

Waipapa
Papanui-Innes Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waipapa/Papanui-Innes Community Board will be held on:

Date: **Friday 31 January 2020**

Time: **9.15am**

Venue: **Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui**

Membership

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

27 January 2020

Christine Lane
Manager Community Governance, Papanui-Innes
941 5213
christine.lane@ccc.govt.nz
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Mihi



Tēnā koutou

Kua hui mai nei

Ki tēnei whare ō tātou

Ki te kōrero, ki te whakarongo

i nga kaupapa ō to hapori

Nau mai, haere mai.

Nā reira tēnā koutou katoa

Greetings

to all who have gathered

within our (communal) house

to speak and to listen to the

topics/conversations of your community

Welcome, welcome

Therefore, again I greet all present

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on [Friday, 13 December 2019](#) be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Positive Youth Development Fund Report – Hana Gray

Hana Gray will attend to report back to the Board on her performance at the National Competition for Rhythmic Gymnastics in Auckland from 30 September to 6 October 2019.

4.2 Positive Youth Development Fund Report – Rosie Nixon-Smith

Rosie Nixon-Smith will attend to report back to the Board on her participation in the International Korfball Federation U21 Asia Oceania Championship held in Shaoxing, China in May 2019.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waipapa Papanui-Innes Community Board OPEN MINUTES

Date: Friday 13 December 2019
Time: 9.15am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

13 December 2019

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Manager Community Governance, Papanui-Innes
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-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C
Community Board Decision

There were no apologies.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C
Community Board Resolved PICB/2019/00159

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 22 November 2019 be confirmed.

Emma Norrish/Pauline Cotter

Carried

4. Public Forum / Te Huīnga Whānui

Part B

4.1 Positive Youth Development Report – Rosie Nixon-Smith

Rosie Nixon-Smith did not attend.

4.2 Positive Youth Development Report – Trinity Mackley

Trinity Mackley reported back to the Board on her participation with her team in the Asia Pacific Softball Tournament held in Jakarta in June 2019.

After questions from members, the Chairperson thanked Trinity Mackley for her presentation.

4.3 Positive Youth Development Report – Ava White

Ava White reported back to the Board on her participation as a member of the NZ Rep U21 Women's Team at the Junior International Championships, Belfast, Northern Ireland and the 24th International Tournament De Paddell, Leper Belgium from 25 July to 14 August 2019.

After questions from members, the Chairperson thanked Ava White for her presentation.

4.4 Positive Youth Development Report – Sarah Powley

Sarah Powley reported back to the Board on her participation in the World Scholar's Cup, Sydney, Australia from 15 to 20 August 2019.

After questions from members, the Chairperson thanked Sarah Powley for her presentation.

4.5 Positive Youth Development Report – Casebrook Intermediate

Representatives of the five students from Casebrook Intermediate who attended the AIMS Games Tournament held in Tauranga from 8 to 13 September 2019 reported back to the Board on their experiences.

After questions from members, the Chairperson thanked the students for their presentation.

4.6 Child Safety Paddington/Fenchurch/Uxbridge Streets and Tuckers Road – Justin Perriam, Principal Northcote School

Justin Perriam attended to talk to the Board about child safety on the roads surrounding Northcote School.

Community Board Resolved PICB/2019/00160

The Waipapa/Papanui-Innes Community Board decided to:

1. Refer the issues raised in the presentation from the Principal of Northcote School, regarding child safety in Paddington/Fenchurch/Uxbridge Streets and Tuckers Road, to staff for investigation to report back to the Board in the New Year.
2. Write to the New Zealand Police to raise the issue of enforcement, or lack of, contributing to ongoing safety concerns across our wards and requesting an urgent response.

Emma Norrish/Ali Jones

Carried

The Chairperson thanked Justin Perriam for his presentation.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

5.1 Keep Christchurch Beautiful – Linda Keall - Manager

Linda Keall, Manager, spoke on behalf of Keep Christchurch Beautiful regarding their work and programmes in the city.

The Chairperson thanked Linda Keall for her presentation.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Correspondence

Community Board Resolved PICB/2019/00161 (original Staff Recommendation accepted without change)

The Waipapa/Papanui-Innes Community Board resolved to:

1. Receive the information in the correspondence report dated 13 December 2019.

Ali Jones/Pauline Cotter

Carried

7.1 Team Lotshampa - Tensing Hillary Cup Tournament

A letter was received from the four students granted funding from the Board's Positive Youth Development Fund 2019-20 thanking the Board and reporting back on their experiences at the Tensing Hillary Cup Inter-Nepalese Football Tournament held in Auckland from 2 to 3 February 2019.

