

**Waipapa**  
**Papanui-Innes Community Board**  
**AGENDA**

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**Notice of Meeting:**

An ordinary meeting of the Waipapa/Papanui-Innes Community Board will be held on:

**Date:** Friday 12 July 2019  
**Time:** 9am  
**Venue:** The Charles Upham Room  
Papanui Returned and Services Association  
1 Harewood Road, Papanui

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**Membership**

Chairperson	Ali Jones
Deputy Chairperson	Emma Norrish
Members	Jo Byrne
	Pauline Cotter
	Mike Davidson
	John Stringer

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**9 July 2019**

Christine Lane  
Manager Community Governance, Papanui-Innes  
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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# Strategic Framework

**The Council's Vision** – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

## Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat  
And join together with the seams of respect  
and reciprocity.

The partnership with Papatipu Rūnanga  
reflects mutual understanding and respect,  
and a goal of improving the economic,  
cultural, environmental and social  
wellbeing for all.

### Overarching Principle

Partnership – Our  
people are our taonga  
– to be treasured and  
encouraged. By working  
together we can create  
a city that uses their  
skill and talent, where  
we can all participate,  
and be valued.

### Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

## Community Outcomes

What we want to achieve together as our city evolves

### Strong communities

Strong sense of  
community  
Active participation in  
civic life  
Safe and healthy  
communities  
Celebration of our  
identity through arts,  
culture, heritage and  
sport  
Valuing the voices of  
children and young  
people

### Liveable city

Vibrant and thriving  
central city, suburban  
and rural centres  
A well connected and  
accessible city  
Sufficient supply of, and  
access to, a range of  
housing  
21st century garden city  
we are proud to live in

### Healthy environment

Healthy waterways  
High quality drinking  
water  
Unique landscapes and  
indigenous biodiversity  
are valued  
Sustainable use of  
resources

### Prosperous economy

Great place for people,  
business and investment  
An inclusive, equitable  
economy with broad-  
based prosperity for all  
A productive, adaptive  
and resilient economic  
base  
Modern and robust  
city infrastructure and  
community facilities

## Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected  
communities

Maximising opportunities to develop a vibrant,  
prosperous and sustainable 21st century city

Climate change  
leadership

Informed and proactive  
approaches to natural  
hazard risks

Increasing active, public  
and shared transport  
opportunities and use

Safe and sustainable  
water supply and  
improved waterways

## *Mihi*



**Tēnā koutou**

**Kua hui mai nei**

**Ki tēnei whare ō tātou**

**Ki te kōrero, ki te whakarongo**

**i nga kaupapa ō to hāpori**

**Nau mai, haere mai.**

**Nā reira tēnā koutou katoa**

***Greetings***

***to all who have gathered***

***within our (communal) house***

***to speak and to listen to the***

***topics/conversations of your community***

***Welcome, welcome***

***Therefore, again I greet all present***

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## **1. Apologies**

At the close of the agenda no apologies had been received.

## **2. Declarations of Interest**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## **3. Confirmation of Previous Minutes**

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on [Friday, 28 June 2019](#) be confirmed (refer page 6).

## **4. Public Forum**

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

### **4.1 Positive Youth Development Report – Burnside High School Students**

Caleb Forsythe, Harrison Morrison and Tyler Thompson will attend to report back to the Board on their experiences on the Spirit of Adventure Trophy Voyage in Auckland from 16 to 21 June 2019.

## **5. Deputations by Appointment**

There were no deputations by appointment at the time the agenda was prepared.

## **6. Presentation of Petitions**

There were no petitions received at the time the agenda was prepared.

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## Waipapa Papanui-Innes Community Board OPEN MINUTES

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**Date:** Friday 28 June 2019  
**Time:** 9.01am  
**Venue:** Board Room, Papanui Service Centre,  
Corner Langdons Road and Restell Street, Papanui

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**Present**

Chairperson	Ali Jones
Deputy Chairperson	Emma Norrish
Members	Pauline Cotter
	Mike Davidson
	John Stringer

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28 June 2019

Christine Lane  
Manager Community Governance, Papanui-Innes  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**

**Community Board Resolved PICB/2019/00077**

That the apologies for absence from Jo Byrne and early departure for Pauline Cotter be accepted.

John Stringer/Emma Norrish

**Carried**

**2. Declarations of Interest**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes**

**Part C**

**Community Board Resolved PICB/2019/00078**

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 14 June 2019 be confirmed.

Emma Norrish/Mike Davidson

**Carried**

**4. Public Forum**

**Part B**

**4.1 Positive Youth Development Report Back – Belfast School**

Students from Belfast School reported back to the Board on their attendance at the Papanui Youth Development Trust's Leadership Training Course from 6 to 8 May 2019.

After questions from members, the Chairperson thanked the Belfast School students for their presentation.

**5. Deputations by Appointment**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions**

**Part B**

There was no presentation of petitions.

## 7. Correspondence

There was no correspondence.

## 8. Westminster Street Proposed Stop Control

### Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Revoke the Give Way control currently against Westminster Street at its intersection with Hills Road.
2. Resolve that a Stop control be placed against Westminster Street at its intersection with Hills Road.
3. Approve that these resolutions take effect once the Stop control is in place.

### Community Board Resolved PICB/2019/00079

#### Part C

That the Waipapa/Papanui-Innes Community Board:

1. Revoke the Give Way control currently against Westminster Street at its intersection with Hills Road.
2. Resolve that a Stop control be placed against Westminster Street at its intersection with Hills Road.
3. Approve that these resolutions take effect once the Stop control is in place.
4. Request a report back on the results in six months.

Pauline Cotter/Mike Davidson

Carried

## 9. Nyoli Street Proposed Stop Control and No Stopping Restrictions

### Community Board Resolved PICB/2019/00080 (original Staff Recommendation adopted without change)

#### Part C

That the Waipapa/Papanui-Innes Community Board:

1. Approve that a Stop control be placed against Nyoli Street at its intersection with Sawyers Arms Road.
2. Approve that the stopping of vehicles be prohibited at any time on the east side of Nyoli Street commencing at its intersection with Sawyers Arms Road and extending in a north easterly direction for a distance of 23 metres.
3. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.



4. Approve that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

Mike Davidson/Emma Norrish

Carried

**11. Waipapa/Papanui-Innes 2018-19 Discretionary Response Fund  
Application - St Albans Community Preschool  
Staff Recommendations**

That the Waipapa/Papanui-Innes Community Board:

1. Approves a grant of \$1,150 from its 2018-19 Discretionary Response Fund to St Albans Community Preschool towards a contribution for a heat pump.

**Community Board Resolved PICB/2019/00081**

**Part C**

That the Waipapa/Papanui-Innes Community Board:

1. Approves a grant of \$2,000 from its 2018-19 Discretionary Response Fund to St Albans Community Preschool towards a contribution for a heat pump.

Pauline Cotter/Mike Davidson

Carried

**10. Waipapa/Papanui-Innes 2018-19 Discretionary Response Fund  
Application - Christchurch Methodist Mission - Aratupu Preschool and  
Nursery Wall Mural  
Staff Recommendations**

That the Waipapa/Papanui-Innes Community Board:

1. Approves a grant of \$1,000 from its 2018-19 Discretionary Response Fund to the Christchurch Methodist Mission towards the Aratupu Preschool and Nursery wall mural.

**Community Board Resolved PICB/2019/00082**

**Part C**

That the Waipapa/Papanui-Innes Community Board:

1. Lay the report on the table until the new financial year.

Ali Jones/Mike Davidson

Carried

## **12. Waipapa/Papanui-Innes 2018-19 Positive Youth Development Fund Application - Nerissa Leigh McDowell**

**Community Board Resolved PICB/2019/00083 (original Staff Recommendation  
adopted without change)**

### **Part C**

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of \$500 from its 2018-19 Discretionary Response Fund to Nerissa Leigh McDowell towards representing New Zealand at the Canada Cup International Softball Championships from 5– 14 July in Surrey, British Columbia, Canada.

Emma Norrish/Mike Davidson

**Carried**

## **13. Waipapa/Papanui-Innes Community Board Area Report - 28 June 2019**

**Community Board Resolved PICB/2019/00084 (original Staff Recommendation  
adopted without change)**

### **Part B**

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for 28 June 2019.
2. Request a report from the Road Landscapes Team for the repair of the palm tree planter box located in the roundabout at the intersection of Laguna Gardens and Palm Drive in the Clearbrook Palms subdivision which must include options for remediation, renewal or removal, together with quotes for the costs applicable to each option (i.e. resource consent, traffic management plans, etc.) finances available and timelines.

