

Waipapa
Papanui-Innes Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waipapa/Papanui-Innes Community Board will be held on:

Date: Friday 8 February 2019
Time: 9am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Membership

Chairperson	Ali Jones
Deputy Chairperson	Emma Norrish
Members	Jo Byrne
	Pauline Cotter
	Mike Davidson
	John Stringer

4 February 2019

Christine Lane
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.
If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Mihi



Tēnā koutou

Kua hui mai nei

Ki tēnei whare ō tātou

Ki te kōrero, ki te whakarongo

i nga kaupapa ō to hapori

Nau mai, haere mai.

Nā reira tēnā koutou katoa

Greetings

to all who have gathered

within our (communal) house

to speak and to listen to the

topics/conversations of your community

Welcome, welcome

Therefore, again I greet all present

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on [Friday, 25 January 2019](#) be confirmed (refer page 6).

4. Public Forum

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

5.1 Bus Stop and Shelter Upgrade Shirley Road

Philip Haythornthwaite will speak to the Board regarding the proposed bus stop and shelter upgrade on Shirley Road.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

**Waipapa
Papanui-Innes Community Board
OPEN MINUTES**

Date: Friday 25 January 2019
Time: 9.04am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Ali Jones
Deputy Chairperson	Emma Norrish
Members	Jo Byrne
	Pauline Cotter
	Mike Davidson
	John Stringer

25 January 2019

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-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Part C
Community Board Decision

There were no apologies.

2. Declarations of Interest

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C
Community Board Resolved PICB/2019/00001

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 7 December 2018 be confirmed subject to the amendment of the confirmation date from 8 February 2019 to 25 January 2019.

Emma Norrish/John Stringer

Carried

4. Public Forum

Part B
There were no Public Forum presentations.

5. Deputations by Appointment

Part B
There were no deputations by appointment.

6. Presentation of Petitions

Part B
There was no presentation of petitions.

7. Correspondence

7.1 Community Focus Trust

Thanking the Board for their consideration of the Trust's funding application to the Board's 2018/19 Discretionary Response Fund.

7.2 Clarrie Pearce (tabled at the meeting)

Outlining concerns regarding the Christchurch Northern Corridor Downstream Effects Management Plan (Draft).

Community Board Resolved PICB/2019/00002 (Original Staff Recommendation adopted without change)

That the Waipapa/Papanui-Innes Community Board:

1. Receive the information in the correspondence report dated 25 January 2019

Ali Jones/John Stringer

Carried

8. Christchurch Northern Corridor Downstream Effects Mitigation Plan (Draft) Staff Recommendations

That the Waipapa/Papanui-Innes Community Board recommends to Council to:

1. Endorse the Draft Downstream Effects Management Plan for staff to undertake consultation on the recommendations contained within the plan.

Community Board Resolved PICB/2019/00003

Part C

That the Waipapa/Papanui-Innes Community Board:

1. Receives the Draft Downstream Effects Management Plan.

Jo Byrne/Ali Jones

Carried

Community Board Decided PICB/2019/00004

Part A

That the Council:

2. Receives the Draft Downstream Effects Management Plan for staff to commence engagement with the community on the recommendations contained within the plan.

Jo Byrne/Ali Jones

Carried

9. Application to the Waipapa/Papanui-Innes Community Board's 2018/19 Discretionary Response Fund - The Santa Claus Workshop Charitable Trust
Community Board Resolved PICB/2019/00005 (Original Staff Recommendation adopted without change)

Part C

That the Waipapa/Papanui-Innes Community Board resolves to:

1. Approve a grant of \$1,399 from its 2018/19 Discretionary Response Fund to The Santa Claus Workshop Charitable Trust towards a scroll saw.

Emma Norrish/Ali Jones

Carried

10. Application to the Papanui-Innes Community Board's 2018/19 Positive Youth Development Fund - Team Lhotshampa - Anil Gurung, Bibak Magar and Nabin Bhattarai

Community Board Resolved PICB/2019/00006 (Original Staff Recommendation adopted without change)

Part C

That the Waipapa/Papanui-Innes Community Board resolves to:

1. Approve a grant of \$210 from its 2018/19 Positive Youth Development Fund to Team Lhotshampa for Anil Gurung, Bibak Magar and Nabin Bhattarai to participate in the Tenzing Hillary Cup, Inter-Nepalese Football Tournament to be held in Auckland from 2 to 3 February 2019.

Ali Jones/Emma Norrish

Carried

Jo Byrne left the meeting at 10:00 am. Jo Byrne returned to the meeting at 10:02 am.

11. Waipapa/Papanui-Innes Community Board Area Report - January 2019

Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Receives the Waipapa/Papanui-Innes Community Board Area Report for January 2019.

11.1 Community Boards Conference 2019

(Refer Agenda Item 3.1.3)

The Board agreed that Emma Norrish would attend the Community Boards Conference 2019 to be held 11–13 April 2019 in New Plymouth.

11.2 Community Board Best Practice Awards 2019

(Refer Agenda Item 3.1.4)

The Board requested that staff provide a short list of projects that might qualify for the Best Practice Awards.

11.3 Redwood Plunket Rooms

(Refer Agenda Item 4.1.3)

Staff advised the Board that they carried out a very successful day painting the Redwood Plunket Rooms on Thursday 17 January 2019. Resene Paints New Zealand very kindly donated the paint for this project and sent an experienced painter to mentor the project.

The Board requested that a letter of thanks be sent to Resene Paints New Zealand.

