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**Te Pātaka o Rākaihautū  
Banks Peninsula Community Board  
AGENDA**

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**Notice of Meeting Te Pānui o te Hui:**

The ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

**Date:** Monday 4 May 2026  
**Time:** 10 am  
**Venue:** Lyttelton Ōhinehau Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Membership Ngā Mema**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Millar
Members	Tyrone Fields Jillian Frater Asif Hussain Cathy Lum-Webb Josie Ogden Schroeder

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**28 April 2026**

**Principal Advisor**

Penelope Goldstone  
Manager Community Governance  
Tel: 941 5689  
[penelope.goldstone@ccc.govt.nz](mailto:penelope.goldstone@ccc.govt.nz)

**Meeting Advisor**

Liz Beaven  
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**Website:** [www.ccc.govt.nz](http://www.ccc.govt.nz)

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or previous meeting recordings, go to:**

<https://www.youtube.com/@bankspeninsulacommunityboa3600/streams>

**To view copies of Agendas and Minutes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an **inclusive and equitable city which puts people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



**Champion Ōtautahi-Christchurch** and collaborate to build our role as a leading New Zealand city.



**Build trust and confidence** in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



**Reduce emissions** as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



**Manage ratepayers' money wisely**, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

**A place of opportunity for all.**

**Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.**



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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### Karakia Whakamutunga

### Actions Register Ngā Mahinga Tuwhera

## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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### 1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meetings held on [Monday, 20 April 2026](#) (refer page 16) and on [Monday, 13 April 2026](#) be confirmed (refer page 5).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearing process.

Public Forum presentations will be recorded in the meeting minutes.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

### 6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.

**Te Pātaka o Rākaihautū  
Banks Peninsula Community Board  
OPEN MINUTES**

**Date:** Monday 13 April 2026  
**Time:** 10.01 am  
**Venue:** Lyttelton Ōhinehau Community Boardroom,  
25 Canterbury Street, Lyttelton

**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Millar
Members	Tyrone Fields Jillian Frater Asif Hussain Cathy Lum-Webb Josie Ogden Schroeder

**Principal Advisor**

Penelope Goldstone  
Manager Community Governance  
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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**

## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

### 1. Apologies Ngā Whakapāha

#### Part C

#### Community Board Resolved BKCB/2026/00007

That an apology from Josie Ogden Schroeder for lateness be accepted.

Lyn Leslie/Nigel Millar

Carried

### 2. Declarations of Interest Ngā Whakapuaki Aronga

#### Part B

Lyn Leslie declared an interest in Item 13 – Little River Coronation Library – Restoration and Modification Approval.

Tyrone Fields declared an interest in Item 12 – Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Application - Rod Donald Banks Peninsula Trust.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

#### Part C

#### Community Board Resolved BKCB/2026/00008

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 2 March 2026 be confirmed.

Tyrone Fields/Cathy Lum-Webb

Carried

## 4. Public Forum Te Huinga Whānui

### Part B

#### 4.1 Lyttelton Reserves – School Education Programme

Bianca Woyak spoke on behalf of Lyttelton Reserves Committee regarding their School Education Programme.

After questions from members, the Chairperson thanked Ms Woyak for her presentation.

### Attachments

- A Item 4.1 Public Forum Lyttelton Reserves School Education Programme – Te Pātaka o Rākaihautū Banks Peninsula Community Board – 13 April 2026

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

#### 5.1 Te Ra Community Park – Community Garden Application

Murray Campbell, Chairperson, spoke on behalf of Friends of Te Ra Community Park regarding Item 10 Te Ra Community Park – Community Garden Application.

After questions from members, the Chairperson thanked Mr Campbell for his presentation.

Item 10 of these minutes records the Board's decision on this item.

### Attachments

- A Item 5.1 – Deputation Te Ra Community Park Mr Murray Campbell Presentation – Te Pātaka o Rākaihautū Banks Peninsula Community Board – 13 April 2026

Josie Ogden Schroeder joined the meeting at 10.10 am during consideration of Item 5.1 Deputations by Appointment.

#### 5.2 Te Ra Community Park – Community Garden Application

Dawn Sutton, representing Te Ahu Pātiki Community Garden, spoke to the Board regarding Item 10 Te Ra Community Park – Community Garden Application.

After questions from members, the Chairperson thanked Ms Sutton for his presentation.

Item 10 of these minutes records the Board's decision on this item.

### Attachments

- A Item 5.2 – Deputation Te Ra Community Park Ms Dawn Sutton Presentation – Te Pātaka o Rākaihautū Banks Peninsula Community Board – 13 April 2026

## 10. Te Ra Community Park - Community Garden Application

**Community Board Resolved BKCB/2026/00009 (Original Officers Recommendations accepted without change).**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Ra Community Park - Community Garden Application Report.

2. Approves the landscape plan and vary the existing lease to include the plan to allow the development of a community garden and associated storage shed at Te Ra Community Park as shown in **Attachment A** of the agenda report.
3. Approves variation of the lease to include the permitted use as set out in **Attachment B** attached to this report.
4. Approves the removal of one (1) gum tree located on the northern boundary of the park as identified in **Attachment C** of the agenda report and replace with new trees as indicated in the existing landscape plan **Attachment D** of the agenda report.
5. Authorises the Manager Property Consultancy to do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolution above including completing negotiations and administering the terms and conditions of the varied lease.
6. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.

Tyrone Fields/Asif Hussain

**Carried**

Jillian Frater requested that her vote against the resolutions be recorded.

10. Te Ra Community Park - Community Garden Application

For	6	Asif Hussain, Cathy Lum-Webb, Tyrone Fields, Josie Ogden Schroeder, Lyn Leslie, Nigel Millar
Against	1	Jillian Frater
Abstain	0	
TOTAL	7	

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

**7. Akaroa Museum Advisory Committee Meeting Minutes**

**Community Board Resolved BKCB/2026/00010 (Original Officers Recommendations accepted without change).**

**Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the Akaroa Museum Advisory Committee Unconfirmed Minutes 25 February 2026.
2. Approves the appointment of Pam Richardson as Chairperson of the Akaroa Museum Advisory Committee for the 2026-28 term.

Lyn Leslie/Asif Hussain

**Carried**

## 8. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2026/00011 (Original Officers Recommendations accepted without change).

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
  - a. Garden of Tane Reserve Committee 27 January 2026 Unconfirmed Minutes
  - b. Le Bons Bay Reserve Committee 22 February 2026 Unconfirmed Minutes
  - c. Allandale Reserve Committee 2 March 2026 Unconfirmed Minutes
  - d. Lyttelton Reserves Committee 9 March 2026 Unconfirmed Minutes
  - e. Duvauchelle Reserve Committee 16 March 2026 Unconfirmed Minutes
  - f. Pigeon Bay Reserve Committee 20 March 2026 Unconfirmed Minutes
2. Acknowledges the appointment of officers as follows:
  - a. Allandale Reserve Committee
    - i. Deputy Chairperson – Karen Banwell

Lyn Leslie/Asif Hussain

Carried

## 9. Reserve Committees - Special Conditions Progress

Community Board Resolved BKCB/2026/00012 (Original Officers Recommendations accepted without change).

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Reserve Committees - Special Conditions Progress Report.
2. Extends the special condition deadline relating to Le Bons Bay Reserve Committee to 7 October 2026.
3. Notes that the special condition deadline relating to Pigeon Bay Reserve Committee remains twelve months from 7 October 2025.

Asif Hussain/Josie Ogden Schroeder

Carried

## 11. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - April 2026

### Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - April 2026.

**Community Board Resolved BKCB/2026/00013**

**Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - April 2026.

Lyn Leslie/Asif Hussain

Carried

**Community Board Resolved BKCB/2026/00014**

2. Requests staff to engage with NZTA Waka Kotahi to seek the installation of mobile safety cameras in Te Pātaka o Rākaihautū Banks Peninsula locations where there are demonstrated speeding concerns and evidence of safety risk, including areas identified through community feedback and/or observed safety concerns.

Josie Ogden Schroeder/Nigel Millar

Carried

The meeting adjourned at 11.12 am and reconvened at 11.16 am.

**12. Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Applications - Little River Railway Station Trust, Rod Donald Banks Peninsula Trust, Naval Point Club, Diamond Harbour Youth and Community Trust**

**Community Board Resolved BKCB/2026/00015 (Original Officers Recommendations accepted without change).**

**Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Applications - Little River Railway Station Trust, Rod Donald Banks Peninsula Trust, Naval Point Club, Diamond Harbour Youth and Community Trust Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,818 from its 2025/26 Discretionary Response Fund to Little River Railway Station Trust towards bi-annual changeover of objects.
4. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to Rod Donald Banks Peninsula Trust towards printing costs of Little River Rail Trail passports.
5. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to Naval Point Club Lyttelton towards costs to run the Old Salts Luncheons events.
6. Approves a grant of \$6,160 from its 2025/26 Discretionary Response Fund to Diamond Harbour Youth and Community Trust towards Community Worker wages and Hall hire.

Lyn Leslie/Asif Hussain

Carried

Tyrone Fields declared an interest in the Rod Donald Trust application and took no part in any discussion or voting.

Nigel Millar assumed the Chair for consideration of Item 13.

### **13. Little River Coronation Library - Restoration and Modification Approval** **Community Board Resolved BKCB/2026/00016 (Original Officers Recommendations accepted without change).**

#### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Little River Coronation Library - Restoration and Modification Approval Report.
2. Approves the Coronation Library Landscape Plan in **Attachment A** of the agenda report, including the modification to the building and surrounds.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
4. Notes the increase in budget necessary to complete the project.
5. Notes further stakeholder engagement and reporting is likely to be undertaken relating to the alternative car park location.

Cathy Lum-Webb/Tyrone Fields

Carried

Lyn Leslie returned to the Chair

### **14. Waipapa Avenue - Proposed Cycle Parking**

**Community Board Resolved BKCB/2026/00017 (Original Officers Recommendations accepted without change).**

#### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Waipapa Avenue - Proposed Cycle Parking Report.
2. Note that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Under Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in this resolution.
4. Approve that, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking be reserved for bicycle on Waipapa Avenue, as detailed on **Attachment A** of this report.

5. Approve that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

Lyn Leslie/Nigel Millar

Carried

## **15. Ātaahua Community Trust - Request to Lease Kaituna Hall**

**Community Board Resolved BKCB/2026/00018 (Original Officers Recommendations accepted without change).**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Ātaahua Community Trust - Request to Lease Kaituna Hall Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves pursuant to section 61 of the Reserves Act 1977 and subject to compliance with the requirements of that Act, the granting of a lease to the Ātaahua Community Trust for Kaituna Hall located on Reserve 3704 within the Ātaahua Recreation Reserve, for a term of 20 years comprising two terms of 10 years each, at a rental of \$1 per annum if demanded, for community purposes subject to the terms and conditions outlined in this report.
4. Requests that the Manager Property Consultancy take all steps necessary to give effect to the above resolutions, including completing negotiations and finalising and administering the lease documentation, and making any minor amendments required to give effect to these resolutions.

Tyrone Fields/Nigel Millar

Carried

## **16. Akaroa and Lyttelton Design Review Panels - Terms of Reference Update**

**Community Board Resolved BKCB/2026/00019 (Original Officer's Recommendations accepted without change).**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Akaroa and Lyttelton Design Review Panels - Terms of Reference Update Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopts the amended Terms of Reference for the Akaroa Design Review Panel dated 13 April 2026
4. Adopts the amended Terms of Reference for the Lyttelton Design Review Panel, dated 13 April 2026.

Lyn Leslie/Asif Hussain

Carried

## **Akaroa and Lyttelton Design Review Panels – Terms of Reference Update (Amendment of Resolution)**

### **Community Board Comment**

1. Following consideration of the Akaroa and Lyttelton Design Review Panels - Terms of Reference Update Item 16 and the resolution to receive the information in the Report and to adopt the amended Terms of Reference for the Akaroa Design Review Panel dated 13 April 2026 an error in the report was identified during consideration of Item 19 in Public Excluded.
2. During consideration of Item 19 in Public Excluded, it was identified that the number of community representatives for the Akaroa Design Review Panel, as set out in the Terms of Reference approved under Item 16, was incorrect and should be one rather than two.
3. The Board resolved to return to the public part of the meeting to address this matter.
4. In accordance with Standing Orders 19.5, the Board amended the resolution for Item 16 to reflect that the Terms of Reference specify one community representative for the Akaroa Design Review Panel.
5. The Board then returned to the Public Excluded part of the meeting to continue consideration of Item 19.

### **Community Board Resolved BKCB/2026/00020**

### **Community Board Resolved**

#### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

3. Amends the resolution for Item 16 – Akaroa and Lyttelton Design Review Panels – Terms of Reference Update, in accordance with Standing Orders 19.5 – Revocation or alteration by resolution at same meeting, to reflect that the Terms of Reference for the Akaroa Design Review Panel dated 13 April 2026 provide for one community representative.

Lyn Leslie/Nigel Millar

Carried

### 16. Akaroa and Lyttelton Design Review Panels - Terms of Reference Update

For	6	Cathy Lum-Webb, Tyrone Fields, Jillian Frater, Josie Ogden Schroeder, Lyn Leslie, Nigel Millar
Against	1	Asif Hussain
Abstain	0	
TOTAL	7	

## 17. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

The following information was exchanged at this meeting:

- An Age Care Forum was recently held in Diamond Harbour, the event was well attended.
- The Board were advised of the recent passing of Donald Wright who served as a Councillor and Community Board member for the former Banks Peninsula District Council.
- The Board were advised of topics recently discussed at the Port Liaison Committee.
- The Lyttelton Toy Library was going into recess, however some community members are working to revive the library.
- Board members outlined activities of residents' associations within the area.
- The Matiki awards applications are open now.
- The Corsair Bay playground will be reopening in late May 2026.
- The Council has been holding the Draft Annual Plan hearings, there has been a large amount of submissions from Te Pātaka o Rākaihautū Banks Peninsula organisations.
- The Akaroa Wharf Photographic Awards have recently been held.
- The Akaroa Sports Courts reopening was held recently.
- The Chairperson provided feedback to Council for the Remuneration Authority.

## 18. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Community Board Resolved BKCB/2026/00021

### Part C

That at 11.58 am the resolution to exclude the public set out on pages 170 to 171 of the agenda be adopted.

Tyrone Fields/Josie Ogden Schroeder

Carried

**The public were re-admitted to the meeting at 12.24 pm.**

## 20. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Community Board Comment

1. During consideration of Item 19 in Public Excluded the Board received fresh information related to the Item 16 - Akaroa and Lyttelton Design Review Panels - Terms of Reference Update Report previously considered.
2. The Board resolved to return to the public part of the meeting to amend its decision on Item 16.
3. The Board resolved to return to the public part of the meeting to amend Item 16.

**Community Board Resolved BKCB/2026/00022**

**Part C**

That at 12.46 pm the resolution to exclude the public set out on pages 170 to 171 of the agenda be adopted.

Lyn Leslie/Jillian Frater

**Carried**

**The public were re-admitted to the meeting at 12.51 pm.**

**Karakia Whakamutunga**

Unuhia, unuhia	Draw on, draw on,
Unuhia ki te uru tapu nui	Draw on the supreme sacredness
Kia wātea, kia māmā, te ngākau,	To clear, to free the heart, the body and the
Te tinana te wairua i te ara takatā	spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Rongo, suspended high above us (i.e. in 'heaven')
Kia tina! TINA! Hui e! TĀIKI E!	Draw together! Affirm!

**Meeting concluded at 12.52 pm.**

**CONFIRMED THIS 4<sup>th</sup> DAY OF MAY 2026**

**LYN LESLIE**  
**CHAIRPERSON**

**Te Pātaka o Rākaihautū  
Banks Peninsula Community Board  
OPEN MINUTES**

**Date:** Monday 20 April 2026  
**Time:** 10:00 am  
**Venue:** Lyttelton Ōhinehau Community Boardroom,  
25 Canterbury Street, Lyttelton

**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Millar
Members	Tyrone Fields Jillian Frater Asif Hussain Josie Ogden Schroeder

**Principal Advisor**

Penelope Goldstone  
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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation

## Karakia Tīmatanga

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air.
He tio, he huka, he hauhūnga	A touch of frost, a promise of a glorious day.
Tihei mauri ora	

The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

### 1. Apologies Ngā Whakapāha

**Part C**

**Community Board Resolved BKCB/2026/00022**

That the apology from Cathy Lum-Webb for absence be accepted.

Josie Ogden Schroeder/Tyrone Fields

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

There were no declarations of interest recorded.

### 3. Deputations by Appointment Ngā Huinga Whakaritenga

**Part B**

**3.1 Deputations by Appointment - Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Report**

The following table lists the individuals and organisations that presented to the Community Board regarding item 4 - Pigeon Bay and Duvauchelle Campgrounds - Annual Sites Report.

	<b>Name</b>	<b>Organisation</b>
3.1	Pam Richardson	
3.2	Zach Hitchcock	Pigeon Bay Boating Club
3.3	Chris Wagner	Penny-Tech
3.4	Liz Carter	

3.5	Geoff Carter	
3.6	Geoff Carter	Duvauchelle Reserve Committee
3.7	Jasmine Jory	
3.8	Julie Young	
3.9	Maree Andrews	
3.10	Richard Jury	
3.11	Andrew Tabb	
3.12	Murray Walls	Pigeon Bay Reserve Committee
3.13	Caroline Phillips	
3.14	Jan Harrison	
3.15	Brent Warren	
3.16	Katrina Perrett	
3.17	Brenda Graham	
3.18	Nicola Luisetti	
3.19	Vincent Luisetti	
3.20	Rebecca Lambie	

After questions from members, the Chairperson thanked each deputation for their presentation.