Emma Norrish/Ali Jones

**Carried**

## **14. Elected Members' Information Exchange**

### **Part B**

Board members exchanged information on matters of interest.

**Meeting concluded at 9.50am.**

**CONFIRMED THIS 9<sup>th</sup> DAY OF AUGUST 2019.**

**ALI JONES  
CHAIRPERSON**

## 7. Correspondence

Reference: 19/749730

Presenter(s):

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### 1. Purpose of Report

There was no correspondence received at the time the Agenda was distributed.



## 8. The Palms Suburban Interchange Upgrade - Stage 1 - Shirley Road bus stop and shelter upgrades

Reference: 19/142590

Presenter(s): Luke Thomas, Project Manager; Kim Swarbrick, Engagement Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Papanui-Innes Community Board to:
  - 1.1.1 Approve those parts of the attached scheme plan (**refer Attachment A**) and traffic controls for which the Board has delegated authority, for the Palms Suburban Interchange Upgrade - Stage 1 - Shirley Road bus stop and shelter upgrades project.

#### Origin of Report

- 1.2 This report is staff generated for the Papanui-Innes Community Board following the consultation process. The Board was previously advised of the project at a seminar held on 4 July 2017 (Papanui-Innes Community Board).
- 1.3 Attached to this report is the memorandum to the Board circulated in June with additional information (**refer Attachment B**)

### 2. Significance

- 2.1 The decision(s) in this report is of medium significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by using the engagement and significance matrix. Staff have considered the significance of the decision to be made by the Council. Their assessment is that the matter is of medium significance for the following reasons:
  - 2.1.2 There is strong local community interest in this project and ongoing requests for improvements to be made at this intersection. There has also been ongoing media interest in this intersection.
  - 2.1.3 The community engagement and consultation outlined in this report reflect this assessment.

### 3. Staff Recommendations

That the Papanui-Innes Community Board:

- 1. Approve the scheme designs for The Palms Public Transport Facilities – Shirley Road Bus Stop, as detailed in **Attachment A**.
- 2. Make the following resolutions relying on its powers under the Christchurch City Council Traffic and Parking Bylaw 2017 and Part 21 of the Local Government Act 1974.
- 3. For the purposes of the following resolutions: (1) An intersection of roadways is defined by the position of kerbs on each intersecting roadway ; and (2) The resolution is to take effect from the commencement of physical road works associated with the project as detailed in this report.
- 4. Approve that all parking and stopping restrictions on south side of Shirley Road commencing at a point 71 metres west of its intersection with North Parade and extending in a westerly direction for a distance of 31 metres be revoked.

5. Approve that a bus stop be created on the south side of Shirley Road, commencing at a point 71 metres west of its intersection with North Parade, and extending in a westerly direction for a distance of 31 metres.

#### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
  - 4.1.1 Activity: Public Transport Infrastructure
    - Level of Service: 10.4.5 Ensure user satisfaction with the appearance, safety and ease of use of transport interchange(s) and suburban hubs
- 4.2 The following feasible options have been considered:
  - Option 1 - Bus stop upgrade (Preferred Option)
  - Option 2 – Do nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
  - 4.3.1 The advantages of this option include:
    - Longer bus stop which will accommodate two buses simultaneously which will reduce congestion in the main vehicle lane.
    - Upgraded larger bus shelter for improved customer comfort.
    - Better provision for cyclists by better delineation and clearance around the bus.
  - 4.3.2 The disadvantages of this option include:
    - Conversion of footpath from a separated cycle and pedestrian facility to a shared path in proximity to the bus shelter and narrowing by 0.5m.

#### 5. Context/Background

##### Background

- 5.1 This project concerns improvements to bus facilities at Shirley, the Palms as part of the Hubs and Spokes programme. This project involves upgrades to two bus stops and shelters and will be delivered in two stages:
  - Stage 1 – Shirley Road bus stop and shelter improvement (west bound busses, located west of the Shirley Road/Marshlands Road/ New Brighton Road/ North Parade Intersection).
  - Stage 2 – New Brighton Road bus stop and shelter improvement (east bound busses, located east of the Shirley Road/Marshlands Road/ New Brighton Road/ North Parade Intersection).
- 5.2 This report concerns Stage 1 – Shirley Road bus stop and shelter improvement only. Stage 2 - New Brighton Road bus stop and shelter improvement will be delivered separately as land purchase negotiations continue and there is an opportunity for Council to deliver improved public transport facilities in a stage approached.

##### Objectives

- 5.3 Develop a project to improve the passenger facilities at Shirley, The Palms passenger hub, as outlined below:
  - Improve bus facilities (shelters and stops) at The Palms Passenger Hub, Shirley to make them more attractive for customers and increase patronage.
  - Renew stop furniture with site-appropriate facilities focusing on safety and accessibility.
  - Provide sufficient space and facilities to accommodate passenger and bus service demands.

- Review stop in terms of their accessibility and ensure that any upgrade incorporates accessibility guidance so that the design complies with latest accessibility legislation.
- Ensure that the stop design incorporates cycleways and cycle infrastructure.

## 6. Option 1 - Bus stop indented (preferred option)

### Option Description

#### 6.1 Key Features:

- Extending the bus stop from one bus stop to provide space for two buses by the changes to kerb alignment and installation of a 10m bus shelter to accommodate more bus passengers.
- Repair existing damage to the road surface adjacent to the bus stop.
- The footpath along the bus stop would be realigned and changed to a shared path as the reduced footpath width is not suitable as a separated facility. The shared path at the bus stop would be usable by cyclists, pedestrians and bus passengers, the surface of the shared path will be textured to inform cyclists and pedestrians they are on a shared path. The width of the existing separated cycle/pedestrian path would be reduced by 0.5meters to provide space for the indented bus stop.
- Inclusion of tactile pavers at the bus stop to assist boarding passengers.
- Road marking changes include a new cycle lane alongside the bus stop and additional green surfacing at both ends of the bus stop.
- The existing traffic island on Shirley Road is to be shortened at the eastern end to accommodate bus movements turning left from North Parade.
- The western end of the traffic island is to be altered to accommodate road marking changes and allow for a wider traffic lane.

### Significance

- 6.2 The level of significance of this option is medium, consistent with Section 2 of this report. Engagement requirements for this level of significance include consultation with adjacent property owners and occupiers, and engagement with Environment Canterbury as the relevant bus operator.
- 6.3 The community engagement and consultation outlined in this report reflect this assessment.

### Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.5 Local residents and visitors to this area using public transport are specifically affected by this option in that they can benefit from the provision of increased service facilities whilst waiting for bus transportation.
- 6.6 Consultation documentation was distributed to: 300 letterboxes, 239 key stakeholders, 46 absentee owners, 20 spare copies were available at The Palms Mall office reception and 30 copies given to passengers at the bus stops.
- 6.7 Council staff met with Shirley Intermediate School Principal and Ministry of Education staff Monday 29 January 2018 regarding their Master Plan Development in conjunction with our plan and they have no further concerns.

- 6.8 13 Submissions were received by Council. Of these, 7 support the proposal, 5 support in general but had some concerns, and one respondent did not indicate a preference. 10 responses received were very generic in nature. The project team have not been able to separate results received as specifically relating to either New Brighton road bus stop/shelter or Shirley Road bus stop/shelter. Full submissions and project team responses have been forward to elected members prior to this report meeting and a version with submitter contact details redacted made available online from 28 March 2018.
- 6.9 During consultation, a number of issues, concerns and suggestions were raised by submitters. The main themes arising are listed in the table below along with number of repetitions. A number of other comments were raised that were out of scope of this project. These have been referred on to appropriate Council staff.

Themes arising	Number of repetitions
Ensure good lighting at the bus stops	4
Concern about cyclists on footpath/signs to recommend cyclists give way to pedestrians	2
Footpath width needs to be adequate for wheelchairs/prams to move in front of shelter	2
Rubbish bins are needed	2
Make it no right turn into KFC by extending the island	2

- 6.10 The following changes have been made to the Shirley Road Bus shelter plan after community consultation.
- Coloured textured surfacing to be installed in front of bus shelter to highlight where bus passengers board. This will help indicate a change of environment to any cyclists on the shared pathway.
  - The rubbish bin has been moved to the eastern end of the bus shelter.
  - The upgraded bus shelter will be 8m long. There will be room for up to two wheelchairs or prams within the shelter. The shelter will be lit.

### **Alignment with Council Plans and Policies**

This option is consistent with the Council's Christchurch Transport Strategic Plan.

