

Waitai
Coastal-Burwood Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waitai/Coastal-Burwood Community Board will be held on:

Date: Monday 20 May 2019
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Membership

Chairperson	Kim Money
Deputy Chairperson	Tim Sintes
Members	Tim Baker
	David East
	Glenn Livingstone
	Linda Stewart

15 May 2019

Jo Wells
Manager Community Governance, Coastal-Burwood
941 6451
jo.wells@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on [Monday, 6 May 2019](#) be confirmed (refer page 5).

4. Public Forum

There will be no public forum at this meeting

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Waitai Coastal-Burwood Community Board OPEN MINUTES

Date: Monday 6 May 2019
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present

Chairperson	Kim Money
Deputy Chairperson	Tim Sintes
Members	Tim Baker
	David East
	Glenn Livingstone
	Linda Stewart

6 May 2019

Jo Wells
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The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Decision

No apologies were received.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved CBCB/2019/00021

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 15 April 2019 be confirmed.

Tim Sintes/Linda Stewart

Carried

4. Public Forum

Part B

- 4.1 Jacob Carey –a recipient of Youth Development Funding, along with his father, Neil Carey, reported back on his experience attending an international ice hockey Bantam/Midget Tournament in Canada.

The Board Chair thanked Jacob for reporting on his experiences

- 4.2 Estuary Edge Project – Judith Millar(acting Chairperson) and Ken Couling from Christchurch 360 Trail presented on the progress of the Estuary Edge Project.

The Board Chairperson thanked the group members for their presentation.

5. Deputations by Appointment

Part B

- 5.1 Kit Doudney, Islay Marsden, Tim Lindley presented on behalf of Avon-Heathcote Estuary Ihutai Trust on the importance of the designation of the Estuary as part of the East Asia/Australasian Flyway.

The presenters noted their support for recreational use of the Estuary, including Christchurch 360 Trail initiatives, provided consideration is given to bird life protection areas.

The Board Chairperson thanked the Trust members for their presentation and deputation.

- 5.2 Alastair Burgess and Dan MacDonald spoke on behalf of the Pleasant point Yacht Club regarding the Club's correspondence at item 7.

The Club was pleased that the Council was addressing their security concerns.

The Board Chairperson thanked the Club members for their deputation.

- 5.3 Sue Davidson, Renew Brighton Co-ordinator, Old School spoke on item 5.2.1 in the Waitai/Coastal-Burwood Community Board Area Report (item 17) regarding the Recreate Project.

Sue provided the Board with a short video of artists and visitors at the Recreate space and indicated willingness to accommodate other art groups from New Brighton.

The Board Chairperson thanked Sue for her deputation.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Correspondence

Community Board Resolved CBCB/2019/00022(Original Staff Recommendation accepted without change)

Part B

That the Coastal-Burwood Community Board:

1. Receive the information in the correspondence report dated 06 May 2019

Kim Money/Tim Baker

Carried

8. Midge Control Programme Update - 2018-19 Season Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:

1. Receives the report

Community Board Resolved CBCB/2019/00023

Part B

That the Waitai/Coastal-Burwood Community Board:

1. Receives the report
2. Request staff to consider organising a site visit to the Christchurch City Council Wastewater Oxidation Ponds with interested residents to view infrastructure improvements

Tim Baker/Glenn Livingstone

Carried

9. Coastal-Burwood 2018/19 Discretionary Response Fund Application - Avonside Girls High School - World Scholars Cup

Community Board Resolved CBCB/2019/00024(Original Staff Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of \$1,500 from its 2018/19 Discretionary Response Fund to the Avonside Girls' High School towards the Avonside Girls' High School team competing at the 2019 World Scholars Cup Global Round from 15-20 August 2019, to be used towards the costs of flights for Tamara Percival, Angela Newcombe, Danielle Turner, Emily McGifford, Jade Lawson, Grace Ward and Lucy Beesley. The granted funds are not to be used towards the costs of any other students participating in the event or any supervisory staff, coaching tuition or management costs.

David East/Tim Sintes

Carried

10. Coastal-Burwood 2018/19 Youth Development Fund Report - Brie-Ellen Harding

Community Board Resolved CBCB/2019/00025(Original Staff Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board to:

1. Approves a grant of \$500 from its 2018/19 Youth Development Fund to Brie-Ellen Harding towards the costs of her flights to attend the Little League Asian Pacific Softball Tournament from 17 June 2019 to 22 June 2019. The granted funds are not to be used for any supervisory staff, coaching, tuition or management costs.

Tim Baker/Kim Money

Carried

11. Coastal-Burwood Discretionary Response Fund 2018/19 Brighton Gallery Trust Rent for Gallery.

Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of \$6,832 from its 2018/2019 Discretionary Response Fund to Brighton Gallery Trust towards the rent.

Community Board Resolved CBCB/2019/00026

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of \$4,100 from its 2018/2019 Discretionary Response Fund to Brighton Gallery Trust towards 3 months of rent.

Against: *Member Baker*

Kim Money/Linda Stewart

Carried

12. Recognition of Prestons Residents Association

Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:

1. Approve the recognition of the Prestons Residents Association in accordance with the Council's Residents' Association Formation and Recognition Policy 2001.
2. Approve the area boundaries of the Prestons Residents Association as follows:
 - North Boundary- Lower Styx Road at the Dunlops Road intersection
 - East Boundary – Ruapani Street adjacent to Waitikiri Golf Course and Te Rito Street
 - South Boundary - Prestons Road at the Te Rito Street and Te Korari Street intersections.
 - West Boundary – Marshland Road
3. Appoint a Board member as a liaison with the Prestons Residents Association for the remainder of the 2016-19 term.

Community Board Resolved CBCB/2019/00027

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approve the recognition of the Prestons Residents Association in accordance with the Council's Residents' Association Formation and Recognition Policy 2001.
2. Approve the area boundaries of the Prestons Residents Association as follows:
 - North Boundary- Lower Styx Road at the Dunlops Road intersection

- East Boundary – Ruapani Street adjacent to Waitikiri Golf Course and Te Rito Street
 - South Boundary - Prestons Road at the Te Rito Street and Te Korari Street intersections.
 - West Boundary – Marshland Road
3. Appoint Linda Stewart as the liaison with the Prestons Residents Association for the remainder of the 2016-19 term.