8. Briefing on overview of external capital works map

Community Board Decisions under Delegation (original Staff Recommendation accepted without change)

The Waipapa/Papanui-Innes Community Board noted the information supplied during the Briefing.

8.1 Overview of External Capital Works Map

The Board were advised on the Capital Works Programme Map which is available to the public on the Christchurch City Council website.

The map displays:

- The location of current (and next financial year's) capital projects including facilities, transport, water supply, wastewater, stormwater, parks and recreation.
- A short description of each project, including estimated start and completions dates, and approximate value.
- Community Board boundaries.

After questions from members, the Chairperson thanked staff for their presentation.

9. Accessibility and Operational Improvements to Bus Stops on Harewood Road between Wilmot Street and Harris Crescent

Community Board Resolved PICB/2019/00162 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved to approve Option 1:

Option 1: Relocate the existing bus stop beside 139 Harewood Road to 137-139 Harewood Road and remove the existing bus stop beside 161 Harewood Road.

1. That any previous resolutions pertaining to parking and stopping made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in recommendations 2. and 3. below are revoked.
2. Under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles is prohibited on the part of Harewood Road referred to as A1 on Attachment A and as shown by broken yellow lines identified as 'no stopping' on the attached drawing TG135608(A), dated 12/11/2019 (refer to Attachment A of this report).
3. Under Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of Harewood Road referred to as A1 and as identified as 'Bus Stop' on the attached drawing TG135608(A), dated 12/11/2019 (refer to Attachment A of this report), is reserved as a parking place in the form of a bus stop for the exclusive use of buses at all times.
4. Revoke all parking and stopping restrictions on the south side of Harewood Road (adjacent to 161 Harewood Road) commencing at a point 15 metres south east of its prolongation of the south-eastern kerb line of Harris Crescent (at its northwest intersection with Harewood Road) and extending in a south-east direction for a distance of 12 metres.
5. That these resolutions take effect when the parking and stopping devices that evidence the restrictions are in place.

Mike Davidson/Simon Britten

Carried

10. Waipapa/Papanui-Innes Discretionary Response Fund Application - Shirley Community Trust

Community Board Resolved PICB/2019/00163 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved to:

1. Approve a grant of \$4,000 from its 2019/20 Discretionary Response Fund to Shirley Community Trust towards their summer holiday programme.

Pauline Cotter/Ali Jones

Carried

11. Waipapa/Papanui-Innes 2019-20 Youth Development Fund Application - Tayla Eagle

Community Board Resolved PICB/2019/00164 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved to:

1. Approve a grant of \$200 from its 2019-20 Youth Development Fund to Tayla Eagle towards attending the Royal New Zealand Pipe Band Association Summer School held in Wellington from the 8-12 January 2020.

Ali Jones/Mike Davidson

Carried

12. Waipapa/Papanui-Innes 2019-20 Youth Development Fund Application - Casebrook Intermediate School

Community Board Resolved PICB/2019/00165 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved to:

1. Approve a grant of \$1,400 from its 2019-20 Youth Development Fund to Casebrook Intermediate School towards attendance at the Papanui Youth Development's Leadership Training Course to be held on the 6-7 April 2020.

Emma Norrish/Ali Jones

Carried

13. Waipapa/Papanui-Innes Community Board - Consideration of a Casting Vote

Staff Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board:

1. Resolves whether or not the Chairperson of the Board is to have a casting vote.

Community Board Resolved PICB/2019/00166

Part C

The Waipapa/Papanui-Innes Community Board resolved:

1. That the Chairperson of the Board is to have a casting vote.

Ali Jones/Mike Davidson

Carried

Pauline Cotter and Emma Twaddell requested that their votes against the resolution be recorded.

14. Waipapa/Papanui-Innes Community Board - Recess Committee 2019-20

Community Board Resolved PICB/2019/00167 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved:

1. To appoint a Recess Committee comprising the Board Chairperson and any two members available, to be authorised to exercise the delegated powers of the Waipapa/Papanui-Innes Community Board for the period following its ordinary meeting on 13 December 2019 up until the Board resumes normal business on 31 January 2020.
2. That any such delegation exercised by the Board's Recess Committee be reported to the Board for record purposes.
3. To note that any meeting convened of the Recess Committee will be publically notified and the details forwarded to all Board members.

