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## **Finance and Performance Committee**

### **OPEN MINUTES**

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**Date:** Thursday 12 March 2026  
**Time:** 9.32 am  
**Venue:** Camellia Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chairperson Councillor Sam MacDonald  
Members Mayor Phil Mauger  
Deputy Mayor Victoria Henstock  
Councillor Melanie Coker  
Councillor Pauline Cotter  
Councillor Kelly Barber  
Councillor Celeste Donovan  
Councillor Tyrone Fields  
Councillor Tyla Harrison-Hunt  
Councillor Nathaniel Herz Jardine  
Councillor Yani Johanson  
Councillor Aaron Keown  
Councillor Andrei Moore  
Councillor Mark Peters

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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## Karakia Tīmatanga

The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

### 1. Apologies Ngā Whakapāha

#### Committee Resolved FPCO/2026/00038

That the apologies from Councillors McLellan and Scandrett for absence and from Councillor Cartwright for lateness, be accepted.

**Secretarial Note:** *Councillor Cartwright did not attend the meeting.*

Councillor MacDonald/Councillor Cotter

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

### 3. Long-term plan 2027 - 2037: Council letter of expectations

#### Committee Comment

1. The Officer Recommendations were Moved by the Mayor and Seconded by Councillor MacDonald, including an additional Recommendation 4 requesting staff to report back to the Committee on the process and progress for the Levels of Service review as part of the Long Term plan development.
2. When considering the draft Letter of Expectations (LOE), the meeting requested the following addition:
  - To include the words 'will obtain' in the Capital Programme and Funding paragraph on page 15 of the agenda, referring to obtaining expert advice or a peer review of the Capital Programme.
3. When put to the vote, the Motion was declared carried.

#### Committee Resolved FPCO/2026/00039

#### Part C

That the Finance and Performance Committee:

1. Receives the Long-term plan 2027 - 2037: Council letter of expectations Report.

2. Approves the draft Letter of Expectations (LOE), refer Attachment A, for the Long-term plan 2027 – 37.
3. Authorises the Mayor to sign and issue the LOE to the Chief Executive.
4. Requests staff report back to the April Finance and Performance Committee meeting on the process and progress for the Levels of Service review as part of the development of the draft Long-Term Plan.

Mayor/Councillor MacDonald

**Carried**

For 13 Councillor Barber, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor Moore, Councillor Peters, Deputy Mayor Henstock, Mayor Mauger

Against	1	Councillor Coker
Abstain	0	
TOTAL	14	

Absent 3 Councillor Cartwright, Councillor McLellan, Councillor Scandrett

## **Karakia Whakamutunga**

**Meeting concluded at 9.44 am.**

**CONFIRMED THIS 25<sup>TH</sup> DAY OF MARCH 2026**

**COUNCILLOR SAM MACDONALD**  
**CHAIRPERSON**