Tim Baker/Glenn Livingstone

Carried

13. Waitai/Coastal-Burwood Community Board Area Report - May 2019

Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:

1. Receive the Waitai/Coastal-Burwood Community Board Area Report for May 2019.
2. Receive the minutes of the Waitai/Coastal-Burwood Community Board's Submissions Committee meeting held on 26 March 2019 to complete a Board submission on the Draft Annual Plan 2019-20.
3. Notes the agreed appointment of Kim Money as a nominee of the Community Board, along with Rebecca Tavete as a community representative nominated by the Community Board, to be available to be members of the Public Art Advisory Group for the artwork proposed for Marine Parade.
4. Consider the approval of the criteria and timeline for the Coastal-Burwood Community Resilience Support Fund (**Attachment D** refers).
5. Receive for information purposes, the advice provided on the process for Artwork on Thomson Park Toilets (**Attachment E**) refers.

Community Board Resolved CBCB/2019/00028

Part B

That the Waitai/Coastal-Burwood Community Board:

1. Receive the Waitai/Coastal-Burwood Community Board Area Report for May 2019.
2. Receive the minutes of the Waitai/Coastal-Burwood Community Board's Submissions Committee meeting held on 26 March 2019 to complete a Board submission on the Draft Annual Plan 2019-20.
3. Notes the agreed appointment of Kim Money as a nominee of the Community Board, along with Rebecca Tavete as a community representative nominated by the Community Board, to be available to be members of the Public Art Advisory Group for the artwork proposed for Marine Parade.
4. Approve the criteria and timeline for the Coastal-Burwood Community Resilience Support Fund (**Attachment D** of the agenda refers).
5. Receive for information purposes, the advice provided on the process for Artwork on Thomson Park Toilets (**Attachment E** of the agenda) refers.

6. Agrees to request a deputation to the 9 May 2019 meeting of the Council to speak to the report “Regeneration Strategy for Southshore and South New Brighton: Transition of leadership and next steps”, on the Council agenda of 9 May 2019 and further that the Board nominates Kim Money and Tim Sintes to represent the Board at the deputation.
7. Requests that there is more time provided to the community and Community Board to review and consider the report “Regeneration Strategy for Southshore and South New Brighton: Transition of leadership and next steps”, to enable the community and Community Board to provide meaningful feedback to the Council as part of the Council’s consideration of that report.

Tim Baker/David East

Carried

14. Elected Members’ Information Exchange

Part B

14.1 Bottle Lake forest

Staff undertook to investigate if additional track signage is required in Bottle Lake to assist navigation.

14.2 Mairehau Road by Inwood Road

Staff undertook to investigate the possibility of speed reduction measures that could be taken to reduce speed on Mairehau road by Inwood Road.

14.3 Shirley Boys' and Avonside Girls High School

Staff undertook to arrange a briefing from staff on monitoring the effects of street parking by students of Ōrua Paeroa Campus (Shirley Boys’ and Avonside Girls High School).

14.4 Avondale Neighbours Group

An update was provided on the Avondale Neighbours Group event over the weekend.

14.5 The Dallington Residents Association Annual General Meeting was held on 30 April 2019.

Meeting concluded at 7.28pm.

CONFIRMED THIS 20TH DAY OF MAY 2019

**KIM MONEY
CHAIRPERSON**

7. Briefings

Reference: 19/295764

Presenter(s): Various Presenters

1. Purpose of Report

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
Current activities within the Coastal-Burwood area.	Caroline Shone, CEO	Community Energy Action (CEA)
I love New Brighton 2019 report back	James Ridpath Hannah Hill Steve Poole-Jones Jacqui Miller - Recreation Advisor	Youth alive Trust Eastern Community Sport and Recreation Renew New Brighton Christchurch City Council
Student Parking - Ōrua Paeroa Campus: Shirley Boys' and Avonside Girls' High Schools	Mark Gregory -Transport Network Planner Wayne Gallot -Traffic Engineer	Christchurch City Council

2. Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:

1. Notes the information supplied during the Briefing.

Attachments

There are no attachments to this report.

8. Tree removal from Lower Styx Road

Reference: 19/298773

Presenter(s): Justin Sims, Property Consultant

1. Purpose of Report

- 1.1 As part of the Marshland, Hawkins and Lower Styx Road intersection improvement works, Board approval is required to remove a significant tree and other trees that are now located on the land Council has acquired which has already been legalised as road as part of the land taking.

2. Executive Summary

- 2.1 Council acquired some land to enable the construction of the new light controlled intersection at Marshland, Hawkins and Lower Styx Road. The resulting layout requires removal of a number of healthy trees, the most notable of which is a cabbage tree identified as significant in the District Plan which sits in the proposed carriageway.

3. Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:

1. Approve the removal of the significant tree (identified in the District Plan as T246) at 548 Marshland Road together with any other trees affected by the Marshland, Hawkins and Lower Styx Road intersection improvement works.

4. Context/Background

Issue

- 4.1 As the Board is aware, Council is signalling the intersection of Hawkins, Lower Styx and Marshland Roads and widening the bridge over the Styx River. A location plan and general layout plan can be found at **Appendix A and B**.
- 4.2 This is being completed to address current safety deficiencies in the existing intersection and also to fulfil requirements set out in Plan Change 30 of the City Plan.
- 4.3 Ongoing development in the north of Christchurch and Waimakariri District is also predicted to increase traffic volumes on Marshland Rd highlighting the need to improve the intersection lay out.
- 4.4 The design of the intersection is constrained by the Styx River to the north and the identification of a spawning area for lamprey fish which are a protected species in the drain to the west.
- 4.5 Council approved the process to acquire the various properties involved at its public excluded meeting of 24th August 2017.
- 4.6 A number of trees including a significant tree need to be removed from the land on which the new carriageway is to be built to enable delivery of the project.