11.4 St Albans Park

(Refer Agenda Item 4.1.5)

The Board agreed that the official opening of the remediated park be held on Sunday 31 March 2019 at 2pm. Staff will provide further information at a subsequent Board meeting.

11.5 St Albans Community Facility Rebuild

(Refer Agenda Item 4.1.6)

The Board requested that staff look at erecting a story board on the site of the St Albans Community Facility Rebuild.

11.6 QSM Ms E Walkinshaw

(Refer Agenda Item 5.1)

The Board requested that a letter of acknowledgement be sent to Ms Walkinshaw that also thanked her for her work and contribution to the community.

Community Board Resolved PICB/2019/00007

Part B

That the Waipapa/Papanui-Innes Community Board:

1. Receives the Waipapa/Papanui-Innes Community Board Area Report for January 2019.

Mike Davidson/John Stringer

Carried

Pauline Cotter left the meeting at 10:09 am. Pauline Cotter returned to the meeting at 10:10 am.
Pauline Cotter left the meeting at 10:11 am. Pauline Cotter returned to the meeting at 10:12 am.

12. Elected Members' Information Exchange

Part B

Board members exchanged information on matters of interest.

Mike Davidson left the meeting at 10:38 am.

Meeting concluded at 10.49am.

CONFIRMED THIS 8th DAY OF FEBRUARY 2019.

**ALI JONES
CHAIRPERSON**

7. Correspondence

Reference: 19/100936

Presenter(s): Elizabeth Hovell, Community Board Advisor

1. Purpose of Report

Correspondence has been received from:

Name	Subject
Early Start Project	Te Puna Oraka
Judy Jin	Request for Removal of Tree
Yvonne Palmer	Thank you for Card <i>(to be tabled)</i>

2. Staff Recommendations

That the Papanui-Innes Community Board:

1. Receive the information in the correspondence report dated 08 February 2019.

Attachments

No.	Title	Page
A ↓	Early Start Project re Te Puna Oraka	12
B ↓	Request for Removal of Tree	13



Early Start Project

PO Box 21013, Edgware, Christchurch 8143
Phone (03) 365 9087 Fax (03) 365 9237

56 Shirley Road, Christchurch 8013
www.earlystart.co.nz

29th January 2019

To whom it may concern

I hope this finds you well and refreshed for 2019.



It is with sadness that I am writing to let you know that Te Puna Oraka, the Early Years Services Hub based in Shirley, will cease its current operation and close on 30 June 2019.

This situation has arisen because funding to run Te Puna Oraka stopped in 2018.

Since 2008 Te Puna Oraka has operated as a partnership between Early Start and Barnardos. Initially Te Puna Oraka was funded by the Ministry of Social Development up until June 2016, at which time Te Putāhitanga continued to fund this for a further two years. However early 2018 the funding agency advised that no further funding would be provided post June 2018. Over the 2018-2019 year Early Start has used its own resources to ensure Te Puna Oraka continued to operate.

On 18th January the Early Start Board met and after careful consideration concluded that Early Start could not support Te Puna Oraka past 30 June 2019.

The decision was made with regret. The Board are aware of the impact on whānau who visit the Hub, on the wider Shirley community, and on other local health, social and cultural services.

Early Start will continue to have a presence in Shirley, supporting children and families who are enrolled in the programme.

Thank you for the important support you give to whānau in the Shirley community. I wish you all the best for the coming year.

Save the Date: Wed 12th June, 10am to 12noon, Drop in to Farewell Morning Tea (more details to follow).

Yours sincerely

Jan Egan
GENERAL MANAGER

Supporting families to raise healthy, happy and thriving children in a nurturing family environment

From: Victoria Lee
Sent: Friday, January 11, 2019 3:45 PM
To: Norrish, Emma
Cc: Jones, Ali; Stringer, John; Davidson, Mike
Subject: Removal of Silver Birch in front of ■ Morrison Ave

Dear Emma Norris

My name is Judy Jin and I have been living in ■ Morrison Ave for about 13 years with my two children.

Since we moved into this house, both my children who were 1 years and 5 years old at the time have been suffering from Eczema and allergy caused from the silver birch tree.

We have installed an HRV system and visited dermatologist for their skin trouble to resolve painful redness and itchiness on them.

2 years ago we have decided to move to other side of town (Parklands) to avoid these issues which worked quite well, however now for job transfer and financial issues we have just moved back to Morrison Ave property.

From the very first night, I found my children started scratching and colour of their faces were changing red.

Previously we have spoken to CCC about the tree if it can be removed for those issues and it has been turned down and ended up only has been trimmed its branches which were touching power line.

Tree on the street belongs to Government who is working hard to plan for a better city for people's welfare and better environment as I strongly believe.

However this kind of tree silver birch mainly provide health issues, especially for these innocent children and painfully endless cleaning jobs all year round due to all the dust from it.

I have just rang CCC and they advised me to discuss with you first to remove tree.

Please help our family to live our life with less pains from the silver birch. There are about 4 silver birches around our house. Hope all of them them removed but I haven't got a chance to talk to neighbours yet and am planning to talk to all of the house owner.

In this moment please help us to remove the tree in front of ours.

We have heard we need to pay for that expenses which is not fair at all but if there are no choices, please let me know about the procedure.

Thanks you for your understanding and help.
Your prompt help will be much appreciated.

