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## **Finance and Performance Committee**

### **OPEN MINUTES**

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**Date:** Wednesday 28 January 2026  
**Time:** 9.31 am  
**Venue:** Camellia Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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#### **Present**

Chairperson	Councillor Sam MacDonald
Deputy Chairperson	Councillor Jake McLellan
Members	Mayor Phil Mauger
	Deputy Mayor Victoria Henstock
	Councillor David Cartwright
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor Kelly Barber
	Councillor Celeste Donovan – via audio/visual link
	Councillor Tyrone Fields
	Councillor Tyla Harrison-Hunt – via audio/visual link
	Councillor Nathaniel Herz Jardine
	Councillor Yani Johanson
	Councillor Aaron Keown – via audio/visual link
	Councillor Mark Peters
	Councillor Tim Scandrett

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#### **Principal Advisor**

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#### **Meeting Advisor**

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

## Karakia Tīmatanga

The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

### 1. Apologies Ngā Whakapāha

#### Part C

#### Committee Resolved FPCO/2026/00001

That the apologies from Councillor Moore for absence and Deputy Mayor Henstock and Councillor Cotter for lateness be accepted.

Councillor MacDonald/Councillor Peters

**Carried**

For	13	Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Donovan, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Mayor Mauger
Against	0	
Abstain	0	
TOTAL	13	
Absent	4	Councillor Cotter, Councillor Fields, Councillor Moore, Deputy Mayor Henstock

Decision: **APPROVED**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

#### Part B

Councillor Harrison-Hunt declared an interest in Item 10 - *Development Contributions Remission Application - Huadu Developments*.

Deputy Mayor Henstock and Councillor McLellan declared an interest in Item 12 - *ChristchurchNZ Holdings Ltd – Draft Letter of Expectations 2026/27*.

Councillors Fields and Keown declared an interest in Item 13 - *Venues Ōtautahi – Draft Letter of Expectations 2026/27*.

Councillor Coker declared an interest in Item 14 - *Christchurch City Holdings Ltd – Draft Letter of Expectations 2026/27*.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

#### Part C

#### Committee Resolved FPCO/2026/00002

That the minutes of the Finance and Performance Committee meeting held on Wednesday, 17 December 2025 be confirmed.

Councillor MacDonald/Councillor McLellan

**Carried**

For            13            Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Donovan, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Mayor Mager

Against      0

Abstain      0

TOTAL      13

Absent      4            Councillor Cotter, Councillor Fields, Councillor Moore, Deputy Mayor Henstock

Decision:    **APPROVED**

### 4. Public Forum Te Huinga Whānui

#### Part B

There were no public forum presentations.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

#### Part B

Councillor Cotter joined the meeting at 9.33 am during consideration of Item 5.1.

Councillor Fields joined the meeting at 9.34 am during consideration of Item 5.1.

#### 5.1 Pickleball Stuff NZ

Shelby Moulin spoke on behalf of Pickleball Stuff NZ regarding Item 11 – *Development Contributions Remission Application – Pickleball Stuff NZ*.

#### Attachments

A    Pickleball Stuff NZ - Presentation to Council 

#### 5.2 E tū

Kelly Gibson and Chas Muir spoke on behalf of E tū regarding Item 13 – *Venues Ōtautahi – Draft Letter of Expectations 2026/27* and Item 14 – *Christchurch City Holdings Ltd – Draft Letter of Expectations for 2026/27*.

#### Attachments

A    E tū - Presentation to Council 

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 10. Development Contributions Remission Application - Huadu Developments

**Committee Resolved FPCO/2026/00003**

**Officer Recommendations accepted without change**

### Part C

That the Finance and Performance Committee:

1. Receives the information in the Development Contributions Remission Application - Huadu Developments Report.
2. Notes that the decision sought in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Declines the Development Contributions remission application from Huadu Developments for \$675,089.77, in accordance with the Development Contributions Policy 2021 as it is considered that unique and compelling circumstances do not sufficiently exist to justify a remission of the development contribution.

Councillor Coker/Councillor Cotter

**Carried**

For	13	Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Mayor Mauger
Against	1	Councillor Barber
Abstain	0	
TOTAL	14	
Conflict of Interest	1	Councillor Harrison-Hunt
Absent	2	Councillor Moore, Deputy Mayor Henstock
Decision:	APPROVED	

Deputy Mayor Henstock joined the meeting at 10.01 am during consideration of Item 11.

The meeting adjourned at 10.17 am and reconvened at 10.26 am during consideration of Item 11.