### **Financial Implications**

- 6.11 Cost of Implementation –The overall budget for both stages of the project is \$1.4 million. Stage 1 is expected to cost \$110,000.
- 6.12 Maintenance / Ongoing Costs – Additional maintenance items in the proposed scheme include the larger bus shelter and renewing the cycle lane paint and shared path. These will be covered by the road maintenance contract.
- 6.13 Funding source – This project is included in both 2015-25 Long Term Plan (current) and 2018-2028 Long Term Plan (proposed).

### **Legal Implications**

- 6.14 Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations.
- 6.15 The installation of any signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

### **Risks and Mitigations**

- 6.16 There are no identified significant risks with this option.



### Implementation

- 6.17 Implementation dependencies - Requires Community Board and Council approval, as detailed in Section 3 of this report.
- 6.18 Implementation timeframe - Construction is proposed to commence in second quarter of Financial Year 2019.

### Option Summary - Advantages and Disadvantages

- 6.19 The advantages of this option include:

- Longer bus stop which will accommodate two buses simultaneously which will reduce congestion in the main vehicle lane.
- Upgraded larger bus shelter for improved customer comfort.
- Better provision for cyclists by better delineation and clearance around the bus.

- 6.20 The disadvantages of this option include:

- Approximately 48m of kerb realignment is required to allow for two buses to stop at the facility. To accommodate this proposal, the existing footpath and separated cycle line will have to be narrowed by 0.5m resulting in a width of 3m adjacent to the proposed new bus stop. However, it is proposed to convert the existing foot path and cycle lane to a shared path. Coloured surfacing at the bus shelter is proposed to de-conflict pedestrians and cyclists on the shared path.

## 7. Option 2 - Do Nothing

### Option Description

- 7.1 Do nothing – upgrade to the bus stop and shelter is not completed and the existing facility remains.

### Significance

- 7.2 The level of significance of this option has the potential to be considered Medium. There is no change from the preferred option due to the potential negative impact it could have given the feedback from the consultation carried out. There is level of community expectation that this project will proceed.

### Impact on Mana Whenua

- 7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 7.4 Not applicable. This option was not consulted on but remains an option. However, there is level of community expectation that this project will proceed.

### Alignment with Council Plans and Policies

- 7.5 This option is inconsistent with the Council's Plans and Policies:

- 7.5.1 This option is inconsistent with the Council's Christchurch Transport Strategic Plan as it has the potential to not contribute to increase number of trips made by public transport.

### Financial Implications

- 7.6 Cost of Implementation - not applicable.
- 7.7 Maintenance / Ongoing Costs – no change to existing situation.
- 7.8 Funding source - not applicable.

### Legal Implications

7.9 There are no legal implications the 'Do Nothing' option would pose to the Council.

### Risks and Mitigations

7.10 This option has the potential to negatively impact number of trips made by public transport, mitigation is by means of preferred option.

### Implementation

7.11 Implementation dependencies - not applicable.

7.12 Implementation timeframe – not applicable.

### Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- Do Nothing is a low cost option.
- The kerb does not need to be re-aligned.

7.14 The disadvantages of this option include:

- Restricts the increase in the number of trips made by public transport.
  - Potential for congestion as two buses cannot stop clear of vehicle lanes at the same time.
  - Reduced comfort for passengers waiting for their bus.
- The potential negative impact it could have on the Council as a result of the positive feedback received during community consultation.

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Appendix A - Shirley Road Bus Stop The Palms Public Transport Facilities For Board Approval	20
B <a href="#">↓</a>	Memo: The Palms Bus Interchange KFC Access and Land Clarification	21

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

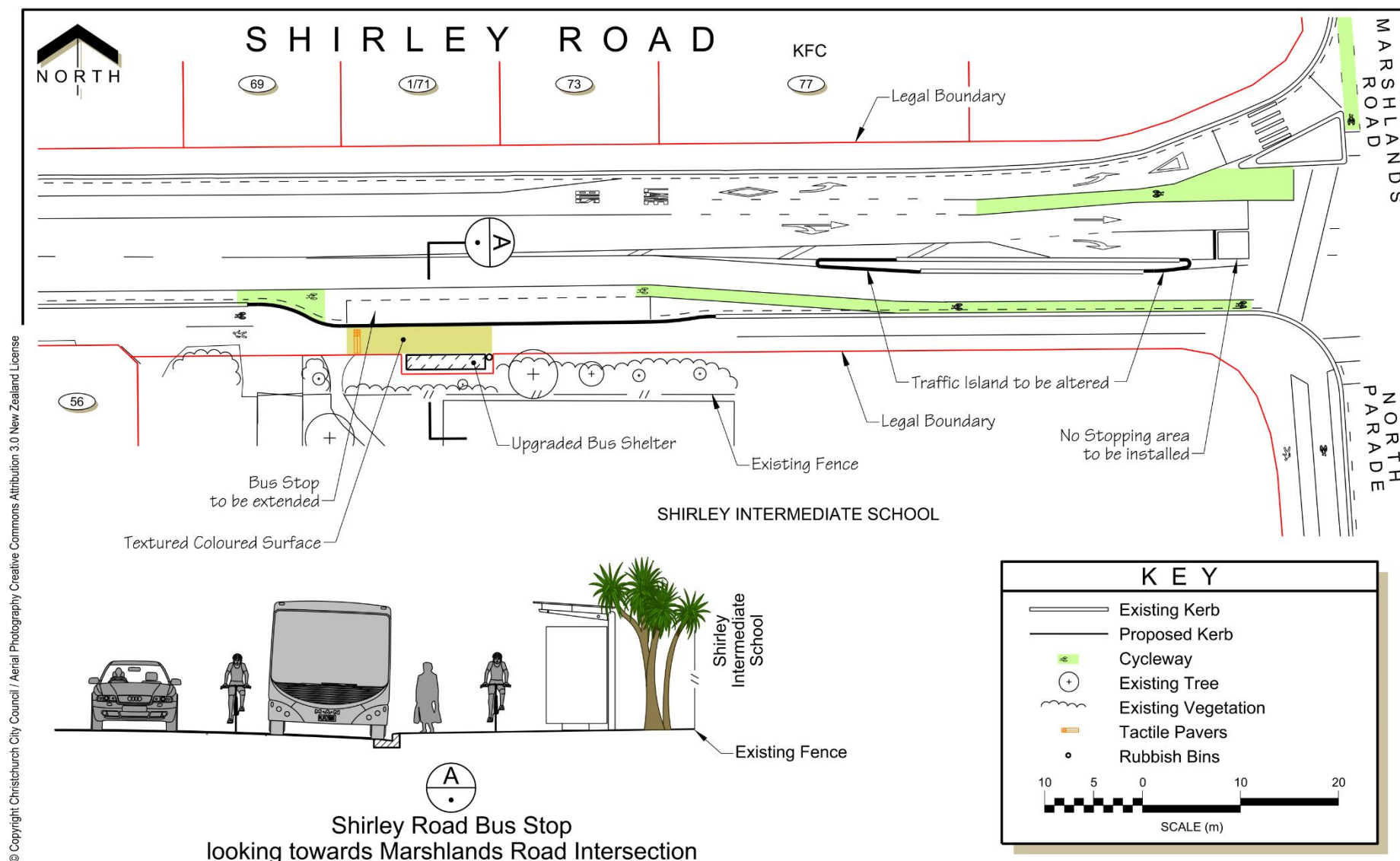
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Authors</b>	Andy Richards - Project Manager Kim Swarbrick - Engagement Advisor Sharon O'Neill - Team Leader Project Management Transport Lynette Ellis - Manager Planning and Delivery Transport
<b>Approved By</b>	Lynette Ellis - Manager Planning and Delivery Transport Richard Osborne - Head of Transport David Adamson - General Manager City Services Diane Keenan - Head of Public Information and Participation Brendan Anstiss - General Manager Strategy and Transformation



Memos



Memorandum

**Date:** 24/06/2019  
**From:** Andy Richards and Luke Thomas  
**To:** Elected Members of the Papanui-Innes Community Board  
**Cc:** Sharon O'Neill, Lynette Ellis, Christine Lane, May Wong, Kim Swarbrick  
**Subject:** **The Palms Bus Interchange - Shirley Road - KFC Access - Right turn investigation and land clarification**  
**Reference:** 19/364686

**1. Purpose of this Memo**

The purpose of this memo is to provide elected members of the Papanui-Innes Community Board further clarification on three items raised at the Community Board meeting on February 22, 2019

The Waipapa/Papanui-Innes Community Board decided to lay the report on the table and to request that staff:

1. Advise the Board on the implications of removing the right hand turn into KFC as far as traffic flow and 'pinch points' are concerned and provide a comparison with the proposed mitigation measures.
2. Investigate leasing land behind the proposed bus shelter, as far west as the Totara tree, from the Ministry of Education, to accommodate the suggestion of moving the bus shelter back by 500 millimetres.
3. Advise the Board around the process regarding changes to the proposal as per number 1. above and whether there is a need to re consult.

