

Waimāero
Fendalton-Waimairi-Harewood Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waimāero/Fendalton-Waimairi-Harewood Community Board will be held on:

Date: Monday 18 February 2019
Time: 4.30pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Membership

Chairperson	Sam MacDonald
Deputy Chairperson	David Cartwright
Members	Aaron Campbell
	Linda Chen
	Jamie Gough
	Aaron Keown
	Raf Manji
	Shirish Paranjape
	Bridget Williams

12 February 2019

Maryanne Lomax
Manager Community Governance, Fendalton-Waimairi-Harewood
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.
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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Waimāero/Fendalton-Waimairi-Harewood Community Board meeting held on [Monday, 4 February 2019](#) be confirmed (refer page 5).

4. Public Forum

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Waimāero
Fendalton-Waimairi-Harewood Community Board
OPEN MINUTES

Date: Monday 4 February 2019
Time: 4.32pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present

Chairperson	Sam MacDonald
Deputy Chairperson	David Cartwright
Members	Aaron Campbell
	Linda Chen
	Jamie Gough
	Aaron Keown
	Raf Manji
	Shirish Paranjape
	Bridget Williams

4 February 2019

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- Part A **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

There were no apologies.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved FWHB/2019/00001

That the minutes of the Waimāero/Fendalton-Waimairi-Harewood Community Board meeting held on Monday 10 December 2018, be confirmed.

Sam MacDonald/Aaron Keown

Carried

4. Public Forum

There were no public forum presentations.

5. Deputations by Appointment

Part B

5.1 **Memorial Avenue Investments Limited - Andrew Mason and Sarah Everleigh**

Andrew Mason, Director of Memorial Avenue Investments Limited (MAIL) and Sarah Everleigh, Senior Associate, Anderson Lloyd, addressed the Board in support of the staff memorandum recommending that a heavy vehicle restriction in Avonhead Road and Roydvale Avenue, was not appropriate.

The Chairperson thanked Andrew Mason and Sarah Everleigh for their deputation.

Item 12 of these minutes records the Board's decision on the Heavy Vehicle Restrictions in Avonhead Road and Roydvale Avenue.

Attachments

- A Deputation - Memorial Avenue Investments Ltd (MAIL) - Waimaero-Fendalton-Waimairi-Harewood Community Board - 4 February 2019

6. Presentation of Petitions

There was no presentation of petitions.

7. Correspondence

Correspondence was tabled from Tim Cronin seeking approval for the removal of two silver birch trees outside his property in Carlton Mill Road.

Community Board Resolved FWHB/2019/00002

Part B

The Fendalton-Waimairi-Harewood Community Board decided to:

1. Receive the information in the tabled correspondence from Tim Cronin.
2. Refer the correspondence from Tim Cronin to staff for investigation and a response back to the Community Board.

Sam MacDonald/David Cartwright

Carried

Aaron Campbell asked that his vote against the above decision, be noted.

Attachments

- A Correspondence - Tim Cronin - Removal of trees - Waimaero-Fendalton-Waimairi-Harewood Community Board - 4 February 2019

8. Normans Road Proposed - School Bus Parking and 30 Minute Parking Restriction

Community Board Resolved FWHB/2019/00003 (Original Staff Recommendation accepted without change)

The Waimāero/Fendalton-Waimairi-Harewood Community Board resolved to:

1. Approve the installation of a School Bus Parking area, 8am to 9am and 2pm to 4pm, School days, on the south side of Normans Road commencing at a point 244 metres west of its intersection with Papanui Road and extending in a westerly direction for a distance of 27 metres.
2. Approve the installation of a School Bus Parking area, 8am to 9am and 2pm to 4pm, School days, on the south side of Normans Road commencing at a point 287 metres west of its intersection with Papanui Road and extending in a westerly direction for a distance of 14 metres.
3. Approve that the parking of vehicles be restricted to a maximum period of 30 minutes from 9am to 2pm and 4pm to 6pm on the south side of Normans Road commencing at a point 244 metres west of its intersection with Papanui Road and extending in a westerly direction for a distance of 27 metres.
4. Approve that the parking of vehicles be restricted to a maximum period of 30 minutes from 9am to 2pm and 4pm to 6pm on the south side of Normans Road commencing at a point 287 metres west of its intersection with Papanui Road and extending in a westerly direction for a distance of 14 metres.
5. Approve that any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report, are revoked.

6. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Aaron Campbell/Bridget Williams

Carried

**9. Fendalton-Waimairi-Harewood 2018-19 Discretionary Response Fund - Applications - Bishopdale Menzshed and Fendalton Park Croquet Club
Community Board Resolved FWHB/2019/00004 (Original Staff Recommendation accepted without change)**

The Waimāero/Fendalton-Waimairi-Harewood Community Board resolved to:

1. Approve a grant of \$5,000 from its 2018-19 Discretionary Response Fund to the Bishopdale Menzshed towards the purchase and installation of a dust extraction system.
2. Approve a grant of \$4,500 from its 2018-19 Discretionary Response Fund to the Fendalton Park Croquet Club towards sewer drainage replacement at Fendalton Park.

Aaron Keown/Linda Chen

Carried

10. Fendalton-Waimairi-Harewood 2018-19 Youth Development Fund - Applications - David Ni, Claudia Engelbrecht Wilson, Jayda Stewart, Ellena Firth, Cameron Sidaway, Team Lhotshampa

In its deliberations, the Board wanted to increase its grant to Team Lhotshampa to \$100 each (a total of \$200) and to transfer \$10,000 from its 2018-19 Discretionary Response Fund to its 2018-19 Youth Development Fund.

Staff Recommendations

That the Waimāero/Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve the making of a grant of \$350 from its 2018-19 Youth Development Fund to David Ni towards competing at the World's School Festival for rugby in South Africa, from 19 to 31 March 2019.
2. Approve the making of a grant of \$350 from its 2018-19 Youth Development Fund to Claudia Engelbrecht Wilson towards competing at the Dallas International U19 Football Tournament in United States of America, from 10 to 22 April 2019.
3. Approve the making of a grant of \$350 from its 2018-19 Youth Development Fund to Jayda Stewart towards competing at the Dallas International U19 Football Tournament in the United States of America, from 10 to 22 April 2019.
4. Approve the making of a grant of \$350 from its 2018-19 Youth Development Fund to Ellena Firth towards competing at the Dallas International U19 Football Tournament in the United States of America, from 10 to 22 April 2019.
5. Approve the making of a grant of \$300 from its 2018-19 Youth Development Fund to Cameron Sidaway towards attending the Australian Scout Jamboree in Adelaide and the pre-camp in Sydney, from 30 December 2018 to 14 January 2019.
6. Approve the making of a grant of \$75 each totalling \$150 from its 2018-19 Youth Development Fund to Team Lhotshampa towards Aashish Rai and Bikram Subba attending the Tenzing Hillary Cup Football Tournament in Auckland, from 2 to 3 February 2019.

7. Consider whether the Board wishes to transfer additional funding from its 2018-19 Discretionary Response Fund to their 2018-19 Youth Development Fund.

Community Board Resolved FWHB/2019/00005

The Waimāero/Fendalton-Waimairi-Harewood Community Board resolved to:

1. Approve a grant of \$350 from its 2018-19 Youth Development Fund to David Ni towards competing at the World's School Festival for rugby in South Africa, from 19 to 31 March 2019.
2. Approve a grant of \$350 from its 2018-19 Youth Development Fund to Claudia Engelbrecht Wilson towards competing at the Dallas International U19 Football Tournament in United States of America, from 10 to 22 April 2019.
3. Approve a grant of \$350 from its 2018-19 Youth Development Fund to Jayda Stewart towards competing at the Dallas International U19 Football Tournament in the United States of America, from 10 to 22 April 2019.
4. Approve a grant of \$350 from its 2018-19 Youth Development Fund to Ellena Firth towards competing at the Dallas International U19 Football Tournament in the United States of America, from 10 to 22 April 2019.
5. Approve a grant of \$300 from its 2018-19 Youth Development Fund to Cameron Sidaway towards attending the Australian Scout Jamboree in Adelaide and the pre-camp in Sydney, from 30 December 2018 to 14 January 2019.
6. Approve a grant of \$100 each totalling \$200 from its 2018-19 Youth Development Fund to Team Lhotshampa towards Aashish Rai and Bikram Subba attending the Tenzing Hillary Cup Football Tournament in Auckland, from 2 to 3 February 2019.
7. Approve that \$10,000 be transferred from the Board's 2018-19 Discretionary Response Fund to its 2018-19 Youth Development Fund.