Item 4 of these minutes records the Board’s decision on this item.

**Attachments**

- A Item 3.1 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- B Item 3.1 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Tabled Documents Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- C Item 3.2 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- D Item 3.4 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- E Item 3.9 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- F Item 3.10 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- G Item 3.11 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- H Item 3.13 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- I Item 3.14 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- J Item 3.15 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- K Item 3.17 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026
- L Item 3.18 Deputation Pigeon Bay and Duvauchelle Campgrounds – Annual Sites Presentation Notes Te Pātaka o Rākaihautū Banks Peninsula Community Board – 20 April 2026

The meeting adjourned at 11.01 am and reconvened at 11.08 am.

Tyrone Fields left the meeting at 11.01 am during the meeting adjournment.  
Tyrone Fields returned to the meeting at 11.09 am during consideration of item 3.10.

The meeting adjourned at 11.37 am and reconvened at 11.42 am.

Jillian Frater left the meeting at 11.37 am during the meeting adjournment.  
Jillian Frater returned to the meeting at 11.45 am during consideration of item 3.14.

The meeting adjourned at 12.22 pm and reconvened at 1.15 pm.

#### **4. Pigeon Bay and Duvauchelle Campgrounds - Annual Sites**

##### **Community Board Comment**

1. The staff recommendations was moved by Lyn Leslie and seconded by Jillian Frater.
2. Josie Ogden Schroeder moved an amendment to replace recommendation 3 and add recommendation 4 and 5, which was seconded by Tyrone Fields.
3. The amendment was put to the vote and carried.

##### **Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommend to the Chief Executive, under delegation from the Minister of Conservation, to:

1. Receive the information in the Pigeon Bay and Duvauchelle Campgrounds - Annual Sites Report.
2. Note that the decision in this report is assessed as Low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve Option 3 – Allow annual sites to remain with operational changes, and grant consent under Section 44(2) of the Reserves Act 1977, as outlined in the agenda report.

##### **Community Board Resolved BKCB/2026/00023**

##### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommends to the Chief Executive, under delegation from the Minister of Conservation, to:

1. Receive the information in the Pigeon Bay and Duvauchelle Campgrounds - Annual Sites Report.
2. Note that the decision in this report is assessed as Low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. **Pigeon Bay Campground:**
  - a. Approve Option 3 of the staff recommendation, with the following amendments:
    - i. The current annual sites to expire ten years from the date of the Chief Executive's approval, excluding eight annual sites to be set aside for active members of the Pigeon Bay Boat Club; and
    - ii. The remaining nine sites, when relinquished, be allocated on three-year terms through a public ballot process.

**4. Duvauchelle Holiday Park:**

- a. Approve Option 3 of the staff recommendations, with the following amendments:
- i. The current annual sites to expire ten years from the date of the Chief Executive’s decision; and
  - ii. Upon relinquishment, all other annual sites to be allocated on three-year terms through a public ballot process.
5. The minimum occupancy requirement for allocated site holders be increased to 25 nights per annum for the Pigeon Bay Campground and Duvauchelle Holiday Park.

Lyn Leslie/Asif Hussain

**Carried**

The meeting adjourned at 2.01 pm and reconvened at 2.19 pm.

**Karakia Whakamutunga**

Unuhia, unuhia	Draw on, draw on,
Unuhia ki te uru tapu nui	Draw on the supreme sacredness
Kia wātea, kia māmā, te ngākau,	To clear, to free the heart, the body and the
Te tinana te wairua i te ara takatā	spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Rongo, suspended high above us (i.e. in ‘heaven’)
Kia tina! TINA! Hui e! TĀIKI E!	Draw together! Affirm!

**Meeting concluded at 2.39pm.**

**CONFIRMED THIS 4<sup>th</sup> DAY OF MAY 2026**

**LYN LESLIE**  
**CHAIRPERSON**

## 7. Reserve Committee Meeting Minutes

Reference Te Tohutoro: 26/808972

Responsible Officer(s) Te Pou Matua: Linda Burkes, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose of Report Te Pūtake Pūrongo

To receive Reserve Committee minutes from:









Minutes Received	Date
Cass Bay Reserve Committee Unconfirmed Minutes	1 April 2026
Lyttelton Reserves Committee Unconfirmed Minutes	13 April 2026
Allandale Reserve Committee Unconfirmed Minutes	14 April 2026
Okains Bay Reserve Committee Unconfirmed Minutes	15 April 2026

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Committees:
  - a. Cass Bay Reserve Committee 1 April 2026 Unconfirmed Minutes
  - b. Lyttelton Reserves Committee 13 April 2026 Unconfirmed Minutes
  - c. Allandale Reserve Committee 14 April 2026 Unconfirmed Minutes
  - d. Okains Bay Reserve Committee 15 April 2026 Unconfirmed Minutes
2. Approve the appointments of Richard Boleyn and Nigel Intemann to the Okains Bay Reserve Committee.
3. Acknowledge the appointment of officers as follows:
  - a. Okains Bay Reserve Committee
    - i. Chairperson – Wayne Kay.
    - ii. Nick Thacker - Deputy Chairperson.
    - iii. Sharon Henderson – Secretary.

### Attachments Ngā Tāpirihanga

<b>No.</b>	<b>Title</b>	<b>Reference</b>	<b>Page</b>
A  	Cass Bay Reserve Committee 1 April 2026 Unconfirmed Minutes	26/863176	23
B  	Lyttelton Reserves Committee 13 April 2026 Unconfirmed Minutes	26/809355	28
C  	Allandale Reserve Committee 14 April 2026 Unconfirmed Minutes	26/814864	32
D  	Okains Bay Reserve Committee 15 April 2026 Unconfirmed Minutes	26/810857	35

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## Cass Bay Reserve Committee MEETING MINUTES

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### Notice of Ordinary Meeting:

An Ordinary meeting of the Cass Bay Reserve Committee was held on:

**Date:** 1 April 2026

**Time:** 7:00 pm

**Venue:** Community Boardroom, 25 Canterbury Street, Lyttelton

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### Present:

Jenny Healey (Chair), Warner Russell, Noraini Abas, Jeremy Webb, Peter Hattaway, Chris Nee, Jamie Small and Karen Banwell

### In Attendance

Staff Member – Rodney

### 1. Apologies

–Hannah Murdoch, Cathy Lum Webb, Paul Devlin, Ine Schils, Dave Taylor

**2. Declarations of Interest:** Nothing noted

**3. Public Forum** - no public in attendance

### 4. Confirmation of Minutes

That the Minutes of the Reserve Committee meeting held on 4th Feb to be confirmed as true and accurate: forwarded by Jenny and seconded by Jamie.

## 5. Matters Arising

- Rodney was reminded of the request for loppers and sequiturs – to be organised for next week.
- Discussion on the need for water tanks on the new line, Rodney to check with other staff.
- Bunker 10 – Rodney is organising a gate for internal storage.
- Playground drainage – Rodney provided an update – the landscapers will do drainage when they have finished their work.
- Jenny asked about potential for sensory planting - smell and touch. None have been ordered so Jenny to give a list to see if CCC can arrange.
- Memorial project – Jenny met with Nick Singleton about putting in an accessible path. Rodney to follow up. Discussion on possible names.
- ■ Cass Bay Place has been put on the market. Rodney reminded the real estate agent the location of the property boundary, and that due diligence was required and agreement about the area encroached on. CCC will put on the LIM to ensure all is recorded. Jeremy wanted on the record that the RMC was disappointed with CCC not taking a stronger approach to the encroachment. Jenny also wanted it recorded that CCC policy on tree removal by the public is meant to result in 2 more being planted. It happened in Harbourview Terrace but not on the foreshore or in this case.

## 6. Health and Safety

- New H and S policy- for all work within the area. Need to be clear about what is required. Jenny asked for first aid course for members running planting days. Jenny, Jeremy, Warner and Jamie to do CCC course run by Red Cross.
- Application for ECan Biodiversity Funding- decision will be made in June.
- Report on progress since the discussion on the up-coming foreshore plan and placement of picnic tables and benches
- Jenny attended a Health and Safety workshop on 14th March. Matters arising from this are to develop some more policies.

## 7. Correspondence - none received

## 8. Staff Financial and/or Operational Report

- Staff will report on any financial or operational matters, as appropriate.
- Dangerous trees on Pony Point track; Cass Bay Pl. (Rodney's letter will be circulated at the meeting); Signage- Several signs on tracks have become dilapidated and need replacing. Update on requested signage for our reserves as approved in 2024. New signs-Cholmondeley Children's project; Water as you wander; Penguin information.

- Weed eaten tussock at Memorial planting has been done again!
- Management Plan for Pony Point?
- Tools requested-secateur's, loppers; plant protectors etc for June.

## 9. Update from Working Groups.

- Pony Point Track – Warner said this is well used, while the Memorial Track needs benching, it is also well used. Rodney and Nick have asked geotechnical experts to look at the plan – it is likely there will be a bridge put in that can stabilise the area, hopefully they can reinstate the cliff track for walkers.
- Steadfast track to the top is well used, has been tidied up but more work needed on the steps as is signage. Permanent solid signs.
- The old laboratory windows have been broken and need to be covered.
- Norani asked that a handrail could be put on the Memorial Track to help the less able. Nick still to do the landscape plan for Memorial Track.
- Cholmondeley Children's home released and watered plants on 18th March
- Jenny working with organisations for planting days. TTK will provide totora, kahikatea and matai and have volunteers help plant them.

## 10. Planting days

- CVNZ - Sun 7th June-playground; hopefully bund will be in place. 10-1
- 4th July- lower Steadfast do asphalt road by nursery under gums 10 to 1
- 18th July- poplars? Possibly 10-2 with BBQ lunch.
- TTK-coming 20th June 10-12.30- upper Steadfast, postponement date 27th June. Trees ready to be picked up 19/5. Rodney to check if CCC trees are ready.
- Cholmondeley Children's Centre-date to be decided.

## 11. Working Bees

- CVNZ has an MSD team coming with 10 young workers from 9 to 3. Jeremy will attend to RMC – remove wattles from Pony Point.
- Rodney to provide more gel.
- Pony Point track- some new plants have died because under the gums depending on how good the waterer is on each section – supposed to be succession of clearing the gums, some have been removed as a hazard near tracks. CCC to take out dangerous trees. Get Dylans team to remove poplars regenerating from those killed off at Steadfast.-Rodney
- Warner to set a date for working bee

## 12. General Business

- Up-coming meetings-4th May and 3rd August- Head to Head; 5th May and 4th August- Community Action Group. Jeremy will attend the 5th May meeting. Send dates to Warner.
- Still waiting to hear re funding application for ECan. DOC Community fund just opened Jeremy needs to be involved. Strengthening Communities opens on 1st May. A request to again include funding for Reserves bbqs and working bees for \$700
- Jenny has made submissions to the Community Board draft plan, CCC and ECan Annual plans on the Reserves behalf requesting ongoing support.
- Stolen table, tank and penguin sign.
- Volunteer hours-please can you send these to Jenny. It is very important that we keep a record.
- Mariners Cove- when the subdivision went in an easement was put in to allow people to access the beach. Jamie has spoken to locals, LINZ and CCC to ascertain what this means as isn't clear. The general feeling is that Cass Bay residents can access the track as allowed on foot by BPDC.  
**Action** – give CDAs and Community Board to sort out and see if the easement exists and for who.
- Nick has asked for name for Pony Point loop track and this needs to be reported to the Community Board and meet CCC policy and approval from Ngāti Wheke.  
**Action** - get back to Jenny with ideas
- Jeremy -asked when choosing plants do we plant mahoe and Kaikomako as the latter is not often available. Jenny confirmed they are both planted.
- Warner – when Rodney was getting the digger into bunker 10 as needs drain cleared. Rodney – put in a pipe that connects to the mains so hopefully can stop flooding.
- Rodney provided an update
- Spent some time dealing with slips after the large rains – Cass Peak, Kennedys Bush
- There are many deer around the Port Hills – want to the whole of BP to be deer free
- Fenced reserve had slip and allowed deer to gain access - Please inform CCC if see them
- Possum toxin drop is happening
- Weed removal is happening
- Bridge rebuild at Rāpaki over the stream
- Mt Cavendish – wear and tear will formulise the tracks near there
- Map planned for Steadfast but needs to be amended

- Asked about mowing around the navel cadet buildings, cadets will continue to do this.

### 13. Next Meeting

The next Committee meeting will be held on Wednesday 3rd June at 7.30 at Community Board Rooms

UNCONFIRMED

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## Lyttelton Reserves Committee MEETING MINUTES

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### Notice of Ordinary Meeting:

An Ordinary meeting of the Lyttelton Reserves Committee will be held on:

**Date: 13 April 2025**

**Time: 7:00 pm**

**Venue: Community Boardroom, 25 Canterbury Street, Lyttelton**

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#### 1. Meeting Opening with a karakia

Meeting opened at 7:02 pm with a karakia from Hamish.

#### 2. Attendance

Joshua Merriam, John Garrett, Kirsty Brennan, Bianca Woyak, Hamish Fairbairn

CCC Staff: Paul Devlin (online)

#### Apologies

Cliff Mason

#### Not present

#### 3. Declarations of Interest

Bianca- Working with Lyttelton school to run an education programme relating to Urumau reserve and biodiversity.

Kirsty - works at Lyttelton Port Company and is involved in the management of the Port Saddle land adjacent to Urumau Reserve.

#### 4. Public Forum

## 5. Confirmation of Minutes

Resolution: That the Minutes of the Reserve Committee meeting held on 9 March are confirmed.

**Moved:** John ; **Seconded:** Josh

## 6. Health and Safety

The large fallen tree and branches from high winds have been cleared.

## 7. Matters Arising

**Actions from previous minutes**

Tūī Track signs missing the macrons- need to reprint 4 (Paul).	In progress. CCC are aware of the changes needed and will reprint.
Investigate the status of the track between Reserve Tce and Foster Tce - the shingle needs topping up (CCC).	CCC is aware. Also note that weeding and clearing of leaves is needed before shingle top up.
Investigate the section of land at 3 Sommes Rd and whether there is an opportunity for zoning as Council Reserve (CCC/Cliff).	In progress. Still waiting on a response from CCC, Cliff will talk to the member of the community who raised the issue.
Develop a SOP and risk assessment for electric hand tools (Hamish).	In progress. Draft SOP prepared and awaiting approval.
Ask Ngāti Wheke about LRC Whakaraupō Reserve plans for planting and weed management in relation to wahi tapu area (Hamish)	Complete. Feedback was to be respectful and start each event with a karakia.
Make a plan to communicate planting days for Urumau and Whakaraupō and a plan for organising.	In progress - see details below under native planting.
Weed management plan for boneseed and hawthorn near Gilmore Tce entrance.	In progress Half has been removed (Josh)
What is the status of the investigation of a MTB track from the section of land on Gilmour Tce as noted on the 2017 Development Plan (CCC).	In progress see details below under track development

Drainage channel cleaning (Kirsty), line trimming (Josh) and vegetation pruning (CCC) to maintain tracks and access.	In progress
Can a bird, lizard and invertebrate survey be done for Whakaruapō? (CCC)	

## 8. Correspondence

CCC have received community feedback around the potential track development on the Gilmour Tce section. The Reserves Committee are working closely with the CCC to work through the process of consultation and investigation. More details below under track development.

## 9. Staff Financial and/or Operational Report

N/A

## 10. Special Items

### 10.1. Annual Plan

The LRC has been allocated \$10,000 each year for 3 years for weed management in Whakaruapō Reserve. This is to target the rocky outcrop areas where threatened plants exist as outlined in the botanical survey.

## 11. General Business

### 11.1. Native Planting

Upcoming planting events: 10am- 1pm

- 17 May Whaurapō- 500 trees
- 14 June Urumau- 500 trees
- 12 July Urumau- 450 trees
- Date TBC - Lyttelton school 50 trees

Hamish is working on a poster to be distributed.

**Action:** Bianca and Hamish to determine planting areas for Urumau

**Action:** Hamish to ask whether there is budget for a BBQ for each event

**Action:** Hamish to confirm prep days with contractors.

### 11.2. Pest Plants

Signs of OMB have been seen at Urumau.

**Action:** Hamish to coordinate spraying including signage.

### 11.3. Pest Animals

Update from John - zero animals in track check. This is the first time.

### 11.4. Track Development

There is interest from the Lyttelton MTB to progress development of the Gilmour Tce track, a designated proposed track on the 2017 Urumau Development Plan. The committee acknowledged that while the intent is to follow the process required, there have been some early advances in conversations that have caused some community concern. However there is also some high community interest.

The committee discussed the advantages and the concerns known to them:

Advantages:

- A downhill mountain bike track would reduce the biking traffic on the shared access tracks
- The track creates a loop
- The work would involve the local community generating engagement and a sense of pride.
- The work would include native planting and weeding and overall improving the state of the section.

