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## Te Pātaka o Rākaihautū Banks Peninsula Community Board Information Session/Workshop NOTES

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**Date:** Monday 16 March 2026  
**Time:** 10.00 am  
**Venue:** Lyttelton Ōhinehau Community Boardroom,  
25 Canterbury Street, Lyttelton

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### Present

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Millar
Members	Jillian Frater Asif Hussain Cathy Lum-Webb Josie Ogden Schroeder

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### Principal Advisor

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### Meeting Advisor

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**Website:** [www.ccc.govt.nz](http://www.ccc.govt.nz)

**Note:** This forum has no decision-making powers and is purely for information sharing.

**To watch the meeting live, or previous meeting recordings, go to:**

<https://www.youtube.com/@bankspeninsulacommunityboa3600/streams>

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<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

An apology was received from Tyrone Fields.



### 2. Open Forum Te Wā Kōrerorero

#### 2.1 Lyttelton Harbour Information Centre Update

Janine Clarke, Coordinator, updated the Board on the activities of the Lyttelton Harbour Information Centre.

After questions from members, the Chairperson thanked Ms Clarke for her presentation.

#### Attachments


- A Item 2.1 Lyttelton Harbour Information Centre Update Presentation Te Pātaka o Rākaihautū Banks Peninsula Information Session – 16 March 2026 [⇒](#) 
- B Item 2.1 Lyttelton Harbour Information Centre Update Notes Te Pātaka o Rākaihautū Banks Peninsula Information Session – 16 March 2026 [⇒](#) 

#### 2.2 Children and Teens of Birdlings Flat

Patsy Gibson and Charlotte Roberts, local residents, spoke to the Board regarding youth needs and aspirations in Birdlings Flat, including findings from the “Kids Have Your Say” initiative and the limited facilities and activities currently available for children and young people in Birdlings Flat.

After questions from members, the Chairperson thanked Mses Gibson and Roberts for their presentation.

#### Attachments


- A Item 2.2 Children and Teens of Birdling’s Flat Presentation Te Pātaka o Rākaihautū Banks Peninsula Information Session – 16 March 2026 [⇒](#) 

#### 2.3 History Environment Project

Steve Lowndes, local resident, spoke to the Board regarding the proposed erection of an open-sided, ware-style structure adjacent to the Birdlings Flat car park. The structure is intended to house information panels outlining the history, amenities, and natural environment of the area.

After questions from members, the Chairperson thanked Mr Lowndes for his presentation.

#### Attachments

- A Item 2.3 History Environment Project Notes Te Pātaka o Rākaihautū Banks Peninsula Information Session – 16 March 2026 [⇒](#) 

### **3. Bylaws**

Philip Henderson, Senior Policy Analyst and Adam Eggleton, Senior Policy Analyst presented to the Board on the Council’s bylaws and the upcoming bylaws review.

The Chairperson thanked staff for their presentation.

The presentation is attached to the agenda coversheet as Attachment A.

The meeting adjourned at 11.14 am and reconvened at 11.22 am.

### **4. Food Resilience Policy and Action Plan Review**

Sara Nourozi, Policy and Projects Advisor, presented to the Board on the update on the refresh of the Council’s Food Resilience Policy and Action Plan.

The Chairperson thanked staff for their presentation.


The presentation is attached to the agenda coversheet as Attachment D.

### **5. Department of Corrections**

Rebecca Mackle, Senior Advisor Community Engagement and Keith Allen, Senior Manager Community Engagement presented to the Board on the work of the Department of Corrections in preparing for the reintegration of individuals into the community.

The Chairperson thanked Ms Mackle and Mr Allen for their presentation.

#### **Attachments**

- A Item 5 Department of Corrections Te Pātaka o Rākaihautū Banks Peninsula Information Session – 16 March 2026 [⇒](#) 

The meeting adjourned at 12.20 pm and reconvened at 12.35 pm.

### **6. WORKSHOP Draft Annual Plan - Board Submission Preparation**

The Board held a workshop to formulate the Board submission to the Council’s Draft Annual Plan 2026/27.

Asif Hussain left the meeting at 2.04 pm during consideration of item 6 – Workshop Draft Annual Plan – Board Submission Preparation.

## **Karakia Whakamutunga**

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!
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**Meeting concluded at 2.07 pm.**