

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 22 June 2020
Time: 10am
Venue: Little River Boardroom
4238 Christchurch-Akaroa Road, Little River

Membership

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Jamie Stewart
	Andrew Turner
	Scott Winter

15 June 2020

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
941 5643
joan.blatchford@ccc.govt.nz

Penelope Goldstone
Manager Community Governance, Banks Peninsula/Akaroa
941 5689
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable	Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making	Actively collaborating and co-operating with other local, regional and national organisations
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Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
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Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
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Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Timatanga

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on [Monday, 8 June 2020](#) be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Te Pātaka o Rākaihautū Banks Peninsula Community Board OPEN MINUTES

Date: Monday 8 June 2020
Time: 10am
Venue: Committee Room 1, Civic Offices
53 Hereford Street, Christchurch

Present

Chairperson
Deputy Chairperson
Members

Tori Peden
Tyrone Fields
Reuben Davidson
Nigel Harrison
Howard Needham
Jamie Stewart
Andrew Turner
Scott Winter

4 June 2020

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Timatanga: Tyrone Fields

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

Community Board Resolved BKCB/2020/00045

That the apology for lateness received from Scott Winter be accepted.

Tyrone Fields/Tori Peden

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2020/00046

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 16 March 2020 be confirmed.

Andrew Turner/Tyrone Fields

Carried

4. Public Forum / Te Huinga Whānui

Part B

4.1 Public Forum - Akaroa Issues

Victoria Andrews spoke to the Board about the following issues:

- Akaroa Wharf management
- Visitor Strategy
- Akaroa Issues Working Party
- Akaroa Wharf renewal
- Freedom Camping
- Akaroa Pedestrian Safety and Accessibility Improvements Hearing

Community Board Resolved BKCB/2020/00047

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Refer the issues raised in the presentation to staff for comment.
2. Thank Victoria Andrews for her presentation.

Tori Peden/Jamie Stewart

Carried

Attachments

A Public Forum - Victoria Andrews Presentation Notes

4.2 Public Forum - Boy Racers

Jenny Healey, Chairperson, Cass Bay Residents' Association, spoke to the Board about the following:

- Residents' concerns that there is a risk boy racers may cause an accident resulting in a fatality if no action is taken.
- Access to Steadfast for the community.
- Security of tenure for the Naval Cadets for the building(s) they use at Steadfast.

The Board noted that it had already requested a briefing from Police on the anti-social behaviour around Lyttelton Harbour, including issues with boy racers.

Community Board Resolved BKCB/2020/00048

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request a briefing from staff to outline progress regarding access to Steadfast for the community and security of tenure for the Naval Cadets for the buildings they use.
2. Thank Jenny Healey for her deputation.

Tori Peden/Andrew Turner

Carried

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Reserve Management Committee Meeting Minutes

Community Board Resolved BKCB/2020/00049

Part B

Original Officer Recommendations accepted without change.

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Little Akaloa Reserve Management Committee Triennial Meeting - 9 February 2020
 - Pigeon Bay Reserve Management Committee Minutes - 9 February 2020
 - Allandale Reserve Management Committee Minutes – 26 February 2020
 - Awa-iti Reserve Management Committee Minutes – 19 February 2020
 - Duvauchelle Reserve Management Committee Minutes – 16 September 2019
 - Duvauchelle Reserve Management Committee Minutes – 21 October 2019
 - Duvauchelle Reserve Management Committee Minutes – 16 December 2019
 - Duvauchelle Reserve Management Committee Minutes 20 January 2020
 - Cass Bay Reserve Management Committee Minutes 5 February 2020
2. Note the resignation of Zoe Preston from the Allandale Reserve Management Committee, and approve the membership of Martyn Stanley and Jeanette Stanley as co-opted members of the Allandale Reserve Management Committee.
3. Approve Craig Waghorn, Marchelle Shatford, Jo Allison, Judy Dewe, Paul Gilbert, Mark Leonard, Rowan Waghorn, Murray Gilbert, Mike Newland, Richard Earl and Jeff May as members of the Little Akaloa Reserve Management Committee.
4. Note the following issue raised by the Pigeon Bay Reserve Management Committee:
 - a. Freedom campers with certified blue stickers have been seen slipping into the camp to use the facilities. There have been a number of concerns raised by the community regarding the illegal certification of vehicles camping on the waterfront.
5. Consider the following request from the Pigeon Bay Reserve Management Committee:
 - a. That the Board consider reviewing freedom camping by self-contained vehicles in the Pigeon Bay foreshore and other identified local roads in the catchment and include consideration of a ban in the next round of a review of the Freedom Camping Bylaw.

Andrew Turner/Reuben Davidson

Carried

8. Western Valley Road Proposed Footpath

Community Board Resolved BKCB/2020/00050

Part C

Original Officer Recommendations accepted without change.

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve the installation of a footpath on Western Valley Road, from Council Hill Road to Little River School, as shown on Plan TP356601 Issue 1 Dated 31/03/2020 (Attached to the report on the agenda for this meeting - Attachment A).
2. Approve, pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop Control be placed against the Little River Domain Access Road at its intersection with Western Valley Road.
3. Approve, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the eastern side of Western Valley Road commencing at its northern intersection with the Little River Domain Access Road and extending in a northerly direction for a distance of 8.5 metres.
4. That any previous resolutions pertaining to parking restrictions and traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking restrictions and traffic controls described in resolutions 2-3 above, are revoked.
5. That these resolutions take effect when the footpath, traffic controls and parking restrictions and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Tori Peden/Tyrone Fields

Carried

9. Wainui Main Road- Barrys Bay Boat Ramp- Proposed No Stopping Restrictions

Community Board Resolved BKCB/2020/00051

Part C

Original Officer Recommendations accepted without change.

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve that the stopping of vehicles be prohibited at any time on the northern side of Wainui Main Road (opposite #42 Wainui Main Road), commencing at its western intersection with the Barrys Bay Boat Ramp and extending in a westerly direction for a distance of 16 metres, as shown on Plan TG136536 Issue 1 Dated 07/04/2020 (Attached to the report on the agenda for this meeting - Attachment A).
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 1 above.
3. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Tyrone Fields/Reuben Davidson

Carried

10. 2019-20 Banks Peninsula DRF - Diamond Harbour Youth and Community Trust - Youth Project

Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of \$3,200 from its 2019-20 Discretionary Response Fund to Diamond Harbour Youth and Community Trust towards the Diamond Harbour Youth Project.

Community Board Resolved BKCB/2020/00052

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of \$3,796 from its 2019-20 Discretionary Response Fund to Diamond Harbour Youth and Community Trust towards the Diamond Harbour Youth Project
2. Agree that the Board will consider granting additional funding to this organisation at the Banks Peninsula Community Board meeting on 22 June, when the remaining balance of the Discretionary Response Fund, to 30 June 2020, is known.

Howard Needham/Reuben Davidson

Carried

Scott Winter arrived at the meeting at 10.53 am.

11. Community Board Representation on Outside Organisations and Committees

Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board review the following appointments to outside organisations and committees for the 2019/22 term:

1. Appointment of a member of the Community Board, or other person, to the following bodies, as the Council's representative (or one of the Council's representatives) on that body, and in the case of the Orton Bradley Park Board, three members:
 - Diamond Harbour and Districts' Health Support Group
 - Lyttelton Historical Museum Board
 - Halswell River Rating District Committee
 - Okains Bay Maori and Colonial Museum Trust
 - Orton Bradley Park Board (3)
 - Summit Road Protection Authority
2. Appointment of a representative on the following bodies:
 - Akaroa Community Health Trust
 - Banks Peninsula War Memorial Society
 - Christchurch and Banks Peninsula Biosecurity Advisory Group
 - Keep Christchurch Beautiful
 - Lyttelton Port Liaison Committee
 - Neighbourhood Support Canterbury
 - Stoddart Cottage Trust

- Takapuneke Co-Governance Group
- Waitaha Primary Health
- Whaka Ora Healthy Harbour Community Advisory Group

3. Appointment of a liaison person to the following committees and outside organisations:

Reserve Management Committees

- Allandale Reserve Management Committee
- Ataahua Reserve Management Committee
- Awa-iti Reserve Management Committee
- Cass Bay Reserve Management Committee
- Diamond Harbour Reserve Management Committee
- Duvauchelle Reserve Management Committee
- Garden of Tane Reserve Management Committee
- Le Bons Bay Reserve Management Committee
- Little Akaloa Reserve Management Committee
- Lyttelton Recreation Ground Reserve Management Committee
- Lyttelton Reserves Management Committee
- Okains Bay Reserve Management Committee
- Pigeon Bay Reserve Management Committee
- Robinsons Bay Reserve Management Committee
- Stanley Park Reserve Management Committee

Residents Associations

- Akaroa Residents & Ratepayers Association
- Cass Bay Residents Association
- Charteris Bay Residents Association
- Church Bay Neighbourhood Association
- Corsair Bay Residents Association
- Diamond Harbour Community Association
- Governors Bay Community Association
- Lyttelton Community Association
- Port Levy Residents' Association
- Purau Residents Association
- Robinsons Bay Residents Association
- Takamatua Residents Association
- Wainui Residents Association

Community Organisations

- Age Concern Canterbury
- Akaroa District Promotions
- Akaroa Resource Collective Trust
- Akaroa Community Health Advisory Group
- Banks Peninsula Conservation Trust
- Banks Peninsula Water Management Zone Committee
- Friends of the Gaiety
- Grubb Cottage Trust (2)
- Little River Community Centre Committee
- Little River Craft Station Trust
- Little River Rail Trail Trust
- Little River Railway Station Trust

- Little River–Wairewa Community Trust
- Lyttelton Harbour Business Association
- Lyttelton Community House Trust
- Lyttelton Information Centre
- Lyttelton Recreation Centre Steering Group
- Okuti Hall Committee
- Pigeon Bay Community Hall Committee
- Project Lyttelton
- Summit Road Society
- Summit Road Advisory Committee

Community Board Resolved BKCB/2020/00053

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board review the following appointments to outside organisations and committees for the 2019/22 term:

1. Appointment of a member of the Community Board, or other person, to the following bodies, as the Council's representative (or one of the Council's representatives) on that body, and in the case of the Orton Bradley Park Board, three members:
 - Diamond Harbour and Districts' Health Support Group – Tori Peden
 - Lyttelton Historical Museum Board – Reuben Davidson
 - Halswell River Rating District Committee – Pam Richardson
 - Okains Bay Maori and Colonial Museum Trust – Andrew Turner
 - **Orton Bradley Park Board (3) – Howard Needham, Scott Winter, Bill Studholme**
 - Summit Road Protection Authority – Tori Peden
2. Appointment of a representative on the following bodies:
 - Akaroa Community Health Trust – Nigel Harrison
 - Banks Peninsula War Memorial Society- Chairperson + Councillor
 - Christchurch and Banks Peninsula Biosecurity Advisory Group – Tyrone Fields
 - Keep Christchurch Beautiful – Tori Peden
 - Lyttelton Port Liaison Committee – Tyrone Fields
 - Neighbourhood Support Canterbury – Tori Peden
 - **Stoddart Cottage Trust – Scott Winter**
 - Takapuneke Co-Governance Group – Nigel Harrison
 - Waitaha Primary Health – Tori Peden
 - Whaka Ora Healthy Harbour Community Advisory Group – Tyrone Fields
3. Appointment of a liaison person to the following committees and outside organisations:

Reserve Management Committees

 - Allandale Reserve Management Committee – Howard Needham
 - Ataahua Reserve Management Committee – Tori Peden
 - Awa-iti Reserve Management Committee – Tori Peden
 - Cass Bay Reserve Management Committee – Tyrone Fields
 - Diamond Harbour Reserve Management Committee – Scott Winter
 - Duvauchelle Reserve Management Committee – Jamie Stewart
 - Garden of Tane Reserve Management Committee – Nigel Harrison
 - Le Bons Bay Reserve Management Committee - Jamie Stewart
 - Little Akaloa Reserve Management Committee – Jamie Stewart