Judy Jin
■ Morrison Ave
Christchurch

TRIM: 19/113448

8. The Palms Suburban Interchange Upgrade - Stage 1 - Shirley Road bus stop and shelter upgrades

Reference: 18/262654

Presenter(s): Andy Richards, Project Manager; Kim Swarbrick, Engagement Advisor

1. Purpose and Origin of Report

Purpose of Report

1.1 The purpose of this report is for the Papanui-Innes Community Board to:

- 1.1.1 Approve those parts of the attached scheme plan (**refer Attachment A**) and traffic controls for which the Board has delegated authority, for the Palms Suburban Interchange Upgrade - Stage 1 - Shirley Road bus stop and shelter upgrades project.

Origin of Report

1.2 This report is staff generated for the Papanui-Innes Community Board following the consultation process. The Board was previously advised of the project at a seminar held on 4 July 2017 (Papanui-Innes Community Board).

2. Significance

- 2.1 The decision(s) in this report is of medium significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by using the engagement and significance matrix. Staff have considered the significance of the decision to be made by the Council. Their assessment is that the matter is of medium significance for the following reasons:
 - 2.1.2 There is strong local community interest in this project and ongoing requests for improvements to be made at this intersection. There has also been ongoing media interest in this intersection.
 - 2.1.3 The community engagement and consultation outlined in this report reflect this assessment.

3. Staff Recommendations

That the Papanui-Innes Community Board:

1. Approve the scheme designs for The Palms Public Transport Facilities – Shirley Road Bus Stop, as detailed in **Attachment A**.
2. Make the following resolutions relying on its powers under the Christchurch City Council Traffic and Parking Bylaw 2017 and Part 21 of the Local Government Act 1974.
3. For the purposes of the following resolutions: (1) An intersection of roadways is defined by the position of kerbs on each intersecting roadway ; and (2) The resolution is to take effect from the commencement of physical road works associated with the project as detailed in this report.
4. Approve that all parking and stopping restrictions on south side of Shirley Road commencing at a point 71 metres west of its intersection with North Parade and extending in a westerly direction for a distance of 31 metres be revoked.

5. Approve that a bus stop be created on the south side of Shirley Road, commencing at a point 71 metres west of its intersection with North Parade, and extending in a westerly direction for a distance of 31 metres.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
 - 4.1.1 Activity: Public Transport Infrastructure
 - Level of Service: 10.4.5 Ensure user satisfaction with the appearance, safety and ease of use of transport interchange(s) and suburban hubs
- 4.2 The following feasible options have been considered:
 - Option 1 - Bus stop upgrade (Preferred Option)
 - Option 2 – Do nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 4.3.1 The advantages of this option include:
 - Longer bus stop which will accommodate two buses simultaneously which will reduce congestion in the main vehicle lane.
 - Upgraded larger bus shelter for improved customer comfort.
 - Better provision for cyclists by better delineation and clearance around the bus.
 - 4.3.2 The disadvantages of this option include:
 - Conversion of footpath from a separated cycle and pedestrian facility to a shared path in proximity to the bus shelter and narrowing by 0.5m.

5. Context/Background

Background

- 5.1 This project concerns improvements to bus facilities at Shirley, the Palms as part of the Hubs and Spokes programme. This project involves upgrades to two bus stops and shelters and will be delivered in two stages:
 - Stage 1 – Shirley Road bus stop and shelter improvement (west bound busses, located west of the Shirley Road/Marshlands Road/ New Brighton Road/ North Parade Intersection).
 - Stage 2 – New Brighton Road bus stop and shelter improvement (east bound busses, located east of the Shirley Road/Marshlands Road/ New Brighton Road/ North Parade Intersection).
- 5.2 This report concerns Stage 1 – Shirley Road bus stop and shelter improvement only. Stage 2 - New Brighton Road bus stop and shelter improvement will be delivered separately as land purchase negotiations continue and there is an opportunity for Council to deliver improved public transport facilities in a stage approached.

Objectives

- 5.3 Develop a project to improve the passenger facilities at Shirley, The Palms passenger hub, as outlined below:
 - Improve bus facilities (shelters and stops) at The Palms Passenger Hub, Shirley to make them more attractive for customers and increase patronage.

- Renew stop furniture with site-appropriate facilities focusing on safety and accessibility.
- Provide sufficient space and facilities to accommodate passenger and bus service demands.
- Review stop in terms of their accessibility and ensure that any upgrade incorporates accessibility guidance so that the design complies with latest accessibility legislation.
- Ensure that the stop design incorporates cycleways and cycle infrastructure.

6. Option 1 - Bus stop indented (preferred option)

Option Description

6.1 Key Features:

- Extending the bus stop from one bus stop to provide space for two buses by the changes to kerb alignment and installation of a 10m bus shelter to accommodate more bus passengers.
- Repair existing damage to the road surface adjacent to the bus stop.
- The footpath along the bus stop would be realigned and changed to a shared path as the reduced footpath width is not suitable as a separated facility. The shared path at the bus stop would be usable by cyclists, pedestrians and bus passengers, the surface of the shared path will be textured to inform cyclists and pedestrians they are on a shared path. The width of the existing separated cycle/pedestrian path would be reduced by 0.5metres to provide space for the indented bus stop.
- Inclusion of tactile pavers at the bus stop to assist boarding passengers.
- Road marking changes include a new cycle lane alongside the bus stop and additional green surfacing at both ends of the bus stop.
- The existing traffic island on Shirley Road is to be shortened at the eastern end to accommodate bus movements turning left from North Parade.
- The western end of the traffic island is to be altered to accommodate road marking changes and allow for a wider traffic lane.

