

**Waimāero**  
**Fendalton-Waimairi-Harewood Community Board**  
**OPEN MINUTES**

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**Date:** Monday 16 March 2026  
**Time:** 4.31 pm  
**Venue:** Boardroom, Fendalton Service Centre,  
Corner Jeffreys and Clyde Roads, Fendalton

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**Present**

Chairperson	Jason Middlemiss
Deputy Chairperson	Nicola McCormick
Members	David Cartwright
	James Gough
	Aaron Keown
	Lucy Keown
	Sam MacDonald
	Ben Spittle
	Bridget Williams

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**Principal Advisor**

Maryanne Lomax  
Manager Community Governance  
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**Meeting Advisor**

Aidan Kimberley  
Community Board Advisor  
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<https://www.youtube.com/@fendaltonwaimairiharewoodc6878/streams>

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**

## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei mauri ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

### 1. Apologies Ngā Whakapāha

**Part C**

There were no apologies.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**

**Community Board Resolved FWHB/2026/00012**

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on Monday, 16 February 2026 be confirmed.

David Cartwright/Ben Spittle

**Carried**

### 4. Public Forum Te Huinga Whānui

**Part B**

**4.1 Staveley Street Shops**

Mark Smith, local business owner, addressed the Board to provide feedback on the recent parking changes outside the Staveley Street Shops, and to discuss disability parking arrangements.

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. Correspondence

### Community Board Resolved FWHB/2026/00013

**Officer recommendations accepted without change.**

### Part B

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the correspondence report dated 16 March 2026

Nicola McCormick/Aaron Keown

**Carried**

## 8. Jellie Park Recreation & Sport Centre Storeroom

### Community Board Resolved FWHB/2026/00014

**Officer recommendations accepted without change.**

### Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Jellie Park Recreation & Sport Centre Storeroom Report.
2. Approves construction of a new storeroom addition to the Jellie Park Recreation & Sport Centre building adjacent to the indoor pool plantroom.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Aaron Keown/David Cartwright

**Carried**

## 9. Fendalton-Waimairi-Harewood 2025-26 Discretionary Response Fund Applications - Belfast Residents Association, Burnside Bowling Club Inc, Heartfelt NZ Trust and Wildlife Veterinary Trust

### Community Board Comment

The Community Board decided to grant the Burnside Bowling Club \$4,000, an increase of \$2,000 compared to the staff recommendation. The remainder of the staff recommendations were accepted without change.

### Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the report: Fendalton-Waimairi-Harewood 2025-26 Discretionary Response Fund Applications - Belfast Residents Association, Burnside Bowling Club Inc, Heartfelt NZ Trust and Wildlife Veterinary Trust.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$466 from its 2025-26 Discretionary Response Fund to the Belfast Area Residents Association towards website hosting, domain name and email address annual subscription fees.
4. Approves a grant of \$2,000 from its 2025-26 Discretionary Response Fund to Burnside Bowling Club Inc towards re-sealing and improvement of the Club's car park.
5. Approves a grant of \$3,550 from its 2025-26 Discretionary Response Fund to Heartfelt New Zealand Harvest Trust towards operational and volunteer costs for the Heartfelt Community Drop-in Centre.
6. Approves a grant of \$10,000 from its 2025-26 Discretionary Response Fund to Wildlife Veterinary Trust (known as South Island Wildlife Hospital) towards the purchase of a sump and up to six months wages for a volunteer coordinator.

### Community Board Resolved FWHB/2026/00015

#### Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the report: Fendalton-Waimairi-Harewood 2025-26 Discretionary Response Fund Applications - Belfast Residents Association, Burnside Bowling Club Inc, Heartfelt NZ Trust and Wildlife Veterinary Trust.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$466 from its 2025-26 Discretionary Response Fund to the Belfast Area Residents Association towards website hosting, domain name and email address annual subscription fees.
4. Approves a grant of \$4,000 from its 2025-26 Discretionary Response Fund to Burnside Bowling Club Inc towards re-sealing and improvement of the Club's car park.

5. Approves a grant of \$3,550 from its 2025-26 Discretionary Response Fund to Heartfelt New Zealand Harvest Trust towards operational and volunteer costs for the Heartfelt Community Drop-in Centre.
6. Approves a grant of \$10,000 from its 2025-26 Discretionary Response Fund to Wildlife Veterinary Trust (known as South Island Wildlife Hospital) towards the purchase of a sump and up to six months wages for a volunteer coordinator.

Sam MacDonald/Ben Spittle

**Carried**

## **10. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - March 2026**

**Community Board Resolved FWHB/2026/00016**

**Officer recommendations accepted without change.**

### **Part B**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - March 2026.

Sam MacDonald/Bridget Williams

**Carried**

## **11. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

Members exchanged information on matters of interest to the Community Board.

## **Karakia Whakamutunga**

**Meeting concluded at 4.58pm.**

**CONFIRMED THIS 20<sup>TH</sup> DAY OF APRIL 2026.**

**JASON MIDDLEMISS  
CHAIRPERSON**