Strategic Alignment

- 4.7 The project is identified in the Long Term Plan and the decision required therefore enables completion and delivery of the intersection upgrade.

- 4.8 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):

4.8.1 Activity: Traffic Safety and Efficiency

- Level of Service: 10.0.6.1 Reduce the number of casualties on the road network - =129 (reduce by 5 or more per year)

Decision Making Authority

- 4.9 Removal of trees in the road corridor is a Board delegated decision under the current Delegations Register Part D – Sub-Part 1 – Item 5.15

Previous Decisions

- 4.10 The Council approved the use of compulsory purchase powers to acquire the land on which the tree is located in a public excluded meeting (see attachment).
- 4.11 The Papanui-Innes Community Board approved at its meeting of 22nd March 2019 to approve the grant of an easement through Janet Stewart Reserve (on the north side of Lower Styx Rd) for a right to drain water which enables storm water from the intersection to be discharged to the Styx River.

Assessment of Significance and Engagement

- 4.12 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 4.13 The level of significance was determined utilising the significance and engagement assessment worksheet, taking into consideration (amongst other things) the number of people affected and/or with an interest, the level of community interest already apparent for the issue, possible environmental, social and cultural impacts, possible costs/risks to the Council, ratepayers and wider community of carrying out the decision, and whether the impact of the decision can be reversed.

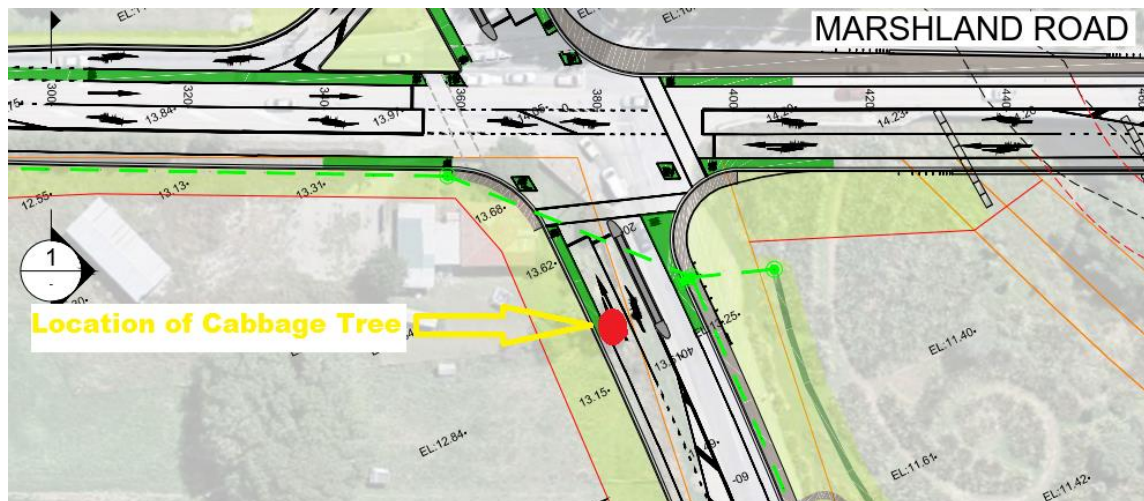
Background

- 4.14 As the Board is aware, Council is signalling the intersection of Hawkins, Lower Styx and Marshland Roads and widening the bridge over the Styx River. A location plan and general layout plan can be found at **Appendix A and B**.
- 4.15 This is being completed to address current safety deficiencies in the existing intersection and also to fulfil requirements set out in Plan Change 30 of the City Plan.
- 4.16 Ongoing development in the north of Christchurch and Waimakariri District is also predicted to increase traffic volumes on Marshland Rd highlighting the need to improve the intersection layout.
- 4.17 The design of the intersection is constrained by the Styx River to the north and the identification of a spawning area for lamprey fish which are a protected species in the drain to the west.
- 4.18 Council approved the process to acquire the various properties involved at its public excluded meeting of 24th August 2017.
- 4.19 A resource consent application for the project is currently with Christchurch City Council and includes for the removal of the heritage tree. The consent was lodged 5 March 2019 and is currently being processed by Council.

Tree Removal

- 4.20 The proposed intersection layout has been developed to minimise the project effects on the Canal Reserve Drain and lamprey fish habitat which are considered to be the most important

ecological consideration for the project. Minimising impact on the lamprey has resulted in an unavoidable impact on the protected cabbage tree at 548 Marshland Road which will require removal.



- 4.21 Options to relocate/transplant the cabbage tree were explored with specialist contractors and were considered impractical due to high costs and high risk that the tree would not survive a transplantation. Instead of transplanting, it is proposed to harvest seeds from the cabbage tree and replant these in the most appropriate location within the Janet Stewart Reserve in consultation with the Te Ngāi Tūāhuriri Rūnanga.
- 4.22 Consultation undertaken with the Rūnanga in September 2018 confirmed that the Kaitiaki understood that the cabbage tree is unlikely to survive any relocation/ replanting efforts and confirmed they are supportive of the proposed harvesting and planting of cabbage tree seeds (refer attached correspondence). Further, the Kaitiaki is supportive of the cabbage tree seeds being planted within the Jane Stewart Reserve. No preference for a particular site was raised.
- 4.23 To minimise the effects of the loss of the significant tree, it is proposed to harvest seeds from the tree and replant these in the most appropriate location within Janet Stewart Reserve in consultation with rūnanga.
- 4.24 As part of the intersection project, those areas subject to vegetation removal to facilitate the proposed works and additional areas not previously landscaped are proposed to be reinstated or newly planted with a variety of trees and shrubs. This will include 12 kahikatea trees, 36 totara trees and 22 kowhai trees together with a large variety of flax's including 600 harakeke flax.

5. Options Analysis

Options Considered

- 5.1 The following reasonably practicable options were considered and are assessed in this report:
- Approve removal of the trees.
 - Do not approve removal of the trees.

