

Waihoru
Spreydon-Cashmere Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waihoru/Spreydon-Cashmere Community Board will be held on:

Date: **Tuesday 2 April 2019**
Time: **5pm**
Venue: **Boardroom, Beckenham Service Centre,
66 Colombo Street, Beckenham**

Membership

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson
	Tim Scandrett

27 March 2019

Christopher Turner-Bullock
Manager Community Governance, Spreydon-Cashmere
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Acknowledgements

The meeting will observe a minute silence in memory of the victims of the Al Noor mosque and the Linwood Majid Islamic Centre terrorist attack of Friday 15 March 2019

1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Waihoru/Spreydon-Cashmere Community Board meeting held on [Friday, 15 March 2019](#) be confirmed (refer page 5).

4. Public Forum

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

OR

There will be no public forum at this meeting

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Waihoru Spreydon-Cashmere Community Board OPEN MINUTES

Date: Friday 15 March 2019
Time: 8.01am
Venue: Boardroom, Beckenham Service Centre,
66 Colombo Street, Beckenham

Present

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson
	Tim Scandrett

15 March 2019

Christopher Turner-Bullock
Manager Community Governance, Spreydon-Cashmere
941 8233
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Decision

There were no apologies.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved SCCB/2019/00010

Community Board Decision

That the minutes of the Waihoru/Spreydon-Cashmere Community Board meeting held on Friday, 15 February 2019 be confirmed, with an amendment, to Item 8, Elected Members Exchange, bullet point 2 to read:

“There is concern about parks urban rangers being criticised by members of the public regarding standards of maintenance in greenspace areas. The Board noted that weed control in greenspace areas is now more difficult and time consuming, following the Council decision not to use glyphosate”.

Melanie Coker/Helene Mautner

Carried

4. Public Forum

Part B

There were no public forum presentations.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Correspondence

Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Receive the information in the correspondence report dated 15 March 2019.

Community Board Resolved SCCB/2019/00011

Part B

That the Spreydon-Cashmere Community Board:

1. Receive the information in the correspondence report dated 15 March 2019
2. Requests staff to arrange a workshop for the Board and the Age Friendly Steering Committee to discuss the progress to date towards Age-Friendly Spreydon-Cashmere and the relationship between the Steering Committee and the Board going forward.

Phil Clearwater/Melanie Coker

Carried

9. 2018/19 Spreydon-Cashmere Discretionary Response Fund - Youth Achievement and Development Scheme

Community Board Resolved SCCB/2019/00012 (Original staff recommendation accepted without change)

Part C

That the Waihoru/Spreydon-Cashmere Community Board:

1. Allocates \$2,000 from its 2018/19 Discretionary Response Fund to the 2018/19 Youth Achievement and Development Scheme.

Tim Scandrett/Lee Sampson

Carried

8. Spreydon-Cashmere Youth Achievement and Development Scheme

Community Board Resolved SCCB/2019/00013 (Original staff recommendations accepted without change)

Part C

That the Waihoru/Spreydon-Cashmere Community Board:

1. Approves a grant of \$250 from its 2018-19 Youth Achievement and Development Scheme to Lucy Mae Damen-Horrill towards participation in the Volleyball Nationals Tournament in Palmerston North – 24 March to 30 March 2019.

2. Approves a grant of \$500 from its 2018-19 Youth Achievement and Development Scheme to Sophie Briar Yarham towards participation in the Softball International Little League Qualifiers in Jakarta– 17 to 22 June 2019. .
3. Approves a grant of \$250 from its 2018-19 Youth Achievement and Development Scheme to Lucie Chretien towards participation in the Volleyball Nationals Tournament in Palmerston North 24 March to 30 March 2019.

Helene Mautner/Melanie Coker

Carried

10. Waihoru/Spreydon-Cashmere Community Board Area Report - March 2019

Staff Recommendations

That the Waihoru/Spreydon-Cashmere Community Board:

1. Receives the Waihoru/Spreydon-Cashmere Community Board Area Report for March 2019.
2. Receives the Spreydon-Cashmere 2017-18 Strengthening Communities Fund Grants Summary End of Project Report.
3. Agrees the matters to be included in its report to Council.
4. Agrees which matters it would like to suggest as articles for the Council's Newsline and /or the next Community Board Newsletter.
5. Agrees to hold a workshop to formulate the Board's submission on the Council's Draft 2019-2020 Annual Plan and delegates to the Community Board Chairperson and/or Deputy Chairperson to finalise the Board's 2019-2020 Annual Plan submission to be submitted.

