

Waipuna Halswell-Hornby-Riccarton Community Board AGENDA

Notice of Meeting:

An ordinary meeting of the Waipuna/Halswell-Hornby-Riccarton Community Board will be held on:

Date: Tuesday 9 April 2019
Time: 4.30pm
Venue: Hao Room, Te Hāpua: Halswell Centre
341 Halswell Road, Halswell

Membership

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton
Members	Natalie Bryden
	Vicki Buck
	Jimmy Chen
	Catherine Chu
	Anne Galloway
	Ross McFarlane
	Debbie Mora

2 April 2019

Matthew Pratt
Manager Community Governance, Halswell-Hornby-Riccarton
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Halswell-Hornby-Riccarton Community Board – Community Board Plan 2017-2019

Community Outcomes and Priorities

1. Strong Communities

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 1.1 A range of social and recreational initiatives which build and develop community wellbeing.
- 1.2 Culturally inclusive and celebrates diversity.

Our Board Priorities are to:

Community

- 1.3 Support and encourage the involvement of children and young people in all aspects of community life including decision making.
- 1.4 Support and advocate for initiatives that address poverty issues and improve the well-being of families and individuals.
- 1.5 Support and advocate for activities for older adults in the ward to reduce social isolation.
- 1.6 Advocate for culturally inclusive practices, where diversity is supported.
- 1.7 Consider disability access across all projects.
- 1.8 Ensure partnerships are created and strengthened with community organisations, schools and the University of Canterbury.
- 1.9 Foster the development of leadership and celebrate this across the wards.

Community Board Engagement

- 1.10 Advocate for the promotion and accessibility of the Community Board and its members so as to enhance more active participation and transparency in the Board's decision-making.
- 1.11 Supporting and enabling consultation to gain clear views from the community.

Social Wellbeing

- 1.12 Advocate for safe, well-run and attractive social housing and strategies that reduce homelessness in the city.
- 1.13 Support the creation of safe, accessible and connected places for people to meet in the community.
- 1.14 Support local events and activities that bring communities together.
- 1.15 Support innovative projects that enhance social wellbeing.

2. Liveable City

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 2.1 Residents feel safe in their communities and neighbourhoods.
- 2.2 Residents have ready access to parks and greenspace for recreational facilities and activities.
- 2.3 The cultural, natural and built heritage is acknowledged, valued and enhanced.
- 2.4 Children are provided with fun and safe environments.
- 2.5 Community facilities are provided that meet the needs of communities.
- 2.6 A safe, efficient and sustainable transport and local roading network.

Our Board Priorities are to:

Roading and Transport

- 2.7 Work with schools and community groups to ensure safe crossings and road networks near schools and along key transit routes.
- 2.8 Support public transport and cycling initiatives that promote increased usage.

Planning

- 2.9 Advocate for improvements to parks, greenspace and recreational facilities.
- 2.10 Advocate for the protection of the quality of residential living.
- 2.11 Monitor the issues of green field subdivisions and increasing intensification across the ward.
- 2.12 Advocate for the community facing the challenges of growth.
- 2.13 Advocate and make decisions on effective traffic management measures that contribute to

meeting the needs and connectivity of local communities.

- 2.14 Monitor planning issues and support community concerns through appropriate channels.

Community Facilities and Playgrounds

- 2.15 Ensure the new Riccarton Community Centre and the Hornby Library and Customer Services and South West Leisure Centre meet the needs of the community.

- 2.16 Advocate for the timely provision of local facilities to meet the needs of growing local communities.

- 2.17 Ensure that usage of Council facilities is being optimised.

- 2.18 Advocate for the provision of quality playgrounds throughout the wards.

Heritage

- 2.19 Support and advocate for the enhancement and protection of local heritage assets.

3. Healthy Environment

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 3.1 A commitment to protect and improve the local environment.

- 3.2 Climate change and environmental sustainability is considered by the Community Board in its decision making, including for all new facilities.

Our Board Priorities are to:

- 3.3 Support and advocate to maintain clean drinking water and high standards of air quality.

- 3.4 Monitor pollution issues, quarrying effects and compliance of consents.

- 3.5 Support local communities on land use, and air and water quality issues and where appropriate, advocate for and represent any community concerns arising.

- 3.6 Monitor and respond on parks and tree issues raised by the community.

- 3.7 Encourage and support the implementation of local sustainable greenspace use initiatives, for example, food forests and community gardens.

- 3.8 Support and advocate for initiatives aimed at addressing climate change.

4. Prosperous Economy

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 4.1 Strong local business communities.

- 4.2 An environment where innovative projects are trialled and supported.

- 4.3 Has a strong social enterprise sector.

Our Board Priorities are to:

- 4.4 Continue to liaise with local business networks.

- 4.5 Support initiatives that promote a wide range of innovative practices.

- 4.6 Foster social enterprise initiatives.

- 4.7 Advocate for Council rate increases to be kept as low as possible.

- 4.8 Support the provision of more affordable and social housing.

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

An apology for absence has been received from Anne Galloway.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board meeting held on [Tuesday 26 March 2019](#), be confirmed (refer page 7).

4. Public Forum

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

The public forum will be held at 4.30pm.

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Waipuna Halswell-Hornby-Riccarton Community Board OPEN MINUTES

Date: Tuesday 26 March 2019
Time: 4.30pm
Venue: Hao Room, Te Hāpua: Halswell Centre
341 Halswell Road, Halswell

Present

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton
Members	Natalie Bryden
	Vicki Buck
	Jimmy Chen
	Ross McFarlane
	Debbie Mora

26 March 2019

Matthew Pratt
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Resolved HHRB/2019/00032

That the apologies received for absence from Anne Galloway and Catherine Chu, and for lateness from Vicki Buck and Jimmy Chen, be accepted.

Mike Mora/Natalie Bryden

Carried

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved HHRB/2019/00033

That the minutes of the Joint Extraordinary Meeting of the Waimāero/Fendalton-Waimairi-Harewood Community Board and Waipuna/Halswell-Hornby-Riccarton Community Board held on Monday 4 March 2019, be confirmed.

Helen Broughton/Ross McFarlane

Carried

Community Board Resolved HHRB/2019/00034

That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board meeting held on Tuesday 12 March 2019, be confirmed.

Ross McFarlane/Helen Broughton

Carried

4. Public Forum

Part B

4.1 Awatea Residents' Association - Local Issues

Kay Stieller, on behalf of the Awatea Residents' Association, addressed the Board with concerns about the safety of road users due to the presence of vegetation on the roadside edge of Halswell Junction Road from the Copperidge subdivision to Wigram Road.

Kay Stieller also expressed a local frustration about the ongoing delays in relocating the Christchurch Kart Club.

After questions from members, the Chairperson thanked Kay Stieller for her presentation.

Jimmy Chen arrived at 4.34pm.

Vicki Buck arrived at 4.39pm.

4.2 Greater Hornby Residents' Association - Local Issues

Ross Houliston, on behalf of the Greater Hornby Residents' Association, updated the Board regarding progress to address the potential fire risks at Kyle Park and Denton Park, including along the rail corridor.

Mr Houliston also sought clarification regarding the mention made in the Draft Annual Plan to contractually committed funds for the section of the South Express Major Cycle Route from Templeton to Carmen Road.

The Chairperson thanked Ross Houliston for his presentation.

4.3 Carrs Road and Christchurch Kart Club

John Bennett and Andrew Common, local residents, addressed the Board in relation to the delays in relocating the Christchurch Kart Club.

They also expressed concern about the ongoing illegal dumping occurring on both private and public land at the end of Carrs Road.

The Chairperson thanked John Bennett and Andrew Common for their presentation.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Waipuna/Halswell-Hornby-Riccarton Community Board 2018-19 Youth Development Fund - Application - St Thomas of Canterbury College
Community Board Resolved HHRB/2019/00035 (Original Staff Recommendation accepted without change)

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve a grant of \$1,200 from its 2018-19 Youth Development Fund to Jox Blue Blades Rowing Society Incorporated on behalf of Luke Mangels, Josh Kelly, Nick Dravitzki and Cameron Anisy towards competing in the Maadi Cup, the National Secondary Schools Rowing Championship, at Lake Karapiro from 25 to 30 March 2019.

Natalie Bryden/Debbie Mora

Carried

8. Waipuna/Halswell-Hornby-Riccarton Community Board Area Report - March 2019

Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board decide to:

1. Receive the Waipuna/Halswell-Hornby-Riccarton Community Board Area Report for March 2019.
2. Receive the information contained within the staff memorandum in relation to not proceeding with P120 parking restrictions in Lynfield Avenue and Wadeley Road.
3. Consider the establishment of a Local Response Fund.

Community Board Resolved HHRB/2019/00036

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board decided to:

1. Receive the Waipuna/Halswell-Hornby-Riccarton Community Board Area Report for March 2019.
2. Receive the information contained within the staff memorandum in relation to not proceeding with P120 parking restrictions in Lynfield Avenue and Wadeley Road.
4. That a Joint Extraordinary Meeting of the Waipuna/Halswell-Hornby-Riccarton Community Board and the Waimāero /Fendalton-Waimairi-Harewood Community Board be held on Tuesday 30 April 2019 at 6pm in the Hao Room, Te Hāpua: Halswell Centre, 341 Halswell Road, to consider a report on Waimairi Road and Greers Road - Proposed Bus Stops.

Mike Mora/Helen Broughton

Carried

Community Board Resolved HHRB/2019/00037

3. Establish a Local Response Fund from an allocation made of up to \$10,000 from its 2018-19 Discretionary Response Fund, and that the following criteria apply:

- a. Delegated authority is given to a minimum of three (3) Waipuna/Halswell-Hornby-Riccarton Community Board members to consider and make decisions (via email) on applications received according to the fund criteria and approve grants up to a maximum of \$1,000 per application.

Note: The majority vote of members replying (by email) within two (2) working days shall form the basis of the decision.

- b. The criteria will be an initiative/project that promotes one of the five essential elements of promoting safety, calm, connectedness, self-efficacy and/or hope.
- c. Details of approved grants to be reported to the Board for record purposes.

