

**Waipuna
Halswell-Hornby-Riccarton Community Board
AGENDA**

Notice of Meeting:

An ordinary meeting of the Waipuna/Halswell-Hornby-Riccarton Community Board will be held on:

Date: Tuesday 23 July 2019
Time: 4.30pm
Venue: Hao Room, Te Hāpua: Halswell Centre
341 Halswell Road, Halswell

Membership

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton
Members	Natalie Bryden
	Vicki Buck
	Jimmy Chen
	Catherine Chu
	Anne Galloway
	Ross McFarlane
	Debbie Mora

18 July 2019

Matthew Pratt
Manager Community Governance, Halswell-Hornby-Riccarton
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Halswell-Hornby-Riccarton Community Board – Community Board Plan 2017-2019

Community Outcomes and Priorities

1. Strong Communities

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 1.1 A range of social and recreational initiatives which build and develop community wellbeing.
- 1.2 Culturally inclusive and celebrates diversity.

Our Board Priorities are to:

Community

- 1.3 Support and encourage the involvement of children and young people in all aspects of community life including decision making.
- 1.4 Support and advocate for initiatives that address poverty issues and improve the well-being of families and individuals.
- 1.5 Support and advocate for activities for older adults in the ward to reduce social isolation.
- 1.6 Advocate for culturally inclusive practices, where diversity is supported.
- 1.7 Consider disability access across all projects.
- 1.8 Ensure partnerships are created and strengthened with community organisations, schools and the University of Canterbury.
- 1.9 Foster the development of leadership and celebrate this across the wards.

Community Board Engagement

- 1.10 Advocate for the promotion and accessibility of the Community Board and its members so as to enhance more active participation and transparency in the Board's decision-making.
- 1.11 Supporting and enabling consultation to gain clear views from the community.

Social Wellbeing

- 1.12 Advocate for safe, well-run and attractive social housing and strategies that reduce homelessness in the city.
- 1.13 Support the creation of safe, accessible and connected places for people to meet in the community.
- 1.14 Support local events and activities that bring communities together.
- 1.15 Support innovative projects that enhance social wellbeing.

2. Liveable City

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 2.1 Residents feel safe in their communities and neighbourhoods.
- 2.2 Residents have ready access to parks and greenspace for recreational facilities and activities.
- 2.3 The cultural, natural and built heritage is acknowledged, valued and enhanced.
- 2.4 Children are provided with fun and safe environments.
- 2.5 Community facilities are provided that meet the needs of communities.
- 2.6 A safe, efficient and sustainable transport and local roading network.

Our Board Priorities are to:

Roading and Transport

- 2.7 Work with schools and community groups to ensure safe crossings and road networks near schools and along key transit routes.
- 2.8 Support public transport and cycling initiatives that promote increased usage.

Planning

- 2.9 Advocate for improvements to parks, greenspace and recreational facilities.
- 2.10 Advocate for the protection of the quality of residential living.
- 2.11 Monitor the issues of green field subdivisions and increasing intensification across the ward.
- 2.12 Advocate for the community facing the challenges of growth.
- 2.13 Advocate and make decisions on effective traffic management measures that contribute to

meeting the needs and connectivity of local communities.

- 2.14 Monitor planning issues and support community concerns through appropriate channels.

Community Facilities and Playgrounds

- 2.15 Ensure the new Riccarton Community Centre and the Hornby Library and Customer Services and South West Leisure Centre meet the needs of the community.

- 2.16 Advocate for the timely provision of local facilities to meet the needs of growing local communities.

- 2.17 Ensure that usage of Council facilities is being optimised.

- 2.18 Advocate for the provision of quality playgrounds throughout the wards.

Heritage

- 2.19 Support and advocate for the enhancement and protection of local heritage assets.

3. Healthy Environment

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 3.1 A commitment to protect and improve the local environment.

- 3.2 Climate change and environmental sustainability is considered by the Community Board in its decision making, including for all new facilities.

Our Board Priorities are to:

- 3.3 Support and advocate to maintain clean drinking water and high standards of air quality.

- 3.4 Monitor pollution issues, quarrying effects and compliance of consents.

- 3.5 Support local communities on land use, and air and water quality issues and where appropriate, advocate for and represent any community concerns arising.

- 3.6 Monitor and respond on parks and tree issues raised by the community.

- 3.7 Encourage and support the implementation of local sustainable greenspace use initiatives, for example, food forests and community gardens.

- 3.8 Support and advocate for initiatives aimed at addressing climate change.

4. Prosperous Economy

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 4.1 Strong local business communities.

- 4.2 An environment where innovative projects are trialled and supported.

- 4.3 Has a strong social enterprise sector.

Our Board Priorities are to:

- 4.4 Continue to liaise with local business networks.

- 4.5 Support initiatives that promote a wide range of innovative practices.

- 4.6 Foster social enterprise initiatives.

- 4.7 Advocate for Council rate increases to be kept as low as possible.

- 4.8 Support the provision of more affordable and social housing.

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board meeting held on [Tuesday, 9 July 2019](#) be confirmed (refer page 7).

4. Public Forum

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

The public forum will be held at 4.30pm.

4.1 Michelle Goodman - Youth Development Fund Recipient

Michelle Goodman will report back to the Board on her participation at the Outward Bound Course held in the Marlborough Sounds from 5 to 25 June 2019.

4.2 Olympia Gymnastics Club - Update

A club representative will update the Board on the current activities of the Olympia Gymnastics Club.

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Waipuna Halswell-Hornby-Riccarton Community Board OPEN MINUTES

Date: Tuesday 9 July 2019
Time: 4.30pm
Venue: Hao Room, Te Hāpua: Halswell Centre
341 Halswell Road, Halswell

Present

Chairperson
Deputy Chairperson
Members

Mike Mora
Helen Broughton
Natalie Bryden
Vicki Buck
Jimmy Chen
Catherine Chu
Anne Galloway
Ross McFarlane
Debbie Mora

9 July 2019

Marie Byrne
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Resolved HHRB/2019/00070

That the apology received from Jimmy Chen for lateness, be accepted.

Natalie Bryden/Anne Galloway

Carried

Jimmy Chen arrived at 4.31pm.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved HHRB/2019/00071

That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board meeting held on Wednesday 26 June 2019, be confirmed.

Ross McFarlane/Mike Mora

Carried

4. Public Forum

Part B

4.1 Halswell Quarry Park - Replacement Artwork - Adelaide Sister City Garden

Peter Cottrell, Chairperson of the Christchurch Adelaide Sister City Committee, updated the Board regarding the replacement artwork in the Adelaide Sister City Garden at the Halswell Quarry Park.

After questions from members, the Chairperson thanked Mr Cottrell for his presentation.

Attachments

A Adelaide Sister City Garden Artwork - Presentation

4.2 Greater Hornby Residents' Association - Grandstand - Update

Ross Houliston, on behalf of the Greater Hornby Residents' Association, updated the Board regarding the progress being made to date to install the 1974 Commonwealth Games logo and painting of athlete Tino Tabak on the grandstand at Denton Park.

After questions from members, the Chairperson thanked Mr Houliston for his update.

Attachments

- A Denton Park Grandstand update

4.3 Halswell Road parking - Te Hāpua: Halswell Centre

Anthony Brooks, local resident, addressed the Board about his concerns over safety through vehicles parking on the yellow lines and thereby obstructing visibility for pedestrians using the refuge island on Halswell Road outside Te Hāpua: Halswell Centre.

After questions from members, the Chairperson thanked Anthony Brooks for bringing this matter to the Board. It was agreed to refer the matter raised by Mr Brooks to staff for consideration and response.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. 38 Hanrahan Street - Proposed Road Name

Community Board Resolved HHRB/2019/00072 (Original Staff Recommendation accepted without change)

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to approve the following new right-of-way name:

1. 38 Hanrahan Street (RMA/2019/666)
 - a. Stemmer Lane

Mike Mora/Anne Galloway

Carried

8. Athol Terrace and Rutherglen Avenue - Residents' Parking Restriction Exemption Scheme Pilot

Community Board Resolved HHRB/2019/00073 (Original Staff Recommendation accepted without change)

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved under clause 10 of the Christchurch City Council Traffic and Parking Bylaw 2017 that:

1. The sections of Athol Terrace shown as a “ Proposed P120 Residents Exemption Area” on drawing TG133755 issue 1 dated 12-6-2019 and attached to the agenda staff report, is a residents’ exemption parking area for the use of persons who reside in the street and hold the associated permit; and,
2. The sections of Rutherglen Avenue shown as a “ Proposed P120 Residents Exemption Area” on drawing TG133756 issue 1 dated 12-6-2019 and attached to the agenda staff report, is a residents’ exemption parking area for the use of persons who reside in the street and hold the associated permit; and,
3. Such permit holders are not required to comply with the 120 minute time restriction on those sections of Athol Terrace and Rutherglen Avenue as described in 1. and 2.above.
4. That resolutions 1. to 3. Above, take effect when signage that evidence these resolutions, is in place.

Mike Mora/Jimmy Chen

Carried

9. Kyle Park - Proposed Part Reserve Classification and Management Plan Changes

Community Board Resolved HHRB/2019/00074 (Original Hearings Panel Recommendation accepted without change)

Emma Norrish, Chairperson of the Hearings Panel, was in attendance and spoke to the Panel’s accompanying report and responded to questions from members.

The Chairperson thanked the Hearings Panel and Council staff for their work.

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to:

1. Receive the information provided in the Hearings Panel report.
2. Approve under section 24 of the Reserves Act 1977, the change of reserve classification from ‘Recreation Reserve’ to ‘Local Purpose (Community Buildings) Reserve’ for that part of Kyle Park being part of Lot 1 DP78681 and shown outlined in yellow and marked "A" on Attachment A to the agenda report to facilitate the development of a community building on that land.
3. Approve under section 41 of the Reserves Act 1977, the changes to the Kyle Park Management Plan detailed in Attachment B to the agenda report.

4. Note the following matters noted by Hearings Panel:
 - a. That the upgrade to the underpass identified in the CPTED report should be aligned with the work on the new Hornby Leisure Centre.
 - b. The community desire to be part of the design and planning processes including accessibility and for future proofing.
 - c. The community desire to enhance the amenity of the rest of Kyle Park including land remediation, and way finding for the wider area.
 - d. That staff will work with the Ministry of Education on a safe crossing between the schools and the new facility.

Jimmy Chen/Mike Mora

Carried

A division was called for and declared **carried** by 7 votes to 2 votes, the voting being as follows:

For: Mike Mora, Helen Broughton, Natalie Bryden, Vicki Buck, Jimmy Chen, Catherine Chu and Anne Galloway

Against: Ross McFarlane and Debbie Mora

10. Waipuna/Halswell-Hornby-Riccarton Community Board - 2019-20 Funding Schemes

Community Board Resolved HHRB/2019/00075 (Original Staff Recommendation accepted without change)

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to:

1. Make an allocation of \$65,000 from the Halswell-Hornby-Riccarton 2019-20 Strengthening Communities Fund to the Halswell-Hornby-Riccarton 2019-20 Discretionary Response Fund.
2. Establish the Halswell-Hornby-Riccarton 2019-20 Youth Development Fund.
3. Apply the following criteria and decision making process for the 2019-20 Youth Development Fund:
 - a. *The Waipuna/Halswell-Hornby-Riccarton Community Board enables decision-making on the allocation of Youth Development Fund grants to at least five (5) Waipuna/Halswell-Hornby-Riccarton Community Board members by way of email responses with the majority view being actioned from Board members responding within two working days.*
 - b. *The criteria will be an application from, or on behalf of, a young person aged between 10 and 25 years of age, living in the Waipuna/Halswell-Hornby-Riccarton Community Board area for projects that focus on personal development and growth or representation at events.*
 - c. *Details of approved grants to be reported to the Board for record purposes.*

4. Allocate \$12,000 from the 2019-20 Discretionary Response Fund to the 2019-20 Youth Development Fund.
5. Establish the Halswell-Hornby-Riccarton 2019-20 Off the Ground Fund.
6. Apply the following criteria and decision making process for its 2019-20 Off the Ground Fund:
 - a. *The Waipuna/Halswell-Hornby-Riccarton Community Board enables decision-making on the allocation of Off the Ground Fund grants to at least five (5) Waipuna/Halswell-Hornby-Riccarton Community Board members by way of email responses with the majority view being actioned from Board members responding within two working days.*
 - b. *Up to \$400 may be allocated per application.*
 - c. *Details of approved grants to be reported to the Board for record purposes.*
7. Allocate \$1,000 from the Halswell-Hornby-Riccarton 2019-20 Discretionary Response Fund to the Halswell-Hornby-Riccarton 2019-20 Off the Ground Fund.
8. Establish the Halswell-Hornby-Riccarton 2019-20 Local Response Fund.
9. Allocate \$5,000 from the Halswell-Hornby-Riccarton 2019-20 Discretionary Response Fund to the Halswell-Hornby-Riccarton 2019-20 Local Response Fund.
10. Apply the following criteria and decision making process for the 2019-20 Local Response Fund:
 - a. *The Waipuna/Halswell-Hornby-Riccarton Community Board enables decision-making on the allocation of Local Response Fund grants to at least five (5) Waipuna/Halswell-Hornby-Riccarton Community Board members by way of email responses with the majority view being actioned from Board members responding within two working days.*
 - b. *Up to \$1,000 may be allocated per application*
 - c. *The criteria will be an initiative/project that promotes one of the five essential elements of promoting safety, calm, connectedness, self-efficacy and/or hope.*
 - d. *Details of approved grants to be reported to the Board for record purposes.*

Mike Mora/Natalie Bryden

Carried

Vicki Buck left the meeting at 5.30pm.