Shirish Paranjape/Aaron Keown

Carried

11. Fendalton-Waimairi-Harewood 2017-18 Strengthening Communities Fund - End of Project Accountability Report

Community Board Resolved FWHB/2019/00006 (Original Staff Recommendation accepted without change)

The Waimāero/Fendalton-Waimairi-Harewood Community Board decided to:

1. Receive the information in the Fendalton-Waimairi-Harewood 2017-18 Strengthening Communities Fund End of Project Accountability Report.

David Cartwright/Shirish Paranjape

Carried

12. Waimāero/Fendalton-Waimairi-Harewood Community Board Area Report - February 2019

In its deliberations, the Board considered the information provided in the deputation from Andrew Mason and Sarah Everleigh regarding Heavy Traffic Restrictions in Avonhead Road and Roydvale Avenue.

While appreciating that the uptake for the Bike Incentive Programme at Jellie Park was small, the Board expressed a desire for an incentive that encouraged users of the facility to cycle to it rather than travel by car.

Item 5 of these minutes details the deputation received on the Heavy Vehicle Restrictions memorandum.

Staff Recommendations

That the Waimāero/Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero/Fendalton-Waimairi-Harewood Community Board Area Report for February 2019.

Community Board Resolved FWHB/2019/00007

The Waimāero/Fendalton-Waimairi-Harewood Community Board decided to:

1. Receive the Waimāero/Fendalton-Waimairi-Harewood Community Board Area Report for February 2019.
2. Request that staff assess the viability of continuing the Bike Incentive Programme or any other idea of a similar nature.
3. Agree that Heavy vehicle prohibitions not be imposed on Avonhead Road (between Roydvale Avenue and Russley Road) and Roydvale Avenue (between Avonhead Road and Memorial Avenue), and
4. Request that traffic counts be undertaken on Hawthornden Road, once construction of Summerset Retirement Village is substantially complete, to establish the extent to which Hawthornden Road is being used as a thoroughfare for heavy traffic.

David Cartwright/Jamie Gough

Carried

13. Elected Members' Information Exchange

Part B

Board members exchanged information on matters of interest including:

- Taylors Avenue - issues relating to a street tree.
- Pasadena Reserve - tree report timeline.
- Celebrate Bishopdale - the possibility of a rainy day option.
- Bishopdale Mall Business Association - seek information on how the \$10,000 grant towards landscaping of the old library site is to be spent.
- Lake Roto Kohatu - toilets and anti-social behaviour issues.

Meeting concluded at 5.32pm

CONFIRMED THIS 18TH DAY OF FEBRUARY 2019

SAM MACDONALD
CHAIRPERSON

7. Correspondence

Reference: 19/133180

Presenter(s): Margaret Henderson, Community Governance Team

1. Purpose of Report

At the time of printing the agenda, no correspondence had been received.

2. Staff Recommendations

That the Fendalton-Waimairi-Harewood Community Board:

1. [Receive the information in the correspondence report dated 18 February 2019](#)

Attachments

There are no attachments to this report.

8. Kapuatohe Cottage and Dwelling - Future Use

Reference: 19/45695

Presenter(s): Russel Wedge, Team Leader Parks Policy and Advisory

1. Purpose and Origin of Report

Purpose of Report

- 1.1 This report is to seek the Waimāero/Fendalton-Waimairi-Harewood Community Board's approval for the future use of Kapuatohe Cottage and Kapuatohe Dwelling as residential dwellings and for the Property Consultancy Team to commence the process to lease the two properties.

Origin of Report

- 1.2 This report is staff generated to seek approval for the future use of Kapuatohe Cottage and Kapuatohe Dwelling as residential dwellings and to note that the buildings were identified in a Council Heritage Buildings Report to hold all repair work until a future use of a number of heritage buildings could be determined, Council meeting 5 October 2017 Resolution CNCL/2017/00273.