Emma Norrish/Ali Jones

Carried

15. Waipapa/Papanui-Innes Community Board - Governance Arrangements 2020

Staff Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Adopt the dates, times and venues for its Ordinary meetings for the period January 2020 to December 2020 as follows:

Friday 31 January 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 21 February 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 6 March 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 20 March 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Wednesday 1 April 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Wednesday 6 May 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 22 May 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 5 June 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 19 June 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 3 July 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 7 August 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 21 August 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 4 September 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

Friday 18 September 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

Friday 2 October 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 16 October - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Wednesday 4 November 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

Friday 20 November 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

Friday 4 December 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 18 December 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

2. Approve that the Ordinary meetings of the Waipapa/Papanui-Innes Community Board will occur as per clause 1 above, with briefings to be held on the Wednesday of Community Week as required.

3. Establish a Waipapa/Papanui-Innes Community Board Submissions Committee, as follows:
 - a. The Terms of Reference are to respond on behalf of the Waipapa/Papanui-Innes Community Board to submission opportunities as they arise throughout the present term.
 - b. That Community Board members Emma Norrish, Simon Britten, Ali Jones and Emma Twaddell be appointed as members to the Submissions Committee.
 - c. The Committee Chairperson and Deputy Chairperson is to be appointed by the Submissions Committee.
 - d. Where timeframes necessitate such action being required, the Submissions Committee be granted the delegated authority to lodge submissions on behalf of the Waipapa/Papanui-Innes Community Board.
 - e. Any submissions made by the Submissions Committee to be reported to the Waipapa/Papanui-Innes Community Board for record purposes.

Community Board Resolved PICB/2019/00168

Part C

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Adopt the dates, times and venues for its Ordinary meetings for the period January 2020 to December 2020 as follows:

Friday 31 January 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 21 February 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 6 March 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 20 March 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Wednesday 1 April 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Wednesday 6 May 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 22 May 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 5 June 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 19 June 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 3 July 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 7 August 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 21 August 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 4 September 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 18 September 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 2 October 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 16 October - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Wednesday 4 November 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 20 November 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 4 December 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

Friday 18 December 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui

2. Approve that the Ordinary meetings of the Waipapa/Papanui-Innes Community Board will occur as per clause 1 above, with briefings to be held on the Wednesday of Community Week as required.
3. Establish a Waipapa/Papanui-Innes Community Board Submissions Committee, as follows:
 - a. The Terms of Reference are to respond on behalf of the Waipapa/Papanui-Innes Community Board to submission opportunities as they arise throughout the present term.
 - b. That Community Board members Emma Norrish, Simon Britten, Ali Jones and Emma Twaddell be appointed as members to the Submissions Committee, however where submissions are being made to external agencies then the Councillors will be included.
 - c. The Committee Chairperson and Deputy Chairperson is to be appointed by the Submissions Committee.
 - d. The Submissions Committee be granted the delegated authority to lodge submissions on behalf of the Waipapa/Papanui-Innes Community Board.
 - e. Any submissions made by the Submissions Committee to be reported to the Waipapa/Papanui-Innes Community Board for record purposes.
4. Approve a joint meeting with the Fendalton-Waimairi-Harewood Community Board on Tuesday 4 February 2020 at 4.30pm to be held at the Boardroom, Fendalton Service Centre, 4 Jeffreys Road, Fendalton, Christchurch.

Ali Jones/Emma Norrish

Carried

16. Waipapa/Papanui-Innes Community Board - Representation on Outside Organisations for 2019-2022

Community Board Resolved PICB/2019/00169

Part C

The Waipapa/Papanui-Innes Community Board resolved to:

1. Appoint the specified Board members as representatives to the following outside organisations and committees for the 2019/22 term:

External Organisation	Board member
Papanui	
Papanui Baptist Freedom Trust	Simon Britten
Northcote Project	Emma Norrish
Te Ora Hou	Emma Twaddell
Papanui Youth Development	Emma Norrish
Papanui Rotary	Mike Davidson
Papanui Toc H	Emma Twaddell
Papanui Heritage	Simon Britten
Redwood Residents and Business Group	Emma Norrish
Papanui Softball	Ali Jones
Styx Living Laboratory	Emma Norrish
Innes	
Belfast Community Network	Emma Twaddell
Neighbourhood Trust	Simon Britten
Belfast Rugby/Netball	Ali Jones
Shirley Community Trust	Pauline Cotter
Delta Community Support Trust	Simon Britten
Richmond Residents and Business Association	Ali Jones
St Albans Residents Association	Pauline Cotter
Belfast Residents Association	Emma Norrish
Packe Street Park and Community Garden	Pauline Cotter
General	
Keep Christchurch Beautiful	Emma Norrish
Canterbury Horticultural Society	Emma Twaddell
Neighbourhood Support Canterbury	Emma Twaddell
Christchurch Street and Garden Awards (judging to be undertaken mid to late Feb 2020) - Christchurch Beautifying Association	Ali Jones
Ad hoc Groups as required	Emma Norrish