- Lyttelton Recreation Ground Reserve Management Committee – Tyrone Fields
- Lyttelton Reserves Management Committee - Tyrone Fields and Reuben Davidson
- **Okains Bay Reserve Management Committee – Jamie Stewart**
- Pigeon Bay Reserve Management Committee – Jamie Stewart
- Robinsons Bay Reserve Management Committee – Nigel Harrison
- Stanley Park Reserve Management Committee – Nigel Harrison

Residents Associations

- Akaroa Residents & Ratepayers Association – Nigel Harrison
- Cass Bay Residents Association – Tyrone Fields
- Charteris Bay Residents Association – Howard Needham
- Church Bay Neighbourhood Association – Howard Needham
- Corsair Bay Residents Association – Tyrone Fields
- **Diamond Harbour Community Association – Scott Winter**
- Governors Bay Community Association – Howard Needham
- **Lyttelton Community Association – Reuben Davidson**
- **Port Levy Residents' Association – Scott Winter**
- **Purau Residents Association – Scott Winter**
- **Robinsons Bay Residents Association – Nigel Harrison**
- Takamatua Residents Association – Nigel Harrison
- Wainui Residents Association – Nigel Harrison

Community Organisations

- Age Concern Canterbury – Tori Peden
- Akaroa District Promotions - Jamie Stewart
- Akaroa Resource Collective Trust – Jamie Stewart & Nigel Harrison
- Akaroa Community Health Advisory Group – Nigel Harrison
- Banks Peninsula Conservation Trust – Andrew Turner
- Banks Peninsula Water Management Zone Committee – Andrew Turner
- Friends of the Gaiety – Nigel Harrison
- Grubb Cottage Trust (2) – Reuben Davidson
- Little River Community Centre Committee – Tori Peden
- Little River Craft Station Trust – Tori Peden
- Little River Rail Trail Trust – Tori Peden
- **Little River Railway Station Trust – Tori Peden**
- Little River–Wairewa Community Trust – Tori Peden
- **Lyttelton Harbour Business Association – Reuben Davidson**
- Lyttelton Community House Trust – Tyrone Fields
- Lyttelton Information Centre – Andrew Turner
- Lyttelton Recreation Centre Steering Group - Tyrone Fields
- Okuti Hall Committee – Tori Peden
- Pigeon Bay Community Hall Committee - Jamie Stewart
- Project Lyttelton - Reuben Davidson
- Summit Road Society – Tyrone Fields
- Summit Road Advisory Committee - Tori Peden

Tyrone Fields/Scott Winter

Carried

12. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report - June 2020

Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for June 2020.
2. Consider an appointment of a Lyttelton subdivision Board member to the Lyttelton Port Welfare Committee.

Community Board Resolved BKCB/2020/00054

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for June 2020.
2. Appoint Tyrone Fields as the Board representative on the Lyttelton Port Welfare Committee.
3. Delegate authority to the Board Chairperson, or Deputy Chairperson, to approve the final submission to the second round of consultation on the 2020/2021 Draft Annual Plan.

Tyrone Fields/Tori Peden

Carried

13. Elected Members' Information Exchange

Part B

Board members exchanged items of information and interest:

- It was suggested that critical issues from pre-COVID-19 should be reactivated, such as parking and traffic congestion in Akaroa, after this was evident again over Queens Birthday Weekend.
- The Board heard about a resident who had made mountain bike trails on private land and was interested in extending those tracks into part of the Misty Peaks reserve.
- The Board heard of resource consent issues a private tourism business in Akaroa was experiencing.
- An enquiry was made about the future of the Council owned property at 55 Woodills Road, Akaroa. Staff advised that a report would be coming to the Board in August.
- The Board noted again the issue of enforcement for non-certified freedom camping, and noted that staff would be providing a briefing on the matter.
- The Board heard that Lyttelton was returning to normal with local hospitality business good and retail quieter, but recovering. .

- It was questioned how the Board could support applications for projects such as the Lyttelton Toilets, through either the Tourism Infrastructure Fund or the Responsible Camping Fund, both of which are Government funding schemes. Board members noted that the Board was still waiting for a briefing on the replacement/upgrading of public toilets.
- Board members noted the need for the Board to ensure that the Uruman Reserve Development Plan was implemented in a timely, safe and inclusive manner.
- Questions were asked about damage to planting that was occurring along the walkway (known as Jetty Road) between Allandale and Governor's Bay. Staff undertook to circulate information on this project.
- Board members asked about progress on the Godley House report and were advised that information would be coming to the Board in the near future.
- The Board received an outline on the Annual Plan submissions process.
- The Board heard that a decision around re-opening of the Lyttelton Information Centre under Level 1, would be made this week.
- The Board heard that the Okains Bay Museum had made the decision to close until spring due to anticipated low visitor numbers. Consideration would be given during that time to structuring for efficient future operations.
- It was reported that students at Okains Bay School had worked in conjunction with the Okains Bay Museum to produce 'walking brochures' of the museum.
- The Board heard that the Akaroa Treated Wastewater Reuse Options Working Party is now constructing its joint statement. The consultation and hearings process would follow with final recommendations going to the Council for a decision.
- The Board heard about some rural ratepayers receiving a letter from Council proposing to change their *remote rural* rates status to *residential*. Board members were in the process of trying to obtain more information on this proposal to be shared with the community.
- The Board was advised that the Minister of Broadcasting, Communications and Digital Media, Kris Faafoi, would be cutting the ribbon at the grand opening of a new 4G cellphone tower at Gebbies Valley on Thursday 11 June. The tower, along with another at Birdlings Flat, is expected to vastly improve connectivity for the Peninsula, especially on State Highway 75. Board members were invited to attend the opening ceremony.

Karakia Whakamutunga: Tyrone Fields

Meeting concluded at 11.56 am.

CONFIRMED THIS 22nd DAY OF JUNE 2020

TORI PEDEN
CHAIRPERSON

Unconfirmed

Item 3 - Minutes of Previous Meeting 8/06/2020

7. Reserve Management Committee Meeting Minutes

Reference / Te Tohutoro: 20/697797

Report of / Te Pou
Matua:

Liz Carter, Community Board Advisor, Liz.Carter@ccc.govt.nz

General Manager /
Pouwhakarae:

Mary Richardson, GM Citizens & Community,
Mary.Richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

Minutes have been received from the following Reserve Management Committees:

Name	Subject
Okains Bay Reserve Management Committee	4 February 2020

2. Officer Recommendations / Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Okains Bay Reserve Management Committee Meeting - 4 February 2020

Attachments

No.	Title	Page
A ↓	Okains Bay Reserve Management Committee Minutes - 4 February 2020	18

Okains Bay Reserve Management Committee meeting held on

Tuesday 4th February 2020

Peter Ramsden opened the meeting with karakia.

Present: Riki Lewis, Peter Ramsden, Judy Thacker, Nick Thacker, Richie O'Malley, Wayne Kay, Lester Fletcher, Donna Bruce, Colin Jackka and Michelle Wallis-Hartley.

Apologies: Richard Boleyn, Julia Fettes, Aaron Leith.

Minutes of the previous meeting: The minutes of the previous meeting held on Tuesday 3rd December 2019 were passed as a true and correct record.

Moved Wayne/Richie Carried.

Matters arising: # Judy asked about missing lids off tanks and Michelle said they had just arrived.

Plantings at beach need to be done in Autumn.

Pohutakawa trees have been repotted and will be planted once they are more established.

Power cables re: Greenspace were looking at putting in BBQ's and so more power is needed to facilitate. # Pavilion update. Colin explained 1st option needs an extra \$200k and 2nd option is to keep pavilion as is, re-pile, re-line and use as office, staff room and install toilet and shower block. *Colin will update and report back at next meeting.*

Moved Riki/Wayne "That the Okains Bay RMC accept option 2 including maintenance of pavilion and installation of amenities" Carried.

Board members will meet at the pavilion before next meeting at 5 pm.

No freedom campers have taken up offer from campground.

No camping signage installed at Victoria Park.

No fires signage installed at the cave.

Macrocarpa and Oak tree maintenance is being prioritised by caretakers.

Management Plan to be worked through with Craig Pauling.

Millenium Bridge upgrading is awaiting funding application.

Garden stakes have been installed by Lester.

Correspondence: **Inward** # Email from Amy Hart CCC re: RMC priority initiatives. *To be discussed in general business.*

Finance report: as tabled by Colin Jacka.

Moved Richie/Judy "That the finance reports for December 2019 and January 2020 be accepted" Carried.

General business: # Priority initiatives are 1) Management Plan which is ongoing.

2) Replacement of community hall facility.

3) Potable water for community, campers and visitors to Okains Bay which is ongoing.

4) Water issues including drainage at beach camp, runoff, coastal erosion and dune restoration. *Board members to their send ideas/suggestions to Sharon.*

Peter suggested asking Canterbury University students to make an assessment of how Okains Bay will look in 2040.also to work with ECan and them to next meeting to discuss local issues.

Discussion re: no vehicle access on beach. Signage is too wordy and too small. Options for a chain fence or gate for boat launching only. Need simplified signage. Decent big, simple sign. *Colin to investigate signage options and liase with ECan.* Does this access need to be included in the Management Plan?

More 'no dogs' signs needed at the beach.

Entry signage and local history need to be updated.

Drainage around caretakers' house needs attention. *Colin to investigate.*

Paddock leases: Colin explained process having to be followed. Peter to continue to use paddocks until further notice.

Meeting closed at 7.30 pm.

Next meeting on Tuesday 7th April 2020 at 5 pm in the pavilion.

8. Rue Croix- Proposed No Stopping Restriction

Reference / Te Tohutoro: 20/375123

Report of / Te Pou	Andrew Hensley, Traffic Engineer
Matua:	andrew.hensley@ccc.govt.nz
General Manager /	David Adamson, General Manager City Services
Pouwhakarae:	david.adamson@ccc.govt.nz

1. Executive Summary / Te Whakarāpopoto Matua

- 1.1 The purpose of this report is to seek the approval of the Board to install a no stopping restriction in Rue Croix, Akaroa. This report has been written following a request from the property owner of 58 Rue Lavaud.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the Significance Matrix.

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve that the stopping of vehicles be prohibited at any time on the north eastern side of Rue Croix, commencing at a point 5 metres south east of its intersection with Rue Jolie and extending in a south easterly direction for a distance of 5 metres, as shown on plan TG135580 Issue 1, 11/5/2020 (**Attachment A**).
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
3. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

3. Key Points / Ngā Take Matua

- 3.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)
- 3.2 The following feasible options have been considered:
 - Option 1 - Install No Stopping Restriction (preferred option).
 - Option 2 - Do Nothing.
- 3.3 Option Summary - Advantages and Disadvantages (preferred option)
 - 3.3.1 The advantages of this option include:
 - Improves vehicle access to 58 Rue Lavaud (Rue Croix frontage).
 - 3.3.2 The disadvantages of this option include:
 - Removes two parking spaces.

4. Context/Background / Te Horopaki

Issue / Ngā take

- 4.1 Vehicles parked in two of the angle parking spaces on Rue Croix can restrict turning access to the vehicle crossing for 58 Rue Lavaud (Rue Croix frontage).
- 4.2 Missing kerb blocks at the vehicle crossing were replaced, but this did not sufficiently improve access to the site.

Strategic Alignment / Te Rautaki Tiaroaro

- 4.3 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 4.4 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 4.5 The recommendations in this report are also consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)

Decision Making Authority Te Mana Whakatau

- 4.6 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 4.7 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 4.8 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

- 4.9 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 4.10 The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 4.11 The community engagement and consultation outlined in this report reflect the assessment.

Context/ Te Horopaki

- 4.12 Rue Croix is a narrow one way low volume local road in Akaroa, which runs between Rue Lavaud and Rue Jolie. It has angle parking spaces on its north eastern side, and no stopping restrictions on its south western side.
- 4.13 The angle parking has wooden wheel stops and also a drainage channel. Together these features result in some vehicles not parking as far forward as they possibly could, making the street in practice even narrower.
- 4.14 It can be difficult at times for turning vehicles to access the north western vehicle crossing to 58 Rue Lavaud (Rue Croix frontage) depending on the type and position of the vehicle parked in the angle parking spaces.