Kapuatohe Dwellings
665 Main North Road, Belfast



Kapuatohe Cottage
663 Main North Road, Belfast

2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by completing the significance assessment and took into account the views of the community that were canvassed.
- 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Waimāero/Fendalton-Waimairi-Harewood Community Board:

1. Approve the future use of Kapuatohe Cottage and Kapuatohe Dwelling to be leased out as residential dwellings once restored through funding from the 2018-2028 Long Term Plan budgets.

2. Delegate to the Manager Property Consultancy the authority to take all necessary steps to negotiate, agree and enter into all necessary documentation on behalf of the Council, as they shall consider necessary or desirable to give effect to the above resolutions.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 4.1.1 Activity: Parks & Foreshore
 - Level of Service: 6.9.1.6 To manage and maintain Public Monuments, Sculptures, Artworks and Parks Heritage Buildings of significance - Resident satisfaction with presentation of Parks Heritage Buildings: = 70 percent.
- 4.2 The following feasible options have been considered:
 - Option 1 - Approve the future use as residential dwellings (preferred)
 - Option 2 - Not approve future use as residential dwellings.
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 4.3.1 The advantages of this option include:
 - The restoration work will be able to commence
 - The buildings will be able to be leased as residential dwellings
 - The buildings will be able to be included in the operational building maintenance programme which will reduce deterioration of the buildings.
 - 4.3.2 The disadvantages of this option include:
 - There are no disadvantages with this option.

5. Context

Background

- 5.1 Since the 2010/11 Christchurch earthquakes, the Council has repaired a large number of Council-owned heritage assets. These were repaired as part of the Council's Facilities Rebuild Programme and were prioritised in accordance with a number of factors, including community needs.
- 5.2 In 2017, during at Council PX Meeting, the Council identified a number of Council-owned heritage buildings which had no determine future use (Council Resolved CNCL/2017/00273). These comprised of five buildings located within the central city and referred to as 'List 2' or metropolitan heritage buildings, and 17 buildings located outside of the central city and referred to as 'List 3' or community heritage buildings. Most of these metropolitan and community buildings were yet to be repaired.
- 5.3 In compliance with the Council resolution in 5.2, funding for restoration work on Kapuatohe Dwelling was approved in the Long Term Plan 2018-2028 (LTP) for year 2018/19 and for year 2019/20 (\$370,000). Funding for Kapuatohe Cottage was approved for year 2019/20 (\$26,000).
- 5.4 In February to March 2018 a public engagement process was undertaken to provide an opportunity for any interested parties to submit an informal application in any of the heritage buildings in List 3. One applicant indicated an interest in operating a commercial service business based in Kapuatohe Dwelling. This proposed activity would not comply with the recommended future use identified in the *Kapuatohe Historic Reserve Management Plan 2010*, which has recommended the property is used as a tenanted residence (refer 5.8 below).

6. Reserves Act 1977

- 6.1 The Kapuatohe Dwelling, 665 Main North Road, has been classified as a reserve for historic purposes under the Reserves Act 1977 (NZ Gazette Notice, 6 May 1982, Issue 50, page 1510). The Kapuatohe Cottage, 663 Main North Road, is also subject to the Reserves Act 1977.
- 6.2 Any future use of these buildings is subject to the Reserves Act 1977 and should be in keeping with the historic purpose to protect the historic values of the properties. The lease of the buildings as residential dwellings is compliant with the Reserves Act 1977 section 18, Historic Reserves. The properties were leased as residential dwellings before the earthquakes in 2010-2011.

Kapuatohe Historic Reserve Management Plan 2010

- 6.3 *The Reserve Management Plan for the Kapuatohe Dwelling and Kapuatohe Cottage* was adopted by the Christchurch City Council in 2010. Under *section 4.4 Tenancy of Historic Buildings* of the Management Plan, page 14 states:

“The maintenance of an even temperature and moisture regime within historic buildings is fundamental to extending the life of such buildings. A suitable environment is most easily achieved when the building is occupied as a home. It is therefore important that the Council continue to lease the former schoolmaster’s house and crofter’s cottage as tenanted residences.”

