

Waitai
Coastal-Burwood-Linwood Community Board
OPEN MINUTES

Date: Monday 9 February 2026
Time: 4.01 pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present

| | |
|--------------------|--|
| Chairperson | Paul McMahon |
| Deputy Chairperson | Jackie Simons |
| Members | Kelly Barber |
| | Alex Hewison |
| | Yani Johanson |
| | Greg Mitchell |
| | Kim Money |
| | Mihi-Rose Tipene (via audio/visual link) |

Principal Advisor
Chris Turner-Bullock
Manager Community Governance
Tel: 941 8233
christopher.turner@ccc.govt.nz

Meeting Advisor
Cindy Sheppard
Community Board Advisor
Tel: 941 6547
cindy.sheppard@ccc.govt.nz
Website: www.ccc.govt.nz

To watch meetings, live, or previous recordings, go to:
<https://www.youtube.com/@waitaicoastal-burwood-linw3626/streams>
To view copies of Agendas and Minutes, go to:
<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



Karakia Tīmatanga

| | |
|--|--|
| Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tihei mauri ora | Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day. |
|--|--|

The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

14. Prestons Road Mitre10 - Road frontage changes

In accordance with Standing Order 6.8, Item 14 – Prestons Road Mitre10 – Road frontage changes was withdrawn from the agenda.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved CCBCC/2026/00001

That the apology from Celeste Donovan for absence, be accepted.

Kelly Barber/Alex Hewison

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Kim Money declared an interest in Item 19, Waitai Coastal-Burwood-Linwood Discretionary Response Fund 2025/26 – Avon Heathcote Estuary Ihutai Trust and took no part in any discussion or voting.

Yani Johanson declared an interest in Item 18, Waitai Coastal-Burwood-Linwood Discretionary Response Fund 2025/26 – North Beach Residents' Association and took no part in any discussion or voting.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved CCBCC/2026/00002

That the minutes of the Waitai Coastal-Burwood-Linwood Community Board meeting held on Monday, 8 December 2025 be confirmed subject to the following amendment:

Item 5.3 deputation - to amend the names to Andrew Barker and Hunter Brown.

Jackie Simons/Greg Mitchell

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Eastern Community Sport and Recreation

Kate Latimer, Manager on behalf of Eastern Community Sport and Recreation provided the Board with an update on the organisation.

After questions from members, the Chairperson thanked Kate Latimer for her update.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Linwood Rugby League Football Club

Representatives of the Linwood Rugby League Football Club were unable to attend the meeting.

5.2 Broadpark Road – Consideration for Extension of Overnight Parking Restrictions

Ann Farrall, local resident did not attend the meeting.

5.3 Prestons Road Mitre10 – Road Frontage Changes

Stephen Wood, local resident did not present at this meeting, his deputation has been rescheduled for when the Prestons Road Mitre10 – Road Frontage Changes report is presented to the Board.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Correspondence

Community Board Resolved CCBCC/2026/00003 Original Officer recommendation accepted without change

Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the letter of thanks from Eddie Richards on behalf of the Woolston Development Project in relation to Better Off Funding approved in December 2025.
2. Receives the correspondence from Linwood Rugby League Football Club and notes that a staff update on the issues raised will be provided to the Board in March 2026.

Jackie Simons/Greg Mitchell

Carried

8. Broadpark Road - Considerations for Extension of Overnight Parking Restrictions

Council Officers in attendance spoke to the accompanying report.

Kim Money moved an amendment, seconded by Alex Hewison that the officer recommendation be accepted with an additional motion to request a site visit with relevant staff to discuss potential mitigations on the effects of freedom camping.

The motion was put to the vote and declared carried.

Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Broadpark Road - Considerations for Extension of Overnight Parking Restrictions Report.

Community Board Resolved CCBCC/2026/00004

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Broadpark Road - Considerations for Extension of Overnight Parking Restrictions Report.
2. Requests a site visit with relevant staff (Transport, Parks, Legal and Policy) at Broadpark and other freedom camping hotspots (Broadpark to Caspian Street) to discuss potential mitigations as soon as practicable.

