
Waipuna Halswell-Hornby-Riccarton Community Board Information Session/Workshop AGENDA

Notice of Information Session/Workshop Te Pānui o te Hui:

A Waipuna Halswell-Hornby-Riccarton Community Board Information Session/Workshop will be held on:

Date: Tuesday 26 May 2026
Time: 4.30 pm
Venue: Horoeka Room, Rārākau: Riccarton Centre,
199 Clarence Street, Riccarton

Membership Ngā Mema

Chairperson	Marie Pollisco
Deputy Chairperson	Sarah Brunton
Members	Helen Broughton Cody Cooper Joseph Fullerton Tyla Harrison-Hunt Andrei Moore Debbie Mora Mark Peters

Principal Advisor

Bailey Peterson
Manager Community Governance
Tel: 941 6743
Bailey.Peterson@ccc.govt.nz

21 May 2026

Meeting Advisor

Faye Collins
Community Board Advisor
Tel: 941 5108
faye.collins@ccc.govt.nz

Website: www.ccc.govt.nz

Note: This forum has no decision-making powers and is purely for information sharing.

To watch the meeting live, or previous meeting recordings, go to:

<https://www.youtube.com/@waipunahalswell-hornby-ric5806/streams>

To view copies of Agendas and Notes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



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The time allocated for this Information Session/Workshop is 30 minutes.

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Community Board Projects** 7

The time allocated for this Information Session/Workshop is 30 minutes.

1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Governance update

Reference Te Tohutoro: 26/812076

Presenter(s) Te Kaipāhō: John Filsell, Head of Community Support & Partnerships

1. Detail Te Whakamahuki

Timing	This information session is expected to last for 30 minutes.
Purpose / Origin of the Information Session	The purpose of this session is for the Board to be updated on a number of topics including Governance Partnership Agreement and the 2027/37 Long Term Plan process. It is also an opportunity for board members to raise and discuss any topical matters within their Board Areas.
Background	Periodically the head of Community Support & Partnerships visits community boards to discuss important and/or topical issues.
Key Issues	<ul style="list-style-type: none"> • Governance Partnership Agreement – “How the Council works with Boards.” • 2027/37 Long Term Plan process. – “Importance of Community Board Plans.” • Discussion on important and topical issues.
Next Steps	<ul style="list-style-type: none"> • Nearer the time Community Governance will canvass Board Members on the topics they would like discussed or any particular information they would like provided.

Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

Signatories Ngā Kaiwaitohu

Author	Emma Pachnatz - Personal Assistant
Approved By	John Filsell - Head of Community Support and Partnerships

3. Waipuna Halswell-Hornby-Riccarton Community funding processes and Community Board Projects

Reference Te Tohutoro: 26/916172

Helen Miles, Community Recreation Adviser

Presenter(s) Te Kaipāhō: Marie Byrne, Community Development Adviser


Eileen Yee, Community Development Adviser

1. Detail Te Whakamahuki

Timing	This workshop is expected to last for 30 minutes.
Purpose / Origin of the Workshop	To provide a funding update to the Waipuna Halswell-Hornby-Riccarton Community Board, and to invite feedback from members on their board projects.
Background	<p>Each year, the Waipuna Halswell-Hornby-Riccarton Community Board allocates its Strengthening Communities funding through the various schemes available. These have included Strengthening Communities, Discretionary Response, Youth Development and Off the Ground Funds.</p> <p>The 2026-27 Strengthening Communities Fund closes for applications on 29 May 2026. The Board will consider applications to the 2026-27 Strengthening Communities Fund at its 11 August 2026 meeting.</p> <p>Each year’s Discretionary Response Fund is formed from unallocated funds after the Strengthening Communities Fund applications have been considered.</p> <p>Each year’s Youth Development and Off the Ground Funds have been formed from the Discretionary Response Fund as part of the Board Project ‘bid’ process.</p> <p>Board Projects are projects which are primarily delivered by staff. The 2025-26 Board Projects were;</p> <ul style="list-style-type: none"> • 2025/26 Off the Ground Fund (\$3,000) • 2025/26 Youth Development Fund (\$15,000) • Community Board Awards (\$4,000) • 2025/26 Summer with Your Neighbours (\$4,000) • 2026 ANZAC Day Expenses (\$1,500) • Community Leadership Opportunities (\$2,000) • Engaging With the Community (\$3,000)
Key Issues	<p>Topics for discussion include.</p> <ul style="list-style-type: none"> • Strengthening Communities Decision Making Process. • Proposed 2026/27 Board Project Bids