Options Descriptions

- 5.2 **Preferred Option:** Approve removal of the trees.

5.2.1 **Option Description:** Approve removal of the trees that are affected by the intersection improvement works. This will enable the new carriageway to be constructed and consequently, delivery of the project.

5.2.2 **Option Advantages**

- The intersection cannot be completed without the removal of the trees which occupy the new road carriageway.

5.2.3 **Option Disadvantages**

- Some trees will be removed.

5.3 Do not approve removal of the trees.

5.3.1 **Option Description:** Do not approve removal of the trees which means the carriageway works cannot be completed and therefore the intersection upgrade cannot be completed.

5.3.2 **Option Advantages**

- Trees will be retained

5.3.3 **Option Disadvantages**

- The intersection improvements cannot be completed without the removal of the trees.

Analysis Criteria

5.4 The assessment has been made in terms of delivery of the project.

6. Community Views and Preferences

6.1 The project is identified in the LTP which was consulted on and delivery cannot be completed without removal of the trees.

7. Legal Implications

7.1 There is no legal context, issue or implication relevant to this decision

7.2 This report has not been reviewed and approved by the Legal Services Unit.

8. Risks

8.1 None

9. Next Steps

9.1 Removal of the trees will be undertaken as part of the wider project. The commencement date of which is still unknown as some property acquisitions are still to be completed.

1.1

10. Options Matrix

Issue Specific Criteria				
Criteria		Option 1 – Approve removal of the trees	Option 2 – Do no approve removal of the trees	Option 3 - <enter text>
Financial Implications	Cost to Implement	Budgeted as part of project	None	
	Maintenance/Ongoing	None	None	
	Funding Source	LTP project budget	N/A	
	Impact on Rates	Neutral	Neutral	
Compliance with Plan Change 30 (Criteria 1 e.g. Climate Change Impacts)		Allows Council to comply with its requirements set out in PC30 by completing the project.	Council could not complete the project and would breach its requirements set out in PC30.	
Road Safety (Criteria 2 e.g. Accessibility Impacts)		The intersection improvements can be completed which addresses safety issues with the current design.	The intersection works cannot be completed and safety issues with the current design are not addressed.	

Statutory Criteria			
Criteria	Option 1 - <enter text>	Option 2 - <enter text>	Option 3 - <enter text>
Impact on Mana Whenua	Removal of the significant tree has been consulted on with MKT and they have agreed for its removal.	None	
Alignment to Council Plans & Policies	Removal of the trees enables delivery of the LTP project and compliance with PC30.	Council could not complete the project and would breach its requirements set out in PC30.	

Attachments

No.	Title	Page
A	Previous Council Resolution to Acquire the Property (<i>Under Separate Cover</i>) - CONFIDENTIAL	
B ↓	Location Plan	22
C ↓	General Layout	23
D ↓	Feedback from the Kaitiaka Portfolio Committee for Te Ngāi Tūāhuriri Rūnanga	24

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

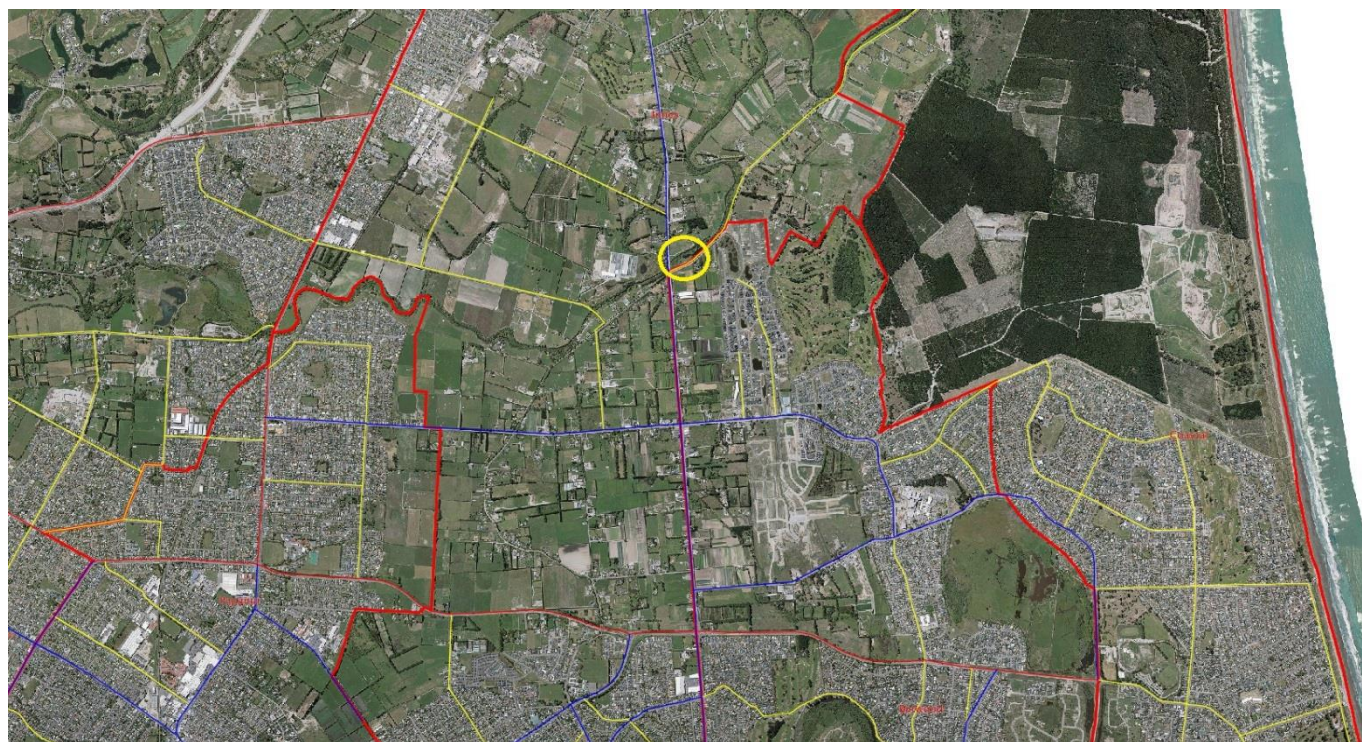
(a) This report contains:

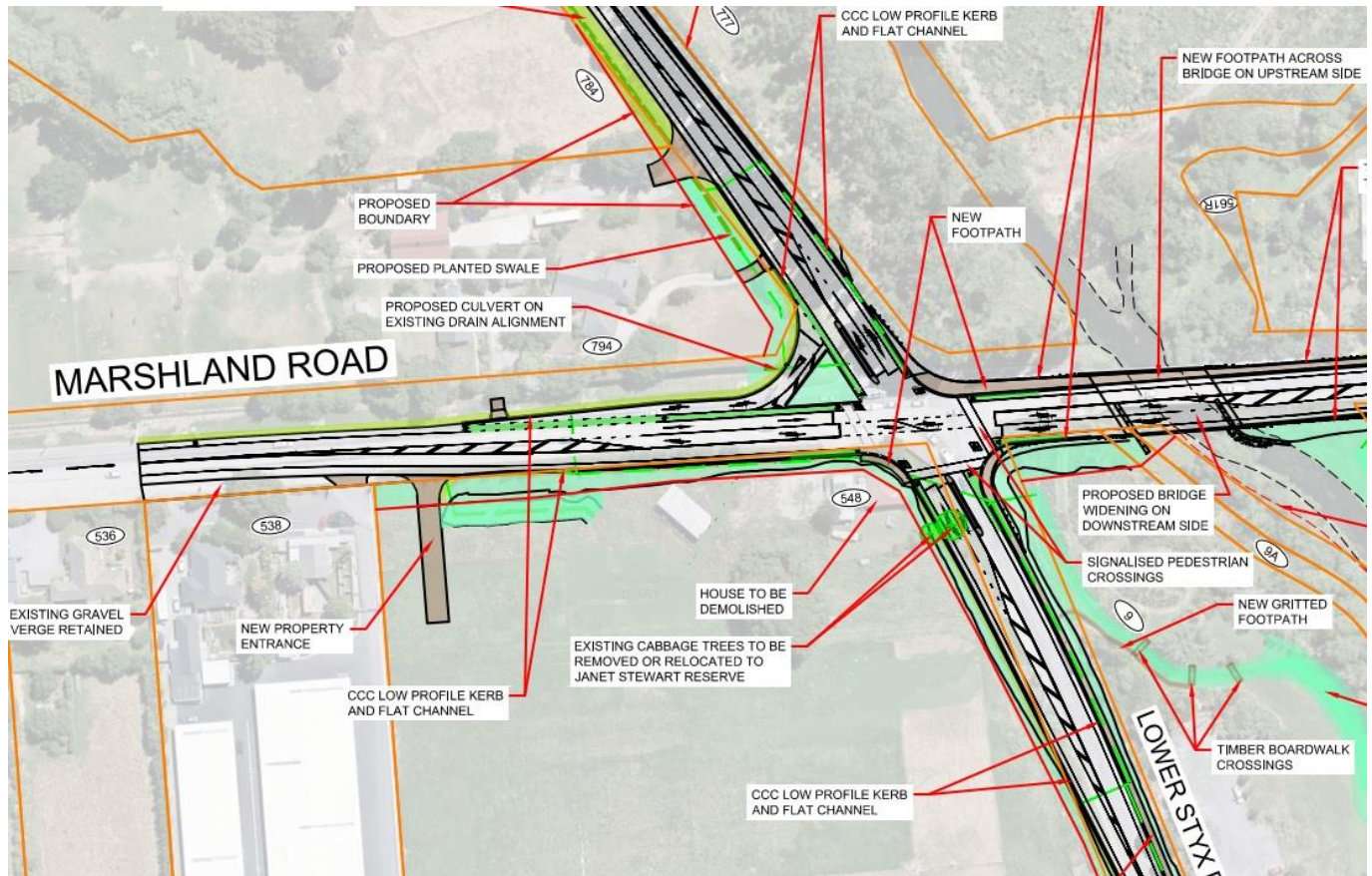
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Justin Sims - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Bruce Rendall - Head of Facilities, Property & Planning Richard Osborne - Head of Transport David Adamson - General Manager City Services





Tue 4/09/2018 3:02 p.m.

□ Amy Beran <Amy.Beran@ngaitahu.iwi.nz>

RE: CCC Marshland Road bridge and intersection upgrade, consultation before Resource Consents

To: ■ Thein, Adrian

Cc: □ 'Mike Davies'; □ George Enersen

Follow up. Start by Wednesday, 24 April 2019. Due by Wednesday, 24 April 2019.
You replied to this message on 4/09/2018 3:03 p.m.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39

Kia ora koutou,

I can confirm that the Kaitiaki Portfolio Committee for Te Ngāi Tūāhuriri Rūnanga met last week (30/08/18) and provided the following feedback in regards to the Marshland Road bridge and intersection upgrade project:

- *The Kaitiaki agreed that the protection of the Kanakana spawning habitat is most important/needs to be prioritised.*
- *The Kaitiaki understood that the cabbage tree is unlikely to survive any relocation/ replanting efforts and confirmed they are supportive of the proposed harvesting and planting of cabbage tree seeds.*
- *It was understood that harvesting of the seeds may result in the establishment of a number of replacement cabbage trees.*
- *The Kaitiaki is supportive of the cabbage tree seeds being planted within the Jane Stewart Reserve. No preference for a particular site was raised.*
- *The Kaitiaki commented that the proposed stormwater and planting upgrades are both positives for the environment and both measures are supported by the committee.*
- *The Kaitiaki noted that the existing Kanakana habitat may be an indicator of a previous nohoanga site (camping / food gathering area) along this section of the Styx River. The Kaitiaki also noted that archaeological material is often recovered along mahinga kai areas/ waterways.*
 - *With the above comments in mind, the kaitiaki requested that a cultural monitor be onsite at the commencement of earthworks activities occurring within 50m of the Styx River.*

If there are any queries regarding the feedback received from the Kaitiaki, please let me know.