Community Board Resolved SCCB/2019/00014

Part B

That the Waihoru/Spreydon-Cashmere Community Board:

1. Receives the Waihoru/Spreydon-Cashmere Community Board Area Report for March 2019.
2. Receives the Spreydon-Cashmere 2017-18 Strengthening Communities Fund Grants Summary End of Project Report.
3. Agrees the matters to be included in its report to the Council will be decided by the Board Chairperson in consultation with members.
4. Agrees that the matters it would like to suggest as articles for the Council's Newsline and /or the next Community Board Newsletter will be decided by the Board Chairperson in consultation with members. .

Lee Sampson/Tim Scandrett

Carried

5. Agrees to hold a workshop to formulate the Board's submission on the Council's Draft 2019-2020 Annual Plan and delegates to the Community Board Chairperson and/or Deputy Chairperson to finalise the Board's 2019-2020 Annual Plan submission to be submitted.
6. Requests that staff provide an urgent update on the current status of Centennial Hall and options for its future use.

7. Requests staff advice on the total amount of Strengthening Communities Funding allocated to community boards over the last five years, and directs the Chairperson to discuss the subject of split funding with other Board Chairs at the Board Chairs Forum.

11. Elected Members' Information Exchange

Part B

The following information was exchanged at this meeting.

- With changes to bus routes resulting to passengers having to walk further to catch the bus there is interest in the placement of seats at bus stops.
- Resource Management Act hearing is pending in relation to a proposal for a housing development in Bolton Street.
- There have been expressions of concern about parking restrictions on Spencer Street outside Sacred Heart Catholic Church and school.
- Staff investigating reports of the walkway from McCarthy Street near Rowley Street shops pooling with water
- Members would like to see an investigation into a 30 kilometre per hour speed limit in the vicinity of the Hackthorne/Dyers Pass Roads intersection.
- There are reports of people "rough sleeping" in Hunter Terrace.
- There is a group looking into the possibility of a sealed pump track on Hunter Terrace.
- There has been a meeting about the odour issues related to the laundry at the Cashmere View retirement Village.

Meeting concluded at 9.38am.

CONFIRMED THIS 15 DAY OF MARCH 2019

KAROLIN POTTER
CHAIRPERSON

7. Correspondence

Reference: 19/296034

Presenter(s): Faye Collins, Governance Support Officer

1. Purpose of Report

Correspondence has been received from:

Name	Subject
Huntsbury Community Centre	Huntsbury Community Centre – Movie Night

2. Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Receive the information in the correspondence report dated 02 April 2019

Attachments

No.	Title	Page
A ↓	Thank you from Huntsbury Community Centre	12



HUNTSBURY COMMUNITY CENTRE

The Chairperson
Spreydon-Heathcote Community Board
Beckenham Service Centre
Colombo St
Christchurch

8 March 2019

Dear Karolin,

The Huntsbury Community Centre would like to thank you for your support of the Movie night that we held recently. We would also like to say a special thank you to Emma Pavey, whose help and support in running this event was invaluable. Her expertise was greatly appreciated.

Kind Regards



Paul Stewart
Chairman



David Drayton
Treasurer

8. Spreydon-Cashmere Community Board ANZAC Day 2019 Commemoration Report

Reference: 19/279861

Presenter(s): Faye Collins, Community Board Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Spreydon-Cashmere Community Board to consider how it wishes to commemorate ANZAC Day 2019.