Pauline Cotter/Emma Norrish

Carried

Item 3 - Minutes of Previous Meeting 13/12/2019

17. Waipapa/Papanui-Innes Community Board Area Report - December 2019

Community Board Resolved PICB/2019/00171 (original Staff Recommendation accepted without change)

Part B

The Waipapa/Papanui-Innes Community Board resolved to:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for December 2019.
2. Amend Resolution **PICB/2018/00131** recommendations 1-3 to reflect the necessary modifications post the final plan design for the St Albans Community Facility as follows:

Commission a new foundation stone up to the value of \$4,000 from the Waipapa/Papanui-Innes Community Board's 2018-19 Discretionary Response Fund, this amount includes the associated costs of bracketing the new deposit (to be opened in 100 years' time) and previous deposit in place in the wall and the cost of the original and new foundation stones to be sited and fixed on the wall. The Board requests that any unused funds are returned to the Discretionary Response Fund.

Ali Jones/Emma Norrish

Carried

18. Elected Members' Information Exchange

Part B

Board members exchanged information on matters of interest.

Meeting concluded at 11.08am.

CONFIRMED THIS 31st DAY OF JANUARY 2020.

EMMA NORRISH
CHAIRPERSON

7. Briefings

Reference / Te Tohutoro: 20/13462

Presenter(s) / Te kaipāhō: Will Rolton, Junior Project Manager

1. Purpose of Report / Te Pūtake Pūrongo

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
10 Shirley Road (Shirley Community Reserve) – Modular Pump Track, Multi-use Table and Seating.	Will Rolton	Parks Project Management, Capital Delivery Community Facilities.

2. Staff Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board:

1. Notes the information supplied during the Briefings.

Attachments / Ngā Tāpirihanga

There are no attachments to this report.

8. Waipapa/Papanui-Innes 2019-20 Discretionary Response Fund Application - Community Focus Trust

Reference / Te Tohutoro: 19/1439147

Presenter(s) / Te kaupāhō: Helen Miles, Community Recreation Advisor

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2019-20 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00060088	Community Focus Trust	St Albans Community Event	\$3,695	\$2,000

2. Staff Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board:

- Approves a grant of \$2,000 from its 2019-20 Discretionary Response Fund to Community Focus Trust towards event costs.

3. Key Points / Ngā Take Matua

Issue or Opportunity / Ngā take, Ngā Whaihua rānei

- 3.1 To consider providing funding support to a community organisation which will have community impact.

Strategic Alignment / Te Rautaki Tīaroaro

- 3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Building Strong Communities. It will also align to the Papanui-Innes Community Board outcomes that “Community Outcomes and Priorities of young people and older adults are supported.” Support through advocacy and funding a range of social and recreational projects with a focus on children, youth elderly and volunteers.

Decision Making Authority / Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.3.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

- 3.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The level of significance was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion / Kōrerorero

- 3.7 At the time of writing, the balance of the 2019-20 Discretionary Response Fund is as below.

Total Budget 2019/20	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$91,504	\$58,700	\$32,804	\$30,804

- 3.8 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A A	Papanui-Innes DRF 2019-20 Decision Matrix - Community Focus Trust.docx	21

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Helen Miles - Community Recreation Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

2019/20 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00060088	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Community Focus Trust	St Albans Community Day Split 70% PI / 15% FWH / 15% LCH St Albans Community Day - Saturday 15th February 2020, 10:30am - 2:30pm Abberley Park, St Albans. An event to bring the community together in a fun, safe environment fostering a sense of connection with each other.	\$ 3,895 Requested \$ 3,895 (100% requested)	Entertainer Fee - \$270 The Fun Team Fee - \$1,800 Equipment/Materials (Staging/Power) - \$450 Advertising - \$500 Elgrege Fee - \$450 BBQ/High Tea Costs - \$175 Entertainer Fee - \$250	\$ 2,000 That the Papanui-Innes Community Board resolve to approve the making of a grant of \$2,000 from its 2019/20 Discretionary Response Fund to Community Focus Trust towards the costs of running St Albans Community Celebration.	2

