

Waipapa Papanui-Innes Community Board AGENDA

Notice of Meeting:

An ordinary meeting of the Waipapa/Papanui-Innes Community Board will be held on:

Date: Friday 28 June 2019
Time: 9am
Venue: The Charles Upham Room, Papanui Returned and Services Association, 1 Harewood Road, Papanui

Membership

Chairperson	Ali Jones
Deputy Chairperson	Emma Norrish
Members	Jo Byrne
	Pauline Cotter
	Mike Davidson
	John Stringer

24 June 2019

Christine Lane
Manager Community Governance, Papanui-Innes
941 5213
christine.lane@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Mihi



Tēnā koutou

Kua hui mai nei

Ki tēnei whare ō tātou

Ki te kōrero, ki te whakarongo

i nga kaupapa ō to hapori

Nau mai, haere mai.

Nā reira tēnā koutou katoa

Greetings

to all who have gathered

within our (communal) house

to speak and to listen to the

topics/conversations of your community

Welcome, welcome

Therefore, again I greet all present

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on [Friday, 14 June 2019](#) be confirmed (refer page 6).

4. Public Forum

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Positive Youth Development Report Back – Belfast School

Students from Belfast School will attend to report back to the Board on their attendance at the Papanui Youth Development Trust's Leadership Training Course from 6 to 8 May 2019.

5. Deputations by Appointment

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Waipapa Papanui-Innes Community Board OPEN MINUTES

Date: Friday 14 June 2019
Time: 9.03am
Venue: The Charles Upham Room, Papanui Returned and
Services Association, 1 Harewood Road, Papanui

Present

Deputy Chairperson	Emma Norrish
Members	Jo Byrne
	Pauline Cotter
	Mike Davidson
	John Stringer

14 June 2019

Christine Lane
Manager Community Governance, Papanui-Innes
941 5213
christine.lane@ccc.govt.nz
www.ccc.govt.nz

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Resolved PICB/2019/00069

That the apology for absence from Ali Jones be accepted.

Mike Davidson/John Stringer

Carried

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved PICB/2019/00070

That the open minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 24 May 2019 be confirmed.

Pauline Cotter/Mike Davidson

Carried

Community Board Resolved PICB/2019/00071

That the Public Excluded minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 24 May 2019 be confirmed.

Mike Davidson/John Stringer

Carried

4. Public Forum

Part B

There were no public forum presentations.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Joint Meeting - Linwood-Central-Heathcote and Papanui-Innes Community Boards Minutes - 31 May 2019

Community Board Resolved PICB/2019/00072

That the Waipapa/Papanui-Innes Community Board confirms the Minutes from the Joint Extraordinary Meeting of the Waikura/Linwood-Central-Heathcote and Waipapa/Papanui-Innes Community Boards held 31 May 2019 be confirmed.

Mike Davidson/John Stringer

Carried

8. Paddington Playground - Play Space Renewal

Board Comment

The Board discussed incorporating more accessible play items into the playground. However as the current budget is already allocated to the items consulted on, the Board wish to examine funding options for a drum being included with the equipment in the new financial year.

Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approve the landscape plan for the play space renewal at Paddington Playground as per **Attachment A**.

Community Board Resolved PICB/2019/00073

Part C

That the Waipapa/Papanui-Innes Community Board:

1. Approve the landscape plan for the play space renewal at Paddington Playground as per **Attachment A** to the Agenda for this meeting.
2. Will look at funding options in the next financial year to include a drum in Paddington Playground area.
3. Request staff investigate traffic calming measures on Paddington Street.

Jo Byrne/Mike Davidson

Carried

9. Waipapa/Papanui-Innes 2018-19 Discretionary Response Fund Application - St Albans Tennis Club Incorporated

Community Board Resolved PICB/2019/00074 (Staff recommendation accepted without change)

Part C

That the Waipapa/Papanui-Innes Community Board:

1. Approve a grant of \$500 from its 2018-19 Discretionary Response Fund to St Albans Tennis Club Incorporated towards the purchase of a portable heat pump.

Pauline Cotter/John Stringer

Carried

10. Waipapa/Papanui-Innes 2018-19 Positive Youth Development Fund application - Olivia Jane Brett and Jessica Leigh Nisbet

Community Board Resolved PICB/2019/00075 (Staff recommendation accepted without change)

Part C

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of \$290 from its 2018-19 Positive Youth Development Fund and a grant of \$160 from its 2018-19 Discretionary Response Fund to Olivia Jane Brett towards the costs of representing New Zealand at the World Junior Canoe Racing Championships held in Romania, August 2019.
2. Approve a grant of \$450 from its 2018-19 Discretionary Response Fund to Jessica Leigh Nisbet towards the costs of representing New Zealand at the World Junior Canoe Racing Championships held in Romania, August 2019.

Emma Norrish/Jo Byrne

Carried

11. Waipapa/Papanui-Innes Community Board Area Report - 14 June 2019 Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for May 2019.

Community Board Resolved PICB/2019/00076

Part B

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for May 2019.
2. Has concerns about the removal of the fencing at St Albans park toddler playground along Edward Ave and requests a report on fencing options to make the playground secure. The gates may require repair and/or replacement.

3. Requests staff to endeavour to retrieve the historic information for the Laguna and Palm Drive planter box issue.

Pauline Cotter/Emma Norrish

Carried

12. Elected Members' Information Exchange

Part B

Board Members exchanged information on matters of interest.

13 Resolution to Exclude the Public

Part C

This item was not required as it was considered under item 3.

Meeting concluded at 10.01am.

CONFIRMED THIS 28th DAY OF JUNE 2019.

EMMA NORRISH
DEPUTY CHAIRPERSON

7. Correspondence

Reference: 19/687282

Presenter(s): Elizabeth Hovell, Community Board Advisor

1. Purpose of Report

There was no correspondence at the time the agenda went to print.

Attachments

There are no attachments to this report.

8. Westminster Street Proposed Stop Control

Reference: 19/577946

Presenter(s): Wayne Anisy, Traffic Engineer

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to approve the installation of a Stop control on Westminster Street at its intersection with Hills Road in accordance with **Attachment A**.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Revoke the Give Way control currently against Westminster Street at its intersection with Hills Road.
2. Resolve that a Stop control be placed against Westminster Street at its intersection with Hills Road.
3. Approve that these resolutions take effect once the Stop control is in place.

3. Key Points

- 3.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#).
- 3.2 The following feasible options have been considered:
 - Option 1 – Approve Stop Control (preferred option).
 - Option 2 - Do Nothing (leave current Give Way control).
- 3.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 3.3.1 The advantages of this option include:
 - Improves road safety at the Westminster/Hills intersection as it requires vehicles to stop on Westminster Street before entering the intersection.
 - 3.3.2 The disadvantages of this option include:
 - There are no known disadvantages to this option.

