
Waipuna Halswell-Hornby-Riccarton Community Board AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Waipuna Halswell-Hornby-Riccarton Community Board will be held on:

Date: Tuesday 9 June 2026
Time: 4.30 pm
Venue: Horoeka Room, Rārākau: Riccarton Centre,
199 Clarence Street, Riccarton

Membership Ngā Mema

Chairperson	Marie Pollisco
Deputy Chairperson	Sarah Brunton
Members	Helen Broughton
	Cody Cooper
	Joseph Fullerton
	Tyla Harrison-Hunt
	Andrei Moore
	Debbie Mora
	Mark Peters

3 June 2026

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/@waipunahalswell-hornby-ric5806/streams>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an **inclusive and equitable city which puts people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

**Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.**



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Actions Register Ngā Mahinga Tuwhera

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on [Tuesday, 12 May 2026](#) be confirmed (refer page 7).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearing process.

4.1 The Riccarton Market

Mark Pedersen, Manager, will give an update on the activities of The Riccarton Market.

4.2 Durga Utsav Festival 2026

Sushruti Adhikary will speak on behalf of Bangaliana Multicultural Christchurch regarding the Durga Utsav Festival 2026.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

5.1 Riccarton CRAF - Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements

Russell Drake, local resident, will address the Board in relation to the Riccarton CRAF - Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements report.

5.2 Riccarton CRAF - Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements

Jeanette Ward, local resident, will address the Board in relation to the Riccarton CRAF – Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements report.

5.3 Riccarton CRAF - Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements

David Edge, local resident, will address the Board in relation to the Riccarton CRAF - Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements report.

5.4 Riccarton CRAF - Kilmarnock Street/Darvel Street traffic calming and pedestrian safety improvements

Genevieve Leech, Deputy Principal, will speak on behalf of Christchurch Girls' High School in relation to the Riccarton CRAF - Kilmarnock Street/Darvel Street traffic calming and pedestrian safety improvements report.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.

Waipuna
Halswell-Hornby-Riccarton Community Board
OPEN MINUTES

Date: Tuesday 12 May 2026
Time: 4.30 pm
Venue: Horoeka Room, Rārākau: Riccarton Centre,
199 Clarence Street, Riccarton

Present

Chairperson Marie Pollisco
Members Helen Broughton (via audio/visual link)
Cody Cooper
Joseph Fullerton
Andrei Moore
Debbie Mora (via audio/visual link)
Mark Peters

Principal Advisor

Bailey Peterson
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-
- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved HHRB/2026/00039

That the apologies from Tyla Harrison-Hunt and Sarah Brunton for absence, be accepted.

Mark Peters/Cody Cooper

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Cody Cooper and Joseph Fullerton declared an interest in Item 13 - Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2026 and took no part in any discussion or voting.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved HHRB/2026/00040

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on Tuesday, 28 April 2026 be confirmed.

Cody Cooper/Andrei Moore

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Matatiki Hornby Centre pools

Tracey Buunk, spoke on behalf of the Hei Hei Broomfield Community Development Trust regarding safety concerns at the Matatiki Hornby Centre pools.

She noted that the spa pool had been missing a cover for some time and that there was a missing step in hydrotherapy pool and a missing step on the ladder to the main pool. She further noted that signage of these was not visible and may be inadequate to inform all users of the hazard.

Following questions from members, the Board Chairperson thanked Tracey Buunk for her presentation.

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Refers the issues raised in the presentation regarding missing steps in the main pool and hydrotherapy pool at Matatiki Hornby Centre, to staff for advice on when the missing steps will be repaired.

Attachments

- A Photos - Matatiki Hornby Centre pools

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Waipuna Halswell-Hornby-Riccarton 2026-28 Community Board Plan Report

Chrys Horn and Ann McWhirter addressed the Board of behalf of the Halswell Community Project Committee in relation to the Waipuna Halswell-Hornby-Riccarton 2026-28 Community Board Plan Report (Item 12 refers).

They advised that the Project supports the vision outlined in the Community Board Plan but does not consider that the Board priorities identified match that vision or reflect the matters identified by local community groups in the recent community visions workshop. It was suggested that consideration could have been given for an approach to develop priorities across all three wards.

Following questions from members, the Board Chairperson thanked Chrys Horn and Ann McWhirter for their presentation.

5.2 Kyle Park Lease Application, Christchurch BMX Club Inc Report

Nick Bell and James Mellor spoke on behalf of the Christchurch BMX Club Inc, in support of the staff recommendations in the Kyle Park Lease Application, Christchurch BMX Club Inc Report (Item 7 refers).

A presentation was shown outlining the activities and ambitions of the club.

Following questions from members, the Board Chairperson thanked Nick Bell and James Mellor for their presentation.

Attachments

- A Presentation - Kyle Park Lease Application, Christchurch BMX Club Inc Report

5.3 Denton Park - Removal of Gum Tree Report

Lyn Hucklebridge spoke on behalf of the Hornby Rugby Football Club in relation to the Denton Park - Removal of Gum Tree Report (Item 10 refers).

The Club is concerned that the adjacent large gum tree is causing damage to its gear shed, in addition to leaf litter blocking drains resulting in flooding during rain events, and request that the tree be removed.

Following questions from members, the Board Chairperson thanked Lyn Hucklebridge for her presentation.

Attachments

- A Photos - Denton Park - Removal of Gum Tree Report

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Kyle Park Lease Application, Christchurch BMX Club Inc Community Board Consideration

Staff in attendance spoke to the accompanying report.

The Board also took into consideration the deputation from Nick Bell and James Mellor on behalf of the Christchurch BMX Club Inc (Item 5.2 refers).

Community Board Resolved HHRB/2026/00041 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Kyle Park Lease application, Christchurch BMX Club Inc Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Grants a ground lease to the Christchurch BMX Club Inc pursuant to the Reserves Act 1977, for a lease period of thirty-three (33) years, including renewals, for an area of approximately 6055 square metres of Kyle Park being part of Sec 1 SO542208, RT927557, and Lot 2 DP34558, CB14A/1326 as shown on the plan included in **Attachment A** to the report on the meeting agenda.
4. Approves the cladding of existing structures 'B-D', and the construction of: lime bunker – 'E', start canopy/starting gate 'F' and additional track fencing as necessary. All as shown on the plan included in **Attachment A** to the report on the meeting agenda.
5. Notes that all construction approval is subject to Christchurch BMX Club Inc meeting all regulatory requirements including the Building Act 2004 and the Resource Management Act 1991.
6. Requests that the Manager Property Consultancy do all things necessary and make decisions at his sole discretion to implement the resolutions above including completing final negotiations and administering the terms and conditions of the new lease.

Cody Cooper/Mark Peters

Carried

8. Caulfield Drainage Reserve & Greenaway Park, Glen Kerran & Rannoch Drainage Reserve, Euphrasie & Heathcote Esplanade Reserve, Kahuku Park - Tree Planting Plans

Community Board Resolved HHRB/2026/00042 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Caulfield Drainage Reserve & Greenaway Park, Glen Kerran & Rannoch Drainage Reserve, Euphrasie & Heathcote Esplanade Reserve, Kahuku Park - Tree Planting Plans Report.
2. Approves the Urban Forest Tree Planting Plans for *Caulfield Drainage Reserve & Greenaway Park*, included in **Attachment A** to the report on the meeting agenda.
3. Approves the Urban Forest Tree Planting Plans for *Glen Kerran & Rannoch Drainage Reserve*, included in **Attachment A** to the report on the meeting agenda.
4. Approves the Urban Forest Tree Planting Plans for *Euphrasie & Heathcote Esplanade Reserve*, included in **Attachment A** to the report on the meeting agenda.
5. Approves the Urban Forest Tree Planting Plans for *Kahuku Park*, included in **Attachment A** to the report on the meeting agenda.
6. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Marie Pollisco/Mark Peters

Carried

9. Nash Reserve - Tree Planting Plan Community Board Consideration

Staff in attendance spoke to the accompanying report and advised that in response to residents' feedback, it is now recommended that four trees at the back of 2 Ginty Lane not be included in the planting plan.

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Nash Reserve - Tree Planting Plan Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the tree planting plan for Nash Reserve included in **Attachment A** to the report on the meeting agenda.

Community Board Resolved HHRB/2026/00043

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Nash Reserve - Tree Planting Plan Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
3. Approves the tree planting plan for Nash Reserve included in **Attachment A** to the report on the meeting agenda but excluding the 4 small trees shown on the bottom right of plan 4672500-AL-NR-006.

Marie Pollisco/Cody Cooper

Carried

For 6 Cody Cooper, Mark Peters, Debbie Mora, Helen Broughton, Joseph Fullerton, Marie Pollisco

Against 1 Andrei Moore

Abstain 0

TOTAL 7

Absent 2 Tyla Harrison-Hunt, Sarah Brunton

10. Denton Park - Removal of Gum Tree

Community Board Consideration

Staff in attendance spoke to the accompanying report.

The Board also took into consideration the deputation from Lyn Hucklebridge on behalf of the Hornby Rugby Football Club (Item 5.3 refers).

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Denton Park - Removal of Gum Tree Report.
2. Declines the application to remove the Gum Tree on Denton Park described in the report on the meeting agenda.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.

Community Board Resolved HHRB/2026/00044

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Denton Park - Removal of Gum Tree Report.

2. Approves the removal of the Gum Tree on Denton Park described in the report on the meeting agenda.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Mark Peters/Andrei Moore

Carried

Helen Broughton left the meeting at 5.35pm and returned at 5.36pm during consideration of Item 10.

11. Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 Phoenix Athletic Club

Community Board Resolved HHRB/2026/00045 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 Phoenix Athletic Club Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Phoenix Athletic Club Incorporated towards The Active Futures Programme coaching costs for term two and three 2026.

Andrei Moore/Mark Peters

Carried

12. Waipuna Halswell-Hornby-Riccarton 2026-28 Community Board Plan Community Board Consideration

Staff in attendance spoke to the accompanying report.

The Board also took into consideration the deputation from Chrys Horn and Ann McWhirter on behalf of the Halswell Community Project Committee (Item 5.1 refers).

Community Board Resolved HHRB/2026/00046 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton 2026-28 Community Board Plan Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopts the Waipuna Halswell-Hornby-Riccarton 2026-28 Community Board Plan as shown in Attachment A to the report on the meeting agenda.

Mark Peters/Andrei Moore

Carried

13. Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2026

Community Board Resolved HHRB/2026/00047 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2026 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Confers Community Service and Youth Service Awards on the nominees listed on the Summary of Nominations 2026 (Part A - separately circulated).
4. Confers Certificates of Appreciation on nominees listed on the Summary of Nominations 2026 (Part B - separately circulated).
5. Agrees that the names of successful nominees be released after the Board's Community Service Awards have been presented. Names of unsuccessful nominees will be kept confidential.

Andrei Moore/Mark Peters

Carried

14. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - May 2026

Community Board Resolved HHRB/2026/00048 Officer recommendation accepted without change

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Area Report - May 2026.

Joseph Fullerton/Andrei Moore

Carried

15. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged the following information on matters of interest to the Board:

- It was noted there are ongoing concerns about the safety of the Sockburn roundabout.
- A member showed a presentation of notable matters in and around Hornby.

Attachments

A Presentation - Elected Members' Information Exchange

Debbie Mora left the meeting at 5.54pm during Item 15.

Karakia Whakamutunga

Meeting concluded at 5.59pm.

CONFIRMED THIS 9TH DAY OF JUNE 2026

MARIE POLLISCO
CHAIRPERSON

7. Riccarton CRAF - Kilmarnock Street/Darvel Street traffic calming and pedestrian safety improvements

Reference Te Tohutoro: 26/485437

Responsible Officer(s) Te Ann Tomlinson (Project Manager – Transport)

Pou Matua: Amy Rice (Engagement Advisor)

Accountable ELT

Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to approve the Kilmarnock Street/Darvel Street traffic calming and pedestrian safety improvements scheme designs following community engagement.
- 1.2 The report has been written to address safety concerns at this intersection for vehicles entering and exiting from Kilmarnock Street and for pedestrians crossing Kilmarnock Street and Darvel Street. These projects are part of the Christchurch Regeneration Acceleration Facility (CRAF) programme for Riccarton selected by Waipuna Halswell-Hornby-Riccarton and Waimāero Fendalton-Waimairi-Harewood Community Boards in 2022.
- 1.3 Note – this report also takes the opportunity to reconfirm by resolution the existing no stopping lines around the intersections of Darvel Street and the Stop Controls for clarity. These have not been consulted on given they are existing and no other changes are proposed.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Riccarton CRAF - Kilmarnock Street/Darvel Street traffic calming and pedestrian safety improvements Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to parking, stopping restrictions, traffic controls made pursuant to any Bylaw, Local Government Act or any Land Transport Rule, to the extent that they are in conflict with the traffic controls described in 6 to 7 below.
4. Approves the following recommendations required for the implementation of the project, relying on its powers under the Christchurch City Council Traffic and Parking Bylaw 2017 and Part 21 of the Local Government Act 1974.
5. Approves all kerb alignments, traffic islands, road surface treatment, traffic calming devices and road markings as detailed and attached to the report on the meeting agenda as **Attachment A** (Plan RD3960S1a, Issue 1, dated 17/03/2026).

Stop Control

6. Approves that in accordance with Section 4 of the Land Transport Rule: Traffic Control Devices 2004 for Plan RD3960S1a, Issue 1, dated 17/03/2026 as shown in **Attachment A** to the report on the meeting agenda:

- a. That the southbound approach of Darvel Street at its intersection with Kilmarnock Street be controlled by a Stop Control.
 - b. That the northbound approach of Darvel Street at its intersection with Kilmarnock Street be controlled by a Stop Control.
7. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 for Plan RD3960S1a, Issue 1, dated 17/03/2026 as shown in **Attachment A** to the report on the meeting agenda:
- a. That the stopping of vehicles be prohibited at any time on the west side of Darvel Street commencing at its intersection with Kilmarnock Street, and extending in a northerly direction for a distance of 11 metres.
 - b. That the stopping of vehicles be prohibited at any time on the east side of Darvel Street, commencing at its intersection with Kilmarnock Street, and extending in a northerly direction for a distance of 26 metres.
 - c. That the stopping of vehicles be prohibited at any time on the north side of Kilmarnock Street, commencing at its intersection with Darvel Street, and extending in a westerly direction for a distance of 29 metres.
 - d. That the stopping of vehicles be prohibited at any time on the north side of Kilmarnock Street, commencing at its intersection with Darvel Street, and extending in an easterly direction for a distance of 37 metres.
 - e. That the stopping of vehicles be prohibited at any time on the south side of Kilmarnock Street, commencing at its intersection with Darvel Street, and extending in a westerly direction for a distance of 52 metres.
 - f. That the stopping of vehicles be prohibited at any time on the south side of Kilmarnock Street, commencing at its intersection with Darvel Street, and extending in an easterly direction for a distance of 46 metres.
 - g. That the stopping of vehicles be prohibited at any time on the west side of Darvel Street commencing at its intersection with Kilmarnock Street, and extending in a southerly direction for a distance of 15 metres.
 - h. That the stopping of vehicles be prohibited at any time on the east side of Darvel Street, commencing at its intersection with Kilmarnock Street, and extending in a southerly direction for a distance of 18 metres.
8. Approves that these resolutions take effect when the signage and/or road marking that evidence the restrictions described above are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 In 2022, staff presented a package of improvements to the Waipuna Halswell-Hornby-Riccarton and Waimāero Fendalton-Waimairi-Harewood Community Boards ([Agenda, Item 4](#)). The Community Boards jointly approved a number of projects for the Riccarton and Fendalton CRAF programme ([Minutes, Item 4](#)), which included a package of cycle, footpath and traffic calming projects and pedestrian safety projects.
- 3.2 Two projects in these packages that were approved to progress were:
 - 3.2.1 Traffic calming improvements on Darvel Street near Kilmarnock Street

- 3.2.2 Install a refuge island or similar treatment on Kilmarnock Street at its intersection with Darvel Street
- 3.3 This location has been identified as a key route to school for students at Christchurch Girls' High School, with pedestrian safety and traffic speed identified as issues to be addressed under these packages of work.
- 3.4 Staff have identified two options for the Community Board to consider:
 - Install improved pedestrian safety and traffic calming facilities as shown in **Attachment A**
 - Do nothing
- 3.5 Staff recommend the option to install the pedestrian safety and traffic calming features, as it addresses safety concerns raised by users by providing safe crossing facilities and slows traffic in a busy area near a school.

4. Background/Context Te Horopaki

CRAF Programme

- 4.1 The Christchurch Regeneration Acceleration Fund (CRAF) is a funding package from the Treasury for transport projects in Christchurch.
 - 4.1.1 The CRAF investment in roading and transport improvements was set up to address condition, and safety and access issues, with projects selected and prioritised by the Community Boards.
 - 4.1.2 It aims to act as a catalyst, improving safety outcomes and encouraging more people to walk, bike or use public transport.
- 4.2 Improving safety and accessibility on local roads in Christchurch is a priority for the Council.
 - 4.2.1 There are a number of levels of service agreed as part of the Long-Term Plan 2024-34 which are relevant to this decision, such as measuring safety statistics for pedestrians and cyclists; and perceptions that Christchurch is a “walking friendly city”.
 - 4.2.2 Providing safe infrastructure is a key tool for helping people to get to where they are going safely, irrespective of their mode of travel.

Site Assessments

- 4.3 A Safety and Access Assessment was undertaken for this intersection with the following recommendations:
 - Install speed hump on Darvel Street approaches to the intersection
 - Install a pedestrian refuge island on Kilmarnock Street at Darvel Street (east side)
- 4.3.2 Both of these recommendations are included in the proposed scheme for approval.
- 4.4 Kilmarnock Street, from Darvel Street to Mona Vale Avenue, is an arterial route with approximately 7600 vehicles per day, with 3% heavy vehicles (2024 estimate).

- 4.4.1 Darvel Street from Kilmarnock Street to Riccarton Road is a local road with approximately 980 vehicles per day, with 4% heavy (2024 estimate), with an 8.5m carriageway. There is unrestricted parallel parking along both sides.
- 4.5 Darvel Street is used by Christchurch Girls’ High School students travelling to and from school, with a school entrance at the northern end of Darvel Street. Chateau on the Park Hotel is located on the eastern side with a vehicle access off Darvel Street.
- 4.5.1 Pedestrian crossing counts – Kilmarnock Street at Darvel Street

Tuesday 24 March
Weather - fine

Time	Pedestrian	Cyclist	Scooter
8:00am – 9:00am	99	2	0
11:00am – 15:30pm	210	5	0
16:30pm – 17:30pm	23	1	0
Total	332	8	0

Thursday 26 March 2026
Weather - showers

Time	Pedestrian	Cyclist	Scooter
8:00am – 9:00am	101	0	1
11:00am – 15:30pm	180	7	3
16:30pm – 17:30pm	12	2	2
Total	293	9	6

- 4.5.2 There are no existing traffic calming treatments on Darvel Street on the north side of the intersection with Kilmarnock Street, enabling traffic to speed when approaching the intersection.
- 4.5.3 There are no tactile pavers at the existing crossing point.
- 4.5.4 There is an existing speed hump on Darvel Street on the south side of Kilmarnock Street.
- 4.5.5 There are currently no safe crossing points on Kilmarnock Street.
- 4.6 Improvements at this intersection are designed to improve safety and accessibility for both pedestrians and drivers.
- 4.7 The following related memos/information were circulated to the meeting members:

Date	Subject
2 November 2023	Riccarton and Fendalton CRAF programme – project update (memo)
20 June 2024	Riccarton and Fendalton CRAF – project update (memo)
19 February 2026	Riccarton CRAF – Kilmarnock Street pedestrian safety improvements (memo prior to consultation)

4.8 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
4 July 2022	Confirmation of Riccarton and Fendalton Christchurch Regeneration Acceleration Facility (CRAF) programme
24 October 2023	Riccarrton CRAF – briefing (Item 5)
24 October 2024	Riccarrton CRAF – project update (Item 3)

Options Considered Ngā Kōwhiringa Whaiwhakaaro

4.9 The following reasonably practicable options were considered and are assessed in this report:

- 4.9.1 Kilmarnock Street/Darvel Street – Traffic calming and pedestrian safety improvements.
- 4.9.2 Do Nothing.

Options Descriptions Ngā Kōwhiringa

4.10 **Preferred Option:** Kilmarnock Street/Darvel Street – Traffic Calming and Pedestrian Safety Improvements.

- 4.10.1 **Option Description:** Traffic calming improvements including a speed hump, new cutdown and tactile pavers, new pedestrian refuge island, lighting upgrade, line marking and new no stopping.

The proposed speed hump on Darvel Street is located on a low-speed local road approach to an intersection with a main road, functioning as a threshold treatment at the entry to the local street environment. Vehicles are already required to slow for a stop control before entering the main road, and the hump reinforces appropriate approach speeds consistent with this control.