Significance

- 6.2 The level of significance of this option is medium, consistent with Section 2 of this report. Engagement requirements for this level of significance include consultation with adjacent property owners and occupiers, and engagement with Environment Canterbury as the relevant bus operator.
- 6.3 The community engagement and consultation outlined in this report reflect this assessment.

Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.5 Local residents and visitors to this area using public transport are specifically affected by this option in that they can benefit from the provision of increased service facilities whilst waiting for bus transportation.
- 6.6 Consultation documentation was distributed to: 300 letterboxes, 239 key stakeholders, 46 absentee owners, 20 spare copies were available at The Palms Mall office reception and 30 copies given to passengers at the bus stops.

- 6.7 Council staff met with Shirley Intermediate School Principal and Ministry of Education staff Monday 29 January 2018 regarding their Master Plan Development in conjunction with our plan and they have no further concerns.
- 6.8 13 Submissions were received by Council. Of these, 7 support the proposal, 5 support in general but had some concerns, and one respondent did not indicate a preference. 10 responses received were very generic in nature. The project team have not been able to separate results received as specifically relating to either New Brighton road bus stop/shelter or Shirley Road bus stop/shelter. Full submissions and project team responses have been forward to elected members prior to this report meeting and a version with submitter contact details redacted made available online from 28 March 2018.
- 6.9 During consultation, a number of issues, concerns and suggestions were raised by submitters. The main themes arising are listed in the table below along with number of repetitions. A number of other comments were raised that were out of scope of this project. These have been referred on to appropriate Council staff.

Themes arising	Number of repetitions
Ensure good lighting at the bus stops	4
Concern about cyclists on footpath/signs to recommend cyclists give way to pedestrians	2
Footpath width needs to be adequate for wheelchairs/prams to move in front of shelter	2
Rubbish bins are needed	2
Make it no right turn into KFC by extending the island	2

- 6.10 The following changes have been made to the Shirley Road Bus shelter plan after community consultation.
- Coloured textured surfacing to be installed in front of bus shelter to highlight where bus passengers board. This will help indicate a change of environment to any cyclists on the shared pathway.
 - The rubbish bin has been moved to the eastern end of the bus shelter.
 - The upgraded bus shelter will be 8m long. There will be room for up to two wheelchairs or prams within the shelter. The shelter will be lit.

Alignment with Council Plans and Policies

This option is consistent with the Council's Christchurch Transport Strategic Plan.

Financial Implications

- 6.11 Cost of Implementation –The overall budget for both stages of the project is \$1.4 million. Stage 1 is expected to cost \$110,000.
- 6.12 Maintenance / Ongoing Costs – Additional maintenance items in the proposed scheme include the larger bus shelter and renewing the cycle lane paint and shared path. These will be covered by the road maintenance contract.
- 6.13 Funding source – This project is included in both 2015-25 Long Term Plan (current) and 2018-2028 Long Term Plan (proposed).

Legal Implications

- 6.14 Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations.
- 6.15 The installation of any signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Risks and Mitigations

6.16 There are no identified significant risks with this option.

Implementation

6.17 Implementation dependencies - Requires Community Board and Council approval, as detailed in Section 3 of this report.

6.18 Implementation timeframe - Construction is proposed to commence in second quarter of Financial Year 2019.

Option Summary - Advantages and Disadvantages

6.19 The advantages of this option include:

- Longer bus stop which will accommodate two buses simultaneously which will reduce congestion in the main vehicle lane.
- Upgraded larger bus shelter for improved customer comfort.
- Better provision for cyclists by better delineation and clearance around the bus.

6.20 The disadvantages of this option include:

- Approximately 48m of kerb realignment is required to allow for two buses to stop at the facility. To accommodate this proposal, the existing footpath and separated cycle line will have to be narrowed by 0.5m resulting in a width of 3m adjacent to the proposed new bus stop. However, it is proposed to convert the existing foot path and cycle lane to a shared path. Coloured surfacing at the bus shelter is proposed to de-conflict pedestrians and cyclists on the shared path.

7. Option 2 - Do Nothing

Option Description

7.1 Do nothing – upgrade to the bus stop and shelter is not completed and the existing facility remains.

Significance

7.2 The level of significance of this option has the potential to be considered Medium. There is no change from the preferred option due to the potential negative impact it could have given the feedback from the consultation carried out. There is level of community expectation that this project will proceed.

Impact on Mana Whenua

7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.4 Not applicable. This option was not consulted on but remains an option. However, there is level of community expectation that this project will proceed.

Alignment with Council Plans and Policies

7.5 This option is inconsistent with the Council's Plans and Policies:

7.5.1 This option is inconsistent with the Council's Christchurch Transport Strategic Plan as it has the potential to not contribute to increase number of trips made by public transport.

Financial Implications

7.6 Cost of Implementation - not applicable.

7.7 Maintenance / Ongoing Costs – no change to existing situation.

7.8 Funding source - not applicable.

Legal Implications

7.9 There are no legal implications the 'Do Nothing' option would pose to the Council.

Risks and Mitigations

7.10 This option has the potential to negatively impact number of trips made by public transport, mitigation is by means of preferred option.

Implementation

7.11 Implementation dependencies - not applicable.

7.12 Implementation timeframe – not applicable.

Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- Do Nothing is a low cost option.
- The kerb does not need to be re-aligned.