**2. Implications of removing the right-hand turn into KFC**

An assessment of removing the right hand turn into KFC has found that banning the right hand turn is likely to create more safety issues than it would reduce. This is because alternative access points for this traffic are more problematic than the existing.

**Alternative Route 1 (Most likely)**

The most likely alternative access to KFC for traffic approaching from the east is via turning right into Marshland Rd at the intersection and crossing the Z Petrol station forecourt. This raises various safety issues with more vehicle movements through the two Marshland Rd entrances to the Z petrol station. Vehicles attempting to access the KFC drive through would be forced to do a three-point turn on site.

**Alternative Route 2**

Vehicles are likely to attempt a U-turn on Shirley Rd past the traffic island. This has obvious safety issues of

- potentially cutting off other vehicles and cyclists
- encouraging vehicles to use the bus stop and cycle lanes for the purpose of a U-turn
- surprising vehicles travelling behind the u turning vehicle
- larger vehicles may carry out a three-point turn in the middle of the road in the attempt to carry out a U-turn.

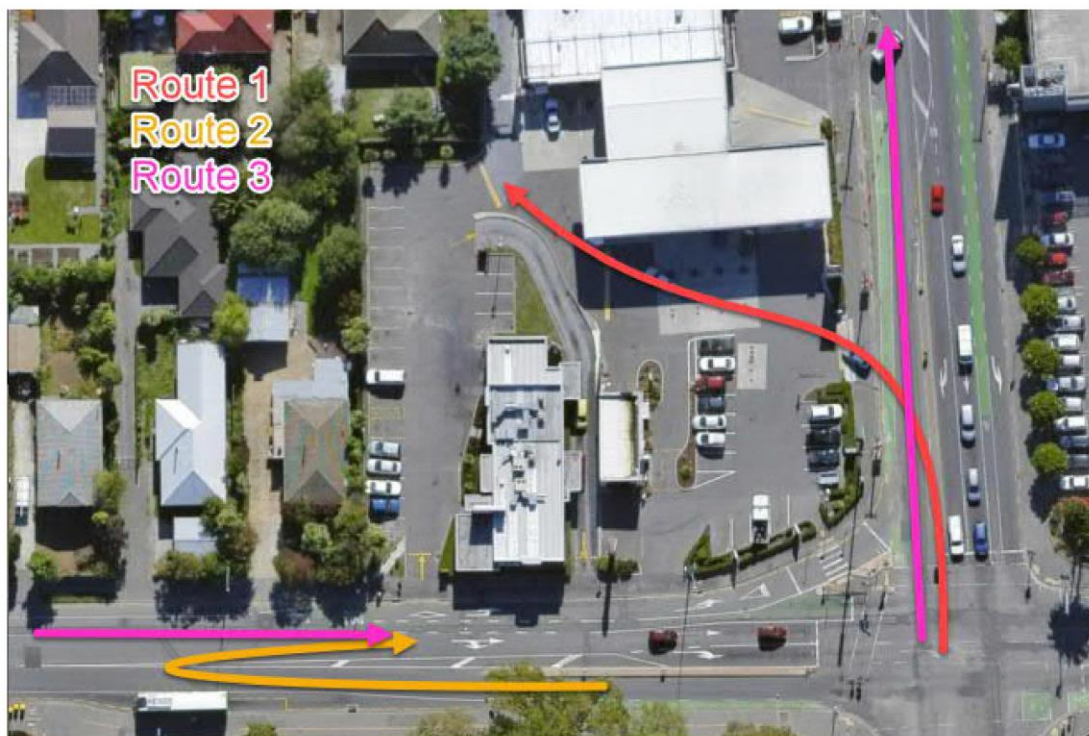


Memos

**Alternative Route 3 (least likely)**

Vehicles going around the block to access the entrance as a left turn would have to drive an extra 1km.

It is the project team's recommendation that this right hand turn is maintained.



**3. Investigate leasing land behind the proposed bus shelter**

The property team have advised that there is a preference to buy land rather than lease as we do not build assets on land we don't own. The property team have also advised against property purchase as the scope of the project can be delivered within the existing road corridor.

**4. Advise the Board around the process regarding changes to the proposal as per number 1**

Should the Community Board wish the scope to be increased to ban the right hand turn into KFC then further design work would need to be completed and additional community consultation undertaken.

It should be noted that prior to this project KFC have already indicated they would not support the right turn ban.

Memos



## 5. Conclusion

Investigations show there is no safety benefit in banning the right-hand turn movement from Shirley Rd into the KFC car park as the number of conflicting movements was low and most conflicting movements happened outside of peak times.

If the right turn was banned the alternative routes are likely to create as many, if not more, issues than the current situation.

With regard to leasing more land at the Shirley Road site to set the bus shelter back, staff cannot justify the lease of more land as it is council practice to not build assets on land it does not own. Buying land is not recommended as the project scope can be delivered within the existing road corridor.

Therefore it is recommended that the design for the Shirley Rd bus stop progresses in its current form.

## Attachments

There are no attachments to this report.

## Signatories

<b>Authors</b>	Andy Richards - Project Manager May Wong - Engineer - Traffic Investigations Kim Swarbrick - Engagement Advisor Luke Thomas - Project Manager
<b>Approved By</b>	Sharon O'Neill - Team Leader Project Management Transport Lynette Ellis - Manager Planning and Delivery Transport





## 9. Waipapa/Papanui-Innes Community Board – 2019-20 Funding Schemes

Reference: 19/735884

Presenter(s): Helen Miles, Community Recreation Advisor

### 1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board (the Board) to:
  - 1.1.1 Allocate funds from its 2019-20 Strengthening Communities Fund to its Discretionary Response Fund.
  - 1.1.2 Consider the establishment of a Waipapa/Papanui-Innes Positive Youth Development Fund for 2019-20.

### 2. Executive Summary

- 2.1 Each of the Community Boards will be delegated authority by the Council to distribute a funding envelope under the Community Grants Funding Priorities and Outcomes. These priorities were developed from the key challenges to Building Strong Communities identified in the 2009-19 Long Term Plan.
- 2.2 Each Community Board will have the authority to allocate grants under the Strengthening Communities Fund from which the Board may choose to set aside an amount for a Discretionary Response Fund.
- 2.3 Boards may also choose to establish other funds targeted at specific community needs such as an emergency, “Off the ground”, or a (positive) youth development fund etc.
- 2.4 In 2018-19 the Board operated a Positive Youth Development Fund.

### 3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Make an allocation of \$78,000 from the Waipapa/Papanui-Innes 2019-20 Strengthening Communities Fund to the Waipapa/Papanui-Innes Discretionary Response Fund for the 2019-20 financial year.
2. Establish the Waipapa/Papanui-Innes 2019-20 Positive Youth Development Fund.
3. Apply the following criteria and decision making process for its 2019-20 Positive Youth Development Fund:
  - a. *The criteria will be an application from, or on behalf of, a young person aged between 12 and 21 years of age, living in the Waipapa/Papanui-Innes Community Board area for projects that focus on personal development and growth or representation at events.*
  - b. *Details of approved grants to be reported to the Board for record purposes.*
4. Allocate \$7,000 from its 2019-20 Discretionary Response Fund to its 2019-20 Positive Youth Development Fund.

## 4. Context/Background

- 4.1 In 2018-19, the funding for allocation by the Board was \$401,834.
- 4.2 The Board allocated \$328,722 to projects through the Strengthening Communities Fund with the remaining amount of \$73,112 being available to the Board for allocation through the 2018-19 Discretionary Response Fund.
- 4.3 The Board established the 2018-19 Positive Youth Development Fund from its 2018-19 Discretionary Response Fund at the start of the 2018-19 financial year. During the 2018-19 financial year the Board allocated \$8,110 to Positive Youth Development Fund recipients.
- 4.4 The Board indicated at the seminar held on 24 May 2019 that the proposed 2019-20 Discretionary Response Fund allocation would be \$78,000 and that this amount would include \$33,000 for the 2019-20 Board Bids.

