

## Akaroa Design and Appearance Advisory Committee AGENDA

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### Notice of Meeting:

An ordinary meeting of the Akaroa Design and Appearance Advisory Committee will be held on:

**Date:** Wednesday 1 May 2019  
**Time:** 10am  
**Venue:** Akaroa Board Room,  
78 Rue Lavaud, Akaroa

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### Membership

Chairperson

Pam Richardson - Banks Peninsula Community Board Representative

Members

Janis Haley - Banks Peninsula Community Board Representative

Victoria Andrews - Akaroa Civic Trust Representative

John Davey - Consultant

William Fulton - Consultant

Lynda Wallace - Community Representative

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26 April 2019

Liz Carter  
Community Board Advisor  
941 5682  
liz.carter@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>

# Strategic Framework

**The Council's Vision – Christchurch is a city of opportunity for all.**

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

## Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat  
And join together with the seams of respect  
and reciprocity.

The partnership with Papatipu Rūnanga  
reflects mutual understanding and respect,  
and a goal of improving the economic,  
cultural, environmental and social  
wellbeing for all.

## Overarching Principle

Partnership – Our  
people are our taonga  
– to be treasured and  
encouraged. By working  
together we can create  
a city that uses their  
skill and talent, where  
we can all participate,  
and be valued.

## Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

## Community Outcomes

What we want to achieve together as our city evolves

### Strong communities

Strong sense of  
community  
Active participation in  
civic life  
Safe and healthy  
communities  
Celebration of our  
identity through arts,  
culture, heritage and  
sport  
Valuing the voices of  
children and young  
people

### Liveable city

Vibrant and thriving  
central city, suburban  
and rural centres  
A well connected and  
accessible city  
Sufficient supply of, and  
access to, a range of  
housing  
21st century garden city  
we are proud to live in

### Healthy environment

Healthy waterways  
High quality drinking  
water  
Unique landscapes and  
indigenous biodiversity  
are valued  
Sustainable use of  
resources

### Prosperous economy

Great place for people,  
business and investment  
An inclusive, equitable  
economy with broad-  
based prosperity for all  
A productive, adaptive  
and resilient economic  
base  
Modern and robust  
city infrastructure and  
community facilities

## Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected  
communities

Maximising opportunities to develop a vibrant,  
prosperous and sustainable 21st century city

Climate change  
leadership

Informed and proactive  
approaches to natural  
hazard risks

Increasing active, public  
and shared transport  
opportunities and use

Safe and sustainable  
water supply and  
improved waterways

Part A Matters Requiring a Council Decision

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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## **1. Apologies**

At the close of the agenda no apologies had been received.

## **2. Declarations of Interest**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## **3. Confirmation of Previous Minutes**

That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on [Wednesday, 30 January 2019](#) be confirmed (refer page 5).

## **4. Deputations by Appointment**

There were no deputations by appointment at the time the agenda was prepared.

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## Akaroa Design and Appearance Advisory Committee OPEN MINUTES

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**Date:** Wednesday 30 January 2019  
**Time:** 2.30pm  
**Venue:** Akaroa Boardroom, 78 Rue Lavaud, Akaroa

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**Present**

Chairperson	Pam Richardson - Banks Peninsula Community Board Representative
Members	Janis Haley - Banks Peninsula Community Board Representative
	Victoria Andrews - Akaroa Civic Trust Representative
	John Davey – Consultant
	Dave Margetts – Heritage NZ
	Milly Woods – Heritage NZ
	Lynda Wallace - Community Representative
Staff	Maria Adamski – Asset Engineer – Buildings & Heritage (by Virtual Meeting Room)
	Kent Wilson – Senior Planner (by Virtual Meeting Room)
	Aliesha Esker – Engagement Advisor (by Skype)
	Liz Carter – Community Board Advisor
	Fi Smith – Support Officer

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30 January 2019

Liz Carter  
Community Board Advisor  
941 5682  
liz.carter@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

- 
- Part A      **Matters Requiring a Council Decision**  
Part B      **Reports for Information**  
Part C      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

**1. Apologies**

Part C  
**Committee Decision**

Apologies were received and accepted from William Fulton.

**2. Declarations of Interest**

Part B  
There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes**

Part C  
**Committee Resolved ADAA/2019/00001**

**Committee Decision**

That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Wednesday, 3 October 2018 be confirmed.

Victoria Andrews/Lynda Wallace

Carried

**4. Deputations by Appointment**

Part B  
There were no deputations by appointment.