Helen Broughton/Vicki Buck

Carried

9. Elected Members' Information Exchange

Part B

Board members exchanged information on the following:

- Greater Hornby Residents' Association - local issues to discuss with staff
- Anzac Day Services – Board member attendances to be finalised
- Marshs Road - traffic control changes
- Speed Trailers – four local sites are programmed
- Productivity Commission Report – request made for a Board briefing
- Christchurch Kart Club – Board briefing requested
- Acknowledgement of local and central government's responses to the recent attacks
- Board focus on building stronger connections with the local mosques
- Canterbury Rugby League's proposed alcohol ban – general support indicated

Meeting concluded at 5.14pm

CONFIRMED THIS 9TH DAY OF APRIL 2019

**MIKE MORA
CHAIRPERSON**

7. Villa Grove - Request for Tree Removals

Reference: 19/91377

Contact: Jonathan Hansen jonathan.hansen@ccc.co.nz

9418328

Secretarial Note:

At its meeting on 25 September 2018, the Board decided that the staff report below, lie on the table to enable a site meeting to be held with local residents and appropriate staff.

A staff memorandum detailing the outcomes of the subsequent site meeting held on 18 October 2018, has been **separately circulated** to the Board.

At the Board's meeting on 11 December 2018, it was decided that the staff report lie on the table to enable street residents to complete their feedback to a Board meeting in early 2019.

The report, as presented to the Board in September 2018, is repeated as follows.

1. Purpose and Origin of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to approve or decline the request for the removal of 22 oak trees located in Villa Grove.

Origin of Report

- 1.2 This report is being provided to the Halswell-Hornby-Riccarton Community Board in response to its resolution of 28 March 2017.

2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by utilising the Significance and Engagement assessment worksheet.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Decline the request to remove the 22 oak trees located in Villa Grove and continue to maintain the trees in accordance with internationally recognised arboriculture practices.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan 2018 – 2028](#):
 - 4.1.1 Activity: Roads and Footpaths
 - Level of Service: 16.0.11 Maintain Street Trees
- 4.2 The following feasible options have been considered:

- Option 1 – Decline the request to remove the 22 oak trees located in Villa Grove, and continue to maintain the trees in accordance with internationally recognised arboriculture practices. (preferred option)
- Option 2 – Approve the request to remove the 22 oak trees located in Villa Grove, and replace the trees with another species with all costs (including the resource consent) to be borne by the applicants.
- Option 3 – Approve the request to remove the 5 oak trees in poor condition located in Villa Grove, and replace the trees with another species with all costs (including the resource consent) to be borne by the Council. The trees would need to be prioritised for renewal on a city-wide basis.

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- The majority of trees are in a 'healthy' condition and add amenity to the area.

4.3.2 The disadvantages of this option include:

- The trees may contribute some nuisance value to the surrounding properties.

5. Context/Background

- 5.1 The Halswell-Hornby-Riccarton Community Board received a petition from Paula Stevens (refer **Attachment A**) on behalf of 25 households in Villa Grove.
- 5.2 The petitioners requested the removal of 24 oak trees located on the Council berm of Villa Grove. Along with the background and concerns with the trees, the petition proposes that:
- "The Council removes the current scarlet oak trees from Villa Grove and replaces them with medium sized trees with minimal leaf fall, thus reducing current problems and saving the Council costs in constantly needing to clear leaves".*
- 5.3 The trees were estimated to have been planted in 1992 according to Council records, however the petition refers to the trees being planted around 1994.
- 5.4 A boundary survey of the trees was carried out to confirm the ownership where no Council footpath was present. This survey concluded that two trees outside numbers 28 and 29 Villa Grove were located on the respective private properties.
- 5.5 A letter (refer **Attachment B**) was sent out to all the households in Villa Grove and included a map showing the property boundaries and the trees which are on private property (but appear to be on Council property).
- 5.6 A tree assessment (refer **Attachment C**) was carried out on the 22 trees using the Council's tree condition assessment system and found that seven trees were in a good condition, ten trees were in a fair condition and five trees were in a poor condition. There are signs of tree root damage to the surrounding infrastructure such as footpaths and driveways, with some showing signs of previous repairs.
- 5.7 Due to all 22 trees being over six metres in height, they are protected under the District Plan. As the 22 trees do not meet any of the permitted activities for tree removal, a resource consent would be required to enable their removal.

6. Option 1 - Decline the request to remove the 22 oak trees located in Villa Grove and continue to maintain the trees in accordance with internationally recognised arboriculture practices (preferred)

Option Description

- 6.1 Decline the request to remove the 22 oak trees located in Villa Grove, and continue to maintain the trees in accordance with internationally recognised arboriculture practices.

Significance

- 6.2 The level of significance of this option is low which is consistent with section 2 of this report.
- 6.3 Engagement requirements for this level of significance are to engage locally, with affected residents and ratepayers.

Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.5 Consultation on the Villa Grove tree removal was carried out between 21 June 2018 and 13 July 2018. Letters with submission forms were delivered to every property on Villa Grove. During the consultation period the Council received 19 submissions. Of those who submitted 13 were in support and six were against the proposal.
- 6.6 The main issues raised by those who supported were the negative effects due to the size of the trees and the amount of debris dropped by the trees. Those who did not support removal felt that the trees were a positive part of the street aesthetically and something that enhanced property value.

Alignment with Council Plans and Policies

- 6.7 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 6.8 Cost of Implementation – Not applicable
- 6.9 Maintenance/Ongoing Costs – The 22 trees are pruned approximately every five years.
- 6.10 Funding source - Street Tree Maintenance budget

Legal Implications

- 6.11 There may be some future maintenance issues and residents' concerns with the trees.

Risks and Mitigations

- 6.12 If the request to remove the 22 trees is declined, then it is possible that the trees may cause future damage to the surrounding infrastructure. The residents may continue to experience the alleged nuisance and negative health effects of the trees.

Implementation

- 6.13 Implementation dependencies - Not applicable
- 6.14 Implementation timeframe - Not applicable

Option Summary - Advantages and Disadvantages

- 6.15 The advantages of this option include:
- The trees are in a healthy condition and add some amenity to the area.

6.16 The disadvantages of this option include:

- The trees may contribute some nuisance value to the surrounding properties.

7. Option 2 - Approve the request to remove the 22 oak trees located in Villa Grove and replace the trees with another species with all costs (including the resource consent) to be borne by the applicants

Option Description

7.1 Approve the request to remove the 22 oak trees located in Villa Grove, and replace the trees with another species with all costs (including the resource consent) to be borne by the applicants.

Significance

7.2 The level of significance of this option is low which is consistent with section 2 of this report.

7.3 Engagement requirements for this level of significance are to engage locally, with affected residents and ratepayers.

Impact on Mana Whenua

7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.5 Consultation on the Villa Grove tree removal was carried out between 21 June 2018 and 13 July 2018. Letters with submission forms were delivered to every property on Villa Grove. During the consultation period we received 19 submissions. Of those who submitted 13 were in support and 6 were against the proposal.

7.6 The main issues raised by those who supported were the negative effects due to the size of the trees and the amount of debris dropped by the trees. Those who did not support removal felt that the trees were a positive part of the street aesthetically and something that enhanced property value.

Alignment with Council Plans and Policies

7.7 This option is consistent with the Council's Plans and Policies.

Financial Implications

7.8 Cost of Implementation - \$27,500 plus resource consent costs

7.9 Maintenance/Ongoing Costs - \$6,600 over three years

7.10 Funding source – Applicants cost

Legal Implications

7.11 The applicants will need to apply for a resource consent to remove the 22 trees.

Risks and Mitigations

7.12 If the request to remove the 22 trees is approved then the applicants will need to arrange the funding to remove and replace the trees. There may be a loss of amenity within the area while the replacement trees establish. The resource consent may not be approved. Further consideration will need to be given to the replacement tree species and locations, e.g. pending service checks.

Implementation

- 7.13 Implementation dependencies - the removal of the trees and replacement planting will cause some disruption to residents and road users.
- 7.14 Implementation timeframe - will depend on the resource consent process and confirmation of replacement tree species and locations.

Option Summary - Advantages and Disadvantages

- 7.15 The advantages of this option include:

- Future maintenance issues with the trees will be avoided and the concerns raised in the petition will be addressed.

- 7.16 The disadvantages of this option include:

- The majority of trees are in a healthy condition and add amenity to the area.
- Further consideration will need to be given to the replacement tree species and locations.
- Arrangement of funding by the applicants may be a difficult process.

8. Option 3 - Approve the request to remove the five oak trees in poor condition located in Villa Grove and replace the trees with another species with all costs (including the resource consent) to be borne by the Council. The trees would need to be prioritised for renewal on a city-wide basis

Option Description

- 8.1 Approve the request to remove the five oak trees in poor condition located in Villa Grove, and replace the trees with another species with all costs (including the resource consent) to be borne by the Council. The trees would need to be prioritised for renewal on a city-wide basis.

Significance

- 8.2 The level of significance of this option is low which is consistent with section 2 of this report.
- 8.3 Engagement requirements for this level of significance are to engage locally, with affected residents and ratepayers.

Impact on Mana Whenua

- 8.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 8.5 Consultation on the Villa Grove tree removal was carried out between 21 June 2018 and 13 July 2018. Letters with submission forms were delivered to every property on Villa Grove. During the consultation period the Council received 19 submissions. Of those who submitted, 13 were in support and six were against the proposal.
- 8.6 The main issues raised by those who supported were the negative effects due to the size of the trees and the amount of debris dropped by the trees. Those who did not support removal felt that the trees were a positive part of the street aesthetically and something that enhanced property value.

Alignment with Council Plans and Policies

- 8.7 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 8.8 Cost of Implementation - \$6,250 plus resource consent costs
- 8.9 Maintenance/Ongoing Costs - \$1,500 over three years
- 8.10 Funding source – Street Tree Renewal Budget

Legal Implications

- 8.11 The Council will need to apply for resource consent to remove the five trees.

Risks and Mitigations

- 8.12 There may be a loss of amenity within the area while the replacement trees establish. The resource consent may not be approved. Further consideration will need to be given to the replacement tree species and locations, e.g. pending service checks.

Implementation

- 8.13 Implementation dependencies - the removal of the trees and replacement planting will depend upon availability of funding and priority of work relative to citywide programme and projects.
- 8.14 Implementation timeframe - will depend on the resource consent process and confirmation of replacement tree species and locations as well as above.

