
Christchurch City Council EXTRAORDINARY AGENDA

Notice of Meeting:

An extraordinary meeting of the Christchurch City Council will be held on:

Date: Thursday 7 May 2020

Time: 10am

Venue: Held by Audio/Video Link

The meeting is open to the public through access to the live broadcasting of the meeting, and a recording of the meeting will be available on the Council website:

<https://councillive.ccc.govt.nz/live-stream>

Membership

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Deputy Mayor Andrew Turner
Members	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor James Daniels
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

5 May 2020

Principal Advisor

Dawn Baxendale
Chief Executive
Tel: 941 6996

Jo Daly
Council Secretary
941 8581
jo.daly@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

Watch Council meetings live on the web:
<http://councillive.ccc.govt.nz/live-stream>



Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,
honoa ki te maurua tāukiuki
Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

<p>Being open, transparent and democratically accountable</p> <p>Promoting equity, valuing diversity and fostering inclusion</p>	<p>Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future</p>	<p>Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect</p>	<p>Actively collaborating and co-operating with other local, regional and national organisations</p> <p>Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making</p>
----------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Community Outcomes

<p>Resilient communities</p> <p>Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)</p>	<p>Liveable city</p> <p>Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in</p>	<p>Healthy environment</p> <p>Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste</p>	<p>Prosperous economy</p> <p>Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Strategic Priorities

<p>Enabling active and connected communities to own their future</p>	<p>Meeting the challenge of climate change through every means available</p>	<p>Ensuring a high quality drinking water supply that is safe and sustainable</p>	<p>Accelerating the momentum the city needs</p>	<p>Ensuring rates are affordable and sustainable</p>
-----------------------------------------------------------------------------	-------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------	--------------------------------------------------------	-------------------------------------------------------------

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
--------------------------------------------	------------------------------------	--------------------------------	-------------------------------	------------------------------------------

TABLE OF CONTENTS

1. Apologies / Ngā Whakapāha	4
2. Declarations of Interest / Ngā Whakapuaki Aronga	4
3. Deputations by Appointment / Ngā Huinga Whakaritenga	4

STAFF REPORTS

4. Community Board Delegations	5
5. Resolution to Exclude the Public.....	29

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be accepted to be submitted in writing on a matter or matters covered by a report on this agenda. As the meeting will be held by audio/video link presentations will not be received at the meeting.

Deputations in writing should be submitted the day prior to the meeting.

There were no deputations by appointment at the time the agenda was prepared.

4. Community Board Delegations

Reference / Te Tohutoro: 20/421284

Report of / Te Pou Matua: John Filsell, Head of Community Support, Governance & Partnerships, john.filsell@ccc.govt.nz

General Manager / Pouwhakarae: Mary Richardson, General Manager Citizen & Community, mary.richardson@ccc.govt.nz

1. Executive Summary / Te Whakarāpopoto Matua

- 1.1 The purpose of this report is for the Council to consider the reinstatement of all delegations to Community Boards that were revoked by the Council at 11.59pm on 24 March 2020, as part of its response to COVID-19. Delegations are attached to this report as Attachment A.
- 1.2 This report has been written at the request of Community Board Chairs arising from an informal meeting dated 29 April 2020, and a request of the Council dated 30 April 2020.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the fact that the decision required is a reinstatement of previous delegations, temporarily revoked as as part of Council's response to COVID-19.
- 1.4 At a meeting on 24 March 2020, the Council resolved that at 11.59pm on 24 March 2020 delegations to Community Boards would be revoked in response to the COVID-19 pandemic. Urgent matters usually considered by Community Boards could be brought to one of a number of Council meetings scheduled over the COVID-19 response period. Following the New Zealand Government decision to move to Alert Level 3 and further clarification on permitted activities under each Alert Level it is appropriate that the Council review its decision to revoke delegations and potentially resume decision making at a local level.
- 1.5 On 29 April Community Board Chairpersons met via video conference and discussed the timely resumption of Board meetings and reinstatement of delegations. Their preference was for a managed resumption that met the requirements of health and safety specific to the COVID-19 response and the capacity of the organisation to deliver. Their expectation was that preparations should begin immediately.
- 1.6 Accordingly this report will recommend the reinstatement of Community Board delegations from the earliest practicable date noting that each Community Board Chairperson and the Head of Community Support, Governance & Partnerships will agree protocols and arrangements necessary to ensure all meetings and decision making processes comply with COVID-19 response, and legislative requirements.