Accordingly, any additional delay is negligible, as vehicles are already decelerating for the intersection. The use of vertical deflection in this context aligns with the Christchurch City Council Infrastructure Design Standard for local roads (e.g. Type C threshold treatment) and represents a good measure to support safe operating speeds without affecting network efficiency.

4.10.2 **Option Advantages**

- Reduced traffic speed on Darvel Street when approaching the intersection and crossing point.
- Reduced traffic speed for vehicles entering Darvel Street.
- Provides safer pedestrian crossing facilities at the intersection on Kilmarnock Street at Darvel Street.
- Improved cycle lane marking.
- Responds to concerns raised about pedestrian safety by the students at Christchurch Girls’ High School.

4.10.3 **Option Disadvantages**

- Loss of approximately 13 car park spaces on Kilmarnock Street.

4.11 **Alternative Option:** Do nothing.

4.11.1 **Option Description:** Intersection remains the same with no traffic calming or pedestrian safety improvements.

4.11.2 **Option Advantages**

- Budget can be spent on other projects.
- Retains existing on street parking.

4.11.3 **Option Disadvantages**

- Does not meet the project objectives.
- Does not improve pedestrian safety at the intersection.
- Does not provide traffic calming to slow vehicles at this intersection.
- Does not respond to concerns raised by students at Christchurch Girls' High School.
- Does not deliver a project approved through the CRAF programme.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do Nothing
Cost to Implement	\$164,000	Nil
Maintenance/Ongoing Costs	Negligible above existing maintenance allowances	No change to existing
Funding Source	LTP Budget 73673 – Riccarton CRAF – Package of minor cycle, footpath and traffic calming improvements	N/A
Funding Availability	Funds are available	N/A
Impact on Rates	Nil	N/A

5.1 The rates impact is shown as nil, as these works are funded from the CRAF programme, which uses Crown funding.

5.2 Each project estimate is the full project costs, including design fees, staff costs and construction costs.

5.3 The cost estimate is a detailed scheme phase estimate. The final cost will be confirmed by the contractor at detailed design phase.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 Construction risks – This project is considered BAU, using a qualified and competent contractor.

6.2 Safety – The proposal includes traffic safety measures that will reduce risk for all road users at these locations.

Legal Considerations Ngā Hīraunga ā-Ture

6.3 Statutory and/or delegated authority to undertake proposals in the report:

- 6.3.1 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations.
- 6.3.2 Section 334 of the Register of Delegations contains a variety of delegations in respect of roads which have been delegated to Community Board. This includes:
- To construct, remove or alter:*
- *Pedestrian safety areas*
 - *Grass plots or flower beds or trees*
 - *Facilities for the safety, health, convenience of the public, or for the control of the traffic or the enforcement of traffic laws. For example, and without limitation includes, stops signs, give way signs, left and right turning filters, one lane bridge traffic restrictions and one lane narrowing restrictions, pedestrian crossing and other associated infrastructure, roundabouts, traffic islands, buildouts, chicanes and other traffic restraints.*
- 6.3.3 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
- 6.4 Other Legal Implications:
- 6.4.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.5 The required decisions:
- 6.5.1 Align with the [Christchurch City Council's Strategic Framework](#).
- 6.5.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low number of people affected and/or with an interest, limited benefits/opportunities and costs/risks to Council, and modest level of community influence.
- 6.5.3 Are consistent with Council's Plans and Policies.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Transport
- 6.7.1 Activity: Transport
- Level of Service: 10.5.1 Limit deaths and serious injury crashes per capita for cyclists and pedestrians - ≤ 12 crashes per 100,000 residents
 - Level of Service: 10.5.42 Increase the infrastructure provision for active and public modes - ≥ 635 kilometres (total combined length)
 - Level of Service: 16.0.10 Maintain the perception (resident satisfaction) that Christchurch is a walking friendly city - $\geq 85\%$ resident satisfaction

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Initial consultation was undertaken on the traffic calming proposed on Darvel Street and following feedback during this process, and a deputation to the Community Board by students at Christchurch Girls' High School, the scheme was extended to include the pedestrian refuge island on Kilmarnock Street.

Darvel Street traffic calming

- 6.9 An email with the plans and detail was sent to emergency services and Christchurch Girls' High School in February 2025.
- 6.10 Christchurch Girls' High School thanked staff for the information provided and did not provide any other comments.
- 6.11 Fire and Emergency NZ had concerns about their vehicles accessing major facilities and buildings near Deans Ave including Chateau on the Park, Christchurch Girls' High School and Mona Vale Homestead. They requested the Darvel Street proposed speed hump not be an aggressive hump and meets design requirements for fire appliances, and that mature trees need to be maintained to 4m wide by 4m height clearance.
- 6.12 Six residents on Mona Vale Avenue and Darvel Street received the plan in their mailbox in February 2025, with instructions for how to provide feedback and contact staff if they had any questions.
- 6.13 No feedback was received.

Kilmarnock Street/Darvel Street pedestrian safety improvements

- 6.14 An email with the plans and detail was sent to emergency services, Environment Canterbury, Christchurch Girls' High School, and Chateau on the Park in March 2026.
- 6.15 Christchurch Girls' High School was supportive of the proposal, although noted that some staff will be concerned about losing parking, however their preference was pedestrian safety for their students over loss of parking.
- 6.16 Consultation flyers were delivered to residents and absentee owners of 18 properties on Kilmarnock Street who live beside the proposed no stopping lines.
- 6.17 Three people got in touch to express concerns about the proposed loss of parking and share alternative suggestions for improving pedestrian safety.
- 6.18 The suggestions were considered but were deemed unsuitable due to sight line requirements and the desire to improve pedestrian safety at all times of day.
- 6.19 The decisions affect the following wards/Community Board areas:
 - 6.19.1 Riccarton Ward
 - 6.19.2 Waipuna Halswell-Hornby-Riccarton Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.20 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.21 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi



- 6.22 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.23 The emission reductions associated with this project have not been estimated.
- 6.24 The schemes will contribute positively to emissions reduction by providing safer pedestrian access around the Kilmarnock Street area, close to Christchurch Girls' High School.

- 6.25 Improving the ability for people to walk, cycle, scoot and catch the bus are a key part of the Council's emissions reduction efforts by providing a safe, low emission way for residents to move around the city.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, staff will progress to final detailed design and construction.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Attachment to report 26/485437 (Title: Attachment to report 26/185468 (Title: CRAF Riccarton - Pedestrian Improvements - Kilmarnock Street at Darvel Street - Board Approval Plan - 2026))	26/317227	26

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Ann Tomlinson - Project Manager Amy Rice - Engagement Advisor Kelly Griffiths - Senior Project Manager
Approved By	Matt Goldring - Transport Team Leader Project Management Jacob Bradbury - Manager Planning & Delivery Transport



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8. Riccarton CRAF - Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements

Reference Te Tohutoro: 26/836599

Responsible Officer(s) Te Ann Tomlinson (Project Manager – Transport)

Pou Matua: Amy Rice (Engagement Advisor)

Accountable ELT

Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to approve the Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements scheme design following community engagement.
- 1.2 The report has been written to address safety concerns at this intersection for vehicles entering and exiting Mona Vale Avenue from Kilmarnock Street and for pedestrians crossing Kilmarnock Street and Mona Vale Avenue. These projects are part of the Christchurch Regeneration Acceleration Facility (CRAF) programme for Riccarton, selected by Waipuna Halswell-Hornby-Riccarton and Waimāero Fendalton-Waimairi-Harewood Community Boards in 2022.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Riccarton CRAF - Kilmarnock Street/Mona Vale Avenue traffic calming and pedestrian safety improvements Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to parking, stopping restrictions, traffic controls made pursuant to any Bylaw to the extent that they are in conflict with parking or stopping restrictions described in 6 to 7 below.
4. Approves the following recommendations required for the implementation of the project, relying on its powers under the Christchurch City Council Traffic and Parking Bylaw 2017 and Part 21 of the Local Government Act 1974.
5. Approves all kerb alignments, traffic islands, road surface treatment, traffic calming devices and road markings as detailed in the following plan RD3959S6, Issue 1, dated 30/04/2026 and attached to the report in the meeting agenda as **Attachment A** to the report in the meeting agenda.

Stop Control

6. Approves that in accordance with Section 4 of the Land Transport Rule: Traffic Control Devices 2004 for Plan RD3959S6, Issue 1, dated 30/04/2026 as shown in **Attachment A** to the report in the meeting agenda:
 - a. That the southbound approach of Mona Vale Avenue at its intersection with Kilmarnock Street be controlled by a Stop Control.

- b. That the northbound approach of Mona Vale Avenue at its intersection with Kilmarnock Street be controlled by a Stop Control.

No Stopping and Parking

7. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 for Plan RD3959S6, Issue 1, dated 17/03/2026 as shown in **Attachment A**:
 - a. That the stopping of vehicles be prohibited at any time on the west side of Mona Vale Avenue, commencing at its intersection with Kilmarnock Street and extending in a northerly direction then north westerly direction for a distance of 20 metres.
 - b. That the parking of vehicles be restricted to angle parking (varying between 45 and 60 degree) on the west side of Mona Vale Avenue commencing at a point 20 metres north of its intersection with Kilmarnock Street and extending in a northerly direction for a distance of 115 metres.
 - c. That the stopping of vehicles be prohibited at any time on the east side of Mona Vale Avenue, commencing at its intersection with Kilmarnock Street and extending in a northerly direction for a distance of 26 metres.
 - d. That the parking of all vehicles be restricted to a maximum period of 120 minutes on the east side of Mona Vale Avenue, commencing at a point approximately 26 metres north of its intersection with Kilmarnock Street, and extending in a northerly direction for a distance of 112 metres. This restriction is to apply 9am to 4pm, Monday to Friday.
 - e. That the stopping of vehicles be prohibited at any time on the north side of Kilmarnock Street, commencing at its intersection with Mona Vale Avenue and extending in a westerly direction for a distance of 7 metres.
 - f. That the stopping of vehicles be prohibited at any time on the north side of Kilmarnock Street, commencing at its intersection with Mona Vale Avenue and extending in an easterly direction for a distance of 39 metres.
 - g. That the stopping of vehicles be prohibited at any time on the south side of Kilmarnock Street, commencing at its intersection with Mona Vale Avenue and extending in a westerly direction for a distance of 13 metres.
 - h. That the stopping of vehicles be prohibited at any time on the south side of Kilmarnock Street, commencing at its intersection with Mona Vale Avenue and extending in an easterly direction for a distance of 42 metres.
 - i. That the stopping of vehicles be prohibited at any time on the west side of Mona Vale Avenue, commencing at its intersection with Kilmarnock Street and extending in a southerly direction for a distance of 18 metres.
 - j. That the stopping of vehicles be prohibited at any time on the east side of Mona Vale Avenue, commencing at its intersection with Kilmarnock Street and extending in a southerly direction for a distance of 18 metres.
8. Approves that these resolutions take effect when the signage and/or road marking that evidence the restrictions described above are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 In 2022, staff presented a package of improvements to the Waipuna Halswell-Hornby-Riccarton and Waimāero Fendalton-Waimairi-Harewood Community Boards ([Agenda, Item 4](#)). The Community Boards jointly approved a number of projects for the Riccarton and Fendalton

- CRAF programme ([Minutes, Item 4](#)), which included a package of cycle, footpath and traffic calming projects and pedestrian safety projects.
- 3.2 Two projects in these packages that were approved to progress were:
- 3.2.1 Traffic calming improvements on Mona Vale Avenue near Kilmarnock Street
- 3.2.2 Install a refuge island or similar treatment on Kilmarnock Street at its intersection with Mona Vale Avenue.
- 3.3 This location has been identified as a key route to school for students at Christchurch Girls' High School. Mona Vale Avenue is also a link to the tourist and visitor destination of Mona Vale Gardens.
- 3.3.1 During investigations, pedestrian safety and traffic speed were identified as issues to be addressed under these packages of work.
- 3.4 Staff have identified two options for the Community Board to consider:
- Install improved pedestrian safety and traffic calming facilities as shown in **Attachment A**
 - Do nothing
- 3.5 Staff recommend the option to install the pedestrian safety and traffic calming features, as it addresses safety concerns raised by users by providing safe crossing facilities and slows traffic in a busy area near a school.

4. Background/Context Te Horopaki

CRAF Programme

- 4.1 The Christchurch Regeneration Acceleration Fund (CRAF) is a funding package from the Treasury for transport projects in Christchurch.
- 4.1.1 The CRAF investment in roading and transport improvements was set up to address condition, and safety and access issues, with projects selected and prioritised by the Community Boards.
- 4.1.2 It aims to act as a catalyst, improving safety outcomes and encouraging more people to walk, bike or use public transport.
- 4.2 Improving safety and accessibility on local roads in Christchurch is a priority for the Council.
- 4.2.1 There are a number of levels of service agreed as part of the Long-Term Plan 2024-34 which are relevant to this decision, such as measuring safety statistics for pedestrians and cyclists; and perceptions that Christchurch is a “walking friendly city”.
- 4.2.2 Providing safe infrastructure is a key tool for helping people to get to where they are going safely, irrespective of their mode of travel.

Site Assessments

- 4.3 A Safety and Access Assessment was undertaken for this intersection with the following recommendations:
- Narrow the intersection, this must still allow buses to the school

- Include speed hump on both north and south approaches
 - Install a pedestrian refuge island on Kilmarnock Street at Mona Vale (east side)
- 4.3.2 All of these recommendations are included in the proposed scheme for approval, apart from a speed hump on the north approach.
- 4.3.3 The proposed kerb build-out and traffic island on Mona Vale Avenue is a sufficient treatment to reduce the speed of traffic entering Mona Vale Avenue from Kilmarnock Street, where a road hump would not be needed.
- 4.4 Kilmarnock Street, from Darvel Street to Mona Vale Avenue, is an arterial route with approximately 7600 vehicles per day with 3% heavy vehicles (2024 estimate).
- 4.4.1 Mona Vale Avenue, from Kilmarnock Street to Matai Street East, is a local road with approximately 760 vehicles per day with 4.1% heavy vehicles (2024 estimate), with a 14m carriageway width. There is existing restricted parking (P120, Mon-Fri, 9am to 4pm) along the eastern side and un-restricted angle parking along the western side.
- 4.5 Mona Vale Avenue is used by Christchurch Girls' High School students travelling to and from school.
- 4.5.1 Tour buses use Mona Vale Avenue to access the bus parking area for Mona Vale Gardens.
- 4.5.2 There is a footpath along the east side of Mona Vale Avenue and no footpath on the west side.
- 4.5.3 There are no existing traffic calming treatments along Mona Vale Avenue, enabling traffic to speed when approaching the Kilmarnock Street intersection.
- 4.5.4 There are no tactile pavers at the existing crossing point.
- 4.5.5 The crossing distance for pedestrians on Mona Vale Avenue at this intersection is very wide, approximately 18 metres.
- 4.5.6 There are currently no safe crossing points on Kilmarnock Street.
- 4.6 Pedestrian crossing counts – Kilmarnock Street at Mona Vale Avenue

Tuesday 24 March

Weather - fine

Time	Pedestrian	Cyclist	Scooter
8:00am – 9:00am	24	29	0
11:00am – 15:30pm	83	29	8
16:30pm – 17:30pm	16	15	4
Total	123	73	12

Thursday 26 March 2026

Weather - showers

Time	Pedestrian	Cyclist	Scooter
8:00am – 9:00am	20	9	2
11:00am – 15:30pm	61	9	6
16:30pm – 17:30pm	12	9	2

Total	93	27	10
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4.7 Improvements at this intersection are designed to improve safety and accessibility for both pedestrians and drivers.

4.8 The following related memos/information were circulated to the meeting members:

Date	Subject
2 November 2023	Riccarton and Fendalton CRAF programme – project update (memo)
20 June 2024	Riccarton and Fendalton CRAF – project update (memo)
19 February 2026	Riccarton CRAF – Kilmarnock Street pedestrian safety improvements (memo prior to consultation)

4.9 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
4 July 2022	Confirmation of Riccarton and Fendalton Christchurch Regeneration Acceleration Facility (CRAF) programme
24 October 2023	Riccarton CRAF – briefing (Item 5)
24 October 2024	Riccarton CRAF – project update (Item 3)

Options Considered Ngā Kōwhiringa Whaiwhakaaro

4.10 The following reasonably practicable options were considered and are assessed in this report:

4.10.1 Kilmarnock Street/Mona Vale Avenue – Traffic calming and pedestrian safety improvements.

4.10.2 Do Nothing.

4.11 The following option was considered but ruled out:

4.11.1 Kilmarnock Street/Mona Vale – Traffic calming improvements (no traffic island, speed hump across full width of Mona Vale Avenue away from intersection). This option was ruled out for the following reasons:

- Only minor improvements for pedestrians at the intersection, still leaving a long crossing distance (10m and under is desirable) and pedestrians required to cross in one stage.
- The speed hump is set back further from the intersection due to property access, providing only minor traffic calming for pedestrians at the crossing point.
- Likely to be costly as drainage works will be required.
- Provided very minor or no improvements to the existing layout.

Options Descriptions Ngā Kōwhiringa

4.12 **Preferred Option:** Kilmarnock Street/Mona Vale – Traffic Calming and Pedestrian Safety Improvements.

- 4.12.1 **Option Description:** Traffic calming improvements including a speed hump, two new safe crossing points with pedestrian refuge islands, upgraded lighting, line marking, and a kerb buildout, tactile pavers, and new no stopping.

The proposed speed hump on Mona Vale Avenue is located on a low-speed local road approach to an intersection with a main road. Vehicles are already required to slow for a stop control before entering the main road, and the hump reinforces appropriate approach speeds consistent with this control.

Accordingly, any additional delay is negligible, as vehicles are already decelerating for the intersection. The use of vertical deflection in this context aligns with the Christchurch City Council Infrastructure Design Standard for local roads (e.g. Type C threshold treatment) and represents a good measure to support safe operating speeds without affecting network efficiency.

4.12.2 **Option Advantages**

- Reduced speed on entry to Mona Vale Avenue with the kerb buildout and pedestrian crossing point and on the exit with the speed hump.
- Reduced crossing distance by providing safer pedestrian facilities across Mona Vale Avenue with the pedestrian refuge island and kerb build out.
- Improved visibility for vehicles exiting Mona Vale Avenue.
- Provides safer pedestrian crossing facilities on Kilmarnock Street.
- Improved cycle lane markings.
- Improved street lighting at the intersection.

4.12.3 **Option Disadvantages**

- A single lane exit from Mona Vale Avenue, with the new traffic island, could lead to traffic build up on Mona Vale Avenue at peak times, such as at the end of the school day.
- There will be four car park spaces being removed with the proposal. Note one of the parking spaces is on Mona Vale Avenue which is a P120 (9am – 4pm, Mon-Fri).

4.13 **Alternative Option** – Do nothing.

- 4.13.1 **Option Description:** Intersection remains the same with no traffic calming or pedestrian safety improvements.

4.13.2 **Option Advantages**

- Budget can be spent on other projects.
- Retains existing on street parking.

4.13.3 **Option Disadvantages**

- Does not meet the project objectives.
- Does not improve pedestrian safety at the intersection.
- Does not provide traffic calming to slow vehicles at this intersection.
- Does not deliver a project approved through the CRAF programme.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do Nothing
Cost to Implement	\$201,445	Nil
Maintenance/Ongoing Costs	Negligible above existing maintenance allowances	No change to existing
Funding Source	LTP Budget 73673 – Riccarton CRAF – Package of minor cycle, footpath and traffic calming improvements	N/A
Funding Availability	Funds are available	N/A
Impact on Rates	Nil	N/A

- 5.1 The rates impact is shown as nil, as these works are funded from the CRAF programme, which uses Crown funding.
- 5.2 The cost estimate is a detailed scheme phase estimate. The final cost will be confirmed by the contractor at detailed design phase.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Construction risks – these projects are considered BAU, using a qualified and competent contractor.
- 6.2 Safety – The proposal includes traffic safety measures that will reduce risk for all road users at these locations.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.3 Statutory and/or delegated authority to undertake proposals in the report:
 - 6.3.1 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations.
 - 6.3.2 Section 334 of the Register of Delegations contains a variety of delegations in respect of roads which have been delegated to Community Board. This includes:

To construct, remove or alter:

 - *Pedestrian safety areas*
 - *Grass plots or flower beds or trees*
 - *Facilities for the safety, health, convenience of the public, or for the control of the traffic or the enforcement of traffic laws. For example, and without limitation includes, stops signs, give way signs, left and right turning filters, one lane bridge traffic restrictions and one lane narrowing restrictions, pedestrian crossing and other associated infrastructure, roundabouts, traffic islands, buildouts, chicanes and other traffic restraints.*
 - 6.3.3 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
- 6.4 Other Legal Implications:
 - 6.4.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.5 The required decisions:
- 6.5.1 Align with the [Christchurch City Council's Strategic Framework](#).
 - 6.5.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low number of people affected and/or with an interest, limited benefits/opportunities and costs/risks to Council, and modest level of community influence.
 - 6.5.3 Are consistent with Council's Plans and Policies.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Transport
- 6.7.1 Activity: Transport
 - Level of Service: 10.5.1 Limit deaths and serious injury crashes per capita for cyclists and pedestrians - ≤ 12 crashes per 100,000 residents
 - Level of Service: 10.5.42 Increase the infrastructure provision for active and public modes - ≥ 635 kilometres (total combined length)
 - Level of Service: 16.0.10 Maintain the perception (resident satisfaction) that Christchurch is a walking friendly city - $\geq 85\%$ resident satisfaction

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Initial consultation was undertaken on the traffic calming proposed on Mona Vale Avenue and following feedback during this process a scheme was developed for the pedestrian refuge island on Kilmarnock Street.

