

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 19 August 2019
Time: 10am
Venue: Little River Service Centre,
4238 Christchurch-Akaroa Road, Little River

Membership

Chairperson	Pam Richardson
Deputy Chairperson	Tyrone Fields
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue
	Tori Peden
	Andrew Turner

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
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Penelope Goldstone
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS

Mihi/Karakia Timatanga	4
C 1. Apologies.....	4
B 2. Declarations of Interest	4
C 3. Confirmation of Previous Minutes.....	4
B 4. Public Forum.....	4
B 5. Deputations by Appointment.....	4
B 6. Presentation of Petitions	4
C 7. Reserve Management Committee Meeting Minutes	29
B 8. Briefing - Little River, Big Ideas Walkways Committee	35

STAFF REPORTS

C 9. Banks Peninsula 2019/20 Discretionary Response Fund: The Akaroa Gallery Inc. - The Kelliher Art Trust Touring Exhibition.....	37
C 10. Little River Proposed Traffic & Parking Improvements	41
C 11. Takapuneke Reserve Progress Update and Co-Governance Group Terms of Reference	51
B 12. Elected Members' Information Exchange.....	59
C 13. Resolution to Exclude the Public.....	60

Karakia Whakamutunga

Mihi/Karakia Timatanga

1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on [Monday, 5 August 2019](#) be confirmed (refer page 5).

4. Public Forum

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Banks Peninsula Walking Festival

Sue Church and Suky Thompson will speak on behalf of the organisers of the Banks Peninsula Walking Festival.

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Te Pātaka o Rākaihautū Banks Peninsula Community Board OPEN MINUTES

Date: Monday 5 August 2019
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson (Acting)

Tyrone Fields

Felix Dawson

Members

Janis Haley

John McLister

Jed O'Donoghue

Tori Peden

Andrew Turner

5 August 2019

Joan Blatchford
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Mihi/Karakia Timatanga: John McLister

Commemoration: The Board observed the passing of Waitai (George) Tikao and Pere Tainui and acknowledged the work of both men, particularly their representation of Ōnuku Rūnanga, their work on Water Management Zone Committees and the Takapūneke Reserve Development Plan.

The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Resolved BKCB/2019/00090

That the apology for absence from Pam Richardson and the apology for early departure from Felix Dawson, who was absent for Items 13 and 14, be accepted.

John McLister/Tori Peden

Carried

2. Declarations of Interest

Part B

John McLister declared an interest in Item 9 – 2019-20 Strengthening Communities Fund Report – Lyttelton Seafarers Centre Charitable Trust.

Andrew Turner declared an interest in Item 9 – 2019-20 Strengthening Communities Fund Report – Lyttelton Information and Resource Centre Trust.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved BKCB/2019/00091

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 22 July 2019 be confirmed.

Janis Haley/Jed O'Donoghue

Carried

4. Public Forum

Part B

4.1 Lyttelton and Governors Bay Schools

Pupils from the Lyttelton and Governors Bay schools planned to speak to the Board at this meeting regarding the Nature Agents programme.

This presentation was postponed until the Board meeting of 2 September 2019.

4.2 Graeme Dingle Foundation

Chris Davis, General Manager and Carla Guerin, Kiwi Can Coordinator, from the Graeme Dingle Foundation spoke about the weekly life skills and values education project they have running at Lyttelton Primary.

The Board suggested that they liaise with Predator Free Banks Peninsula and the Summit Road Society regarding the Foundation's initiative to involve students in managing predators as part of giving something to their community.

The Chairperson thanked the speakers for their presentation.

Attachments

A PowerPoint Presentation

5. Deputations by Appointment

5.1 Summit Road Parking Occupancy Survey

Mary O'Connor, resident, spoke to the Board regarding the Summit Road Parking Occupancy Survey report (refer Item 11). Ms O'Connor requested the consideration of the following changes to parking on Summit Road in the vicinity of the Sign of the Kiwi:

- Seasonal and timing restrictions;
- Increased parking information signage;
- A roadside path with seating from outer parking areas to improve accessibility;
- Safety improvements, such as consideration of where mountain bikers and other track users enter and exit Summit Road;
- Adequate disability access;
- The use of CCTV cameras to issue parking tickets.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Thank Mary O'Connor for her deputation.

Attachments

A PowerPoint Presentation

11. Summit Road Parking Occupancy Survey

Board Comment

In November 2018 the Board received a deputation regarding issues with parking on Summit Road in the vicinity of the Sign of the Kiwi, and the Board requested that staff monitor parking demand and vehicle movements across different seasons with a view to road safety management. As a result staff prepared a report on this matter, which the Board considered at this meeting.

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied.

Community Board Resolved BKCB/2019/00092

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Note the information supplied regarding Summit Road parking in the vicinity of the Sign of the Kiwi.
2. Request that staff report back to the Board in November 2019 on overall parking in the area and its usage, including but not limited to:
 - The issues raised in the deputation
 - Seasonal and timing restrictions
 - Increased parking information signage
 - A roadside path with seating
 - Safety issues, such as consideration of where mountain bikers and other users of the tracks in the area park
 - Ensuring that disability access is adequate
 - The connectivity of the different parking areas, and their use as a whole across the seasons
 - The investigation of the roadside vegetation in the area to ascertain if more vehicle parks could be available if vegetation is cut back

Andrew Turner/Janis Haley

Carried

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Reserve Management Committee Meeting Minutes

Community Board Resolved BKCB/2019/00093

[Original staff recommendation accepted without change]

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Cass Bay Reserve Management Committee

Jed O'Donoghue/Tori Peden

Carried

8. Correspondence - E.C. Venes

Community Board Resolved BKCB/2019/00094

[Original staff recommendation accepted without change]

Part B

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence from E. C. Venes regarding public toilets in Lyttelton.

Andrew Turner/Jed O'Donoghue

Carried

9. Banks Peninsula 2019-20 Strengthening Communities Fund Report

Board Comment

The Board apologised to the Polish Association in Christchurch Incorporated that the staff report incorrectly named the organisation as an applicant.

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves the 2019/20 Banks Peninsula Strengthening Communities Fund grants as outlined in the following schedule:

No	Organisation Name	Project	Recommendation
59207	Akaroa Resource Collective Trust	Akaroa Resource Collective Trust - Essential Social Services in the Akaroa Area	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$23,000 from its 2019-20 Strengthening Communities Fund to the Akaroa Resource Collective Trust towards wages, administration and phone and internet charges for their Essential Social Services project.

59003	Lyttelton Community House Trust	Community House Capacity Building	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$24,000 from its 2019-20 Strengthening Communities Fund to Lyttelton Community House Trust comprising: - \$12,000 towards wages for the Community Facilitator; - \$10,000 towards wages for the cook; and - \$2,000 towards operational costs.
59354	The Little River Wairewa Community Trust	Little River Big Ideas / Walking Festival	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$20,000 from its 2019-20 Strengthening Communities Fund to the Little River Wairewa Community Trust comprising: - \$16,500 towards wages for the co-ordinator and secretary, and - \$3,500 towards WalkFest.
59251	Akaroa Community Arts Council	Operational Costs 2019-2020	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$4,800 from its 2019-20 Strengthening Communities Fund to Akaroa Community Arts Council towards Co-ordinator wages, operational and marketing costs, and stationery consumables.
59230	Akaroa District Promotions Incorporated	Akaroa District Promotions Event Programme and Service Delivery	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$10,000 from its 2019-20 Strengthening Communities Fund to Akaroa District Promotions Inc. towards wages, the event programme, service delivery and administration costs.
59149	Akaroa Heritage Festival Society Incorporated	FrenchFest 2019	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$5,000 from its 2019-20 Strengthening Community Fund to Akaroa Heritage Festival Society for the Event Co-ordinator wages.

59497	Banks Peninsula Presbyterian Church	Community Lunches and Garden	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$900 from its 2019-20 Strengthening Communities Fund to the Banks Peninsula Presbyterian Church towards the Community Lunches and Garden project.
59577	Community Watch City to Sumner Incorporated	Split 40/60 Linwood-Central-Heathcote - Base Radio	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$600 from its 2019-20 Strengthening Communities Fund to Community Watch City to Sumner Patrol towards the purchase of a base radio.
59233	Friends Of Duvauchelle School	Duvauchelle School Pool - Community Pool Use	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$1,900 from its 2019-20 Strengthening Community Fund to Friends of Duvauchelle School towards the operational costs of the pool and the Caretaker's wages for community use.
58980	Little River Craft Station Incorporated	Little River Information Station	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$8,500 from its 2019-20 Strengthening Community Fund to Little River Craft Station Inc. towards wages.
59236	Little River Support Group	Little River Swimming Pool	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$2,000 from its 2019-20 Strengthening Community Fund to the Little River Support Group towards the wages of the Little River School Pool Caretaker wages for community use.

59447	Lyttelton Historical Museum Society	Lyttelton Museum Project	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$9,854 from its 2019-20 Strengthening Communities Fund to the Lyttelton Historical Museum Society comprising towards wages for administrative support; and rental and power for the Pop Up Museum.
59217	Lyttelton Information and Resource Centre Trust	Lyttelton Review	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$6,990 from its 2019-20 Strengthening Communities Fund to the Lyttelton Information and Resource Centre Trust towards the Lyttelton Review.
59369	Lyttelton Seafarers Centre Charitable Trust	Seafarers' Welfare Support - Lyttelton (Kia manaaki i te tangata rahi, i te tangata iti)	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$7,000 from its 2019-20 Strengthening Community Fund to the Lyttelton Seafarers Centre Charitable Trust towards the Seafarers Centre Assistant Managers wages.
59153	Okains Bay Enhancement Society	Okains Bay School - Community Pool	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$1,500 from its 2019-20 Strengthening Community Fund to Okains Bay Enhancement Society towards pool operational costs for community use.
59083	Orton Bradley Park Board	Museum Restoration	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$1,200 from its 2019-20 Strengthening Community Fund to Orton Bradley Park Board towards materials for display cases.
59368	Polish Association in Christchurch Incorporated	Between the Waters - Canterbury's First Polish Settlers - Akaroa Chapter	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$1,800 from its 2019-20 Strengthening Community Fund to the Polish Association in Christchurch towards the costs of the venue hire, marketing for the display and costumes.