Option Summary - Advantages and Disadvantages

- 8.15 The advantages of this option include:
 - The trees in poor condition will be removed.
 - Future maintenance issues with the trees will be minimised and the concerns raised in the petition will be reduced.
- 8.16 The disadvantages of this option include:
 - The residents may continue to experience the alleged nuisance and negative health effects of the trees from the remaining trees.
 - There is currently no funding available for the removal and replacement of these trees.

Attachments

No.	Title	Page
A ↓	Villa Grove Petition - Request for Replacement of Trees	20
B ↓	Letter to Households in Villa Grove	30
C ↓	Villa Grove Tree Assessment	34

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Jonathan Hansen - Arborist Tony Armstrong - Arborist
Approved By	Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizen and Community David Adamson - General Manager City Services

Item 7

*Labelled at HXRCs
on 14.3.17*

SUBJECT: Villa Grove Trees – Request for Replacement

SITUATION: Villa Grove is a 37 dwelling subdivision comprising both front and back sections with two Brodie Street sections fronting or exiting onto Villa Grove, and 6 Peer Street sections having dual access. Villa Grove opens onto Brodie Street near Villa Maria College and also connects via a pedestrian access to Peer Street.

The subdivision was developed by Horncastle Homes and completed around 1994.

The street is lined by scarlet oak trees planted on each side of the road. There is footpath and grass verge on the Southern side of the road. The Northern side has no footpath and only a grassed verge.

Anecdotal evidence from at least one of the original home owners indicates that when the houses were sold there were no trees planted on the verge. Shortly after completion of the subdivision 26 trees were planted along both sides of Villa Grove on the grass verge.

CONCERNS: These trees are now fully grown and the canopy meets in the middle of the street. Although the trees are spread along each verge some residences have up to two or three trees on their frontage.

The trees drop their leaves in autumn and it is not unusual at the height of autumn to find all gutters blocked and leaves well out onto the road. With the heavy parking caused by Villa Maria College girls in the street, the street cannot be adequately swept during the day and due to the height of the trees residents also find their spouting blocked by leaves.

There are a majority of retired people living in this street, at least one resident in the street is wheelchair bound, one blind person with a guide dog periodically walks along this street, and residents from the new "Parkstone" Bupa home in Brodie Street/Athol Terrace go for walks around this block.

Problems caused by the trees include:

- Tree root damage to footpaths and driveways
- Tree root damage to lawns, drains and water pipes
- Shading of houses that a number consequently get no sun at all in summer
- Blocked gutters and spoutings
- Danger of hot car exhausts parking on piles of leaves
- Fires have been set at night in the leaves by party goers to university flats
- Anxiety due to the closeness of large trees to dwellings in high winds
- Acorns growing up through private lawns
- Foliage now in places meets with opposite trees, and forms a complete canopy over the road.

While Council staff do respond when they can to the build up of leaves in the street, they are not able to keep up with problem. Scarlet oak trees leaves do not break down in compost so are not easily disposed of.

This street is a lovely street and residents generally take pride in their gardens, however managing the demands caused by this particular species of tree is beyond the ability of the residents and appears to exceed the ability of the Council's resources to bring them under control and keep the roads clear of leaves. The Council has limited resources and a large number of streets to clear of leaves.

AREA CANVASS: Of the 37 households in this former subdivision 25 households have signed the attached request for replacement of trees. 9 households were not canvassed due to location or absence, and 3 households did not agree.

PROPOSAL: That Council removes the current scarlet oak tress from Villa Grove and replaces them with medium sized trees with minimal leaf fall, thus reducing current problems and saving the Council costs in constantly needing to clear leaves.

ATTACHMENTS:

- Aerial (Google) Photograph of Villa Grove
- Street view photographs of Villa Grove
- Developer's Street Plan
- Petition signed by the Residents

Google Earth View



Results of Area Canvas (per household):



Did not Agree (3)



Not Canvassed (9)

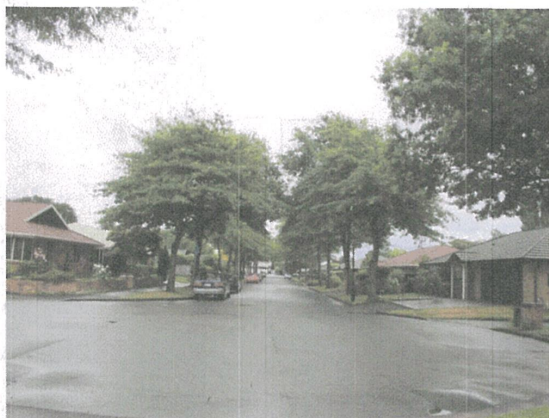


Remove & Replace Trees (25)

PHOTOS VILLA GROVE



Looking from Brodie St along Villa Grove towards Peer Street, note the canopy



Looking from cul-de-sac (Peer St) end along Villa Grove towards Brodie St, again note the canopy



Private/Council boundary line
Note raised area around base of tree, Northern Side Villa Grove. This side has no footpath merely grass verge.



This house has three trees outside it!

Puddles and bumps on footpath

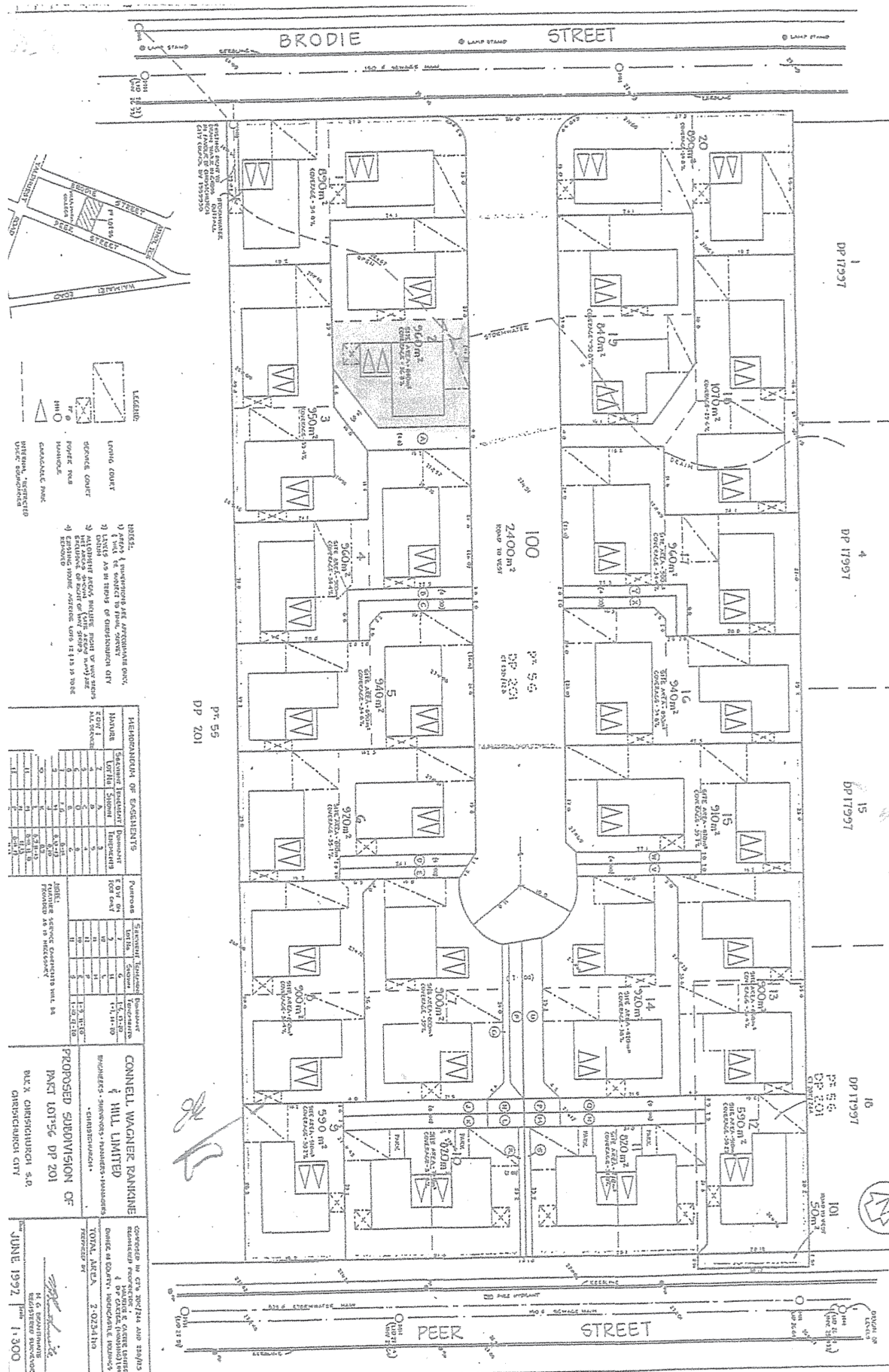


These two houses have two trees each



House on corner of Villa Grove/Brodie St.
Note size of tree towering over house ,
compare to size of lamp-post





Petition for the removal of the oak trees which line both sides of Villa Grove, Upper Riccarton, Christchurch 8041.

We, the undersigned residents of Villa Grove desire that the oak trees which line our street be removed and replaced with trees more suitable for this area. Eg. Ludecke Place, which had the same problem.

Reasons:

Many residences are shaded by the abundant foliage.

Roots are making the footpath uneven.

Roots are infiltrating underground pipes.

In autumn the leaves cause residents much work to remove the fallen leaves from driveways and gardens, sumps and gutterings.

Even in summer strong winds strip tender foliage causing more mess.

Elderly residents who live alone find the constant clearing up difficult.

Name	Signature	Address	Date
Jane Clyde	[Redacted]	Villa Grove	24-1-17
Louise Hickins	[Redacted]	Villa Grove	24/01/17
Louise Hickins	[Redacted]	Villa Grove	24/01/17
Janet Watson	[Redacted]	Villa Grove	24.01.17
CHANCE SWETENHAM	[Redacted]	VILLA GROVE	24.1.17.
CRISTINE MARTIN	[Redacted]	VILLA GROVE	24-1-17
Georgina Martin	[Redacted]	Villa Grove	24-1-17.
HANK HUANG & CAROL TSAI	[Redacted]	VILLA GROVE	24-JAN-2017
Anne & Peter Corboy	[Redacted]	Villa Grove.	24.1.17.
Emily Flynn	[Redacted]	Villa Grove	24-1-17
M. de Ruiter	[Redacted]	Villa Grove.	
Chris Young	[Redacted]	Brodie St.	24-1-17
Ann Turner	[Redacted]	Villa Grove	24-1-17
Paula Stevens	[Redacted]	Brodie St (Entrance Villa Gr)	25/1/17.
Dea O'Rourke	[Redacted]	Villa Grove	22/2/17

PTO

Petition for the removal of the oak trees which line both sides of Villa Grove, Upper Riccarton, Christchurch 8041.