4. Context/Background

Issue

- 4.1 Safety concerns have been raised by the community regarding the safety of the Westminster Street and Hills Road intersection. The main safety concern that was raised is that under the current Give Way controls, vehicles are able to make a left turn onto Hills Road from Westminster Street without having to greatly lower speeds and this is a safety concern for all other road users that use the retail area just to the north west of the intersection.
- 4.2 Following requests to look into the safety concerns, site investigations were carried out by staff and it was agreed that due to the nature and angle of the intersection layout it was

conducive for vehicles to be able to carry speed while turning left after having a quick look to the right to make sure the way is clear.

Strategic Alignment

- 4.3 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 4.4 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 4.5 The recommendations in this report are also consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)

Decision Making Authority

- 4.6 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install intersection controls by resolution.
- 4.7 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 4.8 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Assessment of Significance and Engagement

- 4.9 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 4.10 The level of significance was determined by the low level of impact and low number of people affected by the recommended decision
- 4.11 The community engagement and consultation outlined in this report reflect the assessment

5. Options Analysis

Options Considered

- 5.1 The following reasonably practicable options were considered and are assessed in this report:
 - Option 1 - Install Stop Control (preferred option).
 - Option 2 - Do Nothing (Leave current Give Way control).

Options Descriptions

- 5.2 **Option One: Preferred Option:** Install Stop Control.
 - 5.2.1 **Option Description:** Approve that a Stop control be installed on Westminster Street at its intersection with Hills Road in accordance with **Attachment A**.
 - 5.2.2 **Option Advantages**
 - Meets community requests for improved safety at the intersection.
 - Introducing a Stop control helps reduce speeds on Westminster Street to a safe level when approaching Hills Road.
 - 5.2.3 **Option Disadvantages**
 - There are no known disadvantages to this option.
- 5.3 **Option Two:** Do Nothing (retain Give Way control)

5.3.1 **Option Description:** Do not change the current Give Way control at this intersection.

5.3.2 **Option Advantages**

- There are no costs involved with the option to leave the current intersection as a Give Way control.

5.3.3 **Option Disadvantages**

- Does not address the community requests for improved safety at the intersection.

6. Community Views and Preferences

- 6.1 This options report was initiated by community concerns regarding vehicle speeds being carried through the intersection in close proximity to the businesses and entranceways immediately to the north west of the intersection.
- 6.2 The community has not been specifically consulted on the proposed Stop control as there are no specific impacts on property owners.
- 6.3 The Team Leader Parking Compliance supports the preferred option.
- 6.4 The do nothing option is inconsistent with community requests to improve safety at the intersection.

7. Legal Implications

- 7.1 There is a legal context, issue or implication relevant to this decision
- 7.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 5.5-5.7.

8. Next Steps

- 8.1 Approval is required by the Waipapa/Papanui-Innes Community Board.
- 8.2 If approved, the recommendations will be implemented approximately four weeks after the contractor receives the request.

9. Options Matrix

Issue Specific Criteria			
Criteria		Option 1 – Install Stop control against Westminster Street.	Option 2 – Do Nothing
Financial Implications	Cost to Implement	\$1,000 for the installation of traffic controls, plus \$750 for consultation and the preparation of this report	\$750 for consultation and the preparation of this report
	Maintenance/Ongoing	Covered under the area maintenance contract and effect will be minimal to the overall asset.	\$0
	Funding Source	Traffic Operations Budget.	Existing staff budgets
	Impact on Rates	No impact	No impact

Attachments

No.	Title	Page
A ↓	TG133746 Westminster Street Stop Control Diagram for Board Report	17

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

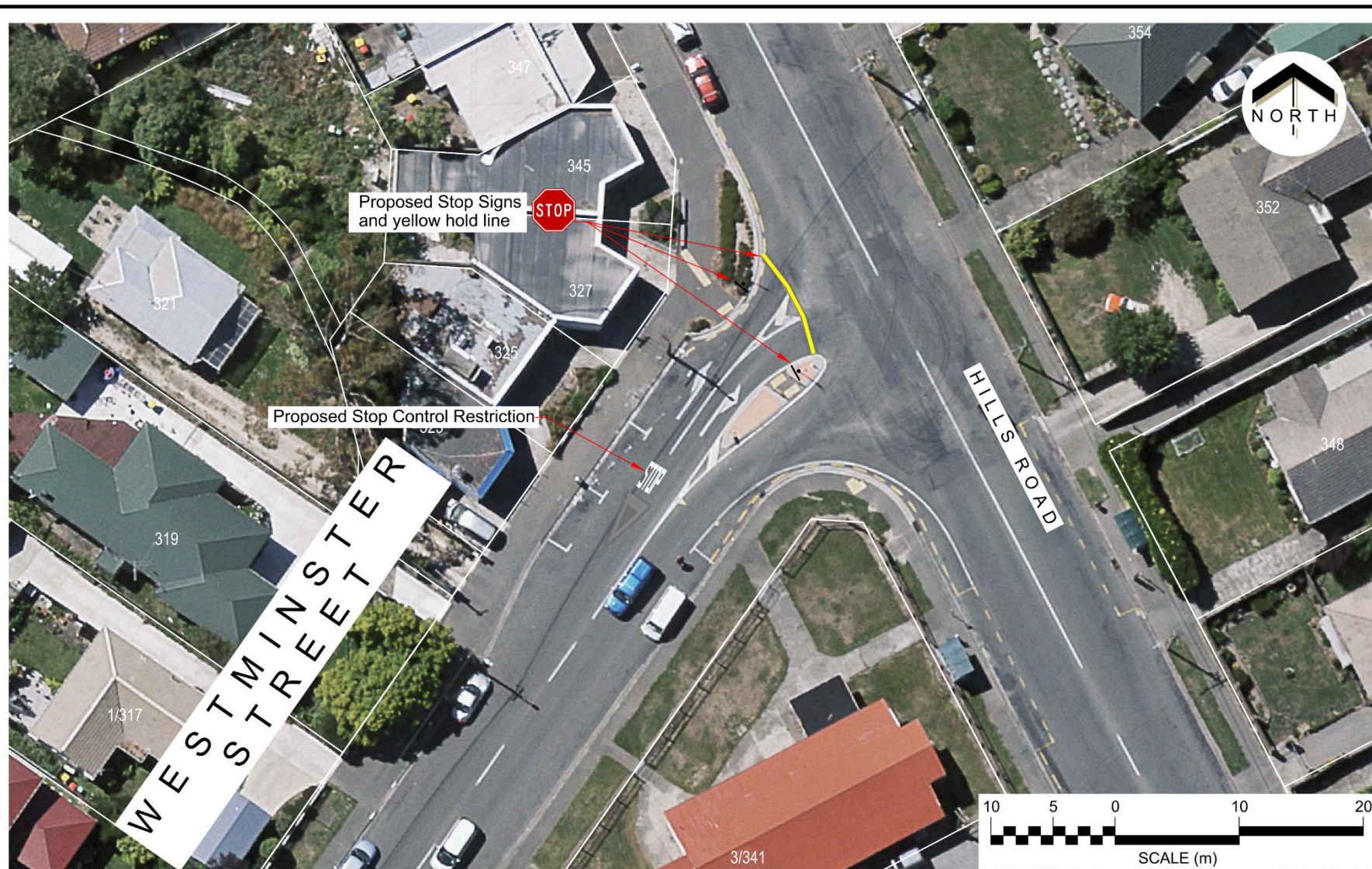
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Wayne Anisy - Traffic Engineer
Approved By	Ryan Rolston - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Richard Osborne - Head of Transport