**5. Temporary Toilet Proposal - 82 Beach Road, Akaroa**

**Committee Comment**

Planning staff outlined the rules and conditions in relation to the area where it was proposed to install the temporary toilet block on the Britomart Reserve.

Committee members had a number of concerns with the proposal, including:

- Toilets being highly visual on that site
- Impact on the Akaroa Historic Area
- Proximity of the site to the Akaroa Wharf

- Length of time that it is proposed the toilets would be on site
- Visual impact on other heritage structures on the site
- Intrusion into one of the few green spaces in Akaroa

### **Staff Recommendations**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate.

### **Committee Decisions under Delegation**

#### **Part C**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide the following comments on the proposal:

The visual impact of the toilet block is unacceptable and incompatible with its surroundings where it will have a negative impact on the open green space, the Akaroa Historic Area, the heritage setting and the community.

## **6. Akaroa Design and Appearance Advisory Committee - Meeting Schedule 2019** **Committee Resolved ADAA/2019/00002**

Original Staff Recommendation accepted without change.

#### **Part C**

That the Akaroa Design and Appearance Advisory Committee:

1. Adopt the following meeting schedule from 13 February to 4 September 2019:

Wednesday 13 February	2.30pm	Akaroa Boardroom
Wednesday 6 March	2.30pm	Akaroa Boardroom
Wednesday 3 April	2.30pm	Akaroa Boardroom
Wednesday 1 May	2.30pm	Akaroa Boardroom
Wednesday 5 June	2.30pm	Akaroa Boardroom
Wednesday 3 July	2.30pm	Akaroa Boardroom
Wednesday 7 August	2.30pm	Akaroa Boardroom
Wednesday 4 September	2.30pm	Akaroa Boardroom

\*Note: Meetings will only be held if there are plans or other business to consider.

Victoria Andrews/Janis Haley

**Carried**

## 7. Committee Members' Exchange of Information

### 7.1 Akaroa Character Overlay

#### Part B

The Committee **requested** a copy of the final document showing the Akaroa Character Area Overlay, as per the draft presented to the Committee in June 2017.

### 7.2 117 Rue Jolie

#### Part B

The Committee **requested** information on why plans for the remodelling of the dwelling at 117 Rue Jolie, Akaroa were not brought to this Committee for comment.

### 7.3 Black Cat Signage

#### Part B

The Committee noted that the signage erected by the Black Cat business was contrary to the recommendations of this Committee, and members **requested** a briefing on the compliance of signage in Akaroa.

Meeting concluded at 3.37pm.

CONFIRMED THIS 6th DAY OF MARCH 2019

PAM RICHARDSON  
CHAIRPERSON



## 5. Place de la Poste - Proposed Replacement Toilets

Reference: 19/456337

Presenter(s): Maria Adamski - Asset Engineer – Buildings and Heritage

### 1. Purpose of Report

- 1.1 The purpose of this report is for the Akaroa Design and Appearance Advisory Committee to consider the proposed replacement toilets for Place de la Poste (adjacent to Akaroa Service Centre, at 78 Rue Lavaud, Akaroa.
- 1.2 The preliminary concept design plans for the proposed toilets are attached to this report.

### 2. Staff Recommendations

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Preliminary Concept Design Plans - Place de la Poste toilets - 1 May 2019	10

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories

Author	Liz Carter - Community Board Advisor
Approved By	Liz Carter - Community Board Advisor