Concerns

- Gilmour Tce would potentially become busier with traffic and parking.
- Immediately adjacent neighbours may have concerns regarding privacy
- The costs involved to investigate, design and build the track may outweigh benefits as there are already numerous tracks in the reserve.

The committee discussed the process required to put a request for approval by the Community Board.

**Action:** CCC to begin the investigation process for feasibility of a track. Feedback to the LRC on timeframes.

**Action:** the LRC to draft a letter to neighbours to begin the consultation process. The CCC would send the letter out as part of a formal community consultation.

**Action:** For the LRC to investigate whether there are any alternative downhill exit points on the town side that may be a feasible alternative to investigate.

### **11.5. Track Maintenance & drainage**

### **11.6. Fire resilience**

### **11.7. Erosion & Sediment Control**

### **11.8. Signage**

### **11.9. Pine & Eucalyptus Plantation**

### **11.10. Engagement**

School engagement report (Bianca)

Lytelton School, with the support of Bianca from the LRC, visited the schools area within Urumau Reserve two weeks ago with 20 children and 2 teachers. A butterfly survey was undertaken by the students and a check on the plants. Plant maintenance is needed for the plants that were put in last year. It seems as though a number of plants have not survived, possibly due to the species selection for this area that is dry. Lancewoods are an example of what has not survived. Weeding needs to be done at the site (gorse).

Other improvements that would make it easier for the school to access the area are some stairs.

Meeting ended at 8:08 pm

Next meeting: 11th May 7pm

## Allandale Reserves Committee MEETING MINUTES

**Minutes of the Ordinary Meeting held:**

**Date:** Tuesday 14<sup>th</sup> April 2026

**Time:** 7pm

**Venue:** Ōtoromiro Hotel, 52 Main Road Governors Bay

**Present**

Kerry Turner (KT, Chair). Graham Barrell (GB), Grania Ormond (GO, minutes), Jan Millar (JM) and Karen Banwell (KB) Nigel Millar (NM) (Community Board)

**1. Apologies**

Denis Aldridge and Reg Matthews

**Motion** – that the apologies be accepted. Moved GB, seconded JM – carried.

**2. Declarations of Interest**

None declared

**3. Public Forum**

No presentations

**4. Confirmation of Minutes**

Previous Minutes were confirmed – moved GB, seconded JM - all in favour.

**5. Matters Arising**

**Flood Damage and future solutions:**

- KT sent a “snap, send, solve” to council and requested that the drain be deepened on the Living Springs side of the road, but has not heard back. KT will give the enquiry number to NM to follow this up.
- Septic tank has been sorted but there is still silt to be removed. KT will waterblast it.

**Current Hall Bookings & Activity:**

- Not many bookings at present – 6 bonds have been paid for future bookings
- Sharron Ballantyne has donated 40 champagne flutes
- A rectangular table is to be returned from the Governors Bay Community Hall for use in the kitchen

**Safety:**

- JM gave the safety folder to Sue MacEwan who checked it, made minor recommendations and returned it.
- JM to check if the fire extinguisher is up to date and required. It may just be the blanket.
- At the next working bee, we all need to walk through the hall and be aware of fire protocol and escapes

**Administration of Bookings, phone, bank account, supplies, etc.:**

- Gen Bannock is going to manage the bookings for the Governors Bay Community Hall and KB will ask her if she would like to take over the Allandale Hall bookings too
- GO to be trained by JM regarding phone and website and to take over while JM and NM are away.
- There are sufficient supplies.
- KT has not heard back from the bank re. signatures on the account. It is expected to take a few weeks. JM will follow up on Thursday

**New Dish Washer:**

- This has been installed by Stu Weaver. It has 1 and 2 minute cycles. Stu has written up the instructions, which he will laminate and place on the wall.
- Stu also improved the bench space.
- A second dishwasher basket is needed - GB has a spare one, which he will donate to the hall.

**Deck area:**

- There is little space for planting, but KB and GO will plant some Rengarenga from their gardens to soften the overall look.
- The deck needs re-staining. NM has c.10ltrs of deck stain spare, which he will drop off, KT will apply it.

**Shade Sails:**

- A quote was received from Shade Plus for \$4320 plus GST
- It was felt we should wait until after Winter, but shade was required due to strong sunlight within the hall. To be reviewed in the Spring.
- KT to ask Andrea Wild where and how to apply for funding for this.

**Funding application for possible new projects for the year:**

- KT to draft a Funding Application, which is for the 2027-2030 period. It will look at a long-term planting plan, with the popular wedding photo area to be considered, plus the removal of the container. This will be discussed at our next meeting.

6. **Correspondence** – email from Linda Burke re. funding applications

7. **Staff Financial/Operational Report**

Nil to report

**8. Update from Working Groups**

- Working bee to be planned for fence wire removal (which GB will take to scrap metal dealer) and to clean out the container

**9. General Business**

- We charge \$500 for weekend hire, paid two weeks in advance - plus \$300 bond on booking, this is refunded if hall is clean and all equipment is there. All happy with these amounts.
- JM to record the volunteer hours

**10. Next Meeting**

Tuesday 5<sup>th</sup> May 2026 at 7pm at Ōtoromiro Hotel.  
Meeting closed at 8.06pm.

**Actions**

Give enquiry number of the Snap, Send, Solve re. flooding and follow up	KT & NM
Waterblast silt	KT
Take rectangular table from GBCH to Allandale Hall	KT
Check fire extinguishers and/or blanket	JM
Discuss booking administration with Gen Bannock	KB
Booking administration training	JM & GO
Follow up on Bank Account signatures	JM
Ensure dishwasher instructions are up on the wall	JM
Extra dishwasher basket to hall	GB
Planting around deck	KB & GO
Delivery of stain and staining of deck	NM & KT
Apply for funding for shade cloth	KT
Draw up daft long-term planting plan/container removal funding application for discussion at next meeting	KT
Organise a working bee date, to include fire protocol walk through of the hall	KT
Keep account of volunteer hours	JM & KT



## Okains Bay Reserve Committee Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 15 April 2026

Time: 5 pm

Venue: Okains Bay Campground Office, Okains Bay

### Present:

Wayne Kay, Sharon Henderson, Graeme Page, Judy Thacker, Nigel Intemann, Richard Boleyn.

### In Attendance:

Hayden Kennedy and Asif Hussain  
Via Online Teams: Amour-Jane Ryan.

*Richard/Judy nominated Wayne Kay as Chairperson. Carried.*

*Judy/Graeme nominated Nick Thacker as Deputy Chairperson. Carried.*

*Wayne/Richard nominated Sharon Henderson as Secretary. Carried.*

*Richard Boleyn and Nigel Intemann both accepted their nominations to the Okains Bay Reserve Committee.*

### 1. Apologies

Lester Fletcher, Nick Thacker, Kelly Governor, Whitney Cocking, Aporini Deer and Colin Jacka.

### 2. Declarations of Interest Nil

### 3. Public Forum Nil

### 4. Confirmation of Minutes

*Moved Graeme/Judy that the Okains Bay Reserve Committee meeting minutes on 15 October 2025 be confirmed. Carried.*

### 5. Matters Arising

5.1 Fencing in front of Marae: Discussions with Koukourarata are ongoing. Amour has talked with Whitney Cocking, Ngai Tahu representative, re: lawnmowing in waka shed and old school paddock and one-off mowing was organised. Discussion re: Community Hall and surrounding area needs to be arranged. Hayden will look into Councils plan for the Hall. *Hayden to action.*

5.2 Feedback re: Goals and Camp Operational Plan: An updated Triennial Plan will be drafted and presented to the Board at the next meeting. *Hayden to action.*

5.3 Cabin update: cabin has consistently been rented out.

5.4 Values Statement from Koukourarata: ongoing.

5.5 Document of planned work: tabled. Discussion re: ongoing works. A letter thanking and acknowledging their continued support will be drafted and presented at the next meeting for approval. *Sharon to action.*

*Richard/Judy moved that nominated areas in the campground be named after the four people who regularly donate and plant natives in the campground. Carried.*

Discussion re: price increases for adult campers and long stay camping sites. *Richard/Judy moved camp fees increase this year by \$1 per adult and \$25 per long stay. Short stay to increase from \$3 to \$5. Carried.*

Graeme questioned process of price increases without figures for consideration. Hayden will present figures for next meeting re: formula for calculating price rises for campgrounds. *Hayden to action.*

5.6 Upgrade of power supply to campground: Orion do not want to do upgrade. Needs to be converted to three phase. Added to Goals and Operational Plan. *Hayden to action.*

## 6. Health and Safety

6.1 Disturbance and open fire: Graffiti on rocks has been removed at no cost to campground and individuals involved will be doing community service.

6.2 Ambulance attended incident on the slide.

6.3 Incident at beach with paddle boarders but non injury and not involving campers.

## 7. Correspondence

### Inward

Oct 13 email from Colin Jacka re: Microsoft Teams video link.

Oct 15 email from Asif Hussin re: apology for October meeting.

Oct 17 email from Whitney Cocking re: apology for Kelly Governor and Whitney.

Nov 5 email from Jane Walders re: BPCB meeting Agenda for 10 November 2025.

Nov 16 email from Nick Thacker re: fence along front of waka shed paddock.

Nov 21 email from Linda Burkes re: updates & reminders to Reserve Committees.

Dec 4 email from Jane Walders re: BPCB meeting Agenda for 8 December 2025.

Jan 22 email from Wayne Kay re: Okains Bay RC Triennial Election in February 2026.

Jan 23 email from Emma Huckstep re: request to speak at February meeting.

Jan 28 email from Jane Walders re: BPCB meeting Agenda for 2 February 2026.

Jan 30 email from Linda Burkes re: Annual/LTP/Board meeting Induction.

Feb 1 email from Wayne Kay re: Apology for 18 February meeting & willingness to be

re-elected to the Board.

Feb 12 email from Jane Walders re: BP Information session on 16 February 2026.

Feb 12 email from Wayne Kay re: Agenda for 18 February 2026.

Feb 16 email from Kowhai Thompson re: Bay View Botanicals native plants for sale.

Feb 16 email from Asif Hussain re: BP Community Board Plan 26-28 consultation.

Feb 17 email from Amour-Jane Ryan re: printing for upcoming meeting.

Feb 18 email from Colin Jacka re: RC Triennial Election & Microsoft Teams Link .

Feb 18 email from Whitney Cocking re: apology from Kelly & Whitney for February meeting.

Feb 24 email from Asif Hussain re: request for photo. *Forwarded to Amour.*

Feb 26 email from Jane Walders re: BPCB meeting Agenda for 2 March 2026.

Feb 26 email from Linda Burkes re: Okains Bay Triennial Election minutes.

Mar 3 email from Linda Burkes re: old minutes request. (for Graeme).

Mar 3 email from Linda Burkes re: Confirmation of Committee Membership & Draft Community Board Plan consultation.

Mar 6 email from Asif Hussain re: Extension of Community Board Plan submission period. *FTA.*

Mar 12 email from Jane Walders re: BPCB Information Session Agenda.

Mar 14 email from Wayne Kay re: Apology for 18 March 2026 meeting.

Mar 14 email from Nick Thacker re: Apology for March meeting and Judy Thacker.

Mar 14 email from Asif Hussain re: Apology for March meeting.

Mar 20 email from Hayden Kennedy re: addition to next meeting Agenda.

Apr 8 email from Jane Walders re: BPCB meeting Agenda for 13 April 2026.

Apr 8 email from Linda Burkes re: Annual Plan Submission – Reserve Committees.

Apr 8 email from Hayden Kennedy re: request Triennial Goals & Operational Plan be sent to all members for perusal before 15 April 2026 meeting.

Apr 10 email from Linda Burkes re: Confirmation of Membership for Richard Boleyn and Nigel Intemann on Agenda and to be recorded in the minutes.

Apr 13 email from Whitney Cocking re: Apology for Kelly Governor and Whitney.

#### **Outward**

Oct 16 email FTA re: Draft minutes of OBRC meeting held on 15 October 2025.

Oct 16 email to BP re: Draft minutes of OBRC meeting held on 15 October 2025 and notification there will be no meeting in December 2025.

Oct 29 email to BP re: Future OBRC meeting dates for 2026.

Nov 16 email to Nick Thacker re: Graeme's' contact details.

Jan 22 email to Wayne Kay re: February meeting/Triennial Election.

- Jan 23 email to Emma Huckstep re: February meeting Agenda.
- Feb 9 email to Colin Hammond re: OBRC Triennial Election notice in school newsletter.
- Feb 13 email to Wayne Kay re: Emma's request to speak at February meeting.
- Feb 16 email to Emma re: writing a letter to table at upcoming meeting.
- Feb 24 email FTA re: Draft Minutes of Triennial Election meeting on 18 February.
- Mar 3 email FTA re: Committee Membership Confirmation & Draft Community Board Plan.
- Mar 13 email to Hayden Kennedy re: minutes of OBRC meeting on 15 October 2025.
- Mar 13 email FTA re: minutes of OBRC meeting on 15 October 2025.
- Mar 16 email FTA re: March meeting cancelled due to number of apologies.
- March 19 email to BP re: March meeting cancelled.
- Apr 9 email to Okains Bay Camp re: request to print out email from Kowhai Thompson.
- Apr 9 email FTA re: Minutes, Agenda & Triennial Plan Review.
- Apr 10 email to Linda Burkes re: Confirmation of Membership for Richard Boleyn and Nigel Intemann.
- Apr 13 email to Okains Bay Camp re: printing for upcoming meeting.

**8. Staff Financial/Operational Report**

8.1 Request for expenses/profit and balance sheets. *Hayden to action.*

**9. Update from Working Groups Nil**

**10. General Business**

- 10.1 Vandalism: Graffiti removed from cave.
- 10.2 Review of Triennial Plan and future plans. Discussed in Matters Arising.
- 10.3 Hayden to present landscaping and Maintenance Plan at next meeting.
- 10.4 Rabbits, possums and stoats need a poison pest control plan. To be included in Maintenance Plan.

**11. Next Meeting**

The next Okains Bay Reserve Committee meeting will be on Wednesday 17 June 2026 at 5 pm in the Okains Bay Campground Office, Okains Bay.

**The meeting closed at 6.25 pm.**

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**Chairperson**

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**Date**

## 8. Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan 2026-28

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Reference Te Tohutoro:	26/656982
Responsible Officer(s) Te Pou Matua:	Andrea Wild, Community Development Advisor Linda Burkes, Banks Peninsula Governance Advisor
Accountable ELT Member Pouwhakarae:	Andrew Rutledge, General Manager Citizens and Community

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### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for Te Pātaka o Rākaihautū Banks Peninsula Community Board to adopt its 2026-28 Community Board Plan.
- 1.2 This report is staff generated.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan 2026-28 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopt the Te Pātaka o Rākaihautū Banks Peninsula Community Board 2026-28 Community Board Plan, **Attachment A** attached to this report.

### 3. Background/Context Te Horopaki



- 3.1 The purpose of Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan (Attachment A) is to identify the Board's vision and strategic priorities for the 2026-28 term.
- 3.2 The Community Board Plan will inform the Board's strategic decision-making, and its influence of Council decision-making processes such as the Long Term Plan.
- 3.3 The plan identifies up to nine priorities, which the board will focus on during their term. For each priority, the plan includes:
  - Why the priority matters
  - What actions the Board will take
  - How the Board will measure its success
- 3.4 The nine Te Pātaka o Rākaihautū Banks Peninsula priorities are:
  - Flood Resilience and Stormwater Management
  - Strengthening Infrastructure to be more resilient to Natural Hazards
  - Resilient Communities (People)
  - Caring for our natural environment – biodiversity, restoration and ecological health
  - Fit-for-Purpose Community Facilities and Public Toilets

- Strengthen and Support Local Area Plans
- Supporting our Young People to Thrive
- Older people living locally and sustainably
- Thriving Destinations Through Sustainable and Regenerative Tourism

#### **4. Community Engagement**

- 4.1 Prior to public consultation, staff engaged with Council staff to ascertain how each unit's current workplans could contribute to achieving the desired outcomes, or whether there were opportunities for alignment through advocacy and funding via the Council's Annual or Long Term Plan process.
- 4.2 Staff feedback was discussed with the Board during a workshop session and helped the Board to refine the Board Plan ready for public consultation. This feedback informed both the relevance and deliverability of the Board priorities and measures included within.
- 4.3 The draft Te Pātaka o Rākaihautū Banks Peninsula 2026-28 Board Plan priorities opened for community feedback via the Council's Have Your Say website from 16 February 2026 and closed on 15 March 2026.
- 4.4 A total of 49 submissions were received on the Board's draft priorities. The submissions report can be viewed [here](#). Submitters were generally very supportive of the proposed priorities.
- 4.4 Feedback from the community and Council staff informed a number of refinements to the draft Board Plan priorities, which were considered by the Board through workshop sessions and incorporated where appropriate.
  - Key changes included reordering priorities to place infrastructure and flooding/stormwater management first, introducing a new priority focused on caring for the natural environment, and combining the community facilities and public toilets priorities.
  - The Plan was strengthened through a clearer commitment to partnership with mana whenua, with a Treaty statement added at the outset and Treaty-aligned actions embedded across all priorities.
  - Additional advocacy actions were included, such as support for sediment and microorganism reduction in waterways, proactive tree maintenance, community energy and resilience initiatives, marae as community hubs, improved stormwater planning, reliable infrastructure and communications for isolated settlements, and e-bike charging. The older adults priority was expanded to include belonging and wellbeing.
  - Several refinements were made to improve alignment and flexibility, including removing references to specific public toilet locations, adopting Council-aligned terminology such as "Local Area Plans," and clarifying expectations for proactive maintenance of lifeline routes.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Te Pātaka o Rākaihautū Banks Peninsula Community Board Draft Plan 2026-28 - 4 May 2026	26/753800	42

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Linda Burkes - Banks Peninsula Governance Advisor Andrea Wild - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Te Pātaka o Rākaihautū Banks Peninsula  
**Community Board**  
**Plan 2026–28**



Cooptown

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## From the Chair



**On behalf of Te Pātaka o Rākaihautū Banks Peninsula Community Board, I am pleased to present our 2026-2028 Community Board Plan.**

This plan belongs to our community. It is grounded in the conversations we have had with you and reflects the feedback you shared during our engagement process.