## 11. Development Contributions Remission Application - Pickleball Stuff NZ

**Secretarial note:** An additional 5<sup>th</sup> resolution relating to this Item is set out at the end of these minutes.

### Officer Recommendations Ngā Tūtohu

That the Finance and Performance Committee:

1. Receives the information in the Development Contributions Remission Application - Pickleball Stuff NZ Report.
2. Notes that the decision sought in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Declines the Development Contributions remission application from Pickleball Stuff NZ for \$178,883.68, in accordance with the Development Contributions Policy 2025 as it is considered that circumstances do not exist to justify a remission of development contributions.
4. Ask staff to work with Pickleball Stuff NZ on a payment plan.

### Committee Resolved FPCO/2026/00004

#### Part C

That the Finance and Performance Committee:

1. Receives the information in the Development Contributions Remission Application - Pickleball Stuff NZ Report.
2. Notes that the decision sought in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees to act inconsistently with the Development Contributions Policy and agree to a 50% reduction of the calculated Development Contribution.
4. Asks staff to work with Pickleball Stuff NZ on a payment plan and community access in recognition of the discount.

Mayor/Councillor Barber

**Carried**

For	12	Councillor Barber, Councillor Cartwright, Councillor Cotter, Councillor Fields, Councillor Harrison-Hunt, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger
Against	4	Councillor Coker, Councillor Donovan, Councillor Herz Jardine, Councillor McLellan
Abstain	0	
TOTAL	16	
Absent	1	Councillor Moore

Decision: **APPROVED**

## 7. Key Organisational Performance Results - December 2025

**Committee Resolved FPCO/2026/00005**

**Officer Recommendations accepted without change**

### Part C

That the Finance and Performance Committee:

1. Receives the information in the Key Organisational Performance Results - December 2025 Report.

Councillor MacDonald/Councillor Coker

**Carried**

For	16	Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger
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Against	0
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Abstain	0
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TOTAL	16
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Absent	1	Councillor Moore
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Decision: **APPROVED**

## 8. Financial Performance Report - December 2025

**Committee Resolved FPCO/2026/00006**

**Officer Recommendations accepted without change**

### Part C

That the Finance and Performance Committee:

1. Receives the information in the Financial Performance Report - December 2025 Report.

Councillor MacDonald/Mayor

**Carried**

For	16	Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger
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Against	0	
Abstain	0	
TOTAL	16	
Absent	1	Councillor Moore
Decision: <b>APPROVED</b>		

## **9. Capital Programme Performance Report December 2025**

### **Committee Resolved FPCO/2026/00007**

#### **Officer Recommendations accepted without change**

#### **Part C**

That the Finance and Performance Committee:

1. Receives the information in the Capital Programme Performance Report December 2025.

Councillor Johanson/Councillor MacDonald

**Carried**

For	16	Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger
Against	0	
Abstain	0	
TOTAL	16	
Absent	1	Councillor Moore
Decision: <b>APPROVED</b>		

## **12. ChristchurchNZ Holdings Ltd - Draft Letter of Expectations 2026/27**

### **Committee Resolved FPCO/2026/00008**

#### **Officer Recommendations accepted without change**

#### **Part C**

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations to ChristchurchNZ Holdings Ltd for the financial year 2026/27;
2. Delegates authority to the General Manager, Finance Risk and Performance/CFO to finalise the Letter of Expectations for ChristchurchNZ Holdings Ltd in line with resolutions passed by the Finance and Performance Committee and with any minor editing required; and
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy

Councillor MacDonald/Councillor Coker

**Carried**

For 14 Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor Peters, Councillor Scandrett, Mayor Mauger

Against 0

Abstain 0

TOTAL 14

Conflict of Interest 2 Councillor McLellan, Deputy Mayor Henstock

Absent 1 Councillor Moore

Decision: **APPROVED**

### **13. Venues Ōtautahi - Draft Letter of Expectations 2026/27**

**Committee Resolved FPCO/2026/00009**

**Officer Recommendations accepted without change**

#### **Part C**

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations to Venues Ōtautahi Ltd for the financial year 2026/27;
2. Delegates authority to the General Manager, Finance, Risk and Performance to finalise the Letter of Expectations 2026/27 to Venues Ōtautahi Ltd in line with resolutions passed by the Finance and Performance Committee and with any minor editing required; and
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Councillor MacDonald/Councillor Scandrett

**Carried**



For	14	Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger
Against	0	
Abstain	0	
TOTAL	14	
Conflict of Interest	2	Councillor Fields, Councillor Keown
Absent	1	Councillor Moore
Decision: <b>APPROVED</b>		

The meeting adjourned at 11.01 am and reconvened at 11.19 am. Councillor Keown was not present at this time.