2. Executive Summary

- 2.1 This report is staff generated to assist the Board to consider the manner in which it wishes to commemorate ANZAC Day 2019 and any associated funding requirements.
- 2.2 Over recent years the former Spreydon/Heathcote Community Board commemorated ANZAC Day with a local gathering at the Waltham Memorial Gates at Waltham Park within the Spreydon/Heathcote ward at mid- morning on ANZAC Day. The event was notified by a public notice in the newspaper and culminated with the laying of a commemorative wreath funded by the Board.
- 2.3 As a result of the changes from the last representation review Waltham Park is now within the Linwood-Central-Heathcote Community Board area. Due to there being a limited number of war memorials within the Spreydon-Cashmere Community Board area in previous years the Board held an ANZAC Day Commemoration at 10am on 25 April at the historic Sydenham Cemetery where there are some former soldiers' graves and which is an accessible venue. This event has been well attended.
- 2.4 In addition for the last two years the Board has purchased a second floral wreath and laid this at the Returned Servicemen Association's dawn Service at Victoria Park.
- 2.5 The Board is invited to consider if it wishes to commemorate ANZAC Day 2019 with a local gathering at the Sydenham Cemetery or another venue within its area boundaries.
- 2.6 The Board is also invited to consider if it wishes to commemorate ANZAC Day 2019 by supplying a floral wreath to be laid at the Returned Servicemen Association's dawn Service at Victoria Park.

3. Staff Recommendations

That the Waihoru/Spreydon-Cashmere Community Board:

1. Receives the information in the Spreydon-Cashmere Community Board ANZAC Day 2019 report.
2. Decides to hold an ANZAC Day Commemoration at 10 am on 25 April 2019 at the Sydenham Cemetery.
3. Decides to request that a public notice be placed in the Press advertising the Board's ANZAC Day 2019 Commemoration and inviting local residents to attend.
4. Allocates \$400 from its 2019/20 Communicating with Communities fund for the purchase of a floral wreath to be laid as part of the Board's Commemoration at Sydenham Cemetery and a floral wreath be laid at the Returned Servicemen Association's dawn Service at Victoria Park.

4. Key Points

- 4.1 The Spreydon/Heathcote Community Board has recently commemorated ANZAC Day with a local gathering at the Waltham Memorial Gates at Waltham Park.
- 4.2 Waltham Park is not within the Spreydon-Cashmere Community Board area.
- 4.3 For the last two years the Board held an ANZAC Day Commemoration on ANZAC day, 25 April at the Sydenham Cemetery. The event has been well attended.
- 4.4 In addition the Board has purchased a second floral wreath to be laid at the Returned Servicemen Association's dawn Service at Victoria Park.
- 4.5 The Board is invited to consider if it wishes to commemorate ANZAC Day 2019 with a local gathering at the Sydenham Cemetery or another venue within its area boundaries and to consider if it wishes to supply a floral wreath to be laid at the Returned Servicemen Association's dawn Service at Victoria Park.

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) Adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Faye Collins - Community Board Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Spreydon-Cashmere

9. Waihoru Spreydon-Cashmere 2018/19 Discretionary Response Fund Report - Spreydon Youth Community Trust

Reference: 19/290880

Presenter(s): Emma Pavey, Community Recreation Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Waihoru/Spreydon-Cashmere Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
#58885	Spreydon Youth Community Trust	Weekly Youth Programme	\$2,635	\$1,800

- 1.2 There is currently a balance of \$50,285 remaining in the fund

2. Staff Recommendations

That the Waihoru/Spreydon-Cashmere Community Board:

- Approves a grant of \$1,800 from its 2018/19 Discretionary Response Fund to Spreydon Youth Community Trust towards the Weekly Youth Programme.

3. Key Points

Issue or Opportunity

- 3.1 To provide funding so that young people have the opportunities to have a safe place in their community to meet.

Strategic Alignment

- 3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Strong Communities. It will provide people that are connected and involved in their community, a community organisation that is strong, well-functioning and responsive to their populations and a community that is safe and resilient.

Decision Making Authority

- 3.3 Determine the allocation of the Discretionary Response Fund for each community
- 3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.5 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.6 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.7 The level of significance was determined by the number of people affected and/or with an interest.
- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

- 3.9 At the time of writing, the balance of the 2018/19 Discretionary Response Fund is as below.