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Christchurch
City Council

Westminster Street / Hills Road
Proposed Stop Control Restriction
For Board Approval

Attachment A

Original Plan Size: A4
ISSUE.1 02/04/2019
TG133746 MJR

9. Nyoli Street Proposed Stop Control and No Stopping Restrictions

Reference: 19/606485

Presenter(s): Wayne Anisy, Traffic Engineer

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to approve the installation of a Stop control and associated No Stopping restrictions on Nyoli Street at its intersection with Sawyers Arms Road in accordance with **Attachment A**.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approve that a Stop control be placed against Nyoli Street at its intersection with Sawyers Arms Road.
2. Approve that the stopping of vehicles be prohibited at any time on the east side of Nyoli Street commencing at its intersection with Sawyers Arms Road and extending in a north easterly direction for a distance of 23 metres.
3. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
4. Approve that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

3. Key Points

- 3.1 This recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#).
- 3.2 The following feasible options have been considered:
 - Option 1 - Install Stop Control and No Stopping restrictions (preferred option).
 - Option 2 - Do Nothing.
- 3.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 3.3.1 The advantages of this option include:
 - The introduction of Stop control will make the intersection more conspicuous and clearly indicate the intended location for drivers to stop on the Nyoli Street approach.
 - Lengthening the No Stopping restriction on the Nyoli Street approach to the intersection will also make the intersection more conspicuous and allow the intersection to operate without causing drivers to cross the Nyoli centre line.
 - 3.3.2 The disadvantages of this option include:
 - Removes two unrestricted car parking spaces.

4. Context/Background

Issue

- 4.1 This report was initiated following requests from residents who live near to the Sawyers Arms Road / Nyoli Street intersection. The intersection is an uncontrolled T-intersection with priority given to Sawyers Arms Road.
- 4.2 Safety concerns have been raised following recent cycleway works on Sawyers Arms Road. Eastbound traffic on Sawyers Arms Road now travels close to the kerb line through the intersection.
- 4.3 There is presently no limit line on Nyoli Street at the intersection to indicate where drivers should stop to yield to approaching traffic. This could mean that drivers inadvertently travel too far into the intersection when yielding to other traffic because approaching traffic is unusually close to the kerb line.

Strategic Alignment

- 4.4 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 4.5 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 4.6 The recommendations in this report are also consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)

Decision Making Authority

- 4.7 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 4.8 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 4.9 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Assessment of Significance and Engagement

- 4.10 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 4.11 The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 4.12 The community engagement and consultation outlined in this report reflect the assessment.

5. Options Analysis

Options Considered

- 5.1 The following reasonably practicable options were considered and are assessed in this report:
 - Option 1 - Install Stop Control and No Stopping Restrictions (preferred option).
 - Option 2 - Do Nothing.

Options Descriptions

- 5.2 **Option One: Preferred Option:** Install Stop Control and No Stopping Restrictions.

5.2.1 **Option Description:** Approve that a Stop control and No Stopping restrictions be installed on Nyoli Street at its intersection with Sawyers Arms Road in accordance with **Attachment A**.

5.2.2 **Option Advantages**

- The introduction of Stop control will make the intersection more conspicuous and clearly indicate the intended location for drivers to stop on the Nyoli Street approach.
- Lengthening the No Stopping restriction on the Nyoli Street approach to the intersection will also make the intersection more conspicuous and allow the intersection to operate without causing drivers to cross the Nyoli centre line.

5.2.3 **Option Disadvantages**

- Removes two unrestricted car parking spaces.

5.3 **Option Two: Do Nothing**

5.3.1 **Option Description:** Do not change the current priorities and markings at this intersection.

5.3.2 **Option Advantages**

- None identified

5.3.3 **Option Disadvantages**

- Does not address concerns over improved safety at this intersection.

6. Community Views and Preferences

- 6.1 The community has not been consulted on the proposed Stop control as there are no specific impacts on property owners.
- 6.2 Consultation to install a further two vehicle lengths of No Stopping has not been undertaken as the single property fronting the restriction has vehicle access from Sawyers Arms Road and will retain three parking spaces along its Nyoli Street frontage. There is sufficient parking in the immediate area away from the intersection to accommodate the displacement of the two vehicles.
- 6.3 The Team Leader Parking Compliance supports the preferred option.
- 6.4 The do nothing option does not address requests to improve safety at the intersection.

7. Legal Implications

- 7.1 There is a legal context, issue or implication relevant to this decision
- 7.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework.
- 7.3 Installing Stop control on Nyoli Street at its intersection with Sawyers Arms Road is consistent with the requirements of the Manual of Traffic Signs and Markings and Traffic Control Devices rule.

8. Next Steps

- 8.1 Approval is required by the Waipapa/Papanui-Innes Community Board.

- 8.2 If approved, the recommendations will be implemented approximately four weeks after the contractor receives the request.

9. Options Matrix

Issue Specific Criteria			
Criteria		Option 1 – Install Stop Control and associated No Stopping restrictions.	Option 2 – Do Nothing
Financial Implications	Cost to Implement	\$500 for the installation of traffic controls, plus \$750 for consultation and the preparation of this report	\$750 for consultation and the preparation of this report
	Maintenance/Ongoing	Covered under the area maintenance contract and effect will be minimal to the overall asset.	\$0
	Funding Source	Traffic Operations Budget.	Existing staff budgets
	Impact on Rates	No impact	No impact
Safety		Supports improved road safety	Does not address an identified concern
Community Preferences		Addresses a safety concern identified by the community	Does not address an identified concern

Attachments

No.	Title	Page
A A	TG133776 Nyoli Street Stop Control and No Stopping Diagram for Board Report	23