7.14 The disadvantages of this option include:

- Restricts the increase in the number of trips made by public transport.
Potential for congestion as two buses cannot stop clear of vehicle lanes at the same time.
Reduced comfort for passengers waiting for their bus.
- The potential negative impact it could have on the Council as a result of the positive feedback received during community consultation.

Attachments

No.	Title	Page
A ↓	Appendix A - Shirley Road Bus Stop The Palms Public Transport Facilities For Board Approval	22

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

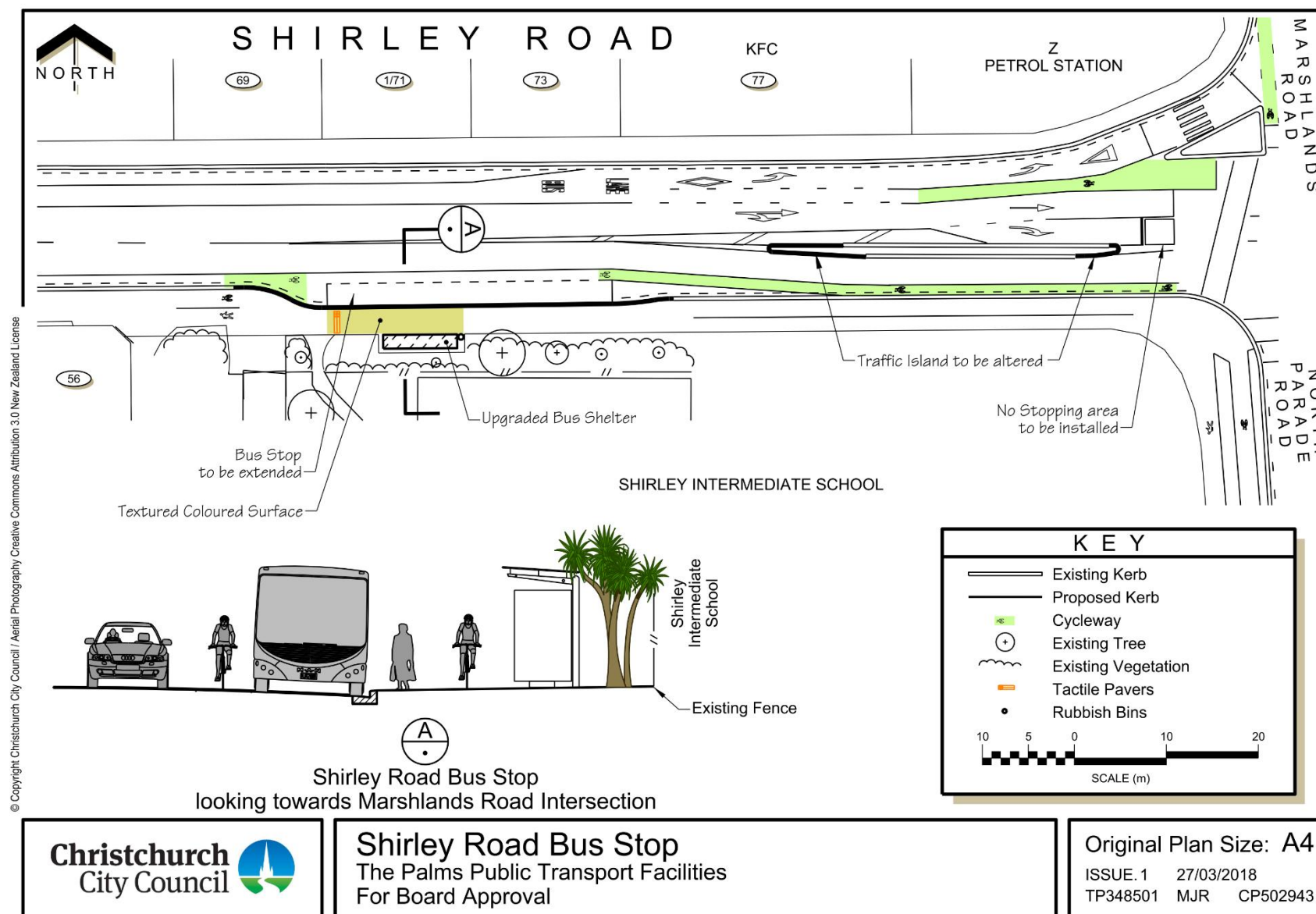
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Andy Richards - Project Manager Kim Swarbrick - Engagement Advisor Sharon O'Neill - Team Leader Project Management Transport Lynette Ellis - Manager Planning and Delivery Transport
Approved By	Lynette Ellis - Manager Planning and Delivery Transport Richard Osborne - Head of Transport David Adamson - General Manager City Services

Item 8



9. Application to the Papanui-Innes Community Board's 2018/19 Discretionary Response Fund - Celebrate St Albans Park opening.

Reference: 18/1314158

Presenter(s): Elizabeth Hovell

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund.

Organisation	Project Name	Amount Requested	Amount Recommended
Papanui-Innes Community Board	Celebrate St Albans Park opening	\$5,000	\$2,330

- 1.2 There is currently a balance of \$35,708 remaining in the fund

Origin of Report

- 1.3 This report is staff generated as a result of a request from the Papanui-Innes Community Board.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approves a grant of \$2,330 from its 2018/19 Discretionary Response Fund for the delivery of the Celebration of opening St Albans Park.