	<ul style="list-style-type: none"> Fund decision making processes.
Next Steps	<p>Board members will be provided with a matrix of all applications to the 2026-27 Strengthening Communities Fund by 6 July 2026. Board members will be asked to email through questions they have on any of the applications by 13 July 2026. This will enable staff to prepare the required information and include as an attachment to the report for the August meeting.</p> <ul style="list-style-type: none"> A decision report for the allocation of 2026/27 Strengthening Communities Funding will be presented to the Board meeting on 11 August 2026. Funds that are not allocated at the 11 August 2026 meeting form the 2026-27 Discretionary Response Fund. Decision making reports will be prepared for the proposed Board Projects, including the establishment of the additional funds.
Useful Links	<ul style="list-style-type: none"> https://ccc.govt.nz/culture-and-community/community-funding

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Halswell-Hornby-Riccarton Community Board Funding Consideration Presentation	26/916415	9

Signatories Ngā Kaiwaitohu

Author	Helen Miles - Community Recreation Advisor
Approved By	Bailey Peterson - Manager Community Governance, Halswell-Hornby-Riccarton

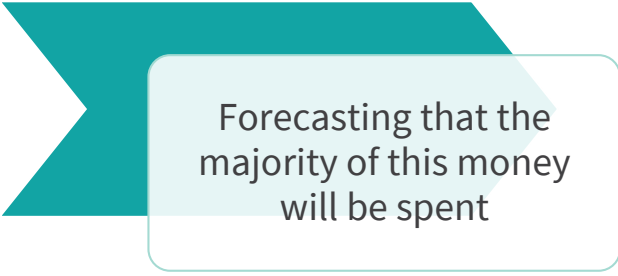
Halswell-Hornby- Riccarton Community Board Presentation

