnanga. A moments silence was observed.

1. Apologies

Part C Committee Decision

An apology for lateness was accepted from Sue Craw who arrived at the meeting at 10.38am

2. Declarations of Interest

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C Committee Resolved AMA/2019/00005

That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 26 June 2019 be confirmed.

Janis Haley/David Miller

Carried

4. Deputations by Appointment

Part B
There were no deputations by appointment.

5. Akaroa Museum Policy Review

Committee Comments

1. It was noted that the policies had been developed with reference to policies from other museums.
2. It was suggested that staff should investigate a Te Reo name for the Museum.

3. Some minor amendments to the policies were suggested including conventions around Te Reo names, especially for Banks Peninsula.

Staff Recommendations

That the Akaroa Museum Advisory Committee:

1. Review the attached policies, confirm updates and endorse.

Committee Resolved AMA/2019/00006

Part C

That the Akaroa Museum Advisory Committee:

1. Confirm updates to the following Akaroa Museum Policies and endorse them, subject to the amendments noted during the review discussion:
 - Akaroa Museum Research and Access Policy
 - Akaroa Museum Acquisitions and Disposals Policy

David Miller/Janis Haley

Carried

6. Friends of Akaroa Museum (FOAM) - Presidents Update

Committee Resolved AMA/2019/00007

Part B

That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President's Update.

Janis Haley/Sue Craw

Carried

7. Committee Members' Exchange of Information

Part B

Members shared information and news.

Meeting concluded at 10.54am.

CONFIRMED THIS 12th DAY OF AUGUST 2019

PAM RICHARDSON
CHAIRPERSON

LIZ CARTER
COMMUNITY BOARD ADVISER

Unconfirmed

6. Akaroa Museum Director's Update

Reference / Te Tohutoro: 20/865576

Report of / Te Pou

Matua:

Lynda Wallace, Museum Director, lynda.wallace@ccc.govt.nz

General Manager /

Pouwhakarae:

Mary Richardson, General Manager Citizens and Community,
mary.richardson@ccc.govt.nz

1. Brief Summary

- 1.1 The purpose of this report is to update the committee on the activities of the Akaroa Museum.

2. Officer Recommendations / Ngā Tūtohu

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Akaroa Museum Director's update.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Akaroa Museum Director Update - June 2020	11
B ↓	Akaroa Museum - Origin of Visitors 2019-20	13
C ↓	Akaroa Museum Annual Visitors	14

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Lynda Wallace - Museum Director - Akaroa
Approved By	Blair Jackson - Director Art Gallery

#. AKAROA MUSEUM DIRECTOR'S UPDATE -

#.1 VISITORS

Visitor numbers

During the year ended 30 June 2020 29,300 people visited the Museum, a decrease from last year but a reasonable result considering the eight week period closed due to the COVID19 emergency (refer to chart, Annual Visitors, Attachment 1). Cruise ship passengers made up 27% of last year's total, a high percentage not likely to be seen again in the near future (refer to chart, Origin of Visitors, Attachment 2).

In the post-COVID era, a lot has changed for Museum visitation. While the borders remain closed to international visitors the Museum will be reliant on domestic visitors only. Last year the international/domestic split was about 60/40, a total of less than 12,000 domestic visitors. Indications are however that there will be increased domestic tourism as Kiwis can no longer travel overseas and that may go quite some way towards filling the gap left by internationals. Visitor statistics for June and July look positive; the July school holidays were 50% busier than last year as Kiwis heeded the government's urging and got out exploring their own backyard.

National Visitor Survey

For a week in March, just before lockdown, the Museum participated in Museums Aotearoa's national visitor survey. Just under 100 visitors were asked about their experience in the Museum. Individual museum's data contributes to a national picture of museum and gallery visitation, with each participating institution receiving an analysis of its own survey results.

#.2 EXHIBITIONS

Temporary exhibitions

J H Menzies: Design & Decoration was deinstalled immediately after lockdown and the centrepiece of the exhibition, the Stanford Family Pātaka Cabinet, co-purchased with the Christchurch Art Gallery, was packed for transport to Christchurch. It was installed in the gallery's new exhibition, *Te Wheke: Pathways Across Oceania* where it will remain for two years.

Fresh from the Store

Containing some gems from the historical paintings collection, this exhibition will continue through until summer. A Margaret Stoddart watercolour of Little River is one of the previously unseen paintings included in this show. The local subject matter of the works is engaging visitors, some of them using the opportunity to share family history and stories with their companions (refer to *Newsline* story 14 July 2020).