4. Key Points

- 4.1 At the time of writing, the balance of the 2018/19 Discretionary Response Fund is as below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$84,958	\$50,649	\$34,309	\$31,979

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

- 4.3 St Albans Park (Park) and pavilion were severely damaged in the 2011 earthquakes and as consequence has not been available to the community to utilise fully throughout the last few years. The Park has been under construction since January 2018 to rectify the ongoing flooding issues. Grass was sown in December 2018 and the park is expected to be available for the community to use at the end of March 2019. The Papanui-Innes Community Board requested staff to bring a report regarding a Community Board opening ceremony for the Park.

Papanui-Innes Community Board Outcomes

- Support active participation in our communities
- Strategies to reduce poverty and to improve wellbeing for families and others.
- A range of social and recreational initiatives which build and develop community wellbeing and connectedness are provided and supported.
- Partnerships are created and strengthened with community organisations.
- Disability access is considered across all projects
- Fostering the development of leadership skills particularly in children and youth
- Young people and older adults are supported

5. Option one

- 5.1 That the Community Board St Albans Park opening be held on Sunday 31 March at 11am. The event will consist of a Council blessing, Kapa Haka performance, speeches from the Papanui-Innes Community Board, the cutting of the ribbon and the planting of a Kowhai tree with a plaque. This will be followed by an announcement and collection of objects for the St Albans time capsule and a sports game by the Community Board.
- 5.2 The following table provides a breakdown of the cost for Celebrate St Albans Park opening.

EXPENSES	Cost (\$)
Koha for blessing and Kapa Haka group	250.00
Sophora microphylla	40.00
Plaque	150.00
Catering	300.00
Ribbon	30.00
<i>Promotion</i>	
Corflute sign	160.00
St Albans newsletter ½ page advert	470.00
A3 posters	40.00
Portable stage	200.00
Miscellaneous i.e. rubbish bags	50.00
Sound system	540.00
Toilets Cleaned	100.00
Total	\$2,330.00

6. Option two

- 6.1 That the Community Board St Albans Park opening is held on Wednesday 3 April at 4.30pm. The Board would need to start at this time to ensure the event is finished before sunset at 7.17pm.

The event will consist of a Council blessing, Kapa Haka performance, speeches from the Papanui-Innes Community Board, the cutting of the ribbon and the planting of a Kowhai tree with a plaque. This will be followed by an announcement and collection of objects for the St Albans time capsule and a BBQ tea provided by the Community Board.

- 6.2 The following table provides a breakdown of the cost for Celebrate St Albans Park opening.

EXPENSES	Cost (\$)
Koha for blessing and Kapa Haka group	250.00
Sophora microphylla	40.00
Plaque	150.00
Catering (\$29.50 per person x 115)	3,400.00
Ribbon	30.00
<i>Promotion</i>	
Corflute sign	160.00
St Albans newsletter	470.00
A3 posters	40.00
Portable stage	200.00
Miscellaneous i.e. rubbish bags	50.00
Sound system	540.00
Toilets Cleaned	100.00
Total	\$5,430.00

7. Option three

- 7.1 That the Community Board Park St Albans Park opening be held on Sunday 31 March at 11am. The event will consist of a Council blessing, Kapa Haka performance, speeches from the Papanui-Innes Community Board, cutting of the ribbon and the planting of a Kowhai tree with a plaque. This will be followed by an announcement and collection of objects for the St Albans time capsule and a sports game by the Community Board.
- 7.2 The event will be held in conjunction with the St Albans Skate Jam. This may attract a section of the population that usually would not attend an opening celebration. The costs would be the same as Option One.

8. Option four

- 8.1 That the Papanui-Innes Community Board does not host an opening ceremony for the St Albans Park.

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Helen Miles - Community Recreation Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

10. Application to the Waipapa/Papanui-Innes Community Board's 2018/19 Discretionary Response Fund - Richmond Residents' and Business Association

Reference: 19/57706

Presenter(s): Stacey Holbrough Community Development Adviser

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund from the organisation listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00058695	Richmond Residents' and Business Association	Establishment and running cost	\$9,965	\$3,000

- 1.2 There is currently a balance of \$34,309 remaining in the fund.

Origin of Report

- 1.3 This report is staff generated as a result of applications being received.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

- Approves a grant of \$3,000 from its 2018/19 Discretionary Response Fund to Richmond Residents' and Business Association towards establishment and running costs.

4. Key Points

- 4.1 At the time of writing, the balance of the 2018/19 Discretionary Response Fund is as below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$84,958	\$50,649	\$34,309	\$31,309

- 4.2 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 4.3 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Papanui-Innes Community Board Decision Matrix - Richmond Residents and Business Association	29

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Stacey Holbrough - Community Development Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