5. Options Analysis / Ngā Kōwhiringa Tātari

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 5.1 The following reasonably practicable options were considered and are assessed in this report:
 - Option 1 - Install No Stopping Restriction (preferred option)

- Option 2 - Do Nothing

5.2 No other options were considered.

Options Descriptions / Ngā Kōwhiringa

5.3 **Option One: Preferred Option:** Install No Stopping Restriction

5.3.1 **Option Description:** Install No Stopping restriction in accordance with **Attachment A**. The length of No Stopping in this option is considered to be the minimum length needed to assist vehicles accessing the vehicle crossing at 58 Rue Lavaud (Rue Croix frontage). Owing to the angle parking layout, signs will be used to evidence the proposed restrictions rather than broken yellow lines commonly used elsewhere. The solid yellow cross-hatched markings shown on the plan do not have any legal function by themselves, but will support the regulatory signs.

5.3.2 **Option Advantages**

- Improves vehicle access to 58 Rue Lavaud (Rue Croix frontage).

5.3.3 **Option Disadvantages**

- Removes two on street parking spaces.

5.4 **Option Two:** Do Nothing

5.4.1 **Option Description:** Do not install no stopping restriction.

5.4.2 **Option Advantages**

- Does not remove two on street parking spaces.

5.4.3 **Option Disadvantages**

- Does not improve vehicle access to 58 Rue Lavaud (Rue Croix frontage).

Analysis Criteria / Ngā Paearu Wetekina

5.5 Options within this report have been assessed against access requirements for a vehicle to access the property.

Options Considerations / Te Whaiwhakaarotanga

5.6 The “Do Nothing” option is inconsistent with the Council’s Infrastructure Design Standard:

5.6.1 Inconsistency – Adequate turning space to be provided for vehicles to access properties.

5.6.2 Reason for inconsistency – The current parking configuration can allow vehicles to park within the turning path of a vehicle wishing to access the vehicle crossing to 58 Rue Lavaud (Rue Croix frontage). This issue is increased due to the relatively high demand for parking which can occur at times in Rue Croix.

5.6.3 Amendment necessary – Install No Stopping restriction in accordance with the preferred option.

6. Community Views and Preferences / Ngā mariu ā-Hāpori

6.1 The Team Leader Parking Compliance supports the preferred option.

6.2 The do nothing option is inconsistent with the requests to improve vehicle access for 58 Rue Lavaud (Rue Croix frontage).

6.3 The adjacent property owner of 56 Rue Lavaud is agreeable to the preferred option.

7. Legal Implications / Ngā Hīraunga ā-Ture

- 7.1 There is a legal context, issue or implication relevant to this decision
- 7.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 5.5-5.6.

8. Next Steps / Ngā mahinga ā-muri

- 8.1 Approval is required by the Banks Peninsula Community Board.
- 8.2 If approved, the recommendations will be implemented approximately four weeks after the contractor receives the request.

Attachments

No.	Title	Page
A ↓	Rue Croix Proposed No Stopping Restriction	25

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Andrew Hensley - Traffic Engineer
Approved By	Wayne Gallot - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport) Richard Osborne - Head of Transport



Christchurch
City Council

Rue Croix
Vehicle Crossing Access- Proposed No Stopping Restriction
For Board Approval

Original Plan Size: A4

ISSUE.1 11/05/2020
TG135580 VMI

9. Bayview Place at Cass Bay Reserve- Proposed Mobility Park and No Stopping Restriction

Reference / Te Tohutoro: 20/375502

Report of / Te Pou Andrew Hensley, Traffic Engineer

Matua: andrew.hensley@ccc.govt.nz

General Manager / David Adamson, General Manager City Services

Pouwhakarae: david.adamson@ccc.govt.nz

1. Executive Summary / Te Whakarāpopoto Matua

- 1.1 The purpose of this report is to seek the approval of the Board to install a mobility parking space and no stopping restriction on Bayview Place, to support the Cass Bay Reserve Toilet Renewal Project. This report has been written following a request from a local resident for a mobility parking space outside Cass Bay Reserve.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the Significance Matrix.

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017;
 - a. That the stopping of vehicles be prohibited at any time on the western side of Bayview Place commencing at a point 6 metres south of its southern intersection with Harbour View Terrace, and extending in a southerly direction for a distance of 6 metres, as shown on Plan TG132087, Issue 1 Dated 07/04/2020.
 - b. That the western side of Bayview Place commencing at a point 12 metres south of its southern intersection with Harbour View Terrace, and extending in a southerly direction for a distance of 4.5 metres, is reserved as a parking space for any vehicles, subject to the following restriction: 90 degree angle parking, and be reserved for vehicles with an approved mobility person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport- Road User Rule 2004, as shown on Plan TG132087, Issue 1 Dated 07/04/2020.
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
3. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

3. Key Points / Ngā Take Matua

- 3.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)

- 3.2 The following feasible options have been considered:
- Option 1 - Install Mobility Parking Space and No Stopping Restriction (preferred option)
 - Option 2 - Do Nothing
- 3.3 Option Summary - Advantages and Disadvantages (Preferred Option)
- 3.3.1 The advantages of this option include:
- Improves access for mobility impaired visitors to the Reserve and wider area.
 - Improves access for pedestrians at the Reserve entrance.
 - Improves guidance to road users as to what is a legal parking space.
- 3.3.2 The disadvantages of this option include:
- Removes one parallel parking space (informally used as angle parking spaces) to enable improved access at the Reserve entrance.

4. Context/Background / Te Horopaki

Issue / Ngā take

- 4.1 A request was made by a local Cass Bay resident for a mobility parking space on Bayview Place outside the Cass Bay Reserve, to improve the accessibility for visitors with mobility issues.
- 4.2 Site inspections from Traffic Operations staff identified that whilst a mobility parking space was supported, it would be of limited benefit until such time as the level of accessibility within the Reserve, in particular the toilets and paths, was improved.
- 4.3 Parks Unit staff developed the Cass Bay Toilet Renewal Project, and a toilet and landscape concept plan was taken out to community consultation in July- August 2019. The project included a new toilet block and paths, and also showed a mobility parking space on the concept plan.
- 4.4 Following the consultation process, the final toilet and landscape plan was developed. This included a mobility parking space and also a short section of no stopping restriction to further assist pedestrian accessibility to the site. Parks Unit staff presented the final plan to the Banks Peninsula Community Board on 16 September 2019, which was approved.
- 4.5 The Board Report from 16 September 2020 noted in 5.3.2 that “The landscape plan includes the addition of an on street mobility parking space and a short section of no stopping to assist pedestrian access. These will be formally resolved through a separate Board report”.
- 4.6 This report fulfils the parking restriction components of the toilet and landscape plan.

Strategic Alignment / Te Rautaki Tīaroaro

- 4.7 Council’s strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 4.8 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 4.9 The recommendations in this report are also consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)

Decision Making Authority Te Mana Whakatau

- 4.10 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 4.11 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 4.12 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

- 4.13 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 4.14 The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 4.15 The community engagement and consultation outlined in this report reflect the assessment.

Context / Te Horopaki

- 4.16 Bayview Place is a local road in Cass Bay, serving both the surrounding residential area, and the recreation areas of Cass Bay Reserve and Cass Bay foreshore. It is subject to high demand for visitor parking at times, in particular during summer months.
- 4.17 Access improvements for mobility impaired visitors to the Reserve were requested, both on street and within the Reserve. This has resulted in the broader Cass Bay Reserve Toilet Project, which is due for completion in July 2020.

5. Options Analysis / Ngā Kōwhiringa Tātari

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 5.1 The following reasonably practicable options were considered and are assessed in this report:
- Option 1 - Install Mobility Parking Space and No Stopping Restriction (preferred option)
 - Option 2 - Do Nothing
- 5.2 No other options were considered.

Options Descriptions / Ngā Kōwhiringa

- 5.3 **Option One: Preferred Option:** Install Mobility Parking Space and No Stopping Restriction

5.3.1 **Option Description:** Install Mobility Parking Space and No Stopping restriction in accordance with Attachment A. The length of No Stopping in this option is considered to be appropriate in this environment to improve access to the Reserve.

5.3.2 Option Advantages

- Improves access for mobility impaired visitors to the Reserve and wider area.
- Improves access for pedestrians at the Reserve entrance.
- Improves guidance to road users as to what is a legal parking space.

5.3.3 Option Disadvantages

- Removes one parallel parking space (informally used as angle parking spaces) to enable improved access at the Reserve entrance.

5.4 **Option Two:** Do Nothing.

5.4.1 **Option Description:** Do not change parking.

5.4.2 **Option Advantages**

- Does not remove one parallel parking space (informally used as angle parking spaces).

5.4.3 **Option Disadvantages**

- Does not meet improve access for mobility impaired visitors to the Reserve and wider area.
- Does not improve access for pedestrians at the Reserve entrance.
- Does not improve guidance for road users as to what is a legal parking space.

Analysis Criteria / Ngā Paearu Wetekina

5.5 Options within this report have been assessed against guidance for mobility and pedestrian access to facilities.

Options Considerations / Te Whaiwhakaarotanga

5.6 The “Do Nothing” option is inconsistent with the Council’s Infrastructure Design Standard:

5.6.1 Inconsistency – Adequate mobility and pedestrian access to be provided to facilities.

5.6.2 Reason for inconsistency – The current parking provision does not provide for dedicated mobility parking, and vehicles are parking over the pedestrian cut down which provides access to the Reserve.

5.6.3 Amendment necessary – Install Mobility Parking Space and No Stopping restrictions in accordance with the preferred option.

6. Community Views and Preferences / Ngā mariu ā-Hāpori

6.1 Affected property owners and residents were advised of the recommended option for a proposed mobility parking space as part of the Cass Bay Toilet Renewal Project consultation, which was undertaken between July and August 2019. A total of 61 submissions were received to the consultation. Following consultation, an additional short section of no stopping restriction was included to further support pedestrian access to the site.

6.2 No issues were raised in relation to the proposed mobility parking space shown on the Consultation Plan, or through the Cass Bay Toilet Renewal Project- Plan for Board Approval which also included the additional short section of no stopping shown.

6.3 The Team Leader Parking Compliance supports the preferred option.

6.4 The do nothing option is inconsistent with the community request to improve access to the Reserve, or to support the toilet renewal project.

7. Legal Implications / Ngā Hiraunga ā-Ture

7.1 There is a legal context, issue or implication relevant to this decision

7.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 5.5-5.6.

8. Next Steps / Ngā mahinga ā-muri

- 8.1 Approval is required by the Banks Peninsula Community Board.
- 8.2 If approved, the recommendations will be implemented approximately four weeks after the contractor receives the request.