JUPITER 44AAAD + 43AAU,  
DE LA POSTE PUBLIC TOILET, AKAROA, CHRISTCHURCH CITY COUNCIL



SALES DRAWING - INDICATIVE ONLY

REV	DESCRIPTION	DATE
1-B	CORRUGATED STEEL ROOF, FULL LENGTH VERANDAH, ADDITIONAL PAN	18/04/2019

<b>exeLOO®</b>		<b>New Zealand</b> 26 Paramount Dve Henderson 0610 PO Box 33-256 Takapuna, Auckland T: +64-9-838-8912 F: +64-9-838-8913	<b>Australia</b> Level 1, 22-28 Edgeworth David Avenue, Hornsby, NSW 2077 T: +64 (0) 488 200 049	<b>USA</b> 954 Toro St San Luis Obispo CA 93401 PO Box 13310 San Luis Obispo CA 93406 T: (800) 676-5290 or 1-800-303-3506
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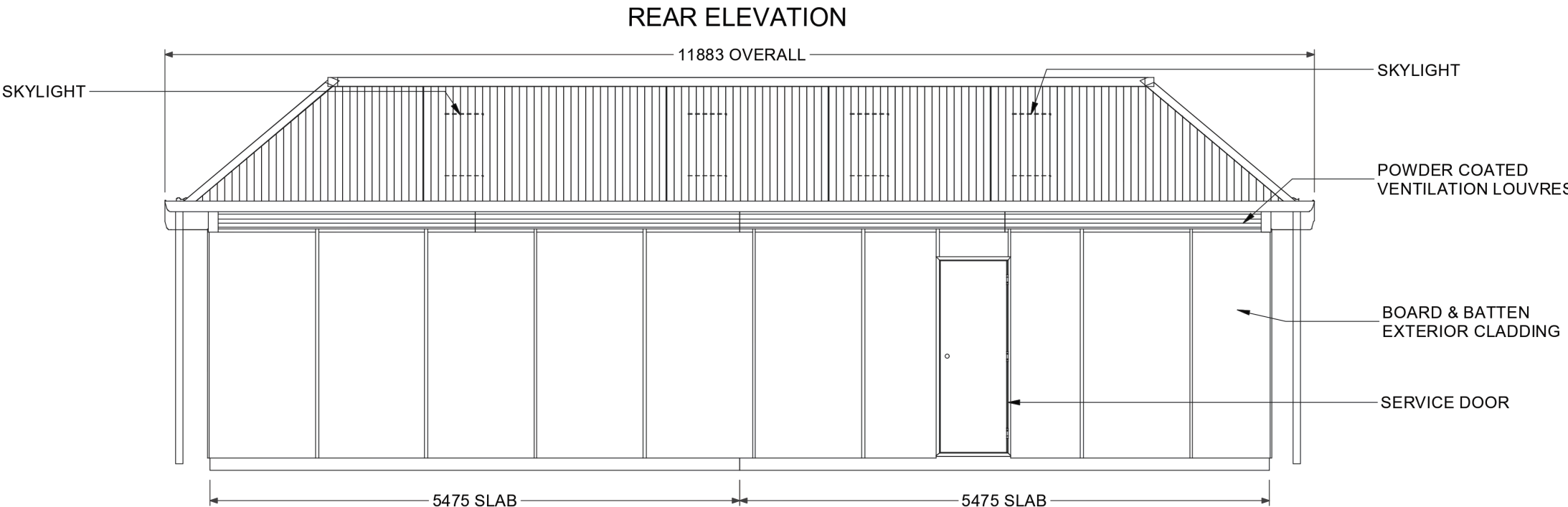
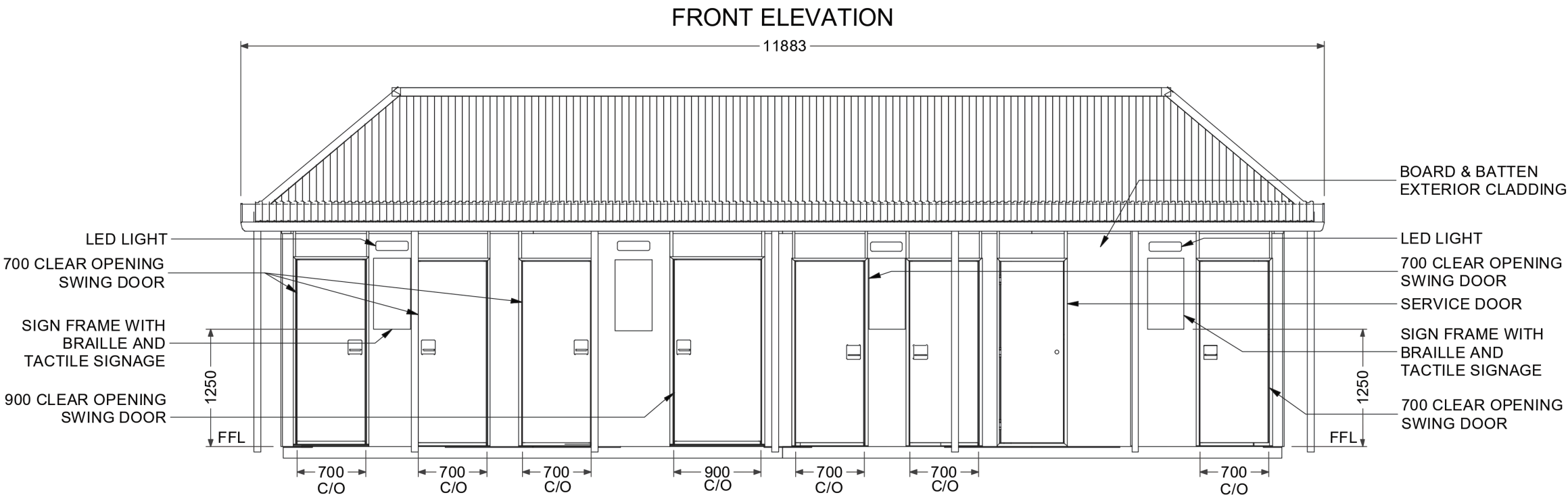