#.3 COLLECTIONS

Recent acquisitions

During the past year the Museum's collection grew by 173 objects. The most significant acquisition was the cabinet carved by John H. Menzies, co-purchased with the Christchurch Art Gallery and the Friends of Akaroa Museum. Known as the Stanford Family Pātaka Cabinet, this remarkable piece of furniture is one of the few examples of Menzies work held in public collections.

Other, more typical, additions to the collection during the year include photographs and postcards, farm diaries, medals, family history material, clothing, records of local organisations, wallpaper fragments and wool bale stencils.

Museum staff received and answered 210 enquiries about collections and/or family histories. This is a time to remember that the Museum's core function is as a collecting institution, serving as the repository of cultural history for its community and providing access to it. This work continues, and our community benefits, whether or not there are international visitors enjoying our exhibitions.

#.4 EVENTS, COLLABORATIONS AND CONTRIBUTIONS

COVID19 Lockdown

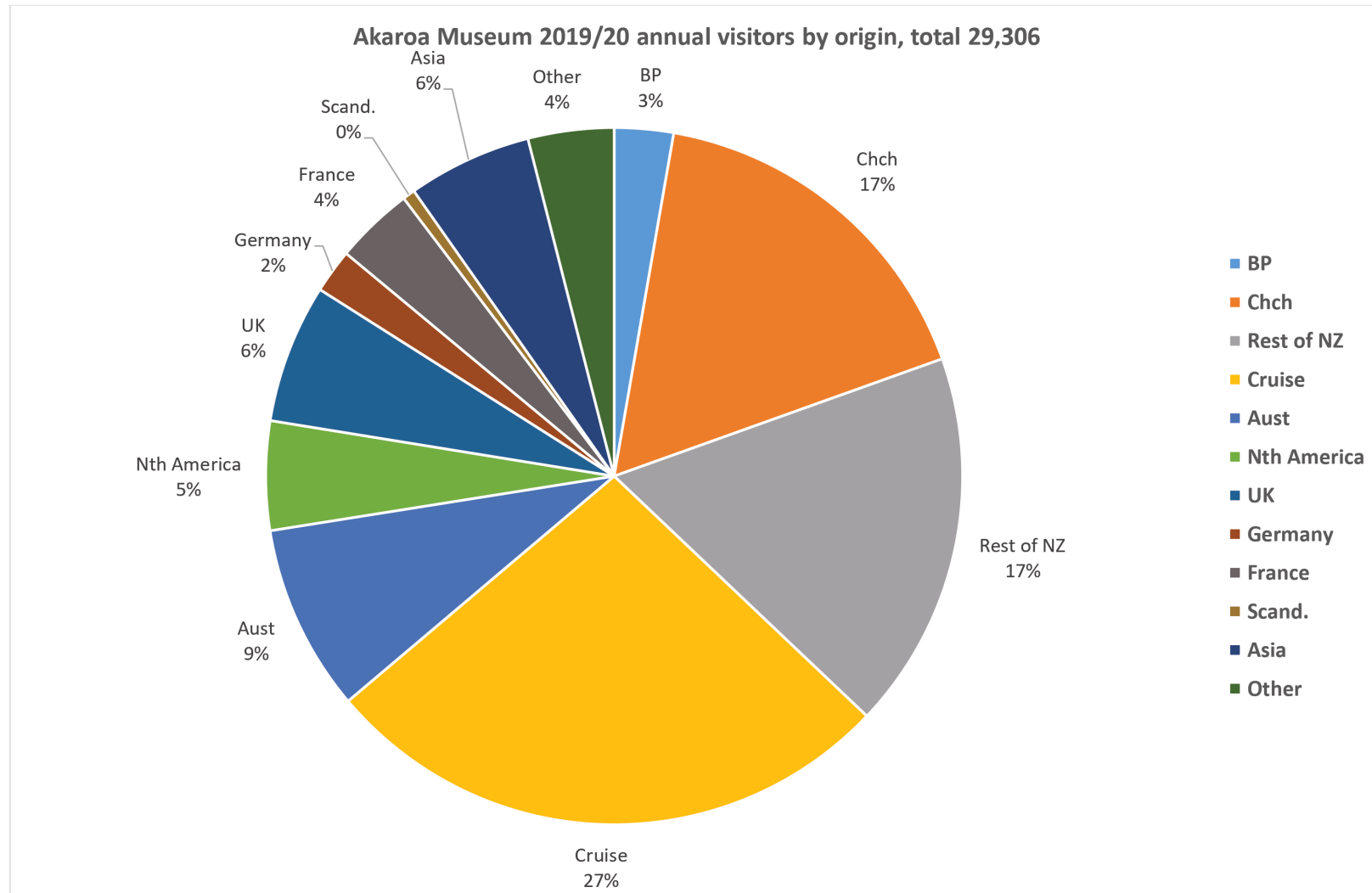
During the lockdown the Museum maintained regular communication with members of the Friends by sending out weekly posts about the 1918 Influenza epidemic. These posts were positively received.

