
Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 8 June 2026
Time: 10.03 am
Venue: Akaroa Community Boardroom,
78 Rue Lavaud, Akaroa

Present

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Millar
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Josie Ogden Schroeder

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

1. Apologies Ngā Whakapāha

Part C

There were no apologies received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Nigel Millar declared an interest in Item 10 – Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Application – Governors Bay Community Association.

Cathy Lum-Webb declared an interest in Item 10 – Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Application – Waiata ki Ōhinehou.

Asif Hussain declared an interest in Item 10 – Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Application – Akaroa Civic Trust.

Jillian Frater declared an interest in Item 10 – Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Application – Lyttelton Toy Library.

Tyrone Fields declared an interest in Item 11 – Te Pātaka o Rākaihautū Banks Peninsula Area Report.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2026/00029

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 4 May 2026 be confirmed.

Lyn Leslie/Asif Hussain

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 The Gaiety Trust

Hollie Hollander, Chairperson and Keith Harris, Secretary spoke on behalf of The Gaiety Trust to provide the Board with an update on the activities of the Trust.

After questions from members, the Chairperson thanked Ms Hollander and Mr Harris for their presentation.

4.2 Kukupa Side School and Reserve

Jo Goven spoke on behalf of the Friends of Kukupa regarding the future of the Kukupa Side School and Reserve.



After questions from members, the Chairperson thanked Ms Goven for her presentation.

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Requests staff investigate the matters raised by the Friends of Kukupa regarding the future of the Kukupa Side School and Reserve and report back to Te Pātaka o Rākaihautū Banks Peninsula Community Board.

Attachments

- A Item 4.2 Public Forum Kukupa Side School and Reserve Presentation – Te Pātaka o Rākaihautū Banks Peninsula Community Board – 8 June 2026 [⇒](#) 
- B Item 4.2 Public Forum Kukupa Side School and Reserve Proposal Information Notes – Te Pātaka o Rākaihautū Banks Peninsula Community Board – 8 June 2026 [⇒](#) 

4.3 Lyttel Creators Space and Matariki Awards

Sabrina Saunders, Chairperson spoke on behalf of Lyttelton Harbour Business Association regarding Lyttel Creators Space and Matariki Awards.

After questions from members, the Chairperson thanked Ms Saunders for her presentation.

Attachments

- A Item 4.3 Public Forum Lyttel Creators Space and Matariki Awards Presentation – Te Pātaka o Rākaihautū Banks Peninsula Community Board – 8 June 2026 [⇒](#) 

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Yew Cottage

Rodney Laredo, local resident, spoke to the Board regarding Item 8 – Yew Cottage.

Following questions from members, the Board Chairperson thanked Mr Laredo for his presentation.

Item 8 of these minutes records the Board's decision on this matter.

8. Yew Cottage

Community Board Comment

1. The Board took into consideration the deputation from Mr Laredo. Item 5.1 of these minutes refers.

Community Board Resolved BKCB/2026/00030 (Original Officer's recommendations accepted without change).

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Yew Cottage Report.
2. Confirms its intention to relocate Yew Cottage to 8 Rue Viard on the corner of Rue Brittan and Rue Pompallier.
3. Requests staff to:
 - a. Complete investigations to determine if the site at 8 Rue Viard on the corner of Rue Brittan and Rue Pompallier is suitable for Yew Cottage.
 - b. Initiate the road stopping process for the subject site.
 - c. Initiate a process seeking parties who may be suitable to occupy the relocated Yew Cottage and/or the former Britomart Sea Scouts (BSS) Hall.
4. Requests staff report all findings from the investigation and the seeking of interest to occupy the buildings to Te Pātaka o Rākaihautū Banks Peninsula Community Board.

Tyrone Fields/Asif Hussain

Carried

8. Yew Cottage

For	4	Mbrs (Asif Hussain, Cathy Lum-Webb, Tyrone Fields, Jillian Frater)
Against	3	Mbrs (Josie Ogden Schroeder, Lyn Leslie, Nigel Millar)
Abstain	0	
TOTAL	7	

The meeting adjourned at 11.26 am and reconvened at 11.34 am.