2018/19 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058695	Organisation Name Richmond Residents and Business Association	Name and Description Establishment and running costs This is a split application 40% Papanui-Innes and 60% Linwood-Central-Heathcote Community Boards. The Richmond Residents and Business Association (RR&BA) was established in May 2018 by a volunteer group of local residents and business owners to provide a voice for the Richmond area. Funding is sought towards a website, membership database and running costs.	Funding History Other Sources of Funding Donations from members Fundraising	Request Budget Total Cost \$10,465 Requested Amount \$ 9,965 95% percentage requested Contribution Sought Towards: Website - \$2,500 Administration - \$1,545 Meeting costs - \$1,020 Marketing communication - \$1,500 Incorporated Society audit fees - \$2,500 Insurance - \$800	Staff Recommendation \$ 3,000 That the Waipapa/Papanui-Innes Community Board resolves to approve the making of a grant of \$3,000 from its 2018-19 Discretionary Response Fund to the Richmond Residents and Business Association towards establishing a website, membership database and running costs.	Priority 2
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Organisation Details: Service Base: Legal Status: Other Established: 23/05/2018 Staff – Paid: 0 Volunteers: 10 Annual Volunteer Hours: 120 Participants: 4,000 Target Groups: Richmond residents and businesses Networks:	Alignment with Council Strategies and Board Objectives <ul style="list-style-type: none"> Strengthening Communities Strategy Alignment with Council Funding Outcomes <ul style="list-style-type: none"> Support, develop and promote capacity Community participation and awareness Increase community engagement Reduce or overcome barriers Foster collaborative responses How Much Will The Project Do? (Measures) The RR&BA is working with the community on: Road issues as a result of earthquake repairs and flooding mitigation works Proposed urban development in the Richmond Village area District planning and urban design issues Residential Red Zone development including a proposal for a city to sea Heritage Trail Act as a conduit for information, consultation and partnership with the Council.	Staff Assessment The Richmond Residents and Business Association was formed in May 2018. The Association formed due to community concerns about roading issues related to earthquake repairs, flood mitigation works and concerns about the state of the Richmond Village commercial area. The Association has proved very effective in voicing community concerns, bringing people together and working towards achievable solutions. Richmond Residents and Business Association has worked with the Papanui-Innes Community Board and Council staff in hosting a joint community meeting to discuss Richmond roading issues. This collaborative model worked well and has had positive community outcomes. The Association has also been involved in practical responses to improving the Richmond Village commercial area, exploring ways in which the Council's Enliven Places funding might be applied in the area, investigating the feasibility of a city to sea heritage trail and gathering and responding to residents' concerns about some residential developments in the area. In a relatively short period of time the Association has proved to be highly competent in a number of areas including conducting and analysing community surveys, promoting and hosting public meetings, working with a range of Council staff, initiating and assisting with the planning of new initiatives, cooperating with other community organisations in the area. The Richmond Residents and Business Association have established themselves as an Incorporated Society. The Association does not intend to charge a membership fee initially in order to build up a solid membership base and establish its credibility, this may change in future years to address sustainability. The Linwood-Central-Heathcote staff recommendation is: \$4,000.
Organisation Description/Objectives: Provide a singular, effective point of contact and assertive voice for the residents and businesses of Richmond.	How Will Participants Be Better Off? Having an easy to access, single point of contact to raise issues and opportunities that can then be communicated to Council/s and other agencies. By actively identifying, planning and executing projects that promote community development and engagement in the Richmond area. The Richmond Residents and Business Association objective is to "get things done".	

11. Waipapa/Papanui-Innes Community Board Area Report - January 2019

Reference: 19/61303

Presenter(s): Christine Lane, Community Governance Manager

1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for January/February 2019.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Information circulated to the Board:

- CNC Alliance: Waimakariri Bridge Contraflow starts 3 Feb - Philpotts open (*circulated 28 Jan 2019*)
- Innes Road Bus Stop Consultation Information (*circulated 31 Jan 2019*)
- Papanui Parallel Grassmere Street completion work (*circulated 1 Feb 2019*)
- CNC Alliance: Waimakariri Bridge Animation of works (*circulated 4 Feb 2019*)

3.1.2 Information Available:

3.1.2.1 Road Closure Applications

Following is a link to a public notice regarding Proposed Temporary Road Closures for your information. The Board are advised that the sub-committee will meet late February/early March to consider these applications.

<https://ccc.govt.nz/news-and-events/public-notice/show/478>

3.2 Board Reporting

- 3.2.1 The Board are asked to consider topics for inclusion in Newsliner, the newsletter and the report to the Council.

4. Significant Council Projects in the Board Area

4.1 Community Facilities (updates and future plans)

4.1.1 Redwood Plunket Rooms

The official opening of the Plunket Rooms will take place in late February. Staff are currently working with local community organisations around the future community development aspirations for the area which will include the Plunket rooms.

4.1.2 10 Shirley Road

The park is in a tidy condition, the grass is growing that was re-sown after Downers vacated and a regular mowing schedule has been implemented. The Parks Team are still attempting to place a picnic table on the site.

4.1.3 St Albans Community Facility

An update will be provided by the end of February 2019.

5. Significant Community Issues, Events and Projects in the Board Area

5.1 Community Funded Projects

5.1.1 Papanui-Innes Community Pride Garden Awards 2019

The date, time and venue have been confirmed for the Awards function for the Papanui-Innes Community Pride Garden Awards for 2019 as follows: Thursday 21 March 2019, 4.30pm, at the Chapel Street Centre, corner Chapel Street and Harewood Road, Papanui.

A placeholder has been entered into Community Board members' calendars. These Awards are a joint venture between Community Boards and the Christchurch Beautifying Association.

5.1.2 Edible Garden Awards 2019

Nominations have closed for the Edible Garden Awards. We received 36 nominations of which 16 are new entrants.

The judging will occur in early February and the Awards will be held on Monday 25 March 2019 at 6pm.

Ray White and Mitre 10 are happy with the uptake especially around the new entrants. There are 22 nominations under residential, 5 under the residential units, 6 schools and Early Learning centres, and 3 in the community gardens section.

5.2 Events Report Back

5.2.1 Belfast Community Network (BCN) – A Slice of Summer

A final successful community event was held on Saturday 2 February from 1pm. The event was hosted by the Belfast Community Network and supported by Christchurch City Council.