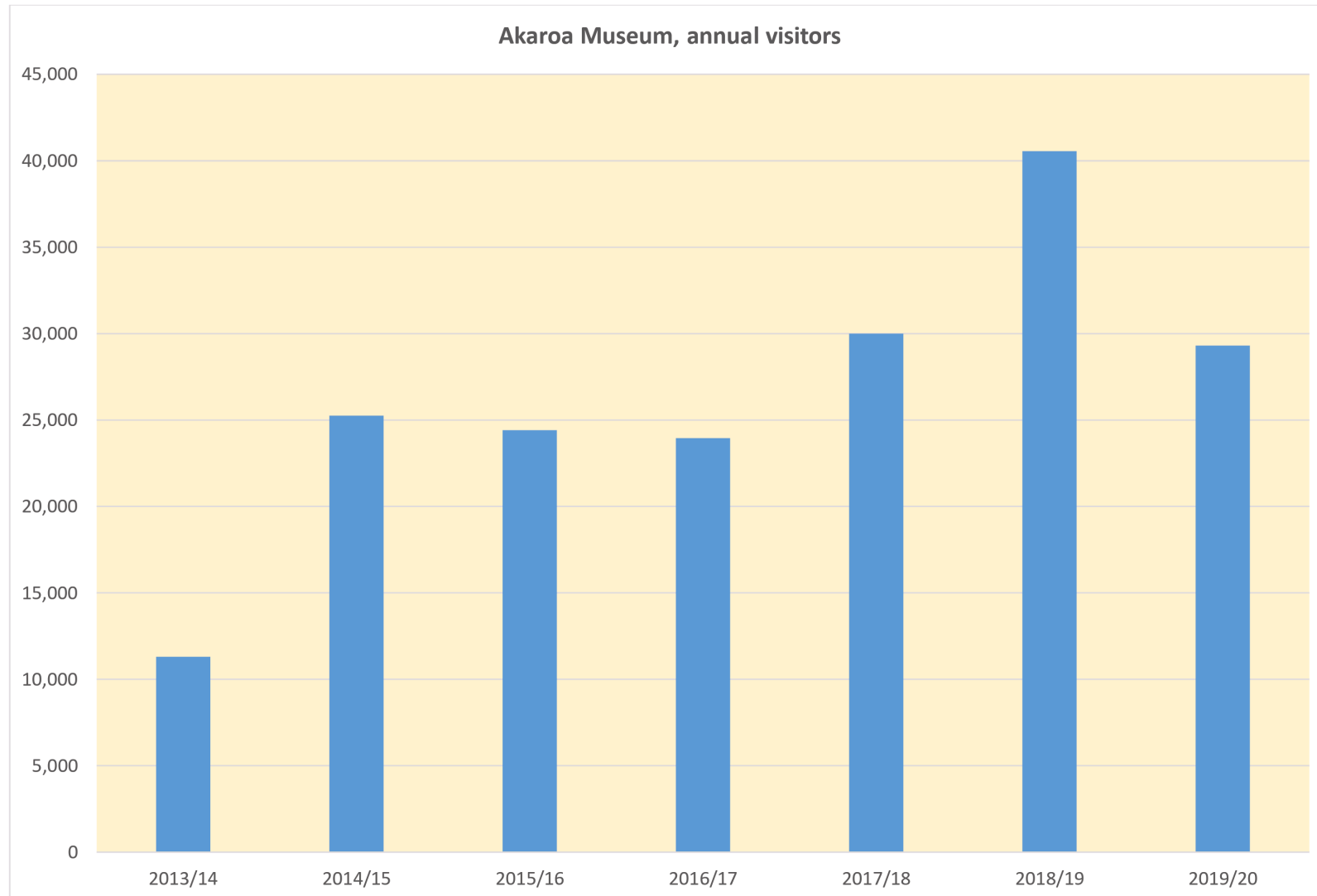
Akaroa Cemeteries Headstones project

The Museum is collaborating with the Akaroa Cemeteries Group and the Friends of Akaroa Museum on a project to photograph the headstones and record biographical details of individuals buried in the Akaroa Cemeteries.

Days of Ice – Antarctic season opening

This year Akaroa Museum is participating in the Antarctic season opening, called Days of Ice, from 8-18 October. As its contribution to the event the Museum will be launching on its website a small collection of sketches by Frank Worsley, captain of the *Endurance* during Shackleton's Imperial Trans-Antarctic Expedition of 1914.