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Even in summer strong winds strip tender foliage causing more mess.

Elderly residents who live alone find the constant clearing up difficult.

Name	Signature	Address	Date
MIN ZHENG	[Redacted]	Villa Grove	26/01/2017
David Hearn	[Redacted]	Villa Grove	20/01/2017
B Duffy	[Redacted]	Villa Grove	8.2.17
Bargenel Ceramend	[Redacted]	Villa Grove	8.2.17.
Ian Peterson	[Redacted]	Villa Grove	27-2-17
Jennie Peterson	[Redacted]	Villa Grove	27-2-17
BRUCE MCERLICH	[Redacted]	VILLA GROVE 11AM	27-2-17.

21 June 2018

Neighbours of Villa Grove
Ilam
Christchurch 8041

Dear Resident,

Request for Tree Removal – Villa Grove

This letter is to inform you that the Halswell-Hornby-Riccarton Community Board has received a petition from households in Villa Grove requesting the removal of the Oak trees located in the Council berms along Villa Grove. The petition has proposed:

"That the Council removes the current scarlet oak trees from Villa Grove and replaces them with medium sized trees with minimal leaf fall, thus reducing current problems and saving the Council costs in constantly needing to clear leaves"

Council surveyors have confirmed the ownership of the trees and have found that two trees (located outside the properties of numbers 28 & 29) are on private properties. The two trees outside numbers 30 & 31 are also on these respective private properties (please refer to the attached map).

The 22 Oak trees appear to be in good health and there are currently no tree safety concerns that would initiate their removal. In response to the petition received, we are now seeking community feedback in relation to this request. Following consultation a report will be presented to the Community Board, which will include community feedback, for a decision in relation to the removal of the trees.

There is currently no budget for the removal and replanting of healthy trees, so if removal was approved by the Community Board this work would need to be programmed. A resource consent would also be required to remove the trees.

A submission form is attached to this letter.

Yours sincerely,



Jonathan Hansen
Arborist – Parks Sector South & BP
Parks Unit
Citizens & Community

Civic Offices, 53 Hereford Street, Christchurch, 8011
PO Box 73010, Christchurch, 8154
Phone 941 8328, Facsimile: 03 941 8384
Email: jonathan.hansen@ccc.govt.nz
www.ccc.govt.nz

Map of Villa Grove:



Civic Offices, 53 Hereford Street, Christchurch, 8011
PO Box 73010, Christchurch, 8154
Phone 941 8328, Facsimile: 03 941 8384
Email: jonathan.hansen@ccc.govt.nz
www.ccc.govt.nz

have your say
www.ccc.govt.nz/haveyoursay



Item 7

Attachment B

This image shows a full page of white paper with horizontal dotted lines. The lines are evenly spaced and run across the width of the page, providing a guide for handwriting practice. There are no margins, text, or other markings on the page.

Name:*
Address:*
.....
.....
.....Postcode : *
Phone:*
Email:

Please note: Your full name, address and telephone number are required because this information is important for transparency, and for Christchurch City Council's decision-making process. It also means we can update you on progress. Ideally we would like your email address too, if you have one, as this makes it easier for us to stay in touch with you throughout the engagement process.

Your submission, including your name and contact details, will be made available to the decision-making body, for example the Community Board, Committee and/or Council, to help them make an informed decision.

Submissions, **with names but without contact details**, are made available online once the Board, Committee or Council agenda goes live on the Council website.

If requested, Council is legally required to make all written and/or electronic submissions available to the public, including the name and contact details of the submitter, subject to the provisions of the Local Government Official Information and Meetings Act 1987.

If you believe there are compelling reasons why your contact details and/or submission should be kept confidential, please contact the Council's Engagement Manager on (03) 941 8999 or 0800 800 169 (Banks Peninsula residents).

Christchurch
City Council

If you wish to attach extra paper, please ensure the folded posted item is no thicker than 6mm. Alternatively, you can send your submission in an envelope of any size and address it using "Freepost Authority No. 178"

fold staple or tape here fold

fold fold

FREEPOST Authority No.178

Christchurch
City Council 



Attention: Dane Moir
Engagement Assistant
Christchurch City Council
PO Box 73016
Christchurch Mail Centre
Christchurch 8154

12th June 2017



Tree Condition Assessment

Villa Grove Street Trees

Prepared for

Christchurch City Council
Civic Offices, 53 Hereford Street,
Christchurch
PO Box 73014, Christchurch, 8154

Prepared by

Martin Andrews

purearb Ltd

Registered in New Zealand, Company No. 9429042393979



Quantified Tree Risk Assessment



Villa Grove Street Tree Assessment
Purearb Ltd., June 2017



CONTENTS

1	Introduction	1
2	Site and Tree Details.....	1
3	Tree survey	2
3.1	Summary of information	2
3.1.1	Photographic Overview	2
3.2	Tree Survey Schedule.....	4

Villa Grove Street Tree Assessment
Purearb Ltd., June 2017



1 Introduction

This report has been commissioned by Jonathan Hansen, Arborist, Parks Unit, Christchurch City Council.

Purearb has been asked to assess the condition of twenty-four street trees, using visual tree assessment methods. The survey was carried out in June 2017, and the condition of each tree was evaluated using the Christchurch City Council's tree assessment system.

The report concentrates upon twenty-two (22) Pin Oak (*Quercus palustris*) and two (2) Scarlet Oak (*Quercus coccinea*) trees, located within the grass berm and lawn area adjacent to the properties at Villa Grove, Ilam, Christchurch.

The subject trees have become an issue of concern for residents, due to health and safety concerns, and Council received a request for the removal of the twenty-four street trees. The residents seek the removal of the oak trees lining Villa Grove and request their replacement with medium size trees.

2 Site and Tree Details

The subject trees are positioned within the grass berms and garden areas outside the properties on Villa Grove. The lawn garden areas are located to the northern with the grass berm areas situated on the south side of the road and pathway.

The trees have undergone extensive pruning works to maintain sufficient clearance for the use of the path and road. The subsequent branch removals on many of the subject trees have reduced their aesthetics and changed the trees' structural dynamics, likely reducing their longevity. The rooting morphology on several subject trees has caused cracking in the asphalt surface of the footpath, and also the refurbishment and utility groundwork completed in recent years may mean that structural roots have sustained damage over the years.



Site Map (Sourced Google Map 2017)

Tree condition: Good Fair Poor Very Poor

Villa Grove Street Tree Assessment
Purearb Ltd., June 2017



3 Tree survey

The condition assessment for this report was carried out on the 12th June 2017. The trees were inspected from the ground, using visual tree assessment methods. The trees were evaluated using the Christchurch City Council's tree condition assessment system. The system evaluates the Health and Form of a tree (Form includes the structural integrity of a tree). The Condition rating is the worst score provided for either Health or Form (e.g. if a tree scores Good for Health and Poor for Form, overall condition rating will be poor).

3.1 Summary of information

Overall Condition Good Category: Seven (7) trees were graded good, and represents an average tree of the species, with no more than approximately 6-10% foliage density loss or structural defects or abnormalities affecting the continued wellbeing of the tree;

Overall Condition Fair Category: Twelve (12) trees were representative of the species, with no more than approximately 11-30% foliage

density loss or where remedial tree maintenance can correct the defect, in order to continue the tree's longevity;

Overall Condition Poor Category: Five (5) trees scored a poor grade tree, representative of the species, with no more than approximately 31-71% foliage density loss or where remedial tree maintenance may correct the defect and sustain the tree's longevity (defects include roots and trunk taper).

At the time of inspection (12th June 2017), no adverse structural conditions were evident to warrant any tree removal at this present time.

3.1.1 Photographic Overview

Tree condition examples in Villa Grove

Tree
60430

Scarlet oak (*Quercus coccinea*)

- The tree's overall condition was scored as GOOD.
- The tree retains a single slender stem and oval form characteristic of the subject tree's species.
- The tree is a good representation of the species.



Villa Grove Street Tree Assessment
Purearb Ltd., June 2017



Photographic Overview Continues

Tree
60423

Pin oak (*Quercus palustris*)

- The tree's overall condition was scored as FAIR.
- The tree retains a single slender stem and oval shape crown typical of the subject tree's species.
- The inspection identified several structural defects, reducing the tree's overall condition rating.
- The tree is a fair representation of the species.