Ngā mihi

Amy

9. Coastal-Burwood 2018/19 Youth Development Fund Report - Lauren Sheere

Reference: 19/454587

Presenter(s): Katie MacDonald – Community Support Officer

1. Purpose of Report

- 1.1 The purpose of this report is for the Waitai/Coastal-Burwood Community Board to consider an application received for funding from its 2018/19 Youth Development Fund.
- 1.2 This report is to assist the Board to consider an application of funding from Lauren Sheere.
- 1.3 There is currently a balance of \$1,400.00 remaining in this fund.

2. Staff Recommendations

That the Waitai/Coastal-Burwood Community Board resolve to:

1. Approve a grant of \$500 from its 2018/19 Youth Development Fund to Lauren Sheere towards the costs of her flights to attend the 2019 Australian Gymnastics Championship from 28 May 2019 to 2 June 2019. The granted funds are not to be used for any supervisory staff, coaching, tuition or management costs.

3. Key Points

Issue or Opportunity

- 3.1 To offer funding support to Lauren Sheere aged 12, residing in the Coastal-Burwood Community Board area to attend the 2019 Australian Gymnastics Championship from 28 May 2019 to 2 June 2019.

Strategic Alignment

- 3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city's youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21st century city; one of the council's six Strategic Priorities. The recommendations contained in this report are based on this principle.

Decision Making Authority

- 3.3 Determine the allocation of the Discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.5 The Fund does not cover:
 - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.6 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.7 The level of significance was determined by the number of people affected and/or with an interest.
- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant 1 – Lauren Sheere

- 4.1 Event seeking support for: 2019 Australian Gymnastic Championship.
- 4.2 This is the first time the applicant has applied for funding.
- 4.3 Lauren is a 12 year old student who resides in the Coastal-Burwood Community Board area.
- 4.4 Lauren was selected by Gymnastics New Zealand to compete in the trampoline event at the 2019 Australian Gymnastics Championship. To be eligible to be selected, athletes must be competing at the elite/international stream of their chosen discipline and compete at one of two qualifying competitions. Athletes must also meet the qualifying score set by The International Trampoline Competition Selection. Lauren competed at both the qualifying events and meet the qualifying score at both.
- 4.5 There are a total of eight athletes in Lauren's age group that have been selected from across New Zealand to take part in the event.
- 4.6 Lauren has been competing in trampoline for a number of years and has won gold medals in the Canterbury and South Island Championships.
- 4.7 Lauren's other interests include: horse riding, making videos, reading and writing. Lauren is a Student Leader, Sports Leader and LRC Monitor at her school.
- 4.8 No group fundraising activities have been undertaken due to athletes being based across New Zealand. Lauren and her family have undertaken individual fundraising as detailed in the table below.
- 4.9 There is one manager, two judges and six coaches from Gymnastics New Zealand that will be travelling with the team. The costs for them to attend are covered by the athletes as noted in the below table under 'Admin and Officials Fees'. There are also 15 chaperones attending, who are parents/caregivers of the athletes attending. The costs for the chaperones to attend is fully self-funded.
- 4.10 The following table provides a breakdown of the costs for Lauren to attend the 2019 Australian Gymnastics Championship in Melbourne from 28 May to 2 June 2019:

EXPENSES	Cost (\$)
Flights	\$545
Insurance	\$66
Accommodation	\$450
Admin and Officials Fees	\$500
Competition Entry	\$200
Food	\$200
Transport	\$50
Uniform	\$335
Total	\$2346

INDIVIDUAL FUNDRAISING	Cost (\$)
Trade Me Sales	\$150
Fresh Choice Community Fund – Pending	\$0
New Brighton Rotary Club - Pending	\$0
Total	\$180
REMAINING	\$2166

Attachments

There are no attachments for this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Katie MacDonald - Community Support Officer
Approved By	Jo Wells - Manager Community Governance, Coastal-Burwood

10. Coastal-Burwood Community Board Discretionary Response Fund 2018-19 - Otautahi Sports Association - Otautahi Rugby Club Bower Park Carpark Project

Reference: 19/463215

Presenter(s): Jacqui Miller, Community Recreation Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Waitai/Coastal-Burwood Community Board to consider an application for funding from its 2018-19 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
58948	Otautahi Sports Association	Otautahi Rugby Club - Bower Park Carpark	\$4,140	\$3,000

- 1.2 There is currently a balance of \$12,536 remaining in the fund.

2. Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:

- Approves a grant of \$3,000 from its 2018-19 Discretionary Response Fund to Otautahi Sports Association towards the Otautahi Rugby Club – Bower Park Carpark.

3. Key Points

Issue or Opportunity

- 3.1 To build new car parking facilities adjacent to Bower Park on New Brighton Road to allow for safe parking for families and supporters of Otautahi Rugby Club and visiting clubs.

Strategic Alignment

- 3.2 The recommendation is aligned to the Strategic Framework and in particular the strategic priority of "Strong Communities". It will provide a "Strong sense of community" and the strategic priority of, 'Enabling active citizenship and connected communities'.

