

Akaroa Museum Advisory Committee OPEN MINUTES

Date: Wednesday 26 June 2019
Time: 10am
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Present

Members

Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
David Miller - Friends of the Museum (FOAM)
Sue Crow - Friends of the Museum (FOAM)

26 June 2019

Liz Carter
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

The agenda was dealt with in the following order.

1. Apologies

Part C

There were no apologies.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Committee Resolved AMA/2019/00002

That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 27 March 2019 be confirmed.

Janis Haley/David Miller

Carried

4. Deputations by Appointment

Part B

There were no deputations by appointment.

5. Akaroa Museum Director's Update

Committee Comment

1. Cotrina (Tree) MacLeod

The Committee acknowledged the recent death of Tree Macleod and in particular paid tribute to her work as a past employee at the Akaroa Museum.

2. Staff Resources

The Museum Director reported on the rise in the number of visitors to the Museum over recent years and the Committee noted that its advocacy, and that of the Community Board, may be needed if the Museum was to lobby for additional staff resource through the next Long Term Plan.

3. Museum Policies

The Museum Director signalled that two of the Museum's policies were due for review. Draft documents would be presented to the next meeting of the Committee for endorsement.

4. Next Committee Meeting

The Committee **decided** to reschedule its 25 September Committee meeting to Wednesday 7 August 2019, due to several members absence in late September.

Committee Resolved AMA/2019/00003

Original Staff Recommendation Adopted without Change

Part C

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Akaroa Museum Director's Update

Janis Haley/David Miller

Carried

Attachments

A Akaroa Museum - Visitors [↗](#)

6. Friends of Akaroa Museum (FOAM) - Presidents Update

Committee Resolved AMA/2019/00004

Original Staff Recommendation Adopted without Change

Part B

That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President's Update.

Pam Richardson/Sue Craw

Carried

7. Committee Members' Exchange of Information

Part B

There was no information exchanged at this meeting.

Meeting concluded at 10.33am.

CONFIRMED THIS 7th DAY OF AUGUST 2019