



Waipapa Papanui-Innes-Central Community Board AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Waipapa Papanui-Innes-Central Community Board will be held on:

Date: Thursday 11 December 2025
Time: 4 pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Membership Ngā Mema

Chairperson	Sunita Gautam
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ashleigh Feary
	Victoria Henstock
	Jake McLellan
	John Miller
	Emma Twaddell

5 December 2025

Principal Advisor

Emma Pavey
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Meeting Advisor

Mark Saunders
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/@waipapapapanui-innes-centr7673/streams>

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What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Actions Register Ngā Mahinga Tuwhera

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations by Member Te Ki Taurangi

Sample declaration in accordance with Clause 14(3), Schedule 7 of the Local Government Act 2002 attached (refer page 7).

3. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipapa Papanui-Innes-Central Community Board meeting held on [Thursday, 6 November 2025](#) be confirmed (refer page 8).

5. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearing process.

5.1 Merivale Retirement Village

Anne Hall and Brian Tucker will speak on behalf of Merivale Retirement Village regarding the condition of the footpaths and gutters in Somme Street.

5.2 Chris Dooley

Chris Dooley will speak regarding speeding traffic on Trafalgar Street.

6. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

7. Presentation of Petitions Ngā Pākikitanga

- 7.1** Stephen Anderson, Director of Fresh Choice Edgware, will present the 'Petition for the Saint Albans Business District Against Unsocial and Threatening Behaviour', which reads:

"We, the residents of Saint Albans wish to express our strong concerns regarding the levels of homeless activity in our Business District. Groups regularly operate, intimidating shoppers and residents from going about their daily business.

We have regular incidents occurring where people are being pressured to provide money to these individuals who are begging. Several of the residents have expressed the view that they no longer feel safe in Saint Albans preventing them from going about their activities in the area. There is presently no action from the City Council or the Police to address these anti-social behavioral concerns.

The residents participating in this petition demand that their concerns be addressed to enable the community to again operate free of this unwelcome anti-social behavior."

sample



TE KĪ TAURANGI A TE MEMA POARI DECLARATION BY COMMUNITY BOARD MEMBER

Ko au, a **[enter name]**, me taku kupu tēnei. Ka tutuki i ahau, ki tāku e pono nei, ngā kawenga katoa, hei painga mō te hāpori o Papanui-Innes-Central i runga i te mana kua riro mai i ahau, hei mema o Te Poari ā Hāpori o Waipapa, arā, o te Waipapa Papanui-Innes-Central Community Board, nā te ngākaupai o te Ture Kāwanatanga ā-Rohe, rua mano mā rua, te Ture Pārongo, Huinga Ōkawa Kāwanatanga ā-Rohe, kotahi mano, iwa rau, waru tekau mā whitu, me ētahi atu ture rānei.

I, **[enter name]**, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Papanui-Innes-Central Community, the powers, authorities, and duties vested in or imposed upon me as a member of the Waipapa Papanui-Innes-Central Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

DATED at Christchurch this [date] day of [month] [year].

He mea whakaū tēnei i Ōtautahi i tēnei rā tekau mā tahi o Tihema i te tau e rua mano, e rua tekau mā rima.

Signed in the presence of:
Waitohu mai ki mua i a:

John Filsell

HEAD OF COMMUNITY SUPPORT & PARTNERSHIPS mo te TE TUMU WHAKARAE O TE
KAUNIHERA O ŌTAUTAHĪ



Waipapa
Papanui-Innes-Central Community Board
INAUGURAL MEETING MINUTES

Date: Thursday 6 November 2025
Time: 4 pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present
Members

Simon Britten
Pauline Cotter
Ashleigh Feary
Sunita Gautam
Victoria Henstock
Jake McLellan
John Miller
Emma Twaddell

Principal Advisor
Emma Pavey
Manager Community Governance
Tel: 941 5107
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Meeting Advisor
Mark Saunders
Community Board Advisor
Tel: 941 6436
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Website: www.ccc.govt.nz

Unconfirmed

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

The Chief Executive, Mary Richardson, assumed the Chair and declared the inaugural meeting open.

Karakia Tīmatanga and Welcome

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved PCBCC/2025/00065

That the apology from Mike Davidson for absence be accepted.

Jake McLellan/Simon Britten

Carried

2. Declarations by Members Te Kī Taurangi a te Mema Poari

Part B

The Members present each made their oral declarations, then signed their written declarations in the presence of the Chief Executive, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

3. Election of a Chairperson

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts, by resolution, whether it will use System A or System B to elect a Chairperson and Deputy Chairperson.
3. Proceeds to elect a Chairperson and Deputy Chairperson

Community Board Resolved PCBCC/2025/00066

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts System A to elect a Chairperson and Deputy Chairperson.

Jake McLellan/Victoria Henstock

Carried

The Chief Executive called for nominations for the position of Chairperson.

Jake McLellan made the following nomination, which was seconded by Pauline Cotter: Sunita Gautam as Chairperson of the Waipapa Papanui-Innes-Central Community Board for the first half the 2025-2028 term, commencing this day, and Simon Britten as Chairperson for the second half of the term, commencing on 30 May 2027.

There being no further nominations, that was put to a vote.

Community Board Resolved PCBCC/2025/00067

That the Waipapa Papanui-Innes-Central Community Board:

3. Elects Sunita Gautam as Chairperson of the Waipapa Papanui-Innes-Central Community Board for the first half the 2025-2028 term, commencing this day, and Simon Britten as Chairperson for the second half of the term, commencing on 30 May 2027.

Jake McLellan/Pauline Cotter

Carried

**4. Declaration by Chairperson Te Kī Taurangi a te Tiamana o te Poari Hāpori
Part B**

Sunita Gautam made her oral declaration as Chairperson, then signed her written declaration in the presence of the Chief Executive, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Sunita Gautam assumed the Chair.

5. Election of Deputy Chairperson

The Chairperson called for nominations for the position of Deputy Chairperson.

Jake McLellan made the following nomination, which was seconded by Pauline Cotter: Simon Britten as Deputy Chairperson of the Waipapa Papanui-Innes-Central Community Board for the first half the 2025-2028 term, commencing this day, and Sunita Gautam as Deputy Chairperson for the second half of the term, commencing 30 May 2027.

There being no further nominations, that was put to a vote.

Community Board Resolved PCBCC/2025/00068

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Elects Simon Britten as Deputy Chairperson of the Waipapa Papanui-Innes-Central Community Board for the first half the 2025-2028 term, commencing this day, and Sunita Gautam as Deputy Chairperson for the second half of the term, commencing 30 May 2027.

Jake McLellan/Pauline Cotter

Carried

6. Explanation of Statutory Requirements

Community Board Resolved PCBCC/2025/00069 Officer Recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Explanation of Statutory Requirements report.

John Miller/Simon Britten

Carried

7. Date of First Ordinary Meeting

Community Board Resolved PCBCC/2025/00070 Officer Recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Date of First Ordinary Meeting Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Pursuant to Schedule 7, clause 21(5)(d) of the Local Government Act 2002, resolves that the first ordinary meeting of the Waipapa Papanui-Innes-Central Community Board be held on Thursday 11 December 2025 at 4 pm in the Papanui Boardroom at 5 Restell Street, Papanui, Christchurch.

Pauline Cotter/Simon Britten

Carried

Karakia Whakamutunga

Meeting concluded at 4.24 pm.

CONFIRMED THIS 11th DAY OF DECEMBER 2025

**SUNITA GAUTAM
CHAIRPERSON**

8. Briefings

Reference Te Tohutoro: 25/2246026

Responsible Officer(s) Te Pou Matua: Mark Saunders, Kaitohutohu Hāpori – Community Board Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose of Report Te Pūtake Pūrongo

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
Northwest Roadworks Programme	Rod Whearty, Ruan Beneke, Jenny Rankin, Nikki Douglas and Sarah Kelly	Transport and Three Waters Units
Engagement 101	Tessa Zant	Engagement Team

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

- Notes the information supplied during the Briefings.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

9. Updated Shirley Community Facility Design

Reference Te Tohutoro: 25/2202073

Responsible Officer(s) Te Matt Boulton, Acting Community Facilities Activation Manager

Pou Matua: Selena Robertson, Project Manager

Accountable ELT Andrew Rutledge, General Manager Citizens and Community
Member Pouwhakarae:

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 This report seeks approval of the updated design and the project costings for the proposed Shirley Community Facility at 10 Shirley Road, so the project can proceed to tender, procurement and delivery.
- 1.2 This report replaces and supersedes the report presented to the Board on [11 September 2025](#). At that meeting, the Board requested design changes and further information. This updated report also provides context for newly elected members.
- 1.3 The report and the updated developed detailed design reflect:
 - The [Board's 11 September 2025 resolutions](#), including direction to expand the building footprint. This is increased from 180m³ to 280m³. This represents the maximum size recommended through feasibility work in order to retain open space and support mixed-use outcomes for the Shirley Reserve.
 - The inclusion of design elements requested by the Board, namely, solar panels, a battery, an office, three separable spaces and a large screen.
 - The Board's request to consider a raked ceiling. The recommended design includes a flat ceiling due to the additional cost and limited benefit from a raked ceiling.
 - Confirmation from the Parks Unit that a rotunda/shelter will be delivered separately as part of the reserve redevelopment and is therefore excluded from this building project.
 - The Board's direction to staff to continue working in close collaboration with the Parks Unit to ensure alignment between the facility design and the wider Shirley Community Reserve landscape plan, and to explore opportunities for project delivery efficiencies.
 - The findings of the 2023–2024 feasibility study which emphasise the importance of retaining high-quality open space within Shirley Reserve and avoiding an oversized building footprint that would compromise mixed-use outcomes.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Updated Shirley Community Facility Design Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the updated developed detail design, including a flat ceiling and associated project costings, incorporating the Board's September 2025 directions, as shown in Attachment A to this report.

4. Instructs staff to proceed to tender and procurement following approval of the updated design and project costings.
5. Acknowledges the mahi of the Shirley Working Group and thanks them for their contribution to the project.
6. Notes that the total project remains deliverable within the Long-Term Plan budget of \$3,705,000.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Long-Term Plan (LTP) 2024–34 [includes funding](#) of \$3.705m to deliver a new Shirley Community Facility at Shirley Reserve, following several years of engagement, feasibility work, and Working Group input.
- 3.2 The Waipapa Community Board, in its Community Board Plan 2023-25, recognised Shirley Community Centre as a priority project.
- 3.3 The original report presented on [11 September 2025](#) provided the developed design for approval. The Board endorsed the concept but resolved to expand the footprint by at least 100 m² to provide three separate or separable meeting/activity rooms, while remaining within budget.
- 3.4 The Board also requested that staff investigate incorporating:
 - An exposed raked (cathedral) ceiling.
 - Solar panels and battery storage.
 - An office space.
 - A large, fitted screen.
- 3.5 Solar panels, battery storage, and a fitted screen were already included in the baseline design and required no additional work. The three additional rooms and the raked ceiling option required updated costings.
- 3.6 Staff have completed this work and prepared an updated and developed design of approximately 280 m², provided as **Attachment A**.
- 3.7 The Parks Unit has confirmed that a **separate shelter/rotunda** will be delivered as part of the reserve redevelopment and is therefore excluded from the building project scope.
- 3.8 Updated cost estimates confirm the project remains within the available budget, with approximately \$3.3M remaining after \$400K committed expenditure to date.
- 3.9 Operating costs have been incorporated through Long-Term Plan decision MR6 (CLP/2024/00062), which provides \$40,000 per annum from FY27/28 for the operation of the Shirley Community Centre.
- 3.10 The feasibility work shows that a substantially larger building would reduce high-value open space, limit future park improvements (such as pump track renewal), and compromise the mixed-use character of the reserve. The updated footprint is the recommended maximum that preserves this balance.
- 3.11 Staff now seek approval of the design and project costings so the project can move to tender procurement and ultimately construction.

4. Background/Context Te Horopaki

Earthquake history and early decisions

- 4.1 The former Shirley Community Centre was demolished following the 2010–11 Canterbury earthquakes.
- 4.2 Between 2012 – 2019, multiple feasibility studies concluded mixed public views on whether a new building was needed.
- 4.3 Engagement in 2020 and subsequent LTP submissions reaffirmed strong local interest in a community facility.
- 4.4 Following demolition, many groups relocated or ceased operation, reducing immediate demand. The relocation of the Shirley Library to The Palms shifted community activity away from the reserve. Several bookable spaces exist within two kilometres, with low utilisation, guiding the development of a modest, flexible facility complementary to existing provision.
- 4.5 Feasibility work also found that Shirley Reserve’s size and layout do not support a large-scale indoor facility without materially reducing usable open space and compromising the reserve’s ability to function as a mixed-use community park. Community feedback consistently emphasised the value of retaining green, flexible outdoor areas.

2024 Feasibility Study and Board direction

- 4.6 A 2024 feasibility study recommended a mixed-use approach combining a modest community building with wider reserve improvements.
- 4.7 On 13 June 2024, the Board directed staff to design an “on-budget community building” supporting mixed use of the reserve.
- 4.8 The feasibility study recommended a modest-scale building as the most cost-effective, sustainable option and specifically cautioned against over-scaling the footprint, which would reduce park amenity and limit future open-space development.

Shirley Working Group

- 4.9 Established in 2024 at the Board’s request.
- 4.10 The Group met three times in 2025 and provided a majority endorsement of the developed design included in the September 2025 report.

September 2025 Board resolutions

- 4.11 At the 11 September meeting, the Board:
 - Approved the developed design with a required minimum 100 m² footprint increase.
 - Requested investigation of additional design elements.
 - Requested staff return with detailed design and updated costings.
 - Noted that the rotunda would be considered separately by Parks.

Need for resubmission

- 4.12 A full resubmission has been prepared to consolidate project history, design updates, and costings due to:
 - Significant design changes.
 - Removal of the rotunda from the scope.
 - The need to incorporate project costings.

Updated Design – Summary

4.13 The updated design includes new features:

- Approx. 280 m² footprint.
- Three separable meeting/activity rooms.
- Optional raked ceiling.
- Office space.

4.14 Two ceiling options—flat and cathedral—are provided for cost comparison.

4.15 The updated footprint of approximately 280 m² reflects the upper limit recommended by the feasibility analysis. A significantly larger building would displace open recreation space, restrict sightlines across the reserve, reduce flexibility in future park planning, and detract from the mixed-use balance favoured by both the Board and the community.

4.16 Operating expenditure for the new facility was included in the 2024–34 LTP (Decision MR6), but subsequent benchmarking indicates that the \$40,000 annual allocation does not reflect the typical operating profile of similar facilities.

Previous reports, memos, and workshops with the Community Board

4.17 The following related memos/information were circulated to the meeting members:

Date	Subject	Purpose
19 August 2015	Report - Shirley Community Facility Rebuild - 10 Shirley Road	To seek approval to release a Request for Proposal (RFP) to the open market, inviting proposals for the development and operation of a Community Centre or similar at 10 Shirley Road, the site of the former Shirley Community Centre.
6 July 2016	Report - Shirley Community Facility - 10 Shirley Road	For the Shirley/Papanui Community Board to receive the information contained within and to instruct staff on how to proceed regarding the reinstatement of a Combined Community Facility at 10 Shirley Road.
1 December 2016	Memo - Information on the Site Selection process and the Terms of Reference for the Shirley Community Centre rebuild project	For the Shirley/Papanui Community Board to receive the information contained within
4 September 2019	Memo - Shirley Community Centre Feasibility Update to Papanui Innes Community Board	To update the Papanui-Innes Community Board ahead of a Board seminar on 13 September on the draft feasibility study regarding the potential to develop a community facility at 10 Shirley Road.
20 October 2020	Memo - Engagement feedback for 10 Shirley Road	To provide the Community Board with the feedback received from the engagement on 10 Shirley Road.
10 June 2022	Memo - Shirley Community Reserve	To collate and provide information and advice to the Waipapa Papanui-Innes Community Board on short-term development suggestions for Shirley Community Reserve.
15 August 2022	Memo - Shirley Community Reserve	Following a request by the Mayor, this memo provides a concise update on progress with the feasibility of a community facility on Shirley

		Community Reserve, including a timeframe for delivery of the remainder of this work.
14 April 2023	Memo - Shirley Community Reserve	Provide an update on the request for a feasibility study related to Shirley Community Reserve (C-LTP/2021/00084).
12 July 2023	Area Report - Shirley Community Reserve Engagement	Update on engagement with the community
10 August 2023	Area Report - Shirley Community Reserve	Update on engagement with the community
14 September 2023	Area Report - Shirley Community Reserve	Update on engagement with the community
12 October 2023	Area Report - Shirley Community Reserve	Update that submissions are being analysed
9 November 2023	Area Report - Shirley Community Reserve	Update that submissions are to be reviewed by the Board at a workshop
14 December 2023	Area Report - Shirley Community Reserve	Update that submissions are to be reviewed by the Board at a workshop
23 February 2024	Memo - Shirley Community Reserve Feasibility Study	Provide supplementary information in relation to the Board briefing on Monday, 18 December 2023, regarding the feasibility study for Shirley Community Reserve.
15 August 2024	Area Report - Shirley Community Reserve	Update on funding being secured in the LTP
12 September 2024	Area Report - Shirley Community Reserve	Standing item that work is ongoing
10 October 2024	Area Report - Shirley Community Reserve	Standing item that work is ongoing
14 November 2024	Area Report - Shirley Community Reserve	Update that Emma Norrish, Jake McLellan and Emma Twaddell are joining the Working Group for the project
12 December 2024	Area Report - Shirley Community Reserve	Standing item that work is ongoing
13 February 2025	Area Report - Shirley Community Reserve	Update on Geotech consultants starting their investigations, and initial survey works started on site
13 March 2025	Area Report - Shirley Community Reserve	Update on work underway to identify community representatives to also join the Working Group
10 April 2025	Area Report - Shirley Community Reserve	Update that the Working Group had held its first meeting, and that staff outlined there how the development of the park space can complement the community building and contribute to mixed-use, as agreed for the Reserve
15 May 2025	Area Report - Shirley Community Reserve	Update that, following its first meeting, the Working Group asked for further design work that was being prepared for consideration
12 June 2025	Area Report - Shirley Community Reserve	Update that the Working Group had met for a second time to progress the project
10 July 2025	Area Report - Shirley Community Reserve	Further update about the work of the Working Group

14 August 2025	Area Report - Shirley Community Reserve	Update that the Working Group held its final meeting on 11 July, and work toward the report coming to the September meeting to approve the final design for the community building, aligning with the vision for the Reserve resolved last year
18 November 2025	Memo – Updated Shirley Community Facility Design	Update the Community Board on the design changes requested in the September Board meeting

4.18 The following related information sessions/workshops have taken place for the members of the meeting:

Date	Subject	Purpose
22 March 2019	Seminar - No. 10 Shirley Road Community Centre Feasibility Study	From GLG Sport Spaces & Facilities
19 June 2019	Seminar - Shirley Community Reserve - modular pump track	To provide information relating to the temporary modular pump track for 10 Shirley Road
13 September 2019	Seminar - 10 Shirley Road Feasibility Study	To familiarise the Board with the draft report, provide the opportunity for the Board to ask any questions and understand Board feedback so this can be correctly represented.
31 January 2020	Seminar – 10 Shirley Road Update	Inform the Community Board of the engagement proposed for the future of 10 Shirley Road.
18 December 2020	Briefing - 10 Shirley Road Community Reserve Site	To provide the requested site map of 10 Shirley Road showing services, infrastructure and existing installations/amenities.
4 March 2022	Briefing - Shirley Community Reserve - 10 Shirley Road - Landscape Plan	Update on landscape plan.
5 August 2022	Briefing - Shirley Community Reserve	To provide an update on the updated feasibility study for the rebuild of Shirley Community Centre and seek feedback on the proposed next steps.
29 June 2023	Briefing - Shirley Community Reserve	Outline the engagement approach for the future of Shirley Community Reserve.
18 December 2023	Briefing - Shirley Community Reserve	To update the Board on the results of the consultation and key messages from the feasibility study for Shirley Community Reserve.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

4.19 Options reflect both the September 2025 decision points and the now-updated design.

4.20 The following reasonably practicable options were considered and are assessed in this report:

4.20.1 **Option One:** The expanded design, incorporating the changes requested by the Board. The design is detailed in **Attachment A**.