11. Elected Members' Information Exchange

Part B

Board members exchanged information on the following:

- Neill Street/Springs Road intersection – right turn movements
- Media enquiries – Board members reminded to notify the Council's media team
- Sockburn School - fence removed
- Former Owaka Pit – briefing requested

- Main South Road at Harvard Avenue – requested turning bay – update from staff
- Cashmere Road - footpath maintenance has been completed
- Murphys Road – Board request re road condition
- Post Annual Plan - rural rates policy review – Board input

Vicki Buck returned to the meeting at 5.35pm.

Meeting concluded at 5.39pm

CONFIRMED THIS 23RD DAY OF JULY 2019

MIKE MORA
CHAIRPERSON

7. Proposed Right-of-Way Names - Local Subdivisions

Reference: 19/699174

Presenter: Paul Lowe, Principal Advisor Resource Consents

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider and approve the proposed right-of-way names arising from the subdivisions at 20 Franco Road in Halswell, and 10 Ayr Street in Riccarton.

Origin of Report

- 1.2 This report is staff generated resulting from naming requests received from the subdivision developers.
- 1.3 This report relates to the subdivision at 20 Franco Road and the subdivision at 10 Ayr Street.

2. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve the following new right-of-way names:

1. Halswell Commons (RMA/2018/2868), 20 Franco Road
 - Preferred Lane
 - Enforce Lane
 - Seelster Lane
 - El Patron Lane
2. Hagley Mews (RMA/2019/198), 10 Ayr Street
 - John Britten Lane

3. Background

Introduction

- 3.1 Road naming requests have been submitted by the developers for Halswell Commons (RMA/2018/2868) and Hagley Mews (RMA/2019/198) subdivisions. A preferred name and alternative names have been put forward by the developer for each right-of way.
- 3.2 The recommended right-of-way names have been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spelling, or other similarities in spelling or pronunciation to avoid the potential for confusion. The recommended names are considered sufficiently different to existing road names.
- 3.3 The recommended right-of-way names have been checked against the Council's *Roads and Right-of-Way-Naming Policy* dated 2 November 1993. The recommended names are considered to be consistent with this policy.
- 3.4 The recommended right-of-way names have been checked against the Australian and New Zealand Standard *AS/NZS 4819:2011 Rural and urban addressing*. The recommended names are considered to be consistent with the standard unless otherwise stated below.

- 3.5 Under the *Road and Right-of-Way Naming Policy* the names considered must be requested by the developer. There is not an ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.
- 3.6 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed names.
- 3.7 The requests have been accompanied by an explanation of the background to the names which are summarised below.

Assessment of Significance and Engagement

- 3.8 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.9 The level of significance was determined by the number of people affected and/or with an interest.
- 3.10 Due to the assessment of low significance, no further community engagement and consultation is required.

Halswell Commons (RMA/2018/2868)

- 3.11 Right-of-way names have been requested by Danne Mora Holdings Ltd at the Halswell Commons subdivision located at 20 Franco Road. To view the rights-of-way the subject of this application (refer **Attachment A**).
- 3.12 The preferred names have been chosen in accordance with the theme of successful horses trained and bred at the stables of Spreydon Lodge.
- 3.13 Spreydon Lodge Limited was established in the mid 1980's by the late Wayne Francis as the home of the "Franco Harness Racing Stables" and "Franco Breeding".
- 3.14 It initially consisted of 180 acres in Halswell on the rural boundary of Christchurch (the subject site) before Mr Francis added two further properties to run his racing and breeding operation from. Mr Francis built up a large grouping (100+) of some of the best-credentialed standard broodmares in New Zealand and Australia.
- 3.15 Until recently, the Wayne Francis Estate continued to operate Spreydon Lodge as a legacy to his memory and his significant involvement in the New Zealand Harness Racing industry. The subdivision development has commenced around the stable and homestead which are to be retained within a privately owned reserve area. The developer would like to have an equine theme for the road names around this area.
- 3.16 The alternative names have been chosen in accordance with the theme of well-known European villages in the United Kingdom, Spain, France, Portugal and Italy. These villages embody the community environment that the design of Halswell Commons aims to emulate. The name exception here being 'Timely Knight'; a further successful horse, trained and bred at the Spreydon Lodge stables.
- 3.17 The preferred names, followed by the alternative names are:
Right-of-Way 1
 - Preferred Lane – Preferred won the New Zealand Oaks.Right-of-Way 2
 - Enforce Lane – Franco Enforce achieved Group One success.

Right-of-Way 3

- Seelster Lane – Falcon Seelster was brought to New Zealand by renowned trainer and owner of Spreydon Lodge, Wayne Francis, and Bob McArdle.

Right-of-Way 4

- El Patron Lane – El Patron was brought to New Zealand by renowned trainer and owner of Spreydon Lodge, Wayne Francis, and Bob McArdle.

Alternative Names

- Timely Knight Lane – Timely Knight was brought to New Zealand by renowned trainer, and owner of Spreydon Lodge, Wayne Francis, and Bob McArdle.
- Gorbio Lane – a medieval village perched on a rocky outcrop in France with rich historical heritage and cultural vitality.
- Matera Lane – a city in southern Italy which is believed to be one of the oldest continually inhabited settlements in the world.
- Positano Lane – a vibrant fishing village staggered up a hill face on Italy's southern coast.
- Corby Lane – a steel town in the United Kingdom crowned as winner at the Academy of Urbanism Awards in recognition of its vision and investment in regenerating the borough in recent times, creating a 'phoenix-like' revitalisation following its post-industrial decay.
- Helsinki Lane – the capital of Finland which is the world's northern most metropolitan area, and has been ranked the world's most liveable city.

Hagley Mews (RMA/2019/198)

- 3.18 Right-of-way names have been requested by 10 Ayr Limited at the Hagley Mews subdivision located at 10 Ayr Street. To view the right-of-way the subject of this application (refer **Attachment B**).
- 3.19 The preferred name has been chosen to pay tribute to the late John Britten.
- 3.20 The alternative names have been chosen to represent the nexus between New Zealand (Christchurch) and England, as represented by the English Architecture at Hagley Mews.
- 3.21 The preferred name, followed by alternative names, are:
- John Britten Lane – this is a well-known and iconic name, paying tribute to John Britten and capturing New Zealand History. It becomes even more appropriate because the previous development "Heatherlea Appartments" (demolished after the earthquakes) was constructed by John Britten. This name ties in well to Christchurch history and the history of the subject development site. The developer has spoken with the Britten Family and has obtained the endorsement of Ruve Britten, John Britten's mother.
 - Haymarket Lane – the New Zealand High Commission is on Haymarket in London.
 - Serpentine Lane – street name from the Knightsbridge area of London.

Attachments

No.	Title	Page
A ↓	Halswell Commons Plan	19
B ↓	Hagley Mews Plan	20

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Laura Braddick - Senior Resource Consents Support Officer Paul Lowe - Principal Advisor Resource Consents
Approved By	John Higgins - Head of Resource Consents Carolyn Gallagher - Acting General Manager Consenting and Compliance

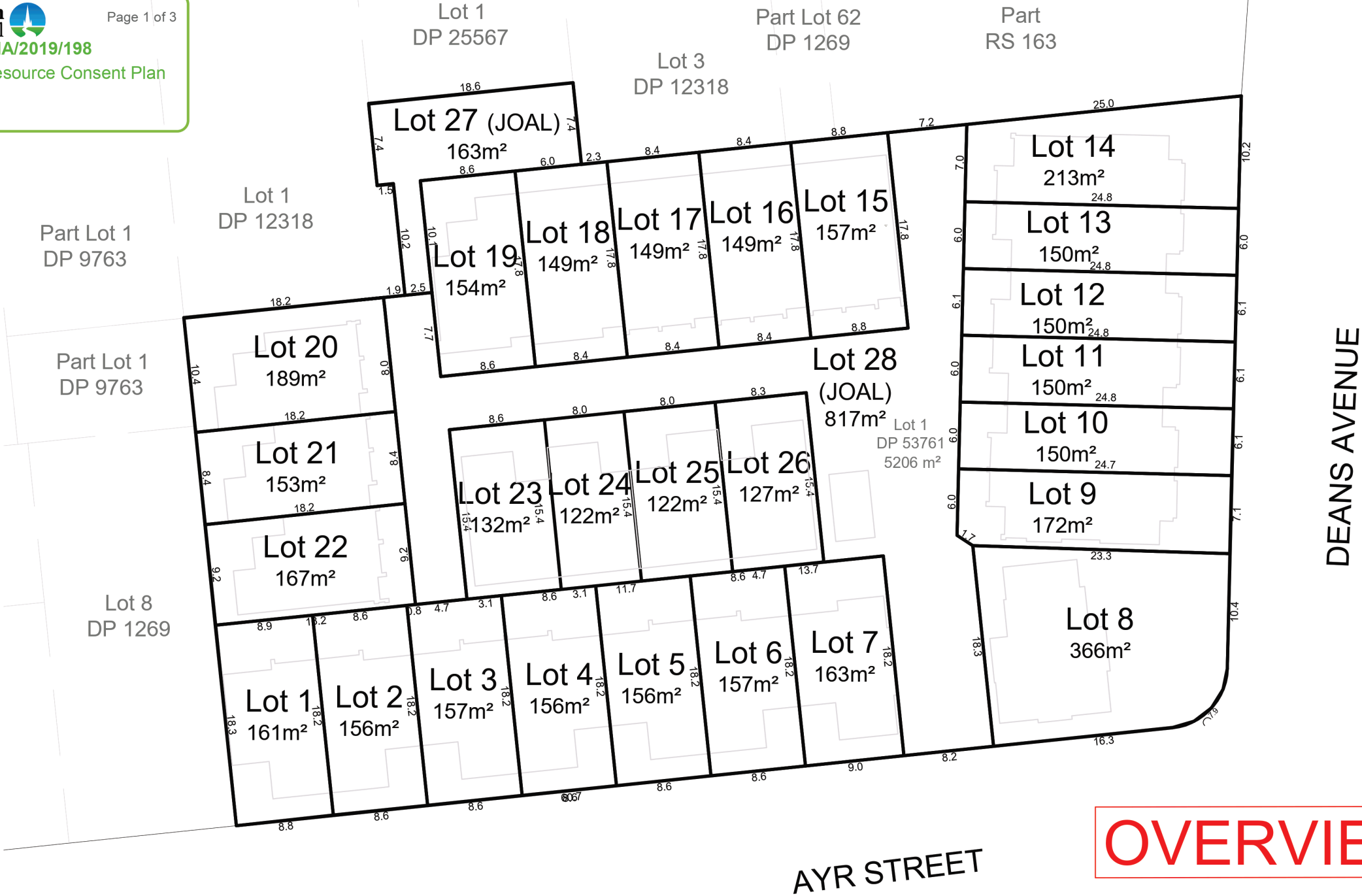
PROPOSED MEMORANDUM OF EASEMENTS			
Nature	Servient Tenement (Burdened Land)		Dominant Tenement (Benefited Land)
	Lot No.	Shown	
Right of way & rights to drain water & sewage & rights to convey water, electricity & telecommunications	300	A	Lots 301-308
	301	B	Lots 300,302-308
	302	C	Lots 300,301,303-308
	303	D	Lots 300,302,304-308
	304	E	Lots 300,303,305-308
	305	F	Lots 300,304,306-308
	306	G	Lots 300,305,307-308
	307	H	Lots 300,306,308
	308	I	Lots 300-307
	309	J	Lots 310-319
	310	K	Lots 309,311-319
	311	L	Lots 309,310,312-319
	312	M	Lots 309,311,313-319
	313	N	Lots 309,312,314-319
	314	O	Lots 309,313,315-319
	315	P	Lots 309,314,316-319
	316	Q	Lots 309,315,317-319
	317	R	Lots 309,316,318,319
	318	S	Lots 309,317,319
	319	T	Lots 309-318
	320	U	Lots 321-336
	321	V	Lots 320,322-336
	322	W	Lots 320,321,323-336
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	324	Y	Lots 320,323,325-336
	325	Z	Lots 320,324,326-336
	326	AA	Lots 320,325,327-336
	327	AB	Lots 320,326,328-336
	328	AC	Lots 320,327,329-336
	329	AD	Lots 320,328,330-336
	330	AE	Lots 320,329,331-336
	331	AF	Lots 320,330,332-336
	332	AG	Lots 320,331,333-336
	333	AH	Lots 320,332,334-336
	334	AI	Lots 320,333,335,336
	335	AJ	Lots 320,334,336
	336	AK	Lots 320-335
	338	AL	Lots 339,342,358-362
	339	AM	Lots 338,340-342,358-362
	340	AN	Lots 338,339,341,342,358-362
	341	AO	Lots 338,340,342,358-362
	342	AP	Lots 338,341,358-362
	343	AQ	Lots 338,342,358-362
	344	AR	Lots 338,342,358,359,361,362
	345	AS	Lots 338,342,358-362
	346	AT	Lots 338,342,358-362
	347	AU	Lots 338,342,358-362
	348	AV	Lots 338,342,358-362
	349	AW	Lots 338,342,358-362
	350	AX	Lots 338,342,358-362
	351	AY	Lots 338,342,358-362
	352	AZ	Lots 338,342,358-362
	353	BA	Lots 338,342,358-362
	354	BB	Lots 338,342,358-362
	355	BC	Lots 338,342,358-362
	356	BD	Lots 338,342,358-362
	357	BE	Lots 338,342,358-362
	358	BF	Lots 338,342,358-362
	359	BG	Lots 338,342,358-362
Right of way on foot & rights to drain water & sewage & rights to convey water, electricity & telecommunications	300	BK	Lots 301-308
	300	BK	Lots 301-308
PROPOSED SCHEDULE OF EASEMENTS IN GROSS			
Nature	Servient Tenement (Burdened Land)		Grantee
	Lot No.	Shown	
Right to drain sewage and right to convey water in gross.	300	A, BK	Christchurch City Council
	301	B, BL	
	302	C	
	303	D	
	304	E	
	305	F	
	306	G	
	307	H	
	308	I	
	309	J	
	310	K	
	311	L	
	312	M	
	313	N	
	314	O	
	315	P	
	316	Q	
	317	R	
	318	S	
	319	T	
	320	U	
	321	V	
	322	W	
	323	X	
	324	Y	
	325	Z	
	326	AA	
	327	AB	
	328	AC	
	329	AD	
	330	AE	
	331	AF	
	332	AG	
	333	AH	
	334	AI	
	335	AJ	
	336	AK	
	338	AL	
	339	AM	
	340	AN	
	341	AO	
	342	AP	
	343	AQ	
	344	AR	
	345	AS	
	346	AT	
	347	AU	
	348	AV	
	349	AW	
	350	AX	
	351	AY	
	352	AZ	
	353	BA	
	354	BB	
	355	BC	
	356	BD	
	357	BE	
	358	BF	
	359	BG	