Decision Making Authority

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.3.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The level of significance was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

- 3.7 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$93,886	\$81,350	\$12,536	\$9,536

- 3.8 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Coastal-Burwood Community Board Discretionary Response Fund 2018-19 Report - Otautahi Sports Association - Bower Park Carpark Decision Matrix	31
B ↓	Otautahi Sports Association - Bower Park Carpark Map	32

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Jacqui Miller - Community Recreation Advisor
Approved By	Jo Wells - Manager Community Governance, Coastal-Burwood

2018/19 DRF COASTAL-BURWOOD DECISION MATRIX

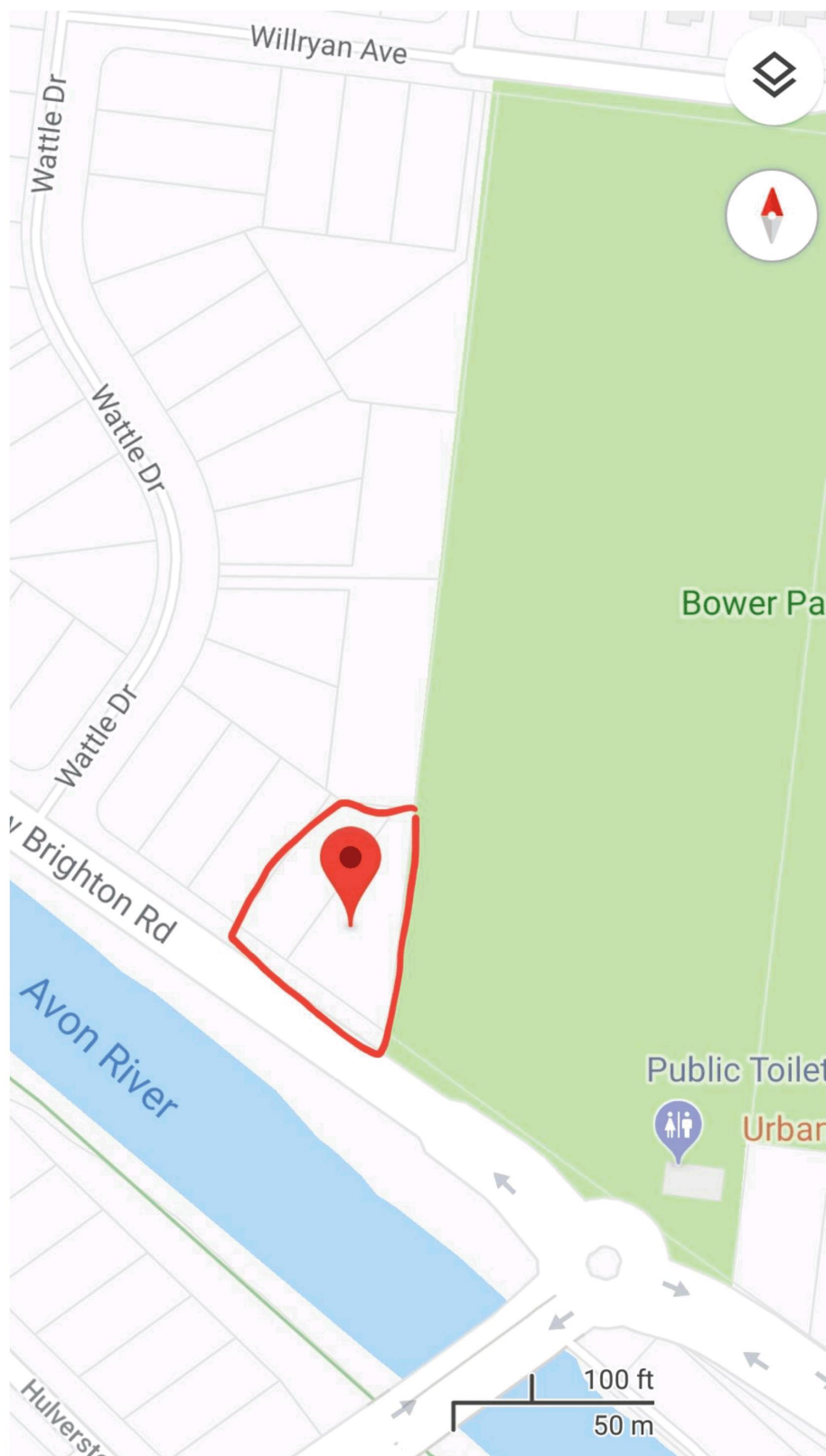
Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058948	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Otautahi Sports Association	Split 60/40 LCH - Bower Park Car park To build new car parking for approximately 50 cars adjacent to Bower Park on New Brighton Road to allow for safe parking for players, families and supporters of Otautahi Rugby Club and visiting clubs. Otautahi Rugby Club are a member club under the umbrella of Otautahi Sports Association.	\$ 7,980 Requested \$ 4,140 (52% requested)	Equipment Hire - \$1,640 Materials - \$1,500 Soil Dumping - \$1,000	\$ 3,000 That the Coastal-Burwood Community Board makes a grant of \$3,000 from the 2018/19 Discretionary Response Fund to Otautahi Sports Association for the car park facilities project material costs, equipment hire and soil dumping costs.	2

Organisation Details Service Base: 485 Tuam Street, Phillipstown Legal Status: Incorporated Society Established: 1/04/1988 Target Groups: Children, youth and adults, Maori and Pacifica Annual Volunteer Hours: 3256 Participants: 400 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy Recreation and Sport Strategy Children's and Youth Policy Community Board Plan: The Coastal-Burwood area will have a range of events, initiatives and facilities that build community connectedness, happiness and health. Board Objectives: Support and encourage residents to participate in recreation, leisure and cultural activities. CCC Funding History Nil	Other Sources of Funding Management and constructions costs provided by volunteers \$3,540 Staff Assessment This is a split application with 40% of participants coming from the Linwood/Central/Heathcote ward. Over the past 10 months Otautahi Rugby Football Club have been investigating ways with support from Council Parks Unit staff and Canterbury Rugby to create more car parking space at their home grounds at Bower Ave on New Brighton Road. The Club are seeking funding support with materials and equipment to build the carpark and Club members are contributing their time to build it with a team of 20 people or more including skilled and qualified truck drivers and machine operators. Construction will begin as soon as funds are secured for the equipment hire, materials and dumping costs. The reasoning behind the need for additional car parking is: <ol style="list-style-type: none"> The increase of players to the club and more use of the grounds The issues with flooding on New Brighton Road and surrounding area prevents parking on the street and in the lay away space across the road. This space is often unusable as it is a storage space for gravel etc. Additional safety of players and supporters using the park as a lot of the road is yellow lines and there is minimal parking around this area. The Club approached LINZ to gain approval to create a carpark on the land adjacent to Bower Park on New Brighton Road. Approval was granted by LINZ in December 2018 until November 2020 with the option to extend for an additional 2 years.
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Otautahi Sports Association – Bower Park Carpark Project



11. Coastal-Burwood Community Board Discretionary Response Fund 2018-19 - Scouting NZ Burwood - Building Insurance

Reference: 19/486149

Presenter(s): Jacqui Miller, Community Recreation Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Waitai/Coastal-Burwood Community Board to consider an application for funding from its 2018-19 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
58948	Scouting NZ Burwood	Building Insurance	\$1,871.00	\$1,696.00

- 1.2 There is currently a balance of \$12,536 remaining in the fund

2. Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:

- Approves a grant of \$1,696 from its 2018-19 Discretionary Response Fund to Scouting NZ Burwood towards the Building Insurance.