Mona Vale traffic calming

- 6.9 An email with the plans and detail was sent to emergency services and Christchurch Girls' High School in February 2025.
- 6.10 Christchurch Girls' High School thanked staff for the information provided and did not provide any other comments.
- 6.11 Fire and Emergency NZ had concerns about their vehicles accessing major facilities and buildings near Deans Ave including Christchurch Girls' High School and Mona Vale Homestead. The corner of Mona Vale Avenue is key for a left turn to access the school, and they were worried about the reduced width. They requested the width between islands to be no less than 4m clear roadway, and the speed hump not be extended to the entrance to Mona Vale Avenue.
- 6.12 Six residents on Mona Vale Avenue received the plan in their mailbox in February 2025, with instructions for how to provide feedback and contact staff if they had any questions.
- 6.13 One resident enquired about the Mona Vale Avenue plan, raising concerns about access to their property, and the lack of pedestrians needing to cross the road. The resident was emailed the full detailed plan, and assured access would not be impacted by the plan.
- 6.14 Staff also met with the resident to discuss the plan further, answer questions and confirm the background to the project and the rationale for the changes proposed.
- 6.15 No further feedback was received.

Kilmarnock Street/Mona Vale Avenue pedestrian safety improvements

- 6.16 An email with the plans and detail was sent to emergency services, Environment Canterbury, Christchurch Girls' High School, and local organisations/businesses in March 2026.
- 6.17 Environment Canterbury raised a concern regarding the ability for buses to turn into Mona Vale Avenue with the addition of the refuge islands. A bus tracking plan was provided to Environment Canterbury showing that buses can make the turns safely.
- 6.18 Consultation flyers were delivered to residents and absentee owners of 4 properties on Kilmarnock Street who live beside the proposed no stopping lines.
- 6.19 One person got in touch to express concerns about the proposed loss of parking, the location of the crossing and shared alternative suggestions for improving pedestrian safety.
- 6.20 Staff met with residents from two properties on Kilmarnock Street to discuss why the plans had been designed the way they were and explain the safety rationale related to the proposed loss of parking on Kilmarnock Street and the need for clear sightlines. The team also confirmed with the residents why the refuge is best placed in this location for maximum benefit.
- 6.21 The decisions affect the following wards/Community Board areas:
 - 6.21.1 Riccarton Ward
 - 6.21.2 Waipuna Halswell-Hornby-Riccarton Community Board

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.22 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.23 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.


Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 The emission reductions associated with this project have not been estimated.
- 6.17 The schemes will contribute positively to emissions reduction by providing safer pedestrian access around the Kilmarnock Street area, close to Christchurch Girls' High School.
- 6.18 Improving the ability for people to walk for people to walk, cycle, scoot and catch the bus are a key part of the Council's emissions reduction efforts by providing a safe, low emission way for residents to move around the city.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, staff will progress to final detailed design and construction.

Attachments Ngā Tāpirihanga

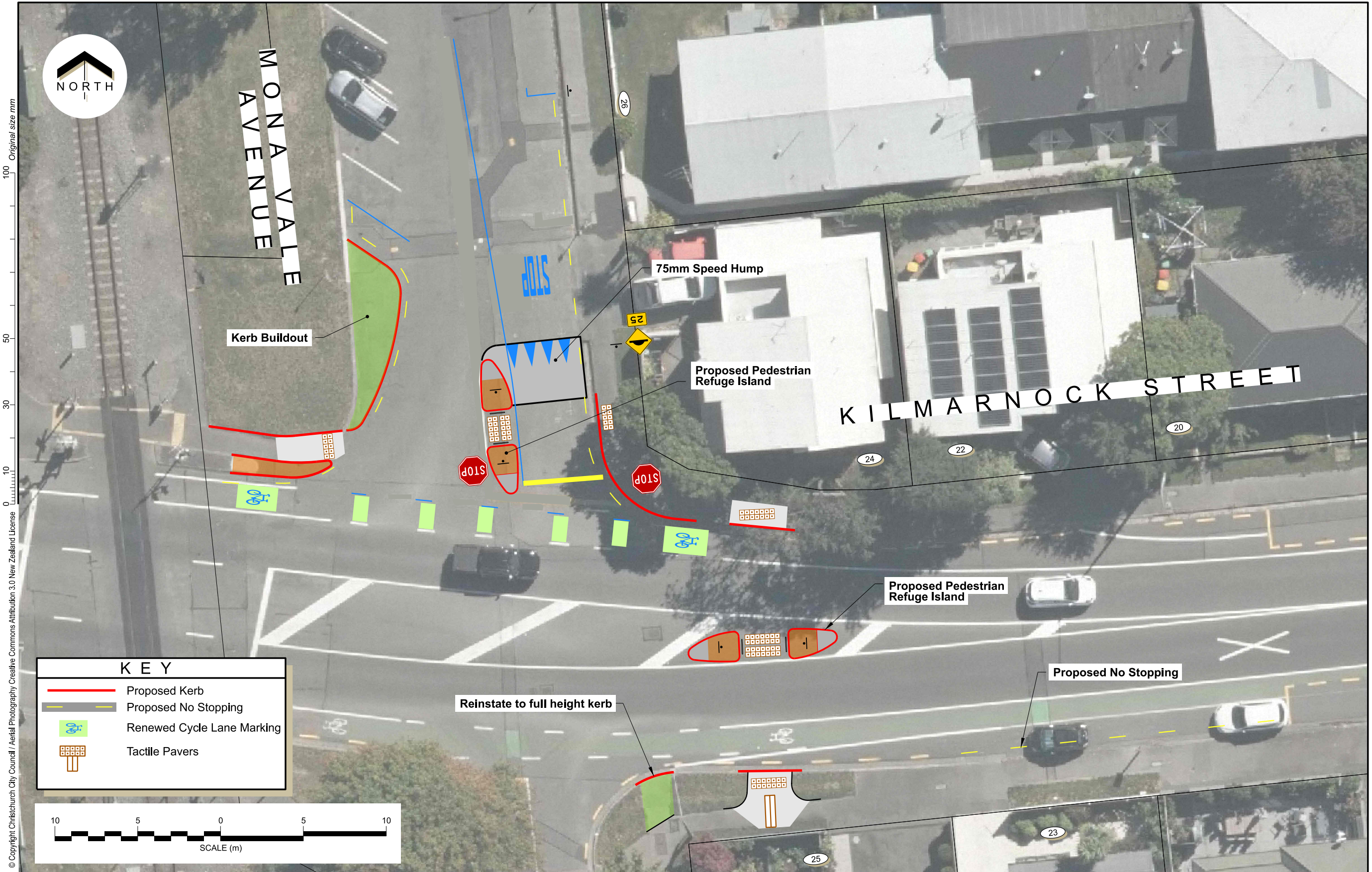
No.	Title	Reference	Page
A 	Attachment to report 26/185468 (Title: CRAF Riccarton - Pedestrian Improvements - Kilmarnock Street at Mona Vale Avenue - Board Approval Plan - 2026)	26/317234	37

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Ann Tomlinson - Project Manager Amy Rice - Engagement Advisor Kelly Griffiths - Senior Project Manager
Approved By	Matt Goldring - Transport Team Leader Project Management Jacob Bradbury - Manager Planning & Delivery Transport



9. Tree removals to facilitate installation of Culvert in Kennedys Green

Reference Te Tohutoro: 26/1134747

Responsible Officer(s) Toby Chapman (Urban Forest Manager)

Te Pou Matua:

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval for the removal of 7 trees located within the proposed location for an underground stormwater pipe located within Kennedys Green.
- 1.2 The removals are required to facilitate construction of upgraded culverts to improve flood protection, footpaths for pedestrian connectivity and stormwater conveyance to provide wetland treatment for urban runoff along the Greens Stream corridor.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Tree removals to facilitate installation of Culvert in Kennedys Green Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the removal of seven trees shown circled red and green on image 2 in paragraph 4.4 of the report on the meeting agenda.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 As part of the development of the Kennedys Green subdivision, and in conjunction with Council's Greens Stream enhancement project, a culvert needs to be installed at Greens Stream to facilitate a vehicle crossing and improve flood conveyance.

Of the seven trees identified within or close to the construction footprint for the culvert to be installed, six of the trees are not considered to be viable long term specimens and therefore removal is recommended by staff.

- 3.2 One of the trees is a semi mature oak that has good form and warrants retention. Staff's recommendation is that the oak should only be removed if during excavations, retention of the tree is not considered viable by the onsite arborist.

4. Background/Context Te Horopaki

- 4.1 The developer of Kennedys Green Subdivision is required to construct a new vehicle crossing over Greens Stream which will vest as public road. There is an existing private driveway at this location and an undersized culvert, which causes water to backup along Greens Stream in moderate to large storm events.
- 4.2 A larger diameter culvert is required here to allow the new road to be constructed and to provide improved flood conveyance to the downstream portion of Greens Stream where Council contractors are in the process of widening the stream channel to improve flood conveyance and ecology. Other improvements needed at this location including a separate stormwater pipeline to convey partially treated stormwater across to a stormwater wetland and footpath connections.
- 4.3 The connection and driveway is located within Glovers Reserve which is listed as a community parks as are the trees within the reserve.
- 4.4 The image below shows the extent of the trees that are proposed to be removed along with the oak that is proposed for retention.



Image 1: The trees depicted in red make up the six that have been proposed for removal and are within the footprint of the works. The semi mature oak (on the right of the photo and circled in green) is proposed to be removed.

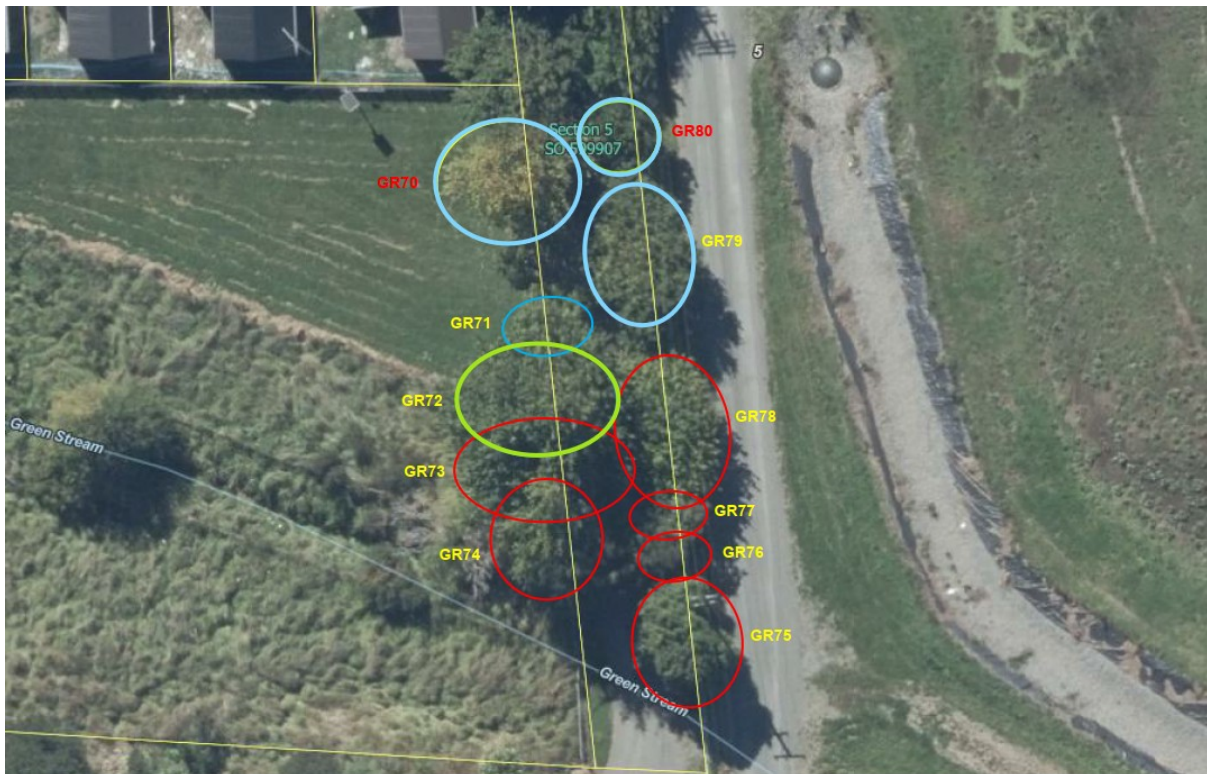


Image 2: Aerial photo showing the trees proposed for removal circled in red and green, the trees circled in blue are outside of the construction footprint. (image has been modified from a tree report completed by Warner Tree Care in April 2026)

Tree Number	Species	Height	Details
G72	Quercus Robur – (English Oak)	12	Tree is semi mature and showing good form. Tree should be retained if possible as it presents the best long-term specimen of the group. Works are sufficiently clear that works can be undertaken without removal of the tree however root disturbance is likely.
GR73	Quercus Palustris – (Pin Oak)	10	Young tree that has started to establish. Tree is within construction footprint and therefore requires removal for works to be completed.
GR74	Nothofagus solandri – (Black Beech)	7	Within construction footprint and therefore requires removal for works to be completed.
GR75	Hoheria ‘angustifolia’ – (Narrow-Leaved Lacebark)	5	Within construction footprint and therefore requires removal for works to be completed.
GR76	Nothofagus solandri – (Black Beech)	5	Within construction footprint and therefore requires removal for works to be completed.
GR77	Aesculus x carnea – (Red Horse Chestnut)	4	Within construction footprint and therefore requires removal for works to be completed.

GR78	Quercus robur – (English Oak)	5.5m	Tree has been heavily pruned to keep clear of powerlines. Tree is also partially within construction footprint and recommended for removal.
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- 4.5 Five of the trees have been pruned to keep clear of the powerlines. While these trees are considered to be structurally sound and healthy, they are not considered to be viable for the long term and will need to be regularly maintained to keep clear of the powerlines.
- 4.6 The trees are also considered to be small specimens and provide little benefits to the surrounding area.
- 4.7 It is not possible to determine the extent of damage that may occur to the semi mature oak until excavation has begun. The construction works will be monitored by an onsite supervising arborist to ensure that the extent of tree root removal is restricted to only those necessary to undertake the works are removed.
- 4.8 Once this has been completed, the supervising arborist will liaise with the Councils Urban Forest Manager to determine whether retention of the tree is viable.
- 4.9 The wetland works will provide opportunities for replacement planting that will more than offset the loss of the 5 trees. If the Oak tree is removed, there will be sufficient space to plant a similar tree back in the same location.
- 4.10 The following related memos/information were circulated to the meeting members:

Date	Subject
10/02/2026	Tree Removals – Greens Stream Stormwater Facility Stream Enhancement

- 4.11 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
22/02/2022	Briefing – Greens Stream Stormwater Facility Overview Report

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.12 The following reasonably practicable options were considered and are assessed in this report:
- 4.12.1 Approve the removal of the trees.
- 4.12.2 Decline the removal of the trees.
- 4.13 The following options were considered but ruled out:
- 4.13.1 Seek consultation with the public prior to making a decision – Construction work has already begun on the areas leading up to the trees. Consultation would delay the project and incur additional costs.

Options Descriptions Ngā Kōwhiringa

- 4.14 **Preferred Option:** Approve the removal of the trees.
- 4.14.1 **Option Description:** Approve the removal of the 5 trees to facilitate the installation of the Culvert along with the retention of the Semi-mature oak if viable.

- 4.14.2 Option Advantages
 - The project to connect the two wetlands will be able to proceed as planned.
 - Replacement planting will have a better long term viability than those that are proposed for removal.
- 4.14.3 Option Disadvantages
 - There will be a loss of some trees along with the benefits that they provide.
- 4.15 Do not approve the removal of the trees.
 - 4.15.1 **Option Description:** The board can decline the removal of the trees.
 - 4.15.2 Option Advantages
 - The Trees are able to be retained.
 - Replacement planting is likely to go ahead regardless of removals.
 - 4.15.3 Option Disadvantages
 - Works to connect the two wetland areas may not be able to be completed.
 - It is likely that the trees being retained will not be kept in the long term, this could present a missed opportunity.

Analysis Criteria Ngā Paearu Wetekina

- 4.16 Ability to complete works while minimising long term impact on trees.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Decline removal	Option 3 - <enter text>
Cost to Implement	NA (developer funded works)	\$0	
Maintenance/Ongoing Costs	\$500/year culvert maintenance	N/A	
Funding Source	Stormwater & Land Drainage OPEX	N/A	
Funding Availability	OK	N/A	
Impact on Rates	NA	N/A	

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 If tree removals are not approved then works may not be completed to connect the two wetland areas. This will affect Council’s ability to comply with its Comprehensive Stormwater Network Discharge Consent as stormwater will not be able to be fully treated prior to discharge, and will increase flood hazard on upstream properties. This will also prevent the developer from subdividing existing RNN land on the south side of Greens Stream.

Legal Considerations Ngā Hiraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Delegation to remove these trees falls to the Local community board under Part D – Sub Part 1- Community boards, section 42:
- “To determine to plant, maintain and remove trees on reserves within the policy set by the Council and in accordance with this section.”*
- 6.3 Other Legal Implications:
- 6.3.1 There is no legal context, issue, or implication relevant to this decision

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required Decision:
- 6.4.1 Aligns with the [Christchurch City Council’s Strategic Framework](#) – *A green, liveable city* as it protects the environment, biodiversity and water bodies through implementation of the Council’s Huritini/Halswell Stormwater Management Plan and Comprehensive Stormwater Network Discharge Consent.
- 6.4.2 is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy. The level of significance was determined by the low impact the loss of these trees will have and their low amenity value to the area.
- 6.4.3 Is consistent with Council’s Plans and Policies. The decision to remove the trees is in alignment with the Council’s Tree Policy section 4.7 which allows for the removal of trees to facilitate projects.
- Approval by Council for the removal of trees to facilitate projects on council land will take into account the value of the project to the community, including public health and/or the local environment and considerations taken for retaining existing trees compared with the loss of the benefits provided by the trees.*
- 6.5 This report does not support the [Council’s Long Term Plan \(2024 - 2034\)](#).

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.6 Due to the time pressures to have the removals undertaken, no specific public consultation has been conducted for these removals. Given the low impact the trees have on the area and the lack of immediate neighbours, staff do not feel this is necessary.
- 6.7 The decision affects the following wards/Community Board areas:
- 6.7.1 Waipuna Halswell-Hornby-Riccarton Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.8 The Decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.9 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

6.10 The trees are small and have little impact on the surrounding area. The few trees proposed for removal that are native are not part of a larger indigenous planting or of a size that is likely to be of interest to Mana Whenua.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

6.16 As the trees are small they make little contribution to the city’s emissions. The ability to link the wetlands is likely to make a greater contribution to the city’s ability to adapt to a changing climate.

7. Next Steps Ngā Mahinga ā-muri

7.1 If the removals are approved, the contractor will be advised and work on the culvert installation will be able to continue.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Toby Chapman - Manager Urban Forest Brian Norton - Senior Stormwater Planning Engineer
Approved By	Rupert Bool - Head of Parks

10. Banks Street post-construction buildout

Reference Te Tohutoro: 26/645656

Responsible Officer(s) Te Pou Matua: Natasha Wells, Transport Project Manager

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board Community Board to consider the proposed build out at the intersection of Banks Street and Kirk Road, in Templeton.
 - 1.1.1 The report has been written in response to a safety issue raised through the independent post-construction safety audit process for the kerb renewal on Banks and Kissel Streets.
 - 1.1.2 The recommendation from the safety audit process was to improve the intervisibility of pedestrians and road users at the Kirk Road crossing point near the intersection with Banks Street. It is therefore proposed to extend the kerblines at this crossing outside the Returned Services Association to improve sightlines.
- 1.2 The report is staff generated to support the implementation of the post-construction safety audit.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Banks Street post-construction buildout Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to parking, stopping restrictions, traffic controls made pursuant to any Bylaw to the extent that they are in conflict with parking or stopping restrictions described in 4 to 6.
4. Approves all kerb alignments, traffic islands, road surface treatment, and road markings on Kirk Road commencing at its intersection with Banks Street, and extending in a northerly direction or a distance of 20 metres, as detailed on plan TP359902, Issue 1, dated 15/05/2026, **Attachment A** to the report on the meeting agenda.
5. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of motor vehicles be prohibited at any time on the east side of Kirk Road, commencing at its intersection with Banks Street and extending in a northerly direction for a distance of 40 metres, as detailed on plan TP359902, Issue 1, dated 15/05/2026, **Attachment A** to the report on the meeting agenda.
6. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of motor vehicles be prohibited at any time on the north side of Banks Street, commencing at its intersection with Kirk Road and extending in an easterly direction for a distance of 23 metres, as detailed on plan TP359902, Issue 1, dated 15/05/2026, **Attachment A** to the report on the meeting agenda.

7. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described above are in place (or removed in the case of revocations).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Kerb renewal works were undertaken on Banks and Kissel Streets in Templeton to replace deep dish channels with standard kerb and channel, alongside minor safety and accessibility enhancements.
- 3.2 As part of the independent post-construction safety audit, a “significant” issue was raised around the crossing visibility on Kirk Road.

4. Background/Context Te Horopaki

- 4.1 Kerb renewal projects were raised for Banks and Kissel Streets in Templeton with the objective of replacing the deep dish with kerb and channel. Minor safety and accessibility improvements were added such as pedestrian crossing points and a kea crossing outside Templeton Primary School.
- 4.2 The Waipuna Halswell-Hornby-Riccarton Community Board approved the scheme design for the Banks and Kissel Streets on 14 September 2023.
 - Agenda: https://christchurch.infocouncil.biz/Open/2023/09/HHRB_20230914_AGN_9178_AT.PDF
 - Minutes: https://christchurch.infocouncil.biz/Open/2023/09/HHRB_20230914_MIN_9178_AT.PDF
- 4.3 Construction was undertaken in April-August 2024.
- 4.4 A post-construction safety audit identified two issues deemed “significant” as per the report’s defined rankings.
 - 4.4.1 Item 5.2 in the report - The arrangement of warning tactiles were deemed too far from the kerb. These warning tiles are used by visually impaired people to identify intersection kerbs and safe crossing points.
A revised tactile arrangement will be installed as per the safety auditors’ recommendation.
 - 4.4.2 Item 5.1 in the report - Crossing sight distance on Kirk Road - Parking was identified as being permitted in close proximity to the newly constructed Kirk Road crossing point. This restricts the intervisibility between pedestrians crossing at this point from the southern side of Kirk Road, and vehicles travelling along Kirk Road when a vehicle is parked.
This is the safety issue being addressed in this report

- 4.5 The following related memos/information were circulated to the meeting members:

Date	Subject
30 Sept 2022	Banks & Kissel Street Kerb Renewal
14 Sept 2023	Kerb renewal – Kissel Street and Banks Street

- 4.6 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.7 The following reasonably practicable options were considered and are assessed in this report:
- 4.7.1 **Option 1 (Preferred option)** – Installation of build out on Kirk Road at the intersection of Banks Street
 - 4.7.2 **Option 2** – Do nothing.
- 4.8 The following options were considered but ruled out:
- 4.8.1 Option 3 - Pedestrian refuge and associated line marking. This work would have included the installation of a pedestrian refuge island midway in Kirk Road near the intersection with Banks Street, to allow a two staged crossing. This was ruled out on the basis that it would incur additional delays following a consultation and loss of approximately four car parks to accommodate the refuge island. Based on past consultation, such loss of carparking was deemed a major disbenefit.
 - 4.8.2 Option 4 – Remove the crossing over Kirk Road. This would include removing any inference of a safe crossing. The option was ruled out as it would involve additional costs and there would still be a risk that pedestrians would continue to cross at this point despite not being safe to do so.
 - 4.8.3 Option 5 – Remove on-street parking to increase sight lines. Removing seven on-street car parks, (three on west and four on east side) was ruled out as it was considered likely to be unfavourable by the community.

Options Descriptions Ngā Kōwhiringa

- 4.9 **Preferred Option 1:** Installation of build out on Kirk Road at the intersection of Banks Street
- 4.9.1 **Option Description:** The intended scope includes:
 - Installing a kerb build out of approximately 2m on Kirk Road at the north-west corner of the intersection with Banks Street, outside the Returned Services Association.
 - No-stopping line marking around the perimeter of the kerb build out.
 - An inter-path channel to draw storm water away from the path towards the channels.
 - Warning tactiles moved to more appropriate locations as per the post-construction safety audit.
 - 4.9.2 **Option Advantages:**
 - Increase sight lines for pedestrians crossing Kirk Road.
 - Improve intervisibility between pedestrians and vehicles at this crossing location.
 - Encourage decreased vehicle speeds on the part of Kirk Road outside the school and RSA.
 - Decrease the distance pedestrians are to walk to cross this busy road.
 - Raises awareness to traffic of the Kirk Road intersection with Banks Street.
 - 4.9.3 **Option Disadvantages**
 - Additional traffic disruption to the community

4.10 **Option 2 – Do nothing**

4.10.1 **Option Description:** This option would leave the project left as it has been built and involve no further works.

4.10.2 **Option Advantages**

- No further project costs would be incurred.
- No further disruption to the community.

4.10.3 **Option Disadvantages**

- Leave a potentially unsafe crossing with limited sightlines for both pedestrians and drivers.

Analysis Criteria Ngā Paearu Wetekina

4.11 The recommended option has been selected because it improves safety outcomes without further reducing on-street parking.

4.12 While alternative options may have provided a higher level of safety, they are considered less likely to gain community support due to their greater impact on parking availability.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do nothing
Cost to Implement	\$61,809	\$0
Maintenance/Ongoing Costs	\$51.03 per year	\$0
Funding Source	There are sufficient funds remaining within the project budget	n/a
Funding Availability	\$110k	\$110k
Impact on Rates	<0.001% above draft Annual Plan allowance	No impact

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 There is a risk that if this report is not approved then the safety issue, as identified in the independent post-construction safety audit, will remain.

6.2 There is a risk that if this report is not approved then Council is responsible for the safety issue identified by the independent safety audit.

6.3 There is a risk the construction will cause disruption to the surrounding businesses, schools and residents, and those travelling through or around the construction area.

The mitigation will be to highlight to the contractor the importance of stakeholder engagement, communication and minimising traffic management disruption while balancing this with keeping all road users and contractor staff safe. The importance of minimising disruption will be enforced through the tender evaluation.

Legal Considerations Ngā Hīraunga ā-Ture

6.4 Statutory and/or delegated authority to undertake proposals in the report:

- 6.4.1 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of kerblines, stopping and traffic control devices therefore the Waipuna Halswell-Hornby-Riccarton Community Board has the delegation for this work.
- 6.5 Other Legal Implications:
- 6.5.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.6 The required decision:
- 6.6.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
- 6.6.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 6.6.3 Is consistent with Council's Plans and Policies.
- 6.7 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.8 Transport
- 6.8.1 Activity: Transport
- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network (DIA 1) - 4 less than previous FY FY.

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.9 The decision affects the following wards/Community Board areas:
- 6.9.1 Waipuna Halswell-Hornby-Riccarton Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.10 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.11 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.12 It is not near an archaeological or cultural land, nor near a body of water.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.13 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If the proposed design is approved, construction can be scheduled for the July school holidays.

Attachments Ngā Tāpirihanga

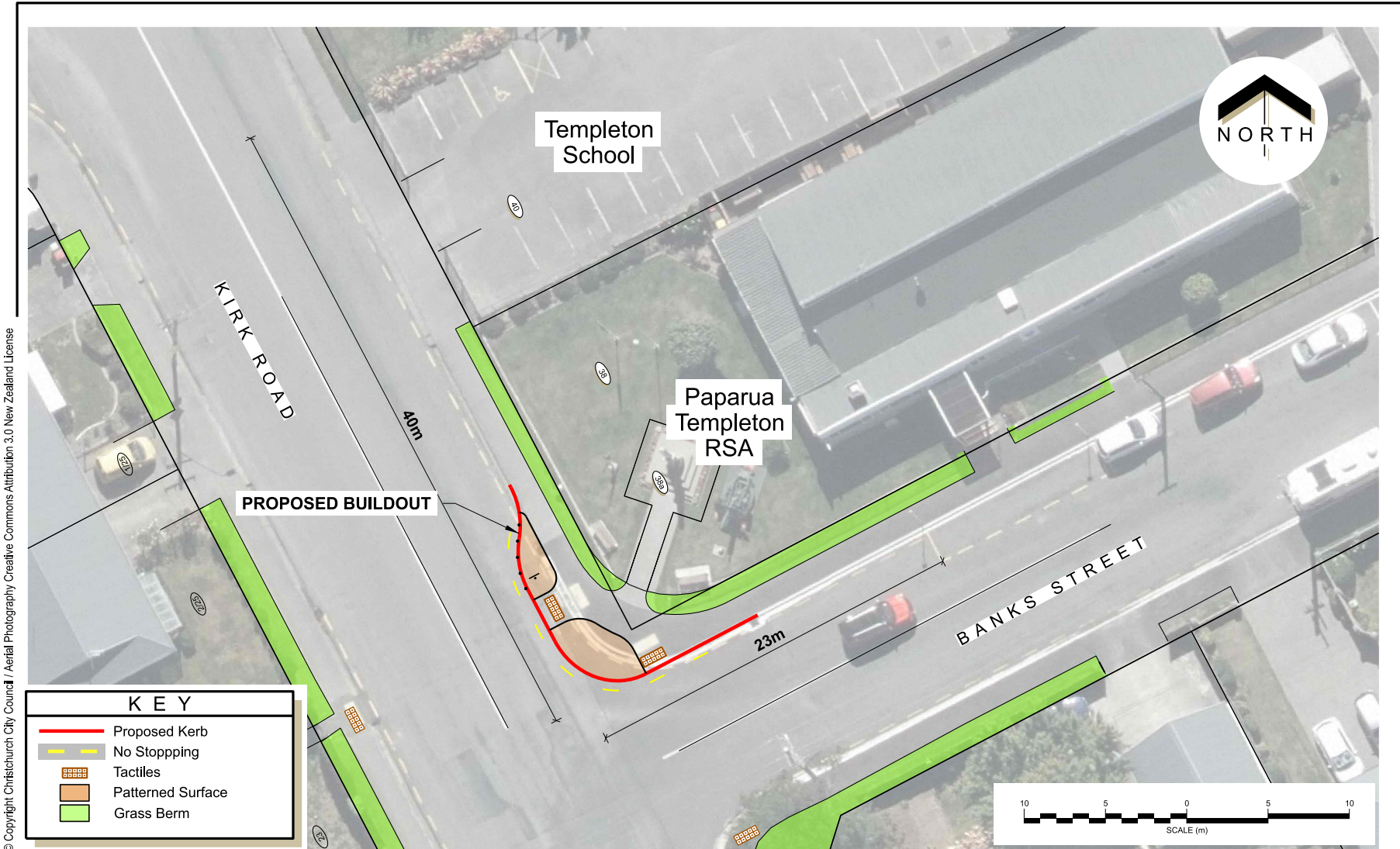
No.	Title	Reference	Page
A  	Proposed Design - Kerb build out on Kirk Road	26/1017454	53

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Natasha Wells - Project Manager
Approved By	Matt Goldring - Transport Team Leader Project Management Jacob Bradbury - Manager Planning & Delivery Transport



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11. Repurposing of the changing room at Canterbury Agricultural Park

Reference Te Tohutoro: 26/949893

Responsible Officer(s) Te Pou Matua: Guy Williams, Project Manager, Parks Unit

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waipuna Halswell-Hornby-Riccarton Community Board to approve the removal/relocation of the change rooms at Canterbury Agricultural Park.
- 1.2 For the Waipuna Halswell-Hornby-Riccarton Community Board to request that staff proceed with design for replacement storage space and toilet upgrades at Canterbury Agricultural Park.
- 1.3 This report has been prepared in response to the changing needs of Rugby League and the opportunity created through the construction of the purpose-built Ngā Puna Wai Rugby League facility, which has resulted in the existing changing room building at Canterbury Agricultural Park becoming surplus to operational requirements.
- 1.4 This report has been prepared in response to Waihoru Spreydon-Cashmere-Heathcote Community Board's decision to prioritise an upgrade of the Hoon Hay Park pavilion in their Community Board plan.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Repurposing of the changing room at Canterbury Agricultural Park report.
2. Notes that the decisions in this report are considered to be of low significance in relation to Christchurch City Council's Significance and Engagement Policy. The level of significance has been determined based on the proposal involving relocation and renewal of existing sporting infrastructure rather than the creation of new facilities.
3. Approves the removal for relocation of the change rooms from Canterbury Agricultural Park.
4. Requests that staff proceed with design for replacement storage and toilet upgrades at Canterbury Agricultural Park.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Approval is sought to remove the existing changing rooms from Canterbury Agricultural Park for relocation to Hoon Hay Park. Following the construction of the purpose-built Ngā Puna Wai Rugby League facility, the existing building is now surplus to operational requirements. The

proposal presents an opportunity to repurpose an existing Council asset to address changing room infrastructure needs at Hoon Hay Park while delivering significant cost savings compared with constructing a new facility, and provide fit for purpose storage and upgraded toilet facilities at Canterbury Agricultural Park

- 3.2 The proposed scope includes relocation of the four-changing room building (excluding the existing attached toilet facilities), from Canterbury Agricultural Park to Hoon Hay Park, upgrading the existing toilets and changerooms at Hoon Hay Park as a storage and toilet facility. Upgrade of the existing toilets at Canterbury Agricultural Park and construction of a fit for purpose storage shed at the current changeroom site. The estimated high level total project cost, as determined by WT Quantity surveyors, including contingency, is **\$1.344 million**.(Attachment A)
- 3.3 For comparison, quantity surveying and internal estimates on another Parks project to deliver a new change room of almost identical size and services is **\$3.05 million**, total project cost. This does not include the extra scope to upgrade Canterbury Agricultural Park toilets, provide fit for purpose storage at Canterbury Agricultural Park, or the upgrades to the existing Hoon Hay park changeroom toilets and storage areas.
- 3.4 The proposed relocation, therefore, represents a substantial cost saving of an **estimated \$1.6 million** while extending the life of an existing Council asset and improving facilities at Canterbury Agricultural Park and sports infrastructure provision at Hoon Hay Park.
- 3.5 The recommended option is to proceed with the relocation and associated works to maximise asset utilisation, support community sport and recreation, and cost-effectively provide improved facilities.

4. Background/Context Te Horopaki

- 4.1 Following the Canterbury earthquakes, Christchurch City Council identified an opportunity to develop Canterbury Agricultural Park to support the city's Sports Fields Network. As part of this investment, the current four-changing room facility was constructed in 2015 to meet anticipated demand. However, following the development of the purpose-built Ngā Puna Wai Sports Hub, there is no demand for changing room facilities at Canterbury Agricultural Park. As a result, the facility is now surplus to operational requirements and is no longer being utilised as a sports changing facility or supporting other community groups and organisations.
- 4.2 The identified need for a large four-changing room facility at Hoon Hay Park provided an opportunity to investigate the relocation of the existing building from Canterbury Agricultural Park. Christchurch City Council Sports Activation Advisors met with Canterbury Rugby League and the Canterbury Agricultural Park Association to understand the current use and user groups of the facility and seek feedback on the proposed relocation. Discussions identified that organisations infrequently use the facilities, primarily the existing toilet facilities, which will remain in place, and some storage space, which is proposed to be replaced with a more fit-for-purpose solution. The change rooms are not being used for their designed purpose as change facilities for sport at Canterbury Agricultural Park. Both organisations have indicated support for the proposed relocation. A letter of support from Canterbury Rugby League is included as **Attachment B**.
- 4.3 If the recommendations within this report are approved, a subsequent report will be presented to the Waihoru Spreydon-Cashmere Community Board seeking approval to proceed with relocation of the facility to Hoon Hay Park and associated works.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.4 The following reasonably practicable options were considered and are assessed in this report:
- 4.4.1 Relocate the existing changing room building to Hoon Hay Park and undertake associated works (preferred option).
 - 4.4.2 Retain the facility at Canterbury Agricultural Park and construct an equivalent new facility at Hoon Hay Park.
- 4.5 The following options were considered but ruled out:
- 4.5.1 Demolition of the surplus facility without replacement — ruled out due to loss of a viable Council asset

Options Descriptions Ngā Kōwhiringa

- 4.6 **Preferred Option:** Relocate existing facility and undertake associated works
- 4.6.1 Option Description: Relocate the existing four-changing room facility from Canterbury Agricultural Park to Hoon Hay Park, upgrade existing toilets and provide fit for purpose storage at Canterbury Agricultural Park.
 - 4.6.2 Option Advantages
 - Maximises utilisation of an existing Council asset.
 - Provides significant cost savings compared with a new build.
 - Improves sports infrastructure at Hoon Hay Park.
 - Supports community recreation and organised sport.
 - Reduces waste through asset reuse.
 - Provides a more fit-for-purpose outcome at Canterbury Agricultural Park through replacement storage and retention of toilet facilities
 - Aligns with the objectives of the Sports Fields Network Plan by improving distribution and utilisation of sports infrastructure across the network.
 - Delivers improved facilities while minimising the need for additional capital investment.
 - 4.6.3 Option Disadvantages
 - Relocation complexity and make good.
 - Temporary disruption during construction.
- 4.7 Retain the facility at Canterbury Agricultural Park and construct an equivalent new facility at Hoon Hay Park.
- 4.7.1 Option Description: Retain the existing four-changing room facility at Canterbury Agricultural Park and construct a new equivalent four-changing room facility at Hoon Hay Park.
 - 4.7.2 Option Advantages
 - Provides a purpose-built facility tailored to Hoon Hay Park requirements.
 - Potentially provides a longer asset lifecycle through new construction at Hoon Hay Park.
 - 4.7.3 Option Disadvantages

- Significantly higher capital cost, with estimated total project costs exceeding **\$3 million**.
- Requires additional funding beyond the proposed relocation option and existing Funding.
- Increased embodied carbon and environmental impact associated with constructing a new building.
- Does not maximise utilisation of an existing Council asset that has become surplus to operational requirements.
- Results in increased long-term maintenance and renewal obligations through expansion of the Council asset portfolio.
- Longer design, procurement and construction timeframes may delay delivery of improved facilities to Hoon Hay Park users
- May not represent the most efficient use of Council resources where a viable existing asset is available for reuse.

Analysis Criteria Ngā Paearu Wetekina

- 4.8 Options were assessed against cost, asset utilisation, community benefit, long-term maintenance implications, environmental outcomes and alignment with Council strategic objectives.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2
Cost to Implement	Approximately \$1,400,000	Approximately \$3,000,000
Maintenance/Ongoing Costs	Current provision	Increased due to multiple buildings
Funding Source	Parks Unit Programme level budget	Parks Unit Programme level Budget
Funding Availability	Yes	More funding required
Impact on Rates	Nil	Nil

- 5.1 The recommended option represents a substantial avoided cost relative to constructing a new facility while extending the useful life of an existing Council asset.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Key risks include:
- Unforeseen costs associated with relocation; (contingency has been priced in estimate)
 - Temporary disruption to park users
 - These risks will be mitigated through detailed design, contingency allowances, construction planning and the sports field allocation process.

Legal Considerations Ngā Hiraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 N/A
- 6.3 Other Legal Implications:
- 6.3.1 There is no legal context, issue, or implication relevant to this decision

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required <decision/decisions>:
- 6.4.1 Align with Christchurch City Council's Strategic Framework by supporting resilient communities and improving recreational infrastructure.
- 6.4.2 Are assessed as **low significance** under the Significance and Engagement Policy.
- 6.4.3 Are consistent with Council plans and policies relating to community facilities and asset management.
- 6.4.4 Align with the **Sports Fields Network Plan** by supporting the effective redistribution and utilisation of sporting infrastructure across the city's parks network, ensuring facilities are located where demand is highest.
- 6.4.5 Align with the **Recreation and Sport Implementation Plan** by improving access to fit-for-purpose sporting facilities that support participation in organised sport and active recreation.
- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.6 Citizens and communities
- 6.6.1 Activity: Community Development and Facilities
- Level of Service: 2.0.1.1 Support the development of strong, connected and resilient communities by supporting the provision of a sustainable network of community facilities - 78 - 82 Facilities
- 6.7 The proposal aligns with efficient asset management principles through reuse of existing infrastructure.

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 The proposal is expected to positively impact users of Hoon Hay Park through improved sports facilities while maintaining service provision at Canterbury Agricultural Park.
- 6.9 The decision affects the following wards/Community Board areas:
- 6.9.1 Waipuna Halswell-Hornby-Riccarton Community Board
- 6.9.2 Waihoru Spreydon-Cashmere-Heathcote Community Board
- 6.10 Community Board views will be sought through the approval process

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.11 The decisions do not involve a significant decision relating to ancestral land or bodies of water and therefore do not specifically impact Mana Whenua, culture or traditions.
- 6.12 The decision does not involve matters of known interest to Mana Whenua and will not impact agreed partnership priorities

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.13 The decisions in this report are likely to:









- 6.13.1 Contribute positively to adaptation through more sustainable asset management.
- 6.13.2 Contribute positively to emissions reductions through reuse of existing infrastructure
- 6.14 Contribute positively to emissions reductions through reuse of existing infrastructure
- 6.15 Relocation and reuse of an existing building avoids emissions associated with demolition, disposal, and construction of a new facility.