AMENDMENTS:		
AMENDMENT	DATE	DESCRIPTION
R1	11/03/2019	LAYOUT AMENDED
R2	15/03/2019	EASEMENTS ADDED
R3	28/03/2019	STAGING UPDATED
R4	27/03/2019	EASEMENTS ADDED LOTS 300 & 301
R5	3/04/2019	LOTS 300-301 AMENDED
R6	6/05/2019	BALANCE LOT REAMENDED TO 500
R7	27/05/2019	LOTS 376 & 377 ADDED
R8	30/05/2019	LOTS 375, 376 & 377 AMENDED
NOTES:		
1) Areas and dimensions are subject to final survey and deposit of plans.		
2) Service easements to be created as required.		
3) This plan has been prepared for subdivision consent purposes only. No liability is accepted if the plan is used for any other purpose.		
4) This plan has been prepared for the use of our client and no liability is accepted in relation to any other parties.		
5) Any measurements taken from information which is not dimensioned on the electronic copy are at the risk of the recipient.		
6) This plan is subject to the granting of subdivision and/or resource consents and should be treated as a proposal until such time as the necessary consents have been granted by the relevant authorities.		
Christchurch City Council RMA/2018/2868 Approved Resource Consent Plan 04/06/2019		
Page 1 of 1		
Total Area : 24.8116 ha		
Comprised in: R.T.s 849255, 849256, 798792, 798793, 798794, 798795 & 798796		
DAVIE LOVELL-SMITH PLANNING SURVEYING ENGINEERING		
116 Wrights Road P O Box 679 Christchurch 8140, New Zealand Telephone: 03 379-0793 Website: www.dls.co.nz E-mail: office@dls.co.nz		
JOB TITLE: Halswell Commons		
SHEET TITLE: Proposed Subdivision of Lots 61 - 66 DP 514570 & Lots 114 & 400 DP 526950		
DRAWING STATUS: For Subdivision Consent		
SCALE: 1:750@A1 1:1500@A3 DATE: May 2019		
CAD FILE: J:\19005\Subcon\19005_Subcon_6-10 R8.dwg		
DRAWING No: P19005 SHEET No: 1 of 1		
REVISION: R8		

Christchurch
 City Council
 RMA/2019/198
 Approved Resource Consent Plan
 17/04/2019

Page 1 of 3



© Lands and Survey Limited Copyright and Conditions of Use: These drawings shall only be used for the purpose for which they were supplied. Any re-use is prohibited and no part of this document may be reproduced or distributed without the written permission of Lands and Survey Limited or its associate companies.										SURVEYED: DATE: 09/05/18 DRAWN: M Vlado CHECKED: K Harford APPROVED: K Harford SCALE: 1:400 STATUS: FOR REVIEW		DRAWING TITLE: Lots 1 to 26 Being a Proposed Subdivision of Lot 1 DP 53761 10 Ayr Street, Riccarton 5520-Overview		REVISION D
CONSULTANT PROJECT No: CONSULTANT DRAWING No: REF. DRAWING No: REFERENCE DRAWINGS REV.										SHEET SIZE A3		DRAWING No.		
D TWO EXTRA ALLOTMENTS ADDED LOT NUMBER UPDATE C AMENDMENTS TO STAGED SUBDIVISION B AMENDMENTS TO LOT 20, LOT 8 & 9 BOUNDARIES										DATE DESIGNED 30/01/19 DATE DRAWN 26/09/18 DATE CHECKED 09/05/18		CLIENT		
LANDS & SURVEY SURVEYING PLANNING ENGINEERING Auckland Whangarei Christchurch Queenstown Ph 0800 SURVEY www.landsandsurvey.co.nz										BK BK KC KC BK KC MV KH KH		APP'D		

8. Platinum Drive - Proposed No Stopping Restrictions

Reference: 19/704381

Presenter: Edwin Tiong, Traffic Engineer

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to approve the installation of No Stopping Restrictions adjacent to the vehicular access point at the Somerset Villages at Wigram, as shown in **Attachment A**.

2. Staff Recommendations

Option 1

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the part of Platinum Drive and Colt Place as indicated by 'Proposed No Stopping Restriction' in Drawing TG133743 Issue 1, dated 23-3-2019 in Attachment A of the agenda staff report.
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda staff report.
3. Approve that the resolutions in 1. and 2. above take effect when there is evidence that the restrictions described in the agenda staff report are in place.

Or Option 2

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the part of Platinum Drive and Colt Place as indicated by 'Proposed No Stopping Restriction', and that the stopping of vehicles be prohibited from Monday to Friday, 9am to 5pm on the part of Platinum Drive as indicated by 'Proposed Time Restricted No Stopping' as indicated in Drawing TG133743 Issue 1, dated 26-6-2019 in Attachment B of the agenda staff report.
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda staff report.
3. Approve that the resolutions in 1. and 2. above take effect when there is evidence that the restrictions described in the agenda staff report are in place.

3. Key Points

- 3.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety and Efficiency Service Plan in the [Council's Long Term Plan \(2018 - 2028\)](#)
- 3.2 The following feasible options have been considered:
 - Option 1 - Install No Stopping Restrictions (preferred option)
 - Option 2 - Install No Stopping and Time Restricted No Stopping Restrictions
 - Option 3 - Do Nothing

3.3 Option Summary - Advantages and Disadvantages (Preferred Option)

3.3.1 The advantages of this option include:

- Reduces the risk of a crash by improving sight lines for vehicles exiting the Summerset Village in Wigram.
- Minimises the extent to which vehicles entering the property affect through traffic.

3.3.2 The disadvantages of this option include:

- Removes three uncontrolled on road car parking spaces.

4. Context/Background

Issues

- 4.1 Members of the Summerset Villages at Wigram community have approached the Council regarding a visibility issues when exiting their driveway onto Platinum Drive.
- 4.2 Visibility is limited by parked vehicles on Platinum Drive adjacent to the driveway. There are high parking demands in the area due to staff and commuters at Summerset Village.
- 4.3 There have been suggestions by the adjacent residents that the driveway access on Platinum Drive be converted to be an entry only to the Summerset Villages. This however is not possible as it is a consent requirement that two way access is maintained.
- 4.4 Two adjacent property owners do not support the proposal and prefer the alternative option to allow on-street parking to be retained for their visitors. Option 2 has been considered as an alternative to allow parking for the property owners and/or visitors from 5pm until 9am in the morning during weekdays as well as the whole day on weekends.

Strategic Alignment

- 4.5 The Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 4.6 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 4.7 The recommendations in this report are also consistent with the anticipated outcomes of the Traffic Safety and Efficiency Service Plan in the [Council's Long Term Plan \(2018 - 2028\)](#)

Decision Making Authority

- 4.8 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to install parking restrictions by resolution.
- 4.9 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 4.10 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Assessment of Significance and Engagement

- 4.11 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 4.12 The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

4.13 The community engagement and consultation outlined in this report reflect the assessment.

5. Options Analysis

Options Considered

5.1 The following reasonably practicable options were considered and are assessed in this report:

- Option 1 - Install No Stopping Restrictions (preferred option)
- Option 2 – Install No Stopping and Time Restricted No Stopping Restrictions
- Option 3 - Do Nothing

5.2 The following options were considered but ruled out:

- Changing Option 2, to provide short duration parking restrictions, for example P30, but this would not prevent vehicles from parking adjacent to the vehicular access point and would therefore not address the visibility issues.

Options Descriptions

5.3 **Option One: Preferred Option:** Install No Stopping Restrictions

5.3.1 **Option Description:** Install No Stopping Restrictions in accordance with Attachment A. The length of No Stopping for this option is the minimum length needed to provide sight lines consistent with Road Traffic Standard 6 Guidelines for Visibility at Driveways, allowing a driver entering the road, sufficient visibility of approaching traffic to make the desired turn safely.

5.3.2 Option Advantages

- Meets appropriate sight distance standards.
- Minimises the extent to which vehicles entering the property affect through traffic.
- Addresses Summerset Villages at Wigram community concerns over the lack of visibility at the driveway.

5.3.3 Option Disadvantages

- Is not supported by adjacent residents due to loss of parking.

5.4 **Option Two:** Install No Stopping and Time Restricted No Stopping Restrictions

5.4.1 **Option Description:** This option will only meet the Council's adopted sight distance requirement between certain hours from 9am in the morning to 5pm in the evening Monday to Friday. The Council was informed that the gate to the Summerset Villages at Wigram driveway access on Platinum Drive will be shut after 8pm, removing the issue during the evening and at night (refer **Attachment B**).

5.4.2 Option Advantages

- Likely to be supported by adjacent property owners because on-street parking becomes available for their visitors from 5pm in the evening to 9am in the morning Monday to Friday and for the whole day during weekends.

5.4.3 Option Disadvantages

- Does not meet the Council's adopted sight distance requirement from 5pm in the evening to 9am in the morning, Monday to Friday and for the whole day during weekends.

- May not fully address Summerset Villages at Wigram community concerns over the lack of visibility at the intersection from 5pm to 8pm in the evening and from 7am to 9am in the morning, as well as during weekends.

5.5 **Option Three: Do Nothing**

5.5.1 **Option Description:** Do not change traffic management at intersection. This option will not meet the Council's adopted sight distance requirement.

5.5.2 **Option Advantages**

- May be supported by the adjacent property owner because there is no impact on on-street parking.

5.5.3 **Option Disadvantages**

- Does not supported by adjacent property owner because on-street parking fronting their properties will be mainly utilised by Summerset Villages at Wigram staff.
- Does not meet the Council's adopted sight distance requirement.
- Does not address Summerset Villages at Wigram community concerns over the lack of visibility at the driveway.

Analysis Criteria

5.6 Options within this report have been assessed against the sight distance requirements of the Council's Infrastructure Design Standard.

Options Consideration

5.7 The "Install No Stopping and Time Restricted No Stopping Restrictions" and "Do Nothing" options are inconsistent with the Council's Infrastructure Design Standard:

5.7.1 Inconsistency – Adequate sight distance at an intersection must be provided as sight distance is fundamental to safe intersection design.

5.7.2 Reason for inconsistency – The intersection configuration allows vehicles to park within the sight line envelope which happens frequently due to high parking demands in the area.