59387	Project Lyttelton Incorporated	Lyttelton Youth Programme	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$10,080 from its 2019-20 Strengthening Community Fund to Project Lyttelton Inc, towards wages for the Lyttelton Youth Programme and the venue hire.
59027	Tectonic Tones	Tectonic Tones Singing workshops	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$700 from its 2019-20 Strengthening Community Fund to Tectonic Tones towards the costs of hosting two workshops based in Akaroa.
59363	The Loons Club Incorporated	Development of Community Venue and Lyttelton Stories Project	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$6,336 from its 2019-20 Strengthening Communities Fund to The Loons Club Inc. with \$2,336 being towards the Loons Building operational costs and \$4,000 being towards the Lyttelton Stories Project wages.
59355	The Scout Association of New Zealand	Lyttelton Sea Scouts Water Safety	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of \$4,859 from its 2019-20 Strengthening Communities Fund to the Lyttelton Sea Scouts towards its water safety programme training and life jackets.

2. Approves the transfer of \$22,386 from the 2019-20 Banks Peninsula Strengthening Communities Fund to the 2019-20 Discretionary Response Fund.

Community Board Resolved BKCB/2019/00095

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve the 2019/20 Banks Peninsula Strengthening Communities Fund grants as outlined in the following schedule:

No	Organisation Name	Project	Recommendation
59207	Akaroa Resource Collective Trust	Akaroa Resource Collective Trust - Essential Social Services in the Akaroa Area	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$25,000 from its 2019-20 Strengthening Communities Fund to the Akaroa Resource Collective Trust towards wages, administration and phone and internet charges for their Essential Social Services project.
59003	Lyttelton Community House Trust	Community House Capacity Building	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$25,000 from its 2019-20 Strengthening Communities Fund to Lyttelton Community House Trust comprising: <ul style="list-style-type: none"> - \$12,000 towards wages for the Community Facilitator; - \$10,000 towards wages for the cook; and - \$2,000 towards operational costs.
59354	The Little River Wairewa Community Trust	Little River Big Ideas / Walking Festival	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$20,000 from its 2019-20 Strengthening Communities Fund to the Little River Wairewa Community Trust comprising: <ul style="list-style-type: none"> - \$16,500 towards wages for the co-ordinator and secretary, and - \$3,500 towards WalkFest.
59251	Akaroa Community Arts Council	Operational Costs 2019-2020	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$4,800 from its 2019-20 Strengthening Communities Fund to Akaroa Community Arts Council towards Co-ordinator wages, operational and marketing costs, and stationery consumables.
59230	Akaroa District Promotions Incorporated	Akaroa District Promotions Event Programme and Service Delivery	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$10,000 from its 2019-20 Strengthening Communities Fund to Akaroa District Promotions Inc. towards wages, the event programme, service delivery and administration costs.

59149	Akaroa Heritage Festival Society Incorporated	FrenchFest 2019	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$5,000 from its 2019-20 Strengthening Community Fund to Akaroa Heritage Festival Society for the Event Co-ordinator wages.
59497	Banks Peninsula Presbyterian Church	Community Lunches and Garden	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$900 from its 2019-20 Strengthening Communities Fund to the Banks Peninsula Presbyterian Church towards the Community Lunches and Garden project.
59577	Community Watch City to Sumner Incorporated	Split 40/60 Linwood-Central-Heathcote - Base Radio	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$600 from its 2019-20 Strengthening Communities Fund to Community Watch City to Sumner Patrol towards the purchase of a base radio.
59233	Friends Of Duvauchelle School	Duvauchelle School Pool - Community Pool Use	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$1,900 from its 2019-20 Strengthening Community Fund to Friends of Duvauchelle School towards the operational costs of the pool and the Caretaker's wages for community use.
58980	Little River Craft Station Incorporated	Little River Information Station	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$8,500 from its 2019-20 Strengthening Community Fund to Little River Craft Station Inc. towards wages.
59236	Little River Support Group	Little River Swimming Pool	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$2,000 from its 2019-20 Strengthening Community Fund to the Little River Support Group towards the wages of the Little River School Pool Caretaker wages for community use.

59447	Lyttelton Historical Museum Society	Lyttelton Museum Project	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$10,000 from its 2019-20 Strengthening Communities Fund to the Lyttelton Historical Museum Society comprising towards wages for administrative support; and rental and power for the Pop Up Museum.
59217	Lyttelton Information and Resource Centre Trust	Lyttelton Review	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$6,990 from its 2019-20 Strengthening Communities Fund to the Lyttelton Information and Resource Centre Trust towards the Lyttelton Review.
59369	Lyttelton Seafarers Centre Charitable Trust	Seafarers' Welfare Support - Lyttelton (Kia manaaki i te tangata rahi, i te tangata iti)	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$10,000 from its 2019-20 Strengthening Community Fund to the Lyttelton Seafarers Centre Charitable Trust towards the Seafarers Centre Assistant Managers wages.
59153	Okains Bay Enhancement Society	Okains Bay School - Community Pool	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$1,500 from its 2019-20 Strengthening Community Fund to Okains Bay Enhancement Society towards pool operational costs for community use.
59083	Orton Bradley Park Board	Museum Restoration	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$1,200 from its 2019-20 Strengthening Community Fund to Orton Bradley Park Board towards materials for display cases.
59368	Between the Waters – Polish Legacy in New Zealand Charitable Trust	Between the Waters - Canterbury's First Polish Settlers - Akaroa Chapter	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$700 from its 2019-20 Strengthening Community Fund to the Between the Waters – Polish Legacy in New Zealand Charitable Trust towards the costs of the venue hire, marketing for the display and costumes.

59387	Project Lyttelton Incorporated	Lyttelton Youth Programme	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$10,080 from its 2019-20 Strengthening Community Fund to Project Lyttelton Inc, towards wages for the Lyttelton Youth Programme and the venue hire.
59027	Tectonic Tones	Tectonic Tones Singing workshops	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of \$500 from its 2019-20 Strengthening Community Fund to Tectonic Tones towards the costs of hosting two workshops based in Akaroa.
59363	The Loons Club Incorporated	Development of Community Venue and Lyttelton Stories Project	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of \$5,000 from its 2019-20 Strengthening Communities Fund to The Loons Club Incorporated with \$1,000 being towards the Loons Building operational costs and \$4,000 being towards the Lyttelton Stories Project wages.
59355	The Scout Association of New Zealand	Lyttelton Sea Scouts Water Safety	That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of \$5,000 from its 2019-20 Strengthening Communities Fund to the Lyttelton Sea Scouts towards its water safety programme training and life jackets.

2. Approve the transfer of \$18,735 from the 2019-20 Banks Peninsula Strengthening Communities Fund to the 2019-20 Discretionary Response Fund.

Tori Peden/Janis Haley

Carried

John McLister declared an interest in Item 9 – 2019-20 Strengthening Communities Fund Report – Lyttelton Seafarers Centre Charitable Trust and did not take part in the discussion or voting regarding this funding application.

Andrew Turner declared an interest in Item 9 – 2019-20 Strengthening Communities Fund Report – Lyttelton Information and Resource Centre Trust and did not take part in the discussion or voting regarding this funding application.

10. Banks Peninsula Community Board Projects Discretionary Response Fund

Community Board Resolved BKCB/2019/00096

[Original staff recommendation accepted without change]

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of \$2,000 from its 2019/20 Discretionary Response Fund towards ANZAC Day Services.
2. Approves a grant of \$3,000 from its 2019/20 Discretionary Response Fund towards the Summer with your Neighbours Project.

Janis Haley/Jed O'Donoghue

Carried

12. Banks Peninsula Speed Limit Review- Inner Harbour Route & Gebbies Pass Areas

Board Comment

The Board considered a report regarding the proposed speed limit changes within the Lyttelton Harbour and Gebbies Pass areas. Following feedback from the community, the Board recommended that the Council make an amendment to the staff recommendation for subclause gg. (Andersons Road) and that staff review subclauses cc. and dd. (Charteris Bay Road).

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board recommend that Council:

1. Approve, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and the Land Transport Rule: Setting of Speed Limits 2017, that the speed limits on the following roads be revoked and set as listed below in clauses 1a-1qq, and shown in **Attachment A** of the agenda.
 - a. Revoke the existing permanent speed limit of 60 kilometres per hour on Governors Bay Road commencing at a point 480 metres west of its intersection with Bayview Place and extending in a westerly direction to a point 376 metres west of its intersection with Omaru Road.
 - b. Approve that the permanent speed limit on Governors Bay Road commencing at a point 480 metres west of its intersection with Bayview Place and extending in a westerly direction to a point 376 metres west of its intersection with Omaru Road be set at 50 kilometres per hour.
 - c. Revoke the existing permanent speed limit of 100 kilometres per hour on Governors Bay Road commencing at a point 376 metres west of its intersection with Omaru Road and extending in a south westerly direction to a point 862 metres east of its intersection with Sandy Beach Road.
 - d. Approve that the permanent speed limit on Governors Bay Road commencing at a point 376 metres west of its intersection with Omaru Road and extending in a south westerly direction to a point 862 metres east of its intersection with Sandy Beach Road be set at 60 kilometres per hour.
 - e. Revoke the existing permanent speed limit of 70 kilometres per hour on Governors Bay- Tedington Road commencing at a point 370 metres south of its intersection with Church Lane and extending in a southerly direction to a point 290 metres east of its intersection with Bamfords Road.