REAR PERSPECTIVE



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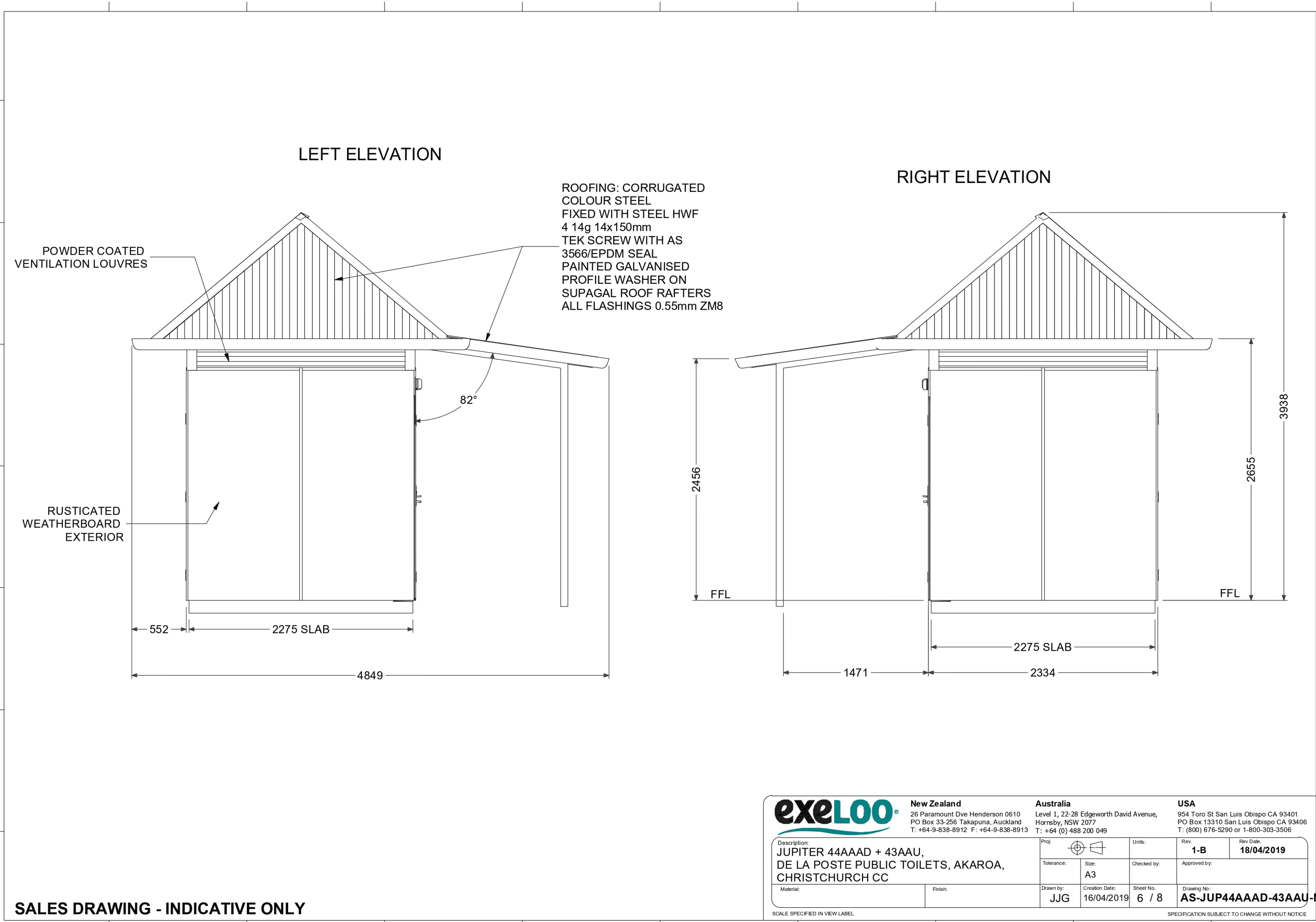
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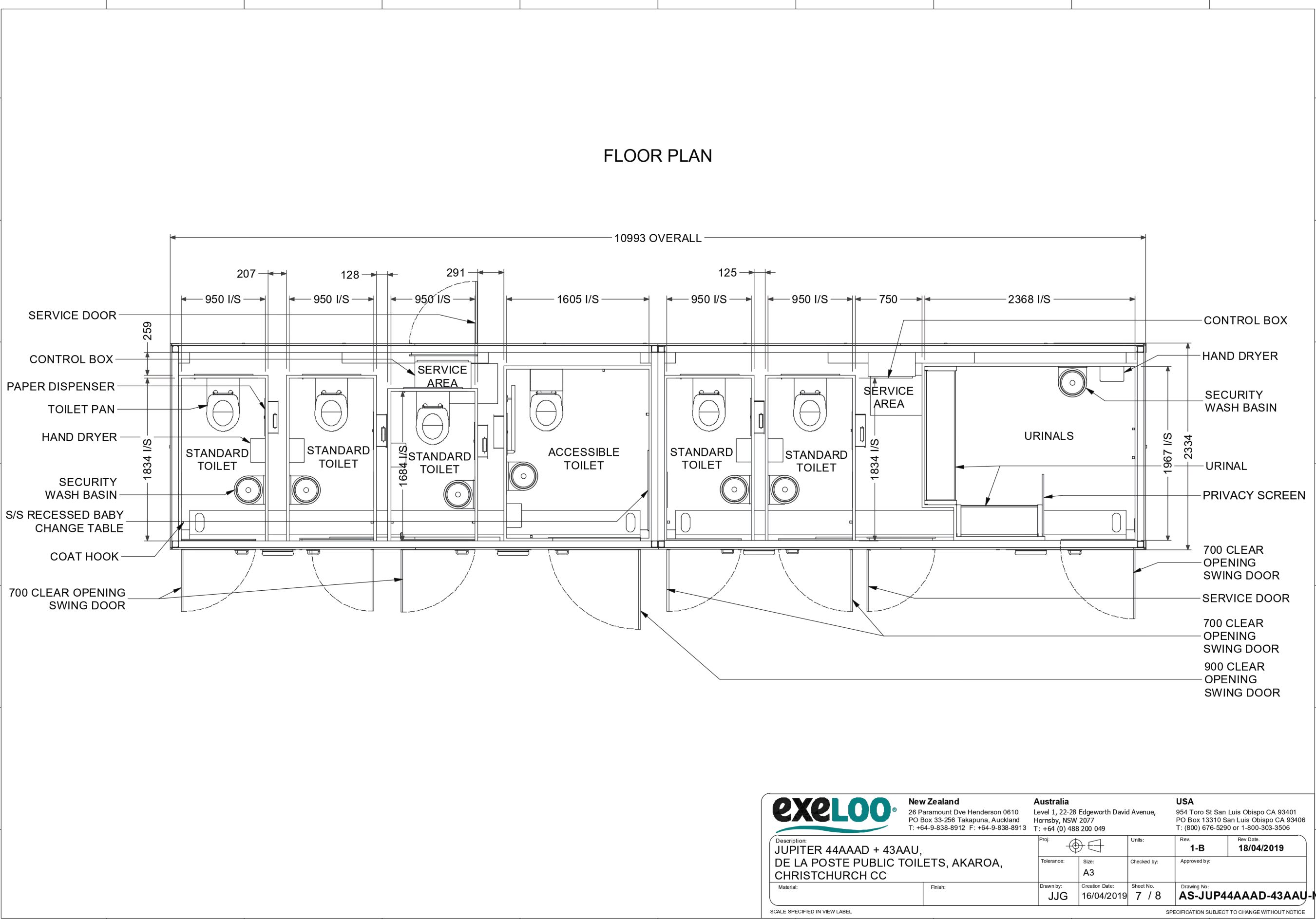
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## **6. Committee Members' Exchange of Information**

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This item provides an opportunity for Committee Members to update each other on recent events and/or issues of relevance and interest to the Committee.