5.7.3 Amendment necessary – Install No Stopping Restrictions in accordance with the preferred option.

6. Community Views and Preferences

6.1 Affected property owners and residents were advised of the recommended option by letter. 69 residents from Summerset Villages at Wigram supported option 1 and 1 resident was against the proposal. Two adjacent property owners do not support the proposal and prefer the alternative option to allow on-street parking to be retained for their visitors.

6.2 The Team Leader Parking Compliance supports the preferred option.

7. Legal Implications

7.1 There is a legal context, issue or implication relevant to this decision.

7.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework.

8. Next Steps

- 8.1 Approval is required by the Waipuna/Halswell-Hornby-Riccarton Community Board.
- 8.2 If approved, the recommendations will be implemented approximately four weeks after the contractor receives the request.

9. Options Matrix

Issue Specific Criteria				
Criteria		Option 1 - Install No Stopping Restrictions	Option 2 - Install No Stopping and Restricted No Stopping Restrictions	Option 3 – Do Nothing
Financial Implications	Cost to Implement	\$200 for the installation of traffic controls, plus \$750 for consultation and the preparation of this report	\$600 for the installation of traffic controls, plus \$750 for consultation and the preparation of this report	\$750 for consultation and the preparation of this report
	Maintenance/Ongoing	Covered under the area maintenance contract and effect will be minimal to the overall asset.	Covered under the area maintenance contract and effect will be minimal to the overall asset.	\$0
	Funding Source	Traffic Operations Budget. Note that while the Resource Consent requires the consent holder to fund the No Stopping, staff do not intend on recovering the cost as it is minimal, and will be significantly less expensive for the Council to implement and manage quality.	Traffic Operations Budget. Note that while the Resource Consent requires the consent holder to fund the No Stopping, staff do not intend on recovering the cost as it is minimal, and will be significantly less expensive for the Council to implement and manage quality.	Existing staff budgets
	Impact on Rates	No impact	No impact	No impact
Sight lines consistent with guidelines for visibility at driveways		Yes	Only partially from 9am to 5pm Monday to Friday	No
Consistent with Resource Consent condition		Not applicable	Not applicable	Not applicable

Attachments

No.	Title	Page
A ↓	Platinum Drive - Proposed No Stopping Restriction - Drawing TG133743 Attachment A - For Board Approval	28
B ↓	Platinum Drive - Proposed No Stopping and Restricted No Stopping Restrictions - Drawing TG133743 Attachment B - For Board Approval	29

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

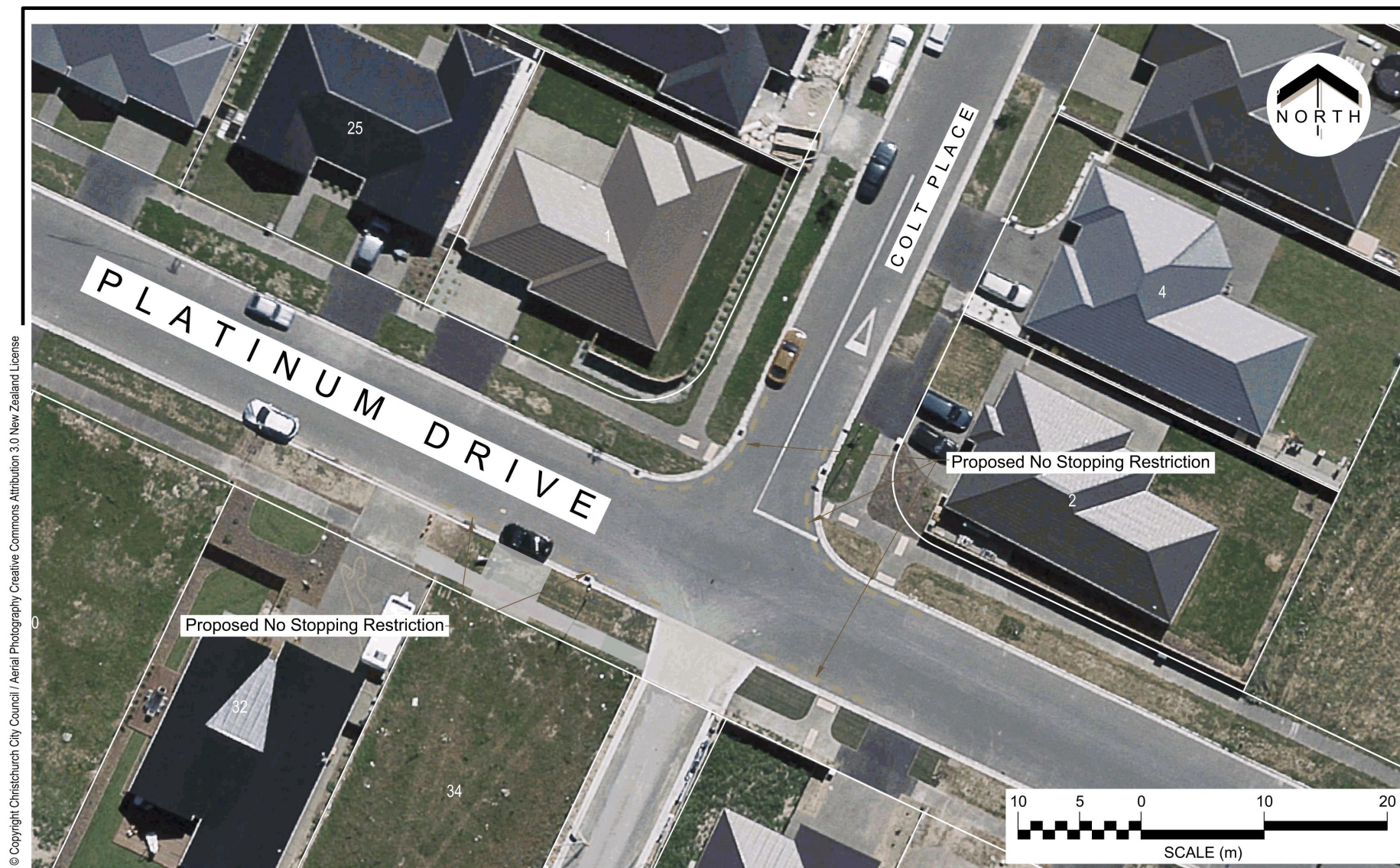
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Edwin Tiong - Traffic Engineer
Approved By	Stephen Wright - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Richard Osborne - Head of Transport



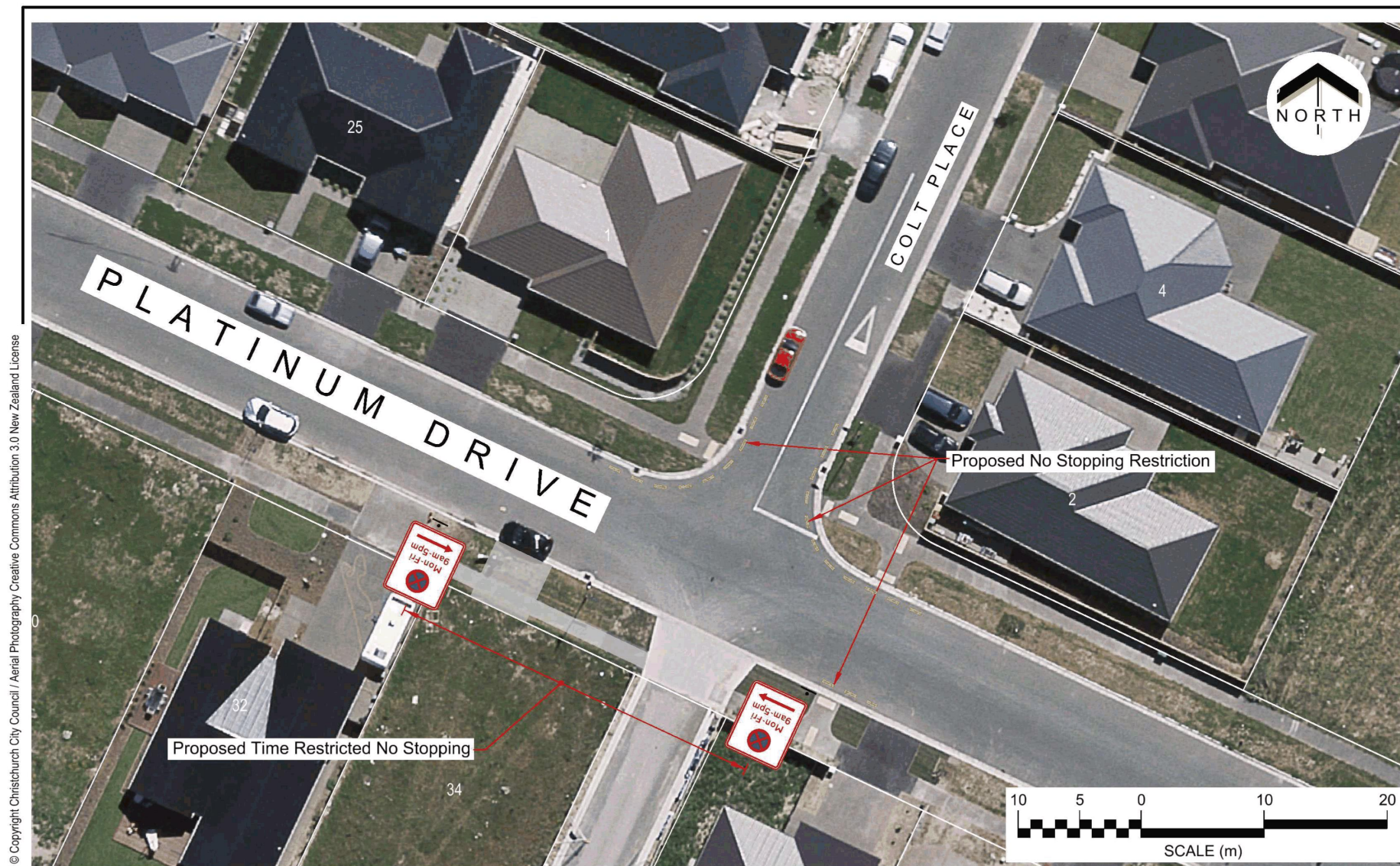
Christchurch
City Council

34 Platinum Drive
Proposed No Stopping Restriction
For Board Approval

Attachment A

Original Plan Size: A4

ISSUE.1 23/03/2019
TG133743 MJR



Christchurch
City Council

34 Platinum Drive
Proposed No Stopping Restriction
For Board Approval

Attachment B

Original Plan Size: A4

ISSUE.1 26/06/2019
TG133743 MJR

9. Council-Community Board Governance Partnership Agreement and Delegations

Reference: 19/738577

Presenter: Matthew Pratt, Community Governance Manager

1. Purpose of Report

- 1.1 The purpose of this report is to confirm the Council's endorsement of an approach to devolve greater decision making authority and responsibilities to community boards; and for the Waipuna/Halswell-Hornby-Riccarton Community Board to approve a delegation to the Board Chairperson to sign the Council-Community Board Governance Partnership Agreement.

2. Executive Summary

- 2.1 At its meeting on 13 June 2019 ([item 16](#)), the Council endorsed a partnership approach to governance between the Council and community boards, and approved a Council-Community Board Governance Partnership Agreement (**Attachment A**). The Council delegated authority to the Mayor to sign the Agreement on behalf of the Council, and proposed that the Chairperson sign it on behalf of the Community Board.
- 2.2 At the same meeting, the Council also approved new delegations (**Attachment B**) to the community boards so that issues specific to a community board should be dealt with and decided on within the affected locality, rather than by the Council as a whole. These new delegations will take effect on 1 August 2019.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Endorse the proposed partnership approach to governance between the Council and community boards.
2. Confirm the Community Board's approval of the Council-Community Board Governance Partnership Agreement (**Attachment A**).
3. Delegate to the Board Chairperson the authority to sign the Council-Community Board Governance Partnership Agreement (**Attachment A**) on behalf of the Community Board.
4. Note that the new delegations agreed by the Council will take effect on 1 August 2019.

4. Context/Background

Issue or Opportunity

- 4.1 At its meeting of [13 June 2019](#) (item 16), the Council agreed that the Council and community boards adopt a Governance Partnership Agreement to be signed by the Mayor and chair of each community board.
- 4.2 The Agreement is now before the Community Board, and the Board needs to determine whether it wishes to sign the Agreement.
- 4.3 To be most effective, the agreement will be the same across all community boards. The Council-Community Board Governance Partnership Agreement is attached (**Attachment A**).

Decision Making Authority

- 4.4 Community boards are established under the Local Government Act 2002 (LGA). Section 52 of the Local Government Act describes the role of community boards, including to represent their community's interests and have oversight of territorial authority services delivered in their communities. Community boards can undertake responsibilities delegated to them by the territorial authority.