Organisation Details

Service Base: 140 Springfield Road, St Albans, Christchurch 8014
 Legal Status: Charitable Trust
 Established: 21/03/2016
 Target Groups: Community and Socially Isolated
 Annual Volunteer Hours: 2600
 Participants: 500

Alignment with Council Strategies

- Strengthening Communities Strategy
- Events Policy Framework
- Physical Recreation and Sport Strategy
- Children's Strategy
- Youth Strategy
- Papanui-Innes Community Board Priorities: Support through advocacy and funding a range of social and recreational projects with a focus on children, youth, elderly and volunteers

CCC Funding History

2019/20 - \$2,000 (Community Development Project) SCF L-C-H
 2019/20 - \$3,000 (Community Development Project) SCF F-W-H
 2019/20 - \$7,000 (Community Development Project) SCF P-I
 2018/19 - \$7,000 (St Albans Community Development project) SCF P-I
 2017/18 - \$5,000 (St Albans Community Development project) SCF P-I

Other Sources of Funding

We will be putting some of our own fundraising funds towards this event.

Staff Assessment

The Community Focus Trust (Trust) is a Community Development organisation which operates from Empower Church in Springfield Road, St Albans. The Trust is registered as a Charitable Trust and has developed as an independent community organisation separate from the existing Church. Part of this development is to hold their annual Community event in Abberley Park. Last year the Trust undertook research which identified a need and desire for more local community events.

The aim of the community event is to celebrate St Albans community. The event hopes to improve the wellbeing, connectedness and a sense of belonging by providing a fun safe environment. The event will provide free entertainment and activities for children, youth and families. The event will give groups and organisations the opportunities to promote their services.

The Community Focus Trust will be taking the lead but will collaborate with other local community organisations to ensure there is a good local representation. These will include schools, sporting clubs and other community groups. Depending on the success of this event the Trust would like to see this become an annual fixture. An annual event advances social inclusion and connection within the area, and gets people out and about in their community. This application takes a community recreation approach targeting grass roots participation.

9. Waipapa/Papanui-Innes 2019-20 Youth Development Fund Application - Jaze Ruiha Gear-Jones

Reference / Te Tohutoro: 19/1478572

Presenter(s) / Te kaupāhō: Helen Miles Community Recreation Advisor

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application received for funding from its 2019/20 Youth Development Fund.
- 1.2 This report is to assist the Board to consider an application for funding from Jaze Gear-Jones.
- 1.3 There is currently a balance of \$2,900 remaining in this fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board resolve to:

Approve a grant of \$200 from its 2019-20 Youth Development Fund to Jaze Gear-Jones towards attending the Junior Touch Nationals held in Auckland from the 14-17 February 2020.

3. Key Points / Ngā Take Matua

Issue or Opportunity / Ngā take, Ngā Whaihua rānei

- 3.1 To consider funding applications received to support the development and achievements of young people living in the Papanui-Innes ward areas.

Strategic Alignment / Te Rautaki Tīaroaro

- 3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city's youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21st century city; one of the council's six Strategic Priorities. The recommendations contained in this report are based on this principle.

Decision Making Authority / Te Mana Whakatau

- 3.3 Determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.5 The Fund does not cover:
 - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement / Te Mana Whakatau

- 3.6 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.7 The level of significance was determined by the number of people affected and/or with an interest.

- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant/ Te Kaitono 1 – Jaze Gear-Jones

- 4.1 Jaze Gear-Jones is a 14 year old who resides in Richmond and is in Year 11 at Avonside Girls.
- 4.2 Jaze is a very talented young athlete having represented Canterbury in basketball, touch, and athletics. Jazz has been selected to represent Canterbury at the National Junior Touch championships in Auckland from the 14 -17 February 2020.
- 4.3 Jaze currently plays for two clubs, East Coast Raiders and Revolution and participates in three Touch competitions at Sheldon Park, Parklands Park and Thompson Park. In two of these competitions Jaze plays in a mixed team and at Sheldon Park she plays in a female team.
- 4.4 The opportunity to attend this competition will develop her competition and technical skills. The competition is one of a selection of tournaments for the New Zealand team. Jaze's aim is to represent New Zealand in the U16 team in 2020 and pass NCEA level one.
- 4.5 When not playing sport Jaze enjoys socialising with family and friends. She enjoys listening to music and singing.
- 4.6 Jaze has been fundraising towards this opportunity by doing odd jobs and running a food hamper raffle. The following table provides a breakdown of the costs for Jaze Gear-Jones:

EXPENSES	Cost (\$)
Airfares, Accommodation, Fees	\$1375
Uniform	\$325
Total	\$1700

- 4.7 This is the second time that Jaze has applied to the Community Board for funding.