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

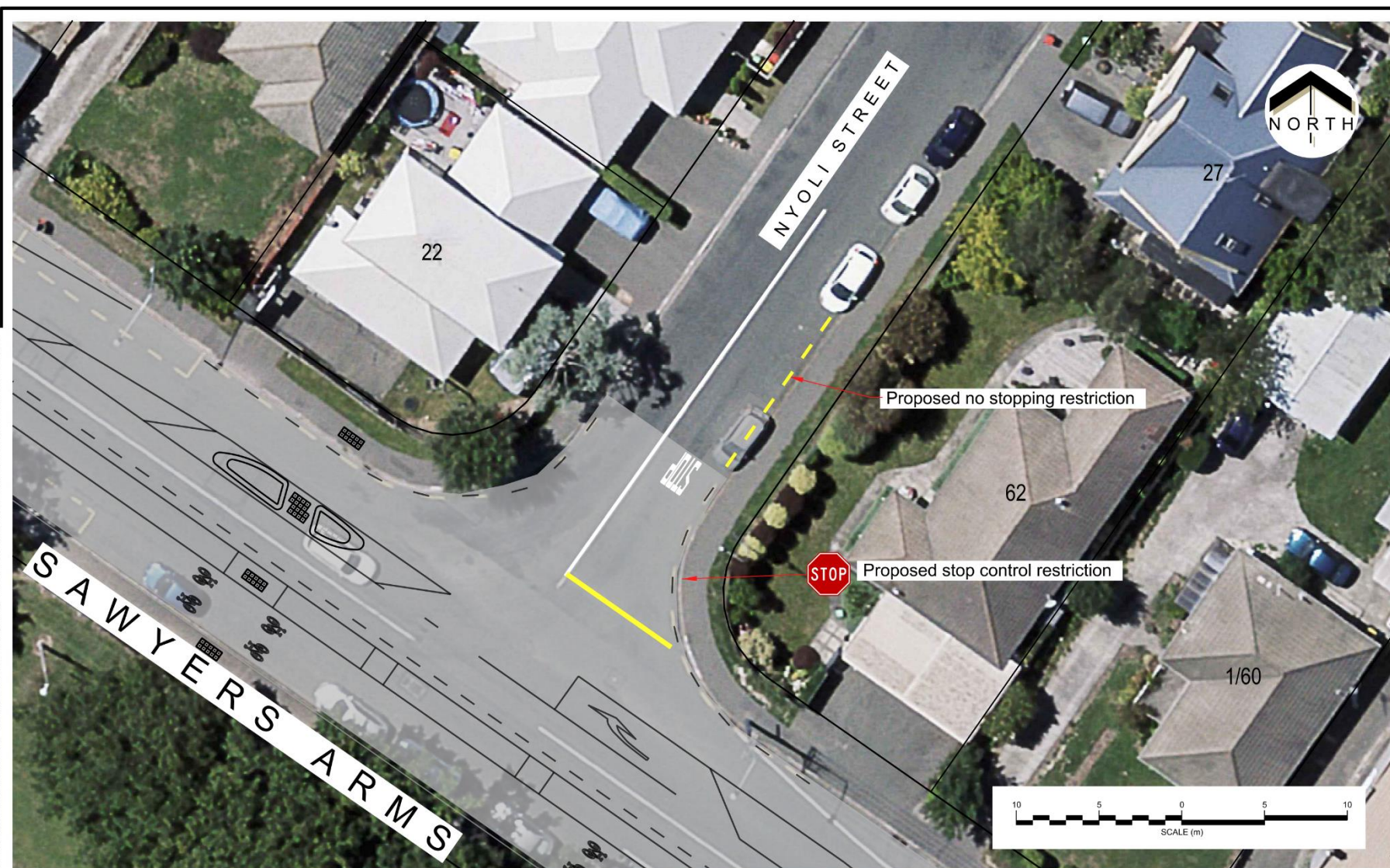
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Wayne Anisy - Traffic Engineer
Approved By	Ryan Rolston - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Richard Osborne - Head of Transport



Christchurch
City Council

Nyoli Street at Sawyers Arms
Proposed Stop Control
For Board Approval

Attachment A

Original Plan Size: A4
ISSUE.1 31/05/2019
TG133776 MJR

10. Waipapa/Papanui-Innes 2018-19 Discretionary Response Fund Application - Christchurch Methodist Mission - Aratupu Preschool and Nursery Wall Mural

Reference: 19/627198

Presenter(s): Stacey Holbrough Community Development Adviser

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2018-19 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
59162	Christchurch Methodist Mission	Aratupu Preschool and Nursery Wall Mural	\$2,000	\$1,000

- 1.2 There is currently a balance of \$2,670 remaining in the fund.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

- Approves a grant of \$1,000 from its 2018-19 Discretionary Response Fund to the Christchurch Methodist Mission towards the Aratupu Preschool and Nursery wall mural.

3. Key Points

Issue or Opportunity

3.1

Strategic Alignment

- 3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Stronger Communities. It will provide a strong sense of community.

Decision Making Authority

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.3.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The level of significance was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

- 3.7 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

Total Budget 2018/19	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$86,958	\$84,279	\$2,679	\$1,679

- 3.8 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Papanui-Innes Decision Matrix DRF 2018-19 Christchurch Methodist Mission - Aratupu Preschool and Nursery Wall Mural	27

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Stacey Holbrough - Community Development Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

2018/19 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00059162	Organisation Name Christchurch Methodist Mission	Name and Description Wall mural at 97 Harewood Road Aratupu Preschool and Nursery on Harewood Road is a community hub that provides early childhood care and support for local whanau. Funding is sought for a visual art mural on both at Aratupu and Council owned land.	Funding History Other Sources of Funding Will apply to the July round of the Christchurch Creative Communities Scheme. Aratupu - \$1,000	Request Budget Total Cost \$14,375 Requested Amount \$ 6,688 47% percentage requested Contribution Sought Towards: Mural costs - \$6,688	Staff Recommendation \$ 1,000 That the Papanui-Innes Community Board resolve to approve the making of a grant of \$3,500 from its 2018-19 Discretionary Response Fund to Christchurch Methodist Mission towards the Aratupu Preschool and Nursery mural.	Priority 2
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<p>Organisation Details:</p> <p>Service Base: 3 Marble Wood Drive, Papanui</p> <p>Legal Status: Charitable Trust</p> <p>Established: 1/01/1939</p> <p>Staff – Paid: 212</p> <p>Volunteers: 72</p> <p>Annual Volunteer Hours: 6240</p> <p>Participants: 100</p> <p>Target Groups: Children,</p> <p>Networks: Methodist Alliance, Social Service Providers Aotearoa, NZ Council of Christian Social Services, Right Services Right Time Collaborative, NZ Aged Care Association, Te Rito Maioha Early Childhood NZ, Community Housing Aotearoa and more.</p> <p>Organisation Description/Objectives: Christchurch Methodist Mission (CMM) vision is a socially just and inclusive society in which all people flourish. CMM mission is to promote and enhance the dignity of all people through: providing compassionate care, support and empowerment of those most vulnerable in our community; building communities and neighbourhoods and a wider society that are fair and inclusive; challenging injustice and promoting hope.</p>	<p>Alignment with Council Strategies and Board Objectives</p> <ul style="list-style-type: none">Strengthening Communities StrategyArtworks in Public Places Policy <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none">Enhance community and neighbourhood safety <p>How Much Will The Project Do? (Measures)</p> <p>One painted mural on both the Aratupu and Council sides of the wall. The artist will design the mural artwork, hand paint onto panels, laminate and install.</p> <p>How Will Participants Be Better Off?</p> <p>Painting the wall will make it less of a target for graffiti</p> <p>The artwork will be enjoyed by thousands of people who use Harewood Road everyday</p> <p>Approximately 100 children, parents and teachers visit Aratupu on a school day as well as a number of CMM staff and people from the community who will directly benefit.</p> <p>Harewood Road is one of the main thoroughfares in the city so thousands of commuters and pedestrians each day will indirectly benefit.</p>	<p>Staff Assessment</p> <p>Aratupu Preschool and Nursery is run by the Christchurch Methodist Mission (CMM) and provides affordable early childhood education for children 0-6 years.</p> <p>The majority of children at Aratupu come from young single parent families who rely on the benefit with 95% receiving the WINZ childcare subsidy. There is a strong emphasis on Maori culture and language with a high percentage of the children (70%) being Maori. Aratupu is licensed for 38 children and teachers are qualified early childhood teachers.</p> <p>Aratupu's point of difference from other Early Childhood Education centres is the holistic support given to families in need through a whanau support worker.</p> <p>CMM is seeking funding for a visual artist to paint a new mural on the wall outside of Aratupu. The wall is L-shaped and is on both Aratupu and Christchurch City Council-owned land.</p> <p>The mural that was previously installed on the Aratupu-side of the wall 10 years ago is weather-beaten and damaged and has since been removed. The blank wall is now a target for graffiti. CMM believes a new mural will minimise future graffiti and provide a new and exciting piece of public artwork that the community can take pride in and enjoy.</p>
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11. Waipapa/Papanui-Innes 2018-19 Discretionary Response Fund Application - St Albans Community Preschool