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Reinstate and delegate, all delegations to Community Boards that were revoked at 11.59 pm on 24 March, at 11.59 pm on Monday 18 May 2020 (as shown in Attachment A).
2. Delegate the authority to the Head of Community Governance, Support & Partnerships, jointly with each respective Community Board Chairperson to implement protocols and arrangements necessary to ensure all meetings and decision making processes comply with COVID-19 and legislative requirements.
3. Note that, at this time, the capacity of the Council organisation to deliver on all Community Board expectations is insufficient and Community Boards will be asked to prioritise work and decision making to the capacity of the organisation to deliver.

3. Reason for Report Recommendations / Ngā Take mō te Whakataurua

3.1 The recommendations will:

- Restore decision making at a local (community) level and publically reaffirm Council's commitment to transparency and community engagement.
- Support Council's Strategic Priority of enabling active and connected communities to own their future.
- Provide a clear and fixed point in time allowing Community Boards, partner-organisations, staff and the community to effectively plan.
- Allows sufficient time to plan and communicate with stakeholders.
- Is not dependent on other agencies.
- Best aligns with the direction provided by Community Board Chairpersons.
- Allows Community Boards to prioritise work according to the capacity of the organisation to deliver.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

4.1 Reinstate delegations in line with changes to Alert Levels. For example, reinstate delegations when the New Zealand Government move New Zealand to Alert Level 2.

4.1.1 Advantages include:

- Planning will be simpler i.e. specific planning around a fixed Alert Level.
- The community may find this easier to understand.

4.1.2 Disadvantages include:

- May result in a delay to the resumption of meetings as Community Board meetings are permitted under Alert Level 3 (provided participants access by audio or audio/visual means and specific records of the meeting are taken).
- Will not meet the expectations of Community Board Chairpersons in regards to a prompt reinstatement.
- Relies on decisions of the New Zealand Government to change Alert Levels that have not yet been made.

4.2 Reinstated selected delegations over time.

4.2.1 Advantages include:

- Council retain some delegated decision making previously given to Community Boards where it considers this will better allow Council to coordinate a citywide or regional response to COVID-19. For example a citywide approach to funding

4.2.2 Disadvantages include:

- No potential examples of withheld delegations have been identified or discussed.
- Potentially contrary to Council's strategic priority of enabling active and connected communities to own their future.
- Adds a layer of complexity to a dynamic operating environment.
- All Community Board delegations were extensively reviewed between 2015 and mid-2019, changes were approved by Council. There is no reason to change at this time.

5. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

5.1 This report supports Council's Strategic Priority of "*enabling active and connected communities to own their future.*"

5.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):

5.2.1 Activity: Governance & Decision Making

- Level of Service: 4.1.22 Provide services that ensure all Council and Community Board Meetings are held with full statutory compliance - 100% compliance

Policy Consistency / Te Whai Kaupapa here

5.3 The decision is consistent with the Governance Partnership Agreement between the Council and each Community Board.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

5.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

5.5 Community Boards are required to consider climate change in their decision making

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

5.6 Accessibility will be enhanced by resuming localised decision making.

6. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

6.1 Cost to Implement – Costs include the provision of physical and information technology infrastructure, staff support and elected member remuneration. All costs are already being incurred as part of a wider governance and decision making level of service.