Governance Partnership Agreement

- 4.5 The Governance Partnership Agreement (Attachment A) aims to capture the commitment of the Council and community boards to the governance partnership. It is a statement of intent, good will and partnership. It is not a legal document and does not replace other agreed protocols like Standing Orders, the Code of Conduct or the Significance and Engagement Policy. Of most importance is the fact that all parties see it as a living document that will evolve over time. The first proposed review date is six months into the new Council term.
- 4.6 The Agreement sets out partnership principles, protocols, roles and responsibilities. It also sets out the mechanisms by which decision making can be devolved, pursuant to the LGA, including:
- Defining the rationale behind (greater) delegation of decision making to community boards.
 - Providing for Boards to be engaged earlier in:
 - Major Council strategic and policy processes;
 - New major projects and significant changes to existing major projects;
 - Metropolitan projects within the community board area;
 - Annual Plan and Long Term Plan Processes.
 - Recognising the Community Board Plan as a strategic document to be included in the preparation of Service Plans, Annual Plans and Long Term Plans.
 - Conferring reciprocal responsibilities on Council and community boards to keep each other informed of consultative processes by third parties.

New Delegations to Community Boards

- 4.7 At its 13 June 2019 meeting, the Council also agreed to a series of new delegations to community boards. The new delegations will take effect on 1 August 2019 and be updated in the Council's [Register of Delegations](#). These new delegations are additional to the current delegations already delegated to community boards.
- 4.8 The new delegations are detailed in **Attachment B** and include the following:
- Approve site selection and final design of new local community facilities (excludes community facilities that have network or citizen hub implications);
 - Approve alterations and additions to the design of existing local community facilities (excludes community facilities that have network or citizen hub implications);
 - Name local cemeteries;
 - Halswell-Hornby-Riccarton to appoint a representative to Te Poutama Arahi Rangatahi (Harmful Sexual behaviour programme);
 - Authorise School Boards of Trustees to appoint school patrols;
 - Resolve a discontinuance of a parking place;

- Installation of floodlights on sports parks;
- Classify a reserve;
- Decide on a reserve name;
- Grant lease or licence extensions on parks;
- Authorise variations to leases and licences on parks;
- Agree to assignments of leases or licences of parks;
- Agree to cancellation or surrender of leases and licences on parks and reserves;
- Administer and enforce leases and licences terms on parks and reserves;
- Give consent as landlord to various matters;
- Determine bans on model aircraft in parks and reserves.

Next Steps

- 4.9 If the Community Board decides to sign the Agreement, staff will arrange a time for the Mayor and Chairperson to sign the document. Once the Agreement is signed and the new delegations are in place (taking effect on 1 August 2019), staff will incorporate the changes into their processes. The cultural change to ensure staff involve community boards at appropriate stages of their projects will be communicated to staff through an internal communications plan.

Attachments

No.	Title	Page
A ↓	Council-Community Board Governance Partnership Agreement	35
B ↓	New Delegations to Community Boards	40

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Libby Elvidge - Senior Policy Analyst Andrea Wild - Community Development Advisor Vivienne Wilson - Associate General Counsel
Approved By	Matthew McLintock - Manager Community Governance Team Brent Smith - Acting General Manager Citizens & Community

Christchurch City Council Community Board Governance Partnership Agreement

Vision statement

A partnership approach to local decision making in Christchurch.

Purpose

This Agreement documents the principles of a good faith¹ partnership between the Christchurch City Council and its Community Boards.

It seeks to encourage communication, coordination and cooperation between the Council and the Community Boards to enable them to work together to:

- ☐ facilitate local decision making and action by, and on behalf of, communities;
- ☐ promote active citizenship;
- ☐ strengthen the connection to neighborhoods and citizens; and
- ☐ provide local input into Council strategies, plans and services.

Protocols

The partnership between the Council and Community Boards is based on the following protocols:

Governance, Communication and Coordination

- The Council and Community Boards have a joint responsibility for good governance: the best interests of our communities are served when we work cooperatively.
- The Council and Community Boards acknowledge that the Local Government Act 2002 provides that the Council has a city wide focus and the Community Boards have a community focus, and the Community Boards operate under the governance umbrella of the Council. Community Boards carry out the responsibilities, duties and functions that are given to them by statute or that are delegated to them by the Council². Delegations are listed in the delegations register.

¹ A definition of good faith taken from section 4(1A) of the Employment Relations Act 2000 is "the parties to the relationship are active and constructive in establishing and maintaining a productive relationship in which the parties are, amongst other things, responsive and communicative."

² The role of Community Boards is described on the Council Website under "Council – How the Council works."

15 May 2019 HPRE 19/532312

- Delegations to Community Boards are guided by the principle of subsidiarity in that issues specific to a Community Board should be dealt with and decided on within the affected locality (subject to metropolitan and network implications)³.
- If a Community Board considers a particular decision is better made at the community board level, it may ask for a report to the Council regarding the delegation of that particular decision.
- The Community Board may refer any decision it has been delegated to the Council for decision if it chooses to do so.
- The Council is not entitled to rescind or amend a final decision made under a delegation to a Community Board.
- When exercising powers (either mandated or delegated) to make decisions, the appropriate decision-making process must be used, as indicated by the Council's Significance and Engagement Policy and the Local Government Act 2002.

Community Board participation in Council decision making

- The Council will engage the Community Board early in the planning and development phase, at a point where the Community Board feedback can be utilised in the decision making process.
- The Council will have particular regard to Community Board feedback on relevant significant policy and planning documents before the policies or plans are adopted by the Council as draft documents and notified for public comment.
- From time to time, the Council may appoint Community Board representatives to committees, hearings panels and working parties.
- Community Boards are able to make submissions on any Council consultation document that has been publicly notified, including where they have provided feedback during the development process.
- Decisions on metropolitan projects or matters with city-wide implications across multiple ward boundaries will be made by the Council or a Council Committee.
- Community boards will be engaged on metropolitan projects within their community board area.

Long Term Plans and Annual Plans

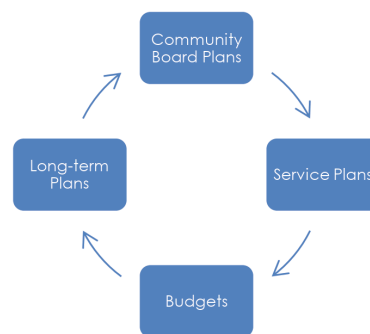
- Community Boards will be given the opportunity to have input into the development of Long Term Plans and Annual Plans before the policies or plans are adopted by the Council as draft documents and notified for public comment.
- Community Boards will be given the opportunity to have input into the city-wide approach to community consultation on Long Term Plans and Annual Plans as

³ A process for determining whether an issue is local or metropolitan is attached as Appendix 1 of this Agreement.
15 May 2019 HPRE 19/532312

well as informing bespoke local consultation in their community board area.

Community Board Plans

- Acknowledging that the Community Board engages with its local communities to develop a Community Board Plan:
 - The Council will regard the Community Board Plan as a key strategic document to be included in the preparation of Council planning and budgeting processes, including the Long Term Plan and Annual Plan; and
 - Council officers will work with community boards to ensure the specific deliverables of Community Board Plans align with Council's Service Plans detailing levels of service.



Community consultation by other organisations

- Both parties will use reasonable endeavors to advise the other party when they become aware of any consultation affecting a Community Board area by an external organisation (for example central government or other local government authorities).

Operations, Administration and Support

- The Chief Executive Officer will ensure that Community Boards are provided with timely and robust information, support and advice to enable the Community Boards to make decisions and provide feedback.
- The Council and Community Boards will engage with and receive advice from staff on all matters needing a decision.
- Community Board concerns regarding operational performance will be communicated to the relevant General Manager in the first instance and subsequently to the Council's Chief Executive Officer if not resolved.
- Appropriate training and development will be provided for councillors and community board members, on an ongoing basis, to ensure they have the necessary skills to undertake their governance and policy making responsibilities.
- Community Board Chairs will present the community board reports to the Council on a monthly basis.

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- The Mayor may attend meetings of the Community Board Chairs, as appropriate.

Review of Agreement

- This Agreement and the Delegations Register will be reviewed within six months following the triennial local election.

Administration

- The Chief Executive Officer is responsible for the administration of this Agreement.

Authority

This Agreement is signed on this _____ day of _____ 2019 by the following:

Lianne Dalziel

Mayor

Christchurch City Council

[Chairperson's Name]

Chairperson

[NAME] Community Board

Christchurch City Council Community Board Governance Partnership Agreement

Appendix 1

Local and Metropolitan decisions (decision making process)

Issues specific to a Community Board should be dealt with and decided on within the affected locality, rather than by the Council as a whole (examples include, community facilities, community parks and board funding.)

However, a question may arise about whether an issue is inherently local or has implications beyond the boundaries of a Community Board, i.e. metropolitan. In this situation, the allocation of decision making responsibilities will be determined in accordance with the following principles (similar to those established for Local Boards in the Auckland Council district):

- ☐ decision making responsibility for a non-regulatory activity of the Council particular to a Community Board area should be exercised by the Community Board (**local decisions**); or
- ☐ by the Council (**metropolitan decisions**) if the nature of the activity is such that decision-making on a district-wide basis will better promote the interests of all communities, having regard to the following factors -
 - ☐ the impact of the decision (will it extend beyond the Community Board area); and/or
 - ☐ effective decision making (will the decision require alignment or integration with other decisions that are the responsibility of the Council); and/or
 - ☐ the benefits of a consistent or coordinated approach in the Council's district (will these outweigh the benefits of reflecting the particular needs and preferences of the communities within the Community Board area); and/or
 - ☐ the significance of the activity (as assessed in accordance with the Council's Significance and Engagement Policy).

If the allocation of decision making responsibilities becomes an issue to be dealt with by application of the principles referred to above, it must first be raised with the General Manager responsible for the activity proposed. Any recommendations to be made will be approved by the Executive Leadership Team before being considered by the Council, which will decide whether or not a matter should be dealt with by the Council as a whole, rather than a Community Board(s).

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Attachment B

PART D – SUB-PART 1 - COMMUNITY BOARDS

The Council delegates to its Community Boards the responsibilities, duties, and powers set out below.

The 'General Comments' section at page 2 of this Register refers to those responsibilities, duties, and powers that cannot be delegated.

Any decisions made by a Community Board must be consistent with policies, procedures, standards or resolutions adopted or made by the Council (whether or not referred to in the delegations).

The delegations reflect the Council's view that issues specific to a Community Board should be dealt with and decided on within the affected locality, rather than by the Council as a whole (examples include community facilities, community parks, and board funding).

However, a question may arise about whether an issue is inherently local or has implications beyond the boundaries of a Community Board (ie metropolitan). In this situation, the allocation of decision-making responsibilities will be determined in accordance with the following principles (similar to those established for Local Boards in the Auckland Council district):

1. decision-making responsibility for a non-regulatory activity of the Council within a Community Board area should be exercised by the Community Board (**local decisions**); or
2. by the Council (**metropolitan decisions**) if the nature of the activity is such that decision-making on a district-wide basis will better promote the interests of all communities, having regard to the following factors –
 - the impact of the decision (will it extend beyond the Community Board area); and/or
 - effective decision-making (will the decision require alignment or integration with other decisions that are the responsibility of the Council); and/or

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- the benefits of a consistent or co-ordinated approach in the Council's district (will these outweigh the benefits of reflecting the particular needs and preferences of the communities within the Community Board area); and/or
- the significance of the activity (as assessed in accordance with the Council's Significance and Engagement Policy).

If the allocation of decision-making responsibilities becomes an issue to be dealt with by application of the principles referred to above, it must first be raised with the General Manager responsible for the activity proposed. Any recommendations to be made will be approved by the Executive Leadership Team before being considered by the Council, which will decide whether or not a matter should be dealt with by the Council as a whole, rather than a Community Board.

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1. COMMUNITY GRANTS

Description	Responsibilities, duties, powers etc.	Limits etc.
Strengthening Communities Fund	Determine the allocation of the local Strengthening Communities Fund (being an amount determined by the Council) for each community.	Allocations must be consistent with any policies, standards or criteria adopted by the Council.
Discretionary Response Fund	Determine the allocation of the local Discretionary Response Fund (being an amount determined by the Council) for each community.	<p>Allocations must be consistent with any policies, standards or criteria adopted by the Council.</p> <p>The Fund does not cover</p> <ul style="list-style-type: none"> • Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions. • Projects or initiatives that change the scope of a Council project.* • Projects or initiatives that will lead to ongoing operational costs to the Council.* <p>*Note: that Community Boards can recommend to the Council that it consider a grant for this purpose.</p>
Small Grants Funds	Determine the final funding decisions from the Small Grants Fund (being an amount determined by the Council) for each community.	Allocations must be consistent with any policies, standards or criteria adopted by the Council.