## 5. Discretionary Response Fund

- 5.1 The Discretionary Response Fund is to assist community groups where the project and funding request falls outside other Council funding criteria and/or closing dates. It is also for emergency funding for unforeseen situations.
- 5.2 The Discretionary Response Fund can also be used to fund Board-initiated, Council staff delivered projects such as (but not limited to) Community Service and Community Pride Awards and Youth Recreation. The Community Board is also able to utilise this fund to set up other funds such as the Positive Youth Development Fund. The Discretionary Response Fund operates differently at a metropolitan and local level.
- 5.3 In 2016, the Council set exclusions that Local (Community Board) Discretionary Response Funds will not cover, namely:
  - 5.3.1 *Activities or initiatives where the primary purpose is to promote religious ministry, political objectives or commercial profit orientated interests*
  - 5.3.2 *Projects or initiatives that will lead to ongoing operational costs to the Christchurch City Council*
  - 5.3.3 *Debt servicing or re-financing costs*
  - 5.3.4 *Stock or capital market investment*
  - 5.3.5 *Gambling or prize money*
  - 5.3.6 *Payment of fines or court costs*
  - 5.3.7 *Payment for IRD penalties or retrospective tax payments*
- 5.4 Staff are recommending that \$78,000 be allocated from the Board's Strengthening Communities Fund to its Discretionary Response Fund for the 2019-20 financial year.
- 5.5 It is envisaged that any amount left unallocated after the Strengthening Communities Fund applications are considered by the Board on 9 August 2019, would form the remainder of the Discretionary Response Fund for 2019-20.

## 6. Positive Youth Development Fund

- 6.1 The purpose of the Positive Youth Development Fund is to celebrate and support young people living in the Papanui-Innes wards by providing financial assistance for their development. The Community Board also seeks to acknowledge young peoples' efforts, achievements and potential excellence in the community.

- 6.2 The Board is therefore invited to re-establish a 2019-20 Waipapa/Papanui-Innes Positive Youth Development Fund.

The proposed fund criteria and the decision-making process for allocations, is as follows:

6.2.1 *The Papanui-Innes Positive Youth Development Fund will enable the Board to consider applications for the following activities:*

- *Personal Development and Growth - for example, leadership training, career development, Outward Bound, Spirit of Adventure, extra-curricular educational opportunities.*
- *Representation at Events - applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.*

6.2.2 *The following eligibility criteria must be met:*

- *Age groups 12 to 21 years.*
- *Projects must have obvious benefits for the young person, and if possible the wider community.*
- *Only one application per person permitted per year.*
- *Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.*

6.2.3 *Successful applicants will be required to report back to the Community Board on their experiences.*

- 6.3 Each application will be assessed by the appropriate local staff and presented to Board members for consideration and decision making.

- 6.4 Staff are also recommending that \$7,000 be allocated into the 2019-20 Waipapa/Papanui-Innes Positive Youth Development Fund from the 2019-20 Waipapa/Papanui-Innes Discretionary Response Fund.

## Attachments

There are no attachments for this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Helen Miles - Community Recreation Advisor
<b>Approved By</b>	Christine Lane - Manager Community Governance, Papanui-Innes Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support, Governance and Partnerships

## 10. Waipapa/Papanui-Innes 2019-20 Discretionary Response Fund Application - Christchurch Methodist Mission - Aratupu Preschool and Nursery Wall Mural

Reference: 19/627198

Presenter(s): Stacey Holbrough Community Development Adviser

### 1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2019-20 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
59162	Christchurch Methodist Mission	Aratupu Preschool and Nursery Wall Mural	\$2,500	\$1,000

- 1.2 There is currently a balance of \$179 to be carried forward from the 2018-19 funding year pending a decision from the Community Board to establish the 2019-20 Discretionary Response Fund.

### 2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

- Approves a grant of \$1,000 from its 2019-20 Discretionary Response Fund to the Christchurch Methodist Mission towards the Aratupu Preschool and Nursery wall mural.

### 3. Key Points

#### Issue or Opportunity

- 3.1 To consider providing funding support to assist a community organisation to collaborate on a community project that will benefit the community.

#### Strategic Alignment

- 3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Stronger Communities. It will provide a strong sense of community.

#### Decision Making Authority

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
- 3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.3.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement

- 3.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The level of significance was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

### Discussion

- 3.7 At the time of writing, the remaining balance of the 2018-19 Discretionary Response Fund is \$179.
- 3.8 Pending a decision of the 12 July 2019 Waipapa/Papanui-Innes Community Board meeting report title 2019-20 Funding Schemes.
- 3.9 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.10 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Papanui-Innes Decision Matrix DRF 2018-19 Christchurch Methodist Mission - Aratupu Preschool and Nursery Wall Mural	31

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Stacey Holbrough - Community Development Advisor
<b>Approved By</b>	Christine Lane - Manager Community Governance, Papanui-Innes

## 2018/19 DRF PAPANUI-INNES DECISION MATRIX

**Priority Rating**

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00059162	Organisation Name	Name and Description	Funding History	Request Budget	Staff Recommendation	Priority
	Christchurch Methodist Mission	<b>Wall mural at 97 Harewood Road</b> Aratupu Preschool and Nursery on Harewood Road is a community hub that provides early childhood care and support for local whanau. Funding is sought for a visual art mural on both at Aratupu and Council owned land.	<b>Other Sources of Funding</b> Will apply to the July round of the Christchurch Creative Communities Scheme. Aratupu - \$1,000	<b>Total Cost</b> \$14,375 <b>Requested Amount</b> \$ 6,688 <b>47% percentage requested</b> <b>Contribution Sought Towards:</b> Mural costs - \$6,688	<b>\$ 1,000</b> That the Papanui-Innes Community Board resolve to approve the making of a grant of \$3,500 from its 2018-19 Discretionary Response Fund to Christchurch Methodist Mission towards the Aratupu Preschool and Nursery mural.	<b>2</b>

<b>Organisation Details:</b>  Service Base: 3 Marble Wood Drive, Papanui Legal Status: Charitable Trust Established: 1/01/1939 Staff – Paid: 212 Volunteers: 72 Annual Volunteer Hours: 6240 Participants: 100 Target Groups: Children, Networks: Methodist Alliance, Social Service Providers Aotearoa, NZ Council of Christian Social Services, Right Services Right Time Collaborative, NZ Aged Care Association, Te Rito Maioha Early Childhood NZ, Community Housing Aotearoa and more.	<b>Alignment with Council Strategies and Board Objectives</b> <ul style="list-style-type: none"><li>Strengthening Communities Strategy</li><li>Artworks in Public Places Policy</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Enhance community and neighbourhood safety</li></ul> <b>How Much Will The Project Do? (Measures)</b>  One painted mural on both the Aratupu and Council sides of the wall. The artist will design the mural artwork, hand paint onto panels, laminate and install. <b>How Will Participants Be Better Off?</b>  Painting the wall will make it less of a target for graffiti  The artwork will be enjoyed by thousands of people who use Harewood Road everyday  Approximately 100 children, parents and teachers visit Aratupu on a school day as well as a number of CMM staff and people from the community who will directly benefit.  Harewood Road is one of the main thoroughfares in the city so thousands of commuters and pedestrians each day will indirectly benefit.	<b>Staff Assessment</b>  Aratupu Preschool and Nursery is run by the Christchurch Methodist Mission (CMM) and provides affordable early childhood education for children 0-6 years.  The majority of children at Aratupu come from young single parent families who rely on the benefit with 95% receiving the WINZ childcare subsidy. There is a strong emphasis on Maori culture and language with a high percentage of the children (70%) being Maori. Aratupu is licensed for 38 children and teachers are qualified early childhood teachers.  Aratupu's point of difference from other Early Childhood Education centres is the holistic support given to families in need through a whanau support worker.  CMM is seeking funding for a visual artist to paint a new mural on the wall outside of Aratupu. The wall is L-shaped and is on both Aratupu and Christchurch City Council-owned land.  The mural that was previously installed on the Aratupu-side of the wall 10 years ago is weather-beaten and damaged and has since been removed. The blank wall is now a target for graffiti. CMM believes a new mural will minimise future graffiti and provide a new and exciting piece of public artwork that the community can take pride in and enjoy.
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## 11. Waipapa/Papanui-Innes 2019-20 Positive Youth Development Fund Application - Sarah Powley

Reference: 19/668415

Presenter(s): Stacey Holbrough, Community Development Adviser

### 1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application received for funding from its 2019-20 Positive Youth Development Fund.
- 1.2 This report is to assist the Board to consider an application for funding from Sarah Powley.
- 1.3 There is currently a balance of \$0.00 pending a decision from the Community Board to establish the 2019-20 Positive Youth Development Fund.

### 2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of \$400 from its 2019/20 Positive Youth Development Fund to Sarah Powley towards the World Scholar's Cup, 15 -20 August 2019, Sydney Australia.

### 3. Key Points

#### Issue or Opportunity

- 3.1 To consider funding applications received to support the development and achievements of young people living in the Papanui-Innes ward areas.