6.2 Maintenance/Ongoing costs – See above.

6.3 Funding Source – Existing approved budgets derived from levels of service.

Other / He mea anō

6.4 The principle resource implications are:

- The capacity of the wider Council organisation to deliver given current workload and constraints. This can be mitigated by Community Boards prioritising work according to the capacity of the organisation to deliver.
- Governance staff (and elected members) previously engaged in welfare and community support outcomes will be returned to governance support.

7. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

7.1 Section 53(1)(a) in conjunction with clause 32 of Schedule 7 of the LGA provides for the delegation of decision making to Community Boards subject to certain exceptions such as to set a rate or engage a Chief Executive.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 7.2 Community Board decision making meetings conducted under Alert Level 3 are conducted under the amendments made to the LGA and the LGOIMA through the COVID-19 Response (Urgent Management Measures) Legislation Act 2020. At this time we assume this will be the case for Alert Level 2. This includes the attendance of elected members by audio or audio/visual means. Alert Level 2 may also require these same conditions.
- 7.3 Currently, the provisions of Section 47A of LGOIMA apply in that reasonable measures must be taken to capture and disseminate the proceedings of the meeting such as a recording or a comprehensive written summary of the meeting and minutes subsequently made available to the public. Please note that these requirements will be reviewed regularly in accordance with the Alert level applying at the time.
- 7.4 This report has been reviewed and approved by the Legal Services Unit.

8. Risk Management Implications / Ngā Hīraunga Tūraru

- 8.1 Precautions required to prevent the spread of COVID-19 will be approved by the Head of Community Support, Governance and Partnerships and each respective Community Board Chairperson. They will include but are not limited to.
- 8.2 Under Alert Level 3:
- Meetings conducted remotely with all participants attending through audio or audio/visual links.
 - Minutes and where required a comprehensive written summary of the meeting published.
- 8.3 Under Alert Level 2:
- Meetings conducted remotely or in Boardrooms where/when it is safe to do so.
 - Minutes and where required a comprehensive written summary of the meeting published.
- 8.3.1 Where there are physical meetings in Boardrooms the following precautions and opportunities for physical distancing may apply in varying degrees depending on the location:
- A high standard of hygiene will be maintained.
 - Records will be kept of who is working together and where they have come from.

- Using multiple access points.
- Not serving refreshments.
- Installation of physical barriers if needed.
- Regular short adjournments.
- Lockdown of spaces where uncontrolled gatherings could occur.
- Key governance personnel present limited to Elected Members, Community Governance Manager, Community Board Advisor and Support Officer.
- Furniture and room layout modified to exceed 1 metre distancing.
- Any person with compromised health will virtually attend by audio or audio visual link.
- Any person not wishing to attend can elect to virtually attend by audio or audio visual link.
- There will be limited or no public access.
- Presenters will be encouraged attend by audio or audio visual link or provide written information.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Attachment A Community Board Delegations	10

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūrutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	John Filsell - Head of Community Support, Governance and Partnerships
Approved By	Mary Richardson - General Manager Citizens & Community

PART D – SUB-PART 1 - COMMUNITY BOARDS

The Council delegates to its Community Boards the responsibilities, duties, and powers set out below to exercise within their communities.

The 'General Comments' section at page 2 of this Register refers to those responsibilities, duties, and powers that cannot be delegated.

Any decisions made by a Community Board must be consistent with policies, procedures, standards or resolutions adopted or made by the Council (whether or not referred to in the delegations).

The delegations reflect the Council's view that issues specific to a Community Board should be dealt with and decided on within the affected locality, rather than by the Council as a whole (examples include community facilities, community parks, and board funding).