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2. APPOINTMENTS

Delegate	Responsibilities, duties, powers etc.	Limits etc.
Banks Peninsula Community Board	<p>Appoint a member of the Community Board, or other person, to the following bodies, as the Council's representative (or one of the Council's representatives) on that body, and in the case of the Orton Bradley Park Trust Board, three members of the Community Board, or other persons as the Council's representatives:</p> <ul style="list-style-type: none"> • Diamond Harbour and Districts' Health Support Group • Lyttelton Museum • Halswell River Rating District Committee • Okains Bay Maori and Colonial Museum Trust • Orton Bradley Park Trust Board (3) being 1 person representing the Akaroa Subdivision, 1 person representing the Mt Herbert Subdivision, and 1 person representing the Lyttelton Subdivision. 	
Banks Peninsula Community Board	Appoint a member to the Rural Canterbury Primary Health Organisation and the Banks Peninsula Pest Liaison Committee, as the Council's representative on those bodies.	
Banks Peninsula Community Board	Appoint a member to the Summit Road Protection Authority as the Council's representative under section 7(1)(b) of the Summit Road (Canterbury) Protection Act 2001.	
Banks Peninsula Community Board	To make a recommendation to the Minister of Conservation on an appointment of a representative on the Pohatu Marine Reserve Advisory Committee.	

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Delegate	Responsibilities, duties, powers etc.	Limits etc.
Halswell-Hornby-Riccarton Community Board and the Fendalton-Waimairi Community Board, jointly	To make one appointment to the Selwyn District Council Water Race Subcommittee.	
Coastal-Burwood Community Board	To appoint the Council's representatives(s) to the Community Liaison Committee under regulation 34(2)(b) of the Oranga Tamariki (Residential Care) Regulations 1996 to Te Oranga Care and Protection Residence in Christchurch.	
Halswell-Hornby-Riccarton Community Board	To appoint the Council's representatives(s) to the Community Liaison Committee under regulation 34(2)(b) of the Oranga Tamariki (Residential Care) Regulations 1996 to Te Poutama Ārahi Rangatahi (Harmful Sexual Behavior programme) in Christchurch.	

3. AWARDS

Responsibilities, duties, powers etc.	Limits etc.
Grant Community Awards, and all awards initiated by Community Boards.	

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4. SUBMISSIONS

Responsibilities, duties, powers etc.	Limits etc.
The power to make submissions on behalf of the Council, on applications for resource consents, to other territorial authorities or the Canterbury Regional Council, where the application is of particular concern to the local community.	This power may not be sub-delegated.

5. COMMUNITY FACILITIES

Responsibilities, duties, and powers etc.	Limits etc.
To approve site selection and to approve the final design of new local community facilities (for example community halls, volunteer libraries, club rooms, public toilets).	<p>This power may not be sub-delegated.</p> <p>Any financial decisions are subject to the maximum of what is approved in the current LTP/Annual Plan and associated cost centre budgets.</p> <p>This delegation does not include community facilities that have network or citizen hub implications. For example swimming pools, libraries, and multi-use service centres.</p>
To approve alterations and additions to the design of existing local community facilities (for example community halls, volunteer libraries, club rooms, public toilets).	This power may not be sub-delegated.

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Responsibilities, duties, and powers etc.	Limits etc.
	<p>Any financial decisions are subject to the maximum of what is approved in the current LTP/Annual Plan and associated cost centre budgets.</p> <p>This delegation does not include community facilities that have network or citizen hub implications. For example swimming pools, libraries, and multi-use service centres.</p>
To the Papanui-Innes Community Board authority to make decisions regarding the rebuild and future management of the Shirley Community Centre at either 10 Shirley Road or any other selected site.	
To the Linwood-Central-Heathcote Community Board authority to make decisions regarding the rebuild of the Woolston Volunteer Library and Community Centre within the Annual Plan budget of \$1.6 million and future management in accordance with the Council's strategic approach.	This delegation does not preclude the Community Board or the community from seeking external funds to support this project.
Delegate future decision making for unfunded items within the QEII Park Master Plan, to the Coastal/Burwood Community Board, subject to funding becoming available in the 2021 Long Term Plan or any other funding source.	

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6. PARKS AND RESERVES

Note that parks and reserves can be held and managed under different legal arrangements. The delegations for landscape development plans, and floodlights on sports parks cover both parks and reserves. There are specific delegations for reserves held under the Reserves Act 1977, and similar delegations for parks (ie a park has the meaning given to that term in section 138(2) of the Local Government Act 2002).

The Linwood-Central-Heathcote Community Board does not have delegated authority to determine the matters in this Part 6 for the area situated within the Central City Area marked on Plan A attached. Reports on these matters must come directly to the Council.

Landscape development plans for parks and reserves

Responsibilities, duties, powers etc.	Limits etc.
Approve and adopt any new landscape development plans for parks and reserves provided the design is within the policy and budget set by the Council.	This power may not be sub-delegated. This delegation does not include replacement renewal projects or programmes that do not create material modifications to the park or reserve.
Approve the location of, and construction of, or alteration or addition to, any structure or area on parks and reserves provided the matter is within the policy and budget set by the Council.	This power may not be sub-delegated.

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Installation of floodlights on sports parks

Responsibilities, duties, powers etc.	Limits etc.
To decide on the installation of floodlights on sports parks (whether the sports park is located on a park or reserve).	Subject to the Council obtaining the necessary resource consents.

Burial and Cremation Act 1964

Section	Responsibilities, duties, and powers etc.	Limits etc.
7	To name local cemeteries, and to change the name of local cemeteries in accordance with this section.	

Reserves Act 1977

Section	Responsibilities, duties, and powers etc.	Limits etc.
14	To declare any land vested in the Christchurch City Council to be a reserve subject to any conditions specified in the resolution, to be held for any of the purposes specified in sections 17 to 23.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
15	To determine to exchange land comprised in any reserve or any part or parts thereof for any other land to be held for the purposes of that reserve.	This power may not be sub-delegated.

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Section	Responsibilities, duties, and powers etc.	Limits etc.
		Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
16(2A)	To classify any reserve according to its primary or principal purpose as defined in sections 17 to 23.	This power may not be sub-delegated.
16(10)	To determine the name of any reserve, and to determine the change of name of any reserve.	This power may not be sub-delegated.
24	To determine to change the purpose for which a reserve is classified.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
24A	To determine to change the purpose for which a reserve is classified.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
41	To exercise all the powers of the Council as administering body under section 41 with respect to reserve management plans.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).

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Section	Responsibilities, duties, and powers etc.	Limits etc.
42	<p>To determine to plant, maintain and remove trees on reserves within the policy set by the Council and in accordance with this section.</p> <p>This delegation does not include the removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.</p>	<p>Staff are delegated the power to remove on reserves, parks, and open spaces structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.</p>
48	<p>To grant rights of way and other easements in accordance with this section.</p>	<p>This power may not be sub-delegated.</p> <p>Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</p> <p>Excludes the delegation given to staff in respect of proposed easements over land required to be vested in the Council as reserve on deposit of a subdivision plan.</p>
48A	<p>To grant licences, in accordance with this section,</p> <p>(a) to erect, maintain, and use buildings, dwellings, masts, and other structures, and plant and machinery; and</p> <p>(b) to construct, maintain, and use tracks and engage in other works.</p> <p>To exercise all the powers of the Council as administering body under section 48A.</p>	<p>This power may not be sub-delegated.</p> <p>Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</p>

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Section	Responsibilities, duties, and powers etc.	Limits etc.
54	To grant leases of recreation reserves in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
56	To grant leases and licences of scenic reserves in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
58A	To grant leases and licences of historic reserves in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
61	To grant leases of local purpose reserves in accordance with this section.	This power may not be sub-delegated.
73	To grant leases of recreation reserve (for farming, grazing, afforestation, and other purposes) in accordance with this section.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).

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Section	Responsibilities, duties, and powers etc.	Limits etc.
74	To grant licences of Council reserves in accordance with this section where the staff delegation does not apply.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
75	To afforest, or enter into a contract on behalf of the Council for the afforestation of a reserve or part of a reserve in accordance with this section.	Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
114	To agree to variations of leases and licences in accordance with this section, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
115	To agree to transfers, subleases and mortgages or other disposals of leases and licences in accordance with this section, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
General	Authority to grant extensions of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
General	Authority to agree to the cancellation or surrender of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
General	Authority to administer and enforce the terms and conditions of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.

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Section	Responsibilities, duties, and powers etc.	Limits etc.
General	Authority to give (or decline) consent as landlord to any matter or request made by tenants/licensees under leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.

Parks

The following delegations apply to parks. "Park" has the meaning given to that term in section 138(2) of the Local Government Act 2002.

Responsibilities, duties, powers etc.	Limits etc.
Adopt, review and amend management plans.	This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).
To grant leases or licences for a maximum term of 35 years to any person or body over parks, and to authorise staff to sign all required documentation.	
Authority to grant extensions of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.

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Responsibilities, duties, powers etc.	Limits etc.
	The length of the term including extensions must be 35 years or less.
Authority to enter into variations of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Authority to give (or decline) consent to the assignment of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Authority to agree to the cancellation or surrender of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Authority to administer and enforce the terms and conditions of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Authority to give (or decline) consent as landlord to any matter or request made by tenants/licensees under leases or licences of parks to other parties, and to authorise staff to sign all required documentation.	This power may not be sub-delegated.
Determine to plant, maintain and remove trees on parks within the policy set by the Council.	Staff are delegated the power to remove on reserves, parks, and open spaces structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.

15

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Christchurch City Council Parks and Reserves Bylaw 2016

Clause	Responsibilities, duties, and powers etc.	Limits etc.
9.3	The powers of the Council as it relates to restricted parking areas.	
13.4 and 13.5	To determine any reserve where model aircraft which are radio-controlled and either battery or electric-powered may not be flown. To subsequently amend or revoke any such resolution made under clause 13.4.	

Christchurch City Council Marine, River, and Lake Facilities Bylaw 2017

Clause	Responsibilities, duties, and powers etc.	Limits etc.
15	<ul style="list-style-type: none"> To resolve a permanent no fishing zone to protect the facility from damage, to protect health and safety, or to protect against nuisance. To amend or revoke any such resolution 	

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7. ROADS AND TRAFFIC MANAGEMENT CONTROLS

In this part 2, “road” has the meaning given to that term in section 315 of the Local Government Act 1974.

The Linwood-Central-Heathcote Community Board does not have delegated authority to determine the matters in this Part 7 for the area situated within the Central City Area marked on Plan A attached. Reports on these matters must come directly to the Council or the Parking Restrictions Subcommittee, as the case may be.

Local Government Act 1974

Section	Responsibilities, duties, and powers etc.	Limits etc.
319(1)(d)	To divert or alter the course of any road	
319(1)(e)	To increase or diminish the width of any road subject to and in accordance with the provisions of the district plan, if any, and to the Local Government Act 1974 and any other Act	
319(1)(f)	To determine what part of a road shall be a carriageway, and what part a footpath or cycle track only	
319(j)	To name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.	
331	To approve concept/landscape plans for forming or upgrading footpaths, kerbs and channels	
334	To construct, remove, or alter- <ul style="list-style-type: none"> pedestrian safety areas; grass plots or flower beds or trees; facilities for the safety, health, or convenience of the public, or for the control of traffic or the enforcement of traffic laws. For example, and without limitation includes, stop signs, give way signs, left and right turning 	<p>This power excludes the installation or removal of traffic lights (ie traffic signals). The Council makes decisions on the installation or removal of traffic lights.</p> <p>This power excludes the power to install, remove, or alter non-regulatory road markings, which are delegated to staff.</p>

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Section	Responsibilities, duties, and powers etc.	Limits etc.
	filters, one lane bridge traffic restrictions and one lane narrowing traffic restrictions, pedestrian crossings and associated infrastructure (including zebra pedestrian crossings, school patrol including kea crossings) roundabouts, traffic islands, buildouts, chicanes, and other traffic restraints. This power also includes street renewals.	Tree planting must be within the policy of the Council. Staff are delegated the power to remove structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.
335(3)	To enquire into and make a decision regarding objections relating to notices issued pursuant to section 335(1) (relates to vehicle crossings).	
339(1)	To erect a shelter for use by intending public-transport passengers or taxi passengers.	Any objections will be heard by a hearings panel. The hearings panel will make recommendations to the Community Board and the Community Board will determine the outcome of the objections in accordance with section 339.
Road stopping	<p>1. That the Council's power to accept or decline an application from either a Council business unit or from any other person to stop legal road which does not fall within the delegation given to the Corporate Support Unit Manager under paragraph (b) (of the Road Stopping Policy resolution of the Council dated 9 April 2009) shall be delegated to the Community Board for the ward within which the legal road proposed to be stopped is situated.</p> <p>2. That where the Community Board's delegated authority under paragraph 1 above applies:</p> <p>(i) That the Council's powers under sections 116, 117 and 120 of the Public Works Act 1981 and Sections 319(h), 342(1)(a) and 345 of the Local</p>	<p>This delegation must be read in conjunction with the Christchurch City Council Road Stopping Policy and the Council resolution of 9 April 2009 relating to the Road Stopping Policy and associated delegations.</p> <p>The delegation to the Corporate Services Unit Manager is to be exercised by the Manager Property Consultancy</p>

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Section	Responsibilities, duties, and powers etc.	Limits etc.
	<p>Government Act 1974 (excluding the power to hear objections and recommend to the Council whether the Council should allow or otherwise any objections received to road stopping procedures pursuant to the Tenth Schedule of the Local Government Act 1974 and the Council's powers under paragraph 5 of the Tenth Schedule) in relation to road stopping and the disposal of land that was previously stopped road be delegated to the Community Board for the Ward within which the proposed legal road is situated and to be exercised in accordance with the Council's Road Stopping Policy.</p> <p>(ii) That the power to determine (in compliance with the Council's Road Stopping Policy) which statutory procedure should be employed to undertake a particular road stopping (either under the Local Government Act 1974 or under the Public Works Act 1981) be delegated to the Community Board for the Ward within which the proposed legal road is situated and to be exercised in accordance with the Council's Road Stopping Policy.</p>	

Land Transport Rule- Traffic Control Devices 2004 (Rule 54002)

Clause	Responsibilities, duties, and powers etc.	Limits etc.
8.3(1)	To authorise the Board of Trustees of a school to appoint appropriately trained persons to act as school patrols.	