Tree
60425

Pin oak (*Quercus palustris*)

- The tree's overall condition was scored POOR.
- The tree retains a single slender stem and oval form characteristic of the subject tree's species.
- The subsequent branch removals on the subject tree have reduced the aesthetics and changed the tree's structural dynamics, likely reducing its longevity.
- Poor representation of the species



Villa Grove Street Tree Assessment
Purearb Ltd., June 2017



3.2 Tree Survey Schedule

Tree Ref	Species	Age-class	Height (M)	Stem Diameter (M)	Branch Spread (M)	Tree Health	Tree Form	Overall Condition	Tree Related Comments	Protection Status	Date of Planting	Priority
On-Site Trees		Tree Constraints				Tree Conditions						
60430	Scarlet oak	SM	15.8	0.55	14.5	Good	Good	Good	Historical pruning evident with various occlude wounds on the main stem and scaffold branches. On the northern side at 3m from ground branch inclusion with tight union observed. Also, the poor union noted within the central crown at 6m from ground level.	Trees over 6 metres in the District Plan	1992	N/A
60429	Pin oak	SM	12.5	0.36	8.5	Fair	Poor	Poor	The inspection noted the development of a weak branch union and minor inclusion on the north side at 4m high.	Trees over 6 metres in the District Plan	1992	N/A
60428	Pin oak	SM	12.6	0.35	7.6	Good	Good	Good	The subject tree retains a slender trunk and pyramidal shape crown typical of the subject tree's species.	Trees over 6 metres in the District Plan	1992	N/A
60427	Pin oak	SM	12.3	0.39	10.2	Good	Good	Good	The rooting morphology has caused cracking in the driveway on the eastern aspect of the tree.	Trees over 6 metres in the District Plan	1992	N/A
60426	Pin oak	SM	9	0.35	9.8	Fair	Poor	Poor	Historical pruning for crown raising has, unfortunately, resulted in a non-viable specimen. The tree has a prominent southernly lean with several poor unions observed at 3m high.	Trees over 6 metres in the District Plan	1992	N/A

HEADINGS & ABBREVIATIONS

VERSION 25.03.18

TREE REF:	Reference for the tree on-site.
SPECIES:	The common name of the species being recorded.
AGE CLASS:	Y = Young, SM = Semi Mature, EM = Early Mature, M = Mature, PM = Post Mature, V = Veteran.
HEIGHT:	Measured or estimated height (identify where heights are estimated (e)).
STEM DIA:	Stem diameter – Measured at the height of approximately 1.5 metres.
BRANCH SPREAD:	Tree canopy spread measured on the four-compass point.
TREE HEALTH:	Physiological (biological) Condition of the tree is assessed. Conditions such as; fruiting bodies, cankers, dieback, etc. are recorded. Very Good (Exemplar for species) to Very Poor (Tree dead or state of decline).
TREE FORM:	Structural (mechanics) Condition of the tree is assessed. Conditions such as; buckling, rib formation, stresses, bulges, soil cracks, large cavities or wounds, tight branch junctions, etc. are recorded. (Exemplar for species) to Very Poor (Tree dead or state of decline).
OVERALL CONDITION:	The system evaluates the Health and Form of a tree (Form includes the structural integrity of a tree). The Condition rating is the worst score provided for either Health or Form (e.g. if a tree scores Good for Health and Poor for Form, overall condition rating will be poor).
PRIORITY:	Work priority: 1: Works required immediately to make the tree safe; 2: Works required within 60 days; 3: Annual program works, or no works required.

Villa Grove Street Tree Assessment
Purearb Ltd., June 2017



Tree Ref	Species	Age-class	Height (M)	Stem Diameter (M)	Branch Spread (M)	Tree Health	Tree Form	Overall Condition	Tree Related Comments	Protection Status	Date of Planting	Priority
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On-Site Trees		Tree Constraints				Tree Conditions						
60425	Pin oak	SM	9.5	0.38	10.4	Fair	Poor	Poor	Historical pruning for road clearance has resulted in multiple pruning wounds throughout the tree's framework. Unfortunately, extensive branch removals have likely resulted in a non-viable specimen.	Trees over 6 metres in the District Plan	1992	N/A
60424	Pin oak	SM	10.4	0.36	9.4	Fair	Fair	Fair	Evidence of failed unions on the west side at 6m high. Also, the inspection identified several additional weak unions on the north side at 7m high.	Trees over 6 metres in the District Plan	1992	N/A
60423	Pin oak	SM	9.4	0.34	10.4	Fair	Fair	Fair	The tree bifurcates at 4.5m above ground level. Unfortunately, observations noted poor union development and large pruning wounds.	Trees over 6 metres in the District Plan	1992	N/A
60422	Pin oak	SM	13.8	0.4	10.1	Fair	Poor	Poor	Two co-dominant stems create the subject tree's structural form. The main branch union has developed a tight branch union with a slight inclusion noted on the southern side.	Trees over 6 metres in the District Plan	1992	N/A
60421	Pin oak	SM	9.4	0.4	9.8	Good	Fair	Fair	The refurbishment of the adjacent driveway likely indicates the tree has sustained an element of root damage; at the time of the inspection, associated symptoms were not visible.	Trees over 6 metres in the District Plan	1992	N/A
60420	Scarlet oak	SM	11.6	0.46	11.6	Good	Fair	Fair	The inspection noted the development of several weak branch union and minor inclusion on the north side at 4m high.	Trees over 6 metres in the District Plan	1992	N/A
60407	Pin oak	SM	12	0.45	10.7	Fair	Fair	Fair	Historical pruning for crown thinning and raising has created numerous wounds throughout the tree's structural architecture.	Trees over 6 metres in the District Plan	1992	N/A
60408	Pin oak	SM	9.4	0.35	9.8	Fair	Fair	Fair	The rooting morphology of the subject tree has caused cracking in the adjacent footpath on the southern side.	Trees over 6 metres in the District Plan	1992	N/A
60409	Pin oak	SM	12	0.47	10.7	Good	Good	Good	The rooting morphology of the subject tree has caused cracking in the adjacent footpath on the southern side.	Trees over 6 metres in the District Plan	1992	N/A

Villa Grove Street Tree Assessment
Purearb Ltd., June 2017



On-Site Trees		Tree Constraints				Tree Conditions						
60410	Pin oak	SM	8.4	0.3	8.2	Fair	Fair	Fair	Historical pruning for road clearance has resulted in extensive branch removals that contribute towards the tree's sparse crown and structural form.	Trees over 6 metres in the District Plan	1992	N/A
60411	Pin oak	SM	9.4	0.35	9.1	Fair	Fair	Fair	The inspection noted the development of several weak branch union on the central scaffold structure. The rooting morphology of the subject tree has caused cracking in the adjacent footpath on the southern side.	Trees over 6 metres in the District Plan	1992	N/A
60412	Pin oak	SM	8.3	0.3	9.1	Fair	Fair	Fair	The rooting morphology of the subject tree has caused cracking in the adjacent footpath on the southern side.	Trees over 6 metres in the District Plan	1992	N/A
60413	Pin oak	SM	10	0.36	8.9	Fair	Fair	Fair	Historical pruning for road clearance has created several heavily end-weighted scaffold branches on the lower canopy. The subsequent branch removal has promoted the development of epicormic growth to the lower third of the tree's framework.	Trees over 6 metres in the District Plan	1992	N/A
60414	Pin oak	SM	9.4	0.36	12.5	Good	Good	Good	The rooting morphology of the subject tree has caused cracking in the adjacent footpath on the southern side.	Trees over 6 metres in the District Plan	1992	N/A
60415	Pin oak	SM	8.1	0.3	10.4	Fair	Fair	Fair	On the southern aspect of the subject tree, the asphalt pavement has raised due to the increased rooting development beneath the surface.	Trees over 6 metres in the District Plan	1992	N/A
60416	Pin oak	SM	11.4	0.35	8.4	Good	Good	Good	The rooting morphology of the subject tree has caused cracking in the adjacent footpath on the southern side.	Trees over 6 metres in the District Plan	1992	N/A
60417	Pin oak	SM	10.7	0.38	8.7	Fair	Poor	Poor	The inspection noted the development of several weak branch union at 6.5m high.	Trees over 6 metres in the District Plan	1992	N/A
60418	Pin oak	SM	11.1	0.38	9.4	Fair	Fair	Fair	The rooting morphology of the subject tree has caused cracking in the adjacent footpath on the southern side.	Trees over 6 metres in the District Plan	1992	N/A
60419	Pin oak	SM	11.8	0.41	11.9	Good	Good	Good	The rooting morphology of the subject tree has caused cracking in the adjacent footpath on the southern side.	Trees over 6 metres in the District Plan	1992	N/A

8. Halswell Domain - South Car Park

Reference: 19/265219

Presenter: Kim Swarbrick, Engagement Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to consider approving the proposed new car park for the south side of Halswell Domain.

2. Executive Summary

- 2.1 Consultation has been completed and the results are included in this report. In general, the feedback received supported the car park. The design was presented to the Community Board via seminar, prior to the commencement of consultation.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve the proposed south car park plan for Halswell Domain.

4. Context/Background

Issue or Opportunity

- 4.1 The proposed car park is located on the south side of Halswell Domain along the Edward Stafford Avenue frontage.

The location of the car park is as per the concept plans first proposed in 2002 when Halswell Domain was extended to the south.

Halswell Domain has long had a high use, especially on winter Saturdays which has led to parking pressure on the surrounding road network.

The south side of the Domain has no off-street parking, only parallel parking along the Edward Stafford Avenue frontage. Edward Stafford Avenue is very narrow.

The proposed car park is off-street with better access and safety.

Strategic Alignment

- 4.2 The proposed car park aligns with the current Parks capital programme (CPMS # 354 Halswell Domain Car Park).
- 4.3 This report supports the [Council's Long Term Plan 2018 - 2028](#):

4.3.1 Activity: Parks and Foreshore

- Level of Service: 6.8.2.8 Parks are provided, managed and maintained in a clean, tidy, safe, functional and equitable manner (Asset Condition) - Vehicle access and parking - condition average or better: 90 per cent

Decision Making Authority

- 4.4 Community Board delegated authority.

Previous Decisions

- 4.5 Not applicable

Assessment of Significance and Engagement

- 4.6 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 4.7 The level of significance was determined by Halswell Domain being of high interest but low impact on the majority of the city and the Council's activities.
- 4.8 The level of community engagement and consultation outlined in this report reflect the low assessment.

5. Options Analysis

Options Considered

- 5.1 The following reasonably practicable options were considered and are assessed in this report:
 - Option 1 - The proposed car park (preferred)
- 5.2 The following options were considered but ruled out:
 - Option 2 - Status Quo. Continues with the current congestion with parking in Edward Stafford Avenue during sport activities on Halswell Domain.

Options Descriptions

- 5.3 **Option 1 – The proposed car park** (preferred)
 - 5.3.1 **Option Description:** Angled parking within the park off the side of Edward Stafford Avenue in accordance with **Attachment A**.
 - 5.3.2 **Option Advantages**
 - Will reduce congestion on Edward Stafford Avenue.
 - Provides easier/safer access to and from the car parks and the park.
 - Provides a mobility parking space.
 - 5.3.3 **Option Disadvantages**
 - Small reduction in green space.
- 5.4 **Option 2 – Status Quo**
 - 5.4.1 **Option Description:** Leave the parking as is.
 - 5.4.2 **Option Advantages** Status quo
 - No cost to construct new parking.
 - 5.4.3 **Option Disadvantages**
 - Continued congestion on Edward Stafford Avenue.
 - Health and safety issues with exiting/entering cars on the side of the road.
 - No provision for a mobility parking space.