7. Next Steps Ngā Mahinga ā-muri

7.1 If approved, the project will progress to:

- Approval to proceed from Waihoru Spreydon-Cashmere-Heathcote Community Board.
- Design for replacement storage space and toilet upgrades at Canterbury Agricultural Park.
- Approval of design for replacement storage space and toilet upgrades at Canterbury Agricultural Park from the Waipuna Halswell-Hornby-Riccarton Community Board.
- Detailed design.
- Cost refinement.
- Procurement.
- Construction and relocation planning.
- Project delivery.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	CCC relocatable Project Draft Concept Design Estimate Mar 26	26/1053135	62
B  	Canterbury Rugby League letter of support to relocate change rooms	26/1156779	85
C  	Canterbury Agricultural Park public toilets to remain on site	26/1053700	86
D  	Canterbury Agricultural Park change rooms	26/1053688	87

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Guy Williams - Project Manager
Approved By	Al Hardy - Manager Community Parks Rupert Bool - Head of Parks

Item 11



CCC Relocatable Project Concept Design Estimate

For Christchurch City Council

26 March 2026

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Empowering
growth.

Attachment A Item 11



Contents

1. Quality Assurance	1
2. Executive Summary	2
3. Clarifications	3
4. Exclusions	4
5. Documents Used	5

Appendices

Appendix A Concept Design Estimate

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1. Quality Assurance

Document Status	Initials	Date
Prepared by	JH	25/03/26
Reviewed by	SN	25/03/26
E-signature approved	SN	25/03/26

Revision No.	Rev. Date	Draft.Final
0	25/03/26	Draft

This Report has been prepared expressly for the Christchurch City Council. WT accepts no liability to any other third party who may without written consent from WT rely on its contents.

WT has relied in part on information supplied to us from the Principal, Principal's Representative and Project Consultants, and whilst all reasonable skill and care has been exercised to validate its accuracy and authenticity, WT is unable to provide any guarantee in that regard. WT will not be liable to any party for any loss arising as a result of any such information subsequently being found to be inaccurate or lacking authenticity

All values given within this Report are exclusive of Goods and Services Tax obligations unless otherwise noted.

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2. Executive Summary

WT has prepared this Concept Design Estimate for the Christchurch City Council to provide an indication of the likely project costs for the proposed relocation of an existing changing room building, strengthening and alteration of an existing changing room, extension of a toilet facility and construction of a storage shed at CCC Relocatable Project.

The works can be summarised as follows:

The proposed relocation of an existing changing room building, strengthening and alteration of an existing changing room, extension of a toilet facility and construction of a storage shed (known as CCC Relocatable Project) located at Canterbury Agricultural Park, 102 Curletts Road, Hillmorton & Hoon Hay Park 102 Mathers Road. The works comprise the relocation an existing changing room facility from Canterbury Agricultural Park to Hoon Hay park including new foundations, connections and making good. Strengthening and alteration of an existing changing facility at Hoon Hay Park. Extension of the remaining toilet facilities at Canterbury Agricultural Park. Construction of a new storage shed at Canterbury Agricultural park.

The following is a summary of the project costs: -

	Construction Costs	GFA		Rate/M2	Total
1	Relocation of Existing Changing Rooms from Canterbury Agricultural Park to Hoon Hay Park	230	m2	3,422	787,000
2	Strengthening and Alteration of Existing Changing Room at Hoon Hay Park	118	m2	627	74,000
3	Toilet Block Extension	28	m2	3,179	89,000
4	Storage Shed	36	m2	1,667	60,000
Sub Total - Construction Cost					1,010,000
5	Construction Contingency	15	%		152,000
6	Loose FF&E	1	sum		Excluded
7	Decanting Costs	1	sum		Excluded
8	Development Contributions	1	item		Excluded
9	Fees (Professional & Consenting)	10	%		101,000
10	Internal Costs (CCC Staff, Insurance, Legal)	5	%		51,000
11	Design Contingency (10% fees only)	10	%		30,000
Total Project Cost					1,344,000

- a. The construction costs above are inclusive of P&G, Margin and Escalation.
- b. WT has made various assumptions and excluded certain items therefore Section 2 and 3 of this report should be read in conjunction with the above figures.
- c. The estimate is based on the information listed in Section 4 of this report.
- d. All figures exclude GST.
- e. Full details of the above along with a breakdown by Element is included in Appendix A.



3. Clarifications

The following should be read in conjunction with the Concept Design Estimate: -

- 3.01 The estimate has been prepared on the basis of works being competitively tendered to a select list of appropriately sized and experienced contractors to establish a fixed price lump sum contract
- 3.02 This estimate is based upon Q1 2026 market pricing. NZ is currently seeing a significant increase in fuel costs, which will have a wide and varying impact on construction costs. No allowance is currently included in our estimate for this increased cost
- 3.03 P&G included at 10%
- 3.04 Contractor's Margin included at 6%
- 3.05 Escalation excluded
- 3.06 Construction Contingency included at 15%
- 3.07 Loose FF&E is excluded
- 3.08 Decanting Costs excluded
- 3.09 Development Contributions excluded
- 3.10 Professional Fees and Consenting included at 10%
- 3.10 Internal Costs such as CCC Staff time, Insurance and legal costs have been included at 5%
- 3.11 10% Design Contingency on the Fees only
- 3.12 It has been assumed that the existing services at Canterbury agricultural park have sufficient capacity for the extension
- 3.13 An allowance of \$15,000 has been made to cover disconnection and reconnection making good of the overhead lines along Hoon Hay Road and Mathers Road
- 3.14 An allowance of \$18,000 has been made for Route Assessment, Traffic Management & Notification
- 3.15 All allowances as noted within the body of the estimate

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4. Exclusions

The following are excluded from the Concept Design Estimate:-

- 4.01 Goods and Services Tax
- 4.02 Development Contributions
- 4.03 Land cost
- 4.04 Ground remediation, rock excavation, soft spots
- 4.05 Dewatering
- 4.06 Asbestos removal and disposal
- 4.07 Archaeological Discovery Protocols
- 4.08 Loss on income, relocation, temporary storage and disruption costs for the period of the works
- 4.09 Sales, marketing and leasing
- 4.10 Finance and holding costs
- 4.11 Any local or central Government taxes, duties, fees, rates or levies which are, or may become, payable such as financial and development levies and contributions
- 4.12 Site wide services upgrades
- 4.13 Hardware and equipment associated with IT, data, comms, CCTV, AV, and PA services
- 4.14 Loose FF&E
- 4.15 Whiteware (including ovens and hobs)
- 4.16 Ground works associated with significantly raising site levels for flood prevention
- 4.17 PA and AV equipment including speakers
- 4.18 Work outside site boundary including upgrades to existing services (unless otherwise stated)
- 4.19 Future / further investigation and opening up works and associated costs
- 4.20 Supply of hand dryers
- 4.21 Out of hours working
- 4.22 Access control equipment
- 4.23 Decanting costs
- 4.24 Redecoration of internal storage area at existing facility at Hoon Hay Park
- 4.25 Refurbishment of existing toilets area internally remaining at Canterbury Agricultural Park

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5. Documents Used

CCC

- 5.01 Consent Documents for Canterbury Park Toilet dated 2010
- 5.02 Consent Documents for Canterbury Park Pavilion Changing rooms dated 2015
- 5.03 CCC Toilet Fixture Specification
- 5.04 Emails from Guy William dated 10/03/26 and 13/03/26, meeting on the 12/03/26 and phone call on the 20/03/26

Lewis Bradford

- 5.05 Hoon Hay Park Pavilion Strengthening Option 2 dated 12/08/25

King Hose Removals

- 5.06 Quote for relocation of building dated 18/12/25

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Appendix A

Concept Design Estimate



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Attachment A Item 11

CCC Relocatable Project

Concept Design Estimate

Elemental Summary 26 March 2026



	Construction Costs	GFA		Rate/M2	Total
1	Relocation of Existing Changing Rooms from Canterbury Agricultural Park to Hoon Hay Park	230	m2	3,422	787,000
2	Strengthening and Alteration of Existing Changing Room at Hoon Hay Park	118	m2	627	74,000
3	Toilet Block Extension	28	m2	3,179	89,000
4	Storage Shed	36	m2	1,667	60,000
	Sub Total - Construction Cost				1,010,000
5	Construction Contingency	15	%		152,000
6	Loose FF&E	1	sum		Excluded
7	Decanting Costs	1	sum		Excluded
8	Development Contributions	1	item		Excluded
9	Fees (Professional & Consenting)	10	%		101,000
10	Internal Costs (CCC Staff, Insurance, Legal)	5	%		51,000
11	Design Contingency (10% fees only)	10	%		30,000
	Total Project Cost				1,344,000

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Relocation of Existing Changing Rooms from Canterbury Agricultural Park to Hoon Hay Park

Ref	Element	Rate / m ² of GFA	Total
1.1	Relocation	790	181,680
1.2	Demolition and Alterations	215	49,520
1.3	Earthworks	383	88,010
1.4	Substructure	487	112,120
1.5	Connection of Building and Making Good	289	66,500
1.6	Floor Finishes	173	39,870
1.7	Ceiling Finishes	22	5,000
1.8	Sanitary Plumbing	320	73,500
1.9	Heating and Ventilation Services	22	5,000
1.10	Fire Services	9	2,000
1.11	Electrical Services	96	22,000
1.12	Drainage	120	27,500
1.13	Scaffolding	9	2,000
1.14	Preliminaries & General 10%		67,470
1.15	Margin 6%		44,830
Total Carried to Project Summary		3,422	787,000

GFA: 230 m²

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Relocation of Existing Changing Rooms from Canterbury Agricultural Park to Hoon Hay Park

Ref	Description	Qty	Unit	Rate	Total
1.1.	Relocation	230	m2	790	181,680
1.1.1	Relocation of existing building, including all disconnection and reconnection and bracing per quote	1	Quote	148,180	148,180
1.1.2	Disconnection/reconnection of powerlines	1	no	15,000	15,000
1.1.3	Route Assessment, Traffic Management & Notification	1	sum	18,000	18,000
1.1.4	Making good road signs	5	no	100	500
1.2.	Demolition and Alterations	230	m2	215	49,520
1.2.1	Demolition and making good of existing slab and services connections at Canterbury Agricultural Park as required	1	sum	20,000	20,000
1.2.2	Allowance for disconnection of services	1	sum	6,150	6,150
1.2.3	Allowance to make good surrounding area at Canterbury Agricultural Park	785	m2	5	3,925
1.2.4	Allowance to make good surrounding area at Hoon Hay Park	500	m2	5	2,500
	Remove Fittings and Fixtures to enable disconnection				
1.2.5	Allowance to disconnect bench seat and store for reuse	50	m	50	2,500
1.2.6	Allowance to remove joinery and store for reuse	4	m	200	800
1.2.7	Allowance to disconnect sink and store for reuse	5	no	150	750
1.2.8	Allowance to disconnect WC and store for reuse	5	no	150	750
1.2.9	Allowance to disconnect WHB and store for reuse	6	no	150	900
1.2.10	Remove HWC and store for reuse	4	no	500	2,000
1.2.11	Allowance to remove shower partitions and store for reuse	55	m	25	1,375
1.2.12	Allowance for removal of other FF&E as required	1	sum	2,500	2,500
1.2.13	Allowance to carefully remove and dispose of bottom 1200 of wall linings	179	m	30	5,370

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Relocation of Existing Changing Rooms from Canterbury Agricultural Park to Hoon Hay Park

Ref	Description	Qty	Unit	Rate	Total
1.3.	Earthworks	230	m2	383	88,010
1.3.1	Excavate over-site to remove unsuitable surface material	562	m2	5	2,810
1.3.2	Excavation and cart away for foundations and engineered fill generally	503	m3	55	27,665
1.3.3	Excavation and cart away of soft spots	-	m3	-	excluded
1.3.4	Bidim to ground interface	690	m2	10	6,900
1.3.5	AP65 compacted fill allowance for 300 thick	145	m3	85	12,325
1.3.6	Geogrid wrap	946	m2	10	9,460
1.3.7	Sand Blinding	230	m2	25	5,750
1.3.8	DPM	230	m2	10	2,300
1.3.9	AP40 compacted fill	164	m3	100	16,400
1.3.10	Allowance for detailed excavation	29	m3	100	2,900
	Other				
1.3.11	Allowance for nuclear densometer testing	1	sum	1,500	1,500
1.4.	Substructure	230	m2	487	112,120
	Concrete slab				
1.4.1	130 Thick concrete slab including reinforcement, formwork and slab finish	230	m2	140	32,200
1.4.2	140 Wide x 190 high nib upstand	92	m	190	17,480
1.4.3	Allowance for rebate for channel drain	50	m	150	7,500
1.4.4	Allowance to create fall in shower	27	m2	50	1,350
	Concrete beams				
1.4.5	345 wide x 500 beam foundation beam	69	m	80	5,520
1.4.6	345 wide x 620 beam foundation beam	4	m	100	400
1.4.7	470 wide x 620 beam foundation beam	20	m	130	2,600
1.4.8	570 wide x 500 beam foundation beam	30	m	130	3,900
1.4.9	840 wide x 500 beam foundation beam	4	m	185	740
	Paving				
1.4.10	Pad for veranda posts	11	no	50	550
1.4.11	Tie beam 300 wide x 200 deep	136	m	25	3,400
1.4.12	Concrete paving to veranda	228	m2	160	36,480

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Relocation of Existing Changing Rooms from Canterbury Agricultural Park to Hoon Hay Park

Ref	Description	Qty	Unit	Rate	Total
1.5.	Connection of Building and Making Good	230	m2	289	66,500
1.5.1	Bolt fixings	174	no	25	4,350
1.5.2	Allowance for relining bottom of walls	179	m	100	17,900
1.5.3	Allowance for redecoration of internal walls	715	m2	30	21,450
1.5.4	Allowance to ease existing doors as required	15	no	150	2,250
1.5.5	Allowance to reinstate bench seat	50	m	50	2,500
1.5.6	Allowance to reinstate joinery	4	m	200	800
1.5.7	Allowance to reconnect sink	5	no	500	2,500
1.5.8	Allowance to reconnect WC	5	no	500	2,500
1.5.9	Allowance to reconnect WHB	6	no	500	3,000
1.5.10	Reconnect HWC	4	no	1,000	4,000
1.5.11	Allowance to reinstate shower partitions	55	m	50	2,750
1.5.12	Allowance for reinstatement of other FF&E removed	1	sum	2,500	2,500
1.6.	Floor Finishes	230	m2	173	39,870
1.6.1	Allowance for Amourcrete 4 coat MMA system	230	m2	150	34,500
1.6.2	Allowance for coving to above	179	m	30	5,370
1.7.	Ceiling Finishes	230	m2	22	5,000
1.7.1	Allowance for making good following transportation	1	sum	5,000	5,000
1.8.	Sanitary Plumbing	230	m2	320	73,500
1.8.1	Allowance for channel drain	50	m	750	37,500
1.8.2	Allowance for in slab waste water pipework	1	sum	10,000	10,000
1.8.3	Allowance for waste water pipework connection to boundary	30	m	200	6,000
1.8.4	Allowance for manholes, rodding points, and inspection chambers as required	1	sum	10,000	10,000
1.8.5	Allowance for watermain connection, including meter	1	sum	10,000	10,000
1.9.	Heating and Ventilation Services	230	m2	22	5,000
1.9.1	Allowance for making good existing ductwork following transportation and recommissioning as required	1	sum	5,000	5,000
1.10.	Fire Services	230	m2	9	2,000
1.10.1	Allowance for reconnection of fire alarm system	1	sum	2,000	2,000

CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Relocation of Existing Changing Rooms from Canterbury Agricultural Park to Hoon Hay Park

Ref	Description	Qty	Unit	Rate	Total
1.11.	Electrical Services	230	m2	96	22,000
1.11.1	Allowance for new MSB	1	no	5,000	5,000
1.11.2	Allowance for connection of existing DB to new MSB	1	sum	2,000	2,000
1.11.3	Allowance for trenching power cable to boundary connection and making good	50	m	200	10,000
1.11.4	Allowance to recommission electrical fittings as required	1	sum	5,000	5,000
1.12.	Drainage	230	m2	120	27,500
1.12.1	Allowance for underslab drainage	230	m2	50	11,500
1.12.2	Allowance for connecting drainage to boundary	30	m	200	6,000
1.12.3	Allowance for manholes, rodding points, and inspection chambers as required	1	sum	10,000	10,000
1.13.	Scaffolding	230	m2	9	2,000
1.13.1	Allowance for scaffolding and access equipment	1	sum	2,000	2,000

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Strengthening and Alteration of Existing Changing Room at Hoon Hay Park



Ref	Element	Rate / m ² of GFA	Total
2.1	Strip out	145	17,150
2.2	Strengthening	18	2,110
2.3	Refurbishment of WC Area	374	44,080
2.4	Preliminary & General		6,000
2.5	Contractors Margin		4,660
Total Carried to Project Summary		627	74,000

GFA: 118 m²

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Strengthening and Alteration of Existing Changing Room at Hoon Hay Park

Ref	Description	Qty	Unit	Rate	Total
2.1.	Strip out	118	m2	145	17,150
2.1.1	Allowance to remove and dispose of existing sanitary fixtures and fittings including capping of existing services and filling of holes	25	no	250	6,250
2.1.2	Allowance to remove and dispose bench seating including making good holes	29	m	100	2,900
2.1.3	Allowance to remove other items as required (GFA Allowance)	118	m2	50	5,900
2.1.4	Remove lighting in WC area	4	no	50	200
2.1.5	Removal and disposal of tiling in WC area	76	m2	25	1,900
2.2.	Strengthening	118	m2	18	2,110
2.2.1	Allowance to cut 150 wide slot in block work and dispose of cut material	4	m	30	120
2.2.2	Drill and Epoxy HD 12 75 into existing concrete bond beam with Ramset C8 Epcon	2	no	25	50
2.2.3	Drill and Epoxy HD 16 250 into existing concrete foundation with Ramset C8 Epcon	2	no	45	90
2.2.4	HD16	11	kg	10	110
2.2.5	HD12	2	kg	10	20
2.2.6	Construct timber formwork at slot location to allow for for grout to be funnelled into wall, remove formwork, break off grout wedge approx 250 x 100	4	m	255	1,020
2.2.7	Filling with grout	4	m	50	200
2.2.8	Small works factor	1	sum	500	500

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Strengthening and Alteration of Existing Changing Room at Hoon Hay Park

Ref	Description	Qty	Unit	Rate	Total
2.3.	Refurbishment of WC Area	118	m2	374	44,080
	Sanitary Fittings				
2.3.1	Stainless steel floor mounted WC pan Franke FRFM4	4	no	2,500	10,000
2.3.2	Stainless steel guardian wash basin Franke HDTX450	4	no	2,000	8,000
2.3.3	Tempostop time flow basin tap lever Delabie DE745440	4	no	500	2,000
2.3.4	Distraction through wall soap dispenser Delabie DE729150	4	no	500	2,000
2.3.5	Sensor flush valve Zurn ZEM6152XL	4	no	500	2,000
2.3.6	Recess mount toilet paper dispenser	4	no	750	3,000
2.3.7	Allowance for accessible handrail	4	no	250	1,000
	Electrical				
2.3.8	Lumascan Colour temperature changing led downlight with sensor	4	no	750	3,000
	Decoration				
2.3.9	Allowance for new finish to floor	14	m2	200	2,800
2.3.10	Allowance for lining to walls	62	m2	100	6,200
2.3.11	Allowance for ceilings including bulkhead at skylight	34	m2	120	4,080

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Toilet Block Extension

Ref	Element	Rate / m ² of GFA	Total
3.1	Substructure	174	4,865
3.2	Roof	246	6,880
3.3	External Walls	414	11,600
3.4	External Doors	316	8,850
3.5	Internal Walls	296	8,300
3.6	Ceiling Finishes	134	3,750
3.7	Floor Finishes	89	2,500
3.8	Sanitary Fittings	632	17,700
3.9	Mechanical Services	107	3,000
3.10	Fire Services	50	1,400
3.11	Electrical Services	71	2,000
3.12	Drainage	121	3,400
3.13	Scaffolding	71	2,000
3.14	Preliminary & General		8,000
3.15	Contractors Margin		4,755
Total Carried to Project Summary		3,179	89,000