Attachments

No.	Title	Page
A ↓	Bayview Place at Cass Bay Reserve- Proposed Mobility Park and No Stopping Restriction	32

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

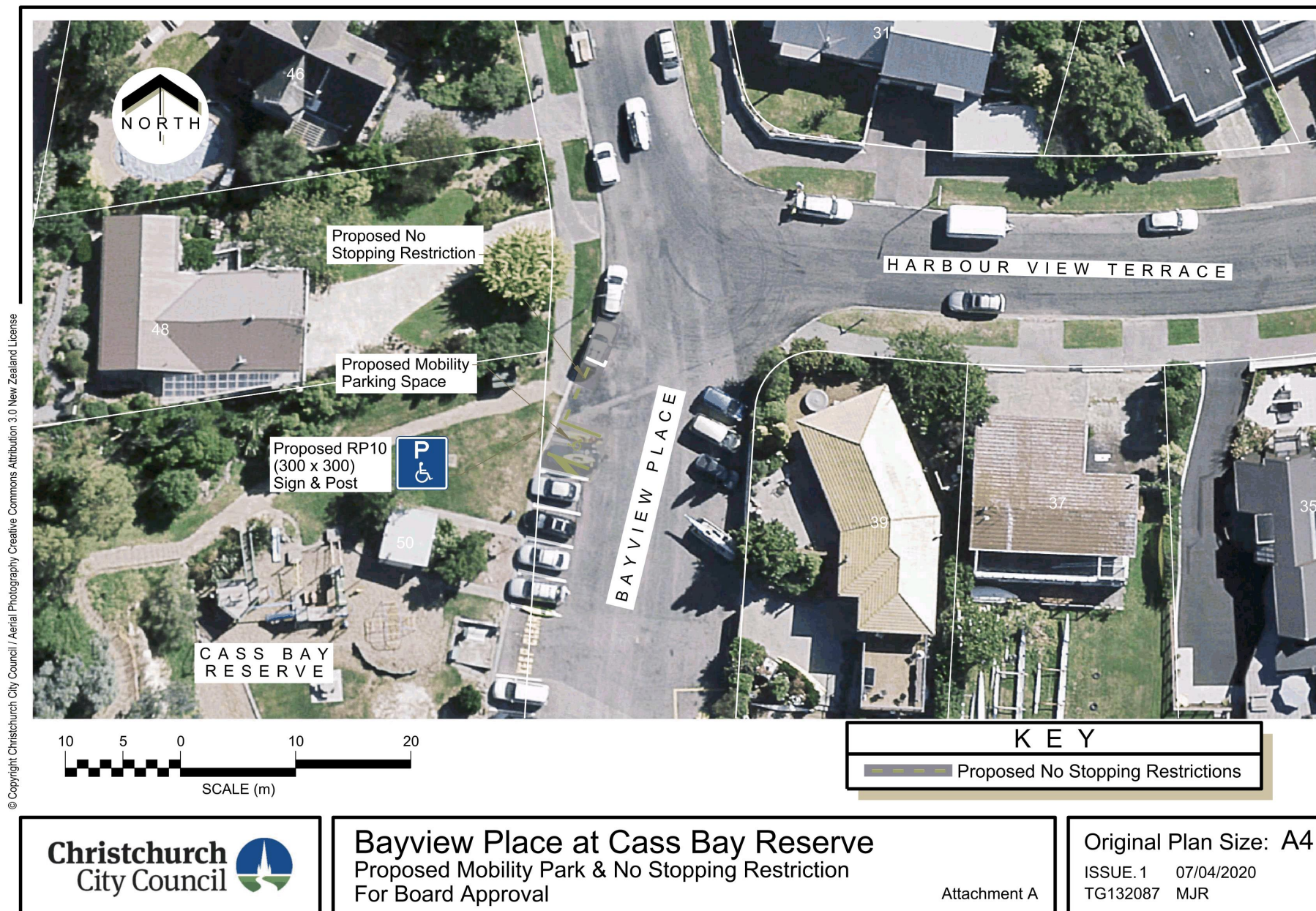
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(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Andrew Hensley - Traffic Engineer
Approved By	Wayne Gallot - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport) Richard Osborne - Head of Transport



10. Three Waters Infrastructure Banks Peninsula

Reference / Te Tohutoro: 20/404745

Report of / Te Pou Mike Bourke Senior Technician Water and Wastewater Asset
Matua: Planning (mike.bourke@ccc.govt.nz)

General Manager / David Adamson General Manager City Services
Pouwhakarae:

1. Brief Summary

- 1.1 The purpose of this report is to fulfil the request for an update from staff on the three year work programme and priorities for Three Waters infrastructure in the Lyttelton area. The report is in response to the request from the Community Board Meeting of 2 March 2020 that reflected that some residents are concerned about ageing Three Waters infrastructure in the Lyttelton area after a water main recently burst on Bridle Path Road and residents were without running water for a period of time.

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive this information

3. Background

- 3.1 Pipe renewal for Three Waters infrastructure is determined and prioritised through a formal asset assessment process, known as AAIF (Asset Assessment Intervention Framework). The first step is to determine the relative condition of pipes in the ground from as new condition (grade 1) to very poor condition (grade 5). Then a number of other factors are considered: such as current cost of repair and maintenance, vulnerability and criticality (number and type of customers and consequences of failure). This process is used to prioritise renewals across the whole city.
- 3.2 The aim is to renew pipes before they begin to fail. However determining the time of failure is not an exact science, particularly for pipes under pressure (water supply) that cannot easily be inspected internally. The Bridle Path Road pipe that failed was programmed for renewal next year so that has been brought forward.
- 3.3 There are on average about 2,000 maintenance events per year across the water supply network. Breaks on mains and submains can be compared across the district:
 - 3.3.1 The Banks Peninsula ward in the last five years had 1.67 breaks per kilometre (km) of main. The range across all wards is 0.59-2.01 breaks per km with an average of 1.41.
 - 3.3.2 The Banks Peninsula ward in the last five years had 3.79 breaks per km of submain. The range across all wards for submain breaks is 1.98-6.80 with an average of 3.87 per km.

4. Renewals in Banks Peninsula

- 4.1 The attached data on the 3 Waters Infrastructure (Three Waters Infrastructure Data and Ward Comparisons as at March 2020) is prepared on the basis of the ward boundaries so the Peninsula data includes all the Banks Peninsula settlements. The data is also presented graphically for clarity.

- 4.2 In the period post-earthquakes when the SCIRT rebuild was in progress, the pipe renewal efforts concentrated on Banks Peninsula areas not in the rebuild scope. During this period there were significant water and wastewater pipe renewals carried out in Akaroa – there were 3 kilometres of wastewater pipe renewals in Akaroa out of a total of 17 kilometre of gravity sewer mains. There were also major renewal projects in Diamond Harbour where very poor condition pipes were contributing to high rates of inflow and infiltration into the wastewater network, causing overflows of wastewater to the harbour.
- 4.3 The recent new asset installations in Lyttelton for both water and wastewater (at a cost of \$53m) are not included in the attachments, nor is the proposed Akaroa Wastewater upgrade project which will result in some further replacement of pipes as this data is only covering renewals not new assets. In the last two years there have been 561 metres of wastewater and 2,894 metres of water supply renewals in Banks Peninsula.
- 4.4 Over the coming three years there is an identified program of stormwater pipe renewals for 590 metres. This covers a large number of renewals on the Peninsula and includes significant work in Little River. There is 730 metres of wastewater renewals identified and 18,588 metres of water supply pipe renewals. The level of water supply renewals represents 21% of the total programmed renewals for just 5.4% of the total network length with the majority of that renewal work in Lyttelton. The attached data shows the program across the whole city.

5. Specific Water Supply Renewal Projects relating to Lyttelton Harbour

- 5.1 Programmed Water Supply pipe renewals that have just been completed and programmed for the FY 20, F 21 and FY22 include:
 - 5.1.1 Water Supply mains renewal and pipe upgrade within Lyttelton road tunnel. This upgrade increased capacity and resilience of this link to Lyttelton.
 - 5.1.2 Renewal of the cast iron water supply mains and upgrade in the rail tunnel or an alternate option outside the rail tunnel.
 - 5.1.3 Renewal and upgrade of pumping main from Scruttons Pump Station in Heathcote Valley to the Lyttelton road tunnel.
 - 5.1.4 Renewal of water supply mains along Voelas Rd, Godley Quay, George Seymour Quay, Charlotte Jane Quay, Sumner Rd, Governors Bay Rd, Gilmour Terrace, Park Terrace, Cressy Terrace, Pages Rd, Buxtons Rd (including decommissioning of reservoir and installation of booster PS), Norwich Quay, Gladstone Quay and Cyrus Williams Quay.
 - 5.1.5 In Diamond Harbour renewal of WS mains along Otamuhua Lane, Purau Avenue, Waipapa Avenue, Marine Drive, Whero Avenue, Rawhiti Street and Te Ra Cres
 - 5.1.6 Water supply submain renewals along London Street, Canterbury Street, Dublin Street, Oxford Street and Donald Street.
 - 5.1.7 Additional pipework to provide an emergency feed from Somes Reservoir to Exeter Reservoir.
- 5.2 There are a number of dead-ended pre 1940 cast iron pipes in Lyttelton that are being considered for renewal, most likely during the 2023 FY, pending outcomes of the LTP process. These are located along Bridle Path, Ticehurst Road, Hawkhurst Road, Coleridge Terrace, Selwyn Road, Dublin Street, Brittan Terrace, St Davids Street, Reserve Terrace, Simeon Quay and Cunningham Terrace.

6. Summary

- 6.1 The data shows that the Banks Peninsula Three Waters assets are on a par with the other wards in the city. The minor exception to this are a higher proportion of grade 5 stormwater pipes at 21.4% compared to the city average of just 4.7% , and a slightly higher proportion of grade 5 water supply pipes at 16.3% compared to the citywide average of 14.5% grade 5 pipes. This will be fully addressed in the coming three year water supply renewals program (18,588 m) which is largely based in Lyttelton.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Three Waters Infrastructure Data and Ward Comparisons as at March 2020	36