Attachments / Ngā Tāpirihanga

There are no attachments for this report.

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Helen Miles - Community Recreation Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

10. Waipapa/Papanui-Innes Community Board Area Report - January 2020

Reference / Te Tohutoro: 19/1451207

Presenter(s) / Te kaupāhō: Elizabeth Hovell – Community Board Adviser

1. Purpose of Report / Te Pūtake Pūrongo

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for January 2020.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Information sent to the Board:

- CNC Alliance: Prestons Road Bridge beams, SH1 and survey results (*circulated 12 December 2019*)
- CNC Alliance: QEII Drive Bridge beams, SH1 2020, Prestons Road bridge and Cranford Street update (*circulated 20 December 2019*)
- CCC: Update on transport projects around the St Albans area (*circulated 23 December 2019*)
- Waimakariri bus service review update (*circulated 23 December 2019*)
- CCC SWN: Main North Road Bus Priority Lane upgrades (*circulated 6 January 2020*)
- CCC Transport Unit: Reconstruction of Warden Street update (*circulated 6 January 2020*)
- CNC Alliance: SH1 Waimakariri Bridge lane shifts and closures for widening and sealing, QEII/Innes Roundabout night work update (*circulated 7 January 2020*)
- St Albans Skate Park revamp engagement update and CCC staff memorandum (*circulated 15 January 2020*)
- Public Engagement on options for managing home-share accommodation – District Plan Review (*circulated 15 January 2020*)
- CCC SWN: St Albans Community Centre (*circulated 15 January 2020*)
- Main North Road Bus Priority Project Drop-In Session Q & A (*circulated 16 January 2020*)
- Home-share accommodation in Christchurch – Consultation now open (*circulated 16 January 2020*)

- CCC SWN: Flockton Wastewater Renewals (*circulated 17 January 2020*)
- CCC Staff Memorandum – Belfast Pedestrian Railway Crossing (*circulated 20 January 2020*)
- CNC Alliance: QEII Drive resurfacing and traffic split, Tram Road/Main North Road night work and Cranford Street update (*circulated 21 January 2020*)

3.2 Board area Consultations/Engagement/Submission opportunities

3.2.1 St Albans Skate Park Revamp (*Open for feedback: 17 Jan to 17 Feb 2020*)

Local school children have asked for more beginner skate features in this area so the Council are extending the existing facility at St Albans Park and engaging with the community and skate park users on the structure and design.

Please go to 'Have your say' on the CCC website via the following link: [St Albans Skate Park Revamp](#)

3.2.2 Home-share accommodation District Plan review (*Open for feedback: 16 Jan to 2 Mar 2020*)

The Christchurch City Council want views on options being explored for managing home-share accommodation (e.g. Airbnb, Bookabach, etc.) in residential and rural zones under the District Plan.

The options apply to listings of entire homes where the owner isn't present. They don't affect the current rules for individual rooms that are let within a property while the owner is there (i.e. bed and breakfasts). They also don't affect listings of entire homes in commercial or mixed-use zones, where guest accommodation is permitted.

Please go to 'Have your say' on the CCC website via the following link: [Home-share Accommodation - District Plan Review](#)

3.3 Annual Plan and Long Term Plan matters

3.3.1 The Annual Plan processes are underway with a Board briefing scheduled to discuss engagement for February 2020. The Community Board are currently in the drafting stage for their new Community Board Plan which will inform future Annual Plan and Long Term Plan submissions.

3.4 Board Reporting

3.4.1 The recess committee was not required during the Christmas/New Year recess break.

4. Community Board Plan – Update against Outcomes

4.1 The Board have engaged with the community and are currently working on producing a new board plan for this term.

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 Nil to report

5.2 Other partnerships with the community and organisation

5.2.1 Nil to report

5.3 **Community Facilities (updates and future plans)**

5.3.1 **St Albans Community Centre**

A Start Work Notice was circulated to the Board on 15 January 2020.

To summarise – the work will start mid-January and is expected to continue through to December 2020. Initial works involve driving piles for the building foundations and every effort will be made to minimise noise and disruption for neighbouring residents.