Future use

- 6.4 Staff from the Procurement Team and Legal Service Team have reviewed the process to determine the future use of the List 3 heritage buildings (refer 5.3 Council resolution above). Taking into consideration the Reserve Act 1977 classification and the Reserve Management Plan they have recommended that Kapuatohe Dwelling and Kapuatohe Cottage should be leased out as residential dwellings.
- 6.5 The leasing of Kapuatohe Dwelling and Kapuatohe Cottage as residential dwellings is compliant with Reserve Act 1977 and the *Reserve Management Plan for the Kapuatohe Dwelling and Kapuatohe Cottage, 2010*.

7. Option 1 - Approve the future use as residential dwellings (preferred)

Option Description

7.1 Approve the future use of Kapuatohe Cottage and Kapuatohe Dwelling as residential dwellings.

Significance

7.2 The level of significance of this option is low and consistent with section 2 of this report.

7.3 Engagement requirements for this level of significance are reflected in the assessment.

Impact on Mana Whenua

7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.5 A community engagement plan to publicise the List 3 buildings was extensively undertaken in February - March 2018. The process involved a website page with information on each of the buildings and links to documents specific to each building. Articles were placed in Newsline and local newspapers, as well as signs on each of the buildings.

7.6 For the Kapuatohe Dwelling four responses were received. One response was for a commercial service business and three responses recommended to tenant the building out as a residential dwelling, although the respondents did not want to lease the property themselves. There were no responses received for the Kapuatohe Cottage.

Alignment with Council Plans and Policies

7.7 This option is consistent with Council's Plans and Policies.

Financial Implications

7.8 Cost of Implementation - Funds (\$396,000) to complete the restoration of the buildings has been allocated in the Capex FY2018-20 LTP.

7.9 Maintenance/Ongoing Costs - these are included in the operational building maintenance budget.

7.10 Funding source - LTP FY2018/19 and 2019/20 \$370 for Kapuatohe Dwelling and FY2019/20 \$26 for Kapuatohe Cottage.

Legal Implications

7.11 There is no legal context, issue or implication relevant to this decision as the building is up to the Council's agreed New Building Standard (NBS) 67%.

7.12 This report has been reviewed and approved by the Legal Services Unit.

Risks and Mitigations

7.13 There is minimal risk with this option as it complies with the Reserves Act 1977 and the *Reserve Management Plan for the Kapuatohe Dwelling and Kapuatohe Cottage, 2010*.

Implementation

7.14 Implementation dependencies - the commencement of the restoration work can only start once the Community Board has approved the future use of the two buildings as residential dwellings.

7.15 Implementation timeframe - restoration work can commence straight away.

Option Summary - Advantages and Disadvantages

7.16 The advantages of this option include:

- The restoration work will be able to commence.
- The buildings will be able to be leased as residential dwellings.
- The buildings will be able to be included in the operational building maintenance programme which will reduce further deterioration of the buildings.

7.17 The disadvantages of this option include:

- There are no disadvantages with this option.

8. Option 2 - Not approve future use as residential dwellings

Option Description

8.1 The Community Board does not approve the future use of Kapuatohe Dwelling and Kapuatohe Cottage as residential dwellings.

Significance

8.2 The level of significance of this option is low and consistent with section 2 of this report.

8.3 Engagement requirements for this level of significance are consistent with the report.

Impact on Mana Whenua

8.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

8.5 A community engagement plan to publicise the List 3 buildings was extensively undertaken in February - March 2018. The process involved a website page with information on each of the buildings and links to documents specific to each building. Articles were placed in Newsline and local newspapers, as well as signs on each of the buildings.

8.6 For the Kapuatohe Dwelling four responses were received. One response was for a commercial service business and three responses recommended to tenant the building out as a residential dwelling, although none of the respondents wanted to lease the property themselves. There were no responses for the Kapuatohe Cottage.

Alignment with Council Plans and Policies

8.7 This option is consistent with Council's Plans and Policies.

Financial Implications

8.8 Cost of Implementation - The funding in the LTP FY2018/19 would not be activated.

8.9 Maintenance/Ongoing Costs - Not applicable.

8.10 Funding source - The funding in the LTP FY2018/19 would not be activated.

Legal Implications

8.11 There is not a legal context, issue or implication relevant to this decision.

8.12 This report has not been reviewed and approved by the Legal Services Unit.

Risks and Mitigations

8.13 There is a risk the funding in the LTP FY2018/19 may not be carried forward to FY2019/20. This may result in there being no funding available in future years to complete the restoration of the buildings. The buildings could start to deteriorate if they are not occupied in the future.