Kim Money/Alex Hewison

Carried

9. Bancroft Place and Woodhaven Place - Proposed No Stopping Restrictions Community Board Resolved CCBCC/2026/00005 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Bancroft Place and Woodhaven Place - Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Under Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4 to 10 below.

Bancroft Place

4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the

southeast side of Bancroft Place, commencing at a point 105 metres south of its intersection with Bottle Lake Drive and extending in a southerly direction for a distance of 10 metres, as detailed on Agenda Attachment A.

5. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southeast side of Bancroft Place, commencing at a point 121 metres south of its intersection with Bottle Lake Drive and extending in a westerly direction for a distance of 14 metres, as detailed on Agenda Attachment A.
6. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southwest side of Bancroft Place, commencing at a point 116 metres south of its intersection with Bottle Lake Drive and extending in a northerly direction for a distance of 9 metres, as detailed on Agenda Attachment A.
7. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southwest side of Bancroft Place, commencing at a point 103 metres south of its intersection with Bottle Lake Drive and extending in a northerly direction for a distance of 5 metres, as detailed on Agenda Attachment A.

Woodhaven Place

8. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southern side of Woodhaven Place, commencing at a point 172 metres southwest of its intersection with Bottle Lake Drive and extending in a westerly direction for a distance of 15 metres, as detailed on Agenda Attachment A.
9. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western side of Woodhaven Place, commencing at a point 192 metres southwest of its intersection with Bottle Lake Drive and extending in a northerly direction for a distance of 7 metres, as detailed on Agenda Attachment A.
10. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northern side of Woodhaven Place, commencing at a point 171 metres southwest of its intersection with Bottle Lake Drive and extending in an easterly direction for a distance of 9 metres, as detailed on Agenda Attachment A.
11. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place.

Jackie Simons/Greg Mitchell

Carried

10. Marine Parade - Parking Bay Resolution Adjustments

Community Board Resolved CCBCC/2026/00006 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Marine Parade - Parking Bay Resolution Adjustments Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Notes that recommendations 4 and 5 below address the previous Waitai Coastal-Burwood-Linwood Community Board request to investigate relocating no-stopping lines and parking spaces in Bays 3 and 6 of the approved Marine Parade scheme design, shifting them from the eastern to the western side.
4. Revokes the 9 June 2025 Waitai Coastal-Burwood-Linwood Community Board decisions only in relation to 6c and 6f, as noted below:

6. Approves, pursuant to Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times within the parking bays in accordance with that shown on the plan provided as Agenda Attachment A (Drawing TP363103, sheet 1 and 2, dated 13/05/2025) and detailed in 6a -6f below, unless otherwise marked as designated parking space:

 - c. In Parking Bay 3, on the eastern side of Marine Parade 341 metres south of the prolongation of the southern kerb of Bowhill Road.*
 - f. In Parking Bay 6, on the eastern side of Marine Parade 36 metres south of the prolongation of the southern kerb of Rawhiti Avenue.*
5. Approves, pursuant to Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times within the parking bays in accordance with that shown on the plan provided as Agenda **Attachment A** (Drawing, sheet 1 and 2, dated 16/12/2025) and detailed in 4a – 4b below, unless otherwise marked as designated parking space:
 - a. In Parking Bay 3, on the eastern side of Marine Parade 341 metres south of the prolongation of the southern kerb of Bowhill Road.
 - b. In Parking Bay 6, on the eastern side of Marine Parade 36 metres south of the prolongation of the southern kerb of Rawhiti Avenue.

Kim Money/Alex Hewison

Carried

11. Connal Reserve / Ōpāwaho Heathcote River - Willow Removal

Community Board Resolved CCBCC/2026/00007 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Connal Reserve / Ōpāwaho Heathcote River - Willow Removal Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. The Community Board Approves the removals of five (5) willow trees in Connal Reserve. CCC Tree Asset IDs 126483, 143827, 169013, 109332, 109526.