5.3.2 **10 Shirley Road**

The Project Manager will attend the 31 January 2020 board meeting to provide a verbal update on the modular pump track.

5.4 **Infrastructure projects underway**

- Christchurch Northern Corridor and Downstream Effects Management Plan
- Main North Road Bus Priority Lane upgrades (January to mid-2020)
- Reconstruction of Warden Street
 - 1) Petrie Street to Chancellor Street: mid-January to September 2020
 - 2) Chancellor Street to Hills Road: mid-September 2020 to January 2021
- Flockton Waste Water Renewal Project
 - 1) Replacement of pipe in Aylesford Street (early October 2019 to late January 2020)
 - 2) Replacement of pipe in Speight Street (end January to late March 2020)
- Grassmere new water supply well (December 2019 to mid-2020)
- Bullers Stormwater Facility repairs (mid to end of January 2020)

6. Significant Community Issues, Events and Projects in the Board Area

6.1 **Events Report Back**

6.1.1 **St Albans Skate Jam**

St Alban's Skate Jam was held on Saturday 16 January, and was thoroughly enjoyed by all participants who attended on the day. This event started at 12.00pm and finished at 3.00pm.

The two coaches from Skate Skool did a superb job throughout the day helping to teach the children that that were new to skating. The free equipment loan was popular, with plenty of children borrowing boards, helmets, and knee and elbow pads so they could participate throughout the event.

A competition was held during the Skate Jam event that enabled children to participate and show off their best skills to be in to win new skating equipment. Many



parents commented that this event was great for the kids and that they were well supported by the crew.

The Skate Jam also provided an excellent opportunity for public consultation about the proposed revamp of the skate park area.

7. Updates from Other Units

7.1 Parks Update

7.1.1 The next Parks Update is due in February 2020.

8. Community Board Funding Update

8.1 The 2019-20 financial year's Positive Youth Development and Discretionary Response Funds Balance Sheet update is attached (refer **Attachment A**) to this report.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	2019-20 DRF and PYDF Balance Sheet	29

Signatories / Ngā Kaiwaitohu

Authors	Lyssa Aves - Governance Support Officer Trevor Cattermole - Community Development Advisor Stacey Holbrough - Community Development Advisor Elizabeth Hovell - Community Board Advisor Helen Miles - Community Recreation Advisor Sharon Munro - Community Support Officer Christine Lane - Manager Community Governance, Papanui-Innes
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support, Governance and Partnerships

Papanui-Innes Community Board
2019-20 Discretionary Response and Positive Youth Development Funds Allocations