We see this plan as a living document, one that will continue to evolve as projects progress, new challenges emerge, and opportunities arise. This flexibility ensures we remain responsive and focused on achieving the outcomes that matter most to our communities.

It outlines who we are, the area we serve, and the role we play, while setting a clear vision and identifying the priorities that will guide our work over the next three years.

We are committed to working in partnership with community groups, papatipu rūnanga and local organisations to deliver on our shared vision. Working together will be the key to creating lasting benefits for our people and our places.

This Community Board Plan will guide our:

- Decisions on local activities, projects, and facilities.
- Input into Council policies and strategies.
- Submissions to annual and long-term plans.
- Advocacy on behalf of our communities.

Finally, thank you to everyone who contributed their time, ideas, and feedback. Your voice is truly reflected throughout this plan, and we look forward to continuing this journey together.

Ngā mihi

**Lyn Leslie, Chairperson**

### About Community Boards and our plans

Community boards carry out functions and exercise powers delegated to them by their councils.

There are six community boards within the Christchurch City Council area.

Local body elections for community board members and councillors are held every three years.

**The Community Board's main role is to:**

- Represent and advocate for the interests of its community.
- Consider and report on all matters referred to it by the Council, or any matter of interest to the Board.
- Maintain an overview of council services in the community.

- Prepare an annual submission to the Council for expenditure within the community.
- Communicate with community organisations and special interest groups within the community.

### Community Board Plans

Community Board Plans are developed every three years and outline the Board's key priorities for their elected term. They also indicate how the Board will work in partnership with the local community to achieve the Council's community outcomes.

A key part of the development of the plan is engagement with the local community and key stakeholders to ensure that the Board's priorities reflect the needs and desires of local residents, community groups and businesses in our board area.

## Honouring Te Tiriti o Waitangi and Working in Partnership with Mana Whenua

Honouring Te Tiriti o Waitangi strengthens decision-making, supports cultural and environmental wellbeing, and ensures that local mana whenua perspectives, values and aspirations are embedded in the future of Te Pātaka o Rākaihautū Banks Peninsula. Meaningful partnership helps protect taonga, supports kaitiakitanga, and reflects the special relationship Council holds with mana whenua.

### Te Haumako Te Whitingia Strengthening Communities Together Strategy

In 2022, the Council reflected on the 2007 Strengthening Communities Strategy, which made it clear that people value diversity, collaboration, being connected and building capability for the future.

We cannot address the many complex social issues that face our city on our own but can help to develop and nurture networks and bring resources and people together so that collectively we can achieve more.

We know that communities want us to focus more on impact and outcomes, with more emphasis on collaboration and partnership. They want transparency and accountability with measurable goals and actions so we know what's working and what is not.

We believe this refreshed strategy delivers on this.

The Strategy has been organised around four pillars that set out the Council's commitment to working alongside the community over the next ten years.

#### Strategy Pillars

Te Tāngata People	Whenua Place	Te Mahi Participation	Te Takatū Preparedness
Actively promote a culture of equity by valuing diversity and fostering inclusion across communities and generations.	Support and help build connections between communities to foster a sense of local identity, shared experience and stewardship.	Residents and groups in the wider community are socially and actively engaged and able to initiate and influence decisions affecting their lives.	People feel safe in their communities and neighbourhoods and work together to understand, adapt and thrive in the context of change and disruption.

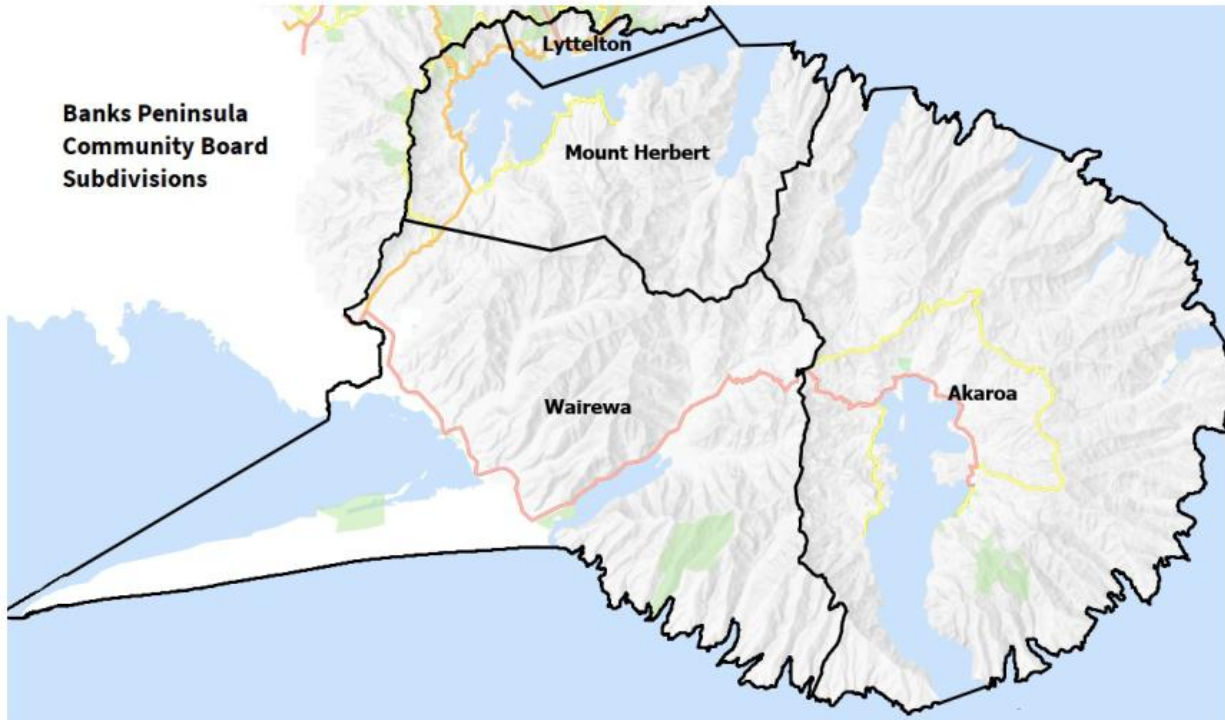
Te Pātaka o Rākaihautū Banks Peninsula Community Board is committed to working alongside our local communities to achieve the goals of the strategy. The four pillars above guide us in our decision-making and advocacy on behalf of our residents.

You can view a copy of the Strengthening Communities Together Strategy on the Council's website [here](#).

([ccc.govt.nz/the-council/plans-strategies-policies-and-bylaws/strategies/strengthening-communities-together-strategy](https://ccc.govt.nz/the-council/plans-strategies-policies-and-bylaws/strategies/strengthening-communities-together-strategy))



## Te Pātaka o Rākaihautū Banks Peninsula Community Board area



### Papatipu Rūnanga Boundaries



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## Key statistics

This section provides an overview of key statistics for Te Pātaka o Rākaihautū Banks Peninsula Community Board area. Please note all figures are sourced from the 2023 Census of Population and Dwellings.



Papatipu Rūnanga: **6**  
Te Hapū o Ngāti Wheke (Rāpaki)  
Wairewa Rūnanga (Little River)  
Te Ngāi Tūāhuriri Rūnanga  
Te Rūnanga o Koukourārata (Port Levy)  
Ōnuku Rūnanga (Akaroa)  
Te Taumutu Rūnanga



Population:  
**9,195**



Median age:  
**50.9** years



Median personal income:  
**\$41,000**



Occupied private dwellings:  
**4,077**



Unoccupied private dwellings:  
**2,193**



Household access to internet:  
**91.1%**



Rented dwellings:  
**17.5%**



Identify as Māori:  
**9.6%**



Born overseas:  
**26.8%**



Approximately **1,539** businesses  
employing **3,556** people (Feb 2024)

### Key Facilities and Amenities

- Four council libraries: Diamond Harbour, Little River, Akaroa, Lyttelton.
- Three council service centres: Little River, Akaroa, Lyttelton.
- 145 council parks: 116 local/community parks, eight garden and heritage parks, six sports parks, 15 regional parks.
- 14 cemeteries, including 1 green burial cemetery.
- One Council Museum: Akaroa.
- Three community museums : Okains Bay, Lyttelton and Thornycroft Torpedo Boat Museum.
- Seven schools: six primary, one Area School (Akaroa, years 1–13) (no secondary school in Lyttelton Harbour area).
- Lyttelton Port of Christchurch.
- Five volunteer fire brigades (many acting as ‘first responders’ for a range of incidents).
- Major sport and recreation amenities include but are not limited to: Norman Kirk Memorial Pool, Charteris Bay Golf Club, Charteris Bay Yacht Club, Lyttelton Recreation Centre, Ōtamahua Quail Island, Orton Bradley Park, Living Springs Camp & Conference Centre, YMCA Wainui Park Camp, Naval Point and Akaroa Boat Ramps, Little River Rail Trail, Akaroa Golf Club, and mountain biking and walking tracks including overnight tramps like Te Ara Pātaka/Summit Walkway and the Banks Track.
- Six shopping areas: Akaroa, Church Bay, Diamond Harbour, Duvauchelle, Little River and Lyttelton.
- Six papatipu rūnanga have takiwā within Te Pātaka o Rākaihautū, four have marae within Te Pātaka o Rākaihautū Banks Peninsula – Te Hapū o Ngāti Wheke (Rāpaki), Koukourārata (Port Levy), Wairewa (Little River), and Ōnuku (Akaroa). The other two rūnanga are Te Ngāi Tūāhuriri Rūnanga and Te Taumutu Rūnanga.

## Our vision



Te Pātaka o Rākaihautū Banks Peninsula is a vibrant place where environmental health and cultural, social, and economic wellbeing enable people and communities to thrive.



### Vision statements

1. We will advocate for the best outcomes for the community's wellbeing, always holding the views, interests, needs and aspirations of the people we serve front of mind.
2. We will ensure an open and transparent decision-making process that empowers and encourages our stakeholders to participate in decisions that impact on them.
3. We will uphold Te Tiriti o Waitangi by engaging positively and intentionally with whānau, rūnanga and Iwi, ensuring our decisions reflect the special relationship Council has with mana whenua.

### Our values:

Guardianship  
Respect  
Collaboration  
Service  
Care



# Our priorities

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## Flood Resilience and Stormwater Management

### Why this matters

Effective stormwater management is essential to protect water quality and ecosystems, safeguard livelihoods, and reduce flooding risks. Continued planning for settlements affected by flooding ensures resilient communities and infrastructure in the face of increasing severe weather events.

### What the Board will do:

- Work with Council staff to prioritise high-risk areas for improved drainage systems and/or flood mitigation.
- Support engagement with mana whenua to ensure stormwater, wastewater and flood mitigation projects protect the cultural and ecological health of our land, waterways and harbours.
- Support local flood planning work (e.g. Little River Wairewa Flooding Round Table Group) in collaboration with communities and key stakeholders.
- Support and advocate for funding to implement flood planning work specific to rural communities and to reduce environmental impacts.
- Advocate for lifeline routes including State Highway 75 to have efficient culverts, flood protection measures, more proactive maintenance and improved levels of service.
- Regular updates (at least six monthly) requested from Waka Kotahi New Zealand Transport Agency.
- Support the development of an implementation plan for Te Pātaka o Rākaihautū Banks Peninsula Stormwater Management Plan.
- Advocate for the reduction of sediments and microorganisms in the harbours and waterways.

### We will measure our success by:

- Priority areas being identified.
- Flood and stormwater management supporting improved environmental and cultural outcomes.
- There being a shared understanding about the causes of flooding and good communication about management practice.
- Funding for local flood planning work being allocated through the Annual Plan or Long Term Plan process.
- Lifeline routes and State Highway 75 being more resilient to major weather events.
- Levels of service being reviewed and increased, e.g. culvert clearing.
- Regular updates being received from Waka Kotahi New Zealand Transport Agency.
- A comprehensive stormwater implementation plan being developed and reported to the Board.
- Our advocacy ensuring that sediment and microorganism impacts are consistently considered in governance and investment decisions.

## Our priorities

### Strengthening Infrastructure to be More Resilient to Natural Hazards

#### Why this matters

Preparing for natural hazards is critical to protect community safety, maintain access and essential services, and manage the growing impacts of severe weather and climate change. It supports economic activity, reduces risk to reputation as a visitor destination, and ensures people can live their lives well despite increasing hazard risks.

#### What the Board will do:

- Request annual updates on the condition and resilience to natural hazards of strategic infrastructure.
- Receive a briefing on closed landfills in Te Pātaka o Rākaihautū Banks Peninsula.
- Advocate for funding to maintain and upgrade key infrastructure vulnerable to natural hazards.
- Advocate for coastal hazards planning for Akaroa and the Bays.
- Advocate for funding to improve fire resilience in Te Pātaka o Rākaihautū Banks Peninsula.
- Advocate for the installation of an early fire detection network across Te Pātaka o Rākaihautū Banks Peninsula.
- Support and advocate for mana whenua engagement in discussions about natural hazard management, recognising cultural relationships with land, water and coastal environments.
- Support community-led efforts to mitigate and reduce natural hazard impacts (e.g. planting for erosion control, firebreaks), ensuring resilience and long-term sustainability.
- Advocate for more proactive maintenance of roadside trees along key lifeline routes to reduce the risk to road users, of blockages and of power outages caused by fallen trees.
- Support community led initiatives that strengthen resilience, such as communal rainwater harvesting systems and community energy solutions.

#### We will measure our success by:

- Updates being received annually from Council and relevant agencies.
- The Board being informed and understanding priorities and risks around landfill management.
- Funding being allocated for Te Pātaka o Rākaihautū Banks Peninsula infrastructure vulnerable to natural hazards.
- Akaroa and the Bays being confirmed on the Coastal Hazards Adaptation Planning schedule.
- Advocacy efforts resulting in actions that improve fire resilience.
- An early fire detection network being planned and funded.
- Mana whenua perspectives on resilience, risk and environmental stewardship being included in natural hazard planning.
- Community-led mitigation and resilience initiatives being supported.
- Roads and power on key lifeline routes remaining operable during and after storms.
- Community resilience being strengthened through the development or enhancement of shared water, energy, or infrastructure initiatives.

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# Our priorities

## Resilient Communities (People)

### Why this matters

Our communities are vulnerable to becoming geographically isolated. We want to support them to be self-reliant and prepared for emergencies.

### What the Board will do:

- Advocate for the development of a Te Pātaka o Rākaihautū Banks Peninsula ‘Resilience’ webpage connected to the Community Board’s webpage with clear, localised information on hazards and preparedness.
- Share local climate and natural hazards risk information via the Resilience webpage.
- Support communities developing Emergency Response and Resilience Plans and setting up Community Hubs
- Partner with mana whenua to strengthen marae as key community hubs and places of refuge by supporting infrastructure needs, emergency planning, and ongoing relationships that enhance community resilience.
- Advocate for reliable infrastructure and backup communications (satellite phones, satellite internet connection, radios, etc.) to keep Christchurch City Council Civil Defence Emergency Management (CDEM) connected with isolated settlements during outages.

### We will measure our success by:

- The publishing of a Te Pātaka o Rākaihautū Banks Peninsula ‘Resilience’ webpage, with regularly updated, localised hazard and preparedness information.
- Communities having clear, accessible information about climate-related hazards (e.g., flooding, coastal erosion, wildfire risk) specific to their area.
- Community-led emergency response groups and hubs being active and prepared.
- Marae having the relationships, infrastructure, and support needed to operate effectively as community hubs and places of refuge during emergencies.
- The Council CDEM being able to maintain uninterrupted communication with isolated settlements during emergencies, and settlements being able to communicate with each other to provide local support where possible.



## Our priorities

### Caring for our Natural Environment – Biodiversity, Restoration and Ecological Health

#### Why this matters

Te Pātaka o Rākaihautū Banks Peninsula’s unique ecosystems, harbours, forests, and coastlines underpin community wellbeing, cultural identity, recreation, and a thriving local economy. Protecting and restoring these environments strengthens resilience, safeguards biodiversity, and ensures that natural spaces can continue to be enjoyed by current and future generations.

#### What the Board will do:

- Advocate for environmental protection, restoration, biodiversity and sustainability to be prioritised in Council planning and funding.
- Support mana whenua and community groups involved in restoration and ecological care through promotion of their work, advocacy and funding.
- Consider the impacts on the environment of all decisions made.
- Advocate for Te Roto o Wairewa Lake Forsyth permanent lake level management infrastructure.