Reference: 19/681309

Presenter(s): Stacey Holbrough – Community Development Adviser

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2018-19 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00059670	St Albans Community Preschool	Heat pump and signage	\$4,137	\$1,150

- 1.2 There is currently a balance of \$2,679 remaining in the fund.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

- Approves a grant of \$1,500 from its 2018-19 Discretionary Response Fund to St Albans Community Preschool towards a contribution for a heat pump.

3. Key Points

Issue or Opportunity

- 3.1 To consider providing funding support to a local community preschool delivering its services within the Papanui-Innes area.

Strategic Alignment

- 3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of the Strengthening Communities Strategy and Children's Policy.

Decision Making Authority

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
- 3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.3.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The level of significance was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

- 3.7 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$86,958	\$84,279	\$2,679	\$1,179

- 3.8 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Waipapa/Papanui-Innes Community Board Discretionary Response Fund 2018-19 Decision Matrix - St Albans Community Preschool	31

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Stacey Holbrough - Community Development Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

2018/19 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00059670	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	St Albans Community Preschool	Heat pump and Signage St Albans Community Preschool is a community based not for profit early childhood centre that aims to encourage and empower children to be independent, compassionate, happy and confident lifelong learners. St Albans Community Preschool is seeking funding to replace their heat pump and signage.	\$ 4,137 Requested \$ 4,137 (100% requested)	Equipment/Materials - \$3,171 Signage - \$966	\$ 1,150 That the Waipapa/Papanui-Innes Community Board resolve to approve the making of a grant of \$1,500 from its 2018-19 Discretionary Response Fund to the St Albans Community Preschool towards a contribution to a heat pump.	2

Organisation Details Service Base: 3 Thames Street, St Albans Legal Status: Incorporated Society Established: 21/10/1985 Target Groups: Toddlers, Children, Parents Annual Volunteer Hours: 520 Participants: 135 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy Children's Policy CCC Funding History 2018/19 - \$35,000 (Rent) ELC Funding Pool 2017/18 - \$35,000 (Rent) ELC Funding Pool 2016/17 - \$35,000 (Rent) ELC Funding Pool	Other Sources of Funding Not applied to any other organisations. Staff Assessment The St Albans Community Preschool connects with the community, volunteers, and staff, to ensure a vibrant Centre. St Albans Community Preschool lease their premises from the Christchurch City Council. In their lease agreement they are responsible for the purchase and maintenance of any heat pumps. The group purchased two heat pumps in 2008. Due to earthquake repairs in 2018, the group had to vacate the premises and relocate for six months. The heat pumps were removed and reinstalled once the building was repaired. Unfortunately one of the heat pumps has periodically worked since being reinstalled and recently stopped working altogether. The St Albans Community Preschool is also seeking funding for new street signage. They hope this will give them more noticeable street frontage, increasing their visible to new prospective families. St Albans Community Preschool has an active and supportive community of parents and caregivers who endeavour to fundraise as much as possible each year to alleviate the costs to the day to day running expenses of the preschool. They also try to cost save as much as possible by using recycled items and free items when they can. The Preschool does receive Ministry of Education funding, this is dependent on their enrolment numbers each quarter.
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12. Waipapa/Papanui-Innes 2018-19 Positive Youth Development Fund Application - Nerissa Leigh McDowell

Reference: 19/636768

Presenter(s): Helen Miles, Community Recreation Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application received for funding from its 2018/19 Positive Youth Development Fund.
- 1.2 This report is to assist the Board to consider an application of funding from Nerissa Leigh McDowell.
- 1.3 There is currently a balance of \$0.00 remaining in this fund, therefore staff recommend that the amount be granted from the Discretionary Response Fund 2018-19.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of \$500 from its 2018-19 Discretionary Response Fund to Nerissa Leigh McDowell towards representing New Zealand at the Canada Cup International Softball Championships from 5– 14 July in Surrey, British Columbia, Canada.

3. Key Points

Issue or Opportunity

- 3.1 To consider funding applications received to support the development and achievements of young people living in the Papanui-Innes ward areas.

Strategic Alignment

- 3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city's youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21st century city; one of the Council's six Strategic Priorities. The recommendations contained in this report are based on this principle.