7. Friends of Akaroa Museum (FOAM) - Presidents Update

Reference / Te Tohutoro: 20/875117

Report of / Te Pou
Matua:

David Miller, President, Friends of Akaroa Museum

General Manager /
Pouwhakarae:

Mary Richardson, GM Citizens & Community,
Mary.Richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

Correspondence has been received from:

Name	Subject
David Miller	The purpose of this report (attached) is to update the Committee on the activities and events of the Friends of Akaroa Museum.

2. Officer Recommendations / Ngā Tūtohu

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Friends of Akaroa Museum Presidents Update dated July 2020.

Attachments

No.	Title	Page
A ↓	Friends of Akaroa Museum - Presidents Update - July 2020	16

**BANKS PENINSULA COMMUNITY BOARD
AKAROA MUSEUM ADVISORY COMMITTEE
FRIENDS OF AKAROA MUSEUM (FOAM) PRESIDENT'S UPDATE July 2020**

A. ACTIVITIES AND EVENTS

The period of lockdown during Q1-2 of 2020 has seen a necessary pause in almost all FOAM activities during that period. As we are coming back to terms with increasingly relaxed social movement and travel, FOAM is poised to take up and re-engage with its program of activities and events. First, however, a quick re-cap of what has happened since our previous AMAC meeting in August 2019:

1. FOAM AGM

On 18 October 2019 we had our Annual General Meeting, featuring a superb presentation by local icon, **John Stuart** talking about his collection of local postcards. It was hugely appreciated by all present.

2. FOAM Christmas Dinner and Antiques Fair

And, as we came to the end of 2019 and entered 2020, we had the FOAM Christmas Dinner in December (our grateful thanks to all who contributed their time and effort to ensure another great success, particularly our chef, **Jo Dwyer**), quickly followed by the FOAM Antiques Fair in early January. As always, this event would not have been nearly so successful without the inspiring leadership of our Patron, **Liz Haylock** and the essential support of **Nigel Harrison** and all our loyal and much-appreciated vendors.

B. ACQUISITIONS

Of course, the outstanding acquisition of recent months has been the FOAM-funded co-purchase of the Stanford Family Pātaka Cabinet which was a centre-piece of the recent *JH Menzies: Design and Decoration* exhibition (the cabinet now appears in an exhibition at Christchurch Art Gallery).

During the lockdown period, FOAM funds enabled the purchase of a collection of five Burton Brothers photographs, featuring views of Akaroa landscapes in the 1880's.

C. FOAM PROJECTS

1. The Oral History Project

The Oral History project was ready to resume from 01 July 2020 (assuming we had no new community transmission in NZ at that time) and this was to be confirmed at the FOAM Committee meeting scheduled for 30 July. We have a number of interviews and abstracts in the pipe line, and our grateful thanks as always go to **Paddy Stronach, Lynette Curry and Carole Francis-Miller** for keeping the project so well organised.

2. Paving for Posterity

Paving for posterity is on-going with the most recent (fourth) tranche of stones laid just before lockdown and orders for engraved paving stones still coming in. We hope to reach out to local businesses this coming Spring, with a view to enhancing their subscriptions to the project.

3. Akaroa Cemeteries Headstone Project

Linda Sunderland confirms that to date she has "...photographed all the headstones of those buried up until 1880 and developed a list which includes the inscriptions on the headstones. This list has been sent to **Patsy Turner** who is working on the biographies. Once this is done we can start looking at up-loading the information on the "Find a Grave" site on Ancestry.com. My next move is to photograph up until 1900 – this should be done by end-July. The list will then be up-dated accordingly."

IN MEMORIAM

In recent weeks we have been so saddened to learn of the loss of three active supporters of FOAM and Museum activities - **Wendy Weir, Ivan Crow, and Elizabeth Johns**.

CONCLUSION

We are extremely grateful to have our beautiful Museum open once again, serving as a vital focus of Akaroa cultural activities. Our grateful thanks, as always, go to FOAM members who give so tirelessly of their time and energies, and to Akaroa Museum Director, **Lynda Wallace**, Collections Manager, **Dan Smith**, and other key Museum staff including **Lesley Burkes-Harding, Mary McNutt, Rosealie Shuttleworth, Patsy Turner, and Dave Walker**.

Dr David Miller
FOAM President
15 July 2020

8. Committee Members' Exchange of Information

This item provides an opportunity for Committee Members to update each other on recent events and/or issues of relevance and interest to the Committee.