#### We will measure our success by:

- Environmental protection, restoration, and biodiversity and sustainability priorities being reflected in Council planning, advocacy, and Long Term Plan decisions.
- Mana whenua and community led restoration, planting, and predator control efforts being supported and strengthened.
- Board decisions supporting reduction of negative environmental impacts and increased adoption of environmentally sustainable options and raised awareness, where possible.
- Permanent lake level management infrastructure for Te Roto o Wairewa Lake Forsyth being installed within the next five years.



# Our priorities

## Fit for Purpose Community Facilities and Public Toilets

### Why this matters

Council owned community facilities and public toilets support wellbeing, accessibility and connection, while also providing essential infrastructure for emergency response. Renewing and maintaining these assets protects the environment, strengthens resilience, and ensures welcoming, safe and functional spaces for residents and visitors across Te Pātaka o Rākaihautū Banks Peninsula.

### What the Board will do:

- Engage in six monthly staff workshops on facility asset management programme to understand and influence priorities for Te Pātaka o Rākaihautū Banks Peninsula facilities.
- Advocate for upgrades and completion of identified priorities.
- Advocate for Long Term Plan funding for earthquake strengthening of Port Levy Hall.
- Advocate for energy-efficient upgrades, cycle parking and solar panels to reduce costs and carbon footprint.
- Advocate for equitable, inclusive, and accessible spaces that address identified access issues and deliver benefits aligned with the unique needs of rural communities.
- Request staff engage with mana whenua to identify appropriate locations and design considerations for new or upgraded community facilities and public toilets, ensuring cultural and environmental values are upheld.
- Engage in annual public toilet renewal programme workshop with staff.
- Advocate for inclusion in the Council's Long Term Plan for upgrades to Ātaahua Domain, Camp Bay, Te Oka, Rāpaki and Naval Point public toilets.
- Advocate for new/additional public toilets where required.
- Advocate for mitigation of environmental risk caused by public toilets.

### We will measure our success by:

- The Board having a clear understanding about and being able to contribute to prioritisation of facility maintenance and development.
- Essential repairs and upgrades being completed.
- Port Levy Hall earthquake strengthening being scheduled in the Long-term Plan to meet the 2037 compliance deadline.
- Energy-efficient upgrades, cycle parking and solar installations being completed on suitable facilities.
- Facilities progressively addressing access barriers to meet accessibility standards and become welcoming to youth, older adults, disabled people, multi-cultural and diverse communities.
- Community facilities, including public toilets, being designed and located in ways that reflect mana whenua values, integrate cultural narratives, and uphold environmental sustainability and kaitiakitanga principles.
- The Board being informed of the public toilet maintenance and upgrade schedule and having the opportunity to provide input.
- The inclusion of upgrades for Ātaahua Domain, Camp Bay, Te Oka, Rāpaki and Naval Point public toilets in the Council's Long Term Plan.
- The need for new/additional public toilets being identified and highlighted to staff.
- Environmental risks being identified, considered and mitigated where required.

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# Our priorities

## Strengthen and Support Local Area Plans

### Why this matters

Local Area Plans provide a clear, locally driven roadmap for future development and investment. They help align community aspirations with council priorities, guide decision-making, and ensure resources are directed where they will have the greatest impact. Strong Local Area Plans create resilience, preserve local identity, and support sustainable growth for generations to come.

### What the Board will do:

- Promote Local Area Plans on our Community Board webpage.
- Support and advocate for the continued implementation of Little River Big Ideas, Getting to the Point (Diamond Harbour) and Lyttelton Masterplan.
- Support the development and implementation of Local Area Plans in Te Pātaka o Rākaihautū Banks Peninsula communities as local groups identify the need and capacity.
- Encourage those developing Local Area Plans to include mana whenua values, local stories and cultural identity.

### We will measure our success by:

- Creating a dedicated, easy-to-navigate section on the Community Board website providing information on all Local Area Plans.
- Local Area Plan priorities being supported in the Board’s Annual and Long Term Plan submissions, as appropriate.
- Te Pātaka o Rākaihautū Banks Peninsula communities with interest and capacity being supported to develop and progress their own Local Area Plans.
- Local Area Plans demonstrating clear integration of cultural values and local histories.

*Getting to the Point*  
UPDATED COMMUNITY ACTION PLAN  
FOR DIAMOND HARBOUR (February 2017)



Suburban Centres Programme  
*Lyttelton Master Plan*  
June 2012



## Our priorities

### Supporting our Young People to Thrive

#### Why this matters

Young people (age 12 to 24) are an integral part of our community and our future. Addressing gaps in youth development and engagement ensures they are connected, thriving, and more able to create future opportunities on the peninsula.

#### What the Board will do:

- Hold a Board workshop on current projects and initiatives for young people in Te Pātaka o Rākaihautū Banks Peninsula
- Consider the needs of young people when reviewing or receiving reports/presentations
- Support well evidenced youth programmes.
- Support local communities and mana whenua to develop and champion initiatives that enhance youth wellbeing, aspirations, participation, and independence across Te Pātaka o Rākaihautū Banks Peninsula.

#### We will measure our success by:

- Understanding the current provision for young people in Te Pātaka o Rākaihautū Banks Peninsula.
- The needs of young people being considered as part of our decision making and submissions.
- Well evidenced youth programmes being supported, including with funding.
- Initiatives that improve wellbeing, strengthen aspirations and youth independence being supported.

### Older People Living Locally and Sustainably

#### Why this matters

Older people should have the right to age in place. Supporting this ensures inclusion, dignity, and connection, enabling older adults to remain active members of their communities while reducing isolation and improving wellbeing.

#### What the Board will do:

- Hold an Information Session run by community organisations about needs of older people in Te Pātaka o Rākaihautū Banks Peninsula.
- Consider the needs of older people when reviewing or receiving reports/presentations.
- Advocate for age-friendly infrastructure and services.
- Support community initiatives that enhance social connection, belonging and wellbeing, including mana whenua-led initiatives.

#### We will measure our success by:

- Understanding the specific needs of older people living in Te Pātaka o Rākaihautū Banks Peninsula.
- The needs of older people being considered as part of our decision making and submissions.
- The increased availability of age-friendly infrastructure
- Initiatives that enhance social connection, belonging and well-being being advocated for and supported by the Board.



# Our priorities

## Thriving Destinations Through Sustainable and Regenerative Tourism

### Why this matters

Tourism is a key part of our local economy and identity, but it must be managed responsibly. Sustainable and regenerative tourism ensures we protect the environment, respect communities, and actively restore and enhance the destination so visitors and residents can enjoy it for generations to come.

### What the Board will do:

- Advocate for the monitoring of Te Pātaka o Rākaihautū Banks Peninsula Destination Management Plan (DMP) Implementation and regular reporting.
- Participate in and support discussion of sustainable and/or regenerative tourism initiatives.
- Advocate for infrastructure investment to support tourism and manage visitor flow including toilets, waste facilities, road signage, EV and E-bike charging stations, freedom camping areas and walking/cycling trails.
- Advocate for strong mana whenua involvement in regenerative tourism planning to ensure initiatives uphold kaitiakitanga and reflect mana whenua values.
- Continue to support community Information Centres, recognising the valuable role they play.

### We will measure our success by:

- Regular progress reports being received from ChristchurchNZ and shared with the community.
- Regenerative and sustainable tourism initiatives that have community and business support being supported by the Board.
- The Board advocating in the Council's Long Term Plan for funding to improve tourism infrastructure.
- Safety signage being installed on high-risk rural roads.
- A marked pedestrian pathway along Beach Road in Akaroa being completed.
- Tourism initiatives contributing positively to environmental, cultural, and community wellbeing through active mana whenua involvement.
- Our community Information Centres remaining accessible, supported, and effective in guiding visitors and promoting sustainable tourism.



# Community Board funding

In Christchurch, Community Board funding is allocated to each Community Board based on population and equity. The New Zealand Deprivation Index is the tool used to measure the equity portion of the allocation. The Council resolved to use the formula of 60% population and 40% equity when determining the allocations to each Board.

Te Pātaka o Rākaihautū Banks Peninsula Community Board has three key funds available for allocation each year:

## Strengthening Communities Fund

An annual contestable round - opens in April each year. Provides funding for the period of 1 September to 30 August each year.

The purpose of this fund is to support community-focused organisations whose projects contribute to the strengthening of community wellbeing in Christchurch and Te Pātaka o Rākaihautū Banks Peninsula.

Successful organisations will be those who demonstrate they are sustainable, strategic, community-focused groups who have a significant presence within their community of benefit. Successful projects will also clearly demonstrate their contribution to the Council funding outcomes and priorities.

## Discretionary Response Fund

Open for applications all year - 1 July to 30 June (or when the fund is fully spent).

The purpose of this fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.

Community Board projects (events and awards) are also funded from this fund.

## Youth Development Fund

The purpose of the Youth Development Fund is to celebrate and support young people living in Te Pātaka o Rākaihautū Banks Peninsula area by providing financial assistance for their development. The Community Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.

The Community Board will consider applications for the following activities:

- **Personal Development and Growth** - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra-curricular educational opportunities.
- **Representation at Events** - Applicants can apply for assistance if they have been selected to represent their school, team, club or community at a local, national or international event or competition. This includes sporting, cultural and community events.

If you would like to know more about the Board's community funding, please contact any of the staff below:

- Andrea Wild - Community Development Adviser - **03 941 5605**
- Jo Wells - Community Development Adviser - **03 941 5312**
- Steffi Brightwell - Community Development Advisor - **03 941 5670**
- Dane Moir - Community Development Advisor - **03 941 6818**



## Your community board members



**Lyn Leslie Chairperson**  
**Wairewa Subdivision**  
027 392 8458  
[Lyn.Leslie@ccc.govt.nz](mailto:Lyn.Leslie@ccc.govt.nz)



**Nigel Millar - Acting Deputy Chairperson**  
**Mount Herbert Subdivision**  
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**Councillor Tyrone Fields**  
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**Akaroa Subdivision**

**Vacant at time of publishing**



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Te Pātaka o Rākaihautū Banks Peninsula Community Board generally holds one formal decision meeting and one Information Session each month, usually on the first and third Monday at 10.00am. Meetings rotate between Lyttelton, Akaroa and Little River Boardrooms. Formal Board meetings are open to the public and live-streamed on our YouTube channel [here](#). (Te Pātaka o Rākaihautū Banks Peninsula Community Board - YouTube)

Upcoming meeting details can be found on the [Community Board Webpage](#).

Agendas and minutes for each meeting can be found on the council's website [Agendas and Minutes: Christchurch City Council](#).

If you would like to speak at a board meeting please email [Banks.Peninsula@ccc.govt.nz](mailto:Banks.Peninsula@ccc.govt.nz)





## 9. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2026

Reference Te Tohutoro: 26/664128

Responsible Officer(s) Te Pou Matua: Penelope Goldstone, Community Governance Manager

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.


### 2. Officer Recommendations Ngā Tūtohu


That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

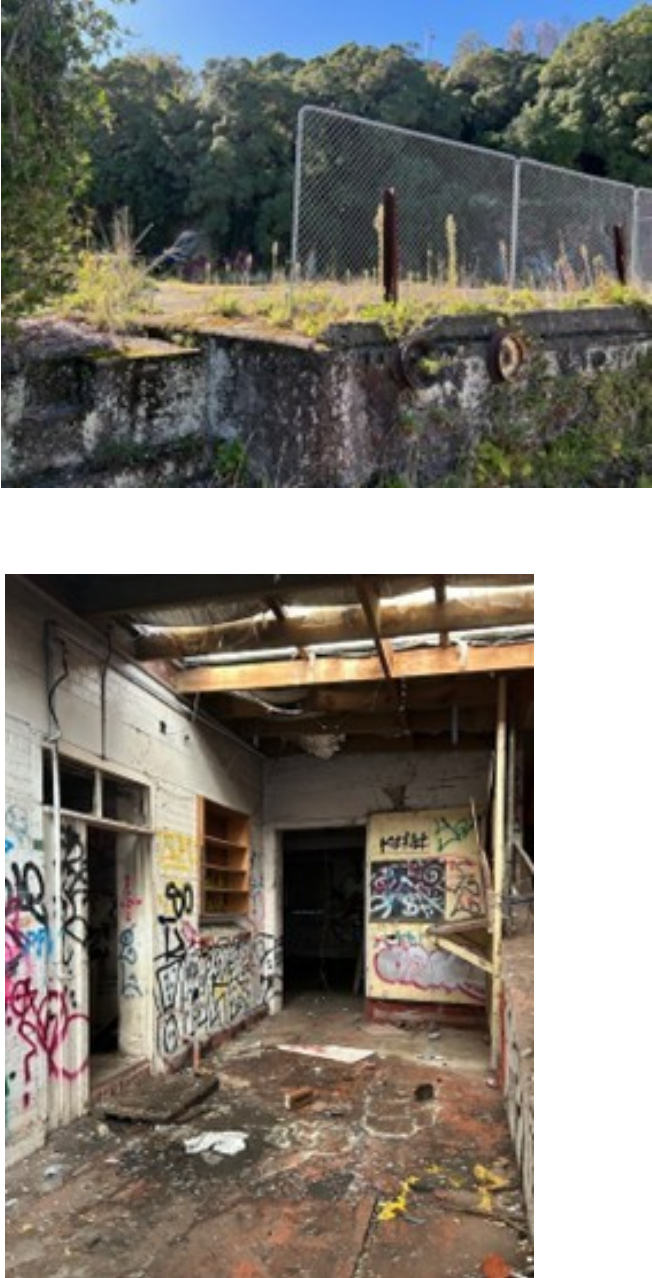
1. Receive the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2026.

### 3. Community Support, Governance and Partnership Activity



#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Whakaraupō Community Groups Network Hui	A hui was held for community organisations to come together and share recent activities, highlight upcoming opportunities, and discuss any pressing issues affecting their group.	Completed 27 March 2026	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Akaroa Sports Courts Opening Ceremony	Banks Peninsula Sport and Recreation hosted the opening ceremony for the Akaroa Sports Courts on Sunday 22 April 2026. The event provided an opportunity to test the courts out with tennis, hockey, croquet and pickleball gear provided. The event was enjoyed by community members of all ages, Council staff and Elected Members. 	Completed April 2026	Good social and physical community connections

Activity	Detail	Timeline	Strategic Alignment
Recovery Support and Advice	Staff have provided support and advice to Banks Peninsula communities impacted by the February 2026 Weather Event.	Ongoing	
Safeguarding Children Training	Safeguarding Children Training was provided free of charge for Banks Peninsula community organisations working with children or young people. Twelve community organisation members attended the training along with community development staff.	Completed 31 March 2026	Supporting our young people to thrive
Donald Street Stables Site Visit	<p>Staff and members of the Lyttelton Arts Collective visited the Donald Street Stables site as part of supporting the Lyttelton Arts Collective’s process of exploring how a community-led project could be initiated to enable a community arts hub to be developed at the Donald Street Stables site. Photos taken at the site visit are included below. The Lyttelton Arts Collective is now considering any further information they require as part of developing a project plan and proposal.</p> 	Completed 8 April 2026	Good social and physical community connections

Activity	Detail	Timeline	Strategic Alignment
	 <p>The 'Detail' column contains two photographs. The top photograph shows an outdoor structure with a chain-link fence and concrete walls, situated in a wooded area. The bottom photograph shows the interior of a room with extensive graffiti on the walls and a cluttered floor.</p>		

Item 9

Activity	Detail	Timeline	Strategic Alignment
	 		
Tug Lyttelton	Staff attended the Tug Lyttelton Preservation Society’s first Steering Group meeting for the development of their Feasibility Study which will support the Society to plan for the future of the Tug Lyttelton.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Lyttelton Toy Library	Staff are supporting volunteers to look at how the Lyttelton Toy Library could continue to operate in Lyttelton.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy

Activity	Detail	Timeline	Strategic Alignment
Strengthening Communities Funding Information Sessions	Staff are running two funding information sessions via Zoom for community organisations to share information about the upcoming Strengthening Communities Funding round on 22 and 28 April.	April 2026	Te Haumako Te Whitingia Strengthening Communities Together Strategy

3.2 **Community Funding Summary**

3.2.1 **Community Board Discretionary Response Fund 2025/26**

The total budget for this fund for 2025/26 is \$36,027. The unallocated balance as of 16 April 2026 is \$12,499.

The Discretionary Response Fund 2025/26 Spreadsheet as of 16 April 2026 is attached for record purposes (**Attachment A**).

3.2.2 **Youth Development Fund (YDF)**

Three applications have been approved this financial year. All YDF allocations are captured in the DRF summary (**Attachment A**).

*Evie Smith - NZ Secondary School Open Water Swimming Championships, Rotorua*

Thank you for the contribution to my trip to Rotorua for New Zealand National Secondary schools open water swimming competition 2026. This was an amazing opportunity and experience for me, and I really appreciate your support. I had my 1,000m race mid-morning at the stunning Blue Lake. There was a large group of people doing the 1km and I came 7th in my age group of 14-15 year old girls with a time of 17.33 min. The water was so blue and cold, and the trees and native bush covered the hills all the way down to the water’s edge.