4.20.2 **Option Two:** The original design, as endorsed by the Shirley Working Group. The design is detailed in **Attachment B**.

4.20.3 **Option Three:** Do nothing.

Options Descriptions Ngā Kōwhiringa

4.21 **Option One:** This option approves the approximately 280 m² updated developed design

(**Attachment A**), incorporating all Board-requested features and removing the rotunda (with a replacement structure to be delivered by Parks).

4.21.1 Option Advantages

- Aligns with the September 2025 Board resolution.
- Provides three separable meeting/activity rooms, increasing utility and long-term flexibility.
- Integrates sustainability and amenity features requested by the Board.
- Provides clarity for progressing to tender.

4.21.2 Option Disadvantages

- Larger footprint increases capital and operating costs.
- Requires coordination with Parks to ensure overall reserve cohesion.
- Smaller separate rooms tend to have lower utilisation than larger, flexible spaces, based on local booking patterns.
- Larger footprint will affect how the remaining open space is developed – e.g. with the large building proposed in this option; to maintain some level of open space, the pump track renewal may need to be sited at another park.
- There is an estimated \$40K annual OPEX funding deficit between what was set aside in the Long-Term Plan and the average cost of maintaining equivalent buildings. Staff will work toward accommodating this within existing facility budgets.

4.22 **Option Two:** Approve the developed design, as endorsed by the Shirley Working Group, as shown in **Attachment B**.

4.22.1 Option Advantages

- Endorsed by the Working Group by majority.
- Lower construction and operational costs.
- A single larger space may attract higher utilisation than multiple small rooms, based on booking trends in nearby facilities.
- A smaller building footprint preserves more open space within the reserve and aligns more closely with feasibility study recommendations regarding scale and mixed-use outcomes.

4.22.2 Option Disadvantages

- Contradicts the Board's September resolution requiring increased footprint.
- Does not enable three separable spaces.
- Less flexible for long-term community growth.
- There is an estimated \$10K annual OPEX funding deficit between what was set aside in the Long-Term Plan and the average cost of maintaining equivalent buildings. This can be accommodated within existing budgets.

4.23 **Option Three:** Do nothing - No building would be progressed; the existing space would be fully redeveloped by the Parks project.

4.23.1 Option Advantages

- Frees the LTP budget for alternative Council priorities.
- Retains the reserve as open space.

4.23.2 Option Disadvantages

- Contradicts Board and community expectations following extensive engagement.
- Likely to result in community dissatisfaction and loss of trust.
- Does not align with the 2023–2025 Community Board Plan.

Analysis Criteria Ngā Paearu Wetekina

4.24 The options have been assessed against the following criteria:

Alignment with Board Resolutions

4.24.1 Option One is the only option fully aligned with the Board’s September 2025 decision requiring an expanded footprint.

Delivery within LTP Budget

4.24.2 Option One and Two remain deliverable within the remaining budget allocated.

Long-Term Community Benefit

4.24.3 Option One provides the most flexible community space and best supports projected population growth.

4.24.4 Local utilisation patterns show that smaller rooms generally perform poorly (7% average utilisation), while larger or flexible spaces achieve stronger booking levels (22% average utilisation). Option One balances this by enabling concurrent activities without over-scaling the overall facility.

4.24.5 The feasibility study emphasised that Shirley Reserve’s strength is its combination of green space and community use. Over-scaling the building would undermine this balance. The recommended footprint maintains flexibility for both indoor and outdoor activity.

Strategic Fit

4.24.6 Option One aligns with:

- Community Board Plan 2023–25.
- The mixed-use direction established in prior feasibility studies.

Risks

4.24.7 Option One offers the clearest pathway for risk mitigation.

- Delay risks (if an option other than Option One is selected).
- Cost escalation risks (mitigated by progressing to tender promptly).

5. Financial Implications Ngā Hiraunga Rauemi

5.1 There are no significant financial implications or differences for either option. Costs have been verified by a Quantity Surveyor and for reasons of commercial sensitivity are not detailed in this report.

5.2 The original project budget set in the Long-Term Plan 2024 – 2034 was \$3.705m. Of this, \$400K has been spent or committed on the design and pre-work.

5.3 The implementation budget based on the remaining \$3.305m is as follows:

	Option One	Option Two
Cost to Implement	Estimated costs of \$3.12m	Estimated costs of \$1.7m
Option of raked ceiling (additional cost)	Estimated at an extra \$106K	Estimated at an extra \$66K
Maintenance/Ongoing Costs	Estimated at \$80K per annum	Estimated at \$50K per annum
Funding Source	Community Support & Partnerships	Community Support & Partnerships
Funding Availability	\$3,305,000	\$3,305,000
Impact on Rates	No financial impact as already included in the LTP.	No financial impact as already included in the LTP.

5.4 Options One and Two both contain a contingency based on similar builds as recommended in the QS schedule.

5.5 Option Three would return \$3.3m to be reallocated to other council priorities or reduced rates. If offset against rates, this would mean a 0.01% decrease in 2026/27 and a 0.02% decrease in 2028/29.

Operating Costs (OPEX)

5.6 The Council, through its Long-Term Plan decision **MR6 (CLP/2024/00062)**, resolved to provide operating funding for the Shirley Community Centre. Specifically:

- **MR6b:** Council agreed to provide \$40,000 of OPEX per annum from FY27/28 onward for the Shirley Community Centre

5.7 Benchmarking against comparable Council community facilities indicates that actual operating costs are likely to be higher than \$40,000 per year for both Option 1 and Option 2.

5.8 The precise shortfall will depend on the final design, fit-out, and operational model; however, it is expected that both options will require additional operating funding or increased revenue generation to achieve cost neutrality. Any shortfall will otherwise need to be covered within existing budgets.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 Project Delay and Cost Escalation

- 6.1.1 There is a risk of project delay if the Board does not confirm both the design and project costings at this meeting.
- 6.1.2 Construction costs continue to rise, and any delay increases the likelihood that later cost escalations will impact affordability.
- 6.1.3 Mitigation: This report includes the updated design and project costings together, enabling the project to move directly into tender documentation and procurement if approved. Staff will continue to monitor cost pressures and work with Procurement to identify value-for-money opportunities

6.2 Community Expectations

- 6.2.1 The community has engaged extensively in the development of the facility through feasibility studies, formal engagement, Working Group participation, and Long-Term Plan submissions.

- 6.2.2 Not progressing the project would create perceptions of inconsistency in Council decision-making.
- 6.2.3 Mitigation: The recommended option reflects both the Board's September resolution and the majority view of the Working Group, ensuring continuity with the engagement process and community expectations.
- 6.3 **Scope Clarity – Rotunda/Shelter**
 - 6.3.1 There has been previous confusion about whether the rotunda/shelter was part of this project.
 - 6.3.2 Mitigation: The Parks Unit have confirmed that the shelter structure will be delivered separately as part of the wider Shirley Reserve redevelopment. It has been removed from this building project to avoid duplication and cost uncertainty.
- 6.4 **Operational Considerations**
 - 6.4.1 A larger footprint and increased amenity features may lead to marginally higher operating costs over the life of the facility.
 - 6.4.2 Mitigation: These increases are expected to be modest and offset by greater use and flexibility of the facility. Detailed operational planning will occur following the tender phase.

Legal Considerations Ngā Hiraunga ā-Ture

- 6.5 Statutory and/or delegated authority to undertake proposals in the report:
 - 6.5.1 The Community Board has the delegation to make decisions regarding the rebuild and future management of the Shirley Community Centre at either 10 Shirley Road.
- 6.6 Other Legal Implications:
 - 6.6.1 There is no legal context, issue, or implication relevant to this decision.
 - 6.6.2 The building will require the usual suite of building and resource consents prior to construction.
 - 6.6.3 Approving the updated design and costings enables staff to progress to procurement in accordance with Council's procurement policies and delegated authority frameworks.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.7 The required decisions:
 - 6.7.1 Align with the [Christchurch City Council's Strategic Framework](#).
 - 6.7.2 Is consistent with the [Community Facilities Network Plan](#), including levels of service relating to the provision of a sustainable network of community facilities. The flexible design supports the Council's partnership-based activation model and enables more efficient use of community facilities.
 - 6.7.3 Supports the **Waipapa Papanui-Innes-Central Community Board Plan 2023–25**, which identifies Shirley Community Reserve as a priority project.
 - 6.7.4 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
 - 6.7.5 The level of significance was determined by the delegation being in place with the community board, the likely impact and consequences on the current and future social, economic, environmental, or cultural well-being of the district or region and the level of impact on the capacity of the Council to carry out its role and functions.

- 6.7.6 Staff acknowledge the high level of local community interest
- 6.7.7 Are consistent with Council's Plans and Policies.
- 6.8 This report supports the:
- 6.9 Citizens and communities
 - 6.9.1 Activity: Community Development and Facilities
 - Level of Service: 2.0.1.1 Support the development of strong, connected and resilient communities by supporting the provision of a sustainable network of community facilities. - 80 - 84 Facilities
 - Level of Service: 2.0.7 Support community management and activation of facilities through a Council and Community partnership model. - At least 75% of community facilities are activated/managed in partnership with the community

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.10 Extensive engagement has been completed across multiple years, including:
 - Feasibility studies (2019–2024)
 - Public engagement on reserve development
 - LTP submissions
 - Three Working Group meetings in 2025
- 6.11 The updated developed design reflects the Board's September directions, and community feedback favouring a flexible, multi-room facility that complements the wider reserve.
- 6.12 The decision directly affects the Waipapa Papanui-Innes-Central Community Board area, particularly the Central Ward.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.13 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value; therefore, this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.14 The decision does not involve a matter of interest to Mana Whenua and will not impact our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.15 At this stage in the project, the decision does not impact Mana Whenua.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.16 The updated design provides a neutral contribution to emissions and climate adaptation.
- 6.17 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.18 The Board requested exploration of sustainability options (solar, battery, and raked ceiling ventilation benefits). These features and costs have been integrated into the design through the QS process.
- 6.19 The expanded footprint and layout provide additional long-term flexibility to respond to community needs and changing weather patterns affecting how facilities are used.
- 6.20 A larger building footprint would increase impermeable surface area, embodied carbon, energy demand, and long-term maintenance requirements. Retaining a modest footprint supports sustainability and protects the adaptive capacity of the reserve environment.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Proceed to detailed design/tender documentation.
- 7.2 Align with Parks’ reserve redevelopment programme.
- 7.3 Return to Board only if tender pricing exceeds the approved cost envelope and/or there is a change to the project scope.
- 7.4 Provide the Board updates on the progress of the project as it is implemented.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Shirley Community Facility - Option 1 Developed design (approx 280m2 footprint)	25/2419556	27
B 	Shirley Community Facility - Option 2 Original Developed design (approx 180m2 footprint)	25/2426958	34

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Selena Robertson - Project Manager Matt Boulton - Acting Head of Community Support and Partnerships Jason Tickner - Parks & Recreation Planner
Approved By	Darren Moses - Head of Vertical Capital Delivery John Filsell - Head of Community Support and Partnerships

SHIRLEY COMMUNITY
FACILITY

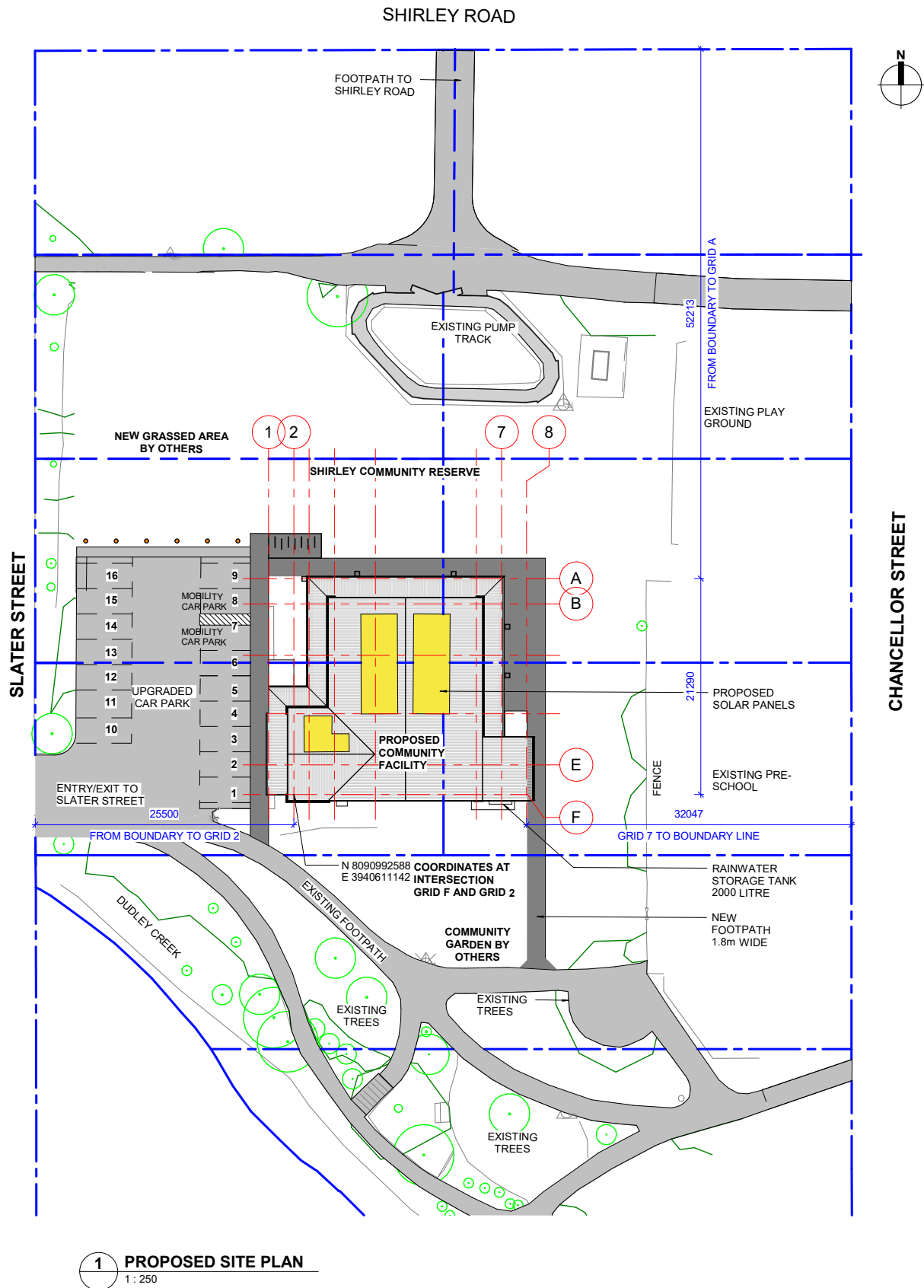
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SITE INFORMATION	
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LEGAL DESCRIPTION:	Lots 119, 120, 121, 122, 123, 124, 135, 136, 137, 138, DP 2912
WIND ZONE:	LOW
WIND REGION:	REGION A
EXPOSURE ZONE:	ZONE C
CLIMATE ZONE:	ZONE 5
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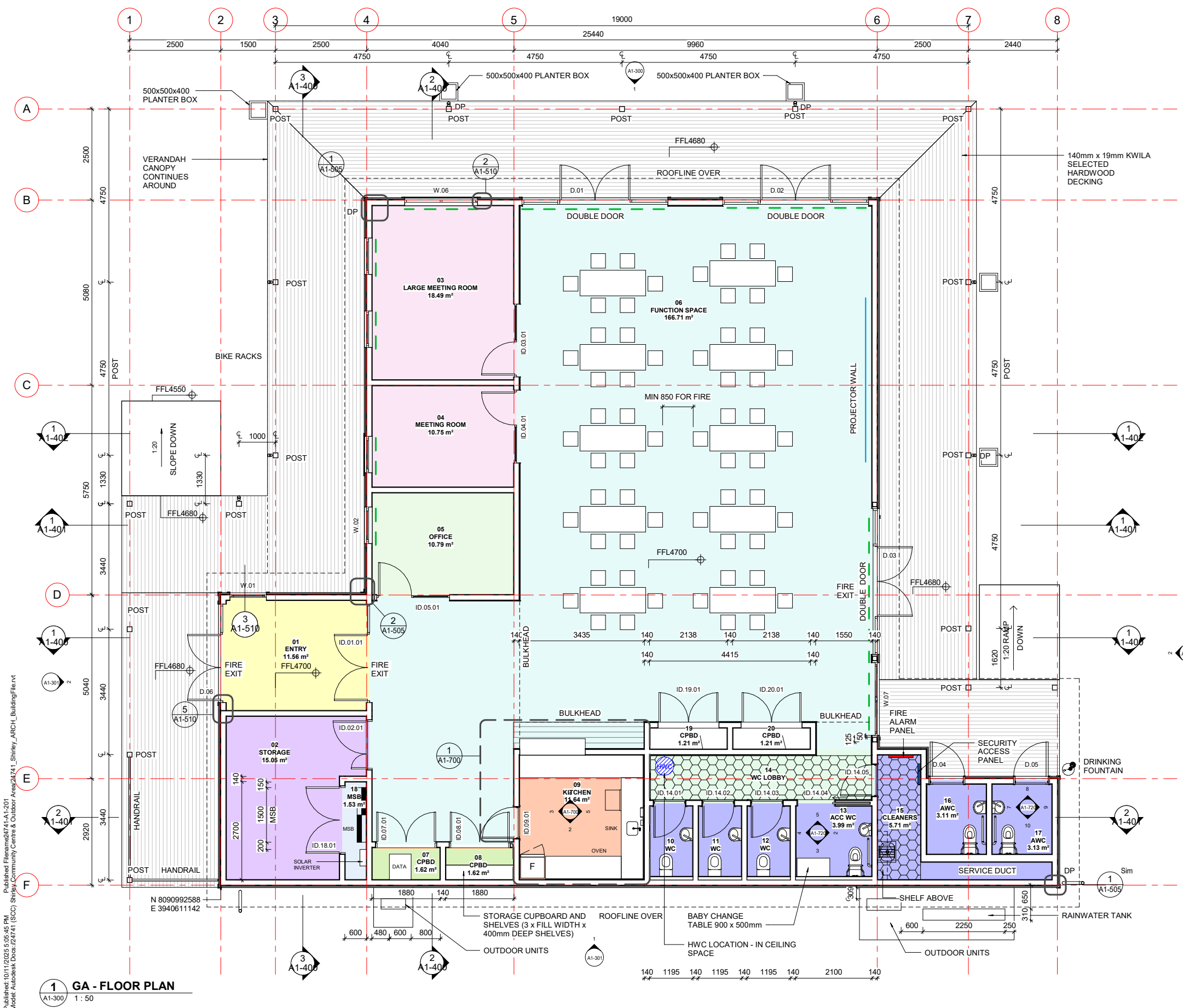
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Room Schedule		
Number	Name	Area
01	ENTRY	11.56 m²
02	STORAGE	15.05 m²
03	LARGE MEETING ROOM	18.49 m²
04	MEETING ROOM	10.75 m²
05	OFFICE	10.79 m²
06	FUNCTION SPACE	166.71 m²
07	CPBD	1.62 m²
08	CPBD	1.62 m²
09	KITCHEN	11.64 m²
10	WC	2.25 m²
11	WC	2.25 m²
12	WC	2.25 m²
13	ACC WC	3.99 m²
14	WC LOBBY	7.75 m²
15	CLEANERS	5.71 m²
16	AWC	3.11 m²
17	AWC	3.13 m²
18	MSB	1.53 m²
19	CPBD	1.21 m²
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		282.62 m²