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not Applicable	

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

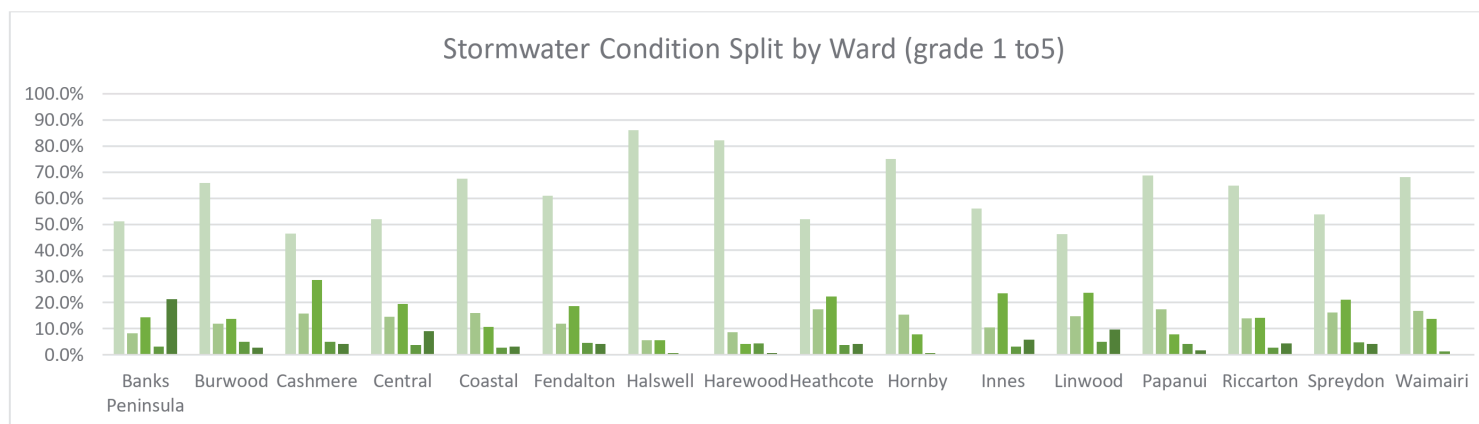
Signatories / Ngā Kaiwaitohu

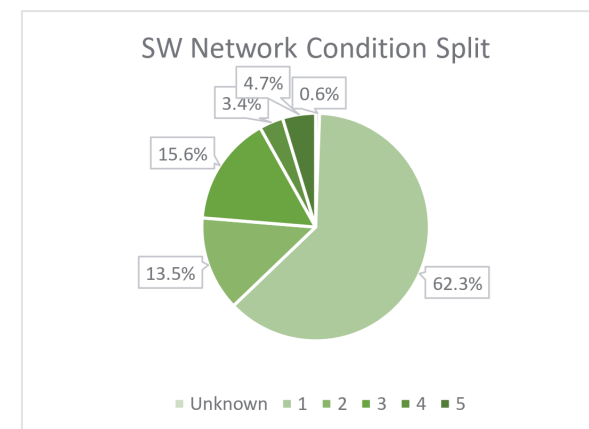
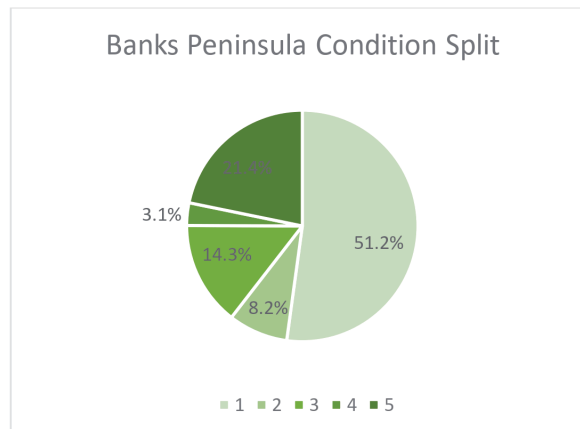
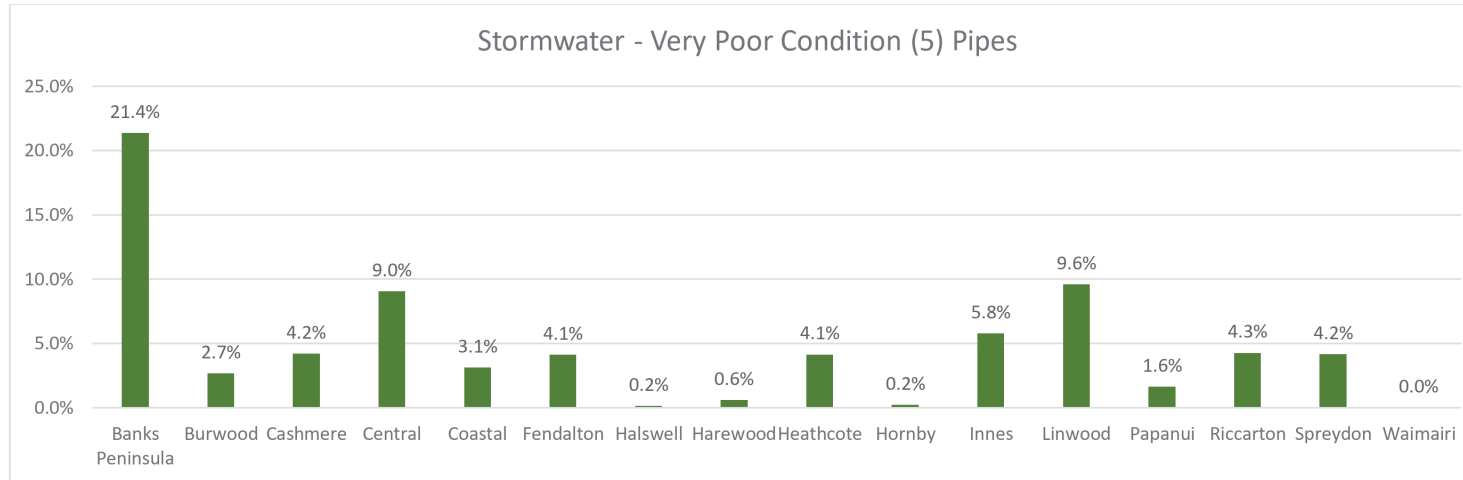
Author	Mike Bourke - Senior Technician Water and Waste Planning
Approved By	Michele McDonald - Team Leader Asset Planning Helen Beaumont - Head of Three Waters & Waste David Adamson - General Manager City Services

Three Waters Infrastructure Data and Ward Comparisons as at March 2020

Stormwater

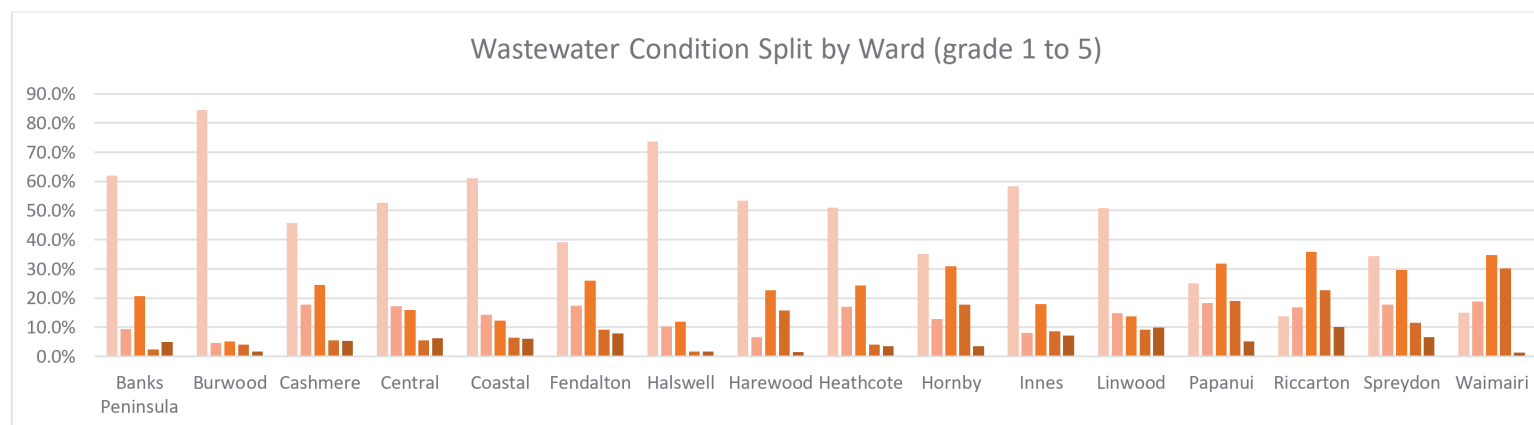
Ward	Banks Peninsula	Burwood	Cashmere	Central	Coastal	Fendalton	Halswell	Harewood	Heathcote	Hornby	Innes	Linwood	Papanui	Riccarton	Spreydon	Waimairi	TOTALS m or %	Of Network
Total Pipe Length	26,852.0	83,823.1	43,133.3	83,062.0	79,435.9	30,789.8	125,959.4	57,358.8	80,394.9	58,937.0	61,336.7	68,394.8	46,710.1	44,665.4	45,993.5	29,633.0	966,479.7	
Proportion of Total Network in the Ward	2.8%	8.7%	4.5%	8.6%	8.2%	3.2%	13.0%	5.9%	8.3%	6.1%	6.3%	7.1%	4.8%	4.6%	4.8%	3.1%	100%	
Length of Unassessed Pipes	507.5	763.6	35.4	845.2	0.0	0.0	2,379.7	2.9	390.2	352.1	670.8	440.2	90.8	34.4	0.0	13.7	6526.5	
Length of Condition 1 (new or as-new) Pipes	13,743.1	55,119.2	19,991.4	43,167.0	53,568.3	18,735.9	108,428.6	47,108.8	41,801.7	44,266.3	34,317.3	31,675.5	32,103.6	28,975.9	24,725.1	20,154.6	617882.3	
Length of Condition 2 (good condition) Pipes	2,195.4	9,967.2	6,770.2	12,162.0	12,787.0	3,657.2	7,053.1	4,992.6	14,039.2	9,096.7	6,441.2	10,088.7	8,131.9	6,224.7	7,465.3	4,982.8	126055.2	
Length of Condition 3 (moderate condition) Pipes	3,836.0	11,597.0	12,401.8	16,251.7	8,453.4	5,722.6	7,113.7	2,422.5	17,888.2	4,651.3	14,419.3	16,190.4	3,634.5	6,345.2	9,669.6	4,073.7	144670.9	
Length of Condition 4 (poor condition) Pipes	831.5	4,136.2	2,112.8	3,121.2	2,152.1	1,402.2	792.6	2,491.7	2,942.0	424.5	1,933.6	3,431.5	1,982.4	1,179.6	2,216.0	406.9	31556.8	
Length of Condition 5 (very poor condition) Pipes	5,738.5	2,239.9	1,821.7	7,514.9	2,475.1	1,271.9	191.7	340.3	3,333.6	146.1	3,554.5	6,568.5	766.9	1,905.6	1,917.5	1.3	39788	
Proportion of Unassessed Pipes	1.9%	0.9%	0.1%	1.0%	0.0%	0.0%	1.9%	0.0%	0.5%	0.6%	1.1%	0.6%	0.2%	0.1%	0.0%	0.0%	9%	0.6%
Proportion of Condition 1 (new or as-new) Pipes	51.2%	65.8%	46.3%	52.0%	67.4%	60.9%	86.1%	82.1%	52.0%	75.1%	55.9%	46.3%	68.7%	64.9%	53.8%	68.0%	996%	62.3%
Proportion of Condition 2 (good condition) Pipes	8.2%	11.9%	15.7%	14.6%	16.1%	11.9%	5.6%	8.7%	17.5%	15.4%	10.5%	14.8%	17.4%	13.9%	16.2%	16.8%	215%	13.5%
Proportion of Condition 3 (moderate condition) Pipes	14.3%	13.8%	28.8%	19.6%	10.6%	18.6%	5.6%	4.2%	22.3%	7.9%	23.5%	23.7%	7.8%	14.2%	21.0%	13.7%	250%	15.6%
Proportion of Condition 4 (poor condition) Pipes	3.1%	4.9%	4.9%	3.8%	2.7%	4.6%	0.6%	4.3%	3.7%	0.7%	3.2%	5.0%	4.2%	2.6%	4.8%	1.4%	55%	3.4%
Proportion of Condition 5 (very poor condition) Pipes	21.4%	2.7%	4.2%	9.0%	3.1%	4.1%	0.2%	0.6%	4.1%	0.2%	5.8%	9.6%	1.6%	4.3%	4.2%	0.0%	75%	4.7%
Number of Repairs in last 5 years	0	53	81	116	40	6	16	0	155	0	72	83	5	2	16	0	645	
Number of Blockage Incidents in last 5 years	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Maintenance Events per 1,000m Pipe	0.00	0.63	1.88	1.40	0.50	0.19	0.13	0.00	1.93	0.00	1.17	1.21	0.11	0.04	0.35	0.00	9.55	
Length of Pipe Renewed in last 2 years (m)			60						60					70			190	
Length of Pipe Proposed for Renewal in next 3 years (m)	590				60							100		60	210		1020	0.106%