The meeting adjourned at 11.38 am and reconvened at 11.50 am during consideration of Item 14. The Mayor, Deputy Mayor Henstock and Councillors Cartwright and Keown were not present at this time.

The Mayor and Deputy Mayor Henstock returned to the meeting at 11.52 am during consideration of Item 14.

Councillor Cartwright returned to the meeting at 11.54 am during consideration of Item 14.

## **14. Christchurch City Holdings Ltd - Draft Letter of Expectations for 2026/27**

**Secretarial note:** For Item 14 there were two votes. The first vote was on an amendment [refer resolutions 1 (d) and (e)] moved by Councillor Herz Jardine and seconded by Councillor Fields. This was carried. The second vote was on the substantive motion, which had been moved and seconded by councillor MacDonald and the Mayor respectively, and included additional wording from Councillor McLellan which the mover and seconder agreed to include into the substantive motion. This was also carried.

### **Officer Recommendations Ngā Tūtohu**

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations to Christchurch City Holdings Ltd for the financial year 2026/27;
2. Delegates authority to the General Manager, Finance, Risk and Performance/CFO to finalise the Letter of Expectations 2026/27 to Christchurch City Holdings Ltd in line with resolutions passed by the Finance and Performance Committee and with any minor editing required; and

3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

**Committee Resolved FPCO/2026/00010**

**Part C**

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations to Christchurch City Holdings Ltd for the financial year 2026/27; with the inclusion of the following wording:
  - a. Council requests that CCHL as part of its 'Statement of Intent' acknowledges that it and its subsidiaries are owned either wholly or by majority by Christchurch City Council on behalf of the Community and it will conduct itself in a manner and make decisions that are consistent with public ownership being retained. Council also expects that CCHL will engage with Council before progressing any proposed significant change to it, or its subsidiaries operating models.
  - b. Council expects CCHL and its subsidiaries to act as a good employer fostering relationships of good faith and promoting the Object (section 3) of the Employment Relations Act 2000. This should include strong employee and union relationships, support collective bargaining, improve health and safety, and maintain its commitment to a directly employed workforce at Lyttleton Port Company. Council also notes that it is not supportive of leasing out the port operations nor any other significant operations involving directly employed staff.
  - c. Council expects CCHL to be mindful of and comply with the requirements of Section 59 of the Local Government Act 2002 which refers to the principal objective of a Council Controlled Organisation.
2. Delegates authority to the Chair and Deputy Chair of the Finance and Performance Committee to finalise the Letter of Expectations 2026/27 to Christchurch City Holdings Ltd in line with resolutions passed by the Finance and Performance Committee and with any minor editing required; and
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Councillor MacDonald/Mayor

**Carried**

For            1    Councillor Barber, Councillor Cartwright, Councillor Cotter,  
                   4    Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt,  
                          Councillor Herz Jardine, Councillor Johanson, Councillor MacDonald,  
                          Councillor McLellan, Councillor Peters, Councillor Scandrett), Deputy  
                          Mayor Henstock, Mayor Mauger

Against      0

Abstain      0

TOTAL       1  
                   4

Conflict of    1    Councillor Coker  
 Interest

Absent 2 Councillor Keown, Councillor Moore

Decision: **APPROVED**

### **Committee Resolved FPCO/2026/00011**

That the Finance and Performance Committee:

1. Approves the draft Letter of Expectations to Christchurch City Holdings Ltd for the financial year 2026/27, with the inclusion of the following wording:
  - d. The government has signalled legislation to cap rates increases. While this legislation takes effect, they have called on Local Authorities to exercise restraint in non-essential spending. The council hopes to work with the government in good faith to ensure that a rates cap does not compromise our ability to maintain essential infrastructure. To demonstrate our commitment to fiscal responsibility, it is important that the Council, including its CCOs, reduce costs wherever possible.
  - e. To align with this strategic objective, the Council asks CCHL to work with its subsidiaries to investigate the possibility of a zero dollar increase for all Board and Executive remuneration for the FY26/27 Year. Council is mindful of the need for CCHL and its subsidiaries to act as a good employer and meet employment law obligations which include existing contractual obligations.