Approximately 450 people attended throughout the afternoon. All activities were very popular and families enjoyed the opportunity to connect while children had fun. Once again the Skate Jam was the highlight and over seventy children received skate instruction (refer following photo).



6. Parks, Sports and Recreation Update (bi-monthly)

6.1 The Parks Update will be presented at the 22 February Board meeting.

7. Community Board Funding Update

7.1 The 2018/19 financial year's Positive Youth Development and Discretionary Response Funds Balance Sheet update is attached (refer **Attachment A**).

Attachments

No.	Title	Page
A ↓	DRF and PYDF Balance Sheet 2018-19 as at 28 Jan 2019	34

Signatories

Authors	Lyssa Aves - Governance Support Officer Trevor Cattermole - Community Development Advisor Christine Lane - Manager Community Governance, Papanui-Innes Stacey Holbrough - Community Development Advisor Elizabeth Hovell - Community Board Advisor Helen Miles - Community Recreation Advisor Sharon Munro - Community Support Officer
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support, Governance and Partnerships

Papanui-Innes Community Board
2018/19 Discretionary Response and Positive Youth Development Funds Allocations

Papanui-Innes Discretionary Response Fund Project/Service/Description/Group	Allocation 2018/19	Board Approval
Balance of PYDF/DRF Carried Forward from 2017/18 Funding Year	\$ 18,846	
Discretionary Response Fund Budget Allocation 2018/19 (unallocated from SCF)	\$ 73,112	
Total	\$ 91,958	
Opening Amount Transferred to Positive Youth Development Fund 2018/19	\$ 7,000	
Balance for Allocation in Discretionary Response Fund	\$ 84,958	
POSITIVE YOUTH DEVELOPMENT FUND (PYDF) - Opening Transfer from DRF	\$ 7,000	
Taiko Torepe-Ormsby (2018 State Teams Age Short Course Swimming Championships, Canberra, Australia 2-5 Oct 18)	\$ 400	14-Sep-18
Anna Dabkowski (2018 AIMS Games Championship, Tauranga)	\$ 100	14-Sep-18
Jorja McCaughan (2018 NZCAF Shools Aerobic National Championships, Wellington)	\$ 150	14-Sep-18
Jennifer Trieu (New Zealand Rhythmic Gymnastics Nationals, Tauranga, 1-6 Oct 2018)	\$ 200	28-Sep-18
Kate Davies (competitions/training camps for Athletics New Zealand Jumps Future Squad Nov 18-Feb 19)	\$ 250	9-Nov-18
Anna Lee School of Dance for Alexandra Swan (She Shines On Dance Tour, New York and Orlando, USA Apr 19)	\$ 450	9-Nov-18
Rosa Vesty (Australian Volleyball Schools Cup, Melbourne 9-14 Dec 18)	\$ 450	23-Nov-18
Team Lhotshampa: Gurung, Magar and Bhattarai (Tenzing Hillary Cub Inter-Nepalese Football Tournament, Auckland 2-3 Feb 19)	\$ 210	25-Jan-19
POSITIVE YOUTH DEVELOPMENT FUND Balance	\$ 4,790	
PYDF granted to date	\$ 2,210	
DISCRETIONARY RESPONSE FUND (DRF) - Initial Amount	\$ 84,958	
Villa Maria College for Hannah Warner (NZ Choral Federation Big Sing Competition, Wellington 30 Aug-1 Sep 18)	\$ 125	10-Aug-18
Villa Maria College for Laura Warner (NZ Choral Federation Big Sing Competition, Wellington 30 Aug-1 Sep 18)	\$ 125	10-Aug-18
Belfast Community Network (Northwest Collective)	\$ 3,000	24-Aug-18
Canterbury Cook Islands Sports Assn Inc (Rent costs)	\$ 4,000	24-Aug-18
Papanui Softball Club (Replacement of equipment)	\$ 1,000	24-Aug-18
St Albans Residents Association - SARA (Towards Rental of Premises)	\$ 7,500	14-Sep-18
Neighbourhood Week 2018 (costs of neighbourhood/community celebrations)	\$ 3,000	14-Sep-18
Papanui-Innes Community Board's Edible Garden Awards 2019	\$ 3,000	28-Sep-18
Papanui-Innes Community Board's Youth Recreation Project	\$ 7,000	28-Sep-18
Papanui-Innes Community Board's Community Pride Garden Awards 2019	\$ 3,000	28-Sep-18
Papanui-Innes Community Board's Community Service Awards 2019	\$ 3,500	28-Sep-18
St Albans Residents Association - SARA (Edgware Village Beautification Programme)	\$ 7,000	9-Nov-18
Shirley Community Trust (Summer holiday programme)	\$ 4,000	9-Nov-18
Richmond Residents' and Business Association (Establishment and running costs) <i>Laid on Table 7/11</i>	\$ -	7-Dec-18
Delta Community Support Trust (Community Advocacy)	\$ 3,000	7-Dec-18
Community Focus Trust (Hosting St Albans Community Day and Park celebration) <i>Laid on Table 9/11 & 23/11 Declined</i>	\$ -	7-Dec-18
The Santa Claus Workshop Charitable Trust (towards purchase of a scroll saw)	\$ 1,399	25-Jan-19
DISCRETIONARY RESPONSE FUND Balance	\$ 34,309	
DRF granted to date	\$ 50,649	

HPRM: 18/919399

Opened 1-Jul-18
Updated 28-Jan-19

12. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.