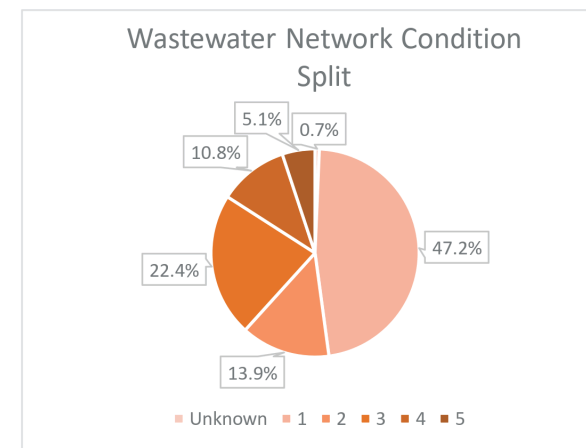
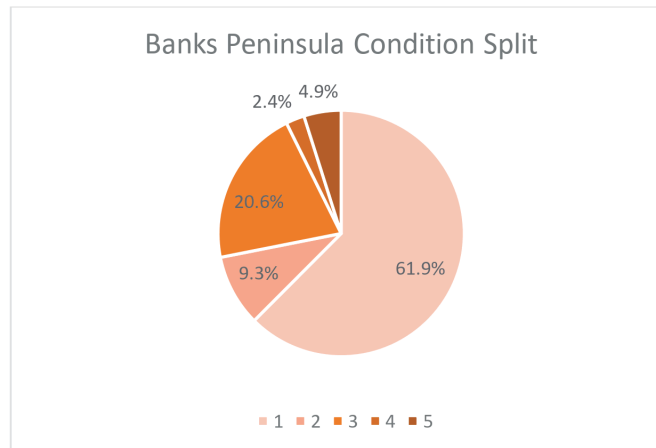
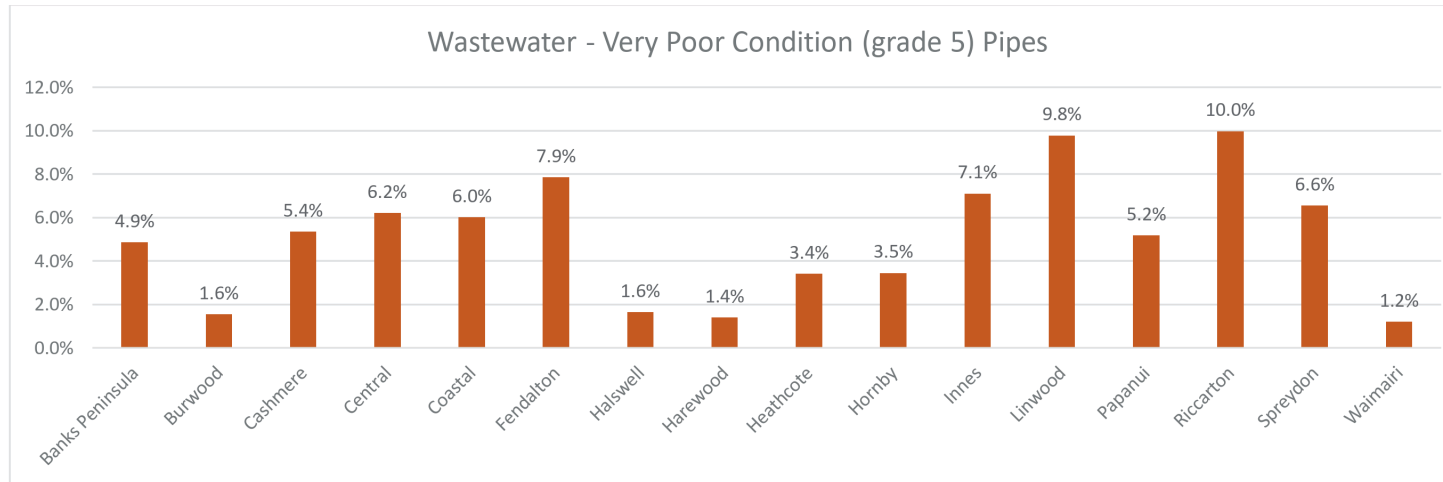




Wastewater

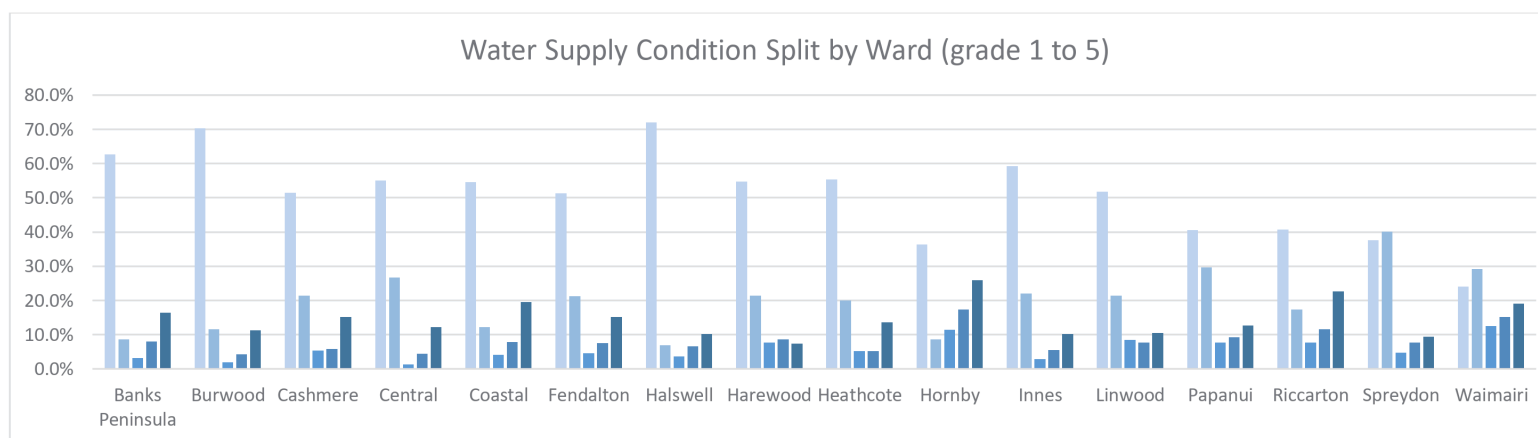
Ward	Banks Peninsula	Burwood	Cashmere	Central	Coastal	Fendalton	Halswell	Harewood	Heathcote	Hornby	Innes	Linwood	Papanui	Riccarton	Spreydon	Waimairi	TOTALS m or %	Of Network
Total Pipe Length	115,619.3	151,859.7	108,560.0	149,234.3	129,557.3	89,817.9	190,761.1	103,397.7	166,966.0	118,100.3	113,877.0	159,447.5	92,444.1	87,968.7	93,646.2	79,485.8	1,950,743	
Proportion of Total Network in the Ward	5.9%	7.8%	5.6%	7.7%	6.6%	4.6%	9.8%	5.3%	8.6%	6.1%	5.8%	8.2%	4.7%	4.5%	4.8%	4.1%	100%	
Length of Unassessed Pipes	1,015.3	686.4	1,567.7	3,782.4	88.4	330.6	1,641.7	139.8	295.5	28.0	0.0	2,852.8	523.7	993.5	0.0	137.1	14,083	
Length of Condition 1 (new or as-new) Pipes	71,619.2	128,165.9	49,535.4	78,640.0	78,995.2	35,206.4	140,522.5	55,148.4	85,248.1	41,364.3	66,356.6	80,899.0	23,198.7	12,091.8	32,210.1	11,927.5	991,129	
Length of Condition 2 (good condition) Pipes	10,768.6	6,821.4	19,151.2	25,637.8	18,557.2	15,673.6	19,601.2	6,850.9	28,362.0	15,210.7	9,078.3	23,688.1	16,948.4	14,789.4	16,668.0	14,963.8	262,771	
Length of Condition 3 (moderate condition) Pipes	23,820.1	7,746.2	26,550.9	23,606.1	15,782.8	23,369.8	22,690.1	23,525.4	40,525.1	36,564.8	20,499.4	21,826.9	29,459.3	31,435.0	27,759.6	27,541.2	402,703	
Length of Condition 4 (poor condition) Pipes	2,788.1	6,078.7	5,944.7	8,288.0	8,349.9	8,176.7	3,180.7	16,296.9	6,838.6	20,857.8	9,851.6	14,584.7	17,527.9	19,880.2	10,864.4	23,957.5	183,466	
Length of Condition 5 (very poor condition) Pipes	5,608.0	2,361.1	5,810.1	9,280.0	7,783.8	7,060.8	3,124.9	1,436.3	5,696.7	4,074.7	8,091.1	15,596.0	4,786.1	8,778.8	6,144.1	958.7	96,591	
Proportion of Unassessed Pipes	0.9%	0.5%	1.4%	2.5%	0.1%	0.4%	0.9%	0.1%	0.2%	0.0%	0.0%	1.8%	0.6%	1.1%	0.0%	0.2%	11%	0.7%
Proportion of Condition 1 (new or as-new) Pipes	61.9%	84.4%	45.6%	52.7%	61.0%	39.2%	73.7%	53.3%	51.1%	35.0%	58.3%	50.7%	25.1%	13.7%	34.4%	15.0%	755%	47.2%
Proportion of Condition 2 (good condition) Pipes	9.3%	4.5%	17.6%	17.2%	14.3%	17.5%	10.3%	6.6%	17.0%	12.9%	8.0%	14.9%	18.3%	16.8%	17.8%	18.8%	222%	13.9%
Proportion of Condition 3 (moderate condition) Pipes	20.6%	5.1%	24.5%	15.8%	12.2%	26.0%	11.9%	22.8%	24.3%	31.0%	18.0%	13.7%	31.9%	35.7%	29.6%	34.6%	358%	22.4%
Proportion of Condition 4 (poor condition) Pipes	2.4%	4.0%	5.5%	5.6%	6.4%	9.1%	1.7%	15.8%	4.1%	17.7%	8.7%	9.1%	19.0%	22.6%	11.6%	30.1%	173%	10.8%
Proportion of Condition 5 (very poor condition) Pipes	4.9%	1.6%	5.4%	6.2%	6.0%	7.9%	1.6%	1.4%	3.4%	3.5%	7.1%	9.8%	5.2%	10.0%	6.6%	1.2%	82%	5.1%
Number of Repairs in last 5 years	2.0	209.0	316.0	233.0	253.0	142.0	78.0	0.0	610.0	16.0	92.0	343.0	15.0	300.0	295.0	5.0	2,909	
Number of Blockage Incidents in last 5 years	164.0	59.0	198.0	114.0	233.0	88.0	75.0	80.0	285.0	79.0	108.0	162.0	129.0	112.0	71.0	94.0	2,051	
Number of General Maintenance Actions in last 5 years	928	236	1037	552	1116	508	298	451	1438	584	563	814	869	730	549	841	11,514	
Maintenance Events per 1,000m Pipe	9.46	3.32	14.29	6.02	12.37	8.22	2.36	5.14	13.97	5.75	6.70	8.27	10.96	12.98	9.77	11.83	141	
Length of Pipe Renewed in last 2 years (m)	561				706				558		1220	4803	115				7,963	0.4%
Length of Pipe Proposed for Renewal in next 3 years (m)	730		406	2474	4293	1897			369		3514	5894	5068	4534	3632		32,811	1.7%

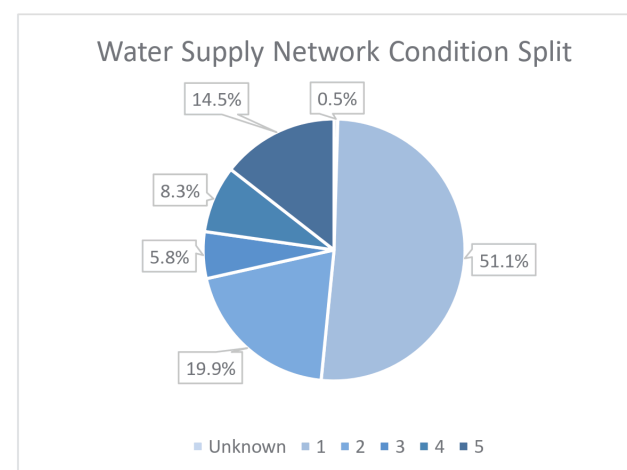
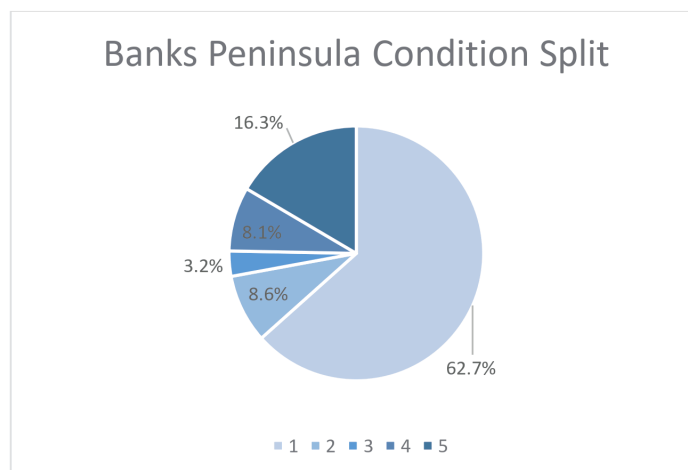
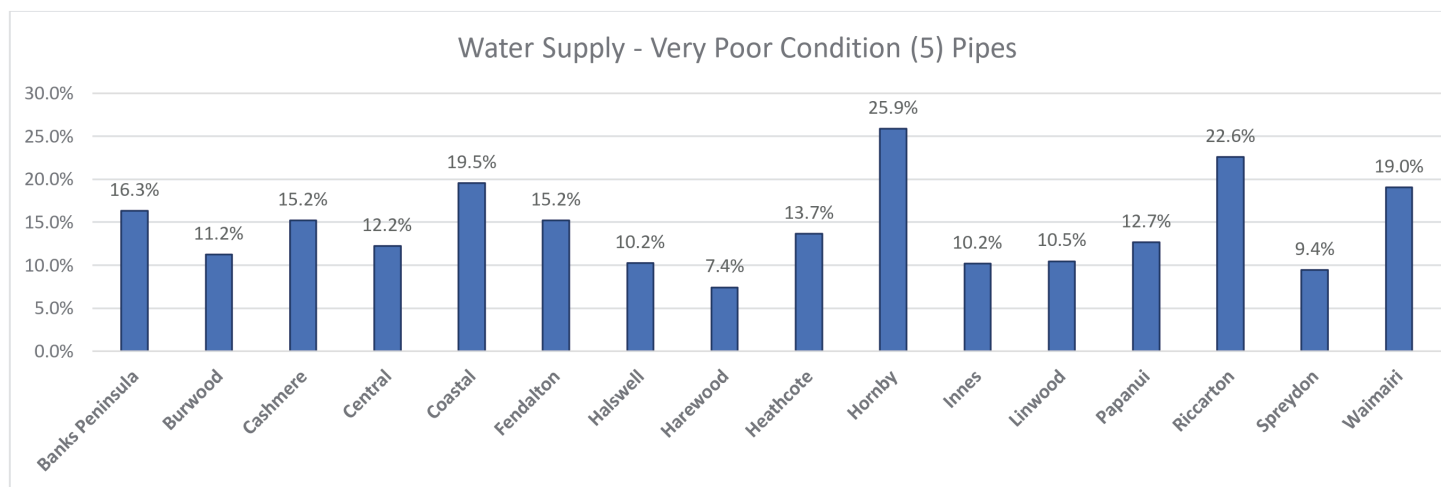