Decision Making Authority

- 1.1 Determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 1.2 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 1.3 The Fund does not cover:
 - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 1.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.3 The level of significance was determined by the number of people affected and/or with an interest.
- 3.4 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant 1 – Nerissa Leigh McDowell

- 4.1 Age: 21
- 4.2 School: Canterbury University
- 4.3 Suburb: Marshlands
- 4.4 Event seeking support for: Canada Cup International Softball Championships
- 4.5 Nerissa has been selected to play for the New Zealand U23 Softball team in the Women's Division at the Canada Cup. This cup is the America Olympic qualifiers.
- 4.6 Nerissa has played competition Softball for nine years and this is her second time representing New Zealand. She has represented Canterbury since she was 14 years old and her aim is to make the White Sox Women's team.
- 4.7 Nerissa currently plays centre field and short stop infield and trains approximately 12 hours a week.
- 4.8 When not playing softball Nerissa can be found studying or hanging out with family.
- 4.9 Nerissa has been raising funds for the trip by running raffles, saving money from her part time job and helping out at housie nights.
- 4.10 The following table provides a breakdown of the costs for Nerissa Leigh McDowell:

EXPENSES	Cost (\$)
Airfares	2663
Accommodation	947
Meals	607
Uniforms	231
Other - insurance, transport, contingency.	488
Total	\$4,936

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Helen Miles - Community Recreation Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

13. Waipapa/Papanui-Innes Community Board Area Report - 28 June 2019

Reference: 19/649910

Presenter(s): Elizabeth Hovell, Community Board Advisor

1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for 28 June 2019.
2. Request a report from the Road Landscapes Team for the repair of the palm tree planter box located in the roundabout at the intersection of Laguna Gardens and Palm Drive in the Clearbrook Palms subdivision which must include options for remediation, renewal or removal, together with quotes for the costs applicable to each option (i.e. resource consent, traffic management plans, etc.) finances available and timelines.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Information sent to the Board:

- Scheme Design for Local Cycleway Link between CNC Shared Path through to Papanui Parallel via Rutland Reserve Memorandum (*circulated 7 June 2019*)
- Papanui Bush – Bridgestone Reserve: Classification and Gazettal Investiture (*circulated 10 June 2019*)
- Update on upgrade of pedestrian crossings Innes Road – refer item 8.2.1 of this report (*circulated 12 June 2019*)
- Response to Board Request on Tree Planting in Carrington Street (*circulated 13 June 2019*)
- Matariki in the Zone (*circulated 13 June 2019*)
- Draft Integrated Water Strategy (*circulated 13 June 2019*)
- CNC Project Update: Stop/Go Old Main North Road and Waimakariri Contraflow (*circulated 18 June 2019*)
- SWN: Highfield Wastewater and Water Main July work (*circulated 20 June 2019*)

3.1.2 Memos/Notes:

- **Memorandum - Palm Tree/Planter Box – Clearbrook Palms** (*circulated 20 June 2019*)

At its meeting on 14 June 2019 the Board requested that staff endeavour to retrieve the historic information for the Laguna Gardens and Palm Drive intersection planter box issue.

A memorandum containing a full summary of the relevant information was circulated to Board members for their information on 20 June 2019.

Staff recommend that the Board request a report from the Road Landscapes Team for the repair of the palm tree planter box located in the roundabout at the intersection of Laguna Gardens and Palm Drive in the Clearbrook Palms subdivision which must include options for remediation, renewal or removal, together with quotes for the costs applicable to each option (i.e. resource consent, traffic management plans, etc.) finances available and timelines.

3.2 Board area Consultations/Engagement/Submission opportunities

3.2.1 Draft Integrated Water Strategy (opens 14 June – closes 14 July 2019)

Water services are a big part of what the Council does and makes up a quarter of the expected spending over the next 10 years, with up to \$10 billion budgeted in the Long Term Plan. The Council takes care of three main water services (the ‘three waters’) – water supply, wastewater, and stormwater – as well as the water infrastructure throughout the Christchurch district.

We need an Integrated Water Strategy to consider all of these different water resources, values and demands, and to set a framework to help us manage them over the next 100 years and beyond.

[Download Draft Integrated Water Strategy](#)



3.2.2 Marshland, Spencerville and Kainga Area Speed Management Plan (opens 4 June – closes 2 July 2019)

The Council are working with the Police and NZTA to find ways to make the roads safer in this area. This may include lowering a number of existing 80 km/h and 70 km/h speed limits to 60 km/h. Marshland, Spencerville, Kainga and Mairehau Roads have all been identified as high risk with unacceptable crash records. Many other roads in the area have speed limits that are higher than the identified safe and appropriate speeds for those roads.

[Overview Map of Proposed Speed Management Plan](#)



3.3 Annual Plan and Long Term Plan matters

3.3.1 Nil to report.

3.4 Board Reporting

3.4.1 The Board are asked to consider topics for inclusion in Newline, the newsletter and the report to Council.

4. Community Board Plan – Update against Outcomes

4.1 A final report on progress to date will be included in the 13 September 2019 Papanui-Innes Community Board meeting.

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 The introductory seminar (Funding for the Future) on Strengthening Communities Funding for the 2019-2020 financial year was held on Wednesday 15 May 2019. This will be followed by a further seminar on Wednesday 24 July 2019 with staff recommendations. A report will be presented to the 9 August 2019 Board meeting for the Board's consideration.

5.2 Other partnerships with the community and organisations

5.2.1 Nil to report.

5.3 Community Facilities (updates and future plans)

5.3.1 St Albans Park – Children's Playground

At its meeting on 14 June 2019 the Board passed a resolution requesting that the relevant staff provide a report on reinstating the fence around the children's playground on the Edward Avenue side of St Albans Park as it was prior to the 2011 earthquake.

5.4 Infrastructure projects underway

5.4.1 Belfast Cemetery Extension

The works for a section of road layout to link the new extension to the entrance is currently out to tender.

5.4.2 Paddington Playground

Report presented to the Board at its meeting on 14 June 2019. Staff will now carry out the action points from the Board's resolution.

5.4.3 Papanui Library – Introduction of NZ Postal Services

Governance and Customer Services staff have been relocated temporarily while the contractor is on site for five weeks undertaking the alterations to the customer services area at the front of the library.

5.4.4 Sabina Playground – Play Space Renewal

Remains on hold until the 2020 financial year.

5.4.5 St Albans Community Centre

Currently in the Design and Consenting stage.

5.4.6 St Albans Park Sport Turf Renewal

The turf is now fully established and the park has been handed back to the Parks Unit.

5.4.7 St Albans Skate Park Extension

Concepts and consultation plans now underway. A draft plan will be presented to the Board in September 2019 prior to consultation.

6. Significant Community Issues, Events and Projects in the Board Area

6.1 Events Report Back

6.1.1 Board and School Principals Meeting – 21 June 2019

The Term 2 Principals Meeting was held on Friday 21 June 2019 at the Northcote School Breakfast Club Room. The guest speaker was the Education Portfolio Leader from the Styx Living Laboratory Trust Outreach Programme.

6.1.2 Matariki in the Zone – 22 June 2019

Matariki in the (Red) Zone celebrated the beginning of the Māori New Year, with Matariki marking the reappearance of the seven Matariki stars. The event was a collaboration by Avebury House, Richmond Community Garden and the Avon-Otākaro Network and supported by the Papanui-Innes Community Board.



Hangi being uplifted



CULTURAL: Flax weaving classes



ENVIRONMENTAL: Volunteers building a household rain garden exemplar for treating stormwater

Held at Avebury House and the Richmond Community Gardens, a large feast including a traditionally prepared hangi was served to 500 people and was accompanied by live music and entertainment. Loads of activities were included – classes in wood carving, flax weaving, lantern and kite making as well as a marshmallow pit, seed bombs and

cultural and environmental projects. It took two days for organisers to set up the fairy lights in Avebury Park and the surrounding gardens.