Analysis Criteria

- 5.5 Not applicable

Options Considerations

- 5.6 Not applicable

6. Community Views and Preferences

- 6.1 Community and stakeholders were engaged via one round of consultation from 8 to 27 February 2019. The views of eleven respondents were very supportive and included the following comments.

Comments received	Repetition of Comment
Great idea this is long overdue	4
This will increase parking capacity	2
This proposal will address current issues of being too narrow for two cars to pass when visitors have parked along edge of park.	2

- 6.2 Only one submitter did not support the car park stating their reasons as sufficient parking already provided at the library and parked cars spoiling the views from some houses.

7. Legal Implications

- 7.1 There is not a legal context, issue or implication relevant to this decision.
7.2 This report has not been reviewed and approved by the Legal Services Unit.
7.3 The legal consideration is not applicable.

8. Risks

- 8.1 Not applicable

9. Next Steps

- 9.1 If approved, implement the car park.

10. Options Matrix

Issue Specific Criteria				
Criteria		Option 1 – Construct new Car Park	Option 2 – Status Quo	Option 3 – N/A
Financial Implications	Cost to Implement	\$350,000	Nil	
	Maintenance/Ongoing	Reactive	Nil	
	Funding Source	LTP, CPMS 354 Halswell Domain Car Park	N/A	
	Impact on Rates	Nil	Nil	
(Criteria 1 e.g. Climate Change Impacts)		N/A	N/A	
(Criteria 2 e.g. Accessibility Impacts)		Accessible car park provided.	No Accessible car parks on that side of the Domain.	
(Criteria 3 e.g. Health & Safety Impacts)		Improved with off street parking.	No change to current situation.	
(Criteria 4 e.g. Future Generation Impacts)		Levels of service maintained.	No change to the current level of service.	

Statutory Criteria			
Criteria	Option 1 - Construct new Car Park	Option 2 - Status Quo	Option 3 –N/A
Impact on Mana Whenua	Nil	Nil	
Alignment to Council Plans and Policies	Meets park access policy.	No, does not meet the park access policy in this location.	

•

Attachments

No.	Title	Page
A ↓	Halswell Domain - South Car Park - Plan for Board Approval	48

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

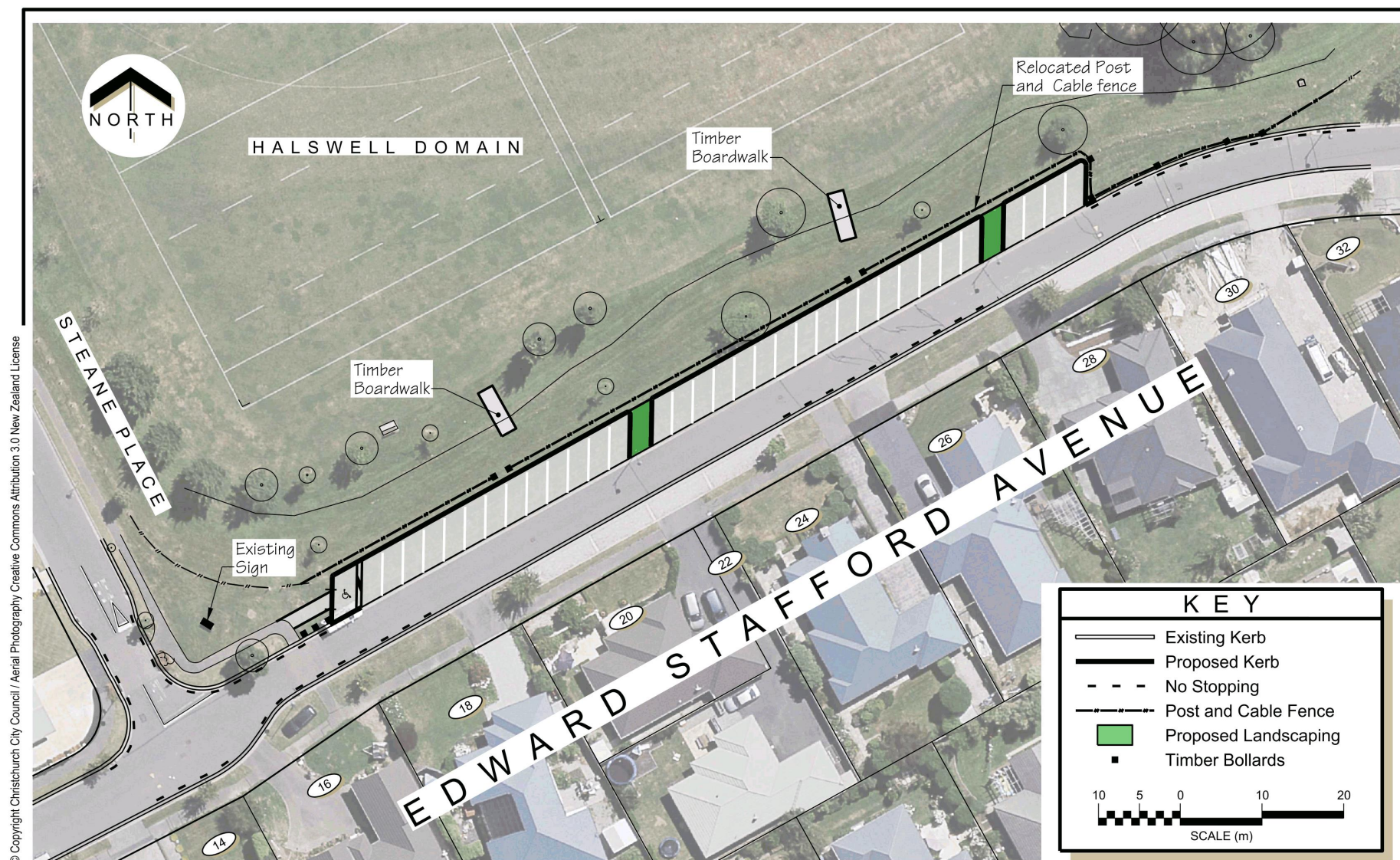
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Kevin Williams - Project Manager Kim Swarbrick - Engagement Advisor
Approved By	Rod Whearty - Team Leader Project Management Parks Darren Moses - Manager Capital Delivery Community Michael Down - Finance Business Partner Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizen and Community



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Christchurch
City Council

Halswell Domain Proposed Carpark
Edward Stafford Avenue
For Board Approval

Original Plan Size: A4
ISSUE.1 20/03/2019
TP355401 MJR CP500923

9. Aidanfield Drive - Proposed Parking Bays, No Stopping, P3 and School Buses Only Parking Restrictions

Reference: 19/108820

Presenter: Edwin Tiong, Traffic Engineer

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to approve the installation of parking bays, no stopping, P3 and school buses only parking restrictions at the school road frontage on Aidanfield Drive in accordance with **Attachment A**.

Origin of Report

- 1.2 This report is staff generated in response to requests from the Aidanfield Christian School community.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by comparing factors relating to this decision against the criteria set out in the Council's Significance and Engagement Policy.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles on the part of Aidanfield Drive and Nash Road as indicated by 'Proposed No Stopping Lines' in drawing TG133435 Issue 2, dated 19-3-2019 in Attachment A of the agenda staff report, be prohibited.
2. Under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of Aidanfield Drive as indicated by 'Proposed Parking Bays' in drawing TG133435 Issue 2, dated 19-3-2019 in Attachment A of the agenda staff report, be permitted to stop, stand or park any vehicles in the bays area specified.
3. Under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of Aidanfield Drive as indicated in drawing TG133435 Issue 2, dated 19-3-2019 in Attachment A of the agenda staff report, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is three minutes between the hours of 8.15am and 9.15am, 2.30pm and 3.30pm School Days Only.
4. Approve under Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 that a marked bus stop for the exclusive use of school buses only subject to the following restriction: between the hours of 9.15am and 2.30pm School Days Only, be installed on the north side of Aidanfield Drive as indicated in drawing TG133435 Issue 2, dated 19-3-2019 in Attachment A of the agenda staff report.
5. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report, are revoked.

6. That these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the agenda staff report are in place (or removed in the case of revocations).

4. Key Points

- 4.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety and Efficiency Service Plan in the [Council's Long Term Plan 2018-28](#).
- 4.2 The following feasible options have been considered:
- Option 1 - Install Parking Bays, No Stopping Lines, P3 and School Buses Only Parking Restrictions (preferred option)
 - Option 2 - Do Nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
- 4.3.1 The advantages of this option include:
- Remove the issue of parents parking on the berm area
 - Improving safety in the school area during the school hours
 - Drop-off and pick-up parking provisions to support the school
- 4.3.2 The disadvantages of this option include:
- None identified

5. Context/Background

- 5.1 The community, Principal and the Board of Trustees of Aidanfield Christian School have recently raised concerns regarding the operation of Aidanfield Drive at the school frontage.
- 5.2 Aidanfield Drive has an average daily traffic count of 5,433 vehicles per day, and is classified as a Collector Road under the Christchurch City Council Road Classification Map.
- 5.3 Aidanfield Drive is approximately five metres wide east bound and west bound respectively, with a seven metre wide median island that performs as a stormwater catchment.
- 5.4 When parents park on the kerbside to pick-up and/or drop-off their children, through vehicles especially large vehicles and buses, have difficulty getting passed. As a consequence, drivers have a tendency to drive over the kerb and park partially on the grass berm area to gain greater separation from passing traffic. This behaviour has led to significant damage to the berm, especially during winter and periods of wet weather.
- 5.5 Parking on berms behind kerbs is not permitted under the Traffic and Parking Bylaw. However, Community Boards can resolve an exemption to this general restriction under Clause 11.3(c) of the Bylaw.
- 5.6 The Principal and the Board of Aidanfield Christian School have requested that a pick-up and drop-off area be catered for to improve the safety in the school area.
- 5.7 There has been a suggestion of creating a car parking area on the reserve land between the school and Aidanfield Drive. Advice has been sought from relevant parks and planning staff and it has been ruled out as reserve land cannot be used for parking other than to support recreational activities on the reserve, which this clearly would not be.
- 5.8 There have been discussions regarding the possibility of the school using the Nga Puna Wai Sports Hub parking area. This car parking area is approximately a 10 minute walk to the school. There is a possibility for school buses to pick-up and drop-off there, but it may not be frequently used by parents who normally would not want to walk 10 minutes to pick-up or drop-off their children to school.