However, a question may arise about whether an issue is inherently local or has implications beyond the boundaries of a Community Board (ie metropolitan). In this situation, the allocation of decision-making responsibilities will be determined in accordance with the following principles (similar to those established for Local Boards in the Auckland Council district):

1. decision-making responsibility for a non-regulatory activity of the Council within a Community Board area should be exercised by the Community Board (local decisions); or
2. by the Council (metropolitan decisions) if the nature of the activity is such that decision-making on a district-wide basis will better promote the interests of all communities, having regard to the following factors –
 - the impact of the decision (will it extend beyond the Community Board area); and/or
 - effective decision-making (will the decision require alignment or integration with other decisions that are the responsibility of the Council); and/or
 - the benefits of a consistent or co-ordinated approach in the Council's district (will these outweigh the benefits of reflecting the particular needs and preferences of the communities within the Community Board area); and/or
 - the significance of the activity (as assessed in accordance with the Council's Significance and Engagement Policy).

If the allocation of decision-making responsibilities becomes an issue to be dealt with by application of the principles referred to above, it must first be raised with the General Manager responsible for the activity proposed. Any recommendations to be made will be approved by the Executive Leadership Team before being considered by the Council, which will decide whether or not a matter should be dealt with by the Council as a whole, rather than a Community Board.

COMMUNITY GRANTS

Description	Responsibilities, duties, powers etc.	Limits etc.
Strengthening Communities Fund	Determine the allocation of the local Strengthening Communities Fund (being an amount determined by the Council) for each community.	Allocations must be consistent with any policies, standards or criteria adopted by the Council.
Discretionary Response Fund	Determine the allocation of the local Discretionary Response Fund (being an amount determined by the Council) for each community.	<p>Allocations must be consistent with any policies, standards or criteria adopted by the Council.</p> <p>The Fund does not cover</p> <ul style="list-style-type: none"> • Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions. • Projects or initiatives that change the scope of a Council project.* • Projects or initiatives that will lead to ongoing operational costs to the Council.* <p>*Note: that Community Boards can recommend to the Council that it consider a grant for this purpose.</p>
Small Grants Funds	Determine the final funding decisions from the Small Grants Fund (being an amount determined by the Council) for each community.	Allocations must be consistent with any policies, standards or criteria adopted by the Council.

APPOINTMENTS

Delegate	Responsibilities, duties, powers etc.	Limits etc.
Banks Peninsula Community Board	<p>Appoint a member of the Community Board, or other person, to the following bodies, as the Council's representative (or one of the Council's representatives) on that body, and in the case of the Orton Bradley Park Trust Board, three members of the Community Board, or other persons as the Council's representatives:</p> <ul style="list-style-type: none"> • Diamond Harbour and Districts' Health Support Group • Lyttelton Museum • Halswell River Rating District Committee • Okains Bay Maori and Colonial Museum Trust • Orton Bradley Park Trust Board (3) being 1 person representing the Akaroa Subdivision, 1 person representing the Mt Herbert Subdivision, and 1 person representing the Lyttelton Subdivision. 	
Banks Peninsula Community Board	Appoint a member to the Rural Canterbury Primary Health Organisation and the Banks Peninsula Pest Liaison Committee, as the Council's representative on those bodies.	
Banks Peninsula Community Board	Appoint a member to the Summit Road Protection Authority as the Council's representative under section 7(1)(b) of the Summit Road (Canterbury) Protection Act 2001.	
Banks Peninsula Community Board	To make a recommendation to the Minister of Conservation on an appointment of a representative on the Pohatu Marine Reserve Advisory Committee.	
Halswell-Hornby-Riccarton Community Board and the Fendalton-Waimairi Community Board, jointly	To make one appointment to the Selwyn District Council Water Race Subcommittee.	
Coastal-Burwood Community Board	To appoint the Council's representatives(s) to the Community Liaison Committee under regulation 34(2)(b) of the Oranga Tamariki (Residential Care) Regulations 1996 to Te Oranga Care and Protection Residence in Christchurch.	
Halswell-Hornby-Riccarton Community Board	To appoint the Council's representatives(s) to the Community Liaison Committee under regulation 34(2)(b) of the Oranga Tamariki (Residential Care) Regulations 1996 to Te Poutama Ārahi Rangatahi (Harmful Sexual Behavior programme) in Christchurch.	