- f. Revoke the existing permanent speed limit of 100 kilometres per hour on Governors Bay- Teddington Road commencing at a point 290 metres east of its intersection with Bamfords Road and extending in a southerly direction to its intersection Gebbies Pass Road.
- g. Approve that the permanent speed limit on Governors Bay- Teddington Road commencing at a point 370 metres south of its intersection with Church Lane and extending in a southerly direction to a point 970 metres north of its intersection with Foleys Road be set at 60 kilometres per hour.
- h. Approve that the permanent speed limit on Governors Bay- Teddington Road commencing at a point 970 metres north of its intersection with Foleys Road and extending to its intersection with Gebbies Pass Road be set at 80 kilometres per hour.
- i. Revoke the existing permanent speed limit of 100 kilometres per hour on Bamfords Road commencing at its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to its end.
- j. Approve that the permanent speed limit on Bamfords Road, commencing at its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to its end be set at 60 kilometres per hour.
- k. Revoke the existing permanent speed limit of 100 kilometres per hour on Foleys Road commencing at its intersection with Governors Bay- Teddington Road and extending in a westerly direction to its end.
- l. Approve that the permanent speed limit on Foleys Road commencing at its intersection with Governors Bay- Teddington Road and extending in a westerly direction to its end be set at 80 kilometres per hour.
- m. Revoke the existing permanent speed limit of 100 kilometres per hour on Gebbies Pass Road commencing at its intersection with Governors Bay- Teddington Road and extending in a south-westerly direction to its intersection with Park Hill Road.
- n. Approve that the permanent speed limit on Gebbies Pass Road commencing at its intersection with Governors Bay- Teddington Road and extending in a south-westerly direction for a distance of 1360 metres be set at 80 kilometres per hour. (Gebbies Teddington)
- o. Approve that the permanent speed limit on Gebbies Pass Road commencing at a point 1360 metres south west of its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to a point 200 metres north east of its intersection with Millers Road be set at 60 kilometres per hour.
- p. Approve that the permanent speed limit on Gebbies Pass Road commencing at its intersection with Park Hill Road and extending in a north easterly direction to a point 200 metres north east of its intersection with Millers Road be set at 80 kilometres per hour.
- q. Revoke the existing permanent speed limit of 100 kilometres per hour on Withells Road commencing at its intersection with Gebbies Pass Road and extending in a south easterly direction to its intersection with Millers Road.

- r. Approve that the permanent speed limit on Withells Road commencing at its intersection with Gebbies Pass Road and extending in a south easterly direction to its intersection with Millers Road be set at 60 kilometres per hour.
- s. Revoke the existing permanent speed limit of 100 kilometres per hour on Millers Road commencing at its intersection with Gebbies Pass Road and extending in a southerly direction to its intersection with Christchurch Akaroa Road (SH75).
- t. Approve that the permanent speed limit on Millers Road commencing at its intersection with Gebbies Pass Road and extending in a southerly direction to its intersection with Christchurch Akaroa Road (SH75) be set a 80 kilometres per hour.
- u. Revoke the existing permanent speed limit of 100 kilometres per hour on McQueens Valley Road commencing at its intersection with Millers Road and extending in a north easterly direction, then a south easterly direction, to its intersection with Streeters Road.
- v. Approve that the permanent speed limit on McQueens Valley Road commencing at its intersection with Millers Road and extending in a north easterly direction, then a south easterly direction, to its intersection with Streeters Road be 80 kilometres per hour.
- w. Revoke the existing permanent speed limit of 100 kilometres per hour on Streeters Road commencing at its intersection with McQueens Valley Road and extending in a southerly direction to its end.
- x. Approve that the permanent speed limit on Streeters Road commencing at its intersection with McQueens Valley Road and extending in a southerly direction to its end be set at 60 kilometres per hour.
- y. Revoke the existing permanent speed limit of 100 kilometres per hour on McQueens Valley Road commencing at its intersection with Streeters Road and extending in a north easterly direction to its end.
- z. Approve that the permanent speed limit on McQueens Valley Road commencing at its intersection with Streeters Road and extending in a north easterly direction to its end be set at 60 kilometres per hour.
- aa. Revoke the existing permanent speed limit of 100 kilometres per hour on Charteris Bay Road commencing at its intersection with Gebbies Pass Road and extending in an easterly direction to its intersection with Marine Drive.
- bb. Revoke the existing permanent speed limit of 70 kilometres per hour on Marine Drive commencing at a point 694 metres west of its southern intersection with Andersons Road and extending to a point 498 metres north of its southern intersection with Andersons Road.
- cc. Approve that the permanent speed limit on Charteris Bay Road commencing at its intersection with Gebbies Pass Road and extending in a north easterly direction for a distance of 1580 metres be set at 80 kilometres per hour.
- dd. Approve that the permanent speed limit on Charteris Bay Road commencing at a point 1580 metres north east of its intersection with Gebbies Pass Road and extending in an easterly direction to its intersection with Marine Drive be set at 60 kilometres per hour.

- ee. Approve that the permanent speed limit on Marine Drive, commencing at its intersection with Charteris Bay Road and extending an easterly, then a northerly direction to a point 498 metres north of its southern intersection with Andersons Road be set at 60 kilometres per hour.
- ff. Revoke the existing permanent speed limit of 50 kilometres per hour on Andersons Road commencing at its western intersection with Marine Drive and extending in an easterly direction to its eastern intersection with Marine Drive.
- gg. Approve that the permanent speed limit on Andersons Road, commencing at its western intersection with Marine Drive and extending in an easterly direction to its eastern intersection with Marine Drive be set at 40 kilometres per hour.
- hh. Revoke the existing permanent speed limit of 50 kilometres per hour on Bayview Road, commencing at its intersection with Marine Drive and extending in an easterly direction to its intersection with the Diamond Harbour Urban Traffic Area.
- ii. Revoke the existing permanent speed limit of 100 kilometres per hour on Bayview Road commencing at its western intersection with the Diamond Harbour Urban Traffic Area and extending in an easterly direction to its intersection with Waipapa Avenue.
- jj. Approve that the permanent speed limit on Bayview Road commencing at its intersection with Marine Drive and extending in an easterly direction to its intersection with Waipapa Avenue be set at 40 kilometres per hour.
- kk. Revoke the existing permanent speed limit of 50 kilometres per hour on Doris Faigen Lane commencing at its intersection with Bayview Road and extending in a south westerly direction to its end.
- ll. Approve that the permanent speed limit on Doris Faigen commencing at its intersection with Bayview Road and extending in a south westerly direction to its end be set at 40 kilometres per hour.
- mm. Revoke the existing permanent speed limit of 100 kilometres per hour on Hunters Road commencing at its intersection with Bayview Road and extending in a northerly direction to its intersection with the Diamond Harbour Urban Traffic Area.
- nn. Approve that the permanent speed limit on Hunters Road commencing at its intersection with Bayview Road and extending in a northerly direction to its intersection with the Diamond Harbour Urban Traffic Area be set at 40 kilometres per hour.
- oo. Revoke the existing permanent speed limit of 70 kilometre per hour on Purau Avenue commencing at a point 550 metres south of its intersection with Rawhiti Street and extending in a southerly direction to a point 230 metres north west of its intersection with Monalua Avenue.
- pp. Approve that the permanent speed limit on Purau Avenue commencing at a point 550 metres south of its intersection with Rawhiti Street and extending in a southerly direction to a point 230 metres north west of its intersection with Monalua Avenue be set at 50 kilometres per hour.

- qq. Revoke the existing permanent speed limit of 100 kilometres per hour on Camp Bay Road commencing at a point 150 metres east of its intersection with Purau-Port Levy Road, and extending to its end.
- rr. Approve that the permanent speed limit on Camp Bay Road commencing at a point 150 metres east of its intersection with Purau-Port Levy Road and extending to its end be set at 40 kilometres per hour.

Community Board Decided BKCB/2019/00097

Part A

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board recommend that Council:

1. Approve, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and the Land Transport Rule: Setting of Speed Limits 2017, that the speed limits on the following roads be revoked and set as listed below in clauses 1a-1qq, and shown in **Attachment A**.
 - a. Revoke the existing permanent speed limit of 60 kilometres per hour on Governors Bay Road commencing at a point 480 metres west of its intersection with Bayview Place and extending in a westerly direction to a point 376 metres west of its intersection with Omaru Road.
 - b. Approve that the permanent speed limit on Governors Bay Road commencing at a point 480 metres west of its intersection with Bayview Place and extending in a westerly direction to a point 376 metres west of its intersection with Omaru Road be set at 50 kilometres per hour.
 - c. Revoke the existing permanent speed limit of 100 kilometres per hour on Governors Bay Road commencing at a point 376 metres west of its intersection with Omaru Road and extending in a south westerly direction to a point 862 metres east of its intersection with Sandy Beach Road.
 - d. Approve that the permanent speed limit on Governors Bay Road commencing at a point 376 metres west of its intersection with Omaru Road and extending in a south westerly direction to a point 862 metres east of its intersection with Sandy Beach Road be set at 60 kilometres per hour.
 - e. Revoke the existing permanent speed limit of 70 kilometres per hour on Governors Bay- Teddington Road commencing at a point 370 metres south of its intersection with Church Lane and extending in a southerly direction to a point 290 metres east of its intersection with Bamfords Road.
 - f. Revoke the existing permanent speed limit of 100 kilometres per hour on Governors Bay- Teddington Road commencing at a point 290 metres east of its intersection with Bamfords Road and extending in a southerly direction to its intersection Gebbies Pass Road.
 - g. Approve that the permanent speed limit on Governors Bay- Teddington Road commencing at a point 370 metres south of its intersection with Church Lane and extending in a southerly direction to a point 970 metres north of its intersection with Foleys Road be set at 60 kilometres per hour.
 - h. Approve that the permanent speed limit on Governors Bay- Teddington Road commencing at a point 970 metres north of its intersection with Foleys Road and

extending to its intersection with Gebbies Pass Road be set at 80 kilometres per hour.

- i. Revoke the existing permanent speed limit of 100 kilometres per hour on Bamfords Road commencing at its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to its end.
- j. Approve that the permanent speed limit on Bamfords Road, commencing at its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to its end be set at 60 kilometres per hour.
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- o. Approve that the permanent speed limit on Gebbies Pass Road commencing at a point 1360 metres south west of its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to a point 200 metres north east of its intersection with Millers Road be set at 60 kilometres per hour.
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extending in a north easterly direction, then a south easterly direction, to its intersection with Streeters Road.