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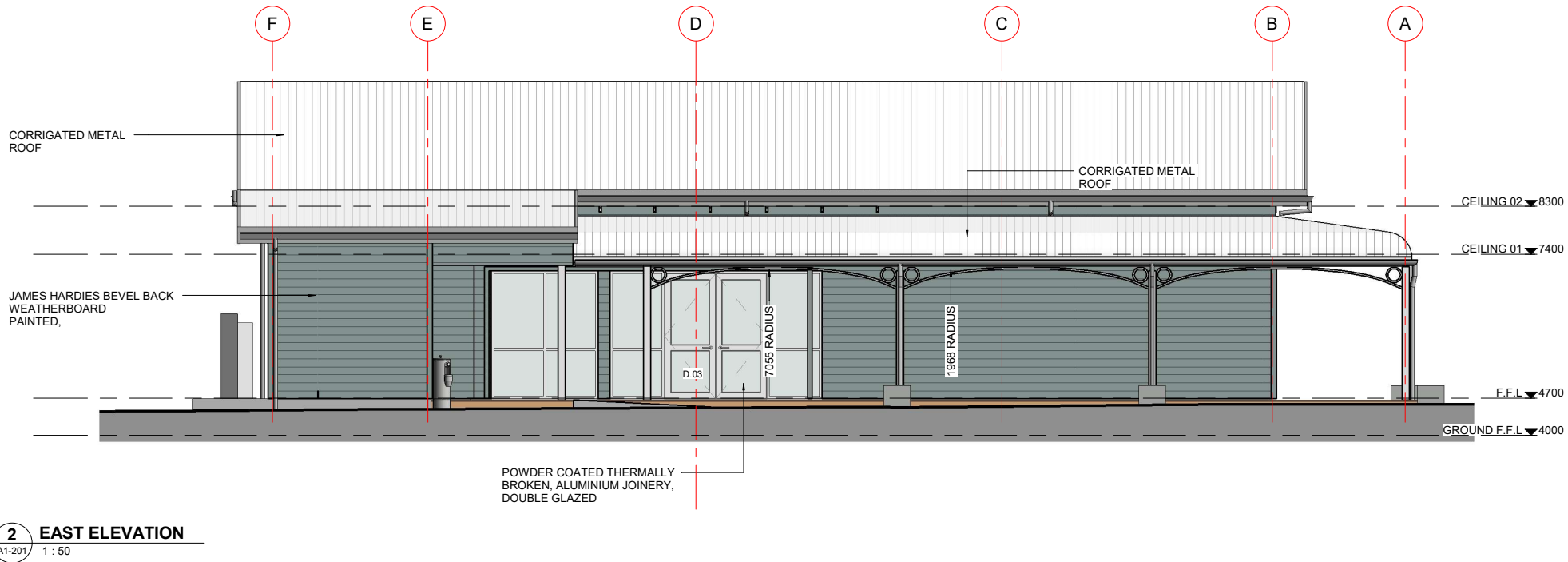
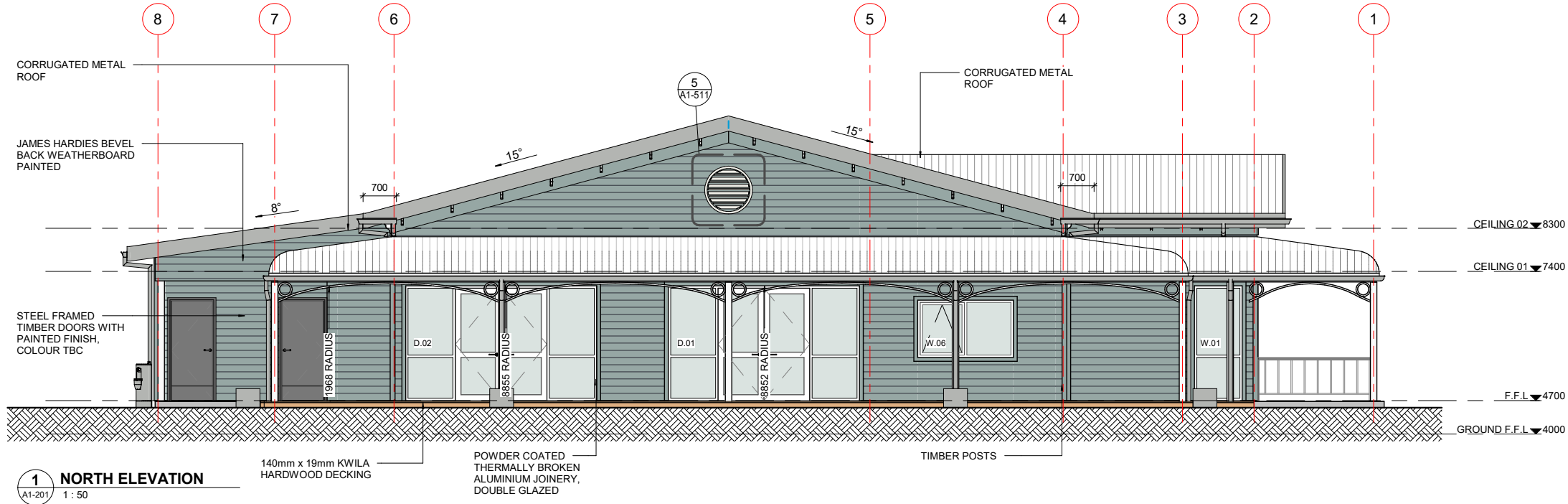
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ELEVATION LEGEND	
	WALL CLADDING - COLOUR TBC
	TIMBER DECK - KWILA
	ROOFING - COLOUR TBC
	WINDOWS & DOORS - COLOUR TBC
	FASCIA & DP - COLOUR TBC

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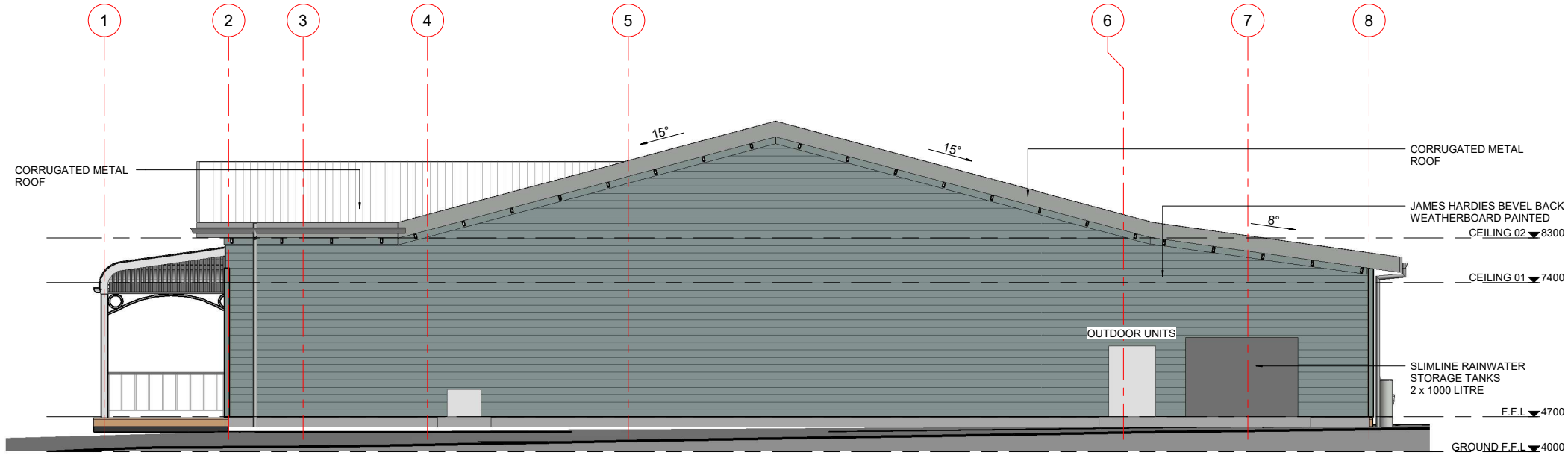
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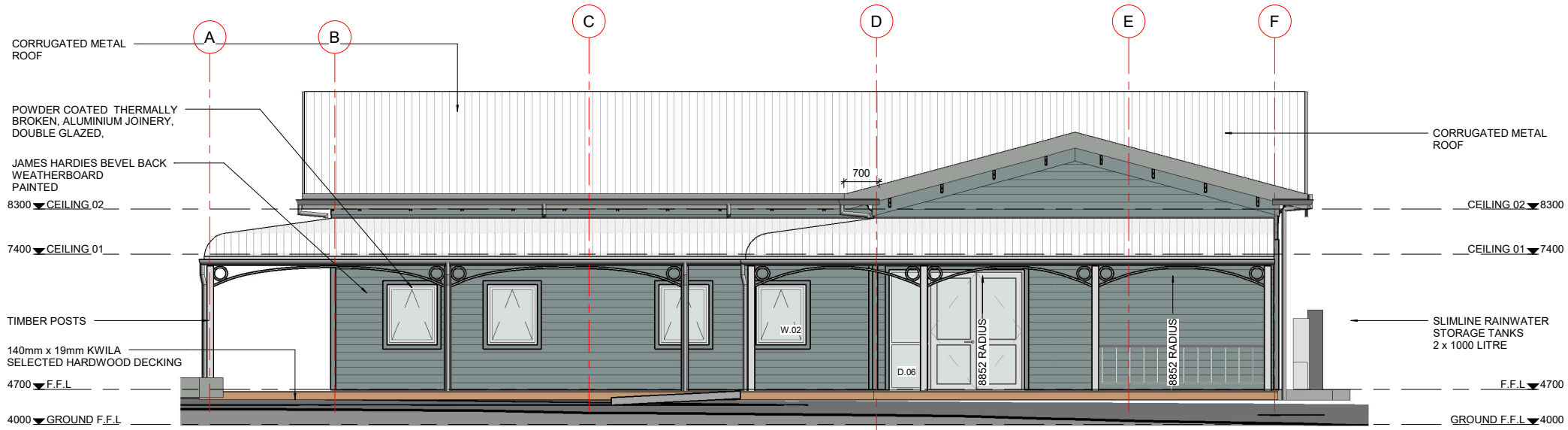
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1 SOUTH ELEVATION
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2 WEST ELEVATION
A1-201 1 : 50

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WEST ELEVATION - FRONT ENTRANCE



EAST ELEVATION - REAR ENTRY



NORTH ELEVATION



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INTERIOR VIEW - FUNCTION SPACE - FLAT CEILING



INTERIOR VIEW - FUNCTION SPACE - RAKED CEILING



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 Model: Autodesk Docs: /24741 (SCO) Shirley Community Centre & Outdoor Area/24741_Shirley_ARCH_BuildingFile.rvt

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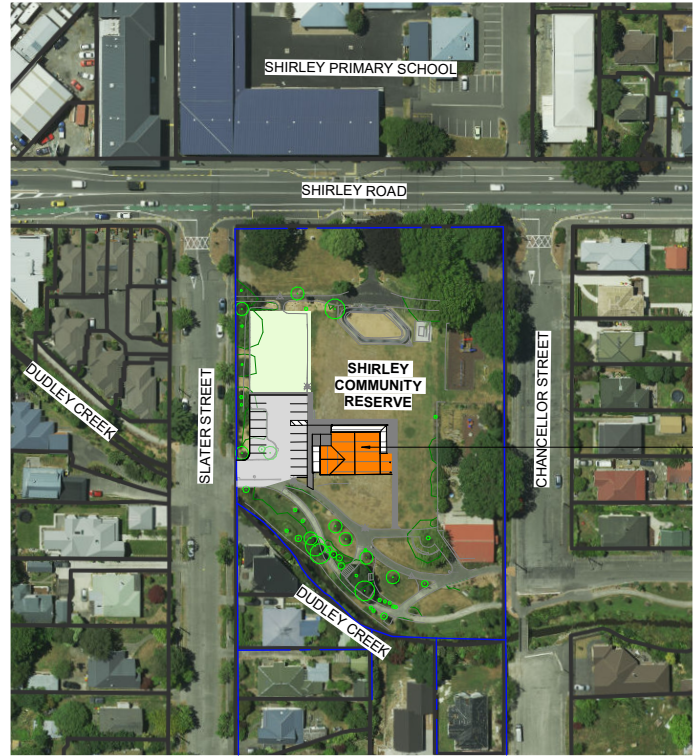
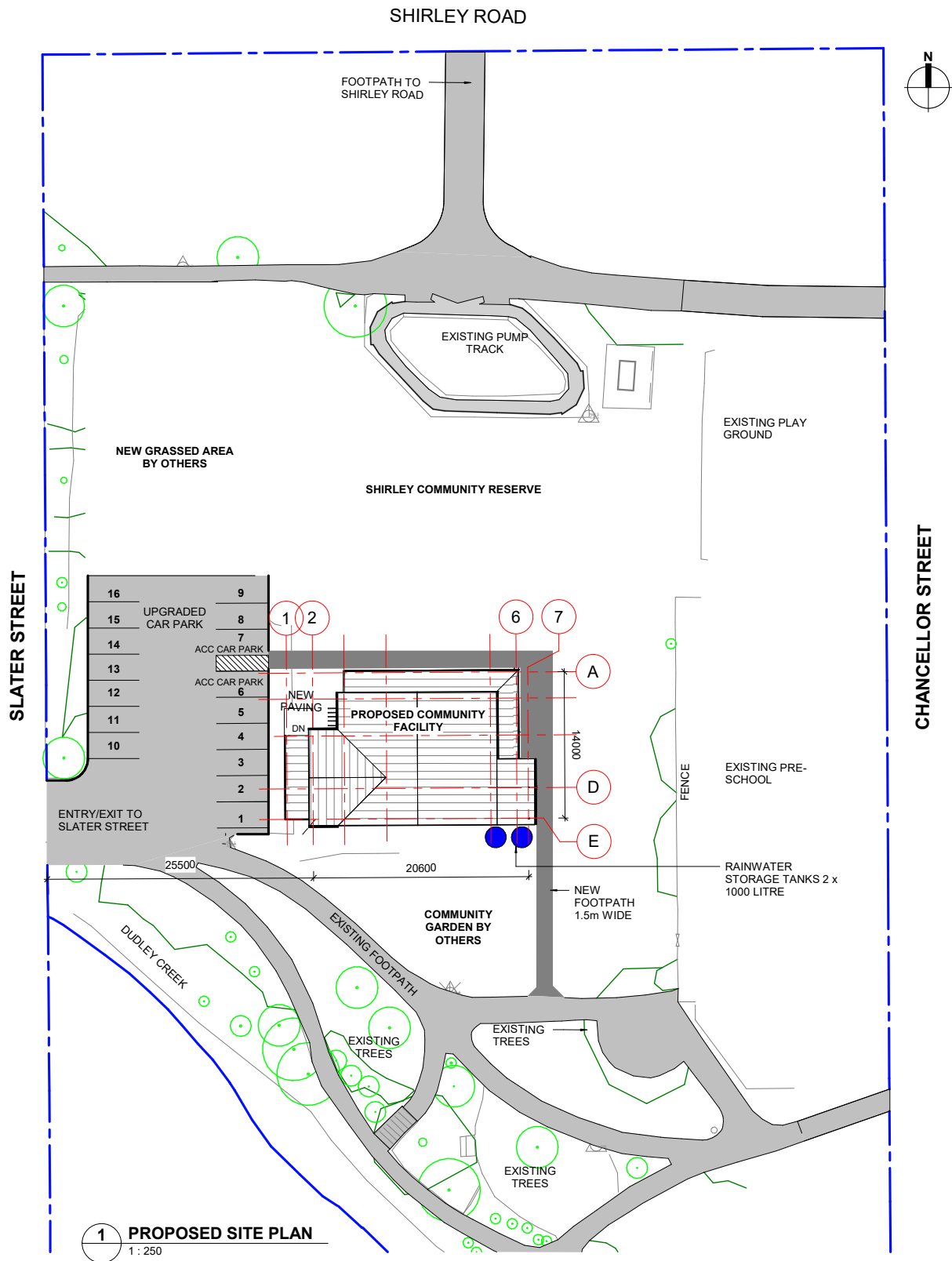
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CLIMATE ZONE:	ZONE 5
EARTHQUAKE ZONE:	ZONE 2