3. Key Points

Issue or Opportunity

- 3.1 Funding assistance is requested by Scouting NZ Burwood to pay for their building insurance on their clubrooms located at 17 Travis Road, Burwood.

Strategic Alignment

- 3.2 The recommendation is aligned to the Strategic Framework and in particular the strategic priority of "Strong Communities". It will provide a "Strong sense of community" and the strategic priority of, 'Enabling active citizenship and connected communities'.

Decision Making Authority

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.3.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The level of significance was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

- 3.7 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$93,886	\$85,350	\$12,536	\$10,840

- 3.8 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Coastal-Burwood Community Board Discretionary Response Fund 2018-19 Scouting NZ Burwood Decision Matrix	35

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Jacqui Miller - Community Recreation Advisor
Approved By	Jo Wells - Manager Community Governance, Coastal-Burwood

2018/19 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00059547	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Scouting NZ Burwood	Building Insurance Funding assistance is requested by Scouting NZ Burwood to pay for their building insurance on their clubrooms located at 17 Travis Road, Burwood.	\$ 1,871 Requested \$ 1,871 (100% requested)	Building Insurance - \$1,871	\$ 1,696 That the Coastal-Burwood Community Board makes a grant of \$1,696.00 from the 2018/19 Discretionary Response Fund to Burwood Scouts for the building insurance costs.	2

Organisation Details

Service Base: Travis Road
Legal Status: Charitable Trust
Established: 1/01/1954
Target Groups: Children, youth
Annual Volunteer Hours: 3950
Participants: 46

Alignment with Council Strategies

- Strengthening Communities Strategy
 - Recreation and Sport Strategy
 - Children's and Youth Policy
- Community Board Plan:
- The Coastal-Burwood area will have a range of events, initiatives and facilities that build community connectedness, happiness and health.
- Board Objectives:
- Support and encourage residents to participate in recreation, leisure and cultural activities.

CCC Funding History

Nil

Other Sources of Funding

Funds on Hand \$175.00

Staff Assessment

Burwood Scouts was established in 1959 when the local community built a den on gifted land at 17 Travis Road which has provided a permanent home to the Kea, Cub and Scouting groups for 10 hours per week and as a venue for hire. The organisation's objectives are for children participate in the Keas, Cubs and Scouts; commit to doing their bests, to helping others, and at the same time learn valuable life-skills, problem solving abilities and team work.

Post-earthquake scouting groups in the east of the city have faced a number of challenges due to population shifts and red zoning which has impacted on the number of participants.

Scouting New Zealand over the last few years, have made a number of changes to the number of troops especially in Christchurch; in the Coastal-Burwood ward area there are 4 troops Burwood, North Beach and Ōtākaro Park and Marshlands. Each troop is autonomous, however they work together at times.

This funding application is for funding assistance towards the Club's building insurance. The Club's Committee resolved to borrow funds from the Club's Jamboree account to ensure the building insurance on paid on time.

Since 2016 Scouting New Zealand has increased the annual levies which are paid to Scouting New Zealand to be involved in the movement: \$95 in 2016, to \$220 in 2019, and are due to increase again 2020. This has meant that the participant's fees have increased annually and as a result the membership has decreased, as have volunteer/parent support for fundraising activities. The Club currently have 40 Keas, Cubs, and Scouts. The fees are charged quarterly per school term. The fee includes the National Levy, the hall running costs, and the nightly activity fee. The annual fee is currently \$360 per child, \$90 per quarter.

The Club are developing a plan to obtain grants to help subsidise the National Levy, the hall running costs and the activity costs.

The Club have applied to the 2019/20 Strengthening Communities Grant, requesting \$4,000.00, to help pay for the activity costs, so that Burwood Scouts are able to provide meaningful activities where young people can learn new skills, have fun, but also contribute within the community, earning badges as a reward.

The Club are doing a promotional drive for all their programmes for new members, such as advertising in schools, encouraging members to bring along a friend, and reducing the fees for Keas. They are also doing a variety of fundraising activities to help cost operating costs and fundraise for the 10 day Jamboree later in the 2019 including sausage sizzles at Bunnings, stock takes, quiz nights, selling pies, garage sales and various community activities.

Staff will work with the Club and local Scouts NZ representatives to address the Club's needs and identify options for long term sustainability, including building the membership and volunteer base.

12. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

13. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
8	TREE REMOVAL FROM LOWER STYX ROAD				
	ATTACHMENT 1 - PREVIOUS COUNCIL RESOLUTION TO ACQUIRE THE PROPERTY	S7(2)(B)(II), S7(2)(G), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, MAINTAIN LEGAL PROFESSIONAL PRIVILEGE, CONDUCT NEGOTIATIONS	TO CONDUCT COMMERCIAL NEGOTIATIONS AND MAINTAIN LEGAL PRIVILEGE.	FOLLOWING COMPLETION OF THE ACQUISITION OF THE PROPERTIES.
14	WAITAI/COASTAL-BURWOOD COMMUNITY BOARD: CONSIDERATION OF COMMUNITY SERVICE AWARDS 2019	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	PERSONAL DETAILS OF NOMINEES AND NOMINATORS ARE INCLUDED IN THE REPORT	HOSTING OF THE COMMUNITY SERVICE AWARDS FUNCTION