

Akaroa Museum Advisory Committee
OPEN MINUTES

Date: Wednesday 25 February 2026
Time: 2:16 pm
Venue: Akaroa Boardroom, 78 Rue Lavaud Akaroa

Present

Chairperson Pam Richardson - Community Representative
Members John Curry - Friends of Akaroa Museum (FOAM)
Jeanette Elliot - Friends of Akaroa Museum (FOAM)

Meeting Advisor

Jane Walders

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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

Secretarial Note:

Under Standing Orders 2017, pursuant to clause 7.5 the meeting was delayed.

Karakia Tīmatanga

The agenda was dealt with in the following order.

In the absence of the Chairperson, the Meeting Advisor opened the meeting.

A moment of silence was observed in respect of the recent passing of Community Board Member and Committee member Nigel Harrison, and local photographer Don McKay.

.1. Apologies Ngā Whakapāha

Part C

Committee Resolved AMA/2026/00001

That the apologies from Asif Hussain and Keefe Robinson for absence be accepted.

Pam Richardson/John Curry

Carried

5. Appointment of Committee Chairperson

Officer Recommendations

That the Akaroa Museum Advisory Committee:

1. Receives the information in the report.
2. Appoints a Chairperson for this meeting.
3. Recommends a Chairperson of the Akaroa Museum Advisory Committee for approval by Te Pātaka o Rākaihautū Banks Peninsula Community Board.

Committee Resolved AMA/2026/00002

That the Akaroa Museum Advisory Committee:

1. Receives the information in the report.
2. Appoints Pam Richardson as Chairperson for this meeting.
3. Recommends Pam Richardson as Chairperson of the Akaroa Museum Advisory Committee for approval by Te Pātaka o Rākaihautū Banks Peninsula Community Board.

John Curry/Jeanette Elliot

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

4. Friends of Akaroa Museum (FOAM) – President’s Update

The Committee was advised that Linda Sunderland had been made a Life Member of the Friends of Akaroa Museum.

Committee Resolved AMA/2026/00003 (Officer recommendation accepted without change)

That the Akaroa Museum Advisory Committee:

1. Receives the information in the correspondence report Friends of Akaroa Museum (FOAM) – Presidents Update dated 25 February 2026

John Curry/Jeanette Elliot

Carried

6. Akaroa Museum Director's Update

Committee Comment

In addition to the Director’s report, the Committee noted:

- A new exhibition marking the 150th anniversary of the *Akaroa Mail* will open in winter.
- Entries for the Akaroa Wharf Photo Competition are on display. Voting for the People’s Choice Award is currently open (in person only). HEB Construction have donated the prize money. The prizegiving event will be held on Saturday 21 March 2026 at 5.00 pm.
- The *New Zealand Listener* (December 2025 issue) listed *A Rural Life in Black and White* by Donald McKay in its Top 2025 Best Coffee-Table Books (Art & Nature section).

Committee Resolved AMA/2026/00004 (Officer recommendation accepted without change)

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Akaroa Museum Director's Update Report.

Pam Richardson/John Curry

Carried

8 Meeting Schedule 2026-28

Committee Resolved AMA/2026/00005 (Officer recommendations accepted without change)

That the Akaroa Museum Advisory Committee

1. Agrees to the following meeting schedule for the 2026–2028 term

2026

Wednesday 20 May
Wednesday 19 August
Wednesday 18 November

2027:

Wednesday 17 February
Wednesday 19 May
Wednesday 18 August
Wednesday 17 November

2028:

Wednesday 16 February
Wednesday 17 May
Wednesday 16 August

Pam Richardson/John Curry

Carried

7. Committee Members' Exchange of Information Te Whakawhiti Kōrero a ngā Mema Komiti

Part B

The following information was exchanged:

- FOAM has updated its membership information and application form and plans a local mailbox drop. Forms are also available in local businesses as part of a push to renew the membership base.
- The Museum is seeking support from its membership base to assist during adverse weather events. During the February 2026 storm event, sandbags were required and issues were identified with a nearby stormwater drain inlet. Water was observed on the storeroom floor, likely entering through a roof leak; no obvious source was identified.
- The flag next to the Akaroa Museum remains stuck in a tree. FOAM has offered to assist with its removal.
- Gate posts will be addressed.

Karakia Whakakapi

Meeting concluded at 3.05 pm.

CONFIRMED THIS 20th DAY OF MAY 2026.

PAM RICHARDSON
CHAIRPERSON