Jackie Simons/Alex Hewison

Carried

12. New Brighton Rugby Football Club- variation to lease

Community Board Resolved CCBCC/2026/00008 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the New Brighton Rugby Football Club- variation to lease Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve the construction of the storage shed generally as per the plans shown in Attachment B of the agenda report.
4. Approve a variation to the ground lease to New Brighton Rugby Football Club for an area of approximately 36 square metres of Rawihti Domain being Pt Res 1616, Lot 2-3 DP3276, lot 9 DP 5123, Sec 3 SO 491011 as generally shown on the plan described as Attachment A of the agenda report.
5. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including completing negotiations and administering the terms and conditions of the new lease.

Jackie Simons/Greg Mitchell

Carried

13. Coastal Spirit Football Club New Build Application, Linfield Park

Community Board Resolved CCBCC/2026/00009 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Coastal Spirit Football Club New Build Application, Linfield Park Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the placement of a relocatable storage container at Linfield Park Lot 2 DP 8686, as shown in Agenda **Attachment A**.
4. Grant a ground lease to Coastal Spirit Football Club for a lease period of 15 years (5 + 5 + 5) comprising a 5 year initial term with 2 rights of renewal at years 5 and 10 for the purpose of a relocatable storage container at Linfield Park, being Lot 2 DP 8686, as shown generally on Agenda **Attachment A**.
5. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including completing negotiations and administering the terms and conditions of the new lease.

Kelly Barber/Jackie Simons

Carried

15. Queenspark Drive Parking Restrictions

Community Board Resolved CCBCC/2026/00010 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Queenspark Drive Parking Restrictions Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. In accordance with Clause 6(2) of the Christchurch City Council Traffic & Parking Bylaw 2017, revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with resolutions 4 to 8 below.
4. Approves the removal of the **existing variable P5 parking restriction** active 8am to 9am and 2.30pm to 3.30pm Monday to Friday, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south-eastern side of Queenspark Drive commencing at a point approximately 178 metres north of its intersection with Chadlington Street and extending in an nor'easterly direction for a distance of approximately 25 metres.

5. Approves the installation of **No Stopping restriction**, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south-eastern side of Queenspark Drive commencing at a point approximately 178 metres north of its intersection with Chadlington Street and extending in an nor'easterly direction for a distance of approximately 12 metres as detailed in Agenda **Attachment A** (TG151693, Issue 1, dated 03/11/2025).
6. Approves the installation of a **mobility park**, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south-eastern side of Queenspark Drive commencing at a point approximately 190 metres north of its intersection with Chadlington Street and extending in an nor'easterly direction for a distance of approximately 12 metres as detailed in Agenda **Attachment A** (TG151693, Issue 1, dated 03/11/2025).
7. Approves the installation of **variable P3 parking restriction** active 8:30am to 9:30am and 2:30pm to 3:30pm School Days Only, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south-eastern side of Queenspark Drive commencing at a point approximately 209 metres north of its intersection with Chadlington Street and extending in an nor'easterly direction for a distance of approximately 18 metres as detailed in Agenda **Attachment A** (TG151693, Issue 1, dated 03/11/2025).
8. Approves the installation of **variable P3 parking restriction** active 8:30am to 9:30am and 2:30pm to 3:30pm School Days Only, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south-eastern side of Queenspark Drive commencing at a point approximately 248 metres north of its intersection with Chadlington Street and extending in an nor'easterly direction for a distance of approximately 37 metres as detailed in Agenda **Attachment A** (TG151693, Issue 1, dated 03/11/2025).
9. Approves that these resolutions take effect when parking signage that evidence the restrictions described in this staff report are installed/removed.

Alex Hewison/Kim Money

Carried

16. Buckleys Road/Russell Street Intersection Improvements

Community Board Resolved CCBCC/2026/00011 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Buckleys Road/Russell Street Intersection Improvements Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves, pursuant to Section 331 and 334 of the Local Government Act 1974:
 - a. All kerb alignments, traffic islands and road marking changes on Buckleys Road and Russell Street as detailed in **Attachment A** of the agenda report.
 - b. Changes to traffic signal phasing to allow for the control of right turn movements from Buckleys Road (southwest approach).
4. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in Recommendation 3 above.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in Recommendation 3 are in place (or removed in the case of revocations).