Total Budget 2018/19	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$107,394	\$57,109	\$50,285	\$48,485

- 3.10 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.11 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Spreydon-Cashmere 2018/19 Discretionary Response Fund Decision Matrix Spreydon Youth Community Trust	17

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Emma Pavey - Community Recreation Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Spreydon-Cashmere

2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058885	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Spreydon Youth Community Trust (SYCT)	Weekly Youth Programme This project is seeking funding towards a weekly youth programme for young people living in the Rowley/Hoon Hay area.	\$ 2,635 \$ Requested \$ 2,635 (100% requested)	Venue Hire - \$650 Music Equipment - \$600 Sports Equipment - \$722 Equipment - \$658	\$ 1,800 That the Spreydon-Cashmere Community Board makes a grant of \$1,800 to Spreydon Youth Community Trust towards the Weekly Youth Programme.	2

Organisation Details

Service Base: Lyttelton Street, Spreydon
 Legal Status: Charitable Trust
 Established: 29/08/1997
 Target groups: Youth
 Annual Volunteer hours: 25,000

Number of project participants: 3,000

Alignment with Council Strategies

- Strengthening Communities
- Youth Strategy
- Community Board Plan – Stronger Communities

CCC Funding History

2018/19 - \$26,850 (24/7 YW Cashmere, Hillmorton, ChCh South Intermediate) SCF
 2017/18 - \$26,850 (24/7 YW Cashmere, Hillmorton, ChCh South Intermediate) SCF
 2016/17 - \$30,000 (24/7 YW Cashmere, Hillmorton, ChCh South Intermediate) SCF
 2016/17 - \$2,500 (Spreydon Youth National Training) SGF
 2016/17 - \$3,300 (Youth Community Programmes) SGF
 2016/17 - \$2,000 (Youth Community Programmes) SGF

Other Sources of Funding (this project only)

Nil

Staff Assessment

This application has been received from Spreydon Youth Community Trust (SYCT) who is seeking funding assistance towards running a weekly youth programme based in Rowley. SYCT has operated for over 20 years, and has been instrumental in establishing the 24-7 Youth Workers. There are Youth Workers working in three schools in the Spreydon-Cashmere area mentoring and supporting pupils during non-curricular times as well as offering out of school sport and recreation opportunities.

The youth programme is aimed at young people from age 12 up to 18 years of age and will be held on Wednesday evenings in the Rowley Avenue Bible Chapel from 6pm to 8.30pm. The programme will run during school term time by experienced youth workers from the local community.

The activities provided includes sports, games, speakers, social and educational events for the young people to attend, discussions, individual and group mentoring, and leadership training. It is intended that two to three camps will also be held throughout the rest of the year. The programme will attract approximately 30 plus young people per week and will offer a safe place for them to "hang out" and engage with their peers. The programme is free to attend and will provide light refreshments.

10. Waihoru Spreydon-Cashmere 2018/19 Discretionary Response Fund Report - Te Kura Kaupapa Māori o Te Whānau Tahi

Reference: 19/313672

Presenter(s): Emma Pavey, Community Recreation Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Waihoru/Spreydon-Cashmere Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
#58931	Te Kura Kaupapa Māori o Te Whānau Tahi	Outdoor Table Tennis Table for Senior's and the Community	\$2,800	\$2,800

- 1.2 There is currently a balance of \$50,285 remaining in the fund

2. Staff Recommendations

That the Waihoru/Spreydon-Cashmere Community Board:

- Approves a grant of \$2,800 from its 2018/19 Discretionary Response Fund to Te Kura Kaupapa Māori o Te Whānau Tahi towards the Outdoor Table Tennis Table for Senior's and the Community.

3. Key Points

Issue or Opportunity

- 3.1 To provide a funding opportunity for young people and the wider community through Discretionary Response Funding.

Strategic Alignment

- 3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Strong Communities. It will provide a strong sense of community; active participation; celebration of our identity through arts, culture, heritage and sport; valuing the voices of children and young people.

Decision Making Authority

- 3.3 Determine the allocation of the Discretionary Response Fund for each community
- 3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.5 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.6 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.7 The level of significance was determined by the number of people affected and/or with an interest.
- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

- 3.9 At the time of writing, the balance of the 2018/19 Discretionary Response Fund is as below.