I am now training towards competing in the National Age Group Swimming Champs (NAGS) which is an indoor pool competition, in Hawkes Bay over the Easter holidays, I plan to continue with Open Water competition next season when it starts up again.



3.2.3 **Summer with your neighbours** – the Board allocated funds to 17 applicants this year for subsidies to the host events in neighbourhoods throughout the peninsula from the end of October 2025 through until the end of March 2026. 13 events were held and all subsidies were paid out by mid-April.

Photograph from one of the events held is below.



### 3.3 Participation in and Contribution to Decision Making

3.3.1 **Adoption of the Plan** - The finalised Board Plan will be presented for adoption at the Board's May 2026 decision meeting.

#### 3.3.2 Council Engagement and Consultation.

- **Have your say** – At the time of writing this report, there were no active consultations in Te Pātaka o Rākaihautū Banks Peninsula.
- **Dog Exercise Area Engagement Diamond Harbour** - In response to an action assigned to staff during the Hearings Panel Report to the Council on the Dog Control Policy and Dog Control Bylaw 2025. Staff have reviewed the feedback received during consultation on the Dog Control Bylaw 2025. Based on this review staff recognize that the primary concerns raised by dog owners in the Diamond Harbour area related to the updated requirement for dogs to be on leash on the coastal cliff tracks and the need for alternative options. In response, staff are undertaking targeted engagement with Diamond Harbour dog owners to better understand how dogs are currently exercised and whether a dedicated dog exercise area would realistically meet the needs that were identified through the consultation process.

This engagement is not revisiting or reconsidering the Dog Control Bylaw. Instead, it is intended to inform future planning by testing whether investment in a dedicated dog exercise area would address the concerns raised and support dog owners under the current rules. A summary of the engagement outcomes and next steps will be shared with the Community Board once completed. If a dog exercise area is to go ahead for the area, wider community consultation will occur, before final Community Board approval.

- A full list of consultations can be found on the Council's [Let's Talk Website](#).

3.4 **Governance Advice**

3.4.1 **Public Participation** – The Board received the following public presentation in April 2026:

- Lyttelton Reserves – School Education Programme

**4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori**

4.1 **Recovery Process Update – Wet Weather Event February 2026** – Memorandum providing the Board with an update on the recovery process following the impact of a wet weather event on Te Pātaka o Rākaihautū Banks Peninsula. (**Attachment B**).

4.2 **Closed Information Requests from Community Open Forums** – No closed information requests to disclose.









4.3 **Customer Service Request (CSR) Report** – Refer to **Attachment C** for the March 2026 statistics, providing an overview of the number of CSRs that have been received, including the types of requests being received and a breakdown of how they are being reported.

[Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council’s [Service centres](#).

4.4 **Graffiti Report** – The Graffiti Snapshot for March 2026 can be found as **Attachment D** to this report. The Council provides information on graffiti, including tips to prevent it, and about becoming a Graffiti Programme volunteer, at [this link](#).

4.5 **Planned road works and closures** – are indicated on the map at the [Traffic Updates page at this link](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A  	Discretionary Response Fund 2025/26 Spreadsheet as of 16 April 2026	26/787901	69
B  	Memorandum: Recovery Process Update - Wet Weather Event February 2026	26/786555	70
C  	Customer Service Request Report - March 2026	26/787737	86
D  	Graffiti Snapshot Report - March 2026	26/787788	89

## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Liz Beaven - Community Board Advisor Steffi Brightwell - Community Development Advisor Linda Burkes - Banks Peninsula Governance Advisor Andrea Wild - Community Development Advisor Dane Moir - Community Development Advisor Jane Walders - Support Officer Jo Wells - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

<b>Banks Peninsula Discretionary Response Fund 2025-26</b>		Board Approval
Available Budget DRF 25-26	28,172	11/08/2025
Carry Forward 2024-25 DRF	7,855	
<b>Total BUDGET</b>	<b>36,027</b>	
<b>ALLOCATIONS MADE:</b>		
<b>Discretionary Response Fund</b>		
Summer with your Neighbours 2025-26	3,000	11/08/2025
ANZAC Day 2026 - Wreaths and Diamond Harbour grant	1,000	11/08/2025
Little River Craft Station Inc. - Information Station	1,500	8/12/2025
Revival Support - Mural for Revival Support Op Shop	1,500	8/12/2025
Little River School - Playground Refurbishment	2,000	8/12/2025
Lyttelton Energy Transition Society Incorporated	2,000	2/02/2026
Naval Point Club Lyttelton, Old Salts Luncheons	2,000	13/04/2026
Rod Donald Banks Peninsula Trust - Little River Rail Trail Passport	2,000	13/04/2026
Little River Railway Station Trust - Railway Station Museum Project #5	1,818	13/04/2026
Diamond Harbour Youth and Community Trust - Falls Prevention Class & Baby Music	6,160	13/04/2026
<b>Discretionary Response Fund Allocated</b>	<b>22,978</b>	
<b>Youth Development Fund</b>		
Cleo Fitzgerald - Tamworth Country Music Festival, Australia	200	1/07/2025
Bella Hood - Empire Marching Team, National Championships, Wellington	150	15/12/2025
Evie Smith - NZ Secondary School Open Water Swimming Championships, Rotorua	200	26/02/2026
<b>Youth Development Fund Allocated</b>	<b>550</b>	
<b>TOTAL: Discretionary Response Fund Allocated</b>	<b>23,528</b>	
<b>TOTAL: Discretionary Response Fund Unallocated</b>	<b>12,499</b>	
<b>Pending Board Approval</b>		
<b>Pending Board Approval Balance</b>	<b>0</b>	
<b>TOTAL: DRF Remaining if Pending approved</b>	<b>12,499</b>	

Memos

Christchurch  
City Council 

# Memo

Date: 14 April 2026  
From: John Filsell, Recovery Manager  
To: Councillors & Mayor  
Banks Peninsula Community Board  
Cc: Andrew Rutledge, General Manager Citizen and Community  
Reference: 26/754561

## Recovery Process Update - Wet Weather Event February 2026

### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The purpose of this memo is to provide the Council and the Banks Peninsula Community Board with an update on the recovery process following the impact of a wet weather event on Banks Peninsula in February 2026.
  - 1.1.1 This memo also fulfils a request from the Banks Peninsula Community Board dated 2 March 2026, and two informal actions arising from the Policy and Planning Committee on 8 April 2026, namely:
    - *Request for an update to Council on what is happening regarding the emergency recovery after the last flooding events in BP – what's happening in the immediate recovery space versus long-term planning.*
    - *Request information on the process/plans for assisting Banks Peninsula's isolated communities in emergency events.*
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Update He Pānui

#### Background

- 2.1 The recovery function was stood up immediately post the declaration of State of Emergency on 17 February 2026 to ensure a seamless transition from response to recovery which subsequently occurred on 23 February 2026. Please see the Transition to Recovery report attached to this memo as Attachment A.
- 2.2 The Initial Recovery Action Plan was completed on 25 February 2026 (attached to this memo as Attachment B) and the Recovery Office stood up. The Recovery Plan was started on 23 February and went live 2 March 2026. It is continually reviewed and updated, the most recent update being 26 March 2026. The Recovery Plan attached to this memo as Attachment C.
- 2.3 The Recovery Plan covers the identified issues, the recovery actions needed, who is responsible and the timeframe. The Plan also captures a summarised record of progress leading to completion. A quick reference traffic light captures completion; **Green = Complete**, **Orange = In Progress**, **Red = Not Started**.

Memos

Christchurch  
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- 2.4 An examination of the attached Recovery Plan will provide the reader with a detailed understanding of the issues and how they are/were managed/resolved. Please note that this is a functional working document – a snapshot in time.
- 2.5 Communication centred around a rolling blog clearly identified on Council’s website. This morphed into page on the website which is a comprehensive repository of information. Where appropriate direct 1:1 communication was undertaken. I link to the webpage is attached below:
- 2.6 [Banks Peninsula recovery : Christchurch City Council](#)

#### Issues Extending Beyond Recovery

- 2.7 With an event of this nature the recovery process will mobilise and resolve the majority of immediate issues. Usually, an event will result in issues which require a longer-term approach. Where this happens the recovery process will mitigate risk to life, welfare, safety and property and then package the issue as BAU and hand it over to the appropriate business unit of Council or agency. Issues extending into BAU from the current event are summarised below:
- 2.8 Communication channels during and immediately after the event. For a period of about two days during the event communication links failed. These included some VHF radio, land line and cell phone, most texting, road, air and water. As a result, the compilation of real-time information and intelligence was impaired. Usually this is an issue with isolated pockets of Banks Peninsula, in February 2026 it was more widespread.
- 2.9 Immediate actions included the reestablishment of telecommunications and air links followed by the opening of road access and the repair and upgrade of the VHF radio repeater.
- 2.10 In the longer-term staff will review the effectiveness of communication channels during and immediately after an emergency and make recommendations for improvements. It is anticipated that there will be actions and investments the Council can make but the onus will also be on individuals, organisations and businesses to make their own arrangements.
- 2.11 Strengthening community resilience. The recovery process identified signs that the degree to which the community demonstrates resilience in light of repeated adverse events and other stressors is diminishing. This phenomenon has been noticed with other situations such as the impact on community from odours from the damaged Water Treatment Plant.
- 2.12 Immediate actions included a comprehensive welfare recovery programme, engagement with vulnerable people, the prompt repair of infrastructure and communication channels, the activation of community support networks and Council staff supporting the operation of community led recovery initiatives. Staff have also alerted industry stakeholders and the Ministry of Health to the psychosocial impacts of the event and the potential for increased community need in this area.
- 2.13 Longer term, staff from across the organisation are looking at community resilience in light of the impact of recent events and stressors. Goals will include a better understanding of the degree of resilience within communities, also an assurance that Council’s (and ideally other agencies) existing investment in resilience initiatives is providing the best value and optimum results. Staff will report back to Council as this process matures.
- 2.14 Community Support and Partnerships staff are working with community-led resilience initiatives across Banks Peninsula and the wider city, at various stages of development. A debrief from the recent wet weather event is set to be concluded by the close of April. Engagement is planned with support organisations such as the Rural Action Group and the

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Memos



Banks Peninsula Conservation Trust. Insights gained will inform Council's work on supporting communities to build resilience.

#### Improvements - Trialled

- 2.15 In addition to the improvements in communication referred to in section 2.5 of this Memo the recovery process trialled the provision of Recovery Navigators. Two experienced locally based staff were appointed and empowered to work 1:1 with individuals and groups to resolve smaller more focused issues quickly. Navigators also provided reassurance and esprit de corps and facilitated a fast-track referral process for issues that could not be resolved at first point of contact. Emerging feedback points to the success of these initiatives.

### 3. Conclusion Whakakapinga

- 3.1 The recovery process is robust and effective with the majority of issues promptly resolved to a point where they can be managed under BAU. A full close out report with lessons learned will be published on or about 30 June 2026.
- 3.2 The recovery process trialled improvements such as the use of rolling blogs and a dedicated a webpage to enhance communication and Navigators to work 1:1 with individuals and groups to resolve smaller more focused issues quickly.
- 3.3 The recovery process has identified two larger issues to date that will require ongoing work these include:
- Communication channels on Banks Peninsula.
  - Building and maintaining community resilience.
- 3.4 The Council Recovery Office wishes to thank our wonderful Council staff from across the organisation, committed contractors, community organisations and individuals for their expertise and commitment over time, over many times.

### Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Wet Weather Event February 2026 Transition to Recovery Report	26/762360
B	Wet Weather Event February 2026 Initial Recovery Plan	26/762351
C	Wet Weather Event February 2026 Recovery Plan	26/762368

### Signatories Ngā Kaiwaitohu

Author	John Filsell - Head of Community Support and Partnerships
Approved By	John Filsell - Head of Community Support and Partnerships

**Christchurch City Council**

**Response Transition Report Wet Weather Event 16 Feb 2026**

Event:	Wet Weather Event February 2026	
Regions/Districts/Wards affected:	Christchurch City and Banks Peninsula	
Prepared by:	John Filsell/Sarah Oliver/Corrine Early	
Handover from:	Controller Duncan Sandeman	Signature:
Handover to:	Recovery Manager John Filsell	Signature:
Date of handover from Controller to Recovery Manager:	23-02-2026	
Status:	Version 1	

**Contents**

**Executive Summary**

This report marks the formal transition from emergency response to the initial recovery phase, in line with Sections 30A and 94B of the Civil Defence Emergency Management Act 2002. The transition enables the Christchurch City Council Recovery Office to assume coordinated leadership for recovery planning and delivery. A local transition period will be enacted to support ongoing recovery operations requiring special statutory powers. Key considerations include community wellbeing and avoiding delay.

**Recovery Objectives:**

- Re-establish safe living environments for residents displaced or affected (potentially affected) by flooding and landslides. Minimize or eliminate risk of further harm.
- Provide psychosocial and community wellbeing support to evacuees and impacted communities.
- Address land stability concerns through coordinated geotechnical assessments.
- Close any remaining gaps in building, land and infrastructure assessments.

- Ensure residents have access to information, temporary shelter, and support services.
- Embed inclusive and culturally appropriate community engagement strategies.

**Key Actions Taken During Transition:**

- Handover from Controller to Local Recovery Manager to be completed and formally documented as per Section 94B procedures.
- Temporary accommodation arrangements activated, if required, through local welfare coordination.
- Engagement initiated with affected residents, mana whenua, residents’ groups, and support agencies.
- Building inspections completed to inform re-entry and welfare needs. Christchurch City Council has made a designation on the area under the Building Act.
- Geotechnical inspections underway to assess stability and inform re-occupation timelines.

**Summary of Main Recovery Priorities:**

Risk assessment of affected properties	Immediate	Council Geotech Team
Welfare check-ins with all displaced households	Ongoing	CDAs - CRCs
Establishing and maintaining clear communication channels for affected residents and communities	Immediate	PIM & Recovery Office
Temporary accommodation support & needs assessment, if any.	Immediate	Local Welfare Group
Plan and undertake psycho-social and community support for a community impacted by wet weather many times.	Ongoing	CDAs - CRCs

**Potential Use of Powers if Needed:**

- Evacuation & road closure
- Earthworks

## Emergency and response summary

### Summary of the event

Between 16 February and 22 February 2026, Christchurch City and Banks Peninsula experienced prolonged, intense rainfall resulting in flooding and multiple landslips across the region. The most significant slip events directly impacted residential areas in Little River, Wainui and the Southern Bays (Long Bay, Horseshoe Bay, Peraki, Te Oka, Kaituna) with reports of impassable slips, slope instability, ground movement, and property damage. Civil Defence and Emergency Management (CDEM) activated response operations, including evacuations of residents from the highest-risk zones. Christchurch City Council activated an IMT.



Weather Report as at 0800 20 February, showed potential heavy thunderstorms with localised downpours and small hail for the Banks Peninsula with the rain forecast up to 20mm which may further impact the stability of land.

Little River residents were affected with heavy flooding and the clean-up has begun as water has started to recede. Skips were delivered to help residents with the removal of silt and damaged material.

Some roads are still impassable with many slips on Reynolds Valley Rd, Kaituna Valley, Jubilee Rd, Western Valley Rd, Bossu Rd, Kinloch Rd and Batchelors Rd and the status of these is being updated all the time. This has led to a number

of isolated properties and these are being assessed by crews on the ground and in the air.

Rapid Assessments were completed on damaged properties (7 completed, 4 red, 2 Yellow, 1 White)

**Extraordinary powers**

Declaration / Notice	Start date	Expiry date	Given by	Terminated by	Area covered	Comments
State of Local Emergency	12pm on 17 February 2026	23 February 2026	Phillip Mauger Mayor of Christchurch	Phillip Mauger Mayor of Christchurch	Panks Peninsula	
Transition Period	12pm 23 February 2026	12pm 23 March 2026	Phillip Mauger Mayor of Christchurch		Banks Peninsula	

**Expenditure, funding and assistance**

Expenditure and ongoing costs currently being calculated. Financial support for the recovery is primarily being provided by the Christchurch City Council. Government assistance has been sought. Donations and philanthropic support will be accepted; a mechanism has been enabled to do this. Other support is and will be provided by Christchurch City Council (including CDEM), partner agencies and the Canterbury CDEM Group.

**Information management**

Information is gathered and stored in the D4H channel 26/02/16 Adverse Weather Event and the MS Teams channel:

[2026 February - Severe weather event | CCC-EXT-Recovery Office | Microsoft Teams](#)

**Nature and extent of consequences**

**Social environment**

There is ongoing uncertainty, stress and anxiety within a section of the affected community as a result of the current event and a number of other wet weather events in

the past 4 years. This is particularly evident in Little River where current welfare efforts are centred.

There is ongoing concern about property loss, business continuity, insurance, long-term housing options and the risk of further landslips.

Council staff, local community groups and volunteers are supporting affected communities. Council staff are maintaining communication channels through the recovery phase.

**Temporary Accommodation:** There is no identified need for temporary accommodation as on 10.00 22/02/2026.

**Navigators:** Locally based Council community development staff are fulfilling the navigator function. A log of contacts, issues and outcomes is being maintained on D4H. Priority is given to evacuated households and isolated communities. Council's Call Centre will be continually updated.