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Christchurch City Council Traffic and Parking Bylaw 2017

Clause	Responsibilities, duties, and powers etc. ¹	Limits etc.
7	<ul style="list-style-type: none"> Prohibiting or restricting the stopping, standing or parking of vehicles, or any class of vehicles, on any road; or Limiting the stopping, standing or parking of vehicles on any road to any class of vehicles. Prescribing any conditions under clause 7. <p>Note Community Boards have the delegated authority to approve exemptions to the installation or maintenance of parking limit lines for private driveways where the proposed installation falls outside Council Policy – See the Kerbside Parking Limit Lines Policy.</p>	Excludes the powers that have been given to the Parking Restrictions Subcommittee.
8	<ul style="list-style-type: none"> Designating an area to be a zone parking area and the restrictions that apply in that zone parking area (“zone parking controls”); and Reserving any area of land or any road or any part of a road to be a parking place, subject to restrictions; and Specifying the vehicles or classes of vehicle that can use or must not use a parking place or zone parking area; and Prescribing the restrictions that apply including (without limitation) the times, manner and other conditions for the parking of vehicles or classes of vehicles in a parking place or zone parking area. Making provision for the efficient management and control of a parking place or zone parking area. 	Excludes the powers that have been given to the Parking Restrictions Subcommittee.
9(4)	<ul style="list-style-type: none"> Resolving a temporary discontinuance of a parking place. 	Excludes the powers that have been given to the Parking Restrictions Subcommittee.

¹ Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017 applies to all resolutions of the community boards.

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Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

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10	<ul style="list-style-type: none"> Reserving any specified parking place or places as - <ul style="list-style-type: none"> (a) a residents' only parking area for the exclusive use of persons who reside in the vicinity; or (b) a residents' exemption parking area for the use of persons who reside in the vicinity. Prescribing which parking, stopping and standing restrictions permit holders are exempt from within a residents' exemption parking area. 	Excludes the powers that have been given to the Parking Restrictions Subcommittee.
11	Allowing motor vehicles to stop, stand, or park in that part of the road in contravention of clause 11(1) or 11 (2).	Excludes the powers that have been given to the Parking Restrictions Subcommittee.
17	<ul style="list-style-type: none"> Prohibiting or restricting turning movements, including - <ul style="list-style-type: none"> (a) vehicles or classes of vehicles on any road from turning to the right, or to the left, or from proceeding in any other direction; and (b) vehicles turning from facing or travelling in one direction to facing or travelling in the opposite direction (performing a U-turn) on specified roads. Specifying the hours or days of the week that a restricted turning movement may be made (if any). 	
19	<ul style="list-style-type: none"> Prohibiting or restricting, subject to such conditions as the Board thinks fit, any specified class of traffic or any specified motor vehicles or class of vehicle that, by reason of its size or nature or the nature of the goods carried, is unsuitable for use on any road or roads. 	
20	<ul style="list-style-type: none"> Specifying any road or part of a road to be a shared zone, and <ul style="list-style-type: none"> (a) whether the shared zone may be used by specified classes of vehicles; (b) the days and hours of operation of the shared zone (if they differ from 24 hours per day, 7 days per week); and 	

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Note: Existing delegations are in black text.

New delegations are in red text.

Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

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	(c) any other restrictions on how the shared zone is to be used by the public, including how traffic and pedestrians will interact.	
21	<ul style="list-style-type: none"> Determining the length, route and/or location of a shared path; and Determining priority for users on a shared path. 	
22	<ul style="list-style-type: none"> Restricting the use of motor vehicles on unformed legal roads for the purposes of protecting, or the road and adjoining land, or the safety of road users. 	

Christchurch City Council Stock on Roads Bylaw 2017

Clause	Responsibilities, duties, and powers etc.	Limits etc.
5(A)(1) and (2)	<ul style="list-style-type: none"> To resolve any road, section of road, or category of road to be a Restricted Road for the movement of stock. To amend or revoke any such resolution. 	

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Note: Existing delegations are in black text.

New delegations are in red text.

Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

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8. SALE AND SUPPLY OF ALCOHOL

General

Responsibilities, duties, powers etc.	Limits etc.
To appoint one or more members of each Community Board to appear and be heard under section 204(2)(b) of the Sale and Supply of Alcohol Act 2012, for the purpose of providing community input.	.

Note: Existing delegations are in black text.

New delegations are in red text.

Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

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Attachment B Item 9



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Note: Existing delegations are in black text.

New delegations are in red text.

Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

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10. Waipuna/Halswell-Hornby-Riccarton Community Board Area Report - July 2019

Reference: 19/627556

Presenter: Matthew Pratt, Community Governance Manager

1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board decide to:

1. Receive the Waipuna/Halswell-Hornby-Riccarton Community Board Area Report for July 2019.
2. Receive the staff memorandum update regarding the Olympia Gymnastics Club.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 The Board continues to receive strategic, technical and procedural advice mainly through an ongoing programme of Board seminars and/or workshops generally held at the conclusion of the Board's twice monthly ordinary meetings.

3.1.2 A staff memorandum (*Olympia Gymnastics Club – Community Board Update - July 2019*) was distributed for information to the Board on 8 July 2019 and is included as **Attachment A**.

3.1.3 Halswell Swimming Pool - Extended Opening Hours 2019-20 Season

On 8 July 2019, Councillor Anne Galloway, Ross McFarlane, and Debbie Mora (via phone) met with staff to discuss the extended opening hours for the Halswell Swimming Pool.

It was agreed at the meeting that the pool's opening hours for the 2019-20 season would be:

- 6.30am to 7pm Monday to Thursday
- 6.30am to 9pm Friday
- 10am to 7pm Saturday and Sunday

3.2 Board Reporting

3.2.1 Board members are invited through the issued weekly meetings schedule, to forward to local staff, any items they would like highlighted for inclusion in the Board's monthly Newsletter, Newline releases and the monthly report to the Council.

4. Community Board Plan – Update against Outcomes

- 4.1 The next quarterly update will be included in the Area Report to the Board's meeting on 24 September 2019.

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

- 5.1.1 The Waipuna/Halswell-Hornby-Riccarton Community Board will consider and make decisions on the applications made to its 2019-20 Strengthening Communities Fund on 13 August 2019.

5.2 Other partnerships with the community and organisations

- 5.2.1 The City Mission partnered with the Halswell-Hornby-Riccarton Community Governance Team and the Hornby Community Activator to deliver free LED light bulbs to residents in Broomfield. This was a trial to see how this initiative could run in other areas of the city. A pair of volunteers visited homes with the light bulbs as well as information about local services and how to keep warm over winter. The volunteers ensured the lightbulbs were installed.
- 5.2.2 299 homes were door-knocked, with 131 homes receiving up to four free energy efficient bulbs. A drop-in session was held on the Friday night in the Broomfield Kindergarten where an additional 25 families received four lightbulbs each.
- 5.2.3 The lightbulbs given out will equate to \$6,625 in savings for the year for families in the area.
- 5.2.4 30 per cent of the houses called at require a follow up, such as going over their power bill, assisting with firewood or a referral to the curtain bank.



6. Significant Community Issues, Events and Projects in the Board Area

6.1 Summer With Your Neighbours Funding

- 6.1.1 Applications for funding assistance to hold Summer With Your Neighbours events is open until 16 August 2019. Summer With Your Neighbours has evolved from Neighbourhood Week to events or projects that can take place between 25 October 2019 and 29 March 2020.
- 6.1.2 The purpose of Summer With Your Neighbours is to connect communities, celebrating the unique and diverse mix of each neighbourhood.
- 6.1.3 The Waipuna/Halswell-Hornby-Riccarton Community Board has traditionally set aside funding to provide a small contribution to events and projects in the area. The Board will consider its allocation of this fund for 2019-20 on 13 August 2019.

6.2 Events Report Back

6.2.1 Community Service and Youth Service Awards

The Board's Community Service and Youth Service Awards for 2019 were successfully hosted on Monday 8 July 2019 at the Tea House, Riccarton Park.

Board members available, presented two Youth Service Awards and six Community Service Awards as a way of recognising the valued service occurring in the community.

Matthew Mark from the Christchurch City Mission, was the guest speaker and gave an inspiring speech on the positive impact volunteers have in the community.

A Certificate of Appreciation was also presented at the function.



7. Community Board Funding Update

7.1 For the Board's information, a summary is provided (refer **Attachment B**) on the status of the Board's 2018-19 funding as at July 2019.

7.2 Youth Development Fund – under the Board's delegated authority, the following allocations were made on 24 June 2019:

- \$800 to Halswell School on behalf of eight students towards a cultural trip to Vanuatu.
- \$485 to Amy Begg towards representing New Zealand in softball in the Canada Cup in Vancouver, Canada.
- \$485 to Samantha Irvine towards competing in the Las Vegas Live Basketball Tournament in Las Vegas, U.S.A.
- \$275 to Thea Roughan towards attending the Aspiring Leaders Forum in Wellington.

Attachments

No.	Title	Page
A ↓	Staff Memorandum re Olympia Gymnastics Club - Update	69
B ↓	Waipuna/Halswell-Hornby-Riccarton Community Board Funding Update - July 2019	71

Signatories

Authors	Cindy Sheppard - Governance Support Officer Marie Byrne - Community Development Advisor Emily Toase - Community Recreation Advisor Karla Gunby - Community Development Advisor Noela Letufuga - Support Officer Peter Dow - Community Board Advisor Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton
Approved By	Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton Matthew McLintock - Manager Community Governance Team

Memos



Memorandum

Date: 05 July 2019
From: Angela Leatherby
To: Waipuna/Halswell-Hornby-Riccarton Community Board
Subject: **Olympia Gymnastics Club - Community Board Update July 2019**
Reference: 19/763845

1. Purpose of this Memo

- 1.1 To respond to the questions raised by Olympia Gymnastics Club following their presentation to the March 2018 Halswell-Hornby-Riccarton Community Board meeting.

2. Update

The following questions were raised by the club with the below responses:

- Confirming option for Club-owned extension to Council-owned building;
Staff in the leasing team have advised that joint ownership of buildings has proved difficult in the past for the following reasons:
 - Cost sharing of services including power and insurance. Following the Canterbury earthquakes having different insurance pay-outs and responsibility for repairs was extremely difficult.
 - Responsibility for maintenance on the building especially where this involves both areas.
- Confirming any design requirements to be incorporated;
Staff in the Urban Design team have advised that the following points would need to be considered for an extension onto the existing building:
 - The building currently has a very distinctive roof form, there could potentially be a lower roof for the extension, but how it was designed to integrate with the existing building would be important.
 - With the park to the south east, and a walkway connection coming from Consul Place to the north east, effects on personal safety (otherwise known as CPTED – Crime Prevention through Environmental Design) would be a key consideration that needs attention when considering an extension.
- Confirming any Council land within 50 metres of the existing building that should not be factored in to any design.
Staff in the Parks Planning team have advised that the following points need to be considered for an extension onto the park:
 - No extension could be added in a north-west direction towards Springs Road or into the existing car park.
 - An extension could potentially be added out into the existing Harvard Park provided the park is not allocated to regional sports organisations for winter and/or summer sport (*the park has not been requested for winter or summer sport for the past 3 years due to its size and layout*)
 - The club would be responsible for covering all costs associated with any changes to the existing swale in Harvard Park; this may include engaging an engineer to draw up new construction plans.

Memos



- A full public consultation process would be required before any proposals to extend the club's lease area over any new areas in the park can proceed.

3. Conclusion

Council staff will continue to work with the club to explore all options which may include building a new facility on a different site. This may be more cost effective than extending the existing building and the club have indicated that they would not be averse to running their programme across two facilities located at two different locations.

Attachments

There are no attachments to this report.