Total Budget 2018/19	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$107,394	\$57,109	\$50,285	\$47,485

- 3.10 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.11 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	2018/19 Waihoru Spreydon-Cashmere Discretionary Response Fund Decision Matrix Te Kura Kaupapa Maori o Te Whanau Tahī	21

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Emma Pavey - Community Recreation Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Spreydon-Cashmere

2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058931	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Te Kura Kaupapa Maori o Te Whanau Tahī	Outdoor Table Tennis Table for Seniors and the Community This project is seeking funding assistance towards an outdoor concrete table tennis table for senior student's Year 9 to13 and the wider community.	\$ 3,800 \$ Requested \$ 2,800 (74% requested)	Outdoor Concrete Table Tennis Table - \$2,800	\$ 2,800 That the Waihoru Spreydon-Cashmere Community Board make a grant of \$2,800 to Te Kura Kaupapa Maori o Te Whanau Tahī towards the Outdoor Table Tennis Table for Seniors and the Community project.	2

Organisation Details Service Base: Lyttelton Street, Spreydon Legal Status: N/A Established: 1989 Target groups: Children, Youth, Families Annual Volunteer hours: N/A Number of project participants: 500 Alignment with Council Strategies <ul style="list-style-type: none"> Physical Recreation and Sport Strategy Children and Youth Strategies Community Board Plan – Strong Communities; strong sense of community; active participation; celebration of our identity through arts, culture, heritage and sport; valuing the voices of children and young people CCC Funding History 2018/19 - \$1,800 (Coronation of Koroneihana) DRF	Other Sources of Funding (this project only) Sponsorship - \$1,000 Staff Assessment Te Kura Kaupapa Maori o Te Whanau Tahī School is located in Spreydon and was formed in 1989 with just four students with a view to having children learn more about Te Reo Maori and to be Maori in their transition from the Kohanga Reo to the Kura. In 2018 it was reported that the School's capabilities and size has grown to a role of 155 students from primary age through to high school age. The aim of the Kura is to support whanau education that reflects the principles of Te Aho Matua. Culture-based learning comes from vision and helps students to develop a strong sense of identity and commitment to Te Reo Maori in implementing the identified values. The high school students (Year 9 to 13) are required to hand in their mobile devices at the beginning of each day. This encourages the students to spend more time with the junior students at break times mentoring and being good role models. However, this has highlighted that the junior students have far greater resources available to them such as a playground with a flying fox and other age appropriate games and equipment. At present the seniors only have a basketball court which is constantly in use. The senior student representative approached the School Board of Trustees on behalf of all of the senior's students asking for an outdoor concrete table tennis table to be installed for them to use at break times. The seniors put forward ideas like running inter house competitions as well as teaching their junior students how to play. The purpose behind having an outdoor permanent table tennis fixture is also for the community to be able to use this at any time outside of school hours. The Whare along with the playground is in constant use in the evenings and over weekends so the equipment would be well utilised. The students sourced quotations and looked into sponsorship opportunities as they are aware that there is a lack of available funds. They decided that the cheaper quotation they received would be more suitable as it was less expensive but also because it is provided unpainted and gave them the opportunity to work together to paint their own designs on the table encouraging unity and ownership by the students. This can then be updated as students leave and new students arrive at the school. The space that they have chosen for the installation is sheltered from the elements and undercover.
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11. Spreydon-Cashmere 2019/20 Board Projects Fund Report

Reference: 19/323876

Presenter(s): Emma Pavey, Community Recreation Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Waihoru/Spreydon-Cashmere Community Board to consider whether it wishes to submit any Board projects to the Waihoru/Spreydon-Cashmere 2019/20 Strengthening Communities Fund or the Waihoru/Spreydon-Cashmere 2019/20 Discretionary Response Fund for consideration.