#### Strategic Alignment

- 3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city's youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21<sup>st</sup> century city; one of the Council's six Strategic Priorities. The recommendations contained in this report are based on this principle.

#### Decision Making Authority

- 3.3 Determine the allocation of the Discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.5 The Fund does not cover:
  - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

#### Assessment of Significance and Engagement

- 3.6 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

- 3.7 The level of significance was determined by the number of people affected and/or with an interest.
- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

#### 4. Applicant 1 – Sarah Powley

- 4.1 Age: 16
- 4.2 School: Avonside Girls High School
- 4.3 Suburb: Shirley
- 4.4 Event seeking support for: attending the World Scholars Cup, 15 – 21 August in Sydney, Australia.
- 4.5 The World Scholar's Cup is an international team academic programme. The competition challenges and focuses on bringing students from different cultures together to discuss issues and ideas.
- 4.6 The Avonside Girls' High School team is made up of three students. The World Scholar's Cup sets a theme which has six subject areas. Each of the students need to research, study and learn as much as they can about each of the subject areas. At the competition the team will debate, collaboratively write, speak to and be quizzed on each of the subjects.
- 4.7 Sarah's other interests include playing the flute, piano and saxophone, and she plays tennis for the Shirley Tennis Club.
- 4.8 Sarah has a part-time job cleaning to help fund the remaining cost of her trip.
- 4.9 The following table provides a breakdown of the costs for Sarah Powley:

EXPENSES	Cost (\$)
Accommodation	\$552
Flights and travel insurance	\$650
Registration	\$815
Transport	\$40
Food	\$120
1/12 share of teachers cost	\$220
<b>Total</b>	<b>\$2,397</b>

#### Attachments

There are no attachments to this report.

#### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories

<b>Author</b>	Stacey Holbrough - Community Development Advisor
<b>Approved By</b>	Christine Lane - Manager Community Governance, Papanui-Innes



## 12. Waipapa/Papanui-Innes 2019-20 Positive Youth Development Fund Application - Ava Madeline White

Reference: 19/745472

Presenter(s): Helen Miles, Community Recreation Advisor

### 1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application received for funding from its 2019-20 Positive Youth Development Fund.
- 1.2 This report is to assist the Board to consider an application of funding from Ava Madeline White.
- 1.3 There is currently a balance of \$0.00 pending a decision from the Community Board to establish the 2019-20 Positive Youth Development Fund.

### 2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of \$500 from its 2019-20 Discretionary Response Fund to Ava Madeline White towards representing New Zealand as part of the U21 Women's team at the Junior International Championships in Belfast, Northern Ireland and the 24<sup>th</sup> International Tournament De Paddel in Leper, Belgium from 25 July – 14 August 2019.

### 3. Key Points

#### Issue or Opportunity

- 3.1 To consider funding applications received to support the development and achievements of young people living in the Papanui-Innes ward areas.

#### Strategic Alignment

- 3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city's youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21<sup>st</sup> century city; one of the Council's six Strategic Priorities. The recommendations contained in this report are based on this principle.

#### Decision Making Authority

- 3.3 Determine the allocation of the Discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.5 The Fund does not cover:
  - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement

- 3.6 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.7 The level of significance was determined by the number of people affected and/or with an interest.
- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

## 4. Applicant 1 – Ava Madeline White

- 4.1 Age: 17
- 4.2 School: Middleton Grange School
- 4.3 Suburb: St Albans
- 4.4 Event seeking support for: Junior International Championships in Belfast, Northern Ireland and the 24<sup>th</sup> International Tournament De Paddel. in Leper, Belgium from 25 July – 14 August 2019.
- 4.5 Ava began canoe polo five years ago when she started high school. She currently plays for her school and the Burnside Club. In 2017 Ava was selected for the New Zealand U18 team to compete at the Oceania Championships where the team won gold. Last year Ava's school team came third at the Nationals and she was selected for the New Zealand U21 Women's team.
- 4.6 Last year Ava became a qualified referee and now referees for both her school and club. Ava's short term goal is to solidify her place in the U21 team and compete at the ICF World Championships next year. Her long term goal is to be selected for the New Zealand Women's team.
- 4.7 Ava currently trains approximately six days a week at the gym and twice a week on the water.
- 4.8 When not competing in canoe polo, Ava can be found working, reading, skiing with her Dad or hanging out with friends and family.
- 4.9 Ava has been raising funds for the trip by working a couple of part time jobs at Muffin Break and tutoring biology.
- 4.10 The following table provides a breakdown of the costs for Ava Madeline White:

EXPENSES	Cost (\$)
Airfares, boat transport, accommodation	3,700
<b>Total</b>	<b>\$3,700</b>



## Attachments

There are no attachments for this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Helen Miles - Community Recreation Advisor
<b>Approved By</b>	Christine Lane - Manager Community Governance, Papanui-Innes





## 13. Waipapa/Papanui-Innes Community Board Area Report - 12 July 2019

Reference: 19/701974

Presenter(s): Elizabeth Hovell, Community Board Advisor

### 1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

### 2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for 12 July 2019.
2. Amend Resolution PICB/2018/00131 passed at the Board's meeting of 7 December 2018 to reflect the necessary modifications post the final plan design for the St Albans Community Facility as follows:  
  
"Commission a new foundation stone up to the value of \$4,000 from the Waipapa/ Papanui-Innes Community Board's 2018-19 Discretionary Response Fund, this amount includes the associated costs of bracketing the new time capsule (to be opened in 100 years' time) and previous deposit in place in the wall and the cost of the original and new foundation stones to be sited and fixed on the wall. The Board requests that any unused funds are returned to the Discretionary Response Fund".
3. Write a letter to the Wai Ora Trust to thank them for carrying out the Papanui Bush site preparation prior to the planting day on 3 July 2019.

### 3. Community Board Activities and Forward Planning

#### 3.1 Memos/Information/Advice to the Board

##### 3.1.1 Information sent to the Board:

- CNC: New Flyover of Northern Corridor (*circulated 24 June 2019*)
- SWN: Belfast Cemetery – Development works (*circulated 26 June 2019*)
- CCC: Communication Allowances (*circulated 26 June 2019*)
- CCC: Memorandum re The Palms Bus Interchange (*circulated 27 June 2019*)
- Consultation: Papanui 30km/h Speed Zone (*circulated 1 July 2019*)
- Consultation: Shirley Community Reserve Temporary Pump Track (*circulated 1 July 2019*)
- CNC: QEII Drive Shared Cycle and Pedestrian Path Detour (*circulated 1 July 2019*)
- SWN: Highfield services extension along Mills Road (*circulated 4 July 2019*)

3.2 **Board area Consultations/Engagement/Submission opportunities**

3.2.1 **Papanui 30 km/hr Speed Zone** (open 1 July – close 22 July 2019)

In response to community requests we propose to set safer speed limits around Papanui High School and the retail area to improve the safety of all road users. We plan to change the speed limit to 30 km/h on Sisson Drive, Restell Street, Winston Avenue and outside Papanui High School on Langdons Road.



[Have Your Say - Papanui 30 km/hr speed zone](#)

3.2.2 **Shirley Community Reserve Temporary Pump Track** (open 1 July – close 29 July 2019)

In response to a request from a young member of the community, we're planning to install a temporary modular bike pump track at Shirley Community Reserve. This is an opportunity for young people to get involved in a project within their community. By installing a temporary pump track, we can revitalise the reserve and make use of the area while keeping options open for future use of this space.



[Have Your Say - Temporary Pump Track](#)

3.3 **Annual Plan and Long Term Plan matters**

3.3.1 Nil to report.

3.4 **Board Reporting**

3.4.1 The Board are asked to consider topics for inclusion in Newsline, the newsletter and the report to Council.

**4. Community Board Plan – Update against Outcomes**

4.1 A final report on progress to date will be included in the 13 September 2019 Papanui-Innes Community Board meeting.

**5. Significant Council Projects in the Board Area**

5.1 **Strengthening Community Fund Projects**

5.1.1 A seminar is scheduled for Wednesday 24 July 2019 with staff recommendations. A report will be presented to the 9 August 2019 meeting for the Board's consideration.

5.2 **Other partnerships with the community and organisations**

5.2.1 **Papanui Bush – Bridgestone Reserve**

Another planting day was held on Wednesday 3 July 2019 from 12.30–4.30pm. Student classes from Papanui High came to help the CCC rangers and Papanui Rotary

volunteers. It was a perfect day weather-wise – sunny, nor’west and warm so the gumboots turned out to be superfluous albeit the odd very wet spot.