AWARDS

Responsibilities, duties, powers etc.	Limits etc.
Grant Community Awards, and all awards initiated by Community Boards.	

SUBMISSIONS

Responsibilities, duties, powers etc.	Limits etc.
The power to make submissions on behalf of the Council, on applications for resource consents, to other territorial authorities or the Canterbury Regional Council, where the application is of particular concern to the local community.	This power may not be sub-delegated.

COMMUNITY FACILITIES

Responsibilities, duties, and powers etc.	Limits etc.
To approve site selection and to approve the final design of new local community facilities (for example community halls, volunteer libraries, club rooms, public toilets).	<p>This power may not be sub-delegated.</p> <p>Any financial decisions are subject to the maximum of what is approved in the current LTP/Annual Plan and associated cost centre budgets.</p> <p>This delegation does not include community facilities that have network or citizen hub implications. For example swimming pools, libraries, and multi-use service centres.</p>
To approve alterations and additions to the design of existing local community facilities (for example community halls, volunteer libraries, club rooms, public toilets).	<p>This power may not be sub-delegated.</p> <p>Any financial decisions are subject to the maximum of what is approved in the current LTP/Annual Plan and associated cost centre budgets.</p>

Responsibilities, duties, and powers etc.	Limits etc.
	This delegation does not include community facilities that have network or citizen hub implications. For example swimming pools, libraries, and multi-use service centres.
To the Papanui-Innes Community Board authority to make decisions regarding the rebuild and future management of the Shirley Community Centre at either 10 Shirley Road or any other selected site.	
To the Linwood-Central-Heathcote Community Board authority to make decisions regarding the rebuild of the Woolston Volunteer Library and Community Centre within the Annual Plan budget of \$1.6 million and future management in accordance with the Council's strategic approach.	This delegation does not preclude the Community Board or the community from seeking external funds to support this project.
Delegate future decision making for unfunded items within the QEII Park Master Plan, to the Coastal/Burwood Community Board, subject to funding becoming available in the 2021 Long Term Plan or any other funding source.	

PARKS AND RESERVES

Note that parks and reserves can be held and managed under different legal arrangements. The delegations for landscape development plans, and floodlights on sports parks cover both parks and reserves. There are specific delegations for reserves held under the Reserves Act 1977, and similar delegations for parks (ie a park has the meaning given to that term in section 138(2) of the Local Government Act 2002).

The Linwood-Central-Heathcote Community Board does not have delegated authority to determine the matters in this Part 6 for the area situated within the Central City Area marked on Plan A attached. Reports on these matters must come directly to the Council.

Landscape development plans for parks and reserves

Responsibilities, duties, powers etc.	Limits etc.
Approve and adopt any new landscape development plans for parks and reserves provided the design is within the policy and budget set by the Council.	This power may not be sub-delegated.
Approve the location of, and construction of, or alteration or addition to, any structure or area on parks and reserves provided the matter is within the policy and budget set by the Council.	This power may not be sub-delegated.

Installation of floodlights on sports parks

Responsibilities, duties, powers etc.	Limits etc.
To decide on the installation of floodlights on sports parks (whether the sports park is located on a park or reserve).	Subject to the Council obtaining the necessary resource consents.

Burial and Cremation Act 1964

Section	Responsibilities, duties, and powers etc.	Limits etc.
7	To name local cemeteries, and to change the name of local cemeteries in accordance with this section.	

Reserves Act 1977

Section	Responsibilities, duties, and powers etc.	Limits etc.
14	To declare any land vested in the Christchurch City Council to be a reserve subject to any conditions specified in the resolution, to be held for any of the purposes specified in sections 17 to 23.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
15	To determine to exchange land comprised in any reserve or any part or parts thereof for any other land to be held for the purposes of that reserve.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
16(2A)	To classify any reserve according to its primary or principal purpose as defined in sections 17 to 23.	This power may not be sub-delegated.
16(10)	To determine the name of any reserve, and to determine the change of name of any reserve.	This power may not be sub-delegated.
24	To determine to change the purpose for which a reserve is classified.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
24A	To determine to change the purpose for which a reserve is classified.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
41	To exercise all the powers of the Council as administering body under section 41 with respect to reserve management plans.	This power may not be sub-delegated.