2026/27 Funding Considerations


2025/26 Discretionary Response Funding



Remaining in the
2025/26 DRF is **\$60,000**

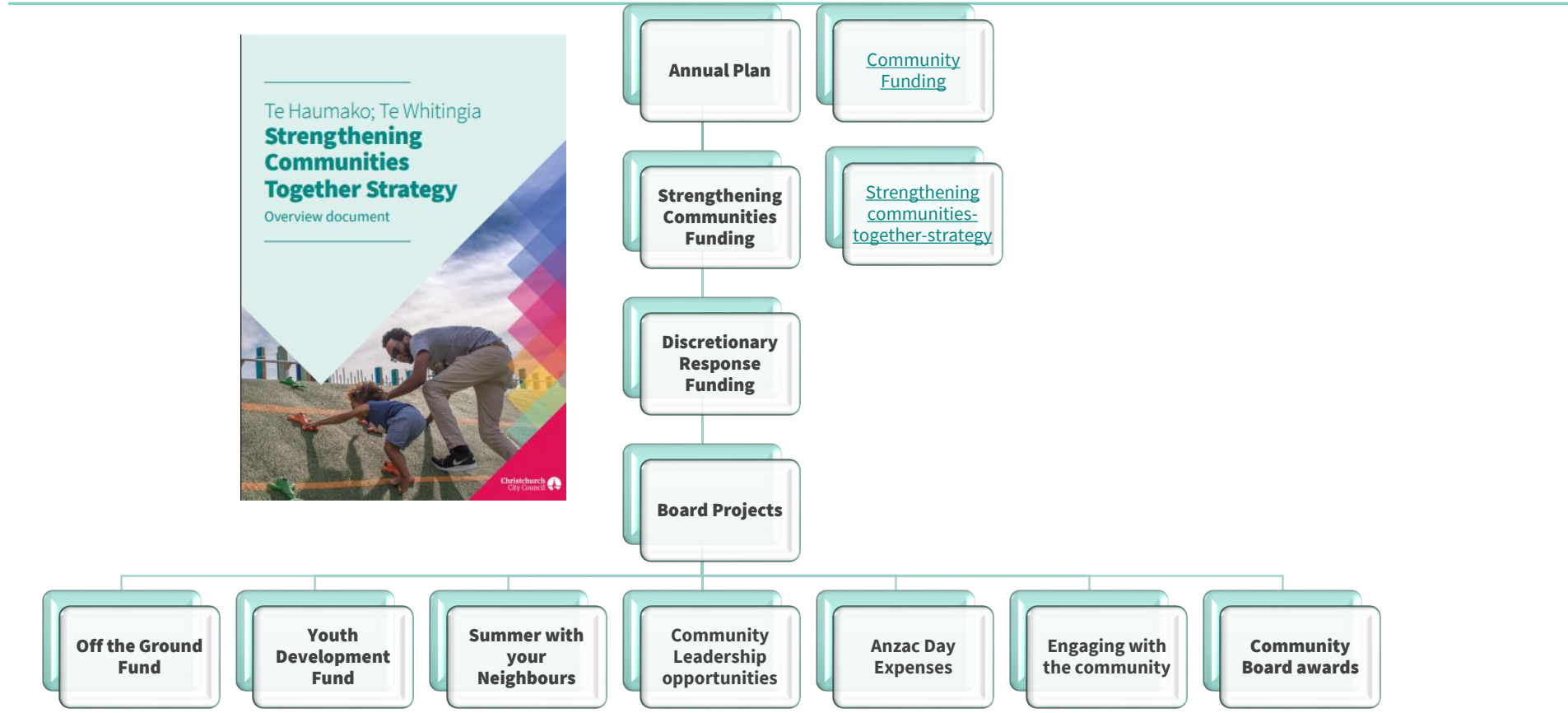


Forecasting that the
majority of this money
will be spent



The last board meeting
for DRF applications to
be considered is 9th June

Funding Process



2026-27 Strengthening Communities Fund Timeline

- The SCF opened for applications on 1 May and will close 29 May
- Team held two online sessions and six drop in sessions
- **July 6-13 - Board able preview the matrix and submit questions**
- Tuesday 11 August- Board Decision Meeting
 - SCF Report
 - Board Projects Report
 - Establishment of the 2026/27 Discretionary Response Fund

Strengthening Communities Fund 2025-26

72 Applications
received
requesting a total
of \$1,175,891

Nine organisations
received multi-
year funding

Budget of
\$662,179.00
Allocated
\$604,136.00

Figures for 2026/27
will be know once
the annual plan is
approved.

Funding Allocation History

	2024-25	2025-26
SCF allocation	\$655,300	\$662,179
SCF Funding	\$531,745	\$604,136
DRF	\$152,866	\$112,319
Board bids	\$ 43,000	\$ 32,500
Available DRF	\$109,866	\$ 79,819

Community Board Past Projects

Project Name	2024/25	2025/26
Culture Galore	\$12,000	0
Community Board Awards	\$7,500	\$4,000
Youth Development Fund	\$19,000	\$15,000
Community Leadership Opportunities	\$2,000	\$2,000
Summer With Your Neighbours	\$4,000	\$4,000
Engaging with the community	\$3,000	\$3,000
Off the Ground	\$3,000	\$3,000
ANZAC Day Expenses	\$1,500	\$1,500
Total	\$43,000	\$32,500

Questions?