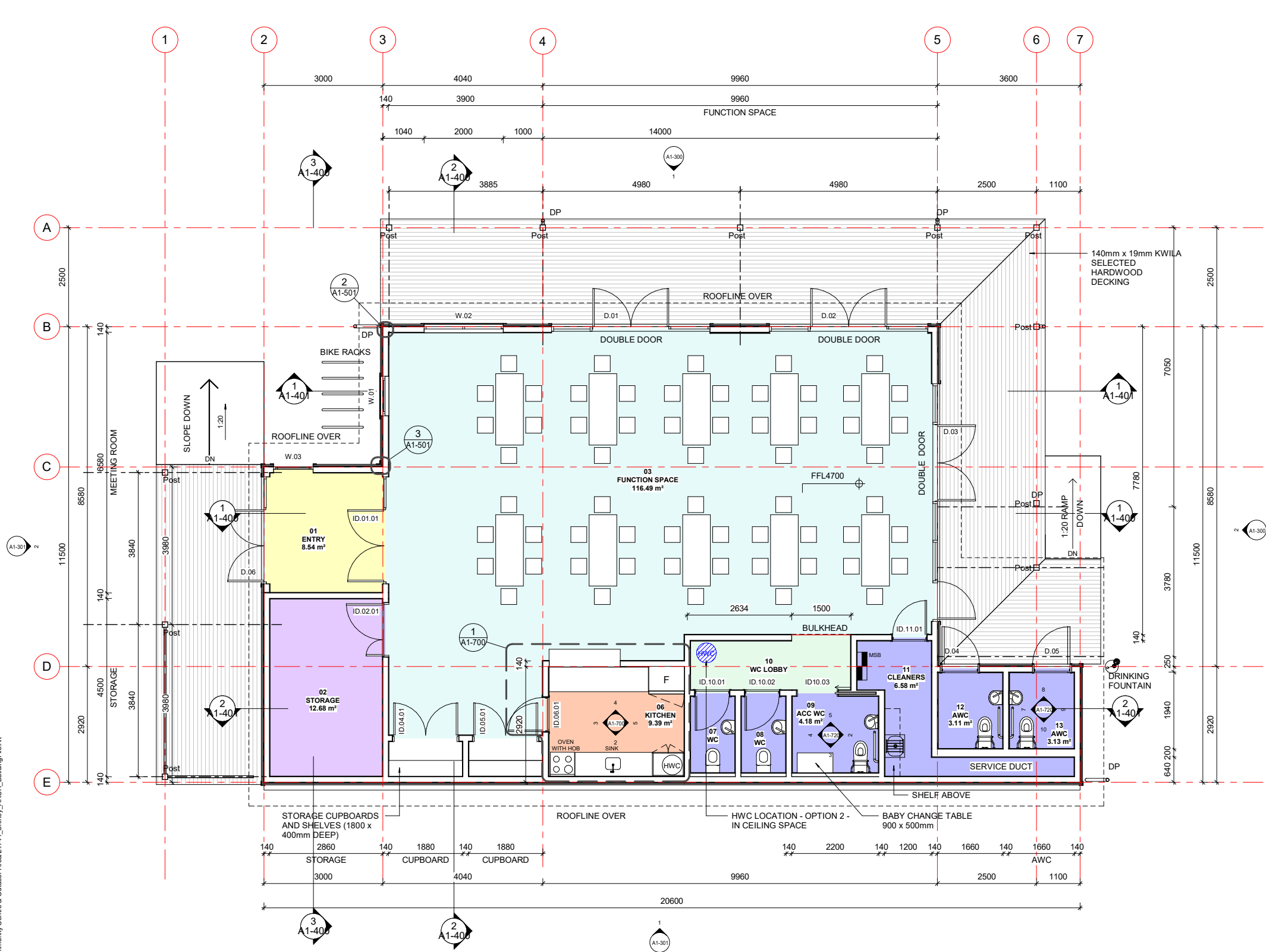
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Room Schedule		
Number	Name	Area
01	ENTRY	8.54 m²
02	STORAGE	12.68 m²
03	FUNCTION SPACE	116.49 m²
04	CPBD	1.62 m²
05	CPBD	1.62 m²
06	KITCHEN	9.39 m²
07	WC	2.15 m²
08	WC	2.15 m²
09	ACC WC	4.18 m²
10	WC LOBBY	5.21 m²
11	CLEANERS	6.58 m²
12	AWC	3.11 m²
13	AWC	3.13 m²
TOTAL AREA :		176.84 m²

DEVELOPED

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Model: Autodesk Docs: /24741 (SCO) Shirley Community Centre & Outdoor Area/24741_Shirley_ARCH_BuildingFloorv1

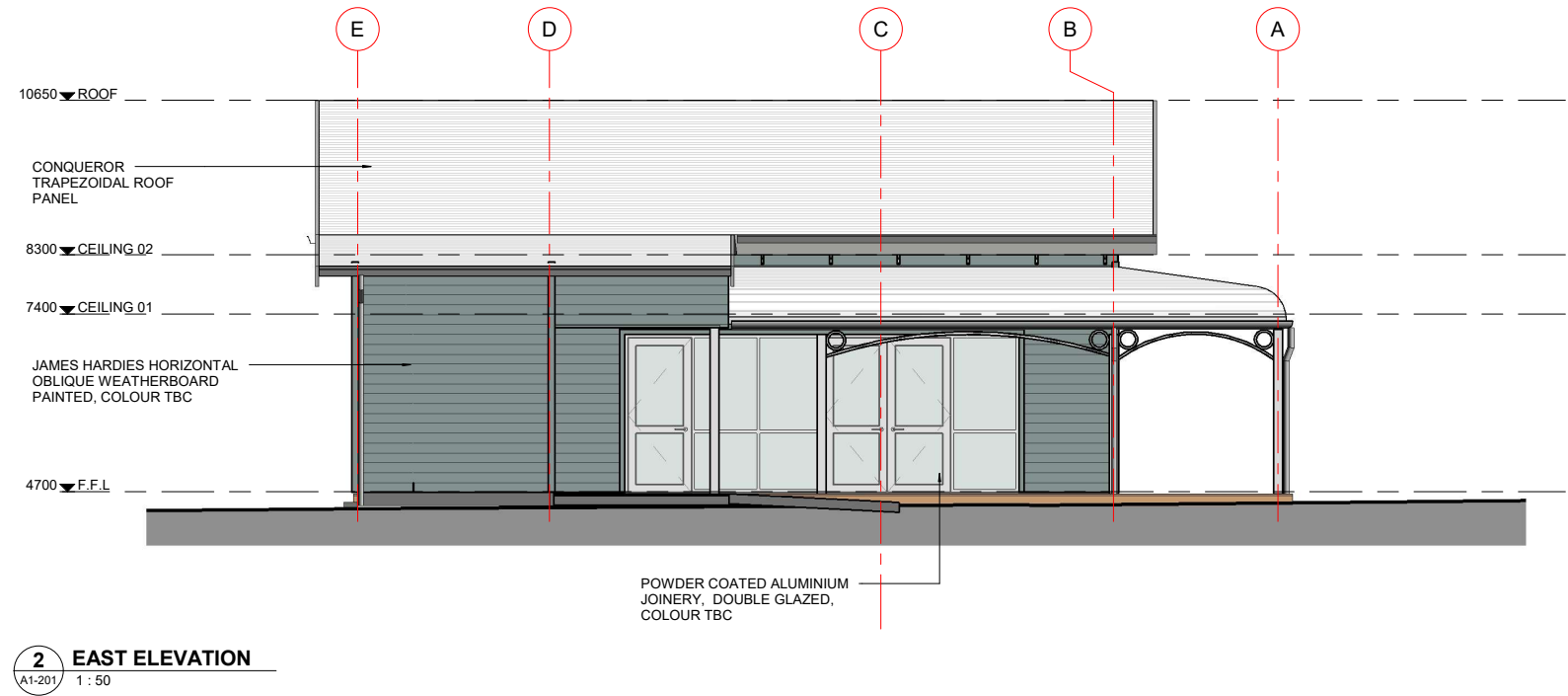
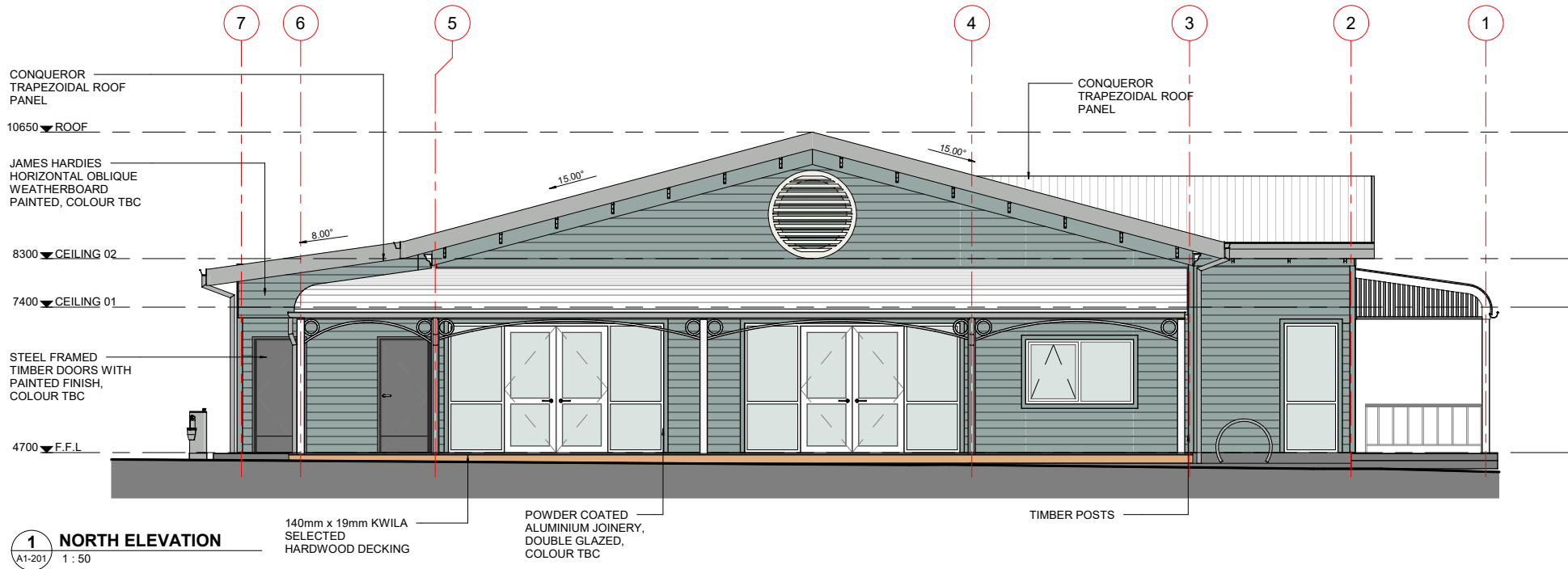
REVISION	DATE	PREP	REVIEW
A Concept / Preliminary Design	28.03.25	RR	IM
B 100% DEVELOPED DESIGN	09.07.25	RR	RR

CONTRACTORS TO VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING WORK AND SHALL NOT SCALE FROM DRAWINGS.

DRAWINGS TO BE READ IN CONJUNCTION WITH ALL OTHER CONTRACT DOCUMENTS, CONSULTANTS DRAWINGS AND REPORTS, SPECIFICATIONS AND MANUFACTURERS INFORMATION.

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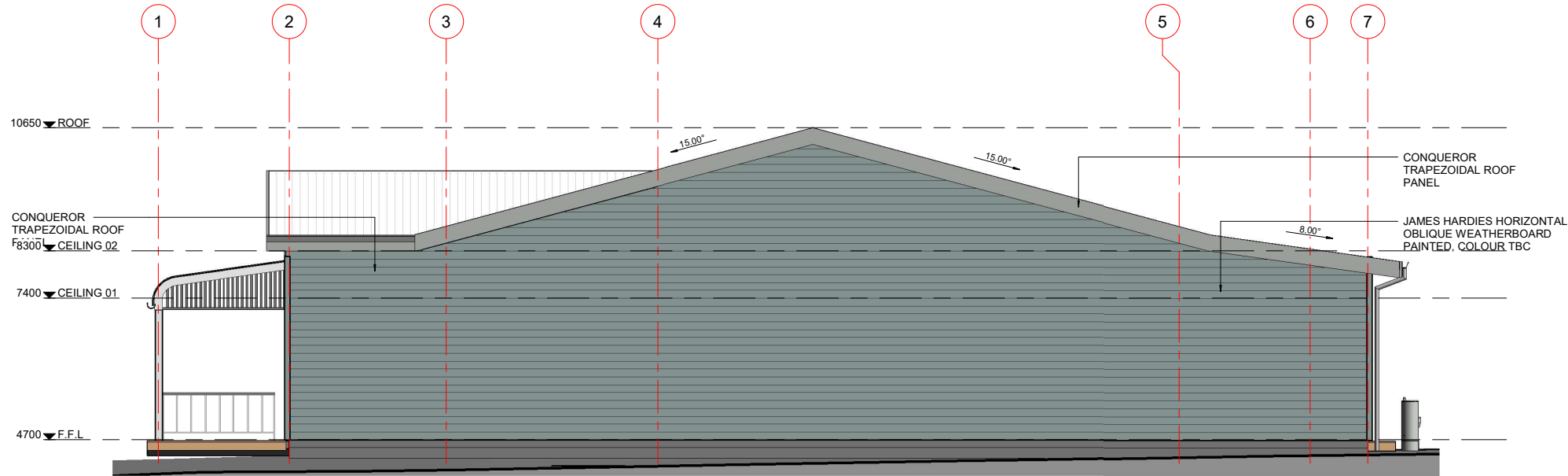
REVISION	DATE	PREP	REVIEW
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B	100%		
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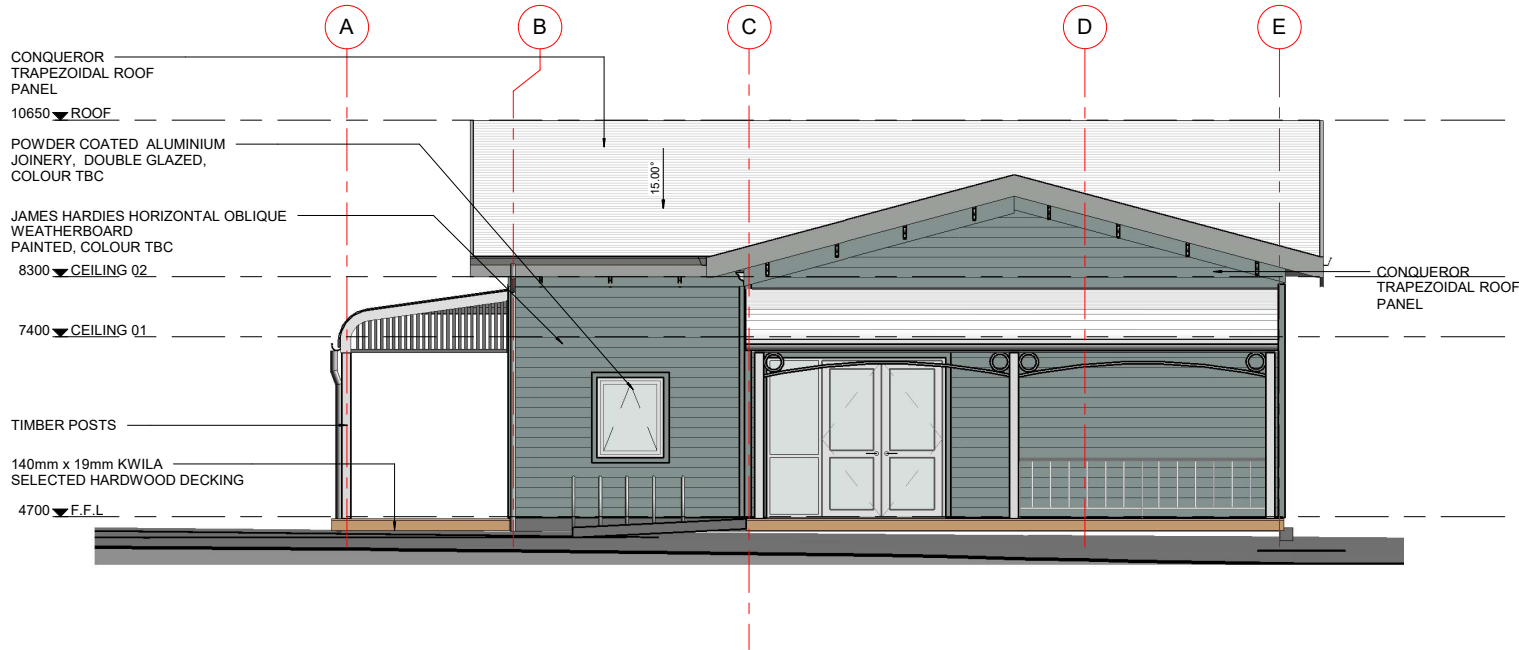
PROJECT
SHIRLEY COMMUNITY FACILITY
10 Shirley Road, Richmond, Christchurch 8013
DRAWING TITLE
NORTH & EAST ELEVATIONS
COLONIAL OPTION