Section	Responsibilities, duties, and powers etc.	Limits etc.
		Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
42	To determine to plant, maintain and remove trees on reserves within the policy set by the Council and in accordance with this section. This delegation does not include the removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.	Staff are delegated the power to remove on reserves, parks, and open spaces structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.
48	To grant rights of way and other easements in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels). Excludes the delegation given to staff in respect of proposed easements over land required to be vested in the Council as reserve on deposit of a subdivision plan.
48A	To grant licences, in accordance with this section, (a) to erect, maintain, and use buildings, dwellings, masts, and other structures, and plant and machinery; and (b) to construct, maintain, and use tracks and engage in other works. To exercise all the powers of the Council as administering body under section 48A.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
54	To grant leases of recreation reserves in accordance with this section.	This power may not be sub-delegated.

Section	Responsibilities, duties, and powers etc.	Limits etc.
		Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
56	To grant leases and licences of scenic reserves in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
58A	To grant leases and licences of historic reserves in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
61	To grant leases of local purpose reserves in accordance with this section.	This power may not be sub-delegated.
73	To grant leases of recreation reserve (for farming, grazing, afforestation, and other purposes) in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
74	To grant licences of Council reserves in accordance with this section where the staff delegation does not apply.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
75	To afforest, or enter into a contract on behalf of the Council for the afforestation of a reserve or part of a reserve in accordance with this section.	Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
114	To agree to variations of leases and licences in accordance with this section, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.

Section	Responsibilities, duties, and powers etc.	Limits etc.
115	To agree to transfers, subleases and mortgages or other disposals of leases and licences in accordance with this section, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
General	Authority to grant extensions of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
General	Authority to agree to the cancellation or surrender of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
General	Authority to administer and enforce the terms and conditions of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
General	Authority to give (or decline) consent as landlord to any matter or request made by tenants/licensees under leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.

Parks

The following delegations apply to parks. "Park" has the meaning given to that term in section 138(2) of the Local Government Act 2002.

Responsibilities, duties, powers etc.	Limits etc.
Adopt, review and amend management plans.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).

Responsibilities, duties, powers etc.	Limits etc.
To grant leases or licences for a maximum term of 35 years to any person or body over parks, and to authorise staff to sign all required documentation.	
Authority to grant extensions of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated. The length of the term including extensions must be 35 years or less.
Authority to enter into variations of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Authority to give (or decline) consent to the assignment of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Authority to agree to the cancellation or surrender of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Authority to administer and enforce the terms and conditions of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Authority to give (or decline) consent as landlord to any matter or request made by tenants/licensees under leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Determine to plant, maintain and remove trees on parks within the policy set by the Council.	Staff are delegated the power to remove on reserves, parks, and open spaces structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.

Christchurch City Council Parks and Reserves Bylaw 2016

Clause	Responsibilities, duties, and powers etc.	Limits etc.
9.3	The powers of the Council as it relates to restricted parking areas.	
13.4 and 13.5	To determine any reserve where model aircraft which are radio-controlled and either battery or electric-powered may not be flown. To subsequently amend or revoke any such resolution made under clause 13.4.	

Christchurch City Council Marine, River, and Lake Facilities Bylaw 2017

Clause	Responsibilities, duties, and powers etc.	Limits etc.
15	<ul style="list-style-type: none">To resolve a permanent no fishing zone to protect the facility from damage, to protect health and safety, or to protect against nuisance.To amend or revoke any such resolution	

ROADS AND TRAFFIC MANAGEMENT CONTROLS

In this part 7, "road" has the meaning given to that term in section 315 of the Local Government Act 1974.

