

## **Audit and Risk Management Committee OPEN MINUTES**

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**Date:** Tuesday 18 June 2019  
**Time:** 1:05pm  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

|                    |                            |
|--------------------|----------------------------|
| Chairperson        | Ms Kim Wallace             |
| Deputy Chairperson | Councillor Raf Manji       |
| Members            | Councillor Vicki Buck      |
|                    | Councillor Phil Clearwater |
|                    | Councillor Pauline Cotter  |
|                    | Mayor Lianne Dalziel       |
|                    | Mr Mark Russell            |
|                    | Mr Michael Rondel          |

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**18 June 2019**

**Principal Advisor**

Carol Bellette  
General Manager Finance and  
Commercial

Mark Saunders  
Committee and Hearings Advisor  
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- Part A      Matters Requiring a Council Decision**  
**Part B      Reports for Information**  
**Part C      Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

## **1. Apologies**

### **Part C**

#### **Committee Resolved ARCM/2019/00026**

That the apologies from Councillor East and Deputy Mayor Turner be accepted.

Councillor Clearwater/Mayor

**Carried**

## **2. Declarations of Interest**

### **Part B**

There were no declarations of interest recorded.

## **3. Confirmation of Previous Minutes**

### **Part C**

#### **Committee Resolved ARCM/2019/00027**

That the minutes of the Audit and Risk Management Committee meeting held on Thursday, 30 May 2019 be confirmed.

Mr Rondel/Ms Wallace

**Carried**

## **4. Public Forum**

### **Part B**

There were no public forum presentations.

## **5. Deputations by Appointment**

### **Part B**

There were no deputations by appointment.

## **6. Presentation of Petitions**

### **Part B**

There was no presentation of petitions.

## **7. Committee-Only Time with Auditors for Public Excluded Items**

### **Part B**

It was noted that under its Terms of Reference, the Committee should meet with the internal and the external auditors without Management present at each meeting where external reporting is approved, and at other meetings if requested by any of the parties. This Committee-only time with the auditors to be part of the consideration of a relevant item on the public excluded agenda and requested during the consideration of the item.

## **8. Updated Risk Management Policy**

### **Committee Resolved ARCM/2019/00028 (Original Staff Recommendations Accepted without Change)**

#### **Part C**

That the Audit and Risk Management Committee:

1. Endorses the updated draft Risk Management Policy.

Deputy Chair Manji/Ms Wallace

**Carried**

### **Committee Decided ARCM/2019/00029 (Original Staff Recommendations Accepted without Change)**

#### **Part A**

That the Audit and Risk Management Committee recommends that the Council:

1. Approves the updated draft Risk Management Policy.
2. Requests that a joint briefing with elected members and executive management is scheduled after the 2019 elections to discuss the refreshed expectations set within this policy.

Deputy Chair Manji/Ms Wallace

**Carried**

## **9. Report Back on Weather Tightness**

### **Committee Resolved ARCM/2019/00030 (Original Staff Recommendations Accepted without Change)**

#### **Part C**

That the Audit and Risk Management Committee:

1. Receive this report on future claims under the Weathertight Home Resolution Service Act.

Ms Wallace/Mr Rondel

**Carried**

## **10 Resolution to Exclude the Public**

**Committee Resolved ARCM/2019/00031**

### **Part C**

That at 1:35pm the resolution to exclude the public set out on pages 35 to 36 of the agenda be adopted.

Ms Wallace/Mr Rondel

**Carried**

**The public were re-admitted to the meeting at 1:52pm.**

**Meeting concluded at 1:53pm.**

**CONFIRMED THIS 28<sup>th</sup> DAY OF AUGUST 2019**

**KIM WALLACE  
CHAIRPERSON**