Jackie Simons/Paul McMahon

Carried

18. Waitai Coastal-Burwood-Linwood Discretionary Response Fund 2025/26 - Avon Heathcote Estuary Ihutai Trust

Community Board Resolved CCBCC/2026/00012 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Discretionary Response Fund 2025/26 - Avon Heathcote Estuary Ihutai Trust Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,600 from its 2025/26 Discretionary Response Fund to Avon Heathcote Estuary Ihutai Trust towards Event-related costs, volunteer recognition, and printing costs.

Alex Hewison/Greg Mitchell

Carried

19. Waitai Coastal-Burwood-Linwood Discretionary Response Fund 2025/26 - North Beach Residents' Association

Community Board Resolved CCBCC/2026/00013 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Discretionary Response Fund 2025/26 - North Beach Residents' Association Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$750 from its 2025/26 Discretionary Response Fund to North Beach Residents' Association Incorporated towards Operational Costs.

Alex Hewison/Jackie Simons

Carried

20. Waitai Coastal-Burwood-Linwood Discretionary Response Fund 2025/26 - Kōrero ki Ōtautahi

Community Board Resolved CCBCC/2026/00014 Original Officer recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Discretionary Response Fund 2025/26 - Kōrero ki Ōtautahi Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$3,000 from its 2025/26 Discretionary Response Fund to Kōrero ki Ōtautahi towards the costs of the Te Awa Whiria mural project.

Jackie Simons/Greg Mitchell

Carried

21. Waitai Coastal-Burwood-Linwood Community Board - Representation on Outside Organisations

Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Community Board - Representation on Outside Organisations Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Appoints a Board member(s) as its representative on each of the following organisations for the 2025-28 term
 - a. **Outside organisations/other:**
 - New Brighton Community Gardens
 - New Brighton Historical Society
 - New Brighton Project
 - Pukeko Centre
 - Renew Brighton
 - Roy Stokes Hall Trust
 - b. **Residents' Associations:**
 - New Brighton Residents' Association
 - Spencerville Residents' Association
 - Waimairi Beach Residents' Association

Community Board Resolved CCBCC/2026/00015

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Community Board - Representation on Outside Organisations Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Appoints a Board member(s) as its representative on each of the following organisations for the 2025-28 term
 - b. **Residents' Associations:**
 - New Brighton Residents' Association – Alex Hewison
 - Spencerville Residents' Association – Alex Hewison
4. That the remaining appointments be made at the next meeting of the Waitai Community Board.

Paul McMahon/Kelly Barber

Carried

22. Waitai Coastal-Burwood-Linwood Community Board Area Report - February 2026

**Community Board Resolved CCBCC/2026/00016 Original Officer recommendation
accepted without change**

Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Waitai Coastal-Burwood-Linwood Community Board Area Report - February 2026.

Alex Hewison/Kim Money

Carried

The meeting adjourned between 4.57pm and 5.04pm.

17. Buckleys Road/Kerrs Road Intersection Improvements

**Community Board Resolved CCBCC/2026/00017 Original Officer recommendation
accepted without change**

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receives the information in the Buckleys Road/Kerrs Road Intersection Improvements Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves, pursuant to Section 331 and 334 of the Local Government Act 1974, all kerb alignments, traffic islands and road marking changes on Buckleys Road and Kerrs Road as detailed in **Attachment A** of the agenda report.
4. Approves a shared path be installed on the north side of Buckleys Road extending northerly to Kerrs Road.
5. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in Recommendation 3 above.
6. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in Recommendation 3 are in place (or removed in the case of revocations).

Jackie Simons/Paul McMahon

Carried

23. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on matters of mutual interest:

- Event held at QEII Park over Waitangi weekend – no complaints received.
- Southshore Estuary Edge Project – consent granted.
- Coast to Coast – taking place this upcoming weekend.
- Rawhiti Primary School – have a new Principal.

Karakia Whakamutunga

| | |
|---|--|
| Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E! | Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm! |
|---|--|

Meeting concluded at 5.19pm.

CONFIRMED THIS 9th DAY OF MARCH 2026

PAUL MCMAHON
CHAIRPERSON