6. Option 1 - Install Parking Bays, No Stopping Lines, P3 and School Buses Only Parking Restrictions (preferred)

Option Description

- 6.1 Install Parking Bays, No Stopping Lines, P3 and School Buses Only Parking Restrictions as shown on Attachment A.
- 6.2 The school bus parking allows a safe area to pick-up and drop-off school children using the school bus.
- 6.3 The P3 parking allows for a safe pick-up and drop-off area for parents using cars.
- 6.4 The No Stopping restrictions will prevent key areas from being congested at peak times.
- 6.5 In order to prevent damage to the berm use by vehicles and buses, parking bays are proposed as part of this project.

Significance

- 6.6 The level of significance of this option is low and is consistent with section 2 of this report. Engagement requirements for this level of significance includes the consultation with the owner and occupier of any property likely to be injuriously affected by the option.

Impact on Mana Whenua

- 6.7 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.8 Five property owners and residents were advised of the recommended option by letter, and no submission responses were received apart from the Principal of Aidanfield Christian School.
- 6.9 No Stopping lines to prevent vehicles from continually parking on the kerbside where the pick-up and drop-off area would be provided have been included in the preferred option in response to the consultation. An updated plan was sent to the affected property owners and residents to advise of this revision.
- 6.10 The Principal and the Board of Trustees of Aidanfield Christian School support this option, but they would like to increase the proposed P3 parking restriction to either P5 or P10 to allow for younger students. Following consideration, staff decided to maintain the proposed P3 restriction as a consistent approach for pick-up and/or drop-off area throughout Christchurch schools.
- 6.11 The Team Leader Parking Compliance supports the proposal.

Alignment with Council Plans and Policies

- 6.12 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 6.13 Cost of Implementation - \$35,000 for the parking bays installation, \$1,000 for the installation of traffic controls, plus \$750 for consultation and the preparation of this report
- 6.14 Funding source - Traffic Signs and Road Marking Budget, Minor Safety Budget for parking bays.
- 6.15 Maintenance/Ongoing Costs - Covered under the area maintenance contract, and effects will be minimal to the overall asset

Legal Implications

- 6.16 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to install parking restrictions by resolution.

- 6.17 Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to permit parking in the bays area by resolution.
- 6.18 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 6.19 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Risks and Mitigations

- 6.20 None identified

Implementation

- 6.21 Implementation dependencies - Community Board approval
- 6.22 Implementation timeframe – Construction expected during the school holiday period in April 2019.

Option Summary - Advantages and Disadvantages

- 6.23 The advantages of this option include:
- Remove the issue of parents parking on berms area
 - Improve safety in the school area during the school hours
 - Drop-off and pick-up parking provisions to support the school
- 6.24 The disadvantages of this option include:
- None identified

7. Option 2 - Do Nothing

Option Description

- 7.1 Maintain the status quo of the exiting road marking and traffic controls.

Significance

- 7.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua

- 7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.4 Refer to sections 6.8 to 6.11 above.

Alignment with Council Plans and Policies

- 7.5 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 7.6 Cost of Implementation - \$750 for consultation and the preparation of this report
- 7.7 Maintenance/Ongoing Costs - \$0
- 7.8 Funding source – Existing staff budgets

Legal Implications

- 7.9 There is not a legal context, issue or implication relevant to this option.

Risks and Mitigations

7.10 None identified

Implementation

7.11 Implementation dependencies - Not applicable

7.12 Implementation timeframe - Not applicable

Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- Does not affect on-street parking
- No cost to the Council

7.14 The disadvantages of this option include:

- Does not support the safe and efficient operation of the school

Attachments

No.	Title	Page
A ↓	Aidanfield Drive - Proposed Parking Bays, No Stopping Lines, P3 and School Buses Only Parking Restrictions - Drawing TG133435 - For Board Approval	54

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Edwin Tiong - Traffic Engineer
Approved By	Ryan Rolston - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Richard Osborne - Head of Transport



10. Waipuna/Halswell-Hornby-Riccarton Community Board 2018-19 Youth Development Fund - Applications - Jessica Swan, Kahu Day-Brown, Makaia Day-Brown, Naia Elisara, Tyrisa Elisara, Burnside High School (Hailey Clark), and Michelle Goodman

Reference: 19/304946

Presenter: Emily Toase, Community Recreation Adviser

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider seven applications received for funding from its 2018-19 Youth Development Fund.
- 1.2 To assist the Board to consider the funding applications from Jessica Swan, Kahu Day-Brown, Makaia Day-Brown, Naia Elisara, Tyrisa Elisara, Burnside High School (Hailey Clark), and Michelle Goodman.
- 1.3 There is currently a balance of \$6,646 remaining in this fund.

2. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve a grant of \$500 from its 2019-20 Youth Development Fund to Jessica Swan towards attending the Global Young Leaders Conference in Washington D.C, U.S.A, from 29 June to 10 July 2019.
2. Approve a grant of \$500 from its 2018-19 Youth Development Fund to Kahu Day-Brown towards competing at the Australasian Championships in Brisbane, Australia, from 26 to 28 April 2019.
3. Approve a grant of \$500 from its 2018-19 Youth Development Fund to Makaia Day-Brown towards competing at the Australasian Championships in Brisbane, Australia, from 26 to 28 April 2019.
4. Approve a grant of \$500 from its 2018-19 Youth Development Fund to Naia Elisara towards competing at the 2019 Little League International Asia-Pacific Qualifier in Jakarta, Indonesia, from 17 to 22 June 2019.
5. Approve a grant of \$500 from its 2018-19 Youth Development Fund to Tyrisa Elisara towards competing at the 2019 Little League International Asia-Pacific Qualifier in Jakarta, Indonesia, from 17 to 22 June 2019.
6. Approve a grant of \$300 from its 2018-19 Youth Development Fund to Burnside High School (Hailey Clark) towards participation at the Spirit of Adventure Trust Year 10 Trophy Voyage 782C in Auckland, from 16 to 21 June 2019.
7. Approve a grant of \$300 from its 2018-19 Youth Development Fund to Michelle Goodman towards attending the New Zealand Outward Bound Course in the Marlborough Sounds, from 5 to 25 June 2019.

3. Key Points

Issue or Opportunity

- 3.1 To provide funding opportunities for young people to develop skills in their chosen field of interest through projects and events.

Strategic Alignment

- 3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city's youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21st century city; one of the Council's six Strategic Priorities.
- 3.3 The recommendations contained in this report are based on this principle.

Decision Making Authority

- 3.4 Determine the allocation of the Discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.5 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.6 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.7 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.8 The level of significance was determined by the number of people affected and/or with an interest.
- 3.9 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant 1 – Jessica Swan

- 4.1 Age - 17 years
- 4.2 School - Middleton Grange School
- 4.3 Suburb - Halswell
- 4.4 Event seeking support for - attending the Global Young Leaders Conference in Washington D.C, U.S.A, from 29 June to 10 July 2019.
- 4.5 The Global Young Leaders Conference provides high achieving students with leadership experience on a global scale. The conference brings together students from 145 countries to learn about global issues, diplomacies and cross-cultural communication.
- 4.6 Jessica is currently the head girl at Middleton Grange School. This opportunity will grow her leadership skills. Jessica wishes to study law and international affairs at university and have a career in politics and law. Her other interests are netball, music and swimming.

- 4.7 Jessica has two part time jobs and will save money from these. She is also applying for a sausage sizzle at Bunnings.
- 4.8 The following table provides a breakdown of the costs for Jessica Swan:

EXPENSES	Cost (\$)
Orientation	1,164
Conference (accommodation, 2 meals per day, transport)	4,532
Flights	2,961
Total	\$8,657
Amount requested from the Community Board	\$1,164

5. Applicant 2 – Kahu Day-Brown

- 5.1 Age - 15 years
- 5.2 School - Riccarton High School
- 5.3 Suburb - Riccarton
- 5.4 Event seeking support for - Australian Championships in Brisbane from 26 to 28 April 2019.
- 5.5 Kahu has been scootering for three years and averages twenty hours a week training with the New Zealand Championship of the Pro League.
- 5.6 Kahu has attended three National Championships, placing 14th in 2018 and 1st in 2019. He also represented New Zealand at the Australasian Championships in 2018 and placed 27th in his age group.
- 5.7 Kahu hopes to become a pro rider and compete in the World Championships in Europe in 2020. The 2019 Australasian Championships will provide a pathway to achieving this aim.
- 5.8 Kahu is sponsored by Madd Gear Action Sports who are covering his registration fee and equipment. He also works after school and is saving money from this job to go towards the championships.

EXPENSES	Cost (\$)
Flights	969
Accommodation	268
Registration Fee	100
Car Hire	60
Total	\$1,397
Amount requested from the Community Board	\$800

6. Applicant 3 - Makaia Day-Brown

- 6.1 Age - 12 years
- 6.2 School - Kilmarnock Intermediate School
- 6.3 Suburb - Riccarton
- 6.4 Event seeking support for - competing in the Australian Championships in Brisbane from 26 to 28 April 2019.

- 6.5 Makaia achieved first place at the Under 13s New Zealand Scooter Championships in Napier in January 2019 which qualified him to represent New Zealand in the Australian championships.
- 6.6 Makaia has been scooting for four years, and trains four to five times a week in the evenings and on weekends. He attended the 2018 Australasian Championships where he placed 13th in his age group. Attending this year's championships will enable Maiaka to progress from being a sponsored rider to a pro rider which Maiaka aims to achieve so that he can compete in the World Championships in Europe in 2022.
- 6.7 Makaia has rode as a demonstration rider in Auckland, Timaru and Oamaru as well as attending community events. He hopes that by attending this international competition he will encourage others to take up scooting and promote positive behaviour in skate parks.
- 6.8 Makaia is sponsored by Madd Gear Action Sports who are covering his registration fee and equipment.