GFA: 28 m²

DRAFT

CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Toilet Block Extension

Ref	Description	Qty	Unit	Rate	Total
3.1.	Substructure	28	m2	174	4,865
3.1.1	Allowance for modification of slab for sanitary fittings and drainage as required including connection of toilets, channel drain at external doors, FWG or the like and creating fall in the floor to FWG	1	sum	2,500	2,500
3.1.2	Allowance for nib under external walls	11	m	215	2,365
3.2.	Roof	28	m2	246	6,880
3.2.1	Allowance for roofing iron including mesh, paper, roof framing and the like	14	m2	265	3,710
3.2.2	Allowance for clear corrugate skylight to part of the roof	2	no	250	500
3.2.3	Allowance for fascia	11	m	100	1,100
3.2.4	Allowance for gutter	5	m	100	500
3.2.5	Allowance for eave flashing	5	m	30	150
3.2.6	Allowance for barge flashing	6	m	70	420
3.2.7	Allowance for new ridge flashing joining old and new	5	m	100	500
3.3.	External Walls	28	m2	414	11,600
3.3.1	Allowance for external wall framing and board and batten cladding	25	m2	400	10,000
3.3.2	Joining of external cladding to existing	7	m	50	350
3.3.3	Allowance for repainting of existing external wall	25	m2	50	1,250
3.4.	External Doors	28	m2	316	8,850
3.4.1	Allowance for external doors with hardware and kick plates	2	no	4,000	8,000
3.4.2	Allowance for making good trim to existing doors	10	m	50	500
3.4.3	Allowance to replace kickplate to existing door	1	no	250	250
3.4.4	Allowance to replace door signage to match	2	no	50	100
3.5.	Internal Walls	28	m2	296	8,300
3.5.1	Allowance for removal of existing lining and modification of existing joining wall as required	17	m2	200	3,400
3.5.2	Allowance for wall between cubicles	8	m2	300	2,400
3.5.3	Lining of external wall	25	m2	100	2,500
3.6.	Ceiling Finishes	28	m2	134	3,750
3.6.1	Lining of ceilings including ceiling battens and bulkhead around skylight	25	m2	150	3,750
3.7.	Floor Finishes	28	m2	89	2,500
3.7.1	Allowance for epoxy paint finish to slab	25	m2	100	2,500

CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Toilet Block Extension

Ref	Description	Qty	Unit	Rate	Total
3.8.	Sanitary Fittings	28	m2	632	17,700
3.8.1	Allowance to connect to existing waste water system	1	sum	2,000	2,000
3.8.2	Stainless steel floor mounted WC pan Franke FRFM4	2	no	2,500	5,000
3.8.3	Stainless steel guardian wash basin Franke HDTX450	2	no	2,000	4,000
3.8.4	Tempostop time flow basin tap lever Delabie DE745440	2	no	500	1,000
3.8.5	Distraction through wall soap dispenser Delabie DE729150	2	no	500	1,000
3.8.6	Sensor flush valve Zurn ZEM6152XL	2	no	500	1,000
3.8.7	Recess mount toilet paper dispenser	2	no	750	1,500
3.8.8	Allowance for floor waste gulley or the like	2	no	350	700
3.8.9	Allowance for accessible handrail	4	no	250	1,000
3.8.10	Allowance for bench seat	2	no	250	500
3.9.	Mechanical Services	28	m2	107	3,000
3.9.1	Allowance for mechanical extraction	2	no	1,500	3,000
3.10.	Fire Services	28	m2	50	1,400
3.10.1	Allowance type 4 fire alarm system	14	m2	100	1,400
3.11.	Electrical Services	28	m2	71	2,000
3.11.1	Allowance to connect to existing building	1	sum	500	500
3.11.2	Lumascan Colour temperature changing led downlight with sensor	2	no	750	1,500
3.12.	Drainage	28	m2	121	3,400
3.12.1	Allowance for channel drains at external doors	2	m	1,000	2,000
3.12.2	Allowance for below slab drainage generally	14	m2	100	1,400
3.13.	Scaffolding	28	m2	71	2,000
3.13.1	Allowance for scaffolding	1	sum	2,000	2,000


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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Storage Shed



Ref	Element	Rate / m ² of GFA	Total
4.1	Storage Shed	1,439	51,800
4.2	Preliminary & General		5,000
4.3	Contractors Margin		3,200
Total Carried to Project Summary		1,667	60,000

GFA: 36 m²

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CCC Relocatable Project

Concept Design Estimate

Elemental Detail 26 March 2026

Storage Shed

Ref	Description	Qty	Unit	Rate	Total
4.1.	Storage Shed	36	m2	1,439	51,800
4.1.1	Supply and installation of off the shelf garage shed onto existing slab	36	m2	1,250	45,000
4.1.2	Allowance for connection to power	1	sum	1,000	1,000
4.1.3	Allowance for lighting	36	m2	50	1,800
4.1.4	Allowance for connection of downpipes	1	sum	2,000	2,000
4.1.5	Allowance for upgrading of hardware to meet CCC's security requirements	1	sum	2,000	2,000

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Auckland

Level 4, 18 Shortland Street
Auckland 1010

Wellington

Level 8, Brandon House,
149 Featherston St
Wellington 6011

Christchurch

Ground Floor, Public Trust Building,
152 Oxford Terrace,
Christchurch 8011

Queenstown

Level 1, Te Ahi,
13 Camp Street
Queenstown 9300

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Canterbury Rugby League

Augustine Drive
Christchurch
New Zealand
Phone +64 21 279 0266
www.canterburyrugbyleague.co.nz

Attn: CCC Parks Team

4th February 2026

Re: Canterbury Agricultural Park

To whom it may concern

I am writing to confirm that Canterbury Rugby League are supportive of the existing changing rooms at the Canterbury Agricultural Park to be moved to Hoon Hay Park. This is subject to being replaced by the construction of a fit-for- purpose storage area that can be used by Canterbury Rugby League. We would also recommend a further toilet block be constructed on the site to ensure we are meeting the needs of our community. On Saturday mornings at Canterbury Agricultural Park CRL can have more than 1000 spectators and young players attend and we believe the current toilet offerings are insufficient.

If you have any questions or need further clarification, please feel free to contact me

Kind Regards



Malcolm Humm
Chief Executive Officer
+64 27 270 8060
manager@crfl.co.nz







12. Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 - Halswell Tennis Charitable Trust, Olympia Gymnastic Sports Incorporated, Riccarton Bush Trust

Reference Te Tohutoro: 26/927927

Responsible Officer(s) Te Pou Matua: Helen Miles, Community Recreation Advisor
Marie Byrne, Community Development Advisor
Eileen Yee, Community Development Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider applications for funding from its 2025-26 Discretionary Response Fund from the organisations listed below.

Project Name	Organisation	Amount Requested	Amount Recommended
DRF25/26_00028_HHR	Olympia Gymnastic Sports Incorporated	\$9,461	\$8,000
DRF25/26_00029_HHR	Halswell Tennis Charitable Trust	\$70,000	\$40,000
DRF25/26_00030_HHR	Riccarton Bush Trust	\$10,000	\$10,000

- 1.2 The report is staff generated.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 - Halswell Tennis Charitable Trust, Olympia Gymnastic Sports Incorporated, Riccarton Bush Trust Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$40,000 from its 2025/26 Discretionary Response Fund to the Halswell Tennis Charitable Trust towards realignment and upgrade of courts.
4. Approves a grant of \$8,000 from its 2025/26 Discretionary Response Fund to Olympia Gymnastic Sports Incorporated towards replacement of an Automated External Defibrillator and installation of an emergency exit door.
5. Approves a grant of \$10,000 from its 2025/26 Discretionary Response Fund to the Riccarton Bush Trust towards the upgrade of the security system.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The purpose of the Discretionary Response Fund is to assist community groups where the project and funding request falls outside other Council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
- 3.2 The applications have been assessed by staff, and a recommendation has been made taking into account the nature of the request, the benefit to the community and the alignment to Council strategies and Board priorities.
- 3.3 As part of the assessment process, staff allocate a priority rating to each project.
 - Priority One - These projects meet all eligibility criteria and contribute significantly to the Funding Outcomes and Priorities (Highly recommended for funding)
 - Priority Two - Meets all eligibility criteria and contributes of the Funding Outcomes and Priorities (Recommended for funding)
 - Priority Three - Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications (Not recommended for funding)
 - Priority Four - Meets all eligibility criteria but has a minimal contribution to Funding Outcomes and Priorities; or Insufficient information provided by applicant (both in the application and following request for further information from assessor; or Other funding sources are more appropriate (Not recommended for funding)
- 3.4 Details of the project and the staff rationale for their recommendation is included in the attached Decision Matrices (refer to A,B,C).

4. Background/Context Te Horopaki

- 4.1 Each year Community Boards establish a Discretionary Response Fund. This fund opens on 1 July and closes on 30 June or earlier if all funds have been exhausted.
- 4.2 Applications will support community-focused projects that contribute to the strengthening of community wellbeing in the Christchurch City area.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.3 The following reasonably practicable options were considered and are assessed in this report:
 - 4.3.1 Approve staff recommendations as per the attached decision matrices.
 - 4.3.2 Allocate a different level of funding than the staff recommendations.

Options Descriptions Ngā Kōwhiringa

- 4.4 **Preferred Option:** Approve staff recommendations as per the attached decision matrixes.
 - 4.4.1 Option Advantages
 - The applications have been reviewed by staff, and recommendations have been made after considering the nature of the request, the benefit to the community, and how well it aligns with Council strategies and Board priorities.
 - 4.4.2 Option Disadvantages
 - Staff have not identified any disadvantages with their recommendations.
- 4.5 **Alternative Option** - Allocate a different level of funding than the staff recommendations
 - 4.5.1 Option Advantages

- The Community Board may grant more or less to the applicant based on their knowledge of the community.
- 4.5.2 Option Disadvantages
- Increasing the funding amounts (from the staff recommendation) will have an impact on funding available for future applications. Once the fund is exhausted, no further applications can be considered until the next year's Discretionary Response Fund is established.

Analysis Criteria Ngā Paearu Wetekina

- 4.6 Applications must be from eligible not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.
- 4.7 Applications will support community-focused projects that contribute to the strengthening of community wellbeing in the Community Board area.
- 4.8 The Discretionary Response Fund does not cover applications relating to:
- Activities or initiatives where the primary purpose is to promote religious ministry, political objectives or commercial interests.
 - Projects or initiatives that will lead to ongoing operational costs to the Council.
 - Debt servicing or re-financing costs.
 - Stock or capital market investment.
 - Gambling or prize money.
 - Payment of fines, court costs, or mediation costs.
 - Payment for IRD penalties or retrospective tax payments.
 - Funding of individuals (some exceptions allowed where sub-streams of this fund identify this in their criteria e.g. Youth Development Fund)

5. Financial Implications Ngā Hīraunga Rauemi

- 5.1 The total funding pool for the Halswell Hornby Riccarton Community Board 2025/26 Discretionary Response Fund is \$112,319.
- 5.2 To date, nine applications have been approved totalling \$50,178.
- 5.3 There is currently a balance of \$62,141 remaining in the fund.
- 5.4 If staff recommendations are accepted, there will be a balance of \$4,141 to cover all new applications until 30 June 2026.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Staff consider any potential risks as part of the assessment process. Where a risk is identified, this will be included in the staff comments on the Decision Matrix and suggested mitigation actions included.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:

- 6.2.1 Community Boards have delegated authority to allocate the Discretionary Response Fund for their Board area.
- 6.3 Other Legal Implications:
 - 6.3.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decisions:
 - 6.4.1 Align with the [Christchurch City Council's Strategic Framework](#). In particular, the strategic priority being an inclusive and equitable city. The recommendations are consistent with the Strengthening Communities Together Strategy.
 - 6.4.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the number of people affected and/or with an interest.
 - 6.4.3 Are consistent with Council's Plans and Policies. Strengthening Communities Together Strategy and the Physical Recreation and Sport Strategy goals.<enter text>.
- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.7 The decisions does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.8 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga, with the exceptions listed below.







Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.9 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Following the Board's decision, groups will be notified of the outcome. Where an application has been approved, a Funding Agreement will be signed by the group and payment made. Successful applicants are required to provide an accountability report on completion of the project.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Decision Matrix Waipuna Halswell Hornby Riccarton Community Board Discretionary Response Fund 2025/26 Halswell Tennis Charitable Trust	26/972275	94
B  	Decision Matrix Waipuna Halswell Hornby Riccarton Community Board Discretionary Response Fund 2025/26 Olympia Gymnastic Sports Incorporated	26/972225	95
C  	Decision Matrix Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025/26 Riccarton Bush Trust	26/1036353	96

Signatories Ngā Kaiwaitohu

Authors	Helen Miles - Community Recreation Advisor Marie Byrne - Community Development Advisor
Approved By	Bailey Peterson - Manager Community Governance, Halswell-Hornby-Riccarton

WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Halswell Tennis Charitable Trust</p> <p>Application Number: DRF25/26_00029_HHR</p> <p>Physical address</p> <p>Halswell Rd, Halswell</p> <p>CCC Funding History (past three years)</p> <p>Nil</p>	<p>Tennis and Pickleball Court Redevelopment</p> <p>This Halswell Tennis Charitable Trust seeks funding to replace, realign, and expand Halswell Tennis Club’s ageing tennis courts at Halswell Domain. Established in 1909, the Club serves a rapidly growing suburban community and currently has 205 members, predominantly juniors. Existing courts are damaged and unsafe. The project enables an additional court, improved safety, and pickleball integration to maximise facility use and community benefit.</p>	<p>Total Cost of Project: \$650,624</p> <p>Total Amount Requested: \$70,000</p> <p>Percentage of project requested: 11%</p> <p>Contribution sought towards:</p> <p>Court redevelopment and lighting installation - \$70,000</p> <p>Other sources of funding:</p> <p>Kiwi Gaming Foundation \$95,000 Air Rescue \$95,000 Pub Charity \$50,000 Member donations and Club fundraising \$46,200 Court Sponsorship \$5,100 Grants \$2,050</p>	<p>\$40,000</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$40,000 from its 2025/26 Discretionary Response Fund to the Halswell Tennis Charitable Trust towards Realignment and upgrade of the courts.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Physical Recreation & Sport Strategy</p> <p>Outcomes that will be achieved through this project</p> <p><i>Enhanced Safety and Usability:</i> The renovation will address the health and safety risks posed by the current aged and damaged courts, ensuring a safe and functional facility for all athletes, coaches, and community users.</p> <p><i>Increased Membership and Participation:</i> With improved facilities, the club can attract more members, and foster increased participation across all age groups, from junior athletes to seniors and para-athletes.</p> <p><i>Strengthened Community Engagement:</i> The upgraded of the courts will continue to serve a wide range of local schools and sports organisations, enhancing community engagement and collaboration, and offering a versatile space for various racket sporting activities beyond tennis.</p> <p><i>Sustainable Long-term Use:</i> Securing the grant and additional funding for the courts ensures the sustainability of this vital community resource, guaranteeing its availability for future generations and maintaining the long-term partnership between Halswell Tennis Club Incorporated and Halswell Scouts.</p>	<p>Staff Assessment</p> <p>Halswell Tennis Club Incorporated established the Halswell Tennis Charitable Trust to promote inclusive participation in tennis, alongside developing and maintaining quality facilities, strengthening community connections, and supporting life skills through tennis and related activities. Originally formed to serve a small rural village, the Club now operates within a well-established suburban area following significant residential infill and urban development. Halswell continues to experience strong population growth and increasing ethnic and cultural diversity, resulting in higher demand for accessible, community-based junior and social sport opportunities.</p> <p>Historically, the Club operated under a governance structure appropriate to a small village organisation, with decision-making focused on short-term operational needs. This did not adequately plan for population growth, participation demand, or long-term facility renewal. In response, the Halswell Tennis Charitable Trust was established to provide a more strategic governance and planning framework to support long-term sustainability.</p> <p>Halswell Tennis Club delivers accessible participation opportunities close to where people live, supporting equity of access and community wellbeing. The Club offers three participation streams: junior beginners, junior interclub, and senior members, including social and competitive players. Facilities are located on Halswell Domain and include five tennis courts, with the clubhouse shared with Halswell Scouts. The existing courts are in poor condition, with surface deterioration presenting health and safety risks. Facilities are operating at capacity and unable to meet current or projected demand. To address this, the Club has secured a lease over additional park land, enabling court realignment and construction of an additional court. The proposal also includes pickleball line markings and exploration of shared use with other sport codes in partnership with the Southwest Sports Hub.</p> <p>The Trust and Club are actively fundraising and have secured \$240,500 in grant funding. A portion of this funding is conditional on remaining project costs being secured by the end of September.</p> <p>Rationale for staff recommendation</p> <p>Funding will support the Clubs response to identified growth and capacity pressures and supports Council’s objective to ensure community infrastructure keeps pace with growth and changing demographics. Improves safety and optimizes existing assets by supporting asset renewal and multi-use community facilities. Aligns with Council’s Physical Recreation and Sport Strategy and Strengthening Communities Together Strategy</p>
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WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Olympia Gymnastic Sports Incorporated</p> <p>Application Number: DRF25/26_00028_HHR</p> <p>Physical address</p> <p>29 Springs Rd, Hornby</p> <p>CCC Funding History (past three years)</p> <p>2025/26 - \$800 - South Island Trampoline & DMT Championships - Small Sports Event Fund</p>	<p>AED Replacement & Change of room use</p> <p>This application relates to two projects:</p> <p>Olympia Gymnastic Sports Incorporated are seeking funding to replace their Automated External Defibrillator (AED), which expired several months earlier than anticipated based on the manufacturer's labelling.</p> <p>Secondly, the Club is seeking support to purchase and install an emergency exit door to complete the conversion of an existing storage room into a multi-use preschool and gymnastics space.</p>	<p>Total Cost of Project: \$42,030</p> <p>Total Amount Requested: \$9,461</p> <p>Percentage of project requested: 23%</p> <p>Contribution sought towards:</p> <p>Emergency Exit Door installation - \$5,641 Automated External Defibrillator - \$3,820</p> <p>Other sources of funding:</p> <p>Pub Charity \$24,060 (Flooring and Heating) Club contribution \$8,509</p>	<p>\$8,000</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$8,000 from its 2025/26 Discretionary Response Fund to Olympia Gymnastic Sports Incorporated towards replacement of an Automated External Defibrillator and installation of an emergency exit door.</p>	<p>2</p>

CCC Strategy Alignment

Strengthening Communities Together Strategy, Physical Recreation & Sport Strategy

Outcomes that will be achieved through this project

This application supports two key projects:

AED Replacement:

The Club has 850 members each term, with more than 100 people using their facility daily, including children, parents, and grandparents. The venue is a busy community hub and has previously been accessed by the public for emergency AED use. Replacing the AED ensures they can continue providing a safe environment and respond effectively in a medical emergency.

Room Conversion Project:

The club will be able to provide a 75m² multi-use space with matting, heating, storage, and equipment for preschool and recreational classes. This will enable weekly preschooler sessions for 50–60 preschoolers to be delivered alongside after-school programmes.

Staff Assessment

Olympia Gymnastic Sports is a community-focused, non-profit gymnastics club based in Wigram, Christchurch. Formed in 2003 through the merger of Avon City Gymnastics, Kudos Rhythmic Academy, and Aerials Trampoline, the club moved into the facility on Springs Road the same year. Since then, Olympia has grown significantly, becoming one of New Zealand's leading clubs and the only Christchurch club offering four competitive gymnastics codes: Women's Artistic (WAG), Men's Artistic (MAG), Rhythmic (RG), and Trampoline (TRA). The club provides programmes for all ages, from preschool to adults, supporting the development of movement skills, confidence, and physical literacy. With more than 850 members each term and over 100 daily users, Olympia is a busy community hub. This application seeks support for two essential projects.

Automated External Defibrillator (AED) Replacement:

The club's AED has previously been accessed by the public during emergencies. Replacing this unit is vital to maintaining a safe environment for members and visitors. Although now listed in the asset register, its replacement was unintentionally omitted from earlier budgeting.

Room Conversion Project:

Olympia plans to convert an underutilised storage room into a 75m² multi-use space equipped for preschool and recreational classes. The club currently delivers sessions to 50–60 preschoolers weekly, and the additional space will allow increased capacity and the ability to run preschool and after-school programmes concurrently. Funding is specifically sought for a required fire door, which was not included in the initial project budget. These projects will strengthen Olympia's ability to serve the community and support safe, accessible participation in gymnastics.

Rationale for staff recommendation

This project strongly aligns with the Physical Recreation and Sport Strategy and Te Haumako; Te Whitingia – Strengthening Communities Together Strategy.

Funding support will enable the replacement of an essential AED unit, ensuring the club can continue to provide a safe environment for more than 850 members each term and the wider community who have previously accessed the device in emergencies. This investment enhances the club's ability to respond effectively to medical incidents and supports broader community safety outcomes.

The room conversion will allow Olympia to increase its preschool programme capacity, providing more tamariki with access to foundational physical literacy development. These early-years programmes build confidence, coordination, and social skills, supporting positive lifelong engagement in physical activity. Funding the required fire door is critical to enabling this expansion and ensuring the space meets safety standards.