- v. Approve that the permanent speed limit on McQueens Valley Road commencing at its intersection with Millers Road and extending in a north easterly direction, then a south easterly direction, to its intersection with Streeters Road be 80 kilometres per hour.
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- ff. Revoke the existing permanent speed limit of 50 kilometres per hour on Andersons Road commencing at its western intersection with Marine Drive and extending in an easterly direction to its eastern intersection with Marine Drive.
- gg. Approve that the permanent speed limit on Andersons Road, commencing at its western intersection with Marine Drive and extending in an easterly direction to its eastern intersection with Marine Drive be set at **30** kilometres per hour.
- hh. Revoke the existing permanent speed limit of 50 kilometres per hour on Bayview Road, commencing at its intersection with Marine Drive and extending in an

- easterly direction to its intersection with the Diamond Harbour Urban Traffic Area.
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 - pp. Approve that the permanent speed limit on Purau Avenue commencing at a point 550 metres south of its intersection with Rawhiti Street and extending in a southerly direction to a point 230 metres north west of its intersection with Monalua Avenue be set at 50 kilometres per hour.
 - qq. Revoke the existing permanent speed limit of 100 kilometres per hour on Camp Bay Road commencing at a point 150 metres east of its intersection with Purau-Port Levy Road, and extending to its end.
 - rr. Approve that the permanent speed limit on Camp Bay Road commencing at a point 150 metres east of its intersection with Purau- Port Levy Road and extending to its end be set at 40 kilometres per hour.
2. Request that staff review the change point for the speed restrictions listed in subclauses cc. and dd. within six months.

Jed O'Donoghue/Janis Haley

Carried

Felix Dawson left the meeting at 12.11pm.

13. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report - August 2019

Community Board Resolved BKCB/2019/00098

[Original staff recommendation accepted without change]

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for August 2019.
2. Decide to make a submission on the Council's Emissions Targets for the District and delegate authority to the Chairperson to approve the final submission.

Tori Peden/John McLister

Carried

14. Elected Members' Information Exchange

14.1 Rubbish at Birdlings Flat

The Board was advised that Birdlings Flat residents have submitted a number of Requests for Service asking that the Council clean up rubbish, which has blown from a private property onto Council-owned roads and private land in the area.

The community has organised a clean-up for the coming weekend, and would also like the Council to take responsibility for cleaning Council-owned areas in future.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request that staff investigate the Requests for Service submitted by residents of Birdlings Flat, relating to uncontained rubbish spreading from a private property.

14.1 Communications Outage on Banks Peninsula

The Board was advised that there was an outage lasting several hours which affected all cell phone and landline service on a large portion of Banks Peninsula starting late on Wednesday 31 July. The Board expressed concern that residents would not have been able to contact emergency services if required during this time.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Write to Amy Adams, Member of Parliament for the affected Banks Peninsula area, to raise concerns regarding this matter and seeking information on what can be done to avoid similar situations in future.

14.3 Public Drop-In - Return of Cruise Ships to Lyttelton

The Board was advised that the Lyttelton Information and Resource Centre Trust would like to co-host a public drop-in on 29 August 2019 regarding the return of cruise ships to Lyttelton.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Agree that it will to co-host the public drop-in on 29 August with the Lyttelton Information and Resource Centre Trust .

Karakia Whakamutunga: **John McLister**

Meeting concluded at 12.45pm.

CONFIRMED THIS 19 DAY OF AUGUST 2019.

PAM RICHARDSON
CHAIRPERSON

7. Reserve Management Committee Meeting Minutes

Reference: 19/207457

Presenter(s): Liz Carter – Community Board Adviser

1. Purpose of Report

Minutes have been received from the following Reserve Management Committees:

Committee	Date
Lyttelton Reserve Management Committee	08/07/2019

2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Lyttelton Reserve Management Committee

Attachments

No.	Title	Page
A ↓	Lyttelton Reserve Management Committee - Draft Minutes 8 July 2019	30

Draft Minutes of Meeting

Minutes of the ordinary meeting of the Lyttelton Reserves Management Committee will be held in the Lyttelton/Mt Herbert Board Room, 25 Canterbury Street on Monday 8th of July 2019 commencing at 7.02 pm.

1 Present: Wendy Everingham (Chairperson), Neil Aitken, Kirsty Brennan, Robin Dawson, Brian Downey (Secretary/Treasurer), John Garrett, Richard Hopkins, Geoff Knight, Gerard Timings, Daryl Warnock, Nick Singleton (Port Hills Ranger), John Everingham.

2 Apologies; Luke Hollister, Anne Jolliffe, Flora McGregor, Keri Whaitiri, Jed O'Donoghue, Andrew Turner, Paul Devlin.

2.1 RESOLVED that the apologies be accepted.

MOVED Wendy Everingham **SECONDED** Richard Hopkins **CARRIED**

3 Conflict of Interest Declaration - Nil

4 Confirmation of Minutes of meeting held on 10th June 2019

4.1 RESOLVED that the draft minutes of June 10th 2019 be confirmed as a true and correct record.

MOVED Wendy Everingham **SECONDED** Richard Hopkins **CARRIED**

5. Matters arising from the minutes - nil

6 Correspondence

6.1 Banks Peninsula Community Board Agenda - 8 July 2019 – Amy Hart

6.2 Lyttelton Harbour Wastewater Project – June 2019 – CCC Infrastructure news

6.3 Banks Peninsula Community Board Agenda - 24 June 2019 – Amy Hart

6.4 RESOLVED that the correspondence be accepted

MOVED Brian Downey **SECONDED** Wendy Everingham **CARRIED**

7 Treasurer's report

7.1 Accounts

Balance as at June 30th 2019 \$6,263.86

Current Account \$619.82

Investment Account (maturing November 16 2019). \$5,644.04

7.2 RESOLVED that the financial report for the period ending June 30th 2019 be adopted.

MOVED Brian Downey **SECONDED** Richard Hopkins **CARRIED**

7.3 Annual Accounts - See Appendix 1

Daryl Warnock wanted to know what the appropriations tagged as Lower Drainage track maintenance was. The Treasurer said that it originated from Banks Peninsula District Council funding and was for maintaining the grass and drain on the Drainage Bench Track.

7.4 RESOLVED that the annual financial report ending June 30th 2019 be adopted.

MOVED Brian Downey **SECONDED** Wendy Everingham **CARRIED**

8 Community Board Report - nil

9 Ranger's Report - Nick Singleton

9.1 The contractor for 6 Harmans Road has applied for a Wildlife Permit to go with their license application. DoC has not supplied this yet.

9.2 Mobil's licence access has not proceeded further.

9.3 Rangers spent 3 to 4 hours with Wendy Everingham and Brian Downey closing unauthorised tracks in Urumau Reserve. Tracks in the closed-off rockfall area are still to be worked on. This will happen when the reserve is fully re-opened. It was noted that the second exit onto the 4wd track was still to be closed. They will return.

9.4 It was expected that Urumau Reserve would be fully reopened after rock-fall mitigation work was carried out. This was expected to be within the next six months.

9.5 Nick Head had no ecological issues with the development of the new diagonal track between the Drainage Bench track and 4wd track. He had concerns over the amount of old mans beard in the vicinity.

10 Development Plan –Prioritisation of projects 1-3 years

Wendy sought advice from staff for a fair process. The projects were classified as per the categories in the new Development Plan.

There was a brief discussion on options presented prior to selecting the highest priority projects. Each committee member was presented with an orange sticker to highlight their first preference. The projects with the most orange stickers were deemed the highest priority. The Chair will collate the results prior to the next meeting and the prioritisation process will continue at the next meeting.

11 General Business

11.1 Planting Group - Wendy Everingham

The team was doing site preparation each Sunday afternoon in readiness for the planting to begin on July 21st. See **Appendix 2**

11.2 Weed Group - Brian Downey

More weed work in the Reserve Tce area.

The new 2019 planting area has been thoroughly searched for weeds.

11.3 Maintenance/Drainage Group - Brian Downey

The 4wd and Drainage Bench tracks have been examined again. The drains are clear and free running. No defects in the concrete lining detected.

11.4 Track/Access Group - Daryl Warnock

Only a little bit of maintenance work had been done on the mountain bike tracks. Richard Hopkins wanted to re-align 80 metres of the Stan Helm Track in the vicinity of the entrance to Whaka Raupo Reserve. He was requested to bring a report for the new route to the next meeting detailing exactly what was proposed. John Garrett, clarified that his proposed track was a “shared use” track

11.5 Pest Group - Kirsty Brennan

The traps have been taken away from the reserve as they were required in another location. A further 3 mice and a weasel have been caught.

The Chair suggested that the team put forward a proposal for the Committee to purchase traps.

12 Other Business

The Chair to speak to Joan Blatchford about conducting meetings during the Community Board elections and what functions the Committee could undertake during that process.

13 Next Meeting Dates August 12th 2019

14 Close 8.47 pm

Chair

Date

Appendix 1

LYTTELTON RESERVES MANAGEMENT COMMITTEE

Financial Statements
For the Period Ending 30 June, 2019

Bank Reconciliation	2019	2018
Opening Balance 01 July 2018:	164.01	617.35
Plus Receipts: Interest	0.45	1.32
Grants & Donations	--	--
Less Payments		
DoC Nursery – Plants	<u>544.64</u>	<u>454.66</u>
Surplus (Deficit)	(499.19)	(453.34)
Bank Statement 30 June 2019:	619.82	164.01
Cheque A/c 0864-0005917-000		
Term Investment matured 20 May 2019	5,644.04	6,451.61
has been reinvested for 180 days		
	6,263.86	6,615.62
Balance Sheet:		
Opening Equity	6,615.62	
Surplus (Deficit)	(499.19)	
	6,116.43	
Term Deposit Interest:	<u>192.43</u>	
	\$6,308.86	
Notes to the Accounts		
Reserved funds:		
Plants and related expenses	3,560.88	
Weed control related expenses	386.14	
Lower Drainage track maintenance	1,287.13	
Gary Broker memorial seat	<u>1,029.71</u>	
	\$6263.86	

Appendix 2



**LYTTELTON
RESERVES
MANAGEMENT
COMMITTEE**

Community Planting Days at Urumau Reserve 2019

A series of quality native tree planting days.