Implementation

8.14 Implementation dependencies - the restoration work cannot commence until a future use for the buildings has been approved by the Community Board.

8.15 Implementation timeframe - dependent upon the resolution from the Community Board.

Option Summary - Advantages and Disadvantages

8.16 The advantages of this option include:

- There are no advantages.

8.17 The disadvantages of this option include:

- Funding may be unavailable in future years
- The buildings will remain untenanted and susceptible to further deterioration
- Restoration of the buildings will remain uncompleted.

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Russel Wedge - Team Leader Parks Policy & Advisory
Approved By	Mary Richardson - General Manager Citizen and Community Andrew Rutledge - Head of Parks

9. Fendalton-Waimairi-Harewood 2018-19 Discretionary Response Fund - Application - Burnside Rugby Football Club

Reference: 19/107540

Presenter(s): Lisa Gregory, Community Recreation Adviser

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waimāero/Fendalton-Waimairi-Harewood Community Board to consider an applications for funding from its 2018-19 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00058762	Burnside Park Rugby Football Club	Sewer Drainage Relining at Burnside Park	\$13,584	\$6,792

- 1.2 There is currently a balance of \$41,042 remaining in the fund.

Origin of Report

- 1.3 This report is staff generated as a result of applications being received.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waimāero/Fendalton-Waimairi-Harewood Community Board:

1. Approve a grant of \$6,792 from their 2018-19 Discretionary Response Fund to the Burnside Rugby Football Club towards relining of the clay sewer line that extends from the Rugby Football Club through to the boundary at Burnside Park.

4. Key Points

- 4.1 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

Total Budget 2018/19	Granted To Date	Available For Allocation	Balance If Staff Recommendation Adopted
\$121,784	\$80,742	\$41,042	\$34,250

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Fendalton-Waimairi-Harewood 2018-19 DRF - Burnside Rugby Football Club Decision Matrix)	23

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Lisa Gregory - Community Recreation Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood

2018/19 DRF FENDALTON-WAIMAIRI-HAREWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058762	Organisation Name	Name and Description	Funding History	Request Budget	Staff Recommendation	Priority
	Burnside Rugby Football Club Incorporated	Sewer Drainage Relining at Burnside Park Relining of approximately 35m of the clay sewer line that extends from the Rugby Football Club through to the boundary at Burnside Park.	2018/19 - \$1,700 (Junior Rugby Administration and Development) SCF HHR 2018/19 - \$6,000 (Junior Rugby Administration and Development) SCF FWH 2017/18 - \$6,000 (Junior Rugby Administration and Development) SCF FWH 2016/17 - \$5,000 (Junior Rugby Administration and Development) SCF FW 2015/16 - \$5,000 (Junior Rugby Administration and Development) SCF FW Other Sources of Funding \$6,792 - CCC Part Contribution	Total Cost \$20,376 Requested Amount \$13,584 67% percentage requested Contribution Sought Towards: Works and Maintenance - \$13,584	\$ 6,792 That the Fendalton-Waimairi-Harewood Community Board resolves to make a grant of \$6,792 from their 2018-19 Discretionary Response Fund to the Burnside Rugby Football Club towards relining of the clay sewer line that extends from the Rugby Football Club through to the boundary at Burnside Park.	2

Organisation Details:

Service Base:	342 Avonhead Road, Burnside
Legal Status:	Incorporated Society
Established:	28/08/1957
Staff – Paid:	3
Volunteers:	150
Annual Volunteer Hours:	4932
Participants:	5,000
Target Groups:	Sports and Recreation
Networks:	Canterbury Rugby Football Union, NZ Rugby Football Union, Touch Canterbury, Touch NZ

Organisation Description/Objectives:

To provide well organised and administered support and leadership to our volunteers who offer their time and expertise managing and coaching rugby teams. The ability to have paid administrative staff allows our rugby club to function effectively so that our coaches and managers can focus on player development and coaching. The Burnside Rugby Club serves the community of the greater northwest area of Christchurch and the presence of a healthy sporting environment promotes community feeling and contributes to the learning of core life values and basic life skills.