Papanui-Innes Discretionary Response Fund Project/Service/Description/Group	Allocation 2019-20	Board Approval
Balance of PYDF/DRF Carried Forward from 2018-19 Funding Year	TBA	
Discretionary Response Fund Budget Allocation 2019-20 (from SCF)	\$ 78,000	12-Jul-19
Total	\$ 78,000	
Opening Amount Transferred to Positive Youth Development Fund 2019-20	\$ 7,000	12-Jul-19
Balance for Allocation in Discretionary Response Fund	\$ 71,000	12-Jul-19
POSITIVE YOUTH DEVELOPMENT FUND (PYDF) - Opening Transfer from DRF	\$ 7,000	
Sarah Powley (World Scholar's Cup, Sydney, Australia 15-20 Aug 19)	\$ 400	12-Jul-19
Ava White (NZ Rep U21 Women's Team, Junior International Championships, Belfast, Northern Ireland and the 24th International Tournament De Paddell, Leper, Belgium 25 Jul-14 Aug 2019)	\$ 500	12-Jul-19
Villa Maria College - Brett, Warner, Collins, Statham (NZ Choral Federation National Choir Competition 28 Aug-1 Sep 2019)	\$ 400	26-Jul-19
Caitlin Beswick (Papanui High School Global Awareness Program - Cambodia Trip)	\$ 400	26-Jul-19
Ben O'Donovan (St Bedes Australian Cricket Tour 24 Sep-7 Oct 2019)	\$ 300	26-Jul-19
Beth O'Donovan (AIMS Games Tournament, Tauranga 8-13 Sep 2019)	\$ 150	26-Jul-19
Casebrook Intermediate - Kata, Edwards, Lemalu, Tuisuga, Mackley-Flutey (AIMS Games Tournament, Tauranga 8-13 Sep 2019)	\$ 500	26-Jul-19
Liam Hill (Junior Secondary Schools Premiership Zone 4 Basketball Competition, Dunedin 30 Aug-3 Sep 2019)	\$ 200	23-Aug-19
Malvern Scout Group - Foubister, Dewar, McEwan, S Cooper, B Cooper, Steel (22nd Jamboree Mystery Creek 28 Dec 19-7 Jan 20)	\$ 1,200	23-Aug-19
Christchurch Boys High Polyfest Group - Bell, Jones (Auckland ASB Polyfest 17-21 Mar 2020)	\$ 400	23-Aug-19
Canterbury Westland Karate for Juliet McLachlan (World Karate Federation U21 Junior World Championships, Chile 23-27 Oct 19)	\$ 500	23-Aug-19
Hana Gray (Rhythmic Gymnastic National Competition, Auckland 30 Sep-6 Oct 2019)	\$ 200	23-Aug-19
Jorja McCaughan (NZ Competitive Aerobics Federation Nationals, Queenstown, 21-22 Sep 2019)	\$ 200	23-Aug-19
St Matthews LLO Scout Group - Robert, J Ewings, H Ewings, Forsythe (22nd Jamboree Mystery Creek 28 Dec 19-7 Jan 2020)	\$ 800	23-Aug-19
Papanui High School for Lancaster, Curry, Williams, Richards, Evans, Murray and Fraher (Pacific Discovery trip to Cambodia Dec)	\$ 650	13-Sep-19
Isaac Aitken (Under 16 National Water Polo Championships, Auckland 2-6 Oct 2019)	\$ 200	13-Sep-19
Funds Transfer from Discretionary Response Fund (Board Resolution 22 November 2019)	-\$ 5,000	22-Nov-19
Belfast School Ten Students (Leadership Training Course - Papanui Youth Development Trust)	\$ 500	22-Nov-19
Tayla Eagle (Royal New Zealand Pipe Band Assn Summer School, Wellington 8-12 Jan)	\$ 200	13-Dec-19
Casebrook Intermediate (PYD Leadership Training Course 6-7 Apr 2020)	\$ 1,400	13-Dec-19
POSITIVE YOUTH DEVELOPMENT FUND Balance	\$ 2,900	
PYDF granted to date	\$ 11,100	
DISCRETIONARY RESPONSE FUND (DRF) - Initial Amount	\$ 71,000	
Aratapu Preschool and Nursery (towards wall mural)	\$ 500	12-Jul-19
Summer with Your Neighbours 2019-20	\$ 4,000	26-Jul-19
Belfast Friendly Club (Bus transport)	\$ 800	9-Aug-19
Belfast Netball Club (towards equipment)	\$ 1,500	9-Aug-19
Papanui-Innes Community Board (Recreation Youth Events)	\$ 6,000	23-Aug-19
Papanui-Innes Community Board (Edible Garden Awards 2020)	\$ 4,000	23-Aug-19
Papanui-Innes Community Board (Community Pride Garden Awards 2020)	\$ 3,000	23-Aug-19
Papanui-Innes Community Board (Leadership Day 2019)	\$ 4,000	23-Aug-19
Papanui High School for Lancaster, Curry, Williams, Richards, Evans, Murray and Fraher (Pacific Discovery trip to Cambodia)	\$ 1,450	13-Sep-19
Te Kura Kaupapa Te Whanau Tahiri for Miringa Karasulas (National Primary School Kapa Haka, Hamilton 3-8 Nov 2019)	\$ 200	13-Sep-19
Zion Dance Studios Ltd for Rielly, Turner, Park, Thomas, Jackson, Tait, Katernova (World Supremacy Battlegrounds HipHop Dance Competition, Sydney 2-7 Oct 2019)	\$ 700	13-Sep-19
Irie Khajotia (New Zealand Gymnastics Championships, Auckland 1-6 Oct 2019)	\$ 200	13-Sep-19
Shirley Rugby League Football Club (towards summer overheads)	\$ 2,646	13-Sep-19
Leith Boyer, Avonhead Scout Group (Jamboree Mystery Creek, 28 Dec-7 Jan 2020)	\$ 200	25-Sep-19
Funds Transfer to Positive Youth Development Fund (Board Resolution 22 November 2019)	\$ 5,000	22-Nov-19
Shirley Community Trust (Summer Holiday Programme 2020)	\$ 4,000	13-Dec-19
DISCRETIONARY RESPONSE FUND Balance	\$ 32,804	
DRF granted to date	\$ 38,196	

HPRM: 19/01/6669

Opened 1-Jul-19
Updated 17-Dec-19

11. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.