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**Waitai**  
**Waitai Coastal-Burwood-Linwood Community Board**  
**Submissions Committee**  
**AGENDA**

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**Notice of Meeting Te Pānui o te Hui:**

An ordinary meeting of the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee will be held on:

**Date:** Monday 16 March 2026  
**Time:** 3pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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**Membership Ngā Mema**

Chairperson	Paul McMahon
Members	Alex Hewison
	Greg Mitchell
	Kim Money
	Jackie Simons
	Mihi-Rose Tipene

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11 March 2026

**Principal Advisor**  
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**Website:** [www.ccc.govt.nz](http://www.ccc.govt.nz)

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or previous meeting recordings, go to:**  
<https://www.youtube.com/@waitaicoastal-burwood-linw3626/streams>

**To view copies of Agendas and Minutes, go to:**  
<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



**Be an inclusive and equitable city which puts people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



**Champion Ōtautahi-Christchurch** and collaborate to build our role as a leading New Zealand city.



**Build trust and confidence** in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



**Reduce emissions** as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



**Manage ratepayers' money wisely**, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

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- Part A Matters Requiring a Council Decision  
Part B Reports for Information  
Part C Decisions Under Delegation
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## TABLE OF CONTENTS NGĀ IHIRANGI

Karakia Tīmatanga .....	4
C 1. Apologies Ngā Whakapāha .....	4
B 2. Declarations of Interest Ngā Whakapuaki Aronga .....	4
<b>STAFF REPORTS</b>	
B 3. Draft Annual Plan 2026/27 - Board Submission .....	5
B 4. Reserve Bank of New Zealand Proposal - Access to Cash Survey .....	7
Karakia Whakamutunga	

## Karakia Tīmatanga

### Opening Prayer

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hunga Tihei mauri ora!	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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### 1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Draft Annual Plan 2026/27 - Board Submission

Reference Te Tohutoro: 26/421250

Responsible Officer(s) Te Pou Matua: Cindy Sheppard, Community Board Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

#### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee to consider preparing a submission to the Council on the Draft Annual Plan 2026/27.
- 1.2 This report is staff generated.

#### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee:

1. Receives the information in the Draft Annual Plan 2026/27 - Board Submission Report.
2. Considers preparing a submission on behalf of the Board on the Draft Annual Plan 2026/27.
3. Notes that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board.

#### 3. Background/Context Te Horopaki

- 3.1 An Annual Plan outlines the activities, services and capital projects the Council will deliver and how they will fund them, including the required rates. It also highlights any key changes from the Long Term Plan for the year.
- 3.2 This Draft Annual Plan covers the third financial year of the Long Term Plan 2024-34, from 1 July 2026 to 30 June 2027.

#### 4. Considerations Ngā Whai Whakaaro

- 4.1 The following links are provided to assist the Submissions Committee in its deliberations:

<https://letstalk.ccc.govt.nz/annualplan>

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/annual-plan/2026-2027/WEB-FRP8496-Draft-Annual-Plan-2026-27-CD.pdf>

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/annual-plan/2026-2027/WEB-FRP8390-Draft-Annual-Plan-2026-27-Full-Plan.pdf>

<https://makeasubmission.ccc.govt.nz/our-draft-annual-plan-2026-27/PQEAAA>

- 4.2 Submissions close on 27 March 2026.

## Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Cindy Sheppard - Community Board Advisor
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

## 4. Reserve Bank of New Zealand Proposal - Access to Cash Survey

Reference Te Tohutoro: 26/421503

Responsible Officer(s) Te  
Pou Matua: Cindy Sheppard, Community Board Advisor

Accountable ELT  
Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee to consider preparing a submission to the Reserve Bank of New Zealand on the proposal to keeping cash local (Access to Cash Survey).
- 1.2 This report is staff generated.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board Submissions Committee:

1. Receives the information in the Reserve Bank of New Zealand Proposal - Access to Cash Survey Report.
2. Considers preparing a submission on behalf of the Board on the Reserve Bank of New Zealand's Proposal to keeping cash local (Access to Cash Survey).
3. Notes that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board.

### 3. Background/Context Te Horopaki

- 3.1 Reserve Bank of New Zealand (RBNZ) are asking the public for feedback on a proposal that banks must provide a minimum level of cash services so people, businesses, and community groups can withdraw cash, deposit cash, and get change free of charge close to where they live.
- 3.2 RBNZ propose that people living in urban areas should face only a walkable distance to withdraw cash, deposit cash or get change, while people living rurally should only face a reasonable driving distance. People should not have to face unreasonable wait times either and cash services should be free of charge. RBNZ want to know if New Zealanders agree with how they are approaching this.

### 4. Considerations Ngā Whai Whakaaro

- 4.1 The following links are provided to assist the Submissions Committee in its deliberations:

[Consultation opens on keeping cash local - Reserve Bank of New Zealand - Te Pūtea Matua](#)

[Access to cash - Reserve Bank of New Zealand - Te Pūtea Matua  
cash services for the future](#)

[cash services for the future](#)

[Access to cash - Reserve Bank of New Zealand - Citizen Space](#)

[Cards and convenience reign supreme in Aotearoa | Xero NZ](#)

[2023 cash use survey summary report](#)

[access-to-cash-survey.pdf](#)

4.2 Submissions close on 10 April 2026.

### Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Cindy Sheppard - Community Board Advisor
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

## Karakia Whakamutunga

### Closing Prayer

Kia tau te rangimārie	May the peace
O te Rangi e tū iho nei	of the sky above
O Papatūānuku e takoto nei	Of the earth below
O te Taiao e awahi nei	And the all-embracing universe
Ki runga i a Tātou	Rest upon us all
Tihei Mauriora	Behold, it is life!