The Lights on Bikes crew wrapped up the event with a bike ride in the dark around the Red Zone.



7. Updates from Other Units

7.1 Parks Unit

7.1.1 Asphalting Footpaths in St James Park

In response to the Board's request for information the Parks Team report that there is no planned renewal money for this – it would need to be reactive. A Parks staff member

checked St James Park a month ago – the gravel had recently been topped up and was looking tidy.

Parks staff estimate that due to the width and number of paths and the additional work to remove all the gravel and re-level for asphaltting the costs could amount to well over \$100k (working on approximately \$90/m²).

The Parks Team recommendation would be that should the Waipapa/Papanui-Innes Community Board wish to pursue this then it should put in an Annual Plan or Long Term Plan bid as this project is unlikely to be achievable within the next two financial funding years because of the number of paths in worse condition with significant health and safety issues.

7.1.2 Local Parks Update

- Local Park Rangers are currently in the midst of their busiest season of the year. So far over 3,000 plants have been planted by volunteers in local parks city wide this season.
- Papanui Bush – Bridgestone Reserve had a recent planting day involving our urban rangers, 40 people from Papanui High School and the Rotary Club. Along with weeding over 100 new plants were planted.
- Rutland Reserve Educational Event with the Urban Park rangers and Paparoa School took place recently with 180 students looking at invertebrates in the water, bugs in the ground and the local flora. Riccarton Bush donated two Kahikatea for the students.



- Styx Conservation Reserve (Redwood Springs). This event with our urban rangers and Conservation Volunteers NZ, planted 900 trees and shrubs along the stream embankment of the Styx River.

Photos from the Day (willow removal in preparation for the plantings)



- The Community Parks team are gearing up for in-house staff mobilisation, while Recreational Services will continue to deliver bulk mowing, spraying and bin emptying activities in local parks.

7.1.3 Sports Parks Update

- Mild temperatures in April to June have prolonged the autumn growing season. This has assisted the autumn sports field renovation programme with a high seed germination rate and accelerated sports field recovery time

- Favourable weather conditions have seen no sports field closures for winter sports so far this season.
- Additional sports field mowing has been added into the programmed maintenance scheduled to keep with increased grass growth.
- The activities carried out in the sports field renovation programme are listed below:
 - Under-sowing (applying grass seed)
 - De-compaction (breaking up top layer of soil)
 - Weed control
 - Topdressing (adding topsoil to level out dips and hollows)
 - Fertilising

7.1.4 Capital Works Projects

7.1.4.1 Rutland Reserve Landscape Plan Proposal Timelines

- Plan presented to the Waipapa/Papanui-Innes Community Board 14 June 2019
- Entered in to LTP capital programme July 2019
- Public consultation – 2023
- Capital implementation:
 - Stage 1, Value \$10,000, year 2024
 - Stage 2, Value \$20,000, year 2025
 - Stage 3, Value \$300,000, year 2026

7.1.5 Community Park Maintenance Schedule

Activity	Frequency per month
Ornamental mowing	2
Amenity mowing	2
Ornamental garden maintenance	2
Winter sport field mowing	4
Winter sport cricket block maintenance	2
Winter sport line marking	3
Chemical weed control	1
Bin Emptying	As required
Play and Fitness Equipment Check	1
Drinking Fountain Clean	4

7.1.6 Contractor Performance

- Recreational Services Northern Sector KPI quality score for June was 89%
- Breakdown of Northern Sector KPI scores:



7.2 Transport Unit

7.2.1 Innes Road Pedestrian Crossings Upgrade

The Traffic Engineer provided a quick update (*circulated to the Board on 12 June 2019*) on the two Innes Road crossings that cater for Mairehau and St Francis schools.

In the memo presented to the Board on 10 May 19, the stay-put school patrol system was initially scheduled to be completed this financial year however after recent on site meetings with the installer/contractor, the decision was made to complete the installation during the first week of school holidays (8-12 July) to avoid disruption. Following the installation, a meeting with the Police and school patrol staff will be arranged in the second week of school holidays (15-19 July) to go over the operation details.

Traffic management staff involved met with both schools in the first week of June and explained the reasons for the variation of the installation programme. All parties were happy with the revised dates.

7.3 Business Support Team

7.3.1 Start Work Notices (SWN)

The Board noted the lack of synchronisation between on-site notices and letter drops informing residents of imminent road works taking place in their vicinity. The notice boards are placed on-site seven days prior to work commencing and the letters are delivered to residents five days prior to the start of road works. The Chair has raised the inconsistencies with time frames through the Board Requests system so that this can be addressed accordingly.

A response has been received from the Principal Advisor, Strategic Communications Team as follows:

“Recently, we have recognised the need for refresher training on the works notice process with new project managers, recognising that new staff have come on board,

and some may have missed the initial training. We have instigated this programme and will be running refresher training as soon as suitable dates can be arranged.

We are also formalising the current practice of distribution of Start Work Notices prior to installation of any construction signage by including this specifically in the Construction Standard Specifications (CSS), under the information about signs. This is being done as part of the regular review of CSS which is happening this year.”

8. Community Board Funding Update

8.1 Positive Youth Development and Discretionary Response Funds Update

The 2018/19 financial year's Positive Youth Development and Discretionary Response Funds Balance Sheet update is attached (refer **Attachment A** to this report).

Attachments

No.	Title	Page
A ↓	Papanui-Innes PYDF and DRF Balance Sheet 2018-2019	47

Signatories

Author	Elizabeth Hovell - Community Board Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes Matthew McLintock - Manager Community Governance Team

Papanui-Innes Community Board
2018/19 Discretionary Response and Positive Youth Development Funds Allocations