2. Staff Recommendations

That the Waihoru/Spreydon-Cashmere Community Board:

1. Nominate Community Awards for \$6,000 as a Board project to be considered for funding from the 2019/20 Discretionary Response Fund.
2. Nominate Edible Garden Awards for \$3,500 as a Board project to be considered for funding from the 2019/20 Discretionary Response Fund.
3. Nominate Neighbourhood Week – Let's get together this summer for \$4,000 as a Board project to be considered for funding from the 2019/20 Discretionary Response Fund.
4. Nominate Off the Ground Fund for \$2,500 as a Board project to be considered for funding from the 2019/20 Discretionary Response Fund.
5. Nominate Youth Achievement and Development Scheme for \$9,000 as a Board project to be considered for funding from the 2019/20 Discretionary Response Fund.
6. Nominate Communicating with the Community for \$3,000 as a Board project to be considered for funding from the 2019/20 Discretionary Response Fund.
7. Nominate Community Events for \$8,000 as a Board project to be considered for funding from the 2019/20 Discretionary Response Fund.
8. Nominate Community Events Fund Project for \$8,000 as a Board project to be considered for funding from the 2019/20 Discretionary Response Fund.

3. Context/Background

Strategic Alignment

- 3.1 Like most Community Board initiated projects, this project aligns to the Council's commitment to achieving the outcome of the city enjoying strong communities.

Decision Making Authority

- 3.2 Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Fund for their respective wards. All funding approved is for the period of September 2019 to August 2020.
- 3.3 Community Boards are able to submit Board projects to the Strengthening Communities Fund to deliver or support community initiatives in their local community, particularly those projects which help achieve outcomes identified in Community Board Plans.

- 3.4 Board projects are assessed and considered along with all other applications received for the Strengthening Communities Fund.
- 3.5 In some instances, the Board may prefer to allocate funding for some of the Board projects from their Discretionary Response Fund, rather than the Strengthening Communities Fund.

Assessment of Significance and Engagement

- 3.6 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.7 The level of significance was determined by the number of people affected and/or with an interest.
- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

- 3.9 The Waihoru/Spreydon-Cashmere Community Board Community Board's Strengthening Communities Fund decision meeting is scheduled for 6 August 2019.
- 3.10 Attached to this report is a table that outlines potential Board projects that the Board may wish to put forward for consideration for the 2019/20 Strengthening Communities Fund (**Attachment A**). These projects have been agreed as part of the Unit work programmes.
- 3.11 The unconfirmed amount available for allocation in the 2019/20 Strengthening Communities Fund is \$361,143.

Attachments

No.	Title	Page
A ↓	2019/20 Spreydon-Cashmere Community Board Projects	25

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Emma Pavey - Community Recreation Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Spreydon-Cashmere

Spreydon – Cashmere Community Board
2019/20 Community Board Projects to Consider

Community Awards - \$6,000
<p>Community Pride Garden Awards This project is a partnership between the Christchurch City Council and the Christchurch Beautifying Association (CBA). The awards acknowledge the work of residential and commercial gardeners, who by their exemplary efforts have contributed to Christchurch's garden city image in the Spreydon-Cashmere area.</p> <p>Judging is undertaken in January by the CBA with Community Board representation, and a Spreydon-Cashmere awards presentation is held in March. Over 130 people including recipients and their guests attended in 2018s, many of whom are older adults who have year after year presented high standard garden displays.</p> <p>Grant expenditure provides for costs that include certificates, catering, venue hire, flowers and magazines. The event is organised by the Community Governance team.</p> <p>Community Service and Youth Awards These awards are presented to individuals and groups in recognition of significant voluntary service over time in the Spreydon-Cashmere wards. It covers volunteer work in areas such as older adults, children/youth, disability support, education, culture, church, recreation, sport, and community wellbeing. There is a specific youth service award.</p> <p>The scheme is advertised city-wide, with the Community Board receiving all local complying nominations for consideration and decisions. Successful nominations lead to recipients being notified and invited to a presentation ceremony where they receive certificates from the Community Board and a copy of the annual awards booklet that profiles each of them. Nominations open in March, and the award ceremony is normally held in June.</p>
Edible Garden Awards - \$3,500
<p>The Spreydon-Cashmere Community Board partnership with the Canterbury Horticultural Society delivers promotion and recognition of garden food producers, featuring expert assessments and an award ceremony for over 80 people.</p> <p>In 2015 the Spreydon/Heathcote Community Board requested a workshop with Council staff about initiating an annual sustainable/edible/rain garden award for the Spreydon/Heathcote Ward. Initial findings by staff about existing ward schemes, and potential partners were summarised to the Board in late 2015. Community development and support staff received detailed briefings about the Papanui/Innes current scheme, and recommended that a partnership with the Canterbury Horticultural Society would provide the best initial option by getting started with edible garden awards. The inclusion of sustainability and rain water use awards were considered for category inclusion.</p>
Neighbourhood Week – Let's get together this summer! - \$4,000
<p>This project encourages a sense of belonging, strengthens neighbourhood cohesion, develops neighbourhood pride and community links through the part funding of local events during Neighbourhood Week, which is now held all summer long. The project is advertised and implemented citywide. The events are generally small gatherings of local neighbours, often including one street, although several are organised through a local NGO where neighbours may not otherwise come together to organise them.</p> <p>Applications are open between Monday 30 July and Friday 7 September, and are presented to the Board for a decision on the allocation of the agreed grant budget in September/October.</p>