WAIPUNA HALSWELL-HORNBY-RICCARTON DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Riccarton Bush Trust</p> <p>Application Number: DRF25/26_00030_HHR</p> <p>Physical address</p> <p>16 Kahu Rd, Fendalton</p> <p>CCC Funding History (past three years)</p> <p>2023/24 - \$35,000 - Riccarton Bush Trust Pūtarangamotu-Riccarton Bush development - Better-Off Fund HHR 2023/24 - \$10,000 (Putaringamotu-Riccarton Bush development) Better-off Fund FWH</p>	<p>Security Cameras</p> <p>Riccarton Bush Trust is seeking funding assistance towards the upgrade of their existing security system.</p>	<p>Total Cost of Project: \$10,668</p> <p>Total Amount Requested: \$10,000</p> <p>Percentage of project requested: 94%</p> <p>Contribution sought towards: Security Camera Installation - \$10,000</p> <p>Other sources of funding: Funds on hand - \$668</p>	<p>\$10,000</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$10,000 from its 2025/26 Discretionary Response Fund to the Riccarton Bush Trust towards the upgrade of their security system.</p>	<p>2</p>

CCC Strategy Alignment

Strengthening Communities Together Strategy, Our Heritage, Our Taonga - Heritage Strategy

Outcomes that will be achieved through this project

We get over 70,000 visitors a year. The new cameras will also benefit the cyclists biking through the property. Outcomes will include people feeling safer knowing there are cameras, fewer crimes if people know cameras are operational and thirdly enabling us to ensure that this very special Heritage 1 listed property is kept safe.

Staff Assessment

Riccarton Bush Trust which administers Riccarton House and Bush was established by an Act of Parliament in 1914. It operates under the Riccarton Bush Act 1914 and is a Council Controlled Organisation under the Local Government Act 2002. The Trust's kaupapa is the protection and preservation of the property in Kahu Road comprising of Riccarton House and grounds, Deans Cottage, a residential house and Riccarton Bush.

Riccarton Bush is listed in the Christchurch City District Plan as a site of ecological significance. The Bush grounds, Deans Cottage and Riccarton House are Category 1 listed heritage sites with the former Riccarton farm buildings and setting listed in the Christchurch City District Plan as of historic significance. While the Plan lists 42 trees as having significance, the Pūtarangamotu Riccarton Bush as a whole is listed in the Plan as ecologically significant. The Bush is the last remaining section of alluvial podocarp forest on the lower Canterbury Plains and is a Mahinga Kai location for Ngai Tūāhuriri iwi.

An extensive security camera system is key in enabling the Trust to protect these assets. The current cameras were installed as part of the earthquake repairs in 2014. Technological advances mean that the scope of the cameras in today's world is limited. Two of the seven current cameras are no longer operational, and image quality is poor. Some of the existing camera models and recording system are no longer being manufactured and are not supported by upgrades.

The proposal is for the replacement of three pole mounted cameras, a state-of-the-art recording system that will allow remote access along with a solar power module.

Rationale for staff recommendation

This application aligns with Council's Strengthening Communities Together Strategy and the Our Heritage, our Taonga Heritage Strategy. Riccarton House and Bush are unique heritage and ecological assets for the city of Christchurch. This project assists the Trust as Kaitiaki in maintaining and protecting the taonga.

In addition to providing a lens over the land and buildings, the camera system will provide a safety reassurance function in protecting not only the 120,000 people visiting the Bush and House but also to those passing through the grounds on the Uni link cycleway and the Saturday morning Christchurch Farmers Market.

13. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2026

Reference Te Tohutoro: 26/719213

Responsible Officer(s) Te Pou Matua: Bailey Peterson, Manager Community Governance

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2026.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

- **Strengthening Communities Fund Workshops**

The Christchurch City Council Strengthening Communities Fund opened for applications on 1 May 2026 and closed at midday on 29 May 2026. The fund supports community-led initiatives that strengthen community wellbeing, encourage participation, build local resilience, and contribute to positive social, cultural, environmental, and recreational outcomes across local communities.

To support organisations through the application process and improve accessibility to funding information, a range of online workshops and in-person support sessions have been delivered across the ward area. Sessions were intentionally scheduled across weekdays, evenings, and weekends to maximise accessibility for community organisations and volunteers with varying availability. Support opportunities were also provided across multiple community venues within the ward area, including Matatiki Hornby Centre, Te Hāpua: Halswell Centre, Rārākau: Riccarton Centre, and Upper Riccarton Library. These sessions have enabled organisations to seek guidance, discuss project ideas, and receive assistance to develop and submit quality funding applications.

- **Halswell Community Resilience Session**

A community preparedness planning session for Halswell and Wigram was held in May, facilitated by Community Development Advisors alongside the Civil Defence and Emergency Management (CDEM) Community Resilience Coordinators. The session covered:

- An overview of community response plans, including their purpose and how to develop them (noting these plans are created and led by the community)
- Household and personal preparedness planning
- Identification of key community assets and resources across Halswell and Wigram
- Identification of local hazards and risks

A follow-up session is planned to continue developing a community response plan for the Halswell and Wigram communities.



• **Parera Park Community Garden**

Progress on the community garden at Parera Park is underway. A local group, Support for Development New Zealand, will lead the setup of four initial vegetable planter boxes, working closely with the Council's Community Partnerships Ranger.



3.2 Parks Update

- **Painted shared pathway at Wales Street playground**

The Council Play Advocate and Community Partnership Ranger engaged with the local kindergarten to gather ideas from tamariki, as part of the Wales Street playground play space renewal. Staff then spent a morning on site using stencils, which were generously shared by Sport Canterbury, to incorporate these ideas into the space.

This cost-effective addition enhances the play space while also reflecting community input.



- **Community effort at Quaifes Road Springlands**

On Saturday 16 May, the local Community Partnership Ranger and members of the Riccarton High School Interact Club came together at Quaifes Road in Springlands for a productive day of weeding and mulching.

The effort was part of the Rotary Epic Day of Service and despite being held over the weekend, the event saw an impressive turnout from students, making it a successful and rewarding day of service.

This was one of three successful events that Rotary hosted, including a Huritni Halswell river monitoring session and planting at Henry Shepherd Reserve.



3.3 Community Funding Summary

3.3.1 For information, a summary is provided on the status of the Board's 2025-26 funding as at 19 May 2026 (see **Attachment A**).

3.3.2 Youth Development Fund

Under authority delegated of the Community Board, the following allocation was made in May 2026:

- \$500 to Ysabella Ebuon towards representing New Zealand at the World Poomsae Championships 2026 in South Korea.

Under authority delegated to the Community Governance Manager, the following allocations were made in May 2026:

- \$150 to Cooper Stewart towards representing Te Toka Tu O Waitaha U16s at the Aotearoa New Zealand Māori Rugby League Rangatahi Tama Tournament in Rotorua.
- \$150 to Rico Jacobs towards representing Te Toka Tu O Waitaha U16s at the Aotearoa New Zealand Māori Rugby League Rangatahi Tama Tournament in Rotorua.

3.4 Participation in and Contribution to Decision Making

3.4.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- The Waipuna Halswell-Hornby-Riccarton Community Board Plan 2026-28 was adopted at the Board's 12 May 2026 meeting. The first progress report will be provided in September 2026.

3.4.2 Council Engagement and Consultation.

- **Gambling and TAB Venues Policy review**

The Council is seeking early feedback on whether its Gambling and TAB Venues Policy that has been in place since 2004 is still fit for purpose.

Consultation is open for feedback until to 14 June 2026.

- **Proposed demolition of Halswell Quarry Engineer's House**

The Council is proposing the demolition of Halswell Quarry Engineer's House, a building within a heritage setting at Halswell Quarry.

Consultation was open for feedback from 8 May to 29 May 2026.

4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

4.1 Ilam Road Crossing (South of Homestead Lane)

Staff have advised that following expressions of concern regarding the safety of people crossing Ilam Road south of Homestead Lane it is proposed to implement a new shared crossing for people walking and cycling on Ilam Road south of Homestead Lane between two major attractors either side of Ilam Road (see **Attachment B**).

The crossing will be on a safe speed platform to ensure speeds are managed. This treatment also aligns with similar infrastructure delivered on Waimairi Road at Athol Terrace so provides consistency in crossing types for users in the local area.

Staff further advise that the current project has been developed with explicit consideration of the wider pedestrian and cycling environment, including the existing shared paths that were introduced as part of a wider corridor improvement scheme by Council in 2012 and implemented alongside separated cycleways. The Safe System Audit process undertaken for the proposed crossing identified that:

- There is existing and likely increasing demand for people riding bicycles to cross Ilam Road at this location, particularly from Homestead Lane and adjacent facilities.
- The shared path provides an important connection to the crossing point, enabling people to access the facility without entering the live traffic lane.
- Removing or discontinuing the shared path would likely increase risk by forcing cyclists onto the road or creating unclear and inconsistent crossing behaviour.
- The design evolution toward a dual pedestrian/cycle crossing directly responds to this demand and improves alignment with a Safe System approach although some minor operational considerations (e.g. potential pinch points where cyclists wait, and interaction between users) were identified and can be refined through design.

Therefore the removal of the shared path is not supported.

4.2 Temporary shelter adjacent to 100 Amyes Road

At its meeting on 10 February 2026 the Board received correspondence from Nora Rangi regarding support for the installation of a bus shelter at bus stop number 38197, located at 100 Amyes Road, Hornby. The Board noted that the installation of a bus shelter in Amyes Road is being progressed as part of the upcoming renewal and requested that staff investigate the shelter

being located adjacent to 100 Amyes Road and investigate and provide advice on the possible installation of a temporary shelter adjacent to 100 Amyes Road in the interim.

Staff have now advised that the site has been visited and the feasibility of installing a shelter adjacent to 100 Amyes Road assessed. Following this assessment, it has been determined that installation of a bus shelter at this location is not practicable due to the presence of existing underground services. As a result, any shelter installation would also necessitate the relocation of the current bus stop.

It is also noted that the Amyes Road Renewal project is currently in the process of finalising consultation plans. Given this, staff advise that the most efficient and coordinated approach would be to incorporate both the shelter installation and bus stop relocation into that project. This is actively being progressed, with the Passenger Transport Engineer maintaining close liaison with the project team.

4.3 **Matatiki Hornby Centre pools**

Following a Public Forum presentation at its 12 May 2026 meeting, the Board requested staff advice regarding missing steps in the main pool and hydrotherapy pool at Matatiki Hornby Centre.

Staff have advised that the missing steps have been reinstated using longer screws and will continue to be monitored to ensure they remain securely fixed.

4.4 **Community Patrols**

Community Patrols of New Zealand is dedicated to helping build safer communities in partnership with NZ Police and other organisations. Patrols in the Board area include the Halswell, Hornby and Riccarton Community Patrols. Their Monthly Patrol Statistics can be found on the Community Patrols of New Zealand website:

[Halswell Community Patrol Inc statistical information](#)

[Hornby Community Patrol Inc statistical information](#)

[Riccarton Community Patrol Inc statistical information](#)

4.5 **Graffiti Snapshot**









For the Board's information, attached is a copy of the April 2026 Graffiti Snapshot (see **Attachment C**).

4.6 **Customer Service Requests/Hybris Report**

For the Board's information, attached is a copy of the April 2026 Hybris Report (see **Attachment D**).

The report provides an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waipuna Halswell-Hornby-Riccarton Community Board Funding Update - May 2026	26/1039087	104
B  	Ilam Road Crossing - Memo to the Community Board	26/1031586	107
C  	Graffiti Snapshot - April 2026	26/1027458	111
D  	Community Board Hybris Ticket Report - Halswell-Hornby-Riccarton - April 2026	26/1038538	113

Signatories Ngā Kaiwaitohu

Authors	Noela Letufuga - Support Officer Marie Byrne - Community Development Advisor Faye Collins - Community Board Advisor Helen Miles - Community Recreation Advisor Eileen Yee - Community Development Advisor
Approved By	Bailey Peterson - Manager Community Governance, Halswell-Hornby-Riccarton Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Waipuna Halswell-Hornby-Riccarton Community Board Funding 2025-26			
2025-26	Discretionary Response Fund	Allocated	Funds Remaining
2/07/2025	2024-25 DRF and other fund carry over	\$50,777	
14/08/2025	2025-26 SCF Allocation	\$58,043	
18/11/2025	Return of unspent portion of 2024/25 DRF grant from Hornby Hockey Club Incorporated	\$3,299	
11/12/2025	Return of unspent portion of 2025/26 YDF grant from Halswell United AFC	\$200	
	Total DRF Fund	\$112,319	
14/08/2025	Allocation - 2025-26 Off the Ground Fund.	\$3,000	
14/08/2025	Allocation - 2025-26 Youth Development Fund.	\$15,000	
14/08/2025	Board Project - Summer with Your Neighbours.	\$4,000	
14/08/2025	Board Project - ANZAC Day 2026 expenses.	\$1,500	
14/08/2025	Board Project - Community Awards.	\$4,000	
14/08/2025	Board Project - Community Leadership Opportunities.	\$2,000	
14/08/2025	Board Project - Engaging with the Community.	\$3,000	
14/08/2025	Allocation - 2025-26 Off the Ground Fund.	\$3,000	
11/09/2025	Ilam School Board of Trustees towards photographer and venue hire costs for the school's 75th Jubilee.	\$878	
11/12/2025	Christchurch Rock 'n' Roll Club towards the Promotional Free Lessons project.	\$800	
11/12/2025	Halswell Softball Club Inc towards the Hire of the Halswell League Clubrooms and Eftpos machine hire project.	\$3,000	
11/12/2025	Hope Presbyterian Church (Hornby Presbyterian Community Church) towards sound, stage and lighting for the Combined Churches Carols in the Park 2025 event.	\$2,000	
11/12/2025	Riccarton Sports Hub Trust towards the Multi-Sports Holiday Festival.	\$2,000	
11/12/2025	St John of God Hauora Trust towards event and activity costs associated with Community Engagement Activities for Disabled Whānau in Halswell.	\$3,500	
11/12/2025	Welcome Academy Trust towards venue hire and volunteer recognition for an end of year gathering.	\$2,100	
14/04/2026	Halswell United Association Football Club Incorporated towards Ngā Puna Wai venue lighting hire costs.	\$1,400	
12/05/2026	Phoenix Athletic Club Incorporated towards The Active Futures Programme coaching costs for term two and three 2026.	\$2,000	
		\$50,178	\$62,141
2025-26	Youth Development Fund	Allocated	Funds Remaining
14/08/2025	Discretionary Response Fund Allocation	\$15,000	
	Total YDF Fund	\$15,000	
18/08/2025	Jhyral Ackerman towards representing Te Toka Tu O Waitaha Under 12s in the Aotearoa New Zealand Māori Rugby league Tamariki Tournament 2025	\$300	

18/08/2025	Anna Lee School of Dance towards Keisha Jones, Isobel Dudley Morelissen, and Olivia Lee Clark attending the Hip Hop Unite World Championship in Prague, Czech Republic.	\$600	
18/08/2025	Bridie Restieaux towards representing New Zealand at the World Mountain and Trail Running Championships in CanFranc-Pirineos Spain.	\$500	
26/08/2025	Lola O'Connor towards attending the Under 16s South Island Girls Football Tournament in Dunedin.	\$200	
4/09/2025	Elisa Harley towards attendance at the Aspiring Leaders Forum in Wellington.	\$300	
5/09/2025	Nico Hall towards participation at the Outward Bound Discovery Course in Anakiwa, Marlborough Sounds.	\$400	
29/09/2025	Viennaeverly Pitman towards attendance at the Junior Rugby League Festival in Queenstown.	\$300	
11/11/2025	Halswell United AFC towards supporting Ally Monro, Amelia Bunn, Erin Didham, Malia Forde, and Summer Bartlett attending the Western Springs U17 Football Tournament in Auckland.	\$1,000	
11/11/2025	Joshua Durant towards representing the NZ Black Sticks Indoor Hockey team at the Nkosi Cup in South Africa.	\$500	
11/12/2025	Mya Johnson towards representing Canterbury at the New Zealand U17 Softball Tournament in Palmerston North.	\$300	
11/12/2025	Caden Ledbrook towards attending the Oceania BMX Championships in Brisbane, Australia.	\$500	
22/12/2025	Medha Baadkar towards participating in the National Rotary Youth Science Forum in Auckland.	\$300	
11/02/2026	Christchurch Girls High School towards Lilah Cowan and Lily Porter competing at the New Zealand Secondary Schools Volleyball Championships 2026 in Palmerston North.	\$200	
11/02/2026	Noah Crossan towards competing at the Anon Life Saving Championships 2026 in Whakatane.	\$250	
9/03/2026	Jox Blue Blades Rowing Society Inc towards supporting Toby Greer, Tyson Arps, Sam McGuigan, Lukas Dowling, Harry Gallagher and Jack Dunn representing St Thomas of Canterbury College at the New Zealand Secondary Schools Rowing Regatta (Maadi Cup) in Twizel.	\$540	
8/04/2026	Molly Aitken towards attending the Tennis Australia's Coach Development Course (ITF Level 1) being held at Wilding Park, Christchurch	\$300	
8/04/2026	Burnside High School towards Luke Steventon attending the Spirit of Adventure Discovery Voyage.	\$200	
15/04/2026	Aidanfield Christian School towards supporting Daniel Simpson, Lennox Spain, Tamica Norman, Hanna Yew, Hope Lane, Abby Dowle, Benjamin Bosman, Amara Hoffman and Dana Kim to participate in Aidanfield Christian Schools Fiji Service Trip from 29 June to 9 July 2026.	\$1,350	
15/04/2026	Rebecca Davis towards representing New Zealand U21 Women's team at the 2026 ICF Canoe Polo World Championships in Duisburg, Germany.	\$500	
20/04/2026	Cashmere High School Board of Trustees towards Grace Billings attending the Future Problem Solving 2026 International Conference (World Finals) in Bloomington, USA	\$500	
23/04/2026	Badminton Canterbury Inc towards Aaron Hu, Katrina Huang, Marco Sun, Aidan Hu, Wallace Xu, Kerby Emata, Elaine Liu, Ray Gao, Cherry Zhang, Dinuli Withanaarachchi, Harshavarthen Parthipan, Dinh (Zung) Nguyen, Susan Zhang and Aysvithan Parthipan competing at the New Zealand Junior Team Championships in Palmerston North.	\$1,400	
23/04/2026	Stella Crossan towards representing New Zealand at the 2026 ICF Junior and U23 Canoe Sprint World Championships in Halifax, Canada.	\$500	
23/04/2026	Taimana Harris towards representing Te Toka Tuu o Waitaha U16s at the Aotearoa New Zealand Māori Rugby League Rangatahi Tama Tournament in Rotorua.	\$300	

23/04/2026	Riley Tohiariki towards represent New Zealand in the ISA New Zealand U19 Girls Softball Team at the International Cup Tournament being hosted in New South Wales, Australia.	\$250	
5/05/2026	Ysabella Ebuon towards representing New Zealand at the World Poomsae Championships 2026 in South Korea.	\$500	
18/05/2026	Cooper Stewart towards representing Te Toka Tu O Waitaha U16s at the Aotearoa New Zealand Māori Rugby League Rangatahi Tama Tournament in Rotorua.	\$150	
18/05/2026	Rico Jacobs towards representing Te Toka Tu O Waitaha U16s at the Aotearoa New Zealand Māori Rugby League Rangatahi Tama Tournament in Rotorua.	\$150	
		\$12,290	\$2,710
2025-26	Off the Ground Fund	Allocated	Funds Remaining
14/08/2025	Discretionary Response Fund Allocation	\$3,000	
	Total OTG Fund	\$3,000	
15/09/2025	Halswell Residents' Association Inc towards venue hire and meeting hosting costs towards its Heritage Week project.	\$390	
16/10/2025	Kinfe Teklemariam towards venue hire and workshop materials, towards the Mobile usage and Online Safety and Security Workshop.	\$400	
30/10/2025	Hornby Community Care Centre towards event-related costs for its Share Kai and Kōrero project.	\$400	
10/12/2025	Canterbury Fiji Social Services Trust towards purchase of plants and garden supplies for the Community Backyard Gardening Workshop.	\$400	
28/01/2026	University of Canterbury Muslim Student (Association) towards purchase of materials and volunteer recognition for the UCMUSA Picnic.	\$400	
8/04/2026	Hornby Women's Association Football Club towards the Club Room Tidy Up Project	\$400	
22/04/2026	Te Akatoki o Te Whare Wananga o Waitaha (Maori Students' Association) Incorporated towards purchase of materials and event-related costs for the 'Creating Welcoming Spaces for Tauira' community working bee.	\$396	
		\$2,786	\$214

Memos



Memo

Date: 16 April 2025
From: Gemma Dioni, Principal Advisor Transportation
To: Waipuna Halswell-Hornby-Riccarton Community Board
Cc:
Reference: 26/707654

Ilam Road Crossing (South of Homestead Lane)

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 To provide information to the Community Board about upcoming localised engagement for an improved crossing facility on Ilam Road south of Homestead Lane.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update He Pānui

- 2.1 The University of Canterbury (UoC) Facilities Team has raised concerns with both the Local Councillor and staff regarding the safety of people crossing Ilam Road south of Homestead Lane. The location is shown on Attachment A.
- 2.2 Pedestrian surveys undertaken in 2022 by Stantec, highlighted that there were approximately 250 pedestrians crossing on Ilam Road in the vicinity of Homestead Lane in the morning and evening peak hour, 215 at lunch time and around the same between 3-4pm. This survey was completed prior to Tupuanuku and Tupuarangi Halls on Homestead Lane being completed. It is likely there is now an increase in people crossing at this location.
- 2.3 UoC are currently planning additional developments that will further increase the number of people crossing at this location.
- 2.4 Following discussions with UoC Facilities Team, it is proposed to implement:
 - A new shared crossing for people walking and cycling on Ilam Road south of Homestead Lane between two major attractors either side of Ilam Road. This is on a safe speed platform to ensure speeds are managed at this conflict point given the large numbers expected to use this crossing. The platform reduces the likelihood of a crash and reduces the severity of the crash should one occur. This approach is also informed by operational experience elsewhere on Ilam Road, at the Ilam Fields northern entry, where a dual crossing was installed to cater for high crossing demand. Following a near miss/minor crash at that location, additional traffic calming (speed humps) was subsequently introduced to reduce vehicle speeds and improve safety outcomes. This reinforces the importance of incorporating vertical traffic calming at the outset where high volumes of vulnerable users are expected.
 - This treatment also aligns with similar infrastructure delivered on Waimairi Road at Athol Terrace so provides consistency in crossing types for users in the local area.
 - The proposal minimises any impacts on bus operations and the nearby bus stops.