The Linwood-Central-Heathcote Community Board does not have delegated authority to determine the matters in this Part 7 for the area situated within the Central City Area marked on Plan A attached. Reports on these matters must come directly to the Council or the Parking Restrictions Subcommittee, as the case may be.

Local Government Act 1974

Section	Responsibilities, duties, and powers etc.	Limits etc.
319(1)(d)	To divert or alter the course of any road	
319(1)(e)	To increase or diminish the width of any road subject to and in accordance with the provisions of the district plan, if any, and to the Local Government Act 1974 and any other Act	
319(1)(f)	To determine what part of a road shall be a carriageway, and what part a footpath or cycle track only	
319(j)	To name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.	
331	To approve concept/landscape plans for forming or upgrading footpaths, kerbs and channels	
334	To construct, remove, or alter- <ul style="list-style-type: none"> pedestrian safety areas; grass plots or flower beds or trees; facilities for the safety, health, or convenience of the public, or for the control of traffic or the enforcement of traffic laws. For example, and without limitation includes, stop signs, give way signs, left and right turning filters, one lane bridge traffic restrictions and one lane narrowing traffic restrictions, pedestrian crossings and associated infrastructure (including zebra pedestrian crossings, school patrol including kea crossings) roundabouts, traffic islands, buildouts, chicanes, and other traffic restraints. This power also includes street renewals. 	<p>This power excludes the installation or removal of traffic lights (ie traffic signals). The Council makes decisions on the installation or removal of traffic lights.</p> <p>This power excludes the power to install, remove, or alter non-regulatory road markings, which are delegated to staff.</p> <p>Tree planting must be within the policy of the Council.</p>

Section	Responsibilities, duties, and powers etc.	Limits etc.
		Staff are delegated the power to remove structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.
335(3)	To enquire into and make a decision regarding objections relating to notices issued pursuant to section 335(1) (relates to vehicle crossings).	
339(1)	To erect a shelter for use by intending public-transport passengers or taxi passengers.	Any objections will be heard by a hearings panel. The hearings panel will make recommendations to the Community Board and the Community Board will determine the outcome of the objections in accordance with section 339.
Road stopping ¹	<p>The Council delegates to the Community Board for the ward within which the legal road proposed to be stopped is situated the power to accept or decline an application from either a Council Business Unit or from any other person to stop legal road. This delegation applies where the delegation to Council officers (as set out in Part B, Sub-part 3) does not apply.</p> <p>To exercise the Council's powers under sections 116, 117 and 120 of the Public Works Act 1981 and Sections 319(h), 342(1)(a) and 345 of the Local Government Act 1974 (excluding the power to hear objections and recommend to the Council whether the Council should allow or otherwise any objections received to road stopping procedures pursuant to the Tenth Schedule of the Local Government Act 1974 and the Council's powers under</p>	These delegations are to be exercised in accordance with the Council's Road Stopping Policy 2020.

¹ Resolved by the Council on 12 March 2020.

Section	Responsibilities, duties, and powers etc.	Limits etc.
	<p>paragraph 5 of the Tenth Schedule) in relation to road stopping and the disposal of land that was previously stopped road.</p> <p>To determine which statutory procedure should be employed to undertake a particular road stopping (either under the Local Government Act 1974 or under the Public Works Act 1981).</p>	

Land Transport Rule- Traffic Control Devices 2004 (Rule 54002)

Clause	Responsibilities, duties, and powers etc.	Limits etc.
8.3(1)	To authorise the Board of Trustees of a school to appoint appropriately trained persons to act as school patrols.	