9. Stanley Park Reserve Committee Triennial Plan 2026-28 and Reserve Schedule

Community Board Resolved BKCB/2026/00031 (Original Officer's recommendations accepted without change)

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Stanley Park Reserve Committee Triennial Plan 2026-28 and Reserve Schedule Report.
2. Accepts and supports the Stanley Park Reserve Committee Triennial Plan through the Long-Term Plan (LTP) and Annual Plan (AP) processes.
3. Endorses the Stanley Park Reserve Schedule.
4. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Lyn Leslie/Asif Hussain

Carried

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2026/00032 (Original Officer's recommendations accepted without change)

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
 - a. Duvauchelle Reserve Committee 20 April 2026 Unconfirmed Minutes
 - b. Garden of Tane Reserve Committee 1 May 2026 Unconfirmed Minutes
 - c. Le Bons Bay Reserve Committee 1 May 2026 Unconfirmed Minutes
 - d. Allandale Reserve Committee 5 May 2026 Unconfirmed Minutes
 - e. Lyttelton Reserve Committee 11 May 2026 Unconfirmed Minutes
 - f. Stanley Park Reserve Committee 15 May 2026 Unconfirmed Minutes
 - g. Lyttelton Recreation Ground Reserve Committee 18 May 2026 Unconfirmed Minutes
 - h. Duvauchelle Reserve Committee 18 May 2026 Unconfirmed Minutes
2. Acknowledges the resignation of Donna Hamilton from the Le Bons Bay Reserve Committee and thanks her for her service to the Committee.
3. Acknowledges the appointment of officers as follows:
 - a. Le Bons Bay Reserve Committee
 - i. Chairperson – Ian Armstrong
 - b. Lyttelton Reserve Committee
 - i. Chairperson- Kirsty Brennan
 - ii. Co-Chairperson – Hamish Fairbairn

iii. Secretary – John Garrett

Cathy Lum-Webb/Asif Hussain

Carried

13 Correspondence Report

Board Comment:

1. A letter from the Friends of Banks Peninsula was tabled and read out to the Board.
2. The Board discussed community concerns regarding the Akaroa and Duvauchelle Wastewater project redesign and the Fast-track approvals process.

Community Board Resolved BKCB/2026/00033



That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the correspondence from the Friends of Banks Peninsula dated 7 June 2026.
2. Requests staff advice on:
 - a. The key milestones, decision-making process, consultation, and Community Board involvement relating to the project redesign/change of approach.
 - b. The key milestones, decision-making process, consultation, and Community Board involvement relating to the decision to pursue the Fast-track approvals process.
 - c. How the Governance Partnership Agreement and related governance arrangements were considered and applied during the project redesign and Fast-track decision-making processes.
 - d. The process for community participation within the Fast-track process, including the ability for community groups and independent experts to provide information for consideration by decision-makers.

Tyrone Fields/Nigel Millar

Carried

Attachments

- A Item 13 Correspondence Friends of Banks Peninsula – Te Pātaka o Rākaihautū Banks Peninsula Community Board – 8 June 2026  

10. Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Applications - Governors Bay Community Association, Te Mata Hapuku, Lyttelton Mountain Bike Club, Waiata ki Ōhinehou, Akaroa Civic Trust and Lyttelton Toy Library

Board Comment:

1. The Board noted that the value of funding applications received exceeded the funding available within the Discretionary Response Fund and acknowledged the challenges this creates when considering worthy community projects.
2. The Board expressed a desire to meet with the Akaroa Civic Trust Board to discuss matters of mutual interest

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Applications - Governors Bay Community Association, Te Mata Hapuku, Lyttelton Mountain Bike Club, Waiata ki Ōhinehou, Akaroa Civic Trust and Lyttelton Toy Library Report.
2. Note that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve a grant of \$5,000 from its 2025/26 Discretionary Response Fund to Governors Bay Community Association on behalf of the Allandale Reserve Committee towards shade sails for Allandale Hall. Ongoing maintenance costs for the shade sails are to be covered by the Committee not Council.
4. Approve a grant of \$1,527 from its 2025/26 Discretionary Response Fund to Te Mata Hapuku towards Artists Materials.
5. Approve a grant of \$604 from its 2025/26 Discretionary Response Fund to Lyttelton Mountain Bike Club towards tools for trail maintenance.
6. Approve a grant of \$1,830 from its 2025/26 Discretionary Response Fund to Emma Humphrey towards operational costs for a three-month trial of Waiata ki Ōhinehou.
7. Approve a grant of \$2,000 from its 2025/26 Discretionary Response Fund to Akaroa Civic Trust towards Website Development subject to fundraising the balance required.
8. Approve a grant of \$1,274 from its 2025/26 Discretionary Response Fund to Lyttelton Toy Library towards start-up costs.