#### **Built environment**

**Residential buildings:** 6 inhabited properties have been evacuated due to the impact of flooding. Other than minor flood damage there are no other validated reports of residential premises that are unfit for occupation. This is currently being validated, to this end response staff are focusing on the remaining previously isolated communities in the southern and eastern bays to ascertain the extent of damage.

Christchurch City Council has made a designation on the area under the Building Act.

**Commercial buildings:** There are validated reports of commercial premises unfit for occupation in Little River. There is growing concern that ongoing flooding will result in the closure of businesses in Little River.

**Community assets:** There is minor damage to Council Parks assets around Christchurch and Banks Peninsula.

**Local roads:** Most local roads have been cleared and are open. Some local roads are only open to residents and passable with care, one-way. Minor slips due to wet and unstable ground conditions are being cleared as they are reported. This may result in temporary closures.

**National roads:** State Highway 75 from Christchurch to Akaroa has reopened.

**Three waters infrastructure:** Three waters provision has been restored.

**Lifelines (electricity, fuel, telecommunications):** Electricity, telecommunications and fuel supplies have been restored.

**Natural environment**

The extent of land stability issues over the Peninsula is not known. Intelligence from a number of sources gathered from 18 February will be analysed and compared to historical data. The full extent of damage is not expected until landowners have had the opportunity to thoroughly inspect their property. Emerging issues will be prioritised.

Water drainage issues around Lake Forsyth and Wairewa are not part of recovery.

Council have provided skips for affected people dumping flood damaged household goods in Little River. Council will collect silt recovered from residential properties and their immediate vicinity from the roadside in Little River.

**Economic environment**

There is limited impact reported to date outside of Little River where a number of businesses have been unable to operate, at least one business is assessing its future after a succession of floods. Affected persons are being directed to contact their insurer or an insurance information service.

**Areas with potential to re-escalate**

Land stability issues not yet identified may re-escalate. Community frustration in areas repeatedly flooded may also re-escalate.

**Governance arrangements**

Recovery Managers	Name of Recovery Manager	Contact Details
Local Recovery Manager	John Filsell	027 444 8796
Alternate		

**Recovery Leads (recovery office)**

Project/Environment	Name of Lead	Agency	Contact Details
Recovery Support			
Social/Rural/Local			
Built/Natural			
Planning			
Comms			
Navigators			

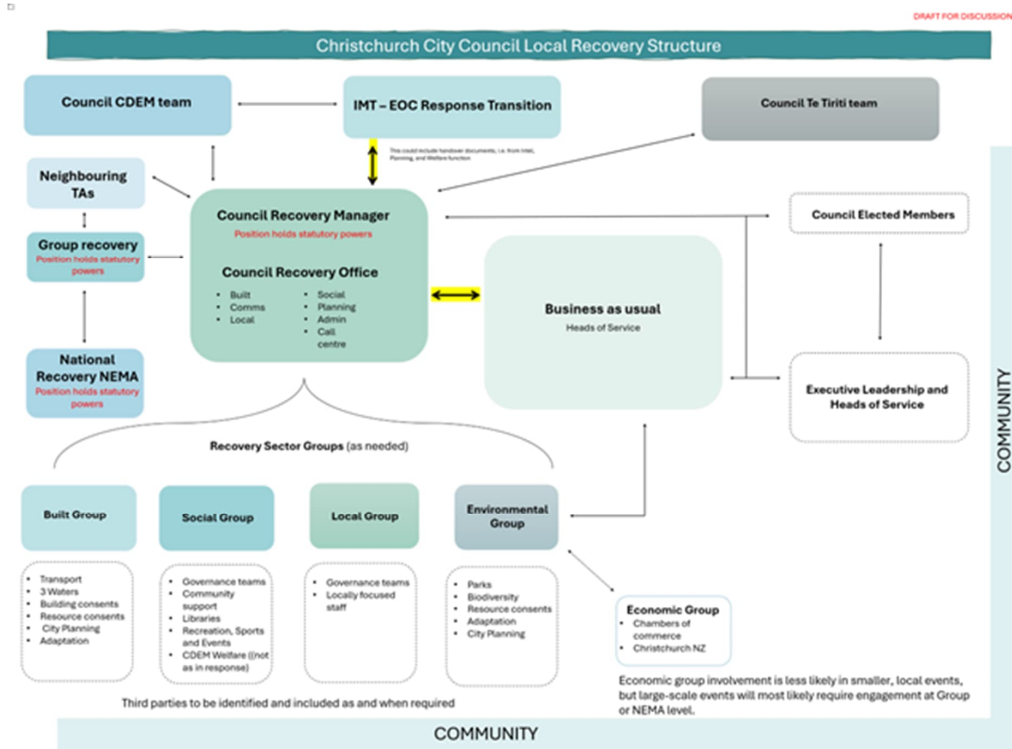
**Recovery Actions**

Establishing and maintaining clear communication channels for affected residents and communities	Immediate & ongoing	PIM & Recovery Office
Welfare check-ins with displaced households and those identified by the Welfare response	Immediate & ongoing	Welfare-Navigators CDAs - CRCs
Risk identification and assessment of land instability	Immediate & ongoing	Council Geotech Team
Plan and undertake physical works to open roads and reduce landslide risk	Immediate & ongoing	Council Transport & Geotech Teams
Identify and implement short/medium term community support (xxxxx) initiatives in Little River	Short / Medium	CDAs – CRC’s
Proactively fundraise. Inform the receipt and distribution of philanthropic and other third-party support	Ongoing	Recovery Office Funding TL
Assess and support ongoing community resilience/recovery capacity building initiatives	Ongoing	CDAs - CRCs
Support the transition to Business as Usual	Ongoing	Recovery Office

**Next Steps**

- Publish and share this transition report with Council, CDEM Group, and the community.
- Finalise the recovery office and confirm structures and roles. Confirm funding and financial controls.
- Update the recovery communications and engagement plan, Holistic Consequence Analysis, Initial Recovery Action Plan and recovery risk analysis.
- Update Council’s Call Centre and stakeholders on recovery arrangements.
- Develop and initiate the Recovery Action Plan aligned with this report and informed by evolving needs and risks.
- Begin formal reporting of transition powers used, as required under Section 94P of the CDEM Act.

Recovery Office Structure



Wet Weather – 16 Feb 2026 – Initial Recovery Action Plan Version 2

IRAP 1

**Initial Recovery Action Plan**

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<b>Event</b>	<b>Wet Weather May 2025</b>
Date of Event	16 February 2026
Districts/Region affected	Banks Peninsula Te Pātaka o Rākaihautū
Recovery Manager	John Filsell
Plan Commencement time / date	0800, 21 February 2026
Approved by:	John Filsell
Review date:	25 February 2026

**Purpose of Plan**

The purpose of this Action Plan is to outline the priority actions and initial thinking regarding recovery from the wet weather event affecting Banks Peninsula in February 2026 following the activation of the EOC. A more comprehensive Recovery Plan will be developed over coming days. **The initial Action Plan morphs into the Recovery Plan on 02 March 2026.**

**Mission:**

To deliver a coordinated recovery that provides the best possible outcomes to our community, across all aspects of their well-being: social, environmental, cultural, and economic.

**Values:**

In achieving this we will work in partnership with others, act inclusively and collaboratively, with courage and integrity, with the community’s interest at the heart of everything we do.

It is noted that the active coordination of recovery actions is timebound. As part of the development of the Recovery Plan, exit timeframes will be identified.

**Recovery Objectives**

1. Re-establish safe living environments for residents displaced or affected (potentially affected) by flooding and landslides. Minimize or eliminate risk of further harm.
2. Minimize or eliminate risk of further harm for all. Close any remaining gaps in building, land and infrastructure assessments.
3. Provide community wellbeing support to evacuees and impacted communities.
4. There is clear and effective communication with those affected and the wider community.
5. Communities are enabled and supported to initiate, lead and undertake their own recovery activities.
6. Recovery activities are coordinated across agencies, to the extent required.
7. Transition to business as usual (albeit event-related) for Christchurch City Council and partner agencies.

**Situation Summary**

Date	What happened
------	---------------

Wet Weather – 16 Feb 2026 – Initial Recovery Action Plan Version 2

IRAP 1

16 February	Between 16 February and 22 February 2026, Christchurch City and Banks Peninsula experienced prolonged, intense rainfall resulting in flooding and multiple landslips across the region. The most significant slip events directly impacted residential areas in Little River, Wainui and the Southern Bays (Long Bay, Horseshoe Bay, Peraki, Te Oka, Kaituna) with reports of impassable slips, slope instability, ground movement, and property damage. Civil Defence and Emergency Management (CDEM) activated response operations, including evacuations of residents from the highest-risk zones. Christchurch City Council activated an IMT.
	<b>Current Situation</b>
	<p>Status: SOE declared 1200 17 February 2026, terminated at 1200 23 February. Planning the transition to Phase 1 Recovery initiated 21 February.</p> <p>Please see the Transition to Recovery Report for details on the current situation as of 22 February 2026.</p> <p>What has already been done?</p> <ul style="list-style-type: none"> <li>• Recovery function integrated into EOC.</li> <li>• Identification of emerging recovery priorities.</li> <li>• Development of Transition to Recovery Report.</li> <li>• Recovery Office established.</li> </ul>

### Immediate Recovery Priorities and Actions

Date added	Immediate Recovery Priorities	What	Who Agency / Group Responsible	Date to complete
	1. Set up Recovery Office	Establishment of Recovery Office and identify resources required.	Recovery Manager	21-02-26
	2. Impact assessments initiated / finalised	Wide area, Detailed, Specific Includes buildings and land instability	Intel Response	06-03-26 initial then ongoing
	3. Holistic Consequence Analysis	Initial HCA complete, will be an iterative process going forward	Intel, PIM with recovery	02-03-26 initial then ongoing
	4. Recovery risk assessment and recovery priorities	Risks to communities (needs not met, further harm or escalation of consequences)  Risks to recovery processes. i.e due to lack of communication, lack of timeliness, ineffectual, etc.  Reputational, legal, financial risks for recovery agencies.	Recovery Office	26-02-26 initial then ongoing

Wet Weather – 16 Feb 2026 – Initial Recovery Action Plan Version 2

IRAP 1

5. Recovery governance and management structure and roles	Confirm recovery structures and roles.	Recovery Manager	25-02-26
6. Initial Recovery Communication Plan	Comms Plan for recovery, including engagement with community and upwards to Group. Include mechanisms for financial donations.	Recovery Office	26-02-26
7. Update Call Centre	Transition from response to recovery re the update of Council's Call Centre with real time info.	PIM, Recovery Support	25-02-26 initial then ongoing
8. Funding	Establish appropriate mechanisms for financial donations for recovery (beyond Mayoral Relief Funds). Confirm funding availability for immediate recovery activities. Complete: Mayoral Welfare Fund Activated from 23-02-26. Recovery Cost Element activated 19-02-26.	Funding Team leader Recovery Support	02-03-26
	Explore other funding options e.g. <ul style="list-style-type: none"> <li>• Council DRF</li> <li>• MPI</li> <li>• MSD</li> <li>• Emergency Benefit</li> <li>• Special Needs Grant</li> <li>• Advance Payments of Benefit</li> </ul>	Recovery Manager Recovery manager Recovery Support	26-02-26 initial then ongoing
9. Financial control	Establish or confirm financial controls and expenditure approval and tracking processes. Complete: Existing process and control	Recovery Manager	21-02-26
10. Safety	Establish or confirm roles and responsibilities for safety of public in affected areas and response or recovery personnel.	Recovery Manager CDEM Manager Council Units Agencies Review Senior H&S Advisor	26-02-26 initial then ongoing
11. Transition Report	Transition report for transition from response to recovery	Planning, with recovery. Approval by Controller and Recovery Manager	23-02-26

3

Wet Weather – 16 Feb 2026 – Initial Recovery Action Plan Version 2

IRAP 1

	12. Set-up Sector Recovery Groups – if required	Environment Social / Local Built Economic Others as needed (eg Rural)	Recovery Office	25-02-26 Recovery Office
Event or recovery (sector group) specific actions (not covered above)				
	13. Community Contact	Using local, CDEM and other networks contact, inform and reassure community. Identify new need and feed this into recovery planning. Identify and support vulnerable communities.	CCC local community teams	23-02-26 Ongoing
	14. Contact list	Develop a community contact list as needed	Recovery Office Comms - Welfare	26-02-26 ongoing
	15. Runanga Contact	Partner with and support Runanga and Marae in the recovery process.	Triti Team	21-02-26 Ongoing
	16. Safety, identify and mitigate risk from impact assessments	Including: <ul style="list-style-type: none"> <li>• Building assessments</li> <li>• Land stability assessments,</li> <li>• Three Waters assessments</li> <li>• Parks structure assessments</li> <li>• Transport infrastructure assessments</li> <li>• Telecommunication &amp; Power</li> </ul>	Recovery office Lighthouse Project Manager <i>Te Whatu Ora, Public Health</i> <i>Lifelines</i>	18-02-26 Ongoing esp. land stability
	17. Insurance	Prepare information to direct potential claimants to where they can help.	Recovery Office	25-02-26
	18. Rural Impact on Banks Peninsula	Establish contact with representatives of the rural community. (RDA)	RDA Pam Richardson? Federated Farmers	25-02-26 Ongoing
	19. Liaise with Community Resilience	Liaise with and support Community-Led Resilience initiatives	Recovery Office CDA, CRC	27-02-26 Ongoing
	20. Develop a Recovery Plan	Plan to fulfil recovery objectives and transition to BAU	Recovery Office	27-05-25

**Next Steps**



# Ticket Report

01 03 2026 - 28 03 2026

Filter by Ward

Banks Peninsula

Filter by month

2026 (Year) + March (Month)

806

# Reported Tickets last month

86.35%

Resolved within SLA

Status as of Report Date

Closed/Resolved

62.03%

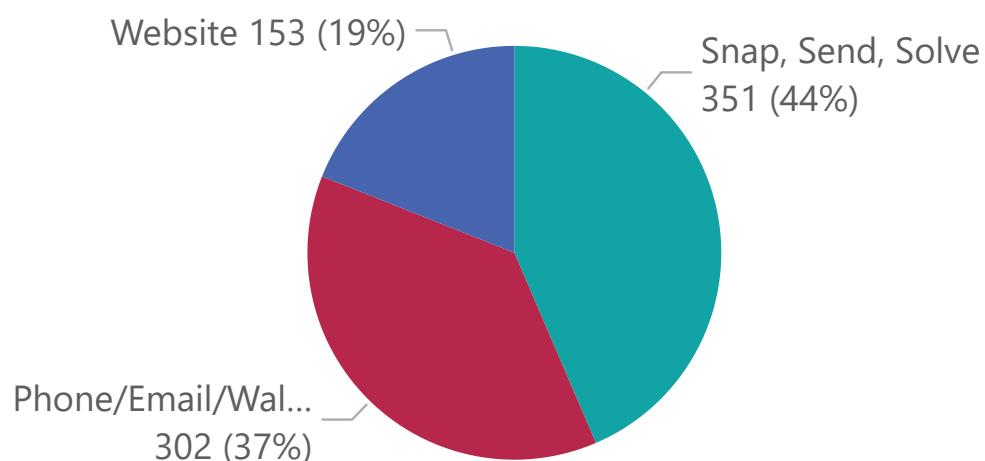
Open

34.24%

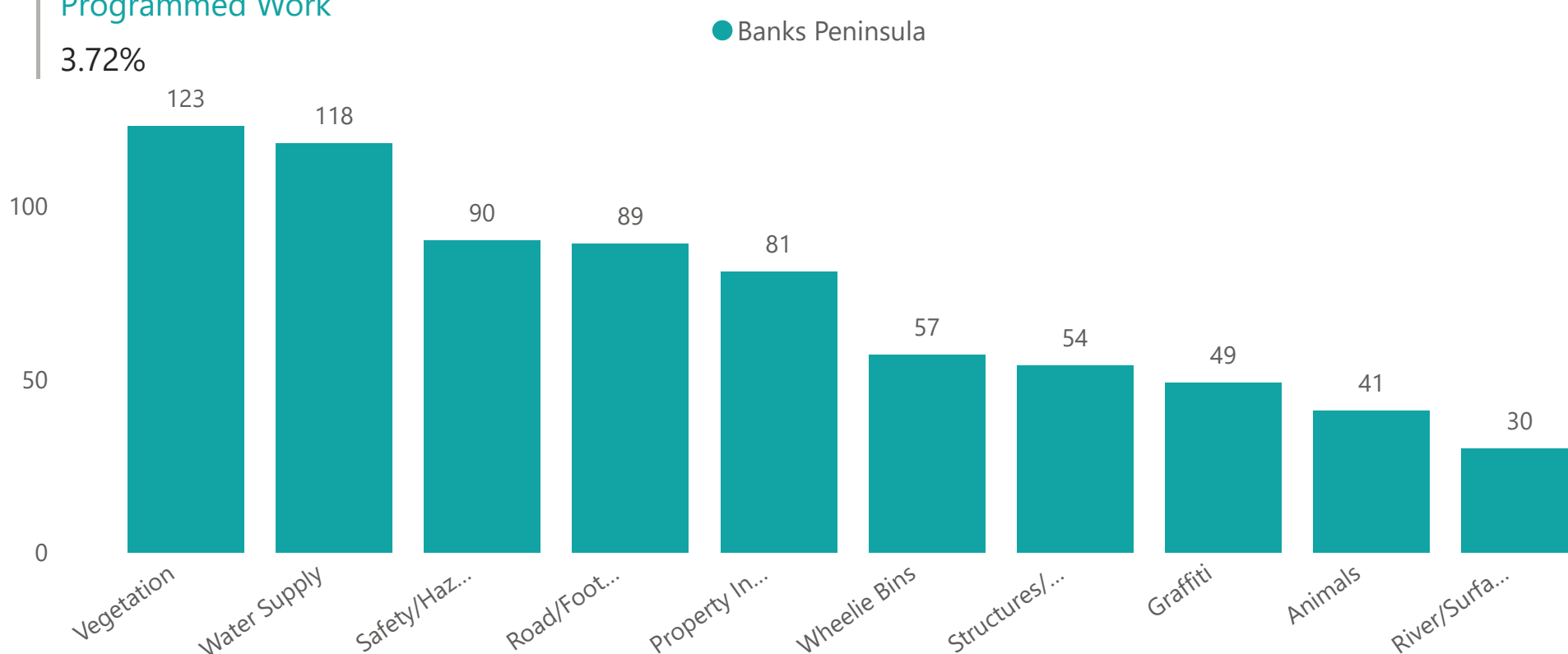
Programmed Work

3.72%

Channels



Top 10 Incident Categories



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
83	Water Leak	22
79	Trees	26
49	Road/Hard Surface	-18
41	Residential Property Files	-12
39	Graffiti - Fence, building or structure	15
36	Garden/Landscaped Area	17
32	Building Maintenance	5
32	Damaged Bin	7
27	Residential LIM	-23
25	Blockage/Water Not Draining	-22
25	Signs	13

