

## **Akaroa Museum Advisory Committee OPEN MINUTES**

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**Date:** Wednesday 7 August 2019  
**Time:** 9.30am  
**Venue:** Akaroa Boardroom, 78 Rue Lavaud, Akaroa

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**Present**

Members

Pam Richardson - Banks Peninsula Community Board Representative  
Janis Haley - Banks Peninsula Community Board Representative  
David Miller - Friends of the Museum (FOAM)  
Sue Crow - Friends of the Museum (FOAM)

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**7 August 2019**

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<b>Part A</b>	<b>Matters Requiring a Council Decision</b>
<b>Part B</b>	<b>Reports for Information</b>
<b>Part C</b>	<b>Decisions Under Delegation</b>

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The agenda was dealt with in the following order.

**Obituaries** – the meeting acknowledged the recent deaths of Waitai (George) Tikao and Pere Tainui. Members recognised the work of both men in representing Ōnuku Rūnanga. A moments silence was observed.

## **1. Apologies**

### **Part C Committee Decision**

An apology for lateness was accepted from Sue Craw who arrived at the meeting at 10.38am

## **2. Declarations of Interest**

**Part B**  
There were no declarations of interest recorded.

## **3. Confirmation of Previous Minutes**

### **Part C Committee Resolved AMA/2019/00005**

That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 26 June 2019 be confirmed.

Janis Haley/David Miller

**Carried**

## **4. Deputations by Appointment**

**Part B**  
There were no deputations by appointment.

## **5. Akaroa Museum Policy Review**

### **Committee Comments**

1. It was noted that the policies had been developed with reference to policies from other museums.
2. It was suggested that staff should investigate a Te Reo name for the Museum.

3. Some minor amendments to the policies were suggested including conventions around Te Reo names, especially for Banks Peninsula.

**Staff Recommendations**

That the Akaroa Museum Advisory Committee:

1. Review the attached policies, confirm updates and endorse.

**Committee Resolved AMA/2019/00006**

**Part C**

That the Akaroa Museum Advisory Committee:

1. Confirm updates to the following Akaroa Museum Policies and endorse them, subject to the amendments noted during the review discussion:
  - Akaroa Museum Research and Access Policy
  - Akaroa Museum Acquisitions and Disposals Policy

David Miller/Janis Haley

**Carried**

**6. Friends of Akaroa Museum (FOAM) - Presidents Update**

**Committee Resolved AMA/2019/00007**

**Part B**

That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President's Update.

Janis Haley/Sue Craw

**Carried**

**7. Committee Members' Exchange of Information**

**Part B**

Members shared information and news.

**Meeting concluded at 10.54am.**

**CONFIRMED THIS 12th DAY OF AUGUST 2019**

**PAM RICHARDSON**  
**CHAIRPERSON**

**LIZ CARTER**  
**COMMUNITY BOARD ADVISER**