Alignment with Council Strategies and Board Objectives

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- A range of social and recreational initiatives which build and develop community well-being are delivered

Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Provide community based programmes
- Reduce or overcome barriers

How Much Will The Project Do? (Measures)

35m of clay sewer line extending from the clubrooms to the boundary will be relined.
Burnside Rugby Football Club is collaborating with Burnside Squash over this project.

How Will Participants Be Better Off?

The successful completion of this project will allow the Burnside Rugby Football Club and Burnside Squash Club to remain open.
All club members and the public will therefore benefit from this project being completed with the facilities functioning correctly.
The Council-owned toilet facilities will also remain open and available for use by the general public.
This project will allow the building to meet Health and Safety obligations as set by the Council.

Staff Assessment

The Burnside Rugby Football Club and Burnside Squash Club have joint ownership of the clubrooms located at Burnside Park, with the Christchurch City Council providing public toilets.
Following the clearing of blockages along the tree root line, the contractors report showed there were cracks and damage to the sewer line. The report recommended that a renewal of the lateral line is needed to stop the blockages from happening again. The Rugby Football Club, the Squash Club and the Council-owned toilets all feed into this line.
The recommended work is relining of the clay sewer line rather than open trenching and pipe-bursting, as this method has less joins. The liner is one piece so there will be no tree root infiltration, and reinstatement will be kept to a bare minimum.
The Christchurch City Council has worked with the arborists and given the number of trees along the line, the relining of the pipe ensures there is no impact on the trees. The only digging work will be in two locations, and this will be hydro-excavated to avoid any root damage to the trees.
There has already been additional works done by the Christchurch City Council outside of the boundary to update the connection. This work has been completed and the next step of pipe relining is ready to commence.
The total cost of the work is \$20,376 and two clubs are requesting \$13,584 between them. The Christchurch City Council who provides the public toilets will be covering the remaining third being \$6,792.

10. Fendalton-Waimairi-Harewood 2018-19 Youth Development Fund - Application - Beth Donaldson

Reference: 19/107913

Presenter(s): Lisa Gregory, Community Recreation Advisor

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waimāero/Fendalton-Waimairi-Harewood Community Board to consider an application received for funding from its 2018-19 Youth Development Fund.
- 1.2 There is currently a balance of \$10,350 remaining in this fund.

Origin of Report

- 1.3 This report is staff generated as a result of an application being received.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
 - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waimāero/Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve a grant of \$100 from its 2018-19 Youth Development Fund to Beth Donaldson towards competing at the Netfest 6-a-side Netball Tournament in Wellington, from 14 to 18 March 2019.

4. Applicant - Beth Donaldson

- 4.1 Beth is a 22 year old University student living in Ilam and her team Storm Thunder has been selected to compete at the Netfest 6-a-side Netball Tournament in Wellington, from 14 to 18 March 2019.
- 4.2 Sport has always been a big part of Beth's life and she has played netball from a very young age. Beth's current team, Storm Thunder, plays in the Howzat Super League 6-a-side competition in Christchurch.
- 4.3 Beth manages her sports commitments with her university study. She also works part time during the University year and is involved in the community where she has recently mentored a primary school student and volunteered at Community Law on their phone lines.
- 4.4 Beth feels this trip will be beneficial to her as she works towards progressing in her sport. Beth attended the same tournament in 2018 and felt that the experience helped improve her game tremendously.
- 4.5 Beth has been busy fundraising by selling chocolates and her team will hold one more fundraiser before they depart. Beth and is trying to fund a majority of the trip herself through her part time work.

4.6 The following is the cost for Beth's trip.

EXPENSES	Cost (\$)
Airfares	106
Accommodation	260
Registration Fee	35
Food	25
Van rental / petrol	85
Total	\$511

4.7 This is the first time the applicant has applied for funding from the Community Board.

Item 10

Attachments

There are no attachments for this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
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Signatories

Author	Lisa Gregory - Community Recreation Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood

11. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.