Water Supply

Ward	Banks Peninsula	Burwood	Cashmere	Central	Coastal	Fendalton	Halswell	Harewood	Heathcote	Hornby	Innes	Linwood	Papanui	Riccarton	Spreydon	Waimairi	TOTALS m or %	Of Network
Total Pipe Length	187,979.4	261,506.0	188,850.8	265,979.5	216,640.6	178,821.3	352,109.8	190,527.9	294,529.4	223,212.5	207,901.6	233,226.1	177,650.2	151,563.5	195,874.1	167,841.4	3,494,214	
Proportion of Total Network in the Ward	5.4%	7.5%	5.4%	7.6%	6.2%	5.1%	10.1%	5.5%	8.4%	6.4%	5.9%	6.7%	5.1%	4.3%	5.6%	4.8%	100%	
Length of Unassessed Pipes	2,132.7	1,809.5	1,127.1	1,158.7	3,765.2	97.5	2,042.8	418.1	2,071.1	924.4	297.7	456.3	332.3	74.8	408.7	10.8	17,128	
Length of Condition 1 (new or as-new) Pipes	117,831.1	183,869.7	97,170.3	146,384.2	118,341.4	91,747.3	253,503.2	104,393.8	162,813.1	81,110.7	123,083.0	120,772.1	72,086.6	61,812.4	73,772.1	40,397.2	1,849,088	
Length of Condition 2 (good condition) Pipes	16,171.1	30,276.9	40,558.2	70,805.8	26,325.9	37,898.7	24,284.7	40,687.2	58,845.5	19,279.2	45,917.4	49,887.3	52,772.3	26,320.1	78,606.2	49,044.0	667,681	
Length of Condition 3 (moderate condition) Pipes	5,955.9	5,132.0	10,127.0	3,566.1	8,769.5	8,312.8	12,818.8	14,540.1	15,286.0	25,418.8	6,054.4	19,648.9	13,552.4	11,660.9	9,386.3	21,060.7	191,291	
Length of Condition 4 (poor condition) Pipes	15,168.7	11,042.4	11,134.9	11,574.6	17,132.5	13,573.4	23,376.4	16,331.4	15,300.8	38,747.5	11,373.3	18,048.3	16,367.5	17,448.0	15,207.2	25,362.0	277,189	
Length of Condition 5 (very poor condition) Pipes	30,719.9	29,375.5	28,733.3	32,490.1	42,306.1	27,191.6	36,083.9	14,157.3	40,212.9	57,731.9	21,175.8	24,413.2	22,539.1	34,247.3	18,493.6	31,966.7	491,838	
Proportion of Unassessed Pipes	1.1%	0.7%	0.6%	0.4%	1.7%	0.1%	0.6%	0.2%	0.7%	0.4%	0.1%	0.2%	0.2%	0.0%	0.2%	0.0%	7%	0.5%
Proportion of Condition 1 (new or as-new) Pipes	62.7%	70.3%	51.5%	55.0%	54.6%	51.3%	72.0%	54.8%	55.3%	36.3%	59.2%	51.8%	40.6%	40.8%	37.7%	24.1%	818%	51.1%
Proportion of Condition 2 (good condition) Pipes	8.6%	11.6%	21.5%	26.6%	12.2%	21.2%	6.9%	21.4%	20.0%	8.6%	22.1%	21.4%	29.7%	17.4%	40.1%	29.2%	318%	19.9%
Proportion of Condition 3 (moderate condition) Pipes	3.2%	2.0%	5.4%	1.3%	4.0%	4.6%	3.6%	7.6%	5.2%	11.4%	2.9%	8.4%	7.6%	7.7%	4.8%	12.5%	92%	5.8%
Proportion of Condition 4 (poor condition) Pipes	8.1%	4.2%	5.9%	4.4%	7.9%	7.6%	6.6%	8.6%	5.2%	17.4%	5.5%	7.7%	9.2%	11.5%	7.8%	15.1%	133%	8.3%
Proportion of Condition 5 (very poor condition) Pipes	16.3%	11.2%	15.2%	12.2%	19.5%	15.2%	10.2%	7.4%	13.7%	25.9%	10.2%	10.5%	12.7%	22.6%	9.4%	19.0%	231%	14.5%
Number of Repairs in last 5 years	613	492	993	1,144	455	564	563	385	1,337	302	685	957	626	418	874	446	10,854	
Maintenance Events per 1,000m Pipe	3.26	1.88	5.26	4.30	2.10	3.15	1.60	2.02	4.54	1.35	3.29	4.10	3.52	2.76	4.46	2.66	50	
Length of Pipe Renewed in last 2 years (m)	2894	8506	762	83	13146	1252	218	1546	3349	883	1441	1112	1250	861	1515	2420	41,238	
Length of Pipe Proposed for Renewal in next 3 years (m)	18588	6520	8932	4464	10070	608	1622	948	5761	66	2223	62	4330	17492	709	4000	86,395	





11. 2019-20 Banks Peninsula Discretionary Response Fund - Board Projects - Summer With Youth Neighbours, Community Service Awards, Lyttelton Rowing Club Building, Little River Railway Station Trust

Reference / Te Tohutoro: 20/662638

Report of / Te Pou Matua: Philipa Hay, Community Development Adviser,
philipa.hay@ccc.govt.nz

General Manager / Pouwhakarae: Mary Richardson, General Manager Citizens and Community

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider funding from its 2019/20 Discretionary Response Fund for these Board Projects, and the applications from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
61599	Banks Peninsula Community Board	Summer With Your Neighbours	\$3,000	\$3,000
61607	Banks Peninsula Community Board	Community Service Awards 2021	\$3,000	\$3,000
61072	Lyttelton Boat Safety Association	Historic Lyttelton Rowing Club Building Rescue	\$2,000	\$2,000
61444	Little River Railway Station Trust	Little River Railway Station – Telephone Box	\$1,400	\$1,400

- 1.2 Currently there is a balance of \$10,620 remaining in the fund (\$1,220 ring-fenced for Shape Your Place initiatives) leaving a balance of \$9,400.

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

- Approves a grant of \$3,000 from its 2019-20 Discretionary Response Fund towards the Summer with your Neighbours Project 2020-21
- Approves a grant of \$3,000 from its 2019-20 Discretionary Response Fund towards the Banks Peninsula Community Service Awards 2021
- Approves a grant of \$2,000 from its 2019-20 Discretionary Response Fund to the Lyttelton Boat Safety Association for the Historic Lyttelton Rowing Club Building Restoration towards the purchase of materials.
- Approves a grant of \$1,400 from its 2019-20 Discretionary Response Fund to the Little River Railway Station Trust towards repairs and painting of the Little River Railway Station telephone box.

3. Key Points / Ngā Take Matua

Issue or Opportunity / Ngā take, Ngā Whaihua rānei

- 3.1 Driving projects by identifying, establishing and funding them directly enables to Board to acknowledge and demonstrate the valuable contribution of individuals and groups within the Banks Peninsula communities. Summer With Your Neighbours and the Community Services awards are two such projects which provide an opportunity for people to build connections and acknowledge the contributions of individuals and/or groups.
- 3.2 The Lyttelton Rowing Club building has a history in the community dating nearly a century. There is an opportunity to retain the building within the harbour area for community benefit.
- 3.3 The Little River Railway Station is a cluster of heritage buildings and reflects the history and identity of the community. Refurbishment of the telephone box will continue the work already undertaken to preserve this local history. It provides a working telephone and Wi-Fi in an area with limited cell phone coverage. The Station draws the community together providing a focus and information for locals and visitors alike and an outlet for local craftspeople and artisans.

Strategic Alignment / Te Rautaki Tiaroaro

- 3.4 Summer With Your Neighbours
 - 3.4.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of 'Enabling active and connected communities to own their future'. By supporting events for local connection, neighbours will know each other and it will provide for a 'strong sense of community' and 'safe and healthy communities'.
- 3.5 Community Service Awards
 - 3.5.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of 'Enabling active and connected communities to own their future'. By acknowledging and celebrating community service, it will support a 'strong sense of community' and 'active participation in civic life'.
- 3.6 Historic Lyttelton Rowing Club Building Rescue
 - 3.6.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of 'Enabling active and connected communities to own their future'. It will provide a 'celebration of our identity through arts, culture, heritage, sport and recreation'.
- 3.7 Little River Railway Station – Telephone Box
 - 3.7.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of 'Enabling active and connected communities to own their future'. It will provide a 'celebration of our identity through arts, culture, heritage, sport and recreation'.

Decision Making Authority / Te Mana Whakatau

- 3.8 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
 - 3.8.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
 - 3.8.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

- 3.9 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.10 The level of significance was determined by the number of people affected and/or with an interest.
- 3.11 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion / Kōrerorero

- 3.12 Currently, the balance of the 2019-20 Discretionary Response Fund is as below.

Total Budget 2019/20	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
DRF \$36,686	\$27,286	\$9,400	\$0
SYP \$7,000	\$5,780	\$1,220	\$1,220

- 3.13 Based on the current Discretionary Response Fund criteria, the Board Projects and applications listed above are eligible for funding.
- 3.14 The attached Decision Matrices provide detailed information for the Board Projects and applications. They include organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A D	Decision Matrix - Summer With Your Neighbours 2020-21	47
B D	Decision Matrix - Community Service Awards 2021	48
C D	Decision Matrix - Lyttelton Rowing Club Building	49
D D	Decision Matrix - Little River Railway Station - Telephone Box	50

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Philipa Hay - Community Development Advisor Jane Harrison - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa

2019/20 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

61599	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Banks Peninsula Community Board	Summer with your Neighbours 2020-21 Neighbourhood Week is celebrated annually. Individuals and community groups hold a variety of small neighbourhood events in their local areas. This helps neighbours and communities to get to know each other and enhances community and neighbourhood safety as a result. Neighbourhood Week will be held in October/November 2020.	\$ 3,000 Requested \$ 3,000 (100% requested)	Summer with your Neighbours Grants (food, venues, resources) - \$2,800 Publicity Promotion - \$200	\$ 3,000 That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of \$3,000 from its 2019-20 Discretionary Response Fund towards the Summer with your Neighbours Project 2020-21	1

Organisation Details

Service Base: Lyttelton Recreation Centre - 25 Winchester Street
 Target Groups: Community Development
 Participants: 1,000

Alignment with Council Strategies

- Strengthening Communities
- Events

Board Vision Statements

- Our communities are strong, connected and foster a sense of belonging: Events provide opportunities for people to connect with each other, strengthen and forge new links.
- Our communities are prepared for the impacts of natural hazards and can respond: Neighbourhood connectedness helps engender a general feeling of community safety, helping to ensure community members are aware of and can access help during adverse events.