The Board may wish to write to the Wai Ora Trust to thank them for the wonderful job they did on spraying the area prior to planting.



### 5.3 Community Facilities (updates and future plans)

#### 5.3.1 St Albans Community Facility – Time Capsule Update

Staff have finalised the location of the new time capsule for the new St Albans Community Centre with the project team. Discussions with Hardie and Thomson have seen them generously agree to construct and donate a box to be used as the new time capsule. It is an exciting link to the previous time deposit with the firm having constructed the original box found when the original community centre was demolished because of earthquake damage.

The location will be in the wall just before the main hall entrance. The design means that the old deposit will be mounted in the wall below the new time capsule. The Waipapa/Papanui-Innes Community Board previously earmarked \$4,000 from their Discretionary Response Fund (Resolution PICB/2018/00131 – see below) at their meeting on 7 December 2018 to purchase a new metal time capsule. As it has now been established that the time capsule will be located in the wall rather than the ground, a

metal container is no longer required. However, there are associated costs with putting the time capsule into the wall.

There are no funds in the current project budget to commission a new foundation stone or to bracket the time capsule and previous deposit (as it is more than likely that the Alpine Fault may be triggered during the next hundred years) or to cover the cost of the foundation stone being sited on the wall in front of the time capsule.

**Community Board Resolved PICB/2018/00001**

That the Waipapa/Papanui-Innes Community Board:

1. Proceed with purchasing and planning the contents of a new time capsule to be placed under a new foundation stone and opened 100 years from the completion of the rebuild (planned for 2020).
2. Rebury the previous deposit (discovered in 2011 and opened in 2018) under the original foundation stone dated 1920 to be incorporated into the new building. Note that the new foundation stone will be the same size, being 507mm high by 608mm wide, as the 1920 foundation stone, with the intention that the foundation stones be placed side by side.
3. Purchase a time capsule up to the value of \$4,000 from the Waipapa/Papanui-Innes Community Board's 2018/19 Discretionary Response Fund.

Governance staff therefore suggest the Community Board amend numbers 1 to 3 of the original resolution (PICB/2018/00131) to allow for the bracketing of both the time capsule and deposit, the fixing of the old foundation stone (507mm x 608mm x 110mm) and the commissioning of a new foundation stone (of the same size as the original) and fix this to the wall.

Project Managers for the rebuild have advised that similar foundation stones have cost approximately \$1,500 (Sumner for example). However, it is suggested that the Board allow at least \$3,000 to cover fabrication of the new stone and the installation of the containers and stones. It is noted the original resolution states "*Purchase a time capsule up to the value of \$4,000...*" Governance staff suggest leaving the amount as it is but specifying that any unused funds are to be returned to the Board's Discretionary Response Fund.

**Staff Recommendation**

That the Waipapa/Papanui-Innes Community Board amend Numbers 1 to 3 of Resolution PICB/2018/00131 from the 7 December 2018 meeting to the following:

"Commission a new foundation stone up to the value of \$4,000 from the Waipapa/Papanui-Innes Community Board's 2018-19 Discretionary Response Fund, this amount includes the associated costs of bracketing the new time capsule (to be opened in 100 years' time) and previous deposit in place in the wall and the cost of the original and new foundation stones to be sited and fixed on the wall. The Board requests that any unused funds are returned to the Discretionary Response Fund".

**5.3.2 St Albans Community Facility Update**

A shortlist of four builders have now received the Request For Tender, with responses expected by 6 August 2019. The tender period has been extended three weeks, following a request from one of the builders.

The next steps are:

- RFT Evaluation for all four submissions.



- Potential review for pricing with the preferred builder.
- Award of contract.
- Site handover expected to be the end of October 2019.

The Project Manager is awaiting the finalisation of the procurement process before story boards are placed on site which will be when the site is handed over to the contracted builder.

The Project Manager is working with the Papanui-Innes governance team regarding the story boards.

#### 5.3.3 **10 Shirley Road**

Please refer to item 3.2.2 of this report.

#### 5.3.4 **Mairehau Library**

Mairehau Library heating options are being looked into by the facilities team in partnership with the governance team. The facilities team have asked that the local community development advisor seeks clarification around library usage and future planning. A meeting is scheduled for August.

Governance Staff have made contact with the individual in the community who expressed interest in a mural being placed at the rear of the Mairehau volunteer library and conversations have begun with all parties involved. Further information will be provided in the next area report as the staff at the library were unaware of the idea, therefore further development work needs to be progressed. Governance staff are aware the Creative Communities Fund opens in late July so should this idea progress then an application will be encouraged.

### 5.4 **Infrastructure projects underway**

#### 5.4.1 **Belfast Cemetery**

From now until October there will be contractors on site building the access road from the entrance to the new section in the Belfast Cemetery.

## 6. **Significant Community Issues, Events and Projects in the Board Area**

### 6.1 **Events Report Back**

#### 6.1.1 **Waipapa/Papanui-Innes Community Service Awards 2019**

The Community Service Awards were held on Monday 1 July 2019 at the Chapel Centre. There was an impressive attendance of 97 including recipients, recipients' families and friends, nominators, Board members and staff.

Overall it was a warm, friendly function and the guest speaker, Matthew Mark from the Christchurch City Mission, emphasised the vital role that volunteers fulfil in the community. The recipients were awarded framed certificates and also gifted with ballerina-style apple trees which were hailed as a practical and environmentally friendly way of commemorating the event.

The feedback from guests was very positive and it was great to see the interaction of recipients and families over a tasty supper.



*Councillor Cotter and award recipient Brian Gardner who has over 40 years' voluntary service with St Albans Swimming Club*

#### 6.1.2 Dusk to Dawn

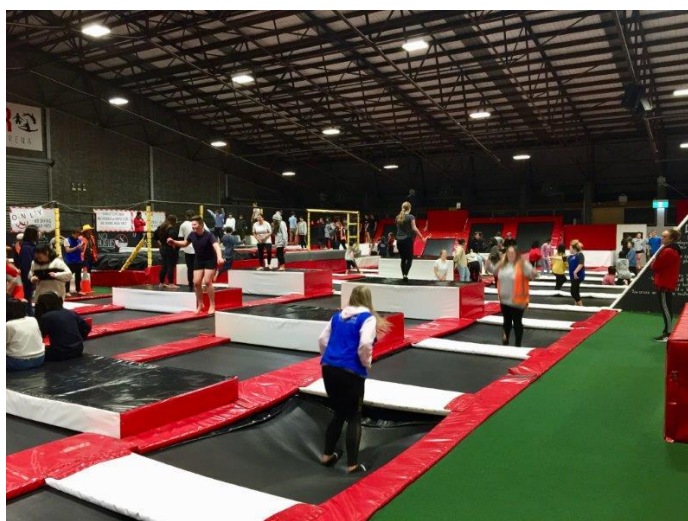


Friday night was buzzing with 150 excited youth at the Dusk to Dawn – All Night Party Event that was held from 5 July 8pm to 8am the next morning and kicked off from the Papanui Youth Development Trust (PYDT). A great night had not only by the youth, but also the 40+ Youth leaders and Council staff members.

A wonderful partnership initiative supported by the Papanui-Innes and Fendalton-Waimairi-Harewood Community Boards, the event certainly

didn't disappoint those that attended. From the excitement of bouncing on trampolines at Mega Air, swimming at Graham Condon to ice skating at Alpine Ice, rock climbing and a few zombies thrown into the mix, there were some exhausted youngsters and staff at the end of the night!

Thank you for the huge effort all our leaders and volunteers put in – logistically this is a very challenging event to run and we could not do it without you. Thank you to PYDT, Northcity and Graham Condon for the use of your fabulous facilities and to our PAC group for coming on board this year and taking the lead in several key areas.