Papanui-Innes Discretionary Response Fund Project/Service/Description/Group	Allocation 2018/19	Board Approval
Balance of PYDF/DRF Carried Forward from 2017/18 Funding Year	\$ 18,846	
Discretionary Response Fund Budget Allocation 2018/19 (unallocated from SCF)	\$ 73,112	
Total	\$ 91,958	
Opening Amount Transferred to Positive Youth Development Fund 2018/19	\$ 7,000	
Additional Funds from Urban Regeneration "Shape Your Place" Toolkit for making/enhancing neighbourhoods	\$2,000	
Balance for Allocation in Discretionary Response Fund	\$ 86,958	
POSITIVE YOUTH DEVELOPMENT FUND (PYDF) - Opening Transfer from DRF	\$ 7,000	
Taiko Torepe-Ormsby (2018 State Teams Age Short Course Swimming Championships, Canberra, Australia 2-5 Oct 18)	\$ 400	14-Sep
Anna Dabkowski (2018 AIMS Games Championship, Tauranga)	\$ 100	14-Sep
Jorja McCaughan (2018 NZCAF Shools Aerobic National Championships, Wellington)	\$ 150	14-Sep
Jennifer Trieu (New Zealand Rhythmic Gymnastics Nationals, Tauranga, 1-6 Oct 2018)	\$ 200	28-Sep
Kate Davies (competitions/training camps for Athletics New Zealand Jumps Future Squad Nov 18-Feb 19)	\$ 250	9-Nov
Anna Lee School of Dance for Alexandra Swan (She Shines On Dance Tour, New York and Orlando, USA Apr 19)	\$ 450	9-Nov
Rosa Vesty (Australian Volleyball Schools Cup, Melbourne 9-14 Dec 18)	\$ 450	23-Nov
Team Lhotshampa: Gurung, Magar and Bhattarai (Tenzing Hillary Cub Inter-Nepalese Football Tournament, Auckland 2-3 Feb 19)	\$ 210	25-Jan
Owen Dabkowski (U16 National Baseball Tournament, Auckland)	\$ 200	22-Feb
Angus Hammett (AFL NZ National Combined Fitness Programme, Auckland 5-8 Apr 19)	\$ 300	22-Mar
Papanui Toc H Athletics Club - Haigh & Stevenson \$150 ea (Inter-Provincial Athletics Comp. - Nga Puna Wai 20-22 Apr 19)	\$ 300	12-Apr
Burnside High School - Forsythe, Morrison & Thompson \$200 ea (Spirit of Adventure, Auckland 16-21 Jun 19)	\$ 600	12-Apr
Belfast School (towards PYD Trust Leadership Training Course for 10 students, May 2019)	\$ 500	12-Apr
Lena Krakowiak (Music in the Summer Air [MISA] Shanghai Youth Summer Music Camp, China 7-14 Jul 19)	\$ 450	10-May
Laura Powley (Music in the Summer Air [MISA] Shanghai Youth Summer Music Camp, China 7-14 Jul 19)	\$ 450	10-May
Canterbury Softball Association Incorporated for McKenzie McDowell (Asia Pacific Qualifier, Jakarta Jun 19)	\$ 450	10-May
Rosie Smith (International Korfball Federation U21 Asia Oceania Championship, May 19, Shaoxing, China)	\$ 450	10-May
Canterbury Softball Association Incorporated for Trinity Mackley (Asia Pacific Softball Tournament, Jakarta Jun 19)	\$ 450	24-May
Jonel Marais (2019 Australian Gymnastics Championship 28 May-2 Jun 2019)	\$ 350	24-May
Olivia Brett (World Junior Canoe Racing Championships, Romania August 2019)	\$ 290	14-Jun
POSITIVE YOUTH DEVELOPMENT FUND Balance	\$ -	
PYDF granted to date	\$ 7,000	
DISCRETIONARY RESPONSE FUND (DRF) - Initial Amount	\$ 86,958	
Villa Maria College for Hannah Warner (NZ Choral Federation Big Sing Competition, Wellington 30 Aug-1 Sep 18)	\$ 125	10-Aug
Villa Maria College for Laura Warner (NZ Choral Federation Big Sing Competition, Wellington 30 Aug-1 Sep 18)	\$ 125	10-Aug
Belfast Community Network (Northwest Collective)	\$ 3,000	24-Aug
Canterbury Cook Islands Sports Assn Inc (Rent costs)	\$ 4,000	24-Aug
Papanui Softball Club (Replacement of equipment)	\$ 1,000	24-Aug
St Albans Residents Association - SARA (Towards Rental of Premises)	\$ 7,500	14-Sep
Neighbourhood Week 2018 (costs of neighbourhood/community celebrations)	\$ 3,000	14-Sep
Papanui-Innes Community Board's Edible Garden Awards 2019	\$ 3,000	28-Sep
Papanui-Innes Community Board's Youth Recreation Project	\$ 7,000	28-Sep
Papanui-Innes Community Board's Community Pride Garden Awards 2019	\$ 3,000	28-Sep
Papanui-Innes Community Board's Community Service Awards 2019	\$ 3,500	28-Sep
St Albans Residents Association - SARA (Edgware Village Beautification Programme)	\$ 7,000	9-Nov
Shirley Community Trust (Summer holiday programme)	\$ 4,000	9-Nov
Richmond Residents' and Business Association (Establishment and running costs) Laid on Table 7/12/18, 8/2/19 & 22/2/19	\$ -	7-Dec

Papanui-Innes Community Board
2018/19 Discretionary Response and Positive Youth Development Funds Allocations

Papanui-Innes Discretionary Response Fund Project/Service/Description/Group	Allocation 2018/19	Board Approval
Delta Community Support Trust (<i>Community Advocacy</i>)	\$ 3,000	7-Dec
Community Focus Trust (<i>Hosting St Albans Community Day and Park celebration</i>) Laid on Table 9/11 & 23/11 Declined	\$ -	7-Dec
Papanui-Innes Community Board (<i>Time Capsule St Albans Community Facility</i>)	\$ 4,000	7-Dec
The Santa Claus Workshop Charitable Trust (<i>towards purchase of a scroll saw</i>)	\$ 1,399	25-Jan
Papanui-Innes Community Board (<i>Celebrate St Albans Park Opening - 31 Mar 19</i>)	\$ 2,500	8-Feb
Richmond Residents' and Business Association (<i>Establishment and running costs</i>) Laid on Table 7/12/18, 8/2/19 & 22/2/19	\$ 600	22-Feb
St Albans School (<i>towards Traffic Wardens and Patrols</i>)	\$ 2,250	12-Apr
Te Ora Hou (<i>Polyphony 2019</i>)	\$ 1,370	12-Apr
Neighbourhood Trust (<i>Parenting Week 2019</i>)	\$ 5,000	12-Apr
Nor'West Brass (<i>promotional gazebo, flags and banners</i>)	\$ 1,800	12-Apr
Papanui-Innes Community Board (<i>Picnic Table for 10 Shirley Road site</i>)	\$ 5,000	12-Apr
Northcote Primary School (<i>"Bikes in Schools" Initiative</i>)	\$ 8,000	10-May
Richmond Community Garden (<i>Matariki In Zone Event</i>)	\$ 2,000	24-May
Aratupu Preschool and Nursery (<i>Wall Mural</i>) Laid on Table 24 May 2019		
St Albans Tennis Club Inc (<i>Heat Pump</i>) Laid on Table 24 May 2019	\$ 500	14-Jun
Olivia Brett (<i>World Junior Canoe Racing Championships, Romania August 2019</i>) ref PYDF above for 290 to make up to 450	\$ 160	14-Jun
Jessica Nisbet (<i>World Junior Canoe Racing Championships, Romania August 2019</i>)	\$ 450	14-Jun
DISCRETIONARY RESPONSE FUND Balance	\$ 2,679	
DRF granted to date	\$ 84,279	

HPRM: 18/919399

Opened 1-Jul-18
Updated 21-Jun-19

14. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.