Community Board Resolved BKCB/2026/00034

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Applications - Governors Bay Community Association, Te Mata Hapuku, Lyttelton Mountain Bike Club, Waiata ki Ōhinehou, Akaroa Civic Trust and Lyttelton Toy Library Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,200 from its 2025/26 Discretionary Response Fund to Governors Bay Community Association on behalf of the Allandale Reserve Committee towards shade sails for Allandale Hall. Ongoing maintenance costs for the shade sails are to be covered by the Committee not Council.

Josie Ogden Schroeder/Asif Hussain

Carried

Nigel Millar declared an interest in this Item and took no part in any discussion or voting.

Community Board Resolved BKCB/2026/00035

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

4. Approves a grant of \$1,527 from its 2025/26 Discretionary Response Fund to Te Mata Hapuku towards Artists Materials.

Lyn Leslie/Asif Hussain

Carried

Community Board Resolved BKCB/2026/00036

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

5. Approves a grant of \$604 from its 2025/26 Discretionary Response Fund to Lyttelton Mountain Bike Club towards tools for trail maintenance.

Jillian Frater/Josie Ogden Schroeder

Carried

Community Board Resolved BKCB/2026/00037

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

6. Approves a grant of \$1,830 from its 2025/26 Discretionary Response Fund to Emma Humphrey towards operational costs for a three-month trial of Waiata ki Ōhinehou.

Josie Ogden Schroeder/Lyn Leslie

Carried

Cathy Lum-Webb declared an interest in this Item and took no part in any discussion or voting.

Community Board Resolved BKCB/2026/00038

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

7. Approves a grant of \$4,600 from its 2025/26 Discretionary Response Fund to Akaroa Civic Trust towards Website Development.
8. Requests staff facilitate a meeting between the Community Board and the Akaroa Civic Trust Board to discuss matters of mutual interest.

Lyn Leslie/Tyrone Fields

Carried

Asif Hussain declared an interest in this Item and took no part in any discussion or voting.

10. Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Applications – Akaroa Civic Trust

For 5 Mbrs (Cathy Lum-Webb, Tyrone Fields, Jillian Frater, Josie Ogden Schroeder, Lyn Leslie)

Against 0

Abstain 1 Nigel Millar

TOTAL 6

Conflict of Interest 1 Asif Hussain

Community Board Resolved BKCB/2026/00039

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

9. Approves a grant of \$1,274 from its 2025/26 Discretionary Response Fund to Lyttelton Toy Library towards start-up costs.

Cathy Lum-Webb/Josie Ogden Schroeder

Carried

Jillian Frater declared an interest in this Item and took no part in any discussion or voting.

11. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - June 2026

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - June 2026.

Community Board Resolved BKCB/2026/00040

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - June 2026.
2. Approves the allocation of \$6,865 from its Better-Off Funding towards entrance heating in Mānawa Kāwhiu Lyttelton Recreation Centre.
3. Requests a workshop on the Board's Youth Development Fund allocations and criteria.

Lyn Leslie/Asif Hussain

Carried

Tyrone Fields declared an interest in this Item and took no part in any discussion or voting.

12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

The following information was exchanged at this meeting:

- The Board were updated on the work of the Stoddart Cottage Trust.
- The Lyttelton Arts Factory (LAF) are holding events over July 2026.
- The Cass Bay playground is being re-opened on Thursday 11 June 2026.
- The LETs organisation has outgrown the Lyttelton Boardroom and now meet at Naval Point.
- The Board discussed the perceived lack of facilities in Lyttelton.

- The Akaroa Museum noted a significant drop in visitor numbers during the Easter holiday period compared to previous years.
- The Customs House in Akaroa has recently been a vandalism target.
- A health day was recently held in Birdlings Flat.
- The Board discussed the issue of accessing health specialists in Akaroa and surrounding bays, residents are needing to travel to Christchurch.
- The Board discussed submitting on the Environment Canterbury Public Transport Network Review.
- The Ohinetahi track is now open.

Karakia Whakamutunga

Unuhia, unuhia	Draw on, draw on,
Unuhia ki te uru tapu nui	Draw on the supreme sacredness
Kia wātea, kia māmā, te ngākau,	To clear, to free the heart, the body and the
Te tinana te wairua i te ara takatā	spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Rongo, suspended high above us (i.e. in 'heaven')
Kia tina! TINA! Hui e! TĀIKI E!	Draw together! Affirm!

Meeting concluded at 1.11 pm.

CONFIRMED THIS 13TH DAY OF JULY 2026.

LYN LESLIE
CHAIRPERSON