CCC Funding History

2019/20 - \$3,000 (Summer with your Neighbours) DRF BP
 2018/19 - \$3,000 (Summer with your Neighbours) DRF BP
 2017/18 - \$3,000 (Summer with your Neighbours) DRF BP

Other Sources of Funding

None - however participants may contribute to their own events.

Staff Assessment

This project is being recommended as a Priority One due to the reach and depth of this project into all communities and its value for money.

The timeframe of the Summer with your Neighbours (SWYN) project encompasses the summer season so that communities can choose when is best for their community events to take place.

Applications are sought in July/August. Decisions are made by the Board September/October for events to be held from Neighbourhood Week (end of October) until the end of March the following year.

A record will be kept of the number of events funded compared to the number of applications received to hold events. This will provide information on the number of applicants who are successful in receiving funding for their events.

The number of events held in the ward compared to the number of events funded will also be measured. This will provide information on the number of successful applicants who proceed with their event.

Staff have the capacity to deliver this project on behalf of the Board.

SWYN contributes to a safer and friendlier community. It supports the process of individuals and households connecting with others in the neighbourhood so that they feel they are a part of something that is familiar and a source of assistance in time of need.

The events themselves also provide fun and enjoyment - an important part of a healthy lifestyle.

Activities and events for the small, local communities are encouraged by the provision of a small contribution towards event costs.

2019/20 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

61607	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Banks Peninsula Community Board	Community Service Awards 2021 Community Service Awards are awarded to individuals and/or groups in recognition of significant voluntary service. In the Banks Peninsula area, these are held triennially at a single event. Contribution is sought towards venue hire, catering, certificates, photography, advertising and production of associated materials.	\$ 3,000 Requested \$ 3,000 (100% requested)	Advertising, certificates and framing, catering, venue hire, photography and postage - \$3,000	\$ 3,000 That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of \$3,000 from its 2019-20 Discretionary Response Fund towards the Banks Peninsula Community Service Awards 2021.	1

Organisation Details

Service Base: Akaroa and Little River Service Centres, Lyttelton Rec. Centre
 Target Groups: Volunteers (groups and individuals) making a difference in the Banks Peninsula communities.
 Participants: 80

Alignment with Council Strategies

- Strengthening Communities; Events

Community Board Vision Statements

- Our communities are strong, connected and foster a sense of belonging: These ceremonies bring communities together by providing a forum to acknowledge individuals and/or groups that have significantly contributed to the fabric of their community.
- The cultural...heritage of Banks Peninsula is acknowledged, valued and enhanced: These ceremonies have taken place over a number of years and are now regular events. Public acknowledgement of service shows the value placed on such service.

CCC Funding History

2017/18 - \$3,000 (Community Service Awards) DRF
 2014/15 - \$3,000 (Community Service Awards) SCF
 2011/12 - \$3,000 (Community Service Awards) SCF

Other Sources of Funding - Nil

Staff Assessment

This project is recommended as a Priority One due to its reach and the meeting of both the Council's and Community Board's vision statements.

In Banks Peninsula, the Community Service Awards have been awarded to individuals and/or groups triennially at the one event. Civic Awards recognise community efforts, foster community involvement, and support an enhanced sense of community. Volunteers are essential to a community's social, cultural and economic framework.

Having been held for a number of years, these ceremonies are now regular events. Supporters can acknowledge and indicate how they value the contribution made by recipients to their community. This contribution covers a variety of sectors and often acknowledges service over many years.

Advertising for Community Service Award nominations takes place in February. The Awards are advertised city-wide and the Board receives all complying nominations and makes decisions on whom should be invited to receive an award.

Decisions are made by the Board in April/May with events taking place in May/June.

Certificates of recognition are presented by Community Board members at a presentation event followed by refreshments. The networking that takes place at the supper part of the ceremony also allows positive relationship building.

The success of this project and event will be measured by the number of nominations received, providing an indication of promotion and appeal of the scheme and attendance at the event. At the 2018 Awards, ten recipients from across the ward were honoured and a total of nearly 50 recipients, nominators and/or family members attended the event.

Contribution is sought towards venue hire, catering, certificates, photography, advertising and production of associated materials.

In the past, events have alternated between the Lyttelton/Mt Herbert and Akaroa/Wairewa areas. The 2021 event should therefore take place in either the Lyttelton or Mt Herbert Subdivision.

Staff have the capacity to deliver this project to the current level on behalf of the Board.

2019/20 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

61072	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Lyttelton Boat Safety Association	Historic Lyttelton Rowing Club Building Rescue This project is the first stage of a larger project to rescue the Lyttelton Rowing Club Building and locate it on a permanent site. To do this, the building currently on Lyttelton Port Company (LPC) land at Naval Point in Lyttelton, requires work to be completed to prepare/strengthen it enough for relocation. This work will be carried out by volunteers under supervision of a local tradesman builder. Contribution is sought towards purchase of materials only (timber, bolts and nails).	\$ 2,000 Requested \$ 2,000 (100% requested)	Timber, Bolts and Nails - \$2,000	\$ 2,000 That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of \$2,000 from its 2019-20 Discretionary Response Fund to the Lyttelton Boat Safety Association for the Historic Lyttelton Rowing Club Building Restoration towards the purchase of materials.	2

Organisation Details

Service Base: Private
 Legal Status: Other
 Established: 3/10/2005
 Target Groups: Heritage
 Annual Volunteer Hours: 200
 Participants: 500

Alignment with Council Strategies

- Strengthening Communities

Alignment with Board Plan

The cultural, environmental and built heritage of Banks Peninsula is valued and enhanced: by retention of this facility built in 1926 for community use.

CCC Funding History

2016/17 - \$581 (Boat Safety Improvements Lyttelton) BP DRF

Other Sources of Funding

Nil

Staff Assessment

The Lyttelton Rowing Club Group (LRCG) was formed to explore the options for a 'forever home' for the Lyttelton Rowing Club Building (the Building). This group is a sub-group of the Lyttelton Boat Safety Association (under which this application has been submitted). In the immediate short term, LRCG wishes to secure the Building from demolition. The Building is on Lyttelton Port Company (LPC) land in Dampier Bay. LPC requires this land, so the Building needs to be shifted again. LPC has identified a site. The Building requires strengthening work to be done before it can be safely relocated, and this funding request is for a contribution towards the cost of materials to support this preparatory work. This work will be supervised by Lyttelton-based Bowater Builders and carried out by volunteers. LRCG is keen to rescue the building irrespective of the outcome of this application. Since 1993, Lyttelton Boat Safety Association (LBSA) has worked towards the aim of establishing a safe environment for people from the greater Christchurch area taking part in aquatic activities on Lyttelton Harbour. LBSA reorganised in 2005, and has continued to meet and look at solutions which would improve safety in the area - in 2013 raising concerns about safety at Naval Point with the Lyttelton/Mt Herbert Community Board, and by providing suggestions and/or submitting regularly to the Christchurch City Council (Annual Plan, Lyttelton Port Recovery Plan, Naval Point Plan). LRCG members who are driving this project, have an interest in preserving heritage. The Building has a firm history within Lyttelton boating circles. It was built in 1926 and has been used by several local Lyttelton groups since that time, including: the Lyttelton Rowing Club, Banks Peninsula Cruising Club, Lyttelton Sea Scouts, Dampier Bay Maritime Club and the Dampier Bay Mooring Association (now the Te Ana Marina Association). In the early 2000s, the Building had to be moved from its position over the water for changes to the inner harbour. Now on land, it was purchased by supporters. In 2019, to make way for the Marina, relocation was required and this new site is now needed. LPC has found another site to be the Building's home until a final home is secured, and will relocate the building for the group. The one living owner of the building lives in Australia, has no active interest in the Building and has passed decision making regarding the building to local custodians. Lyttelton and greater Christchurch lost many historic buildings after the earthquakes, including the 100-year old Christchurch Yacht Club. This project aims to preserve a piece of Lyttelton history and give it a new life. LRCG states that 'one of the most appealing options' is to relocate the building to the site of Lionel Jefcoat's boat shed on the foreshore at Governors Bay, near Governors Bay Jetty, where it had stood on piles before it was destroyed by fire. Relocation here would preserve the Building in a similar setting to its origins for boating and marine safety purposes, located over water. It would replace Lionel Jefcoat's old boat shed, and it would provide a complementary facility for Governors Bay Jetty, both as an indoor area for jetty events and for kayak and water safety equipment storage (subject to relevant consents being secured).

2019/20 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

61444	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Little River Railway Station Trust	<p>Little River Railway Station - Telephone Box</p> <p>This project is to remove and replace rotting timber work in the historic telephone box for which the Little River Railway Trust is responsible. Once completed, the telephone box will be painted on the exterior top and the interior. The Little River Railway station has already painted the exterior base.</p> <p>Contribution is sought towards repairs and repainting of the Little River Railway Station telephone box.</p>	<p>\$ 1,400</p> <p>Requested</p> <p>\$ 1,400</p> <p>(100% requested)</p>	<p>Removal and replacement of timber (local contractor) - \$900</p> <p>Painting interior and exterior (local contractor) - \$500</p>	<p>\$ 1,400</p> <p>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of \$1,400 from its 2019-20 Discretionary Response Fund to the Little River Railway Station Trust towards repairs and painting of the Little River Railway Station telephone box.</p>	2

Organisation Details

Service Base: 4235 Main Road, Little River
 Legal Status: Charitable Trust
 Established: 30/06/2008
 Target Groups: Heritage
 Annual Volunteer Hours: 800
 Participants: 12

Alignment with Council Strategies

- Heritage Strategy
- Strengthening Communities Strategy

Alignment with Board Vision:

- Our communities are strong, connected and foster a sense of belonging: local residents will work together to restore the historic telephone box to its original condition.
- The cultural, environmental and built heritage of Banks Peninsula is valued and enhanced: the historic telephone box is part of the heritage railway station area in Little River.

CCC Funding History - Nil

Other Sources of Funding - Nil

Staff Assessment

The Little River Railway Trust are seeking a contribution towards the repairs and repainting of the telephone box situated in the Little River village centre adjacent to the historic railway station area. The telephone box will be restored in a way that is consistent with the rest of the heritage buildings and attractions in Little River. The historic telephone box provides a working telephone and Wi-Fi connection in an area that has limited cell phone coverage, providing a service to locals and visitors alike.

The Trust has already painted the base of the box and is requesting funds for required repairs to bring the telephone box up to the standard of the surrounding historic area. The group will use two local contractors to complete the work, supporting local businesses at a time of financial insecurity.

The Little River Railway Station Trust was formed in March 1993 with the aim of preserving and enhancing the historic buildings, carriages, lines and surrounding area of the Little River Railway Station. The Station is a key point of interest in the Little River community for both locals and visitors alike. It reflects the history and identity of this Banks Peninsula settlement and carries much meaning for the local community.

Since 1993 the Trust has worked alongside Council to renew and refurbish the old railway carriage behind the station, the station building itself, the railway goods shed adjacent to the station building and the working telephone box outside the station. The group's lease agreement with Council means that they are responsible for the maintenance of the railway station environs, in which the telephone box is included.

The railway station sits in the village centre at Little River and is now a key attraction for the many visitors that pass through on their way to exploring the Peninsula. The Railway Station itself houses the Little River Craft Station, a co-operative of local craftspeople and artisans as well as the Little River Information Station that provides information for visitors about the wider Akaroa Harbour area. The group has recorded up to 145,000 visitors each year.

12. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.