Signatories

Author	Angela Leatherby - Sports Services Activation Advisor
Approved By	Nigel Cox - Head of Recreation, Sports & Events Brent Smith - Acting General Manager Citizens & Community

	Waipuna/Halswell-Hornby-Riccarton Community Board Funding 2018-19		
2018-19	Discretionary Response Fund	Allocated	Funds Remaining
	Discretionary Response Fund Carryover	\$8,939	
	2018/19 Allocation	\$167,383	
	Shape your place took kit	\$1,500	
	Refund of Grant - Hornby Croquet Club	\$1,589	
	Shape your place took kit	\$2,000	
	Total Amount	\$181,411	
19-Jun	Allocation to 2018-19 Youth Development Fund	\$17,000	
19-Jun	Allocation to 2018-19 Off the Ground Fund	\$1,200	
24-Jul	Halswell-Hornby-Riccarton Community Board towards the costs of the installation of a three-phase power distribution box for Harrington Park toilets	\$9,950	
28-Aug	Board Bid - Anzac Day 2019 local event expenses	\$1,500	
28-Aug	Board Bid - Culture Galore 2019 Event	\$12,000	
28-Aug	Board Bid - Summer with Your Neighbours/Neighbourhood Week Events	\$1,500	
28-Aug	Board Bid - Ward Enhancement Projects	\$5,000	
28-Aug	Central Riccarton Residents' Association towards costs associated with support and community involvement in the Central Riccarton area.	\$500	
28-Aug	Deans Avenue Precinct Society towards its Neighbourly Neighbourhood initiatives	\$1,000	
28-Aug	Church Corner Toy Library towards the librarian/co-ordinator wages	\$3,000	
28-Aug	Halswell Toy Library towards wages	\$3,000	
28-Aug	Hornby Toy Library towards wages	\$3,000	
28-Aug	Board Bid - Community Board promotional material	\$1,000	
28-Aug	Halswell Residents' Association towards administration costs, ANZAC Commemorations and community engagement expenses	\$3,000	
28-Aug	Our Lady of Victories School towards their Year Eight cultural excursion to Wellington	\$1,000	
28-Aug	South Christchurch Christian Community Trust towards the costs of delivering Carols@Westlake.	\$2,000	
28-Aug	Templeton Residents' Association towards their Community Day and administration expenses.	\$2,600	
28-Aug	Westmorland Residents' Association towards the annual resident's picnic	\$750	
11-Sep	Hei Hei Broomfield Community Development Trust towards the Council Resource Consents for relocating a building on to 126 Hei Hei Road.	\$6,000	
11-Sep	Riccarton High School towards assisting eight kapahaka students support their speaker at Ngā Manu Kōrero competition in Gisborne.	\$800	
16-Oct	2018 Neighbourhood Week	\$2,900	
30-Oct	Allocation to 2018-19 Off the Ground Fund	\$1,500	
27-Nov	Allocation to 2018-19 Youth Development Fund	\$10,000	

27-Nov	Community Development Trust towards the costs of delivering the Hornby Hoops event	\$1,892	
11-Dec	Halswell Hall Incorporated towards the interior repainting of the Hall	\$2,000	
11-Dec	Wigram Primary School towards the installation of a junior climbing frame	\$5,000	
29-Jan	Chinese Joyful Club towards its Older Adults Programme	\$1,200	
29-Jan	Halswell-Hornby-Riccarton Community Board towards the purchase and installation of a picnic table at the Clarence Reserve in Riccarton	\$7,000	
29-Jan	Hornby Rugby Football Club towards the purchase of 20 pairs of junior shorts for its 2019 season	\$500	
13-Feb	Community Development Trust towards the venue hire of Hei Hei Community Centre	\$2,388	
13-Feb	Knights Stream School towards a tunnel house	\$4,032	
26-Feb	Acorn Trust towards the installation of a defibrillator for the Halswell MenzShed	\$1,000	
12-Mar	SHARP Trust towards the Halswell After-School Programme	\$5,000	
26-Mar	Local Response Fund	\$10,000	
9-Apr	Westmorland Residents' Association towards CCTV Cameras	\$1,248	
30-Apr	Harrington Park Play Space Renewal - three additional elements for the play space	\$25,000	
28-May	Allocation to 2018-19 Youth Development Fund	\$3,000	
26-Jun	Halswell Hall towards replacing the original clay drainage pipes	\$5,000	
26-Jun	Wigram Primary School towards the establishment of a school garden	\$5,000	
		\$169,460	\$11,951
2018-19	Youth Development Fund	Allocated	Funds Remaining
19-Jun	Allocation from 2018-19 Discretionary Response Fund	\$17,000	
27-Nov	Allocation from 2018-19 Discretionary Response Fund	\$10,000	
18-Jan	Return of unspent funds - Hornby High School towards Schick Southern Secondary Schools Basketball Tournament in Ashburton.	\$571	
28-May	Allocation from 2018-19 Discretionary Response Fund	\$3,000	
	Total Amount	\$30,571	
24-Jul	St Thomas of Canterbury College - two students to compete in the Under 15 Rugby tour in Japan	\$500	
24-Jul	Tom Mackintosh towards representing New Zealand in the Under 23s World Rowing Championships in Poland	\$500	
24-Jul	Davina Waddy towards representing New Zealand in the Under 23s World Rowing Championships in Poland	\$500	
24-Jul	Jessika Rowe towards representing New Zealand in the Under 20 Mixed Touch World Cup 2018 in Malaysia	\$500	
24-Jul	Angus Gilbert towards representing New Zealand in the Junior World Rowing Championships in the Czech Republic	\$500	
14-Aug	Peni Junior Iva towards participating in the New Zealand Secondary Schools Rugby League Tournament in Auckland	\$100	
14-Aug	St Thomas of Canterbury College - 25 students towards participating in the New Zealand Secondary Schools Rugby League in Auckland	\$1,700	

14-Aug	Villa Maria College - 9 students towards participating in the Big Sing Finale in Wellington	\$900	
14-Aug	Harry McLeod towards participating in the 2019 Aspiring Leaders Forum in Wellington	\$300	
28-Aug	Hornby High School - towards 21 students competing in the Schick Southern Secondary Schools Basketball Tournament in Ashburton.	\$2,560	
28-Aug	Emily Austin towards participating in the Secondary Schools Netball Tournament in Dunedin.	\$500	
11-Sep	Ashleigh O'Neill towards participating in the National Rhythmic Gymnastics Championships in Tauranga.	\$300	
25-Sep	Brianna Greaves towards competing in the 2019 Pee Wee International Friendship Ice Hockey Tournament in Japan	\$500	
25-Sep	Molly Brown towards competing in the Showcase Australian Dance Championships in Australia	\$500	
25-Sep	Ferrymead Bays Football Club on behalf of Daniel Metherell and Reuben Harrison to compete in the South Island Football Tournament in Dunedin	\$600	
16-Oct	Cashmere Croquet Club on behalf of Myles Duggan and James Duggan towards competing in the New Zealand Under 21 Golf Croquet Championships in Matamata	\$600	
16-Oct	Lucina Pearce towards competing in the 2018 National Gymnastics Championships in Tauranga	\$300	
16-Oct	Elle-Roze Ilkiw towards competing in the 2018 National Gymnastics Championships in Tauranga	\$300	
30-Oct	Catherine Boyle towards the research trip in Beijing, China	\$500	
30-Oct	Anna Lee School of Dane on behalf of Keisha Jones, Shinlan Wang and Bridget Egan towards performing in the She Shines On Dance Tour in New York	\$1,500	
13-Nov	Zak Osborne towards World Challenge Trip to Cambodia and Thailand	\$500	
13-Nov	Oaklands School towards Charlie Barnes, Keisha Byrne, Madison McKenzie and Thomas White competing in the New Zealand Schools Community Problem Solving Competition in Auckland	\$1,200	
13-Nov	Ryder Due towards competing in the South Island Touch Championships in Oamaru	\$245	
27-Nov	Dinuki Karunasekera towards the 2019 United Nations Youth Globalisation Tour to South East Asia	\$500	
27-Nov	Rosa Murray towards attending the Showcase Australian National Dance Competition in Australia	\$500	
27-Nov	Luke White towards competing in the National Age Group Tournament in Wellington	\$300	
11-Dec	Amy Bachelor towards representing New Zealand at the 2019 Special Olympics World Summer Games in Abu Dhabi	\$750	
29-Jan	Jack Robin towards attending the Valencia CF 2019 Football Tour in Spain	\$500	
29-Jan	Aditi Sharma towards attending the Vex Robotics National Competition in Auckland	\$190	
29-Jan	Alisha Sangwan towards attending the Vex Robotics National Competition in Auckland	\$190	

29-Jan	Aarya Advilkar towards attending the Vex Robotics National Competition in Auckland	\$190	
26-Feb	Tim Marshall towards attending the Global China Connection Summit in Washington DC	\$500	
12-Mar	Anna Taylor towards competing in an International Gymnastics Tour	\$500	
26-Mar	Jox Blue Blades Rowing Society Inc on behalf of Luke Mangels, Josh Kelly, Nick Dravitzki and Cameron Anisey towards competing in the Maadi Cup, Rowing Championships at Lake Karapiro	\$1,200	
9-Apr	Jessica Swan towards attending the Global Young Leaders Conference in Washington DC	\$500	
9-Apr	Kahu Day-Brown towards competing at the Australasian Championships in Brisbane	\$500	
9-Apr	Makaia Day-Brown towards competing at the Australasian Championships in Brisbane	\$500	
9-Apr	Naia Elisara towards competing at the 2019 Little League International Asia-Pacific Qualifier in Jakarta, Indonesia	\$500	
9-Apr	Tyrisa Elisara towards competing at the 2019 Little League International Asia-Pacific Qualifier in Jakarta, Indonesia	\$500	
9-Apr	Burnside High School (Hailey Clark) towards participation at the Spirit of Adventure Trust Year 10 Trophy Voyage 782C in Auckland	\$300	
9-Apr	Michelle Goodman towards attending the New Zealand Outward Bound Course in Malborough Sounds	\$300	
10-Apr	Milla Harper towards attending the Global Youth Ambassador Programme in China	\$500	
16-Apr	Frances Liebert towards attending the World Future Problem Solving Conference in Massachusetts, USA.	\$500	
16-Apr	Hugh Ryan towards attending the World Future Problem Solving Conference in Massachusetts, USA.	\$500	
30-Apr	Kennedy Vallance towards competing in the Under 21 Korfbal Asia Oceania Korfbal Championship in Shaoxing, China.	\$500	
30-Apr	Matthew Hansen towards competing in the Under 21 Korfbal Asia Oceania Korfbal Championship in Shaoxing, China.	\$500	
9-May	Ella Harris towards representing New Zealand in Jitsuei Kai in the all Japan Goju Kai National Tournament in Sasebo, Japan.	\$500	
6-Jun	Joseph Baxter towards representing New Zealand in volleyball in the USA High Performance Championships 2019 Tour in Fort Lauderdale, USA.	\$500	
6-Jun	Riley Holland towards representing New Zealand in volleyball in the USA High Performance Championships 2019 Tour in Fort Lauderdale, USA.	\$500	
10-Jun	Fletcher Due towards representing New Zealand in the Softball Australia International Friendship Series 2019 in Brisbane, Australia.	\$500	
24-Jun	Halswell School on behalf of eight students towards a cultural trip to Vanuatu.	\$800	
24-Jun	Amy Begg towards representing New Zealand in softball in the Canada Cup in Vancouver, Canada.	\$485	

24-Jun	Thea Roughan towards attending the Aspiring Leaders Forum in Wellington.	\$275	
24-Jun	Samantha Irvine towards competing in the Las Vegas Live Basketball Tournament in Las Vegas, USA.	\$485	
		\$30,570	\$1
2018-19	Off the Ground Fund	Allocated	Funds Remaining
19/06/2018	Allocation from 2018-19 Discretionary Response Fund	\$1,200	
30/10/2018	Allocation from 2018-19 Discretionary Response Fund	\$1,500	
	Total Amount	\$2,700	
4/09/2018	Oaklands School for costs towards a Clean-up project at Westlake Park	\$343	
18/09/2018	Nerida Britten for costs towards a Community Produce Stand on Middleton Road	\$400	
18/10/2018	Robert Flavell for costs towards holding a BBQ in the playground on the corner of Wales Street and Shamrock Place	\$150	
18/02/2019	Food Resilience Network for costs towards running a community event on food resilience in Wigram	\$400	
15/04/2019	Sport Canterbury towards a launch event to promote Women's Exercise Classes	\$400	
		\$1,693	\$1,007
2018-19	Local Response Fund	Allocated	Funds Remaining
26/03/2019	Allocation from 2018-19 Discretionary Response Fund	\$10,000	
	Total Amount	\$10,000	
5/04/2019	University of Canterbury Muslim Students Association (UCMUSA) towards self defence lessons for female students	\$1,000	
10/04/2019	Deans Avenue Precinct Society towards providing Community Conversation Facilitation	\$1,000	
15/04/2019	University of Canterbury Muslim Students Association (UCMUSA) towards an Arthurs Pass Retreat for Muslim youth	\$1,000	
23/04/2019	Oak Development Trust towards gift baskets for Muslim families in the Riccarton area	\$1,000	
20/05/2019	Christchurch Iranian Society towards entertainment for a Tirgan Festival event	\$982	
		\$4,982	\$5,018

11. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.