Memos

Shared path consideration

- 2.5 The existing shared path along Ilam Road was introduced as part of a wider corridor improvement scheme by Council in 2012. This facility was implemented alongside a separated cycleways to support a range of users and improve safety outcomes along the corridor. A previous Notice of Motion proposing the removal of shared paths on Ilam Road was not supported. This was on the basis that the shared paths form part of a broader pedestrian and cycling network, and that any changes should be considered as part of an integrated transport project (this project).
- 2.6 The current project has been developed with explicit consideration of the wider pedestrian and cycling environment, including the existing shared paths. The Safe System Audit process undertaken for the proposed crossing identified that:
- There is existing and likely increasing demand for people riding bicycles to cross Ilam Road at this location, particularly from Homestead Lane and adjacent facilities.
 - The shared path provides an important connection to the crossing point, enabling people to access the facility without entering the live traffic lane.
 - Removing or discontinuing the shared path would likely increase risk by forcing cyclists onto the road or creating unclear and inconsistent crossing behaviour.
 - The design evolution toward a dual pedestrian/cycle crossing directly responds to this demand and improves alignment with a Safe System approach.
- 2.7 While the audit identified some minor operational considerations (e.g. potential pinch points where cyclists wait, and interaction between users), these can be refined through design and do not support removal of the shared path. Instead, they reinforce the need to:
- Maintain continuous and legible connections to the crossing.
 - Improve layout, markings, and priority to reduce user conflict.
 - Ensure consistency with other crossing facilities along Ilam Road.
- 2.8 Staff will continue to refine the design through the detailed design phase, including addressing Safe System Audit recommendations relating to shared path, user movements and conflicts, and consistency of facilities along the corridor.

Engagement

- 2.9 With no residents living close to the crossing, engagement will be completed with Ilam School and ECan only. Ilam School are already aware of the proposal after they were approached by UoC. From all previous consultation regarding proposed transport safety improvements, we know that in general, motorists are much less supportive of vertical traffic calming, and vulnerable road users are more supportive. Motorists generally do not support vertical traffic calming for reasons including impact on travel time, impact on themselves / their vehicle and the perception that the cost of implementation is not justified. Counter to this, vulnerable road users generally support vertical traffic calming for the increase in safety.
- 2.10 As the decision in this report aims to maintain the safety outcomes for all road users in the vicinity of UoC there should be broad community support. This would reflect a similar outcome to the consultation undertaken for a similar crossing on Waimairi Road at Athol Terrace ([Community Board report](#) – Item 8).

Memos



3. Conclusion Whakakapinga

- 3.1 Staff have been working with UoC Facilities Team to develop a safe crossing point on Ilam Road south of Homestead Lane. Staff will undertake localised engagement and present a decision report to the Community Board.

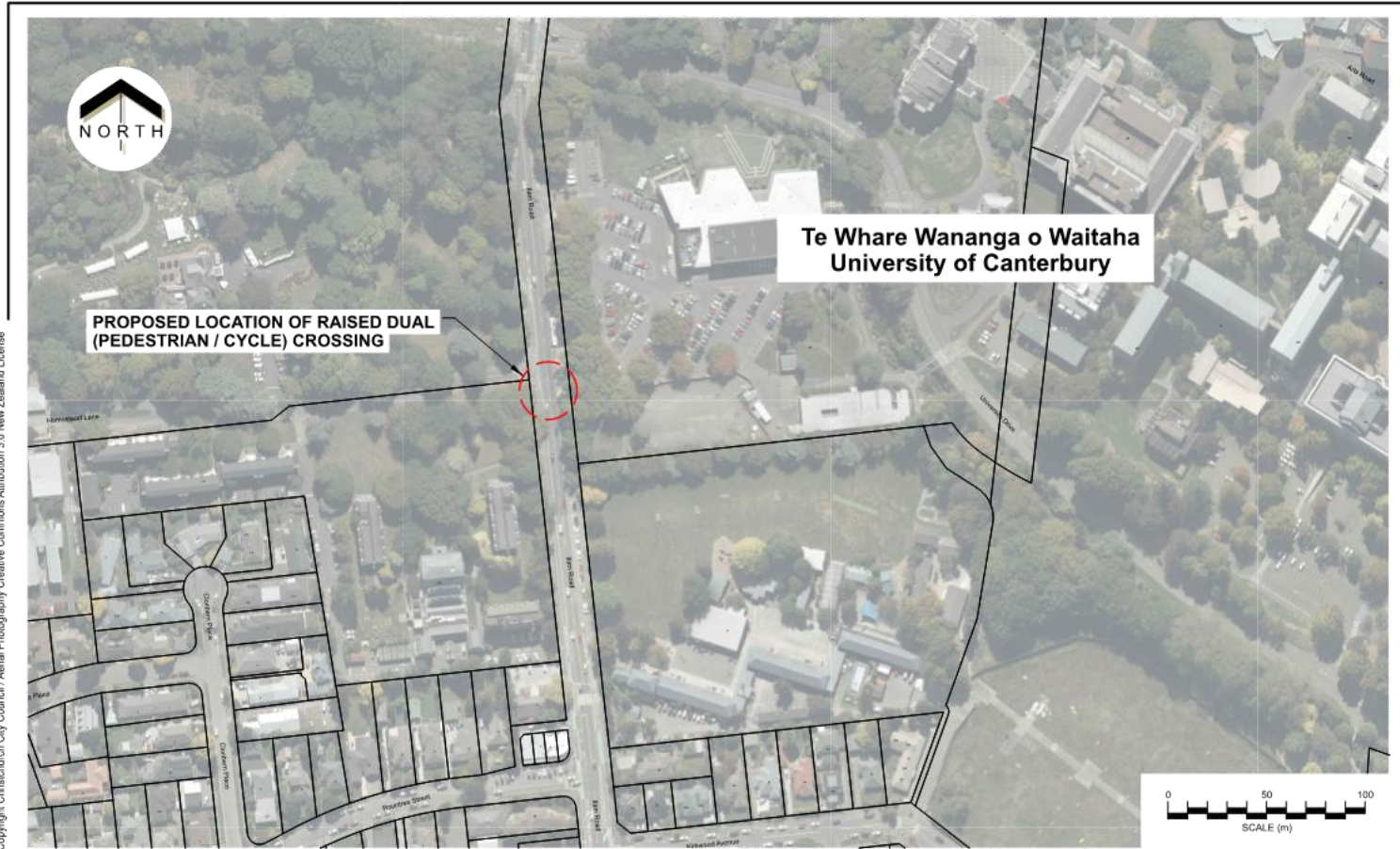
Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Location of proposed dual (pedestrian/cycle) crossing	26/778492

Signatories Ngā Kaiwaitohu

Author	Gemma Dioni - Principal Advisor Transportation Safety
Approved By	Kathy Graham - Acting Operations Manager (Transport)

Memos



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Ilam Road
For Information

Original Plan Size: A4
Drawn: MJR Issue 1 15/04/2026
Designed: GD Drawing: TG144391a
Approved: Project

Attachment B Item 13

GRAFFITI SNAPSHOT April 2026

Ward and Suburb Insights



Ward Reporting

These statistics exclude non-CCC utility cabinets and include graffiti incidents that may have been reported more than once

Ward	Graffiti reported April 2026	Graffiti reported March 2026	% Monthly Change
Central	578	576	0%
Linwood	206	226	-9%
Heathcote	169	245	-31%
Spreydon	97	149	-35%
Burwood	83	54	54%
Coastal	71	58	22%
Riccarton	52	59	-12%
Hornby	41	30	37%
Innes	39	56	-30%
Banks Peninsula	34	42	-19%
Papanui	32	60	-47%
Halswell	29	7	314%
Fendalton	25	11	127%
Cashmere	24	38	-37%
Harewood	14	27	-48%
Waimairi	12	6	100%
Unknown	1		
Total	1507	1644	-8%

Reporting Hot Spots

Streets/Locations with the most reported graffiti
(Excluding non- CCC Utility cabinets)

Suburb	Reports made April 2026	Reports made March 2026
Central City	466	435
Linwood	101	92
Sydenham	82	177
Woolston	64	77
Waltham	57	58
Addington	52	87
Wainoni	51	49
North Linwood	40	45
Riccarton	33	44
New Brighton	32	41
Spreydon	29	16
Hornby	28	16
Lytelton	25	35
Avonside	24	28
Dallington	22	7
Opawa	22	18
Bromley	21	29
Papanui	21	42
Sockburn	18	2
St Albans	18	38
Hornby	16	10

Monthly Draw Winner:



Ward Removal

Graffiti removed

Ward	Graffiti cleaned mtrs2 April 2026	Graffiti cleaned mtrs2 March 2026
Central	1288	845
Heathcote	738	732
Linwood	461	406
Spreydon	224	311
Burwood	141	217
Coastal	137	276
Banks Peninsula	99	65
Fendalton	97	18
Papanui	71	66
Harewood	60	320
Riccarton	58	84
Cashmere	57	57
Waimairi	48	3
Innes	46	140
Hornby	36	131
Halswell	18	14
Total	3578	3685

Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti sqm
Tuam Street, Mata to Manchester	94
Montreal Street	72
Gloucester Street	60
Tuam Street	50
Hagley Park South	36
St Asaph Street, Barbadoes to Duke	28
Margaret Mahy Family Playground	27
Rauora Park	25
Welles Street \ Manchester Street, Central City	24
Colombo Street \ Bath Street, Central City	23
Cathedral Square, Worcester to Colombo	21
Montreal Street, Cashel to Hereford	21
Madras Street \ Allen Street, Central City	20
Montreal Street, Gloucester to Armagh	20
Willow Street \ Oxford Terrace, Central City	20
Armagh Street	20
Gressons Lane \ Barbadoes Street, Central City	18
Willow Street, Oxford to End	15
Barbadoes Street, Gloucester to Gressons	13
High Street	13
St Asaph Street, Mata to Manchester	13
Cathedral Square	12
Godley Statue Reserve	12
Worcester Street \ Manchester Street, Central City	11
Oxford Terrace, Montreal to Cambridge	11
Oxford Terrace, Colombo to Manchester	10

GRAFFITI SNAPSHOT

April 2026

Further Insights

Reporter Type	Reports made April
Non Volunteer	962
Individual Volunteer	453
Friend Volunteer	27
Group Volunteer	65
Total	1645

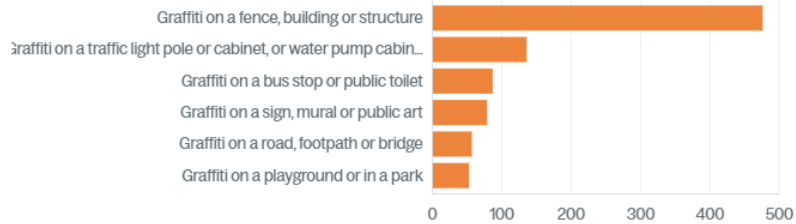
% of Reports made by Volunteers



Direct reports to Snap send Solve

888

(Inc. 135 Graffiti on a traffic light pole or cabinet, or water pump cabinets)



Cabinet Art - 80 Park Terrace

Artist - Frankie Bakker - 'Fans' explores display and identity. The fans act as both spectacle for courtship and as a shield, reflecting the tension between exposure and protection. The work mirrors human behaviour and how we perform, present, and seek connection through display.

Ticket Report

01 04 2026 - 25 04 2026

Filter by Ward

Halswell-Hornby-Riccarton

Filter by month

2026 (Year) + April (Month)

2398

Reported Tickets last month

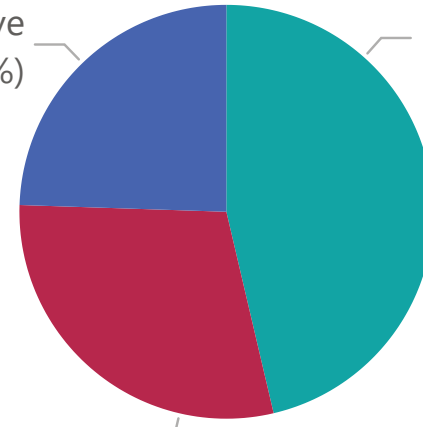
91.87%

Resolved within SLA

Channels

Snap, Send, Solve
587 (24%)

Phone/Email/Walk...
1111 (46%)



Website 700 (29%)

Status as of Report Date

Closed/Resolved

60.84%

Open

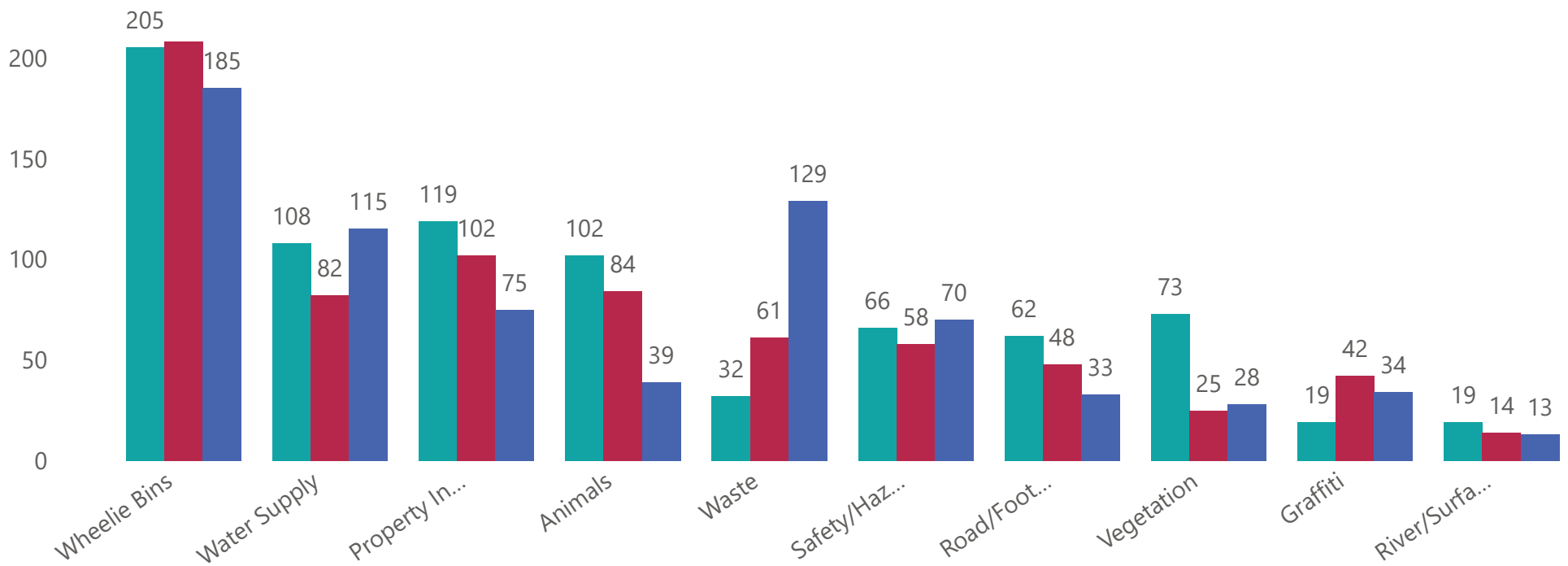
36.86%

Programmed Work

2.29%

Top 10 Incident Categories

● Halswell ● Hornby ● Riccarton



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
225	Bin Not Collected	-8
219	Damaged Bin	-15
200	Litter	-190
155	Water Leak	-66
124	Residential LIM	-15
122	Dog Registration	56
64	Missing Bin	-20
63	Residential Property Files	-28
58	Meter box	9
56	Trees	-118

Report date:
30 Apr 2026

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting agenda was generated.

Open Actions Ngā Mahinga Tuwhera

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Steadman Road Traffic	10 March 2026	9 June 2026	Transport & Waste	Traffic Operations
Te Kāhu Park, Awatea Athletics New build Application	10 March 2026	28 June 2026	F&P Unit	Property Consultancy
English St/Main South Rd - Pedestrian Safety Improvements	10 February 2026	30 June 2026	Transport & Waste	Traffic Operations
Nicholls Road/Oakridge Street - Pedestrian Safety Improvements	10 February 2026	30 June 2026	Transport & Waste	Traffic Operations
Public Forum - Cycling priorities in the Community Board area	14 August 2025	30 June 2026	Transport & Waste	Asset Planning
Public Forum - Hornby Menzshed	10 April 2025	30 June 2026	CS&P	CS&P - Governance Process
Public Forum - Te Kuru Wetlands Interpretive Centre Project	10 July 2025	30 June 2026	Parks	Parks & Recreation Planning
William Brittan / Milns / Kearns intersection	15 May 2025	30 June 2026	Transport & Waste	Asset Planning
Petition - Traffic Calming Measures on Awatea Gardens, Wigram	11 December 2025	1 July 2026	Transport & Waste	Traffic Operations
Interpretation Panels in Wigram	14 April 2026	14 July 2026	Planning & Consents	Management
PAK'nSAVE - Upgraded Vehicle Loading Access on Matipo Street	14 April 2026	14 July 2026	Transport & Waste	Asset Planning
Proposed Road Names - 80 George Noble Road, Yaldhurst	14 April 2026	14 July 2026	Planning & Consents	Resource Consents
Halswell Quarry Dog Exercise Area	14 August 2025	20 July 2026	Parks	Parks & Recreation Planning
F W Delamain Park - Tree Planting Plan	28 April 2026	28 July 2026	Parks	Botanic and Garden Parks
John Olliver Reserve - Tree Planting Plan	28 April 2026	28 July 2026	Parks	Botanic and Garden Parks
Opouira Knights Stream Park - Tree Planting Plan	28 April 2026	28 July 2026	Parks	Botanic and Garden Parks
Raukura Park - Tree Planting Plan	28 April 2026	28 July 2026	Parks	Botanic and Garden Parks
Trees on Leslie Park, Hornby	28 April 2026	28 July 2026	Parks	Botanic and Garden Parks
Waipuna Halswell-Hornby-Riccarton Community Board Area Tree Planting Plans (Various Parks)	28 April 2026	28 July 2026	Parks	Botanic and Garden Parks
Wycola Park - Tree Planting Plan	28 April 2026	28 July 2026	Parks	Botanic and Garden Parks
Caulfield Drainage Reserve & Greenaway Park, Glen Kerran & Rannoch Drainage Reserve, Euphrasie & Heathcote Esplanade Reserve, Kahuku Park - Tree Planting Plans	12 May 2026	11 August 2026	Parks	Botanic and Garden Parks
Denton Park - Removal of Gum Tree	12 May 2026	11 August 2026	Parks	Botanic and Garden Parks
Kyle Park Lease Application, Christchurch BMX Club Inc	12 May 2026	11 August 2026	Parks	Planning & Policy
Nash Reserve - Tree Planting Plan	12 May 2026	11 August 2026	Parks	Botanic and Garden Parks
Waipuna Halswell-Hornby-Riccarton 2026-28 Community Board Plan	12 May 2026	11 August 2026	CS&P	CS&P - Governance (Hal-Hor-Ric)
Public Forum - Kyle Park Pump Track	11 December 2025	12 August 2026	Parks	Parks & Recreation Planning
Whakatā Christchurch Cemetery Concept Plan	10 February 2026	21 December 2026	Parks	Planning & Policy

Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Steadman Road Traffic	10 March 2026	9 June 2026	3 June 2026	Transport & Waste	Asset Planning
Matatiki Hornby Centre pools	12 May 2026	11 August 2026	18 May 2026	RS&E	Operations
Waipuna Halswell-Hornby-Riccarton Community Board - Community Service and Youth Service Awards 2026	12 May 2026	11 August 2026	20 May 2026	CS&P	CS&P - Governance (Hal-Hor-Ric)
Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 Phoenix Athletic Club	12 May 2026	11 August 2026	19 May 2026	CS&P	CS&P - Governance (Hal-Hor-Ric)