Neighbourhood Week is celebrated all summer long. Approximately 40 applications are typically received each year for consideration. Administrative support is provided by Community Governance team staff.

- Funding is not available for alcohol or fireworks.
- The Board may not give priority to funding items other than food.
- Neighbourhood Week funding is seen as a small contribution towards holding a gathering.
- Because it is intended to “bring neighbours together” applications from individuals getting together and holding a local gathering will take priority over those held by organisations.
- Neighbourhood Week funding should not be seen as a way for individuals or organisations to hold a gathering that they would otherwise have had at other times of the year.
- It is expected that those holding the gathering will contribute in some way towards the gathering, even if it is through supplying some of the materials.
- All gatherings need to take place within designated dates
- Where two gatherings are to be held in a close locality (i.e. the same street or park), applicants will be encouraged to combine these gatherings.
- Where two or more people apply separately for the same gathering, these applications will be considered together.
- Only residents of Spreydon-Cashmere may apply.
- Residents’ Associations can apply unless they have received funding for a Neighbourhood Week gathering from another Council fund.

Off The Ground Fund – \$2,500

The fund is to provide the community with access to small grants as one-off funding for community volunteer projects with a quick turn- around consideration process. The emphasis of this fund has been consistently on projects creating “a moment of joy”.

The criteria for the fund is as follows:

- The project must benefit people living in the Spreydon-Cashmere Board area.
- Only one grant will be available for any one community project within a period of 12 months.
- Funding may be granted up to a maximum of \$250.

The process for the fund is:

- Applications are to be made on the Council funding application form provided prior to commencement of the project.
- Applications must provide contact details and details of the location of the activity and a short description of the project.
- The grant applications will be administered through the Spreydon-Cashmere Community Governance staff who will undertake an initial assessment of applications and distribute brief details of the assessment to all Board members.
- Board members are to promptly indicate their support or otherwise for the grant to the Board Chairperson for consideration.
- Approval of a grant up to a maximum of \$250 is delegated to the Board Chairperson.
- The funds will be paid to the applicant on the production of receipts as reimbursement after approval has been received. If it is more appropriate for payment to be made up front this may be discussed with staff.
- A schedule of grants from the Off the Ground Fund will be provided to the Board members on a monthly basis

Youth Achievement and Development Fund - \$9,000 (2018/19 Amount)

The Youth Achievement and Development Scheme provides financial assistance to school year 7 to 25 year olds in personal development and growth and for representation at events. The fund is to acknowledge young people’s effort, achievement or excellence in the community by providing financial assistance of up to \$500 for developmental and participatory activities. Achievement includes personal development and growth in the areas of sport, culture, leadership, and non-

curricula education, as well as selection to regional, national, and international levels of competition or representation.

Applicants complete an application form requesting financial assistance in personal development and growth, and for representation at events. Each application is assessed by the appropriate staff member and a report presented to the Board for its consideration.