21st July and 4th & 18th August 10-1pm
Tools, plants and lunch provided. Please bring gloves.
Meet at the far end of Foster Terrace at 10

Please let us know if you can make it!
Email lytteltonreserves@hotmail.co.nz
Text 021 047 6144



Organised by the Lyttelton Reserves Management Committee.

8. Briefing - Little River, Big Ideas Walkways Committee

Reference: 19/870091

Presenter(s): Janet Reeves – Walkways Committee Little River Wairewa Community Trust

1. Purpose of Report

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
Little River Walkways	Janet Reeves	Little River Wairewa Community Trust

The presentation will include:

- Community support for the walkways project
- Purpose of the walkways project
- Proposed walkway routes
- Progress to date
- Next steps

2. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.
2. Supports the further development of the proposal.
3. Requests that staff work with the Little River Wairewa Community Trust to progress the walkways project.

Attachments

There are no attachments to this report.

9. Banks Peninsula 2019/20 Discretionary Response Fund: The Akaroa Gallery Inc. - The Kelliher Art Trust Touring Exhibition

Reference: 19/822491

Presenter(s): Philpa Hay and Robin Arnold (Community Development Advisers)

1. Purpose of Report

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider an application for funding from its 2019/20 Discretionary Response Fund (DRF) from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
59701	The Akaroa Gallery Inc.	The Kelliher Art Trust Touring Exhibition	\$20,000	\$1,000

- 1.
- 1.2 At the time of writing, the 2019/20 DRF had a budget of \$22,951 which was carried forward from unallocated funds from the previous year. This amount includes moneys tagged for the 'Shape Your Place Fund' (SYPF) totalling \$7,000 (special criteria apply).
- 1.3 In addition, the total annual budget for the Board's community funding had been set at \$191,405. The DRF balance will be increased by the remainder of the budget after the Strengthening Communities Fund allocations have been set, due to happen at the Board's 5 August 2019 meeting.
- 1.4 At the time of writing, two Youth Development applications (together totalling \$600) had been approved for funding from the Board's 2019/20 DRF. Two further applications had been mooted and are awaiting formal applications.
- 1.5 In addition, two Board Projects (together totalling \$5,000) were to be considered for funding from the Board's 2019/20 DRF at its meeting on 5 August 2019.

2. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

- Approves a grant of \$1,000 from its 2019/20 Discretionary Response Fund to The Akaroa Gallery Inc. towards advertising for the Kelliher Art Trust Touring Exhibition.

3. Key Points

Issue or Opportunity

- 3.1 The Akaroa Gallery will display a selection of works by prominent New Zealand artists from 26 October to 17 November 2019. It is only the second time this Kelliher collection has been exhibited in the South Island. The paintings depict 'realistic portrayals of New Zealand landscapes and the ways of life of its people' thus celebrating our identity. Donations will go towards the new Akaroa Health facility ensuring local, professional health care into the future.

Strategic Alignment

- 3.2 The recommendation is aligned to the Strategic Framework and in particular the strategic priorities of 'enabling active citizenships and connected communities' and 'maximising opportunities to develop a vibrant, prosperous and sustainable 21st Century city'. It will

contribute to strong communities and a liveable city by providing an opportunity to 'celebrate our identity through arts, culture and heritage'. The exhibition will provide a focus for local people, for cruise ship passengers, in addition to drawing other regional visitors, potentially from across the South Island, thus contributing to a 'vibrant and thriving... rural centre'.

Decision Making Authority

3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.3.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (although Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

3.4 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

3.5 The level of significance was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

3.7 At the time of writing, the balance of the 2019/20 Discretionary Response Fund is as below.

Current Budget 2019/20	Tagged/ Pending Funding	Available for allocation	Balance If Staff Recommendation adopted
\$22,951 (and pending transfer of unallocated SCF funds: Clause 1.3)	YDF \$600 SYPF \$7000 Board Projects \$5000	10,351	\$9,351

3.8 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

3.9 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	The Akaroa Art Gallery - The Kelliher Art Trust Touring Exhibition Matrix	40

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Philipa Hay - Community Development Advisor Robin Arnold - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa

2019/20 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

59701	Organisation Name The Akaroa Gallery Inc.	Name and Description The Kelliher Art Trust Touring Exhibition The Akaroa Gallery will display a selection of 16 works depicting 'New Zealand landscapes and ways of life of its people' from the Kelliher Trust collection. Opening night is 25 October, with the display open to the public daily until 17 November 2019 providing for just the second time an opportunity for these famous paintings by prominent New Zealand artists to be viewed in the South Island, in one place. Proceeds from the koha entry will be matched and will go towards the Akaroa Health facility. Contribution is sought towards promotion, opening night costs and operational costs for the duration of the exhibition.	Funding History 2018/19 - \$550 (Art Forums) CCF 2017/18 - \$2,000 (Art Forums) CCF 2017/18 - \$2,100 (Art Forums) SCF BP Other Sources of Funding Income from sale of products only.	Request Budget Total Cost \$22,340 Requested Amount \$20,000 90% percentage requested Contribution Sought Towards: Operational Expenses - \$20,000	Staff Recommendation \$ 1,000 That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of \$1,000 from its 2019/20 Discretionary Response Fund to The Akaroa Gallery Inc. towards advertising for the Kelliher Art Trust Touring Exhibition.	Priority 2
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<p>Organisation Details:</p> <p>Service Base: 1 Rue Pompallier, Akaroa</p> <p>Legal Status: Incorporated Society</p> <p>Established: 17/09/1977</p> <p>Staff – Paid: 0</p> <p>Volunteers: 100</p> <p>Annual Volunteer Hours: 600</p> <p>Participants: 1,000</p> <p>Target Groups: Arts, local community, artists, visitors to Akaroa</p> <p>Networks: Canterbury Arts Network</p> <p>Organisation Description/Objectives:</p> <p>To present and promote the arts and culture to the communities within the Banks Peninsula environs through a variety of activities in the Orion Powerhouse at 1 Rue Pompallier, Akaroa.</p>	<p>Alignment with Council Strategies</p> <ul style="list-style-type: none">Strengthening Communities StrategyArts Policy and Strategy <p>Alignment with Community Board Outcomes</p> <ul style="list-style-type: none">Visitors to Banks Peninsula enhance the local economy and sustain the natural, social and heritage environments.Banks Peninsula is a viable place to live and workLocal communities are well connected and supported by easily accessible community facilities. <p>The exhibition will provide a focus for local residents enhancing the local arts environment. Visitors from further afield will provide trade for local businesses and support for local social infrastructure (the Akaroa Health facility).</p> <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none">Support, develop and promote capacityCommunity participation and awarenessReduce or overcome barriers <p>How Much Will The Project Do? (Measures)</p> <p>The Kelliher Exhibition will have its opening night on the 25th October for members and invited guests, which are expected to include a number of Kelliher Trust members.</p> <p>The Gallery will be open to the public from 26th October until 17th November from 10am-4pm daily. Two volunteers will be present at all times.</p> <p>Guided tours will be available to groups outside the opening hours and will be run by local New Zealand artists and gallery volunteers.</p> <p>In conjunction with "The Kelliher" the Gallery will be taking the opportunity to actively promote all Akaroa and Banks Peninsula artists with studio openings and art walks and talks.</p> <p>How Will Participants Be Better Off?</p> <p>The display will increase awareness of this unique art exhibition through the Akaroa Art Gallery.</p> <p>It will inform and educate Banks Peninsula community members and those in other communities interested in the arts and will enhance their enjoyment of the arts in its various forms.</p> <p>The exhibition will Increase awareness of the Akaroa Art Gallery and its history and the many art exhibitions and forums it provides on an annual basis.</p>	<p>Staff Assessment</p> <p>The Akaroa Gallery has been offered the opportunity to display in Akaroa a selection of 16 works from the Kelliher Trust collection. The exhibition will take place between 26 October and 17 November 2019. This is only the second time this collection has been exhibited in the South Island and will offer an opportunity for these famous paintings by prominent New Zealand artists to be viewed locally, in one place. The collection includes Kelliher Art Award competition winners and paintings commissioned by the Kelliher Trust. In 1956 Sir Henry Kelliher established the "Kelliher Art Award" to encourage artists to paint realistic portrayals of New Zealand landscapes and the ways of life of its people. This competition attracted both domestic and international art admirers. The competition was held until 1977 by which time the Kelliher Trust had been established.</p> <p>The Akaroa Gallery will be open daily from 10am-4pm, with local volunteers hosting. Guided tours will be available to groups outside these hours, enabling a wider viewing of the works. Local people will benefit from their viewing of this exhibition of quality works, displayed in their own community and which depict "New Zealand landscapes and the ways of life of its people" thus celebrating our identity and providing a significant event for the community. Due to the profile of this exhibition, it is expected that it will attract people from the wider peninsula and as well as those from across the South Island. The exhibition will take place during the cruise ship season and will draw these visitors as well.</p> <p>The Akaroa Gallery (Orion Powerhouse Gallery) initially housed hydroelectric power equipment. In 1970 a local resident established a gallery and concert venue which was run by the society after incorporation from 1977. Today the gallery hosts exhibitions that feature artists from Banks Peninsula and beyond, many of national and international recognition. It also provides a venue for intimate musical events and a varied arts and cultural workshop programme throughout the year. The organisation has strong volunteer commitment with many hours being provided by the community to support increased awareness and knowledge of the arts. There are no paid staff and it is the only art gallery in Akaroa.</p> <p>The community as a whole will benefit from this drawcard which will encourage people to spend more time in the community and will provide visitor revenue for the town. In addition, the koha entry income will be matched and will go towards the Akaroa Health facility, which will ensure local, professional health care into the future. Due to the community benefits of this project, including the breakdown of participants and the wider community benefit for the ward, this application was assigned to the Banks Peninsula Community Board.</p> <p>Due to the timing of this exhibition, this project missed the timeframe for Creative New Zealand Creative Communities funding. Generally, community funding is not recommended for supporting groups to donate proceeds where these could go towards the cost of the project, but it was considered the community cohesion this exhibition provides is expected to fulfil a number of community outcomes and thus staff recommend that allocation is provided for promotion within the Ward and the Christchurch City Council area. In addition, the Board's Discretionary Response Fund is a small fund and the staff recommendation reflects this. Community funding is not usually recommended for refreshments.</p> <p>Staff have provided the group with funding information and suggestions for alternative methods to distribute information widely.</p>
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10. Little River Proposed Traffic & Parking Improvements

Reference: 19/866303

Presenter(s): Andrew Hensley, Traffic Engineer

1. Purpose of Report

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to approve the installation of traffic and parking restrictions in the vicinity of the Little River Railway Station, in accordance with Attachment A.