## 7. Updates from Other Units

### 7.1 Parks Update

7.1.1 The next bi-monthly Parks update will be presented in August 2019.

## 8. Community Board Funding Update

### 8.1 Positive Youth Development and Discretionary Response Funds Update

The 2018/19 financial year's Positive Youth Development and Discretionary Response Funds final Balance Sheet update is attached (refer **Attachment A**) to this report.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Papanui-Innes DRF and PYDF 2018-19 Balance Sheet	48

## Signatories

<b>Authors</b>	Lyssa Aves - Governance Support Officer Trevor Cattermole - Community Development Advisor Stacey Holbrough - Community Development Advisor Elizabeth Hovell - Community Board Advisor Christine Lane - Manager Community Governance, Papanui-Innes Helen Miles - Community Recreation Advisor Sharon Munro - Community Support Officer
<b>Approved By</b>	Christine Lane - Manager Community Governance, Papanui-Innes Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton

Papanui-Innes Community Board  
2018/19 Discretionary Response and Positive Youth Development Funds Allocations

Papanui-Innes Discretionary Response Fund Project/Service/Description/Group	Allocation 2018/19	Board Approval
Balance of PYDF/DRF Carried Forward from 2017/18 Funding Year	\$ 18,846	
Discretionary Response Fund Budget Allocation 2018/19 (unallocated from SCF)	\$ 73,112	
<b>Total</b>	<b>\$ 91,958</b>	
Opening Amount Transferred to Positive Youth Development Fund 2018/19	\$ 7,000	
Additional Funds from Urban Regeneration "Shape Your Place" Toolkit for making/enhancing neighbourhoods	\$2,000	
Balance for Allocation in Discretionary Response Fund	\$ 86,958	
<b>POSITIVE YOUTH DEVELOPMENT FUND (PYDF) - Opening Transfer from DRF</b>	<b>\$ 7,000</b>	
Taiko Torepe-Ormsby (2018 State Teams Age Short Course Swimming Championships, Canberra, Australia 2-5 Oct 18)	\$ 400	14-Sep-18
Anna Dabkowski (2018 AIMS Games Championship, Tauranga)	\$ 100	14-Sep-18
Jorja McCaughan (2018 NZCAF Schools Aerobic National Championships, Wellington)	\$ 150	14-Sep-18
Jennifer Trieu (New Zealand Rhythmic Gymnastics Nationals, Tauranga, 1-6 Oct 2018)	\$ 200	28-Sep-18
Kate Davies (competitions/training camps for Athletics New Zealand Jumps Future Squad Nov 18-Feb 19)	\$ 250	09-Nov-18
Anna Lee School of Dance for Alexandra Swan (She Shines On Dance Tour, New York and Orlando, USA Apr 19)	\$ 450	09-Nov-18
Rosa Vesty (Australian Volleyball Schools Cup, Melbourne 9-14 Dec 18)	\$ 450	23-Nov-18
Team Lhotshampa: Gurung, Magar and Bhattarai (Tenzing Hillary Cub Inter-Nepalese Football Tournament, Auckland 2-3 Feb 19)	\$ 210	25-Jan-19
Owen Dabkowski (U16 National Baseball Tournament, Auckland)	\$ 200	22-Feb-19
Angus Hammett (AFL NZ National Combined Fitness Programme, Auckland 5-8 Apr 19)	\$ 300	22-Mar-19
Papanui Toc H Athletics Club - Haigh & Stevenson \$150 ea (Inter-Provincial Athletics Comp. - Nga Puna Wai 20-22 Apr 19)	\$ 300	12-Apr-19
Burnside High School - Forsythe, Morrison & Thompson \$200 ea (Spirit of Adventure, Auckland 16-21 Jun 19)	\$ 600	12-Apr-19
Belfast School (towards PYD Trust Leadership Training Course for 10 students, May 2019)	\$ 500	12-Apr-19
Lena Krakowiak (Music in the Summer Air [MISA] Shanghai Youth Summer Music Camp, China 7-14 Jul 19)	\$ 450	10-May-19
Laura Powley (Music in the Summer Air [MISA] Shanghai Youth Summer Music Camp, China 7-14 Jul 19)	\$ 450	10-May-19
Canterbury Softball Association Incorporated for McKenzie McDowell (Asia Pacific Qualifier, Jakarta Jun 19)	\$ 450	10-May-19
Rosie Smith (International Korfball Federation U21 Asia Oceania Championship, May 19, Shaoxing, China)	\$ 450	10-May-19
Canterbury Softball Association Incorporated for Trinity Mackley (Asia Pacific Softball Tournament, Jakarta Jun 19)	\$ 450	24-May-19
Jonel Marais (2019 Australian Gymnastics Championship 28 May-2 Jun 2019)	\$ 350	24-May-19
Olivia Brett (World Junior Canoe Racing Championships, Romania August 2019)	\$ 290	14-Jun-19
<b>POSITIVE YOUTH DEVELOPMENT FUND Balance</b>	<b>\$ -</b>	
<b>PYDF granted to date</b>	<b>\$ 7,000</b>	
<b>DISCRETIONARY RESPONSE FUND (DRF) - Initial Amount</b>	<b>\$ 86,958</b>	
Villa Maria College for Hannah Warner (NZ Choral Federation Big Sing Competition, Wellington 30 Aug-1 Sep 18)	\$ 125	10-Aug-18
Villa Maria College for Laura Warner (NZ Choral Federation Big Sing Competition, Wellington 30 Aug-1 Sep 18)	\$ 125	10-Aug-18
Belfast Community Network (Northwest Collective)	\$ 3,000	24-Aug-18
Canterbury Cook Islands Sports Assn Inc (Rent costs)	\$ 4,000	24-Aug-18
Papanui Softball Club (Replacement of equipment)	\$ 1,000	24-Aug-18
St Albans Residents Association - SARA (Towards Rental of Premises)	\$ 7,500	14-Sep-18
Neighbourhood Week 2018 (costs of neighbourhood/community celebrations)	\$ 3,000	14-Sep-18
Papanui-Innes Community Board's Edible Garden Awards 2019	\$ 3,000	28-Sep-18
Papanui-Innes Community Board's Youth Recreation Project	\$ 7,000	28-Sep-18
Papanui-Innes Community Board's Community Pride Garden Awards 2019	\$ 3,000	28-Sep-18
Papanui-Innes Community Board's Community Service Awards 2019	\$ 3,500	28-Sep-18
St Albans Residents Association - SARA (Edgware Village Beautification Programme)	\$ 7,000	09-Nov-18
Shirley Community Trust (Summer holiday programme)	\$ 4,000	09-Nov-18
Richmond Residents' and Business Association (Establishment and running costs) Laid on Table 7/12/18, 8/2/19 & 22/2/19	\$ -	07-Dec-18



Papanui-Innes Community Board  
2018/19 Discretionary Response and Positive Youth Development Funds Allocations

Papanui-Innes Discretionary Response Fund Project/Service/Description/Group	Allocation 2018/19	Board Approval
Delta Community Support Trust (Community Advocacy)	\$ 3,000	07-Dec-18
Community Focus Trust (Hosting St Albans Community Day and Park celebration) <i>Laid on Table 9/11 &amp; 23/11 Declined</i>	\$ -	07-Dec-18
Papanui-Innes Community Board (Time Capsule St Albans Community Facility)	\$ 4,000	07-Dec-18
The Santa Claus Workshop Charitable Trust (towards purchase of a scroll saw)	\$ 1,399	25-Jan-19
Papanui-Innes Community Board (Celebrate St Albans Park Opening - 31 Mar 19)	\$ 2,500	08-Feb-19
Richmond Residents' and Business Association (Establishment and running costs) <i>Laid on Table 7/12/18, 8/2/19 &amp; 22/2/19</i>	\$ 600	22-Feb-19
St Albans School (towards Traffic Wardens and Patrols)	\$ 2,250	12-Apr-19
Te Ora Hou (Polyphony 2019)	\$ 1,370	12-Apr-19
Neighbourhood Trust (Parenting Week 2019)	\$ 5,000	12-Apr-19
Nor'West Brass (promotional gazebo, flags and banners)	\$ 1,800	12-Apr-19
Papanui-Innes Community Board (Picnic Table for 10 Shirley Road site)	\$ 5,000	12-Apr-19
Northcote Primary School ("Bikes in Schools" Initiative)	\$ 8,000	10-May-19
Richmond Community Garden (Matariki In Zone Event)	\$ 2,000	24-May-19
Aratupu Preschool and Nursery (Wall Mural) <i>Laid on Table 24/5/19, 28/6/19</i>		
St Albans Tennis Club Inc (Heat Pump) <i>Laid on Table 24 May 2019</i>	\$ 500	14-Jun-10
Olivia Brett (World Junior Canoe Racing Championships, Romania August 2019) <i>ref PYDF above for 290 to make up to 450</i>	\$ 160	14-Jun-10
Jessica Nisbet (World Junior Canoe Racing Championships, Romania August 2019)	\$ 450	14-Jun-19
St Albans Community Preschool (towards heat pump)	\$ 2,000	28-Jun-19
Nerissa McDowell (Canada Cup International Softball Championships, Surrey, British Columbia, Canada 5-14 July 2019)	\$ 500	28-Jun-19
<b>DISCRETIONARY RESPONSE FUND Balance</b>	<b>\$ 179</b>	
<b>DRF granted to date</b>	<b>\$ 86,779</b>	

HPRM: 18/919399

Opened 01-Jul-18  
Updated 28-Jun-19

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## 14. Elected Members' Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.