The criteria for the fund states:

- Applicants age must be from Year 7 School age to 25 years old inclusive.
- Only applicants having their primary residence in Spreydon-Cashmere are eligible.
- Retrospective applications will not be considered.
- Applications must be submitted by individual applicants.
- Funding may include assistance towards travel costs.
- Applicants should demonstrate that they have been actively pursuing other sources of funding.
- Projects must have an obvious benefit for the recipient and/or the wider community.
- Any funding provided will be limited to two grants per individual, and no more than one grant per individual in any 12 month period.
- Successful applicants will be invited to report back to the Board following expenditure of their funding support.
- The level at which an individual is performing/achieving will be taken into account, including competition or performance levels.
- Financial considerations may be taken into account.

Communicating with the Community - \$3,000

This project covers the costs of community communication, engagements and meetings. The Spreydon-Cashmere Board area has multiple geographic and interest-based citizen groups. The Spreydon-Cashmere Community Board Plan commits to engagement with a wide range of residents' groups, community groups, and residents in order to determine planning and decision-making priorities.

A range of engagement methods will be used to communicate with residents, business, and community groups in Spreydon-Cashmere to raise awareness and participation in local democracy processes. The Board has in the past pro-actively engaged locally about the Long Term Plan and Annual Plans, the Community Board Plan as well as about Ward specific issues such as Flooding issues and the Land Drainage Recovery programme. In addition the Board has hosted public information sessions such as on the Tree and Urban Forests Plan, Public transport and the District Plan and Resource Management Act processes. These sessions were aimed at providing residents with information and an opportunity to provide feedback.

Community Events - \$8,000

Hoon Hay Fiesta

The Hoon Hay Fiesta brings many community groups together to celebrate the local community and showcase their talents. The Hoon Hay Fiesta continues to grow in participation and popularity, with the Pacific Series a rugby league tournament and the South West School Cluster joining the event as their cultural festival in 2018.

The event is coordinated by a planning committee that is facilitated by the Community Recreation Advisor. The committee have developed a community-led kaupapa for the event and are instrumental in engaging community groups, performers and volunteers on the day. The event complements a significant amount of ongoing community work in the area. It brings together local groups, organisations and agencies to raise awareness, celebrate their work and strengthen their relationships with each other and the community. It also offers an opportunity for children to perform on stage and participate in free activities they may not otherwise be able to access.

Hoon Hay Fiesta attracted over 1,000 participants in 2017 with the numbers increasing significantly in 2018 to approximately 3,000 with over 400 children performing on the night and the opening of the Pacific Series which attracts approximately 10,000 people over the three day tournament.

Hoon Hay Hoops

The Hoon Hay Hoops event was organised because of the cancellation of Barrington Big Fun in 2014, which led to a lower cost Skate Jam being held in Rowley with residual funds carried over. The Hoon Hay Hoops concept came from feedback by the community that local children wanted a 3V3 basketball competition instead of a Skate Jam.

Hoon Hay Hoops was held for the second year in October 2017 and had over 30 teams taking part in two age brackets. The event had an element of competition but mainly was about having fun and bringing youth together. The planning committee of local young people have already attended a Get Set Go workshop and have opened the competition to all ages in a social capacity with teams having to include a female on each team. This is a reflection from Hoon Hay Hoops 2017 where there was only a small number of females participating.

Due to the light installation on Hoon Hay Park Hoon Hay Hoops will be an opening in May 2019 and then the competition will continue again from October 2019.

This event is being replicated in Halswell-Hornby-Riccarton and Papanui-Innes areas.

Community Events Fund Project - \$8,000

This opportunity offers community groups the chance to bring an idea to life, through the upskilling and support to plan, run, evaluate and fund a local event. The opportunity is intended for groups who have little or no experience in running successful community events safely and efficiently.

To be part of this journey, applicants will need to write an expression of interest outlining the event and the benefits this will bring to their neighbourhood or community. They will need to set up a planning committee comprising a minimum of three people and will be taken through a Get Set Go workshop which teaches basic event management skills, enabling them to build capacity and confidence to deliver either the same event or a different event in the future.

The event can be held either in or outdoors and can have a community, sporting, cultural or arts focus. It can also be culturally or demographically specific, for example an older adult event. All events must help achieve the Spreydon-Cashmere Community Board Plan outcomes.

To date Cashmere Carnival and Huntsbury Community Movie Night have been held.

12. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.