

Audit and Risk Management Committee

OPEN MINUTES

Date: Monday 2 February 2026
Time: 10.02 am
Venue: Camellia Chambers, Level 2, Civic Offices, 53 Hereford Street

Present

Chairperson	Mr Bruce Robertson
Deputy Chairperson	Councillor Jake McLellan
Members	Councillor Sam MacDonald
	Councillor Tim Scandrett
	Mr Michael Wilkes

Principal Advisor

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C **Committee Resolved ARCM/2026/00001**

That the apology from Councillor Tyrone Fields for absence be accepted.

Councillor MacDonald/Councillor McLellan

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B
There were no declarations of interest recorded.

3. Public Forum Te Huinga Whānui

Part B
There were no public forum presentations.

4. Deputations by Appointment Ngā Huinga Whakaritenga

Part B
There were no deputations by appointment.

5. Presentation of Petitions Ngā Pākikitanga

Part B
There was no presentation of petitions.

6. Procurement & Contracts FY26 Q1 & Q2

Committee Comment

1. Officers advised the Committee of the following corrections to the report relating to purchase orders raised after invoice:
 - the FY25 Q2 figure is 18.27%, not 3.54%
 - the FY26 Q1-Q2 figure is 17.99%, not 17%.

Committee Resolved ARCM/2026/00002

Officer Recommendations accepted without change

Part C

That the Audit and Risk Management Committee:

1. Receives the information in the Procurement & Contracts FY26 Q1 & Q2 Report.

Councillor MacDonald/Mr Wilkes

Carried

For 5 Mr Bruce Robertson, Councillor McLellan, Councillor MacDonald,
 Councillor Scandrett, Mr Michael Wilkes

Against	0	
Abstain	0	
TOTAL	5	

Absent 1 Councillor Fields

7. Office of the Auditor-General Report to Christchurch City Council Audit and Risk Management Committee

Committee Resolved ARCM/2026/00003

Officer Recommendations accepted without change

Part C

That the Audit and Risk Management Committee:

1. Receives the information in the Office of the Auditor-General Report to Christchurch City Council Audit and Risk Management Committee Report.

Mr Wilkes/Councillor McLellan

Carried

For 5 Mr Bruce Robertson, Councillor McLellan, Councillor MacDonald,
 Councillor Scandrett, Mr Michael Wilkes

Against	0	
Abstain	0	
TOTAL	5	

Absent 1 Councillor Fields

8. Audit Engagement Letter

Committee Resolved ARCM/2026/00004

Officer Recommendations accepted without change

Part C

That the Audit and Risk Management Committee:

1. Receives the information contained in this report regarding the proposed renewal of Audit New Zealand's appointment and the appointment of the audit partner.
2. Notes the proposed appointment of Chantelle Gernetzky as Audit Partner for the audit of the year ending 30 June 2026 and the Long-Term Plan audit.
3. Notes that a formal Audit Proposal, including audit scope and audit fees, will be prepared by Audit New Zealand for discussion with management and governance once initiated.
4. Notes that a change in audit partner is likely for the 2027 financial year due to mandatory audit partner rotation requirements.

Councillor Scandrett/Councillor McLellan

Carried

For 5 Mr Bruce Robertson, Councillor McLellan, Councillor MacDonald,
Councillor Scandrett, Mr Michael Wilkes

Against	0
Abstain	0
TOTAL	5

Absent 1 Councillor Fields

9. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Committee Resolved ARCM/2026/00005

Part C

That Chantelle Gernetzky and Anna Jones of Audit New Zealand, and Greg Goulding of the Office of the Auditor-General remain after the public have been excluded for Items 10 to 14 of the public excluded agenda as they have knowledge that is relevant to those items and will assist the Committee.

AND

That at 10.42 am the resolution to exclude the public set out on pages 26 to 28 of the agenda be adopted.

Mr Robertson/Councillor McLellan

Carried

The public were re-admitted to the meeting at 11.55 am.

Meeting concluded at 11.55 am.

CONFIRMED THIS 17th DAY OF APRIL 2025

BRUCE ROBERTSON
CHAIRPERSON