2. Executive Summary

- 2.1 The Little River Wairewa Community Trust (the Trust) has identified possible improvements to the existing traffic and parking movements, and to the amenity in the vicinity of the Little River Railway Station. These improvements are part of the *Little River – Big Ideas Community Plan* created by the community.
- 2.2 Council staff have worked with the Trust to further develop a proposed traffic and parking plan and have taken the proposed changes out to community consultation.

3. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Under clause 16 of the Christchurch City Council Traffic and Parking Bylaw 2017, approve that the part of the access road in front of the Little River Railway Station, as indicated in Attachment A of the agenda, dated 01/8/19, is subject to the following restriction: One Way Road.
2. Approve that a Give Way control be placed against the main Little River Railway Station parking area access road at its intersection with Christchurch Akaroa Road (SH75), as indicated in Attachment A of the agenda, dated 01/8/19.
3. Under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, approve that the part of the access road in front of the Little River Railway Station, as indicated in Attachment A of the agenda, dated 01/8/19, is reserved as a parking place for buses, subject to the following restriction: the maximum time for parking of any bus is 15 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.
4. Under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, approve that the part of access road in front of the Little River Railway Station, as indicated in Attachment A of the agenda, dated 01/8/19, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is 5 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.
5. Approve that the stopping of vehicles be prohibited at any time on the northern side of the access road in front of the Little River Railway Station, between the P15 Bus Parking Restriction and the P5 Parking Restriction, as indicated in Attachment A of the agenda, dated 01/8/19.
6. Under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, approve that the part of access road in front of the Little River Railway Station, as indicated in Attachment A of the agenda, dated 01/8/19, is reserved as a parking place for any vehicles, subject to the

following restriction: the maximum time for parking of any vehicle is 120 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.

7. Under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of access road behind the Little River Café, as indicated in Attachment A of the agenda, dated 01/8/19, is reserved as a parking place for buses, subject to the following restriction: the maximum time for parking of any bus is P120 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.
8. Under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of access road behind the Little River Café, as indicated in Attachment A of the agenda, dated 01/8/19, is reserved as a parking place for any vehicles, subject to the following restriction: 90 Degree Angle Parking.
9. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
10. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

4. Key Points

- 4.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)
- 4.2 The following feasible options have been considered:
 - Option 1 - Install Traffic and Parking Improvements (preferred option)
 - Option 2 - Do Nothing
- 4.3 Option Summary - Advantages and Disadvantages (preferred option)
 - 4.3.1 The advantages of this option include:
 - Reduces the operating speeds of vehicles through the site and improves safety.
 - Improves pedestrian safety and access for both local residents and visitors.
 - Reinforces the existing marked one way direction of travel in front of the Little River Railway Station.
 - Enables 3D line marking to be painted at a later date by the Little River Wairewa Community Trust (not part of this report).
 - Formalises the existing default Give Way control at the main parking area entrance with State Highway 75.
 - Encourages increased turnover within the bus parking space in front of the Little River Railway Station by way of a reduced time limit parking restriction.
 - Expanded P120 parking restriction in front of the Little River Railway Station does not prohibit buses parking in this space, but the ability to do so will be dependent on whether there are other vehicles already parked here. In effect it prioritises smaller vehicles.
 - Reduces the likelihood of multiple buses being parked opposite each other in front of the Little River Railway Station.

- Encourages longer stay bus parking to the rear of the site, including the provision of a P120 bus parking restriction space.
- Encourages larger or towing vehicles to the rear of the site and provides larger marked spaces to accommodate these.
- Increases the capacity and efficiency of parking spaces at the rear of the site through markings and improved delineation.
- Road surface is improved in order to undertake line marking changes.
- Contributes to improving the general appearance and amenity of the area.

4.3.2 The disadvantages of this option include:

- Removes approximately two parking spaces in front of the Little River Railway Station in order to provide traffic calming.
- Reduces the ability for buses to park in front of the Little River Railway Station, in particular for extended periods of time.
- Increased turning movements at the rear of the site.
- Will result in some passengers having to walk further to access the toilets and Craft Station if their bus parks at the rear of the site.
- Cost- estimated to be approximately \$5000 for signage, hard surface preparation and line marking, with some of this maintenance related. This is able to be funded from existing operational budgets.
- Some opposition within the community to this option.

5. Context/Background

Issue

- 5.1 The Little River Wairewa Community Trust wishes to improve the safety and access of vehicles and pedestrians, and improve amenity, in the vicinity of the Little River Railway Station.
- 5.2 To progress this project, the Trust engaged a traffic engineering consultant to produce a concept plan which featured various improvements.
- 5.3 It is acknowledged that this is a site of safety concerns from members of the community and that improvements could be made. From a Council traffic engineering perspective the site is considered to currently function adequately and appropriately, and is not a high risk location for vehicle and pedestrian safety.
- 5.4 Council staff have worked with the traffic engineering consultant and the Trust to investigate possible improvements and develop this plan further, and to take out to community consultation.

Strategic Alignment

- 5.5 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 5.6 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 5.7 The recommendations in this report are also consistent with the anticipated outcomes of the Traffic Safety and Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)

Decision Making Authority

- 5.8 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions and traffic controls by resolution.
- 5.9 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 5.10 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Assessment of Significance and Engagement

- 5.11 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 5.12 The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 5.13 The community engagement and consultation outlined in this report reflect the assessment.

Context

- 5.14 Little River is a popular stopping place for vehicles on State Highway 75 travelling to and from Akaroa and the Bays.
- 5.15 In the immediate vicinity of the Little River Railway Station building there is a variety of services and facilities utilised by local residents and visitors. As a result, it can attract relatively high numbers of vehicles and pedestrians at times, in particular during holiday periods.
- 5.16 There has been one reported non injury crash in the last five years in this parking area, which occurred in front of the Little River Railway Station building.

6. Options Analysis

Options Considered

- 6.1 The following reasonably practicable options were considered and are assessed in this report:
- Option 1 - Install Traffic & Parking Improvements (preferred option)
 - Option 2 - Do Nothing
- 6.2 The following options were considered but ruled out:
- Various suggested minor amendments were made during consultation (see Community Views and Preferences section of this report)

Options Descriptions

- 6.3 **Option One: Preferred Option:** Install Traffic and Parking Improvements
- 6.3.1 **Option Description:** Install with Traffic and Parking Improvement as shown in Attachment A. These include:
- 6.3.2 **Option Advantages**
- Reduces the operating speeds of vehicles through the site and improves safety.
 - Improves pedestrian safety and access for both local residents and visitors.

- Reinforces the existing marked one way direction of travel in front of the Little River Railway Station.
- Assists in enabling the 3D line marking to be painted at a later date by the Little River Wairewa Community Trust (not part of this report).
- Formalises the existing default Give Way control at the intersection of the main parking area with State Highway 75.
- Encourages increased turnover within the bus parking space in front of the Little River Railway Station by way of a reduced time limit parking restriction.
- Expanded P120 parking restriction in front of the Little River Railway Station does not prohibit buses parking in this space, but the ability to do so will be dependent on whether there are other vehicles already parked here. In effect it prioritises smaller vehicles.
- Reduces the likelihood of multiple buses being parked opposite each other in front of the Little River Railway Station.
- Encourages longer stay bus parking to the rear of the site, including the provision of a P120 bus parking space.
- Encourages larger or towing vehicles to the rear of the site and provides larger marked spaces to accommodate these.
- Increases the capacity and efficiency of parking spaces at the rear of the site through markings and improved delineation.
- Road surface is improved in order to undertake line marking changes.
- Contributes to improving the general appearance and amenity of the area.

6.3.3 Option Disadvantages

- Removes approximately two parking spaces in front of the Little River Railway Station in order to provide traffic calming.
- Reduces the ability for buses to park in front of the Little River Railway Station, in particular for extended periods of time.
- Increased turning movements at the rear of the site.
- Will result in some passengers having to walk further to access the toilets and Craft Station if their bus parks at the rear of the site.
- Cost- estimated to be approximately \$5000 for signage, hard surface preparation and line marking, with some of this maintenance related. This is able to be funded from existing operational budgets.
- Some opposition within the community to this option.

6.4 Option Two: Do Nothing

6.4.1 **Option Description:** Do not change any of the traffic layout or parking restrictions.

6.4.2 Option Advantages

- Does continue to provide an adequate and appropriate level of service from a traffic and safety perspective.

- Does not remove approximately two parking spaces in front of the Little River Railway Station.
- Does not reduce the ability for buses to park in front of the Little River Railway Station, in particular for extended periods of time.
- Does not increase turning movements at the rear of the site.
- No cost.

6.4.3 Option Disadvantages

- Does not address community requests to improve the area.
- Does not assist in enabling the 3D line marking to be painted at a later date by the Little River Wairewa Community Trust.
- Does not reinforce the existing one way traffic flow in front of the Little River Railway Station building.
- Does not reinforce the existing default Give Way priority at the intersection of the main parking area with State Highway 75.

Analysis Criteria

- 6.5 Options within this report have been assessed against traffic engineering best practice, and both are considered acceptable.