Report date:  
31 Mar 2026

# Ticket Report

01 09 2025 - 28 03 2026

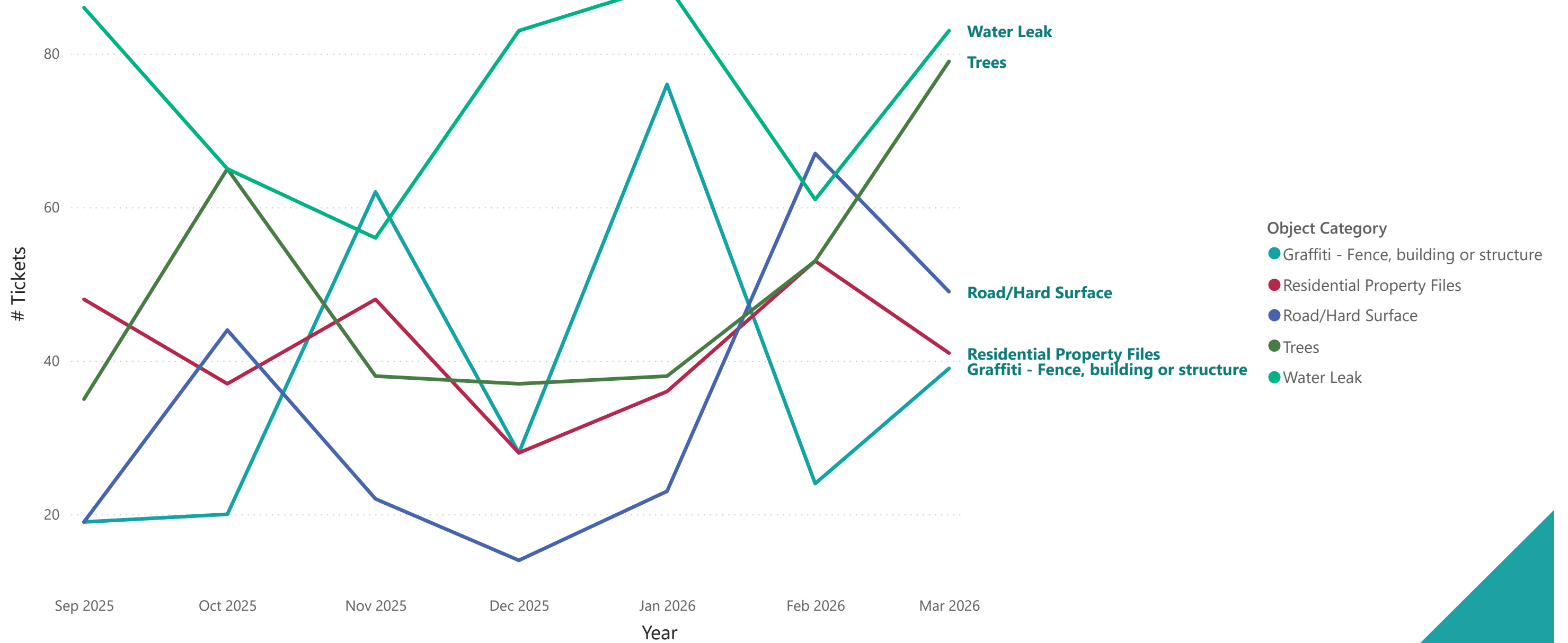
Filter by Ward

Banks Peninsula

Filter By Date

01/09/2025 31/03/2026

Top 5 Object Categories



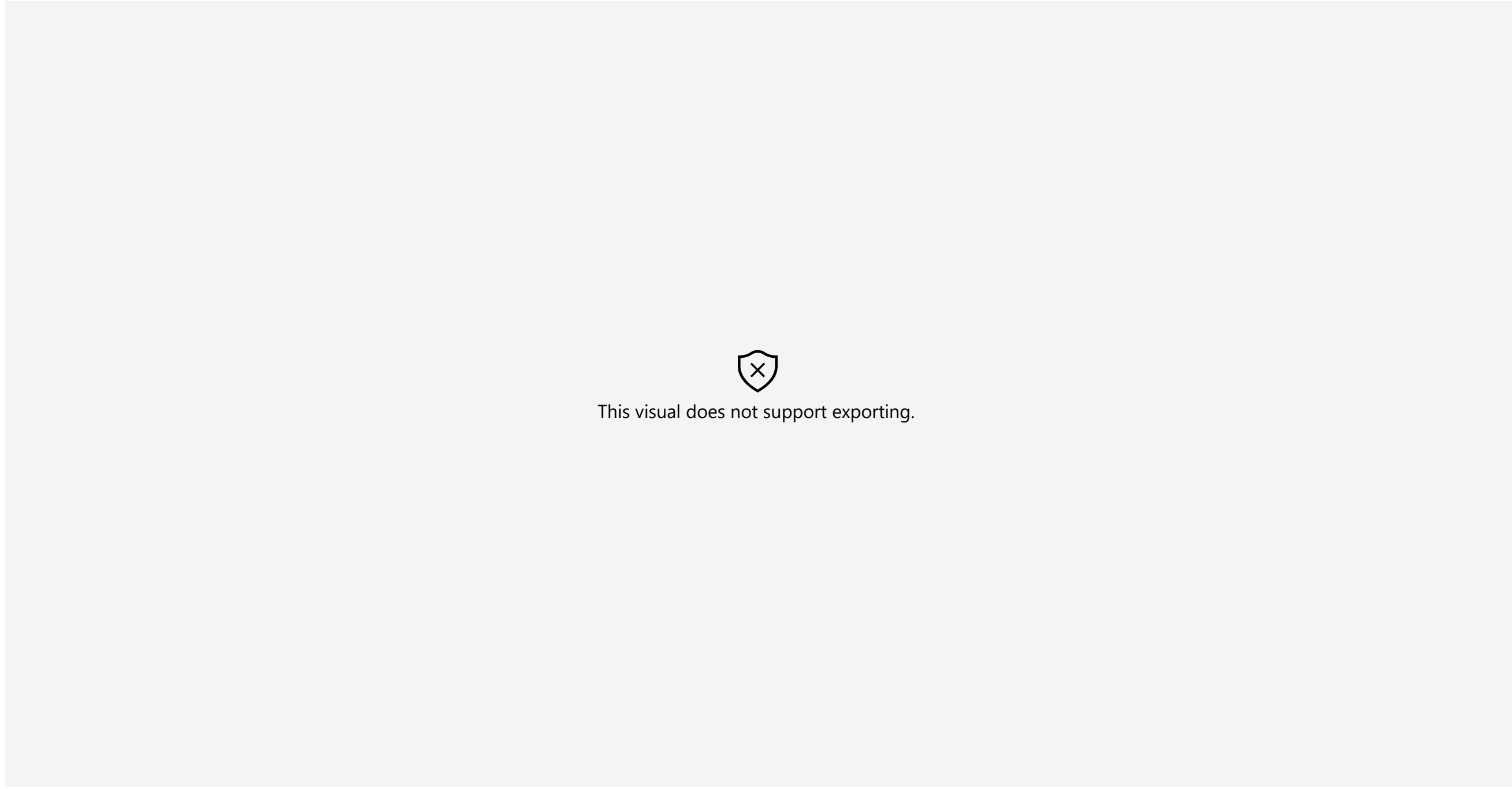
Report date:  
31 Mar 2026

# Ticket Report

01 03 2026 - 28 03 2026

Filter by month

2026 (Year) + March (Month) 



- All
- Banks Peninsula
- Coa-Bur-Lin
- Fen-Wai-Har
- Hal-Hor-Ric
- Pap-Inn-Cen
- Spr-Cas-Hea

**Report date:**  
31 Mar 2026

# GRAFFITI SNAPSHOT March 2026

## Ward and Suburb Insights

**1645**  
Total Reports

### Ward Reporting

These statistics exclude non-CCC utility cabinets and include graffiti incidents that may have been reported more than once

Monthly Draw Winner:



**4280**  
(Council & Public Property)

### Ward Removal

Graffiti removed

Ward	Graffiti reported February 2026	Graffiti reported February 2026	% Monthly Change
Central	576	564	2%
Heathcote	246	174	41%
Linwood	226	149	52%
Spreydon	148	60	147%
Papanui	60	42	43%
Riccarton	59	50	18%
Coastal	58	92	-37%
Innes	56	78	-28%
Burwood	54	126	-57%
Banks Peninsula	42	33	27%
Cashmere	38	54	-30%
Hornby	30	15	100%
Harewood	27	19	42%
Fendalton	11	21	-48%
Halswell	7	11	-36%
Waimairi	6	4	50%
Unknown	1		
<b>Total</b>	<b>1645</b>	<b>1492</b>	<b>10%</b>

Ward	Graffiti cleaned mtrs2 March 2026	Graffiti cleaned mtrs2 February 2026
Central	963	845
Linwood	866	406
Heathcote	747	732
Papanui	370	66
Spreydon	294	311
Coastal	173	276
Innes	172	140
Riccarton	153	84
Hornby	150	131
Burwood	102	217
Banks Peninsula	94	65
Harewood	91	320
Waimairi	64	3
Cashmere	32	57
Fendalton	8	18
Halswell	3	14
<b>Total</b>	<b>4280</b>	<b>3685</b>

### Reporting Hot Spots

Streets/Locations with the most reported graffiti  
(Excluding non- CCC Utility cabinets)

Suburb	Reports made March 2026	Reports made February 2026
Central City	435	466
Sydenham	177	120
Linwood	92	58
Addington	87	42
Woolston	77	62
Waltham	58	35
Wainoni	49	49
North Linwood	45	31
Riccarton	44	13
Papanui	42	26
New Brighton	41	64
St Albans	38	64
Lyttelton	35	30
Bromley	29	11
Middleton	29	8
Avonside	28	32
Richmond	25	20
Hoon Hay	23	10
Opawa	19	20
Shirley	17	38
Hornby	16	10

### Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti sqm
Gloucester Street	83
Kilmore Street	51
Cathedral Square, Worcester to Colombo	35
Oxford Terrace, Colombo to Manchester	29
Colombo Street \ Kilmore Street, Central City	28
Avon Corridor 1 RRZ Land	26
Tuam Street	25
Bealey Avenue	23
Barbadoes Street	20
Montreal Street	18
St Asaph Street	16
Margaret Mahy Family Playground	14
Colombo Street	13
Hagley Park South	13
Cashel Street, Montreal to Cambridge	12
High Street, Madras to Tuam	11
Madras Street	10
St Asaph Street, Barbadoes to Duke	9
Cathedral Square	7
High Street, Tuam to Manchester	7
Manchester Street	7
Rope Street \ Madras Street, Central City	7
Avon River, Fitzgerald Ave to Barbadoes St	6
Colombo Street, Dundas to Quill	6
Worcester Street, Montreal to Cambridge	6
Dundas Street \ Colombo Street, Central City	5

# GRAFFITI SNAPSHOT

March 2026

## Further Insights

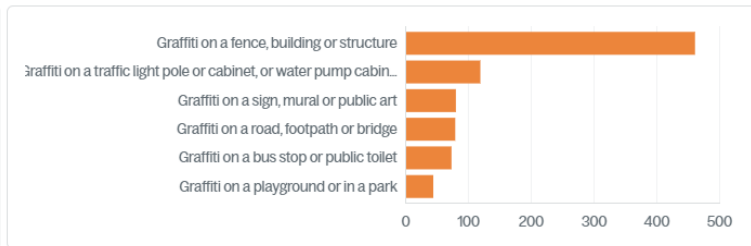
### January Reports

Reporter Type	Reports made February
Non Volunteer	1041
Individual Volunteer	547
Friend Volunteer	25
Group Volunteer	32
<b>Total</b>	<b>1645</b>

### % of Reports made by Volunteers



### Direct reports to Snap send Solve



**Artist - Jessie Rawcliffe** 'Grand' building in Cathedral Square - Rendered in Rawcliffe's stunning dry-brush style and employing her striking tightly cropped compositions and direct gazes, these works encourage the audience to reflect on the relationship between the subject and the viewer - to consider if they are the watcher or the watched, if they are observing or if they have become an intruder. The subtle colour palette, which draws on the surrounding environment, in this case the terracotta brickwork and dark trim of the stunning and under-refurbishment 'Grand' building in Cathedral Square, affords a subtlety of existence within the bustle of the setting, a sense that contrasts with the way the gaze follows the passerby watchfully. While ultimately a temporary addition, the impact of Gazer is a powerful reminder of the variety of encounters across the cityscape and an indication of an artist who masterfully captures and subverts the experience of observation



## 10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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## 11. Resolution to Exclude the Public

[Section 48, Local Government Official Information and Meetings Act 1987.](#)

**Note:** The grounds for exclusion are summarised in the following table. The full wording from the Act can be found in [section 6](#) or [section 7](#), depending on the context.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely the items listed overleaf.

Reason for passing this resolution: a good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
  - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>ITEM NO.</b>	<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>SECTION</b>	<b>SUBCLAUSE AND REASON UNDER THE ACT</b>	<b>PUBLIC INTEREST CONSIDERATION</b>	<b>POTENTIAL RELEASE REVIEW DATE AND CONDITIONS</b>
12.	PUBLIC EXCLUDED TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA COMMUNITY BOARD MINUTES - 13 APRIL 2026			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	

## Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting agenda was generated.

## Open Actions Ngā Mahinga Tuwhera

The following open actions were remaining at the time the agenda was generated:

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Ātaahua Community Trust - Request to Lease Kaituna Hall	13 April 2026	13 July 2026	F&P Unit	Property Consultancy
Little River Coronation Library - Restoration and Modification Approval	13 April 2026	13 July 2026	Parks	Botanic and Garden Parks
Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - April 2026	13 April 2026	13 July 2026	CS&P	CS&P - Governance (Ban Pen)
Te Pātaka o Rākaihautū Banks Peninsula Discretionary Response Fund Applications - Little River Railway Station Trust, Rod Donald Banks Peninsula Trust, Naval Point Club, Diamond Harbour Youth and Community Trust	13 April 2026	13 July 2026	CS&P	CS&P - Governance (Ban Pen)
Te Ra Community Park - Community Garden Application	13 April 2026	13 July 2026	Parks	Botanic and Garden Parks
Waipapa Avenue - Proposed Cycle Parking	13 April 2026	13 July 2026	Transport & Waste	Traffic Operations
Pigeon Bay and Duvauchelle Campgrounds - Annual Sites	20 April 2026	20 July 2026	RS&E	Recreation & Sports Services
Steadfast Park-Proposed lease-Cass Bay Residents Association	7 August 2023	30 September 2026	Parks	Planning & Policy
67 and 67A Rue Lavaud (BP Meats site) - Phase 1 Community Feedback & Confirming Phase 2 Engagement Plan	7 April 2025	31 December 2026	F&P Unit	Property Consultancy
Steadfast Landscape Development Plan	6 December 2021	1 April 2027	Parks	Planning & Policy

## Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

The following actions were closed since the last ordinary meeting:

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Reserve Committee Meeting Minutes	11 March 2024	30 April 2026	24 April 2026	RS&E	Recreation & Sports Services
Project Lyttelton - Permission to Install Solar on Portal Building	2 March 2026	2 June 2026	10 April 2026	F&P Unit	Property Consultancy
Akaroa and Lyttelton Design Review Panels - Terms of Reference Update	13 April 2026	13 July 2026	16 April 2026	CS&P	CS&P - Governance (Ban Pen)
Reserve Committees - Special Conditions Progress	13 April 2026	13 July 2026	16 April 2026	CS&P	CS&P - Governance (Ban Pen)