Christchurch City Council Traffic and Parking Bylaw 2017

Clause	Responsibilities, duties, and powers etc. ²	Limits etc.
7	<ul style="list-style-type: none"> Prohibiting or restricting the stopping, standing or parking of vehicles, or any class of vehicles, on any road; or Limiting the stopping, standing or parking of vehicles on any road to any class of vehicles. Prescribing any conditions under clause 7. 	Excludes the powers that have been given to the Parking Restrictions Subcommittee.
8	<ul style="list-style-type: none"> Designating an area to be a zone parking area and the restrictions that apply in that zone parking area (“zone parking controls”); and Reserving any area of land or any road or any part of a road to be a parking place, subject to restrictions; and Specifying the vehicles or classes of vehicle that can use or must not use a parking place or zone parking area; and 	Excludes the powers that have been given to the Parking Restrictions Subcommittee.

² Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017 applies to all resolutions of the community boards.

	<ul style="list-style-type: none"> Prescribing the restrictions that apply including (without limitation) the times, manner and other conditions for the parking of vehicles or classes of vehicles in a parking place or zone parking area. Making provision for the efficient management and control of a parking place or zone parking area. 	
9(4)	<ul style="list-style-type: none"> Resolving a temporary discontinuance of a parking place. 	Excludes the powers that have been given to the Parking Restrictions Subcommittee.
10	<ul style="list-style-type: none"> Reserving any specified parking place or places as - <ul style="list-style-type: none"> a residents' only parking area for the exclusive use of persons who reside in the vicinity; or a residents' exemption parking area for the use of persons who reside in the vicinity. Prescribing which parking, stopping and standing restrictions permit holders are exempt from within a residents' exemption parking area. 	Excludes the powers that have been given to the Parking Restrictions Subcommittee.
11	<ul style="list-style-type: none"> Allowing motor vehicles to stop, stand, or park in that part of the road in contravention of clause 11(1) or 11(2). 	Excludes the powers that have been given to the Parking Restrictions Subcommittee.
17	<ul style="list-style-type: none"> Prohibiting or restricting turning movements, including - <ul style="list-style-type: none"> vehicles or classes of vehicles on any road from turning to the right, or to the left, or from proceeding in any other direction; and vehicles turning from facing or travelling in one direction to facing or travelling in the opposite direction (performing a U-turn) on specified roads. Specifying the hours or days of the week that a restricted turning movement may be made (if any). 	
19	<ul style="list-style-type: none"> Prohibiting or restricting, subject to such conditions as the Board thinks fit, any specified class of traffic or any specified motor vehicles or class of vehicle that, by reason of its size or nature or the nature of the goods carried, is unsuitable for use on any road or roads. 	
20	<ul style="list-style-type: none"> Specifying any road or part of a road to be a shared zone, and <ul style="list-style-type: none"> whether the shared zone may be used by specified classes of vehicles; the days and hours of operation of the shared zone (if they differ from 24 hours per day, 7 days per week); and any other restrictions on how the shared zone is to be used by the public, including how traffic and pedestrians will interact. 	

21	<ul style="list-style-type: none"> Determining the length, route and/or location of a shared path; and Determining priority for users on a shared path. 	
22	<ul style="list-style-type: none"> Restricting the use of motor vehicles on unformed legal roads for the purposes of protecting, or the road and adjoining land, or the safety of road users. 	

Christchurch City Council Stock on Roads Bylaw 2017

Clause	Responsibilities, duties, and powers etc.	Limits etc.
5(A)(1) and (2)	<ul style="list-style-type: none"> To resolve any road, section of road, or category of road to be a Restricted Road for the movement of stock. To amend or revoke any such resolution. 	

SALE AND SUPPLY OF ALCOHOL

General

Responsibilities, duties, powers etc.	Limits etc.
To appoint one or more members of each Community Board to appear and be heard under section 204(2)(b) of the Sale and Supply of Alcohol Act 2012, for the purpose of providing community input.	.

5. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
6	RED BUS LTD	S7(2)(B)(II), S7(2)(H)	PREJUDICE COMMERCIAL POSITION, COMMERCIAL ACTIVITIES	TO PROTECT CCHL AND RED BUS COMMERCIAL POSITIONS.	FOLLOWING COMPLETION OF ANY TRANSACTION.