7. Community Views and Preferences

- 7.1 As this is a localised project, the focus was on engaging with the businesses directly affected and the tour buses who park there.
- 7.2 The consultation document was distributed to the Little River Service Centre/Library, 33 tour bus operators, and 29 other stakeholders. The New Zealand Transport Agency (NZTA) was engaged at an earlier stage of the project.
- 7.3 The Acting Team Leader Parking Compliance supports the preferred option.
- 7.4 Various issues and considerations were raised during community consultation, but did not result in changes being made to the Plan, however two issues are to be followed up at a later date following the implementation of the Plan. The issues raised and staffs responses (in italics) are shown below:
- 7.4.1 Proposed footpath area in front of the Little River Railway Station duplicates an existing marked area. *The widened area for pedestrians improves access and safety.*
- 7.4.2 Footpath extension narrows the area in front of the Railway Station available to the movement of parking vehicles and buses. *Narrowing the roadway is intended as it will further traffic calm the area and support lower operating speeds.*
- 7.4.3 The placement of the planter boxes will interfere with the movement of vehicles and available parking spaces. *The planter boxes will be positioned so as to not hinder vehicle movements. The general P120 parking area is to be expanded. Additional parking spaces will be marked at the rear of the site.*
- 7.4.4 Removing a parking space for use as a flush road marking traffic calming feature and footpath is unnecessary. *The general P120 parking area is to be expanded. Additional parking spaces will be marked at the rear of the site. On balance, there is considered to be greater value in utilising these spaces for traffic calming and amenity improvements.*

- 7.4.5 Will buses still be able to use the P120 parking restriction in front of the Little River Railway Station? *Buses are not prohibited from parking in this space, but the ability to do so will be dependent on whether there are other vehicles already parked here. In effect it prioritises smaller vehicles within this space. A new P120 bus parking space is being created at the rear of the site, and also larger parking spaces being marked.*
- 7.4.6 Reducing bus parking to one bus park outside the public toilets and forcing buses to park behind the Café, near the children's playground, appears to be inconvenient to bus passengers and adds to vehicle movements in a confined space. *An aim of the project is to reduce the amount of buses that are parking in front of the Little River Railway Station, and to enable a greater mix of vehicles and road users to utilise the space, and to improve the amenity, including visually. Whilst it will be a further walk for some to access the toilets, this distance is not considered unreasonable. There may be the ability for buses to access the P120 parking space in front of the Little River Railway Station on days where the demand for other parking is lower. The area behind the Café is to be traffic calmed and the effects on other users in the area are considered to be minimal, and largely away from the playground. This site can be monitored for safety issues of this type if needed. There may be an increase to the roadway surface maintenance as a result of the increase in turning vehicles.*
- 7.4.7 Replace the P15 bus parking restriction with a P30 bus parking restriction. *P15 is being recommended to encourage a greater turnover of buses within this space and for longer stay busses to be parked at the rear of the site.*
- 7.4.8 Allow two way traffic in front of the Little River Railway Station. *The existing one way traffic flow has been reviewed on a number of occasions and on balance is considered to be the most efficient means of turning and moving vehicles through the site and reduces the number of conflict points. As a result, the existing one way traffic flow is being reinforced further.*
- 7.4.9 Seal part of the road shoulder on the opposite side of the road to assist turning buses. *This would be an issue for NZTA to consider if issues arise. The majority of vehicles are understood to be able to complete this turning movement with care. If needed, there is the option for larger vehicles to turn right into the main entrance to the parking area next to the Café and park at the rear of the site.*
- 7.4.10 Possibility of bus parking behind the Café restricting access to others to park beneath the trees. *There will still be space available for vehicles to park beneath the trees. It is difficult to see with the tree cover on the aerial photo.*
- 7.4.11 There is no mobility parking near the Café. *This can be considered outside of this project. The most suitable location for a mobility parking space is within the angle parking area that runs alongside the Café. This is however in part on private land, and would need to be progressed in conjunction with the property owner and occupier.*
- 7.4.12 Proposed layout inadequate for passenger service vehicles, in particular during peak summer season. *In the general area around the Little River Railway Station, parking supply exceeds demand. In addition to the P15 bus park and the expanded P120 parking restriction, there are opportunities for passenger service vehicles to park in the new P120 bus parking space being created at the rear of the site, and also within the larger unrestricted parking spaces being marked in an area previously unmarked. There is also a significant amount of underutilised unmarked space at the rear of the Little River Railway Station. Council staff are unaware of vehicles not being able to find space to park in this area. Buses are being encouraged to park at the rear of the site instead of parking in numbers out the front of the Little River Railway Station.*

7.4.13 There appears to be no provision for traffic entering the area when travelling from Akaroa to Christchurch. *There is currently no provision for vehicles to enter in this direction at the eastern most entrance due to the existing marked one way flow, so this is not a change. Vehicles travelling from this direction either turn into the main entrance to access the off-road parking areas, or park on the roadside.*

8. Legal Implications

- 8.1 There is not a legal context, issue or implication relevant to this decision.
- 8.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 5.5-5.7.

9. Next Steps

- 9.1 Approval is required by the Banks Peninsula Community Board.
- 9.2 If approved, the recommendations will be implemented approximately 6 weeks after the contractor receives the request, weather dependent.

Attachments

No.	Title	Page
A ↓	Little River Traffic & Parking Improvements	49

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).	
(a) This report contains:	
<ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. 	
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.	

Signatories

Author	Andrew Hensley - Traffic Engineer
Approved By	Stephen Wright - Team Leader Traffic Operations Richard Osborne - Head of Transport



Christchurch
City Council

Little River Village
Proposed Parking Restrictions and Traffic Changes
For Board Approval

Original Plan Size: A4
ISSUE.1 01/08/2019
TG133471 VMI

11. Takapūneke Reserve Progress Update and Co-Governance Group Terms of Reference

Reference: 19/744511

Presenter(s): Russel Wedge, Team Leader Parks Policy and Advisory

1. Purpose of Report

1.1 The purpose of this report is:

- To provide an update on progress with Takapūneke Reserve over the last year before the Community Board is disestablished for the local authority elections in October 2019.
- For the Community Board to endorse the Terms of Reference for the Takapūneke Reserve Co-Governance Group.

2. Executive Summary

- 2.1 The Takapūneke Reserve Management Plan was adopted by the Council in 2018, and an outcome of the Plan was to establish the Takapūneke Reserve Co-Governance Group (Co-Governance Group) to guide the management and development of the reserve.
- 2.2 The Co-Governance Group consists of equal representatives from Ōnuku Runanga and the Council, including a representative from the Te Pātaka o Rākaihautū/Banks Peninsula Community Board. The term of the Community Board representative terminates when the Community Boards are disestablished for the local authority elections. A report will be presented to the Community Board once re-established, requesting a new representative be appointed to the Co-Governance Group.
- 2.3 The Takapūneke Reserve Management Plan requires the Community Board to endorse the Takapūneke Reserve Co-Governance Group Terms of Reference (refer attached).

3. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the update on progress with Takapūneke Reserve.
2. Endorse the Terms of Reference for the Takapūneke Reserve Co-Governance Group as required by *section 5.15 Co-Governance and National Reserve Status, Policy 4, Takapūneke Reserve Management Plan*, adopted by Council (CNC:/2018/00112) on 7th June 2018.

4. Context/Background

Background

- 4.1 The Takapūneke Reserve Co-Governance Group was established following the Council adopting the Takapūneke Reserve Management Plan on 7 June 2018. The purpose of the Co-Governance Group is to provide guidance for the management and development of the reserve in accordance with the Takapūneke Reserve Management Plan.

- 4.2 At the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting of 9th July 2018, Pam Richardson was appointed as the Board representative to the Takapūneke Reserve Co-Governance Group.
- 4.3 When the Community Board is disestablished for the local authority election in October 2019, the appointment of Pam Richardson as the Community Board representative to the Co-Governance Group will also cease. When the new Community Board members are appointed after the elections, a new representative from the Board will be invited to join the Takapūneke Reserve Co-Governance Group.
- 4.4 Pam Richardson has indicated she will not be standing for re-election and would therefore not be eligible to join the Co-Governance Group as a Community Board representative. At the Takapūneke Reserve Co-Governance Group meeting on 4th July 2019, the Group unanimously agreed to invite Pam Richardson to continue participating with the Co-Governance Group after her term as a Community Board representative has expired. The Group “believes that with Pam’s depth of local knowledge, community connections and support she will be invaluable to the Co-Governance Group”. Pam Richardson will continue her involvement with the Takapūneke Reserve Co-Governance Group as an independent person.

Terms of Reference for Takapūneke Reserve Co-Governance Group

- 4.5 A new Terms of Reference for Takapūneke Reserve Co-Governance Group was prepared (refer attached) following the establishment of the Takapūneke Reserve Co-Governance Group and as required by section 5.15 Co-Governance and National Reserve Status, policy 4, Takapūneke Reserve Management Plan:

“To have the Terms of Reference for the Co-Governance Group endorsed by Onuku Rūnanga and the local Community Board”.

- 4.6 The Terms of Reference includes an Onuku Whakatauki (proverb) referencing the native sea bird O Titī

E hoki mai rā koe	<i>O Titī, bird of the sea’</i>
Titī whakatai arorua	<i>Bird of the hilltop cave,</i>
E hoki mai rā koe	<i>Come back to Ōtepātātū</i>
Ki Ōtepātātū	<i>To the lofty dwelling</i>
Ki te pā whakatangi e	<i>Where the sweet sounds are heard</i>
Ki te kōauau	<i>The sounds of the faery flute,</i>
Ki tauwene ai	<i>The music of the mountains</i>
I raro I auē	<i>That thrilled me through and through</i>
Titī whakatai arorua	
E hoki mai rā koe	

- 4.7 The Terms of Reference includes a Mission Statement:

Ōnuku Rūnanga and Christchurch City Council will stand side by side as true partners to honour Te Tiriti o Waitangi and the deep spiritual connection between mana whenua and Takapūneke, so that the stories of this place will live on to guide future generations and build understanding of and connection to this wāhi tapu.

Decision Making Authority

- 4.8 At the Council meeting of 7 June 2018, the Council adopted the Takapūneke Reserve Management Plan (CNC:/2018/00112). The Management Plan included *section 5.15 Co-Governance and National Reserve Status, Policy 4*, which granted the local Community Board (Te Pātaka o Rākaihautū/Banks Peninsula Community Board) delegated authority to endorse the Takapūneke Reserve Co-Governance Terms of Reference:

“To have the Terms of Reference for the Co-Governance Group endorsed by Ōnuku Runanga and the local Community Board”.