Councillor Herz Jardine/Councillor Fields

**Carried**

For	9	Councillor Barber, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor McLellan, Councillor Scandrett
Against	5	Councillor Cartwright, Councillor MacDonald, Councillor Peters, Deputy Mayor Henstock, Mayor Mauger
Abstain	0	
TOTAL	14	
Conflict of Interest	1	Councillor Coker
Absent	2	Councillor Keown, Councillor Moore
Decision:	<b>APPROVED</b>	

## 15. Civic Financial Services - Statement of Intent 2026

**Committee Resolved FPCO/2026/00012**

**Officer Recommendations accepted without change**

### Part C

That the Finance and Performance Committee:

1. Receives Civic Financial Services' Statement of Intent 2026.

Councillor MacDonald/Councillor McLellan

**Carried**

For	15	Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger
Against	0	
Abstain	0	
TOTAL	15	
Absent	2	Councillor Keown, Councillor Moore
Decision: <b>APPROVED</b>		

Councillor Donovan left the meeting at 12.12 pm during consideration of Item 16 and did not return.

## 16. Water Meter Implementation Plan for Unmetered Connections

**Committee Resolved FPCO/2026/00013**

**Officer Recommendations accepted without change**

### Part C

That the Finance and Performance Committee:

1. Receives the information in the Water Meter Implementation Plan for Unmetered Connections Report.

Mayor/Deputy Mayor

**Carried**

For	14	Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger
Against	0	

Abstain 0

TOTAL 14

Absent 3 Councillor Donovan, Councillor Keown, Councillor Moore

Decision: **APPROVED**

## **17. Draft Submission on Emergency Management Bill (No 2)**

**Committee Resolved FPCO/2026/00014**

**Officer Recommendations accepted without change**

### **Part C**

That the Finance and Performance Committee:

1. Receives the information in the Draft Submission on Emergency Management Bill (No 2) Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves lodging the Council submission on the Emergency Management Bill (No 2) attached to this report as attachment A.

Deputy Mayor/Councillor Cotter

**Carried**

For 14 Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger

Against 0

Abstain 0

TOTAL 14

Absent 3 Councillor Donovan, Councillor Keown, Councillor Moore

Decision: **APPROVED**

## **18. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui**

**Committee Resolved FPCO/2026/00015**

### **Part C**

That at 12.17 pm the resolution to exclude the public set out on pages 297 to 298 of the agenda be adopted.

Mayor/Councillor MacDonald

**Carried**

For	14	Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger
Against	0	
Abstain	0	
TOTAL	14	
Absent	3	Councillor Donovan, Councillor Keown, Councillor Moore
Decision:	APPROVED	

**The public were re-admitted to the meeting at 12.25 pm.**

## **11. Development Contributions Remission Application - Pickleball Stuff NZ Ltd**

**Secretarial note:** Procedural advice was received that where Council deviates from Council policy a justification needs to be provided. Although this justification was discussed during the meeting it was not captured in the resolutions for Item 11 set out on page 5 of these minutes). The following resolution was agreed to capture the reason why there was a deviation from the Council policy and to note that the Committee does not intend to amend the Development Contributions Policy to accommodate this decision.

### **Committee Resolved FPCO/2026/00016**

That the Finance and Performance Committee:

5. In accordance with s 80 of the Local Government Act 2002, notes:
  - a. That the decision is inconsistent with the Council's Development Contributions Policy;
  - b. The reason for the inconsistency is it's considered fair and equitable given the timing of the application, and that had it been under the prior policy a lower development contribution would have been required; and
  - c. That it does not intend to amend the Development Contributions Policy to accommodate this decision.

Councillor MacDonald/Mayor

**Carried**

For	12	Councillor Barber, Councillor Cartwright, Councillor Cotter, Councillor Fields, Councillor Harrison-Hunt, Councillor Johanson,
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Councillor MacDonald, Councillor McLellan, Councillor Peters,  
Councillor Scandrett, Deputy Mayor Henstock, Mayor Mauger

Against	2	Councillor Coker, Councillor Herz Jardine
Abstain	0	
TOTAL	14	
Absent	3	Councillor Donovan, Councillor Keown, Councillor Moore

Decision: **APPROVED**

## **Karakia Whakamutunga**

**Meeting concluded at 12.36 pm.**

**CONFIRMED THIS 25<sup>TH</sup> DAY OF FEBRUARY 2026**

**COUNCILLOR SAM MACDONALD**  
**CHAIRPERSON**