EXPENSES	Cost (\$)
Flights	969
Accommodation	268
Registration Fee	100
Car Hire	60
Total	\$1,397
Amount requested from the Community Board	\$800

7. Applicant 4 – Naia Elisara

- 7.1 Age - 15 years
- 7.2 School - Villa Maria College
- 7.3 Suburb - Wigram
- 7.4 Event seeking support for - competing in the 2019 Little League International Asia-Pacific Qualifier in Jakarta, Indonesia, from 17 to 22 June, 2019.
- 7.5 Naia represented Canterbury in the Under 15s Little League National Softball Tournament where the team won, qualifying them for a place in the International Tournament. The team aim to win the Asia-Pacific Tournament to earn them a place in the Softball World Series in the U.S.A. in August 2019.
- 7.6 Naia has played softball for seven years and is currently in both the Under 18s and Under 23s for the Sydenham Kereru Softball Club. She plays two games a week and attends one training a week for each team, playing as a *pitcher*, *short stop* and the outfield.
- 7.7 With her team, Naia has achieved the award for Canterbury Under 15s Softball Development Team for 2017-18 and 2018-19. In 2017 she earnt place in the New Zealand Under 15s Softball Squad of which she continues to be a member. Naia was also awarded *Top Pitcher* at the 2018 National Tournament and *Most Valuable Player* in this year's National Softball Tournament.
- 7.8 Naia is currently focusing on her school studies, working to pass her NCEAs and also hopes to represent New Zealand or Samoa at the elite level of softball. She hopes to use the experience at the international tournament to further develop her skills and encourage more young people to get involved in positive activities.
- 7.9 To fundraise for the tournament, Naia has been selling raffle tickets and chocolates and has helped to run a Winnie Bagoes Fundraiser with her team.

EXPENSES	Cost (\$)
Airfares	1,450
Accommodation	400
Meals	480
Insurance	312
Transport	150
Medical	450
Gifts, laundry and photography	80
Travel uniform	220
Total	\$3,542
Amount requested from the Community Board	\$1,000

8. Applicant 5 – Tyrisa Elisara

- 8.1 Age - 12 years
- 8.2 School - St Teresa's School
- 8.3 Suburb - Wigram
- 8.4 Event seeking support for - competing in the 2019 Little League International Asia-Pacific Qualifier in Jakarta, Indonesia, from 17 to 22 June, 2019.
- 8.5 Tyrisa represented Canterbury in the Under 15s Little League National Softball Tournament where the team won, qualifying them for a place in the International Tournament. The team aims to win the Asia-Pacific Tournament to earn them a place in the Softball World Series in the U.S.A. in August 2019.
- 8.6 Tyrisa has played softball for seven years and is currently in both the Under 15s and Under 23s for the Sydenham Kereru Softball Club. She plays two games a week and attends one training a week for each team, playing 2nd Base and short stop.
- 8.7 With her team, Tyrisa has achieved the award for Canterbury Under 15s Softball Development Team for 2017-18, she has played in the National Tournament in 2018. Tyrisa is also a keen hockey player, representing Canterbury in the Regional Under 13s Team and competing at the Hockey National Tournament in 2018. She also secured an academic scholarship in 2017.
- 8.8 Tyrisa wants to continue to excel and focus on her academic work and continue to learn and develop in both softball and hockey and go on to play for New Zealand.
- 8.9 To fundraise for the tournament, Tyrisa has been selling raffle tickets and chocolates and has helped to run a Winnie Bagoes Fundraiser with her team.

EXPENSES	Cost (\$)
Airfares	1,450
Accommodation	400
Meals	480
Insurance	312
Transport	150
Medical	450

Gifts, laundry and photography	80
Travel uniform	220
Total	\$3,542
Amount requested from the Community Board	\$1,000

9. Applicant 6 – Hailey Clark

- 9.1 Age - 14 years
- 9.2 School - Burnside High School
- 9.3 Suburb - Halswell
- 9.4 Event seeking support for - Spirit of Adventure Trust Year 10 Trophy Voyage 782C in Auckland from 16 to 21 June 2019.
- 9.5 Spirit of Adventure Trust Trophy Voyage is a five day sailing challenge where schools from around the country compete against one another for the Spirit Trophy. Teams are made up of five boys and five girls who are tested in a dynamic and unfamiliar environment participating in activities including ship-handling, team work, problem solving, debating and water sports. Teams also go ashore and complete tasks against one another aimed at building leadership, ingenuity and fun.
- 9.6 Hailey Clark is one of ten students from Burnside High School who is looking to test herself with a new experience, meet new people and learn new skills. Hailey is especially interested in learning how people live on a boat for days and how to sail.
- 9.7 Hailey enjoys cooking, football and basketball as well as swimming in the sea. She enjoys being outdoors and like seeing new places and experiencing nature.
- 9.8 To fundraise for the voyage Hailey along with her team have organised and run a quiz night, three bakes sales and two sausage sizzles. The team have raised \$450 to date. They have also applied to the New Zealand Community Trust and are waiting on approval.

EXPENSES	Cost (\$)
Trophy Voyage 782C Fee	12,000
Airfares	2,098
Transfers	253
Total	\$14,351
Total per individual	\$1,435

10. Applicant 7 – Michelle Goodman

- 10.1 Age - 25 years
- 10.2 School - University of Canterbury
- 10.3 Suburb - Upper Riccarton
- 10.4 Event seeking support for - attending the New Zealand Outward Bound Course from 5 to 25 June 2019 in the Marlborough Sounds.
- 10.5 The Classic Outward Bound Course is designed to help participants reach their full potential through challenge in the outdoors. Activities include kayaking, swimming, sailing, running and climbing, used to challenge the individual physically, emotionally and mentally. Over 21 days, participants learn through experiencing success, failure, self-reflection and feedback.

- 10.6 Michelle arrived in Christchurch in 2011 to study Engineering. Last year she graduated with a PhD in Mechanical Engineering and has since been lecturing for the University of Canterbury International College teaching mathematics and engineering to first year students. Sometimes, this requires Michelle to supervise students overnight as well as tutoring them through the day, which Michelle readily agrees to and does as often as required.
- 10.7 Four years ago, Michelle came across a local scout group who needed leaders and has since volunteered her time at the Avonhead-Russley Scout Group teaching young people about maps, weather, how to pitch a tent and being a well-rounded citizen. Michelle volunteers as a mentor in the University of Canterbury Māori Development Team mentoring programme.
- 10.8 As well as completing her PhD, Michelle was also awarded the R.H.T Bates Scholarship through the Royal Society of New Zealand in 2016 for her research. This year Michelle was awarded the Outward Bound Ka Mahi Scholarship for the work in the community she has done with the Scout Group and through her teaching and mentoring.
- 10.9 Michelle has two main goals for the future; to progress in her career and to continue to lead a full life through her volunteering. She hopes that in completing the Outward Bound course she will gain valuable experience and knowledge that she can pass on to young people she works with, challenge her thinking and take time to self-reflect and gain confidence, life skills and independence which will allow her to contribute more to her community.
- 10.10 To fundraise for the course, Michelle has organised to sell cupcakes and raffle tickets. Michelle will also use the \$3,600 from the Outward Bound Ka Mahi Scholarship and the salary she receives from her teaching contracts, to help pay for the course and her rent and bills while she is away.

EXPENSES	Cost (\$)
Outward Bound - Course Fee	4,349
Travel/transport	123
Return bus fare	37
Medical	60
Total	\$4,569
Total per individual	\$500

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Karla Gunby - Community Development Advisor Marie Byrne - Community Development Advisor Emily Toase - Community Recreation Advisor
Approved By	Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton

11. Waipuna/Halswell-Hornby-Riccarton Community Board 2018-19 Discretionary Response Fund - Application - Westmorland Residents' Association

Reference: 19/323084

Presenter: Karla Gunby, Community Development Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider an application for funding from its 2018-19 Discretionary Response Fund from the organisation below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00058922	Westmorland Residents' Association	CCTV cameras	\$1,248	\$1,248

- 1.2 There is currently a balance of \$49,199 remaining in the fund.

2. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve a grant of \$1,248 from its 2018-19 Discretionary Response Fund to the Westmorland Residents' Association towards CCTV cameras.

3. Key Points

Issue or Opportunity

- 3.1 The Westmorland Residents' Association is seeking funding towards installing CCTV cameras in the Westmorland area.

Strategic Alignment

- 3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the Halswell-Hornby-Riccarton Community Board's Strategic Priorities 1.13, 1.15, 2.10 and 2.12

Decision Making Authority

- 3.3 Determine the allocation of the Discretionary Response Fund for each community.
- 3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.5 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

- 3.6 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.7 The level of significance was determined by the number of people affected and/or with an interest.
- 3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

- 3.9 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

Total Budget 2018-19	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$179,411	\$130,212	\$49,199	\$47,951

- 3.10 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.11 A Decision Matrix (refer **Attachment A**) provides information on the application including organisational, project, financial details and a staff assessment.

Attachments

No.	Title	Page
A ↓	Waipuna/Halswell-Hornby-Riccarton Community Board 2018-19 Discretionary Response Fund - Westmorland Residents' Association	65

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Karla Gunby - Community Development Advisor Marie Byrne - Community Development Advisor Emily Toase - Community Recreation Advisor
Approved By	Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton

2018/19 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058922	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Westmorland Residents Association	CCTV Cameras The Westmorland Residents' Association wishes to install CCTV cameras within the Westmorland subdivision.	\$ 1,248 \$ Requested \$ 1,248 (100% requested)	Purchase of CCTV cameras	\$ 1,248	2

Organisation Details

Service Base: 3 Highcrest Heights, Westmorland
 Legal Status: Incorporated Society
 Established: 4/03/1991
 Target groups: Residents of Westmorland
 Annual Volunteer hours: 0

Number of project participants: 800

Alignment with Council Strategies

CCC Funding History

2018/19 - \$750 (Annual Picnic) DRF
 2015/16 - \$1,200 (Westmorland Residents Connections) DRF

Other Sources of Funding (this project only)

Funds on hand

Staff Assessment

The Westmorland Residents' Association is an established residents' association. Income for the association is a membership fee.

After a series of recent incidents in the area, the Residents Association wish to install CCTV cameras in two positions in the subdivision – one within the pump station compound in lower Penruddock Rise and the other on a private property at the top of the hill.

The cameras will be owned by the Residents' Association and Broadcast media will supply, install and maintain the cameras.

The footage on the cameras will be stored on the companies' servers. The Residents' Association will have access to this data. There is a small on-going cost for this service which the Residents' Association is going to pay for.

12. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.