Update on Progress

- 4.9 The Takapūneke Reserve Management Plan, section 5.2 Mana Whenua and Traditions, Policy 3 stated:

“To develop a Tikanga and Kawa Management Plan (protocols and procedures) including work-site check lists to protect archaeological and cultural heritage sites before undertaking any maintenance or construction work on the reserve”.

- 4.10 The Co-Governance Group have been working on the draft *Tikanga and Kawa Management Plan*. A wananga (workshop) was held with Ōnuku Rūnanga, which included a walk around Takapūneke Reserve, to discuss the protocols and processes that should be included in the Tikanga and Kawa plan.
- 4.11 A Cultural Narrative is being prepared by Ōnuku Rūnanga, which will capture the historic, spiritual and cultural connection Ōnuku Rūnanga has with Takapūneke Reserve. The Cultural Narrative will form the basis for the landscape concept plan and the context for the Pou. The Tikanga and Kawa Plan, Cultural Narrative and landscape concept plan will all be clearly linked to the Takapūneke Reserve Management Plan.
- 4.12 A Pou is being designed for Takapūneke Reserve. The Cultural Narrative will form the basis for the Pou brief. The exact location and design of the Pou has not been finalised.

Attachments

No.	Title	Page
A ↓	Terms of Reference - Takapuneke Reserve Co-Governance Group	55

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Russel Wedge - Team Leader Parks Policy & Advisory
Approved By	Kelly Hansen - Team Leader Recreation & Planning Andrew Rutledge - Head of Parks Brent Smith - Acting General Manager Citizens & Community

Onuku Rūnanga and Christchurch City Council
Takapūneke Reserve Co-Governance Group
Terms of Reference

18th October 2018

Onuku Whakatauki, written by Teone Taare Tikao

E hoki mai rā koe
Titī whakatai arorua
E hoki mai rā koe
Ki Ōtepātātū
Ki te pā whakatangi e
Ki te kōauau
Ki tauwene ai
I raro i auē
Titī whakatai arorua
E hoki mai rā koe

*O Titī, bird of the sea '
Bird of the hilltop cave,
Come back to Ōtepātātū
To the lofty dwelling
Where the sweet sounds are heard
The sounds of the faery flute,
The music of the mountains
That thrilled me through and through*

Mission Statement

Ōnuku Rūnanga and Christchurch City Council will stand side by side as true partners to honour Ti Tiriti o Waitangi and the deep spiritual connection between mana whenua and Takapūneke, so that the stories of this place will live on to guide future generations and build understanding of and connection to this wahi tapu.

1. Establishment of Co-Governance Group

The Takapūneke Reserve Co-Governance Group has been established as an outcome from the adoption of the Takapūneke Reserve Management Plan 2018, by the Christchurch City Council at the meeting on 7th June 2018,

Resolution (CNCL/2018/00112):

(3) Request staff to establish a Co-Governance Group, as set out in paragraphs, 5.15.2, 5.15.3 and 5.15.4 of the Takapūneke Reserve Management Plan, i.e.:

5.15.2.1 To establish a Co-Governance Group once the Takapūneke Reserve Management Plan has been adopted by the City Council. The Co-Governance Group is to continue until Takapūneke Reserve has been declared a National Reserve in compliance with Section 13, Reserves Act 1977. Once Takapūneke Reserve has attained National Reserve

Trim: 18/978290
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- status the future management structure of the reserve shall be in discussion with the Minister of Conservation or their representatives.*
- 5.15.2.2 To establish a Co-Governance Group with a core number of equal representatives from Ōnuku Rūnanga and the City Council. The City Council representatives is to include an elected local Community Board member. Assistance may be requested from supportive groups or organisations when the core representatives believe these will be beneficial to the management of the reserve. The City Council would continue administering the operation and management of the reserve.*
- 5.15.2.3 To have the Terms of Reference for the Co-Governance Group endorsed by Ōnuku Rūnanga and the local Community Board.*
- (4) Note the Hearings Panel request that the Co-Governance Group be asked to establish initial priorities and funding requirements.*

2. Purpose of Co-Governance Group

The purpose of the Takapuneke Reserve Co-Governance Group is to:

- Provide guidance on the management and development of Takapuneke Reserve
- Determine the operational, management and development activities and tasks that are acceptable on Takapuneke Reserve.
- Progress the application to the Minister of Conservation to apply for National Reserve status for Takapuneke Reserve
- Prepare and approve a conceptual Landscape Masterplan and Implementation Plan (refer Section 12 for Definitions)

Note: any decisions made by the Co-Governance Group shall be in accordance with the Takapuneke Reserve Management Plan 2018 and the Christchurch City Council's Register of Delegations, 13 September 2018 (refer section 7 below).

3. Membership of Co-Governance Group

The Co-Governance Group shall consist of six members, with three representatives from the Onuku Rūnanga ("Rūnanga") and three representatives from the Christchurch City Council ("Council").

The Rūnanga representatives will be elected by the Rūnanga. If one of the Rūnanga representatives has to resign from the Co-Governance Group, the Rūnanga shall elect a replacement member.

The Council representatives will consist of one elected member from the local Community Board, a representative from the Parks Planning Team, and one representative from the Parks Regional Team. If one of the Council representatives has to resign, a replacement person of an equal standing within the Council organisation is to be appointed in their place.

The Co-Governance Group shall appoint a Chair from within the Group.

4. Conflicts of Interest

Where a member of the Co-Governance Group considers they have a conflict of interest in any matter being considered by the Co-Governance Group, they shall

Trim: 18/978290
FOLDER10/933

advise the Co-Governance Group accordingly and withdraw while the Co-Governance Group considers the matter to which the conflict of interest relates.

5. Quorum of Co-Governance Group

The Co-Governance Group will have a quorum of four (4) members.

6. Duration of Co-Governance Group

The Co-Governance Group shall continue until Takapuneke Reserve has been declared a National Reserve in compliance with Section 13, Reserves Act 1977.

7. Meetings of Co-Governance Group

The Co-Governance Group will meet a minimum of once every 24 weeks (3 months), or more often if required. Meetings may be called by members from either the Rūnanga or the Council.

The Co-Governance Group meetings may be held at a venue of either the Rūnanga or the Council's representative's choice.

8. Co-Governance Group's Engagement with the Community and Stakeholders.

The Co-Governance Group will engage with the neighbours, community, key interest groups, Banks Peninsula Community Board and Onuku Rūnanga for the preparation of the Takapuneke Reserve conceptual Landscape Master Plan (refer section 11 below for definitions of plans). When the conceptual Landscape Master Plan has been approved by the Community Board, an Implementation Plan is to be prepared and accepted by the Co-Governance Group (Note: community and stakeholder engagement is not required for the approval of the Implementation Plan).

The Takapuneke Reserve Management Plan 2018, section 5.15 *Co-Governance and National Reserve Status, Explanation*, states:

The Co-Governance Group will work with adjoining neighbours to ensure they are consulted on any changes or developments in the reserve and they have an opportunity to comment and participate in any developments.

Where possible the neighbours, community, and key interest groups are invited to participate with the practical projects to develop the reserve such as, planting days and maintaining planted areas.

The Co-Governance Group may invite and encourage individuals or representatives to contribute, organise or participate in meetings, discussions, or workshops in the preparation of the plans. For example, representatives from Ngai Tahu, Mahaanui Kurataiao Ltd (MKT), Akaroa Civic Trust, Historic Places Trust, Heritage New Zealand, Department of Conservation and any other appropriate person(s) or organisation.

9. Christchurch City Council's Register of Delegations

The Council's Register of Delegations 13 September 2018, section 5.16 Landscape Plans, states all Community Boards:

Powers to approve the location of, and construction of, or alteration or addition to, any structure or area, and the design of landscape plans for the

same, on reserves, parks and roads, provided the design is within the policy and budget set by the Council.

Note: an Implementation plan is not required under the Council's Register of Delegations to be approved by the Community Board, community or Onuku Rūnanga.

10. Banks Peninsula Community Board

The Community Board's involvement with Takapuneke Reserve is to include the approval to publicly notify the draft conceptual Landscape Master Plan for public consultation and submissions.

Any submissions to the draft conceptual Landscape Master Plan will be considered by a Hearings Panel. The Hearings Panel will hear the submissions and report to the Community Board with the revised draft conceptual Landscape Master Plan for the Community Boards consideration and adoption.

11. Co-Governance Group Meeting Ground Rules

The Co-Governance Group members will use best practice meeting guidelines to ensure;

- Everyone has an opportunity to speak
- Everyone feels heard and understood
- Everyone supports the final decision

12. Definitions

The conceptual Landscape Master Plan may include locations and positions of any existing and proposed physical works and structures, key links and reference points both internal and external to the reserve, identify areas to be planted and include a list of plants species.

An Implementation Plan is developed after the conceptual Landscape Master Plan has been approved and is to include costings, structural and detailed designs.



Chair, Takapuneke Reserve Co-Governance Group

Date 4th July 2019

Trim: 18/978290
FOLDER10/933

12. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

13. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
14	RESULTS OF EXPRESSIONS OF INTEREST (EOI) FOR THE FORMER LYTTELTON BOROUGH COUNCIL STABLES AND FUTURE USE	S7(2)(B)(II), S7(2)(H), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, COMMERCIAL ACTIVITIES, CONDUCT NEGOTIATIONS	RELEASING THIS REPORT WOULD RELEASE COMMERCIALLY SENSITIVE AND CONFIDENTIAL INFORMATION BELONGING TO THE COUNCIL AND EOI RESPONDENT. THIS MAY RESULT IN EITHER PARTY'S COMMERCIAL POSITION BEING COMPROMISED.	27 SEPTEMBER 2019 OR SOONER IF THE COMMUNITY BOARD HAS APPROVED THE FUTURE USE OF THE BUILDING AND THE INFORMATION TO BE RELEASED IS NOT DETERMENTAL TO THE EOI APPLICANTS.