CLIENT
CHRISTCHURCH CITY COUNCIL

SCALE	PROJECT NO	DRAWING NO	REVISION
A1 1:50	24741	A3 1:100	A1-300
			B



1 SOUTH ELEVATION
A1-201 1 : 50



2 WEST ELEVATION
A1-201 1 : 50

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SCALE	PROJECT NO	DRAWING NO	REVISION
A1 1 : 50	24741	A1-301	B

WEST ELEVATION - FRONT ENTRANCE



EAST ELEVATION - REAR ENTRY



NORTH ELEVATION



REVISION	DATE	PREP	REVIEW
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3D VIEWS - COLONIAL OPTION

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SCALE A1	A3	
PROJECT NO 24741	DRAWING NO A1-302	REVISION B

INTERIOR VIEW - FUNCTION SPACE



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REVISION	DATE	PREP	REVIEW
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B 100% DEVELOPED DESIGN	09.07.25	RR	RR

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PROJECT

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DRAWING TITLE

3D VIEWS - INTERIOR

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SCALE

A1

A3

PROJECT NO

24741

DRAWING NO

A1-303

REVISION

B

10. Lancaster Park Development - Final Stage Redevelopment Plan

Reference Te Tohutoro: 25/942045

Responsible Officer(s) Te Pou Matua: Barbara Heise, Project Manager Community Parks Play and Recreation

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek Community Board approval for the recommended concept designs for the development of a new play space, multi-sports court and cricket wicket at Lancaster Park.
- 1.2 The report is staff generated.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Lancaster Park Development - Final Stage Redevelopment Plan Report.
2. Approve the Final Stage Redevelopment Plan for the development of the new play space, bike loop track, multi-sports court, cricket wicket, path elements, park seating and BBQ area, fitness equipment and additional landscaping as per Attachment A and B.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 A Concept plan for the final stage of developments at Lancaster Park has been prepared and details are outlined below:

Play Space Development

- 3.1.1 A concept design was commissioned to illustrate the vision for the new play space at Lancaster Park, incorporating community feedback received during the consultation held from 25 July to 10 August 2025. This feedback, along with input from the 2022 consultations, provided clear guidance on the community's aspirations for the new play space.
- 3.1.2 The play space will be located in the north-eastern corner of the park, opposite the new Community Centre.
- 3.1.3 The play space will incorporate interesting facts, imagery and interactive elements linking back to the park's rich sporting history and major events.
- 3.1.4 Key zones of the play space include:
 - Main play space for all ages and abilities with focus areas for younger and older children

- Picnic tables throughout the space to allow families to gather and rest between play, along with a roofed BBQ area.
- Scooter and bike loop track embedded in planting along the southern section of the play space

Multi-sports court and artificial cricket nets

- 3.1.5 A new multi-sports court will be constructed in the southern corner of Lancaster Park and new artificial cricket nets in the south-western area adjacent to the natural cricket practice area. The multi- sport and cricket net concept plans have been developed to align with Goal 1, “play where you live” of the Sport Field Network Plan adopted in 2024.
- 3.1.6 The concept for the multi-sport court is based on a standardised approach that will be replicated through-out the city. This court will be a minimum of 24mx21m, with an artificial grass surface suitable for basketball, cricket and futsal. The space will be fully fenced, with minimum 1m along the sides and 3m at the ends.
- 3.1.7 The multi-sports court will be framed by low-level planting around the sump in the western side, as well as various seating options (picnic tables, terraced seating).
- 3.1.8 To create a connection to the formal play space and maintain cohesion in the design a couple of playful elements, focussed on older children/youth (e.g. scooter/skate element, slackline) will be integrated adjacent to the multi-sports court.
- 3.1.9 The proposed location for the artificial cricket nets will be beside the existing natural turf to reduce visual impact of netting structures.
- 3.2 Ultimately, the proposed final-stage developments at Lancaster Park support Christchurch’s goals of active living, equitable access, and sustainable land use, while enhancing Lancaster Park’s role as a vibrant, multi-use community hub.
- 3.3 Following Community Board approval of the final stage of the Lancaster Park development, staff will finalise the design and tender the works using the invited request-for-proposal process.

4. Background/Context Te Horopaki

- 4.1 The Lancaster Park redevelopment project began in 2021 and was re-opened to the public in June 2022.
- 4.2 The first redevelopment consisted of
- 4.2.1 the construction of the sports fields for rugby, football and cricket, installation of sports shed and temporary public toilets
 - 4.2.2 the refurbishment of the historic Memorial Gates and the installation of the Arc of History
 - 4.2.3 the installation of perimeter and secondary paths within the park
 - 4.2.4 the planting of more than 11,000 native trees and shrubs on the western side of the former stadium site
 - 4.2.5 the completion of the new changing rooms and community facility

- 4.3 Planning for the final stage of the Lancaster Park redevelopment began in late 2024 and focuses on delivering a wider range of assets designed to enhance recreational use of the park for the wider community
- 4.4 An initial concept sketch of the play space, refer figure 1 below, and the wider park development, refer figure 2 below, were developed and presented to the Community Board at an information session in June 2025.



Figure 1: Lancaster Park play space– initial concept sketch



Figure 2 Lancaster Park development plan– initial concept sketch

- 4.5 Consultation on the concept plan was open from 25 July until 10 August 2025 with the majority of the feedback received being supportive of the plan.
- 4.6 The initial cost estimate for the play space concept indicated a funding shortfall, staff drew on community feedback to guide the re-design, re-allocating funds strategically to create greater play value. The layout was compressed to achieve cost efficiencies while preserving the overall vision for the space.

- 4.7 The Lancaster Park Final Stage Redevelopment Plan, as subject for approval in this report, is shown below in figure 3 and attached to this report, refer to Attachment A.



Figure 3: Lancaster Park – Final Stage Redevelopment Plan

- 4.8 This updated concept plan focuses on delivering the following assets:
- 4.8.1 A new play space including equipment for all ages and abilities with a strong sporting theme honouring the history of Lancaster Park
 - 4.8.2 A loop scooter and bike track
 - 4.8.3 Artificial cricket nets and a multi-sports court to supplement the existing cricket nets and sports fields and allow for more recreational play
 - 4.8.4 Seating options (benches, picnic tables), with the majority shaded by umbrellas
 - 4.8.5 Covered BBQ facility near the play space
 - 4.8.6 Fitness equipment stationed along the perimeter path
 - 4.8.7 General landscaping, including the planting of trees and low-growing shrubs, to frame the play space and the area around the sump on the western side, adjacent to the multi-sport court.
- 4.9 The following related memos/information were circulated to the meeting members:

Date	Subject
14 September 2022	Lancaster Park Consultation Report 14 September 2022
16 December 2022	Lancaster Park redevelopment update

- 4.10 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
12 June 2025	Lancaster Park Development - update on play space development

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.11 The following reasonably practicable options were considered and are assessed in this report:

- 4.11.1 Adoption of the Lancaster Park Final Stage Redevelopment Plan as per Attachment A.

- 4.12 The following options were considered but ruled out:

- 4.12.1 The Community Board does not approve the Lancaster Park Final Stage Redevelopment Plan and requests that staff consider alternative designs.

Options Descriptions Ngā Kōwhiringa

- 4.13 **Preferred Option:** Lancaster Park final stage development – Concept Plan.

- 4.13.1 Option Description: The Community Board adopts the Lancaster Park Final Stage Redevelopment Plan and allows the project to progress to detailed design and construction.

- 4.13.2 Option Advantages

- The community receives a broad variety of new parks asset that aligns with feedback provided. The final stage development will transform Lancaster Park from a pure sports park into a space for the wider community to enjoy.

- 4.13.3 Option Disadvantages

- No major changes can be made to the concept design of the items included in this development stage without risking delayed delivery or increased costs.

- 4.14 Alternative option: Option 2

- 4.14.1 Option Description: Consideration of alternative designs for inclusion in the final stage development for Lancaster Park.

- 4.14.2 Option Advantages

- The Community Board could offer an alternative suggestion to the proposed final stages and request staff to investigate the alternative option.
- The community could offer additional feedback for inclusion in an alternative design.

- 4.14.3 Option Disadvantages

- This option would delay the final stages of development by three to six months while staff are investigating options.

Analysis Criteria Ngā Paearu Wetekina

Play space

- 4.15 The vision for the play space is to create an area that celebrates the park's rich history in a playful way while providing opportunities for all ages and abilities.
- 4.16 This vision will be achieved through a mix of play equipment and interpretive, interactive features integrated throughout the space. The concept plan is shown in Figure 4 and attached as Attachment B.

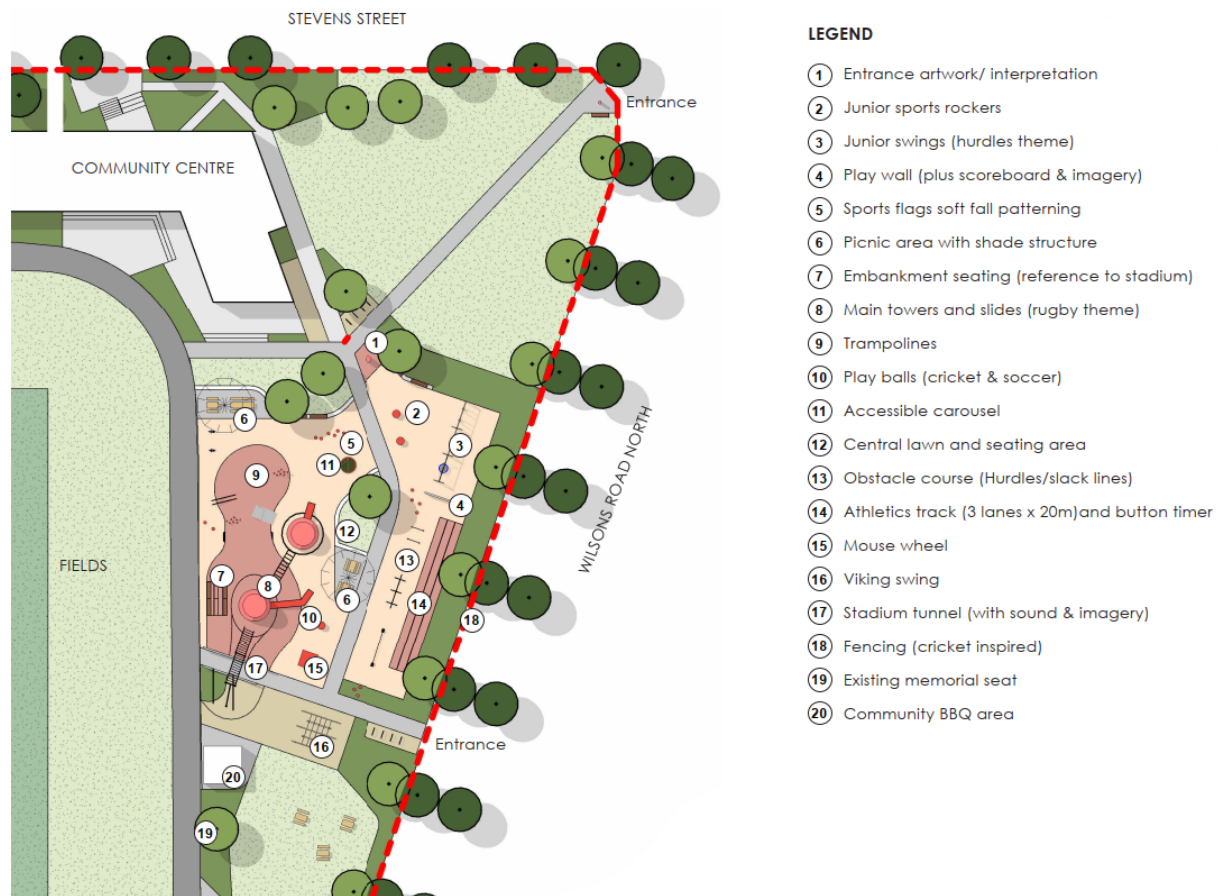


Figure 4: Lancaster Park – play space concept plan

- 4.17 The play space will include core elements such as swings, climbing structures, slides, rockers, and rotating equipment, with a focus on offering options for a range of abilities wherever possible.
- 4.18 At the reserve entrances, interpretive signage and an interactive column (Figure 5) will invite visitors to engage. The column will feature movable panels allowing users to mix and match information and images of sports stars, learning about their history at Lancaster Park.

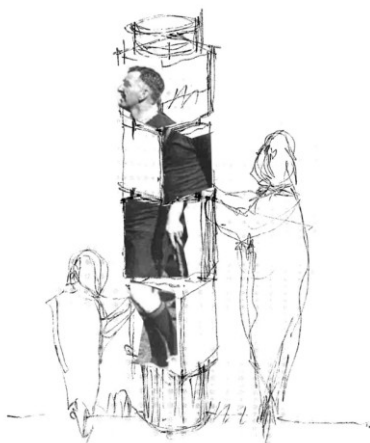


Figure 5 – Interactive entrance column



Figure 6 – Accessible carousel (indicative image)

- 4.19 Opposite the new community centre, a junior play area will include a large swing set with seats for different abilities, rockers, an accessible carousel (Figure 6), and sensory play panels.
- 4.20 This area is located closest near public toilets at the back of the community centre.
- 4.21 A trail of sports flags embedded in the safety surface is proposed to guide visitors toward a large mound that could feature climbing, balancing, and sliding elements.
- 4.22 On the western side of the mound, facing the sports fields, embankment seating will reference the former stadium seating.
- 4.23 The most prominent feature is a bespoke play module shaped like two giant rugby balls. It will offer ground-level play for younger children and those with mobility impairments, and elevated elements for older children accessed via a tunnel, the mound top, or a rope bridge from the southern end. Early concept sketches are shown in Figure 7.

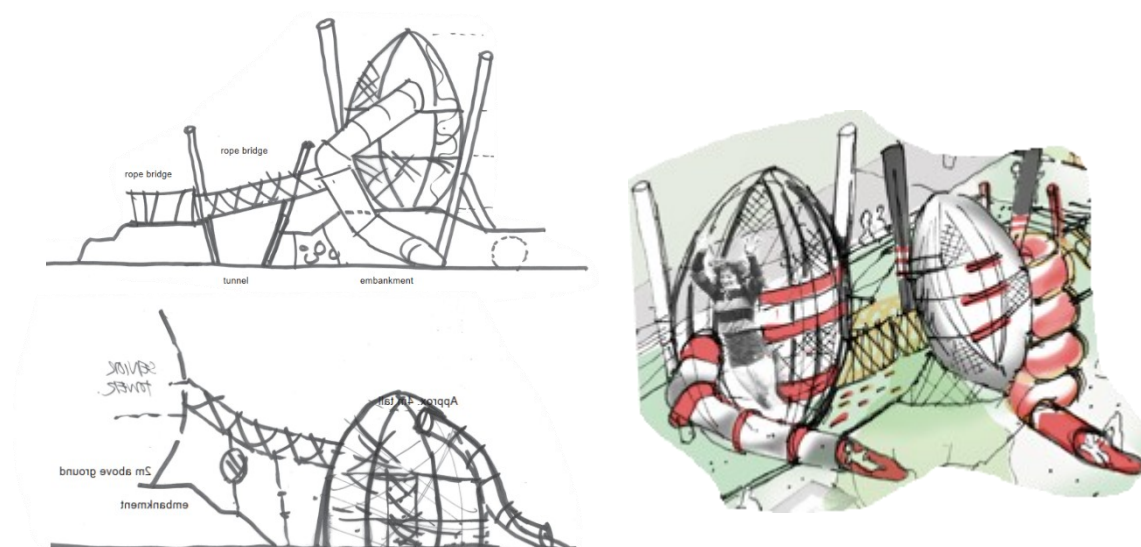


Figure 7 – Rugby shaped play structure (concept sketched, in development)

- 4.24 The exterior and interior of the rugby ball-shaped module will integrate life-sized images or artworks showcasing a diverse range of sportspeople associated with Lancaster Park. Additional play and interpretive features will be incorporated throughout the structure and

surrounding area, including binoculars for views of the Port Hills, climbing elements, sensory panels, and slides

- 4.25 When entering or exiting the rugby ball-shaped structure via the rope bridge, visitors will cross another key feature: a path that represents a stadium entrance (Figure 8). Imagery of historic game audiences will be incorporated on the walls, and interactive sound elements may be included to mimic the players' entrance before a game.

4.26

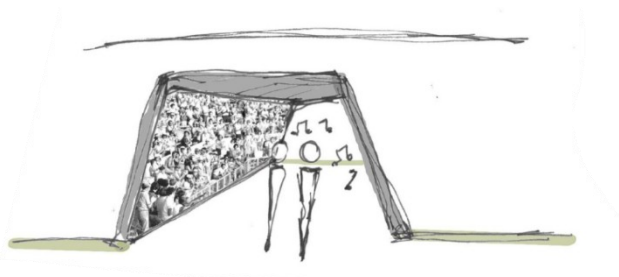


Figure 8 – Stadium entrance re-imagined (indicative image)

- 4.27 Along this path, the play space will also feature a mouse wheel and a large Viking swing (Figure 9). Both allow multiple users to play together, with Viking swings being popular with teenagers and adults, creating opportunities for family fun.



Figure 9 – Mouse wheel and Viking swing (indicative images)

- 4.28 Closing the loop between the Viking swing in the south and the junior swings, in the north is the athletics section.
- 4.29 This area invites users to activate a button timer and race against each other or compare their times with sporting greats such as Peter Snell or Marise Chamberlain. Staff are also investigating the feasibility of integrating light-up elements in the tracks to add excitement.
- 4.30 As a link to athletics, an obstacle course with hurdles and slack lines/balancing beams will be constructed. This can be standalone fun or part of a circuit race with the running tracks.
- 4.31 At the end of the running tracks, a play wall will feature a scoreboard section based on historic imagery and a lineout jump challenge. A play element referencing Penny Farthing bicycles and races once held at Lancaster Park is also being considered; this may be integrated into the play wall or developed as a separate feature elsewhere in the play space.

BBQ picnic area and bike/scooter loop track

- 4.32 South of the play space, the area transitions into a dedicated picnic zone. While there are smaller picnic spots within the play space, this area is slightly set apart and includes a covered BBQ, creating a welcoming space for the community to gather and share kai.
- 4.33 Adjacent to the picnic area, visitors with scooters, skateboards, or bikes can enjoy a proposed loop track. In addition to the main perimeter path around the sports fields, this dedicated track is intended to provide opportunities for wheeled fun, incorporating small pump track features and skills-practice elements.

Multi-sports court / Youth Zone

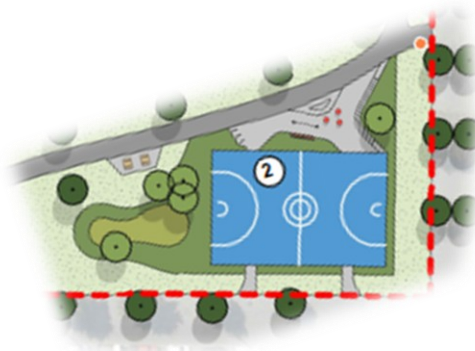


Figure 8 – Multi-sport and Youth Zone, concept plan extract

- 4.34 Community feedback supported the inclusion of a space designed for youth and young adults. In response, a multi-sport court and a seating area is proposed for the south-east corner of the reserve, offering a degree of separation from the formal play space.
- 4.35 The multi-sport court has been designed as a flexible, shared-use space. It will accommodate casual drop-in recreation (basketball, futsal, cricket, and informal training). This meets the intent of expanding inclusive, adaptable play areas and aligns directly with the principle of multi-sport zone playing spaces.
- 4.36 The court provides an accessible, versatile year-round surface that serves both structured sport and informal community use.
- 4.37 The court provides a durable surface for recreation and training—particularly for skills, small-sided games, and off-field development—without placing additional pressure on natural turf areas. Its compact footprint minimises impact on existing tree canopies and wider park landscapes.
- 4.38 A standardised goal and basketball structure has been designed to maximise utilisation of different uses.
- 4.39 The court has been designed to best meet the needs of all users while not compromising the feel of the space. The fencing is high only behind the goal for practical reasons, and low along the sides to maintain an open feel and preserve views across the reserve
- 4.40 The multi-sports court will include a youth seating area for relaxing and socialising, with playful elements such as small skate or scooter features and a possible slackline.
- 4.41 Planting will be incorporated to make the space more inviting and to help manage stormwater during wet seasons, as it is known to become boggy and wet.

Cricket nets

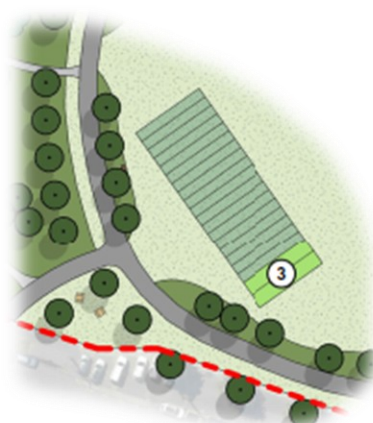


Figure 9 – Existing and proposed cricket nets

- 4.42 The Final Stage Development Plan shows the existing natural turf cricket nets, which will be built and funded by the Lancaster Park Cricket Club. Staff propose adding two new artificial cricket nets next to the natural turf nets for public use, making the facilities accessible to the wider community.

Fitness equipment

- 4.43 Fitness equipment will be installed along the southern and western paths, connecting with activities on the eastern side to form a complete fitness loop.
- 4.44 The locations indicated in the Final Stage Redevelopment Plan, Attachment A, are indicative and will be confirmed during the detailed design phase.

Landscaping, planting and visual barriers

- 4.45 The western part of Lancaster Park has previously been planted with native shrubs and trees.
- 4.46 The final stage of the redevelopment will introduce landscaping along the eastern and south-eastern areas to align with the planting in the western part of the park, creating a harmonious integration and improved visitor experience.
- 4.47 Planting will also serve as a visual barrier between the play space and Wilsons Road North, reducing wind exposure and creating a more sheltered setting for play and recreation.
- 4.48 While staff are not proposing a full fence around the play space, the proximity to nearby roads has been acknowledged. During the next design stage, options for visual barriers and fencing along Wilsons Road North will be investigated. The aim is to create a transitional zone that redirects children's attention back into the play space and slows unsupervised movement toward the road.

Travel to Lancaster Park

- 4.49 Lancaster Park's central location offers multiple travel options. The park is approximately a 20–30 minute walk from the city centre.
- 4.50 It is also accessible by bike or scooter via the adjacent Heathcote Expressway cycleway along Wilsons Road North.

- 4.51 Public transport is available via nearby bus stops on Ferry Road, served by routes 3 (Airport or Sheffield Cres/Sumner) and 140 (Russley/Mt Pleasant).
- 4.52 Free parking is available along Stevens Street, Wilsons Road North, and Lismore Street. However, consultation feedback suggests parking may be insufficient once the play space opens. Staff will consider this during detailed design, with potential solutions including time-restricted parking on sections of Wilsons Road North. If deemed appropriate, staff will consult stakeholders and present a decision report to the Community Board.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option		Option 2
Cost to Implement	Playground, fitness equipment, bike loop track, seating and all landscaping	\$ 3,075,000.00	TBD
	Multi-sports court	\$ 200,000.00	
	Cricket nets	\$ 100,000.00	
	Total cost	\$ 3,375,000.00	
Maintenance/Ongoing Costs	\$5,000		TBD
Funding Source	#61801 (Lancaster Park redevelopment) #77255 (Sports Field Network Plan Goal 1 - Multi-Use Sports Zone Development)		
Funding Availability	Funds already drawn down into FY26 to FY28 n/a		
Impact on Rates	Nil n/a		

- 5.1 The funding for this project is already accounted for in the current LTP.
- 5.2 The above costs to implement are based on an initial cost estimate and will be further refined during the detailed design and construction tender phase.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 The play space design will undergo a Safety in Design review before the design is finalised to ensure risks are adequately assessed and removed or remediated prior to finalisation of the design.
- 6.2 In terms of construction, there are no risks specifically identified beyond risk management associated with working in a public park environment. The land has been significantly remediated following the demolition of the original stadium buildings and construction of the new sports field profile.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.3 Statutory and/or delegated authority to undertake proposals in the report:
- 6.3.1 Approve the location of, and construction of, or alteration or addition to, any structure or area on parks and reserves provided the matter is within the policy and budget set by the Council (Part D – Sub Part 1 – Community Boards – Pg 96).

6.4 Other Legal Implications:

6.4.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

6.5 The required decision:

6.5.1 Aligns with the Christchurch City Council's Strategic Framework that our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.

6.5.2 Is assessed as low significance in relation to the [Christchurch City Council's Significance and Engagement Policy 2019](#). The level of significance was determined by the low costs to Council and the overall impact on the people affected or with an interest in the project.

6.5.3 Is consistent with Council's Plans and Policies: Physical Recreation and Sports Strategy 2022.

6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.7 Parks, Heritage and Coastal Environment

6.7.1 Activity: Parks and Foreshore

- Level of Service: 6.8.5 Resident satisfaction with the overall availability of recreation facilities within the City's parks and foreshore network - >= 70%
- Level of Service: 6.8.1.3 Parks are provided (people have access to parks within walking distance of home) - 80% of urban residential properties are <500m from a park (any type of park except a utility park) at least 3000m² in size

Community Impacts and Views Ngā Mariu ā-Hāpori

6.8 Consultation started on 25 July and ran until 10 August 2025.

6.9 Project details including links to the [Kōrero mai | Let's Talk webpage](#) were advertised via:

- An email sent to 18 key stakeholders, including Lancaster Park sports groups, Phillipstown Community Hub, Charleston Residents' Association and local schools.
- Leaflets provided to Phillipstown Community Hub to distribute to residents.
- Phillipstown Community Hub and sports clubs' social media posts.
- A Christchurch City Council Facebook post and Newsline article.
- Leaflets delivered to properties surrounding Lancaster Park

6.10 The [Kōrero mai | Let's Talk](#) page had 1072 views throughout the consultation period.

Summary of Submissions Ngā Tāpaetanga

6.11 Submissions were made by two organisations and 25 individuals. [All submissions are available on the Kōrero mai webpage.](#)

6.12 Submitters were asked whether the play space plan was right. Spokes Canterbury supported the play space plan while Charleston Residents' Association somewhat supported the plan.

6.13 Overall, 12 submitters (44%) supported the play space plan, 11 somewhat supported (41%), one did not support (4%) and three didn't know (11%).

- 6.14 Submitters who were somewhat supportive made requests for items such as more accessible equipment, BBQs, exercise equipment and a dog exercise area. All comments can be read in the [submission document on Kōrero Mai](#).
- 6.15 Submitters liked the plan for the:
- Zones / play areas (9)
 - Sporting theme / celebrating the history of the park (5)
 - Accessibility (2)
 - Variety of play equipment (2)
- 6.16 Submitters disliked the plan for reasons unrelated to the plan itself, such as concerns about impact on parking and safe pedestrian road crossings. All comments can be read in the [submission document on Kōrero Mai](#).

Supplementary information

- 6.17 To reduce barriers to participation, a quick poll was conducted on the Kōrero mai webpage and received 43 responses.
- 5-star ratings (34)
 - 4-star ratings (7)
 - 3-star ratings (1)
 - 1-star rating (1)
- 6.18 The decision affects the following wards/Community Board areas:
- 6.18.1 Central Ward, Waipapa Papanui-Innes-Central Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.19 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value; therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.20 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.21 Lancaster Park was initially privately owned, but in 1919 the Victory Park Act vested title to the land in the Crown, for it to be used for cricket, rugby, and other sports, amusements, entertainment, and events. The land was to be held in trust for those activities in commemoration of the Canterbury soldiers who died in World War 1. As a consequence, the Crown, the Council, and Ngai Tahu negotiated the repeal of the Victory Park Act 1919, the vesting of the Crown-owned land in the Council, and the protection of Ngai Tahu's right of first refusal in respect of that land. These were given effect to in the Act, along with the Board's land being transferred to the Council. The right of first refusal is provided for in the Ngai Tahu Claims Settlement Act 1998. Ngai Tahu agreed to defer this right so long as Lancaster Park was being used for the purposes specified in the Act.
- 6.22 Mana whenua, through the Matapopore Charitable Trust, have been engaged in the design process of this project since August 2021 with the aim of bringing important cultural and landscape design elements to the fore in the design of the Lancaster Park redevelopment. A spatial plan and cultural design intent report was produced in late September 2021 which has been used to provide guidance on embedding cultural values and narratives into the

redevelopment of the park. Key recommendations that were incorporated in this stage of the park's development include:

- 6.22.1 Bring to life the stories of Te Iringa o Kahukura - The specific stories of the peaks and landforms and sports/ historic events can be integrated into the experience of the wider park.
Visitors will discover the stories of Lancaster Park through playful, hands-on features woven into the play space and park. Interactive elements will invite exploration and spark curiosity, turning history and sporting heritage into an engaging experience for all ages.
- 6.22.2 To enhance whanaungatanga - to provide much needed community amenities which promote health and wellbeing, community and whanau connectedness and sense of identity. The park will offer a range of facilities for a variety of abilities and ages. Community picnic areas with picnic tables and a covered BBQ are integrated throughout the play space with more opportunities provided in the south-western multi-sports corner providing a variety of spaces for the community to enjoy.



7. Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 7.1.1 The decisions in this report are likely to contribute positively to emissions reductions, in that residents will have access to a wide range of recreational activities within walking distance and therefore may choose not to drive to other reserves.
- 7.1.2 Also, by increasing the level of service and adding improved amenities to Lancaster Park, a strong meeting hub for the community is created which may encourage families to utilise local facilities and walk/scooter to the park, rather than drive. This is also supported by the park being located adjacent to the existing Heathcote Expressway cycleway.

8. Next Steps Ngā Mahinga ā-muri

- 8.1 If the Community Board approves the Lancaster Park Final Stage Redevelopment Plan, Council staff will continue to progress to the detailed design phase for assets included in this development stage, followed by tendering contracts for delivery and beginning construction in 2026.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Lancaster Park - Final Stage Redevelopment Plan	25/2391371	56
B 	Lancaster Park - Play Space Concept Plan	25/2391424	58

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Barbara Heise - Project Manager - Community Parks Richard Gibbs - Senior Project Manager Te Kaha Kiran Skelton - Engagement Advisor
Approved By	Bridie Gibbings - Manager Operations - Parks Development Al Hardy - Manager Community Parks Rupert Bool - Head of Parks

Item 10



- LEGEND
- Site boundary
 - Heritage area
 - Existing trees
 - Proposed trees
 - Planting
 - Swale planting
 - Shrub planting
 - Buildings
 - Existing cricket practice area
 - Picnic tables
 - Seats
 - Small flagpole signage
 - Large plinth signage
 - Proposed playspace
 - Proposed multi-sport court
 - Proposed artificial cricket practice area
 - Proposed fitness equipment

0 50m
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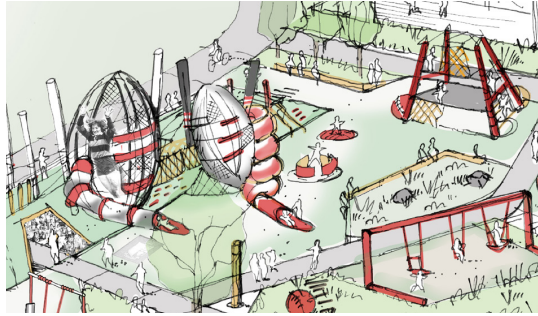
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LANCASTER PARK - FINAL STAGE REDEVELOPMENT PLAN

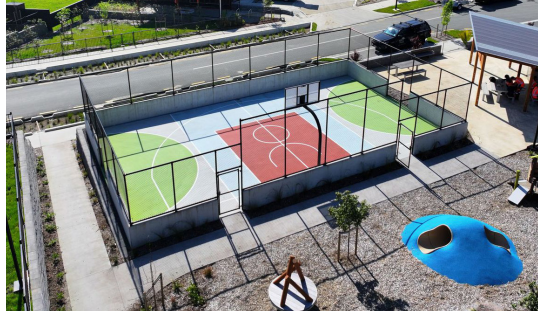
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1 PROPOSED PLAY SPACE



2 PROPOSED YOUTH ZONE
 Multi-purpose court with social area and seating

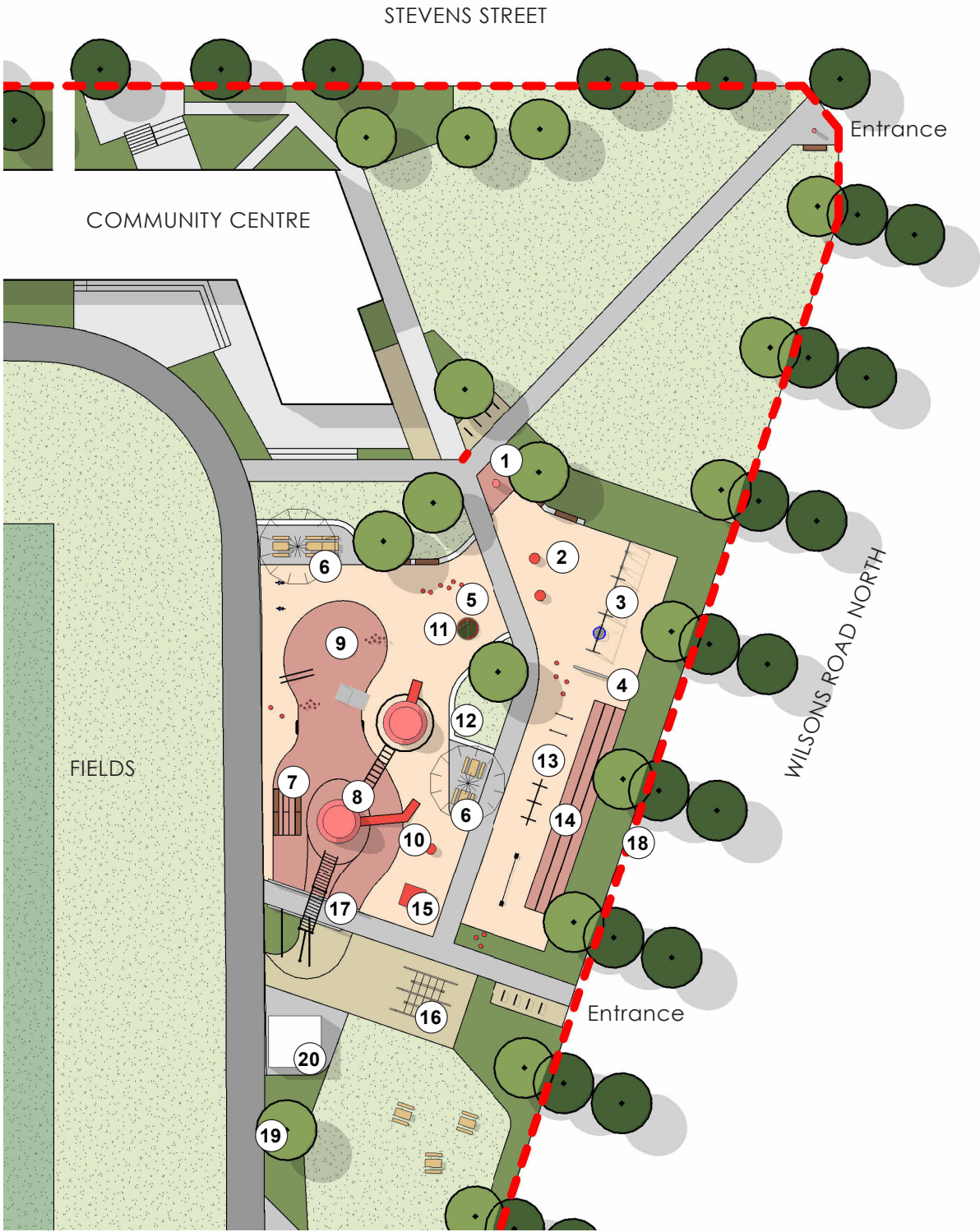


3 PROPOSED ARTIFICIAL CRICKET PRACTICE AREA



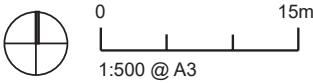
4 PROPOSED FITNESS EQUIPMENT





LEGEND

- ① Entrance artwork/ interpretation
- ② Junior sports rockers
- ③ Junior swings (hurdles theme)
- ④ Play wall (plus scoreboard & imagery)
- ⑤ Sports flags soft fall patterning
- ⑥ Picnic area with shade structure
- ⑦ Embankment seating (reference to stadium)
- ⑧ Main towers and slides (rugby theme)
- ⑨ Trampolines
- ⑩ Play balls (cricket & soccer)
- ⑪ Accessible carousel
- ⑫ Central lawn and seating area
- ⑬ Obstacle course (Hurdles/slack lines)
- ⑭ Athletics track (3 lanes x 20m) and button timer
- ⑮ Mouse wheel
- ⑯ Viking swing
- ⑰ Stadium tunnel (with sound & imagery)
- ⑱ Fencing (cricket inspired)
- ⑲ Existing memorial seat
- ⑳ Community BBQ area



11. Community Parks Rolling Renewal Programme

Reference Te Tohutoro: 25/2202673

Responsible Officer(s) Te Pou Matua: Bridie Gibbings, Manager Operations, Capital Renewal – Community Parks

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report seek approval to the amended Waipapa Papanui-Innes-Central Community Parks Rolling Renewal Programme FY26-FY29.
- 1.2 This approval will confirm the proposed four-year programme and lock in the programme for FY27, incorporating the changes proposed by members of the Waipapa Papanui-Innes-Central Community Board members (Attachment C).
- 1.3 The report has been generated by staff and includes the proposed Community Parks Rolling Renewal Programme for FY26–FY29, incorporating feedback from the Waipapa Papanui-Innes-Central Community Board members.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Community Parks Rolling Renewal Programme Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the Waipapa Papanui-Innes-Central Community Boards Community Parks Rolling Renewal Programme FY26-FY29 (as set out in Attachment C to this report).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Community Parks Capital Rolling Renewal Programme provides a structured approach to maintaining and renewing park assets, ensuring they remain safe, functional, and fit for purpose. Asset renewals are prioritised primarily on condition, with the highest priority given to assets in poor condition or presenting safety risks. Additional factors, including community use, asset importance, and age, are also considered in determining renewal priorities.
- 3.2 Programme delivery is further informed by cost, funding availability, project timing, and statutory or legal requirements. This enables a coordinated and efficient approach to renewal across the parks network.
- 3.3 Staff presented the draft programme to the Community Board to seek feedback on local priorities. The programme has subsequently been refined to incorporate this feedback, ensuring alignment with both community expectations and Council objectives.
- 3.4 The projects included in the Community Parks Rolling Renewal Programme are as follows:
 - Community Parks – Planned Play Item Renewals (#64749)
 - Waipapa Papanui-Innes-Central Local Play Space Renewals (#73985)

- Community Parks Green Asset Renewals (#43687)
- Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks.
- Individual projects containing play space, green or hard surface asset renewals.

4. Background/Context Te Horopaki

- 4.1 During the deliberation of the FY24–25 Annual Plan, elected members expressed concerns about the lack of visibility into individual renewal candidates within the Parks Rolling Renewal Programmes. In response, the Parks Unit committed to visiting all Community Boards annually to gather feedback on the proposed Rolling Renewal Programmes.
- 4.2 Last year staff presented the draft Parks Rolling Renewal Programmes to seek feedback on the plan. Requested alterations by the community board members were implemented.
- 4.3 To enhance transparency in the Rolling Renewal Programme, staff amended the process so that the programme is formally agreed once all requested alterations have been implemented.
- 4.4 Staff attended the Waipapa Papanui-Innes-Central Community Board Workshop on 24 July 2025 to present the draft Community Park Rolling Renewal Programme (Attachment B). The board was given one month to submit feedback on the programme, including any suggested amendments.
- 4.5 Staff did not receive any amendments to the Community Parks Rolling Renewal FY26-FY29 draft plan.
- 4.6 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
18 July 2025	PIC Rolling Renewal Draft Programme FY26-29 (Attachment B)

- 4.7 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
24 July 2025	Information Session/Workshop - Waipapa Papanui-Innes-Central Community Board Community Parks Rolling Renewal Programme FY26-FY29 24 July 2025 Report (Attachment A)

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.8 The following reasonably practicable options were considered and are assessed in this report:
 - 4.8.1 The Community Board approve the proposed Community Parks Rolling Renewal Programme FY26-FY29.
 - 4.8.2 The Community Board does not approve the proposed Community Parks Rolling Renewal Programme FY26-FY29 and requests that staff consider further amendments.
- 4.9 The flowing options were considered but ruled out:
 - 4.9.1 Do not renew the proposed assets – choosing not to renew these assets would pose a risk to public safety and reduce levels of service.

Options Descriptions Ngā Kōwhiringa

4.10 **Preferred Option:** Adopt The Community Board adopt the proposed Community Parks Rolling Renewal Programme FY26-FY29.

4.10.1 **Option Description:** Approve the proposed programme.

4.10.2 Option Advantages

- The assets identified for renewal that have come to the end of their life can be renewed to ensure levels of service are met.
- Engagement with the Community Board ensures the programme reflects local priorities and expectations.
- The structured process, including formal agreement after requested alterations, enhances transparency and accountability in how renewal decisions are made.

4.10.3 Option Disadvantages

- There are no specific disadvantages to this option.

4.11 **Option Two :** The Community Board does not approve the proposed Community Parks Rolling Renewal Programme FY26-FY29 and requests that staff consider further amendments.

4.11.1 **Option Description:** The Community Board does not approve the proposed Community Parks Rolling Renewal Programme FY26-FY29 and requests that staff consider further amendments.

4.11.2 Option Advantages

- Further investigation into the reprioritisation of asset renewal can take place

4.11.3 Option Disadvantages

- Delay to the asset renewal programme, potentially resulting in budget underspend

Analysis Criteria Ngā Paearu Wetekina

4.12 The programme is evaluated against key criteria to ensure safe, efficient, and community-focused asset renewal:

- **Safety & Asset Condition:** High priority given to assets in poor condition or posing safety risks
- **Community Use & Importance:** Assets supporting significant community activity are prioritised to maintain service levels
- **Cost, Funding & Timing:** Renewal projects are assessed for feasibility, funding availability, and coordinated delivery
- **Legal Compliance:** All renewals meet statutory and health and safety requirements
- **Community Feedback:** The programme has been refined based on Community Board input to reflect local priorities
- **Long-Term Sustainability:** Planned renewals extend asset life and reduce reactive maintenance costs.

4.13 The rolling renewal programme provides a transparent, structured, and sustainable approach, balancing immediate safety and service needs with long-term asset management and community expectation.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2
Cost to Implement		
Waipapa Papanui-Innes-Central Local Play Space Renewals (#73985)	Budget available across financial years 26-29 - \$678,066	Budget available across financial years 26-29 - \$678,066
Community Parks - Planned Play Item Renewals (#64749)	Budget available across financial years 26-29 - \$1,027,176	Budget available across financial years 26-29 - \$1,027,176
Community Parks Green Asset Renewals (#43687)	Budget available across financial years 26-29 - \$3,186,378	Budget available across financial years 26-29 - \$3,186,378
Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks)	Budget available across financial years 26-29 - \$3,440,391	Budget available across financial years 26-29 - \$3,440,391
Maintenance/Ongoing Costs	N/A – No change	N/A – No change
Funding Source	LTP	LTP
Funding Availability: 43686, 43687, 64749, 73980		
Impact on Rates	No Impact	No Impact

- 5.1 It is important to note that the above costs allocated to implementing the renewal programme is set at a city-wide level, except for the Local Play Space Renewals Projects which are allocated per Community Board. Costs are allocated at the programme level once work has been competitively priced.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 In relation to construction, no specific risks have been identified other than those ordinarily associated with managing work in a public park environment.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Under the Reserves Act, staff hold the delegation to renew assets within an existing reserve that does not alter the original landscape. However, staff are seeking approval from the Waipapa Papanui-Innes-Central Community Board for the rolling renewal programme, to provide greater transparency in the renewal process.
- 6.3 Other Legal Implications:
- 6.3.1 There is no legal context, issue, or implication relevant to this decision

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision Aligns with:
- 6.4.1 Christchurch City Council's Strategic Framework that our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.

- 6.4.2 Is consistent with Council's Plans and Policies: Physical Recreation and Sports Strategy 2022.
- 6.4.3 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.6 Parks, Heritage and Coastal Environment
 - 6.6.1 Activity: Parks and Foreshore
 - Level of Service: 6.0.1 All Community Parks are managed and maintained in a clean, tidy, safe, functional, and equitable manner (Maintenance) - 90% Maintenance Plan key performance indicators are achieved
 - Level of Service: 6.8.2.3 Parks are managed and maintained in a clean, tidy, safe, functional, and equitable manner (Asset Performance) - At least 90% of parks and associated public recreational assets are available for safe public use during opening hours

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 No community feedback and been sought, as the programme does not increase levels of service and renewed assets are replaced like for like.
- 6.8 Staff will initiate community consultation to the Play Space Renewal Projects

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.9 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.10 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.11 The decision affects the following wards/Community Board area: Waipapa Papanui-Innes-Central Community Board

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi







- 6.12 The decisions in this report are likely to:
 - 6.12.1 Contribute **positively** to adaptation to the impacts of climate change.
 - 6.12.2 Contribute **positively** to emissions reductions.
- 6.13 Widespread planting of shrubs, grasses, wetlands species, and groundcovers play an important role in mitigating climate change by sequestering carbon and reducing 'heat island' effect.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Once the programme is approved, staff will begin scoping future locations for both green asset and hard asset renewals and will initiate early engagement on upcoming playground renewals.



Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Information Session/Workshop - Waipapa Papanui-Innes-Central Community Board Community Parks Rolling Renewal Programme FY26-FY29 24 July 2025 Report	25/1311249	65
B  	Draft Rolling Renewal Programme - Not amended	25/1441377	67
C  	Proposed Rolling Renewal Program	25/2073276	70

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Bridie Gibbings - Manager Operations - Parks Development
Approved By	Al Hardy - Manager Community Parks Rupert Bool - Head of Parks

Waipapa Papanui-Innes-Central Community Board Information
Session/Workshop
24 July 2025

Christchurch
City Council 

2. Community Parks Rolling Renewal Programme FY26-FY29

Reference Te Tohutoro: 25/1311249

Presenter(s) Te Kaipāhō : Bridie Gibbings, Manager Operations, Capital Development –
Community Parks

1. Detail Te Whakamahuki

Timing	This workshop is expected to last for 30 minutes.
Purpose / Origin of the Workshop	<p>The purpose of this workshop is to present the Community Parks Rolling Renewal Programme for the current year and the next three years, and to gather feedback. Considerable effort has been made to ensure renewal projects are distributed fairly across all Wards, with a strong emphasis on prioritising assets in poor (Condition 4) or very poor (Condition 5) condition.</p> <p>Individual project budgets are not included in the attached documents. Costs are allocated at the programme level once work has been competitively priced.</p> <p>To strengthen the engagement process, staff will return to each Community Board later this year with an updated Community Parks Rolling Renewal Programme for resolution, incorporating any changes proposed by the Board. Staff will aim to present the decision report to each Board before the 2025 local body elections.</p>
Background	<p>Community Boards will be presented with the renewal programme for the current year and the subsequent three years. Significant effort has been made to ensure that the delivery of renewal projects is allocated equitably across all Wards, with a particular focus on deteriorating assets graded as Condition 4 (poor) or Condition 5 (very poor).</p> <p>Individual project budgets are not included in the attached documents, as costs are drawn down at the programme level once the work has been competitively priced.</p>
Key Issues	<ul style="list-style-type: none">• The renewals programme for the current financial year (FY26) has been scoped and is ready to deliver, for that reason we recommend no change to this year as it will impact deliverability.• The programmes across the next three financial years (FY27, FY28 and FY29) are indicative, and elected members can provide feedback and requests for changes. Any changes made to the renewals programme will likely require substitution.
Next Steps	<ul style="list-style-type: none">• Receive feedback and change/substitution requests from elected members.• Investigate proposed changes/substitution and re-prioritise rolling renewals programmes for FY27 to FY29.• Present a decision report to the Waipapa Papanui-Innes-Central Community Board reflecting the changes put forward by the board members for resolution.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	Draft Community Board Rolling Renewal Programme	25/1441377	

Waipapa Papanui-Innes-Central Community Board Information
Session/Workshop
24 July 2025



Signatories Ngā Kaiwaitohu

Author	Bridie Gibbings - Manager Operations - Parks Development
Approved By	Al Hardy - Manager Community Parks Rupert Bool - Head of Parks

Waipapa Papanui-Innes-Central
Draft Community Board Rolling Renewal Programme

Play and Recreation Facilities (Programme #61777; #61794)			
Community Parks - Play Space Renewals (#73985)			
FY26	FY27	FY28	FY29
Papanui			
	Pitcairn Playground (planning)	Pitcairn Playground - Play Space Renewal	
Ramore Reserve (planning)	Ramore Reserve - Play Space Renewal	Canberra Reserve (planning)	Canberra Reserve - Play Space Renewal
Sarabande Reserve (planning)	Sarabande Reserve - Play Space Renewal	Redwood Park - Play Space Renewal	
	Dunedin Reserve (planning)	Dunedin Reserve - Play Space Renewal	
Innes			
	Fortune Reserve (planning)	Fortune Reserve - Play Space Renewal	
		Mahars Reserve (planning)	Mahars Reserve - Play Space Renewal
	Walter Park (planning)	Walter Park (planning)	Walter Park - Play Space Renewal
Central-Metropolitan			
-	Hereford Playground-(renew 1/2 bball)	Hereford Playground-(renew 1/2 bball)	
Community Parks - Planned Play Item Renewals (#64749)			
FY26	FY27	FY28	
Papanui			
		Murchison Park - Roktopus (may need to substitute with alternative equipment)	
Innes			
MacFarlane Park, flying fox			
Central-Metropolitan			
Petrie Park, swing			
Walnut Tree Park, swing			

Gardens			
Community Parks Green Asset Renewals (#43687)			
FY26	FY27	FY28	FY29
Papanui			
Papanui Domain	St James Park	Papanui Stream Esplanade	
Withers Family Park	Craighead Reserve	Redwood Park	
Sarabande Reserve	James Condon Park	Grampian Reserve	
Owen Mitchell Park	Knowles Plantation Park	Pitcairn Playground	
	Lewisham Reserve		
Innes			
Berwick Reserve	English Park	Havana Gardens Reserve	
Walter Park	Macfarlane Park	Riverlea Recreation Reserve	
Westminster Park	Tea Garden Reserve	Kainga Park	
Sabina Playground	Lytham Reserve	Sanctuary Garden Reserve	
Queenswood Landscape Reserve	Malvern Park		
Central-Metropolitan			
Alexandra Park	Beverley Park	Te Ara a Rongo Gloucester/Worcester	
Amagh Reserve - complete	Chestfields		
Charleston Reserve	Richmond Playground		
Walnut Tree Park			
Footpaths and Carparks			
Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks)			
FY26	FY27	FY28	FY29
Papanui			
Styx River Conservation Reserve- Cycleway (not	Knowles Plantation - Asphalt Track	St James Park	
		Edgar Macintosh Park	
Innes			
Fortune Playground	Packe Reserve	English Park	
	Queenswood Landscape Reserve		
Central-Metropolitan			
Cambridge Green	Cambridge Reserve		

Individual projects containing play space, green or hard surface asset renewals			
FY26	FY27	FY28	FY29
Papanui			
Regency Reserve, Norrie Park and Momorangi Reserve Play Space Renewal (#51775)	Regency Reserve, Norrie Park and Momorangi Reserve Play Space Renewal (#51775)		
Community Parks Recreation Spaces Development (#61804)	Community Parks Recreation Spaces Development (#61804)		
Papanui/Redwood Youth Play Space Development (#73999)	Papanui/Redwood Youth Play Space Development (#73999)	Papanui/Redwood Youth Play Space Development (#73999)	
Innes			
Central-Metropolitan			
Lancaster Park - Pavilion (#77532)			
Lancaster Park Redevelopment (#61801)	Lancaster Park Redevelopment (#61801)		
Margaret Mahy Playground Planned Asset Renewals (#61779)	Margaret Mahy Playground Planned Asset Renewals (#61779)		
Shirley Community Reserve - Landscape Development Plan (#74005)	Shirley Community Reserve - Landscape Development Plan (#74005)	Shirley Community Reserve - Landscape Development Plan (#74005)	Shirley Community Reserve - Landscape Development Plan (#74005)

Waipapa Papanui-Innes-Central			
Proposed Community Board Rolling Renewal Programme			
Play and Recreation Facilities (Programme #61777; #61794)			
Waipapa Papanui-Innes-Central Local Play Space Renewals (#73985)			
FY26	FY27	FY28	FY29
Papanui			
Ramore Reserve (planning)	Ramore Reserve - Play Space Renewal	Canberra Reserve (planning)	Canberra Reserve - Play Space Renewal
Sarabande Reserve (planning)	Sarabande Reserve - Play Space Renewal	Redwood Park - Play Space Renewal(planning)	Redwood Park - Play Space Renewal
	Dunedin Reserve (planning)	Dunedin Reserve - Play Space Renewal	
	Pitcairn Playground(planning)	Pitcairn Playground - Play Space Renewal	
Innes			
	Fortune Reserve (planning)	Fortune Reserve - Play Space Renewal	
		Mahars Reserve (planning)	Mahars Reserve - Play Space Renewal
	Walter Park (planning)	Walter Park (planning)	Walter Park - Play Space Renewal
Central-Metropolitan			
-	Hereford Playground-(renew 1/2 bball)	Hereford Playground-(renew 1/2 bball)	
Community Parks - Planned Play Item Renewals (#64749)			
FY26	FY27	FY28	FY29
Papanui			
		Murchison Park - Roktopus (may need to substitute with alternative equipment)	
Innes			

MacFarlane Park, flying fox			
Central-Metropolitan			
Petrie Park, swing			
Walnut Tree Park, swing			
Gardens			
Community Parks Green Asset Renewals (#43687)			
FY26	FY27	FY28	FY29
Papanui			
Papanui Domain	St James Park	Papanui Stream Esplanade	
Withers Family Park	Craighead Reserve	Redwood Park	
Sarabande Reserve	James Condon Park	Grampian Reserve	
Owen Mitchell Park	Knowles Plantation Park	Pitcairn Playground	
	Lewisham Reserve		
Innes			
Berwick Reserve	English Park	Havana Gardens Reserve	
Walter Park	Macfarlane Park	Riverlea Recreation Reserve	
Westminster Park	Tea Garden Reserve	Kainga Park	
Sabina Playground	Lytham Reserve	Sanctuary Garden Reserve	
Queenswood Landscape Reserve	Malvern Park		
Central-Metropolitan			
Alexandra Park	Beverley Park	Te Ara a Rongo Gloucester/Worcester Park	
Armagh Reserve - complete	Chestfields		
Charleston Reserve	Richmond Playground		
Walnut Tree Park			
Footpaths and Carparks			
Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks)			
FY26	FY27	FY28	FY29
Papanui			

Styx River Conservation Reserve-Cycleway (not completed FY25)	Knowles Plantation - Asphalt Track	St James Park	
		Edgar Macintosh Park	
Innes			
Fortune Playground	Packe Reserve	English Park	
	Queenswood Landscape Reserve		
Central-Metropolitan			
Cambridge Green	Cambridge Reserve		
Individual projects containing play space, green or hard surface asset renewals			
FY26	FY27	FY28	FY29
Papanui			
Regency Reserve, Norrie Park and Momorangi Reserve Play Space Renewal (#51775)	Regency Reserve, Norrie Park and Momorangi Reserve Play Space Renewal (#51775)		
Community Parks Recreation Spaces Development (#61804)	Community Parks Recreation Spaces Development (#61804)		
Papanui/Redwood Youth Play Space Development (#73999)	Papanui/Redwood Youth Play Space Development (#73999)	Papanui/Redwood Youth Play Space Development (#73999)	
Innes			
Central-Metropolitan			
Lancaster Park - Pavilion (#77532)			
Lancaster Park Redevelopment (#61801)	Lancaster Park Redevelopment (#61801)		

Margaret Mahy Playground Planned Asset Renewals (#61779)	Margaret Mahy Playground Planned Asset Renewals (#61779)		
Shirley Community Reserve - Landscape Development Plan (#74005)	Shirley Community Reserve - Landscape Development Plan (#74005)	Shirley Community Reserve - Landscape Development Plan (#74005)	Shirley Community Reserve - Landscape Development Plan (#74005)

12. Ryan Street Parking Improvements

Reference Te Tohutoro: 25/2002390

Responsible Officer(s) Te Ashley Beaton, Community Travel Advisor

Pou Matua: Jack Halliday, Assistant Travel Planner

Accountable ELT

Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waipapa Papanui-Innes-Central Community Board to approve the removal of existing P1 parking restrictions that apply to two on-street parking spaces on Ryan Street adjacent to Te Aratai College in accordance with **Attachment A**.
- 1.2 This report has been written in response to conversations with Te Aratai College where we received feedback that the parking restrictions are ineffective and unnecessary at this location.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Ryan Street Parking Improvements Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. In accordance with Clause 6(2) of the Christchurch City Council Traffic & Parking Bylaw 2017, revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the removal of parking or stopping restrictions described in resolutions 4 and 5 below.
4. Approves that the removal of one **existing variable P1 parking restriction** active 8.30 – 9.30am and 2.30 – 3.30pm, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, on the east side of Ryan Street commencing at a point 371 metres north-east of its intersection with Ferry Road and extending in an nor-easterly direction for a distance of 5 metres as detailed in **Attachment A** (TG151650, Issue 1, dated 03/09/2025).
5. Approves that the removal of one **existing variable P1 parking restriction** active 8.30 – 9.30am and 2.30 – 3.30pm, in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, on the west side of Ryan Street commencing at a point 375 metres north-east of its intersection with Ferry Road and extending in an nor-easterly direction for a distance of 5 metres as detailed in **Attachment A** (TG151650, Issue 1, dated 03/09/2025).
6. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are removed.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 This report recommends the removal of existing variable P1 parking restrictions active 8.30 – 9.30am and 2.30 – 3.30pm that apply to two on-street parking spaces on Ryan Street adjacent to Te Aratai College.
- 3.2 The recommended option is to remove the existing P1 parking restrictions in accordance with **Attachment A**.
- 3.3 This report recommends removing the P1 parking restrictions as they have found to be ineffective and unnecessary in this location. This recommendation seeks to improve the ease of use of Council on-street parking facilities and simplify communications from the school to caregivers. Schools can find it difficult to communicate parking restrictions to caregivers when there are many different restriction types. It is hoped that removing unnecessary and ineffective parking restrictions resolves this issue for the school.

4. Background/Context Te Horopaki

- 4.1 P1 parking restrictions are currently in place on Ryan Street adjacent to Te Aratai College.
- 4.2 In some cases, including on Ryan Street adjacent to Te Aratai College, P1 parking restrictions have been found to be ineffective due to poor compliance and being difficult to enforce.
- 4.3 This report is part of ongoing work to remove or alter some existing parking restrictions near schools where appropriate.
- 4.4 Approval is required from the Waipapa Papanui-Innes-Central Community Board.
- 4.5 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.6 The following reasonably practicable options were considered and are assessed in this report:
 - 4.6.1 Remove existing variable P1 parking restrictions active 8.30 – 9.30am and 2.30 – 3.30pm on Ryan Street adjacent to Te Aratai College.
 - 4.6.2 Maintain the status quo.

Options Descriptions Ngā Kōwhiringa

- 4.7 **Preferred Option: Remove existing P1 parking restrictions on Ryan Street adjacent to Te Aratai College.**
 - 4.7.1 Option Advantages
 - Removes parking restrictions that have been found to be unnecessary and ineffective.
 - Adds two unrestricted on-street parking spaces to Ryan Street.
 - Aligns with the preference of Te Aratai College.
 - Simplifies communication of parking restrictions near school gates from Te Aratai College to caregivers.
 - 4.7.2 Option Disadvantages

- Should on-street parking demand on Ryan Street increase in the future, caregivers may find difficulty in dropping off students near the Ryan Street Te Aratai College entrance.
- Cost to remove existing signage (minimal).

4.8 Option 2: Maintain the status quo.

4.8.1 Option Advantages

- No physical sign and/or road marking changes required.

4.8.2 Option Disadvantages

- Does not respond to Te Aratai College's preference to remove the P1 parking restrictions on Ryan Street.
- Does not remove parking restrictions that have been found to be unnecessary and ineffective.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do nothing
Cost to Investigate	\$500 to write report in including consultation and site visits	\$500 to write report in including consultation and site visits
Cost to Implement	Approximately \$400 to remove signs.	n/a
Maintenance/Ongoing Costs	Covered by the existing maintenance contract	Covered by the existing maintenance contract
Funding Source	Traffic Operations Team traffic signs and markings budget	n/a

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 None identified.

Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
- 6.2.2 Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to subsequently amend or revoke any resolution made under this bylaw at any time.
- 6.2.3 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
- 6.2.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

6.3 Other Legal Implications:

- 6.3.1 There is no other legal context, issue, or implication relevant to this decision.

- 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decisions:

6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).

6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.

6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

- 6.5 The community engagement and consultation outlined in this report reflect the assessment.

- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

- 6.7 Transport

6.7.1 Activity: Transport

- Level of Service: 10.3.3 Maintain customer satisfaction with the ease of use of Council on-street parking facilities - >=50%

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Te Aratai College was consulted and supports the proposal.

- 6.9 The two immediately adjacent properties were consulted, however there was no response.

- 6.10 The Team Leader Parking Compliance supports the preferred option.

- 6.11 The decision affects the following wards/Community Board areas:

6.11.1 Central Ward.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.12 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

- 6.13 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi



- 6.14 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

- 6.15 This is a minor proposal that is principally intended to address parking space usability in this location. Due to the minor nature of the works, it is not intended to have any impact on climate change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, staff will arrange for signs to be removed.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Ryan Street Parking Improvements Design TG151650	25/2163349	80

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Jack Halliday - Travel Planning Assistant Ashley Beaton - Community Travel Adviser
Approved By	Sarah Anderson - Team Leader Travel Demand Management Kathy Graham - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



13. Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Bangaliana Multicultural Christchurch - Sarawasti Festival 2026 East Indian Cultural and Community Day

Reference Te Tohutoro: 25/2074621

Responsible Officer(s) Te Trevor Cattermole, Community Development Advisor

Pou Matua: Trevor.Cattermole@ccc.govt.nz

Accountable ELT
Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider an application for funding from its 2025-26 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00018_PIC	Bangaliana Multicultural Christchurch	Saraswati Festival 2026 East Indian Cultural and Community Day	\$2,000	\$1,800

- 1.2 There is currently a balance of \$41,303 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Bangaliana Multicultural Christchurch - Sarawasti Festival 2026 East Indian Cultural and Community Day Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,800 from its 2025/26 Discretionary Response Fund to Bangaliana Multicultural Christchurch towards venue and stage hire, performer and Event costs for the Sarawasti Festival 2026 East Indian Cultural and Community Day.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority of a Collaborative and Confident City and a Cultural Powerhouse City.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
- 3.3.2 The Fund does not cover:
- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The significance level was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.7 At the time of writing, the balance of the 2025/26 Discretionary Response Fund is: \$41,303

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$70,003	\$28,700	\$41,303	\$39,503

- 3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Bangaliana Multicultural Society Saraswati Festival	25/2163224	83

Signatories Ngā Kaiwaitohu

Author	Trevor Cattermole - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
Bangaliana Multicultural Christchurch Application Number: DRF25/26_00018_PIC Physical address 1/24 Wellington St, Phillipstown Funding History <i>(past three years)</i> \$ -	Saraswati Festival - East Indian Cultural and Community Day at Phillipstown Community Hub The Saraswati Festival - East Indian Cultural and Community Day is a vibrant community celebration honouring knowledge, music, art, and learning. This family-friendly event invites everyone from the wider Christchurch community to come together at the Phillipstown Community Hub for a day of cultural exchange, creativity and connection.	Total Cost of Project: \$3,500 Total Amount Requested: \$2,000 Percentage of project cost requested: 57% Contribution sought towards: Hall Hire - \$700 Stage Hire - \$500 Event costs - \$600 Performer Expenses - \$200 Other sources of funding: Organisation donation - \$1,000 Sponsorship - \$500	\$1,800 That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$1,800 from its 2025/26 Discretionary Response Fund to Bangaliana Multicultural Christchurch towards Venue Hire - \$700 Stage Hire - \$500 Event costs - \$600 Performer expenses - \$200.	2

CCC Strategy Alignment Strengthening Communities Together Strategy, Multicultural Strategy, Equity and Inclusion Policy Outcomes that will be achieved through this project The Saraswati Festival 2026 aims to create lasting social, cultural, and educational benefits for the Christchurch community. The key expected outcomes include: Enhanced Cultural Understanding: Bringing together people from diverse backgrounds to experience and appreciate Indian art, music, language and traditions, fostering mutual respect and intercultural connection. Youth Engagement in Arts and Learning: Providing children with creative spaces to draw, read, write and perform will help build their confidence, artistic skills, and interest in learning — both in English and their native languages. Community Participation and Inclusion: Encouraging families from all walks of life to attend, share a meal, and take part in interactive cultural activities will strengthen community ties and promote social inclusion. Support for Emerging Local Talent: Offering a platform for young musicians, dancers, and poets to perform in front of a supportive audience will help nurture local cultural talent within Phillipstown and Christchurch. Overall, the festival will celebrate creativity, diversity, and learning, leaving participants with a deeper sense of belonging and shared community pride.	Staff Assessment The Saraswati Festival 2026 is a vibrant community celebration honouring knowledge, music, art and learning. This family-friendly event invites everyone from the wider Christchurch community to come together at the Phillipstown Community Hub for a day of cultural exchange, creativity, and connection. The festival will feature a Kids’ Art and Drawing Zone (from 10 a.m.), where children can freely express their creativity. This will be followed by a Kids’ Reading and Writing Workshop (11:30 a.m.), encouraging young learners to explore stories and writing in their native languages, promoting cultural identity and literacy. A Community Lunch (12:30 p.m.) will provide a chance for everyone to share food and conversation, fostering inclusivity and togetherness across cultures. The afternoon (1:30–3 p.m.) will showcase Cultural Performances, featuring children and adults playing traditional instruments such as the flute, sitar, harmonium, and synthesizer, alongside South Indian classical dance, poetry, and recitations. For younger attendees, the event will include bouncy castles, face painting, musical chairs, and other fun activities, making it a joyful and accessible experience for all ages. The festival aims to strengthen intercultural understanding, support youth engagement in the arts, and celebrate Christchurch’s growing multicultural community. The funding will go towards venue hire, art supplies, sound and stage setup, and children’s activity materials to ensure the event remains free and inclusive for everyone. Rationale for staff recommendation This application sits squarely under the Strengthening Communities Together Strategy particularly Objective 1.3 Combine to build, nurture and strengthen relationships and achievements developed with multi-ethnic and multicultural communities through the Multicultural Strategy - Our Future Together. This festival celebrates not only the East Indian culture but provides an opportunity to engage with and establish connection with the wider Phillipstown community.
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14. Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Avon Ōtākaro Network Inc - Matariki in the Zone 2026

Reference Te Tohutoro: 25/2117312

Responsible Officer(s) Te Trevor Cattermole, Community Development Advisor

Pou Matua: Trevor.Cattermole@vww.govt.nz

Accountable ELT

Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider an application for funding from its 2025-26 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00019_PIC	Avon Ōtākaro Network Inc.	Matariki in the Zone 2026	\$4,300	\$4,300

- 1.2 There is currently a balance of \$41,303 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Avon Ōtākaro Network Inc - Matariki in the Zone 2026 Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$4,300 from its 2025/26 Discretionary Response Fund to Avon Ōtākaro Network Inc. towards Matariki in the Zone 2026.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority of a Collaborative and Confident City and a Cultural Powerhouse City.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
- 3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The significance level was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.7 At the time of writing, the balance of the 2025/26 Discretionary Response Fund is: \$41,303

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$70,003	\$28,700	\$41,303	\$37,003

- 3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Waipapa Papanui-Innes-Central DRF 11-12-2025 Decision Matrix - Avon Ōtākaro Network - Matariki	25/2163129	87

Signatories Ngā Kaiwaitohu

Author	Trevor Cattermole - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Avon Ōtākaro Network Inc</p> <p>Application Number: DRF25/26_00019_PIC</p> <p>Physical address 46A Vogel St, Richmond</p> <p>Funding History <i>(past three years)</i> 2024/25 - \$4,300 - Matariki in the Zone 2025 - DRF PIC 2024/25 - \$2,500 - Activating Communities to Action - SCF PIC 2024/25 - \$20,000 - Ōtākaro River Clean Phase Two - Sustainability Fund Round 1 2023/24 - \$2,500 - Avon Ōtākaro Network Manager and administration costs - SCF PIC</p>	<p>Matariki in the Zone 2026</p> <p>Avon-Ōtākaro Network in partnership with Richmond Community Garden, Avebury House, We Are Richmond, and a range of local collaborators will deliver this successful event again in 2026 and develop a permanent hangī pit to ensure the sustainability of this event in the future. Matariki in the Zone is a well-loved community event that has been running since 2016, in the grounds of Richmond Community Garden Trust and Avebury House.</p>	<p>Total Cost of Project: \$10,930</p> <p>Total Amount Requested: \$4,300</p> <p>Percentage of project cost requested: 39%</p> <p>Contribution sought towards: Printing - \$100 Cultural Koha - \$850 Event related costs - \$3,350</p> <p>Other sources of funding: Organisational funds on hand - \$1,250 (Confirmed) Sponsorship - \$3,680 (Confirmed) Koha - \$1,700 (Budgeted)</p>	<p>\$4,300</p> <p>That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$4,300 from its 2025/26 Discretionary Response Fund to Avon Ōtākaro Network Inc. towards Matariki in the Zone project.</p>	<p>1</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Multicultural Strategy, Ōtautahi Christchurch Climate Resilience Strategy, Equity and Inclusion Policy</p> <p>Outcomes that will be achieved through this project</p> <p>Connection and Inclusion: The event successfully brought together people of all ages and backgrounds to celebrate Te Ao Māori values in a warm, welcoming, and inclusive setting.</p> <p>Local Collaboration: Strong partnerships with schools, nonprofits, artists, and residents demonstrated the power of community-led initiatives.</p> <p>Capacity Building: Volunteers played a critical role in logistics, hospitality, storytelling, and clean-up—many gaining confidence and connection through their participation.</p> <p>Cultural Enrichment: Celebrating Matariki in this way supports cultural literacy and intergenerational storytelling within a uniquely local, place-based context.</p>	<p>Staff Assessment</p> <p>Avon Ōtākaro Network Inc., Richmond Community Garden, Avebury House and We Are Richmond collaborate to provide this yearly weeklong Matariki event. The main event held on Saturday 11th July, and is centred in the community garden between Eveleyn Couzins Ave and Vogel St.</p> <p>As with previous years music and activities shape the first half of the day include Poi-making with the Shirley all Ages Kapa Haka and Bee Awesome making seed bombs. Shirley Library is bringing the story-telling van, The Green Lab is weaving tī kōuka leaves and Avon Ōtākaro Network will organise a scavenger hunt. There will be marshmallow-toasting, and the Christchurch Envirokids will help participants make an upcycled yarn star, Para Kore will be presenting, and the Christchurch City Council Red Zone Rangers will host a planting session.</p> <p>It is envisaged that daytime performers will include StarJammers, kapa haka groups including tamariki from Pareawa Banks Ave and Te Roopu Tuhono/The White Room. At sundown, musicians will entertain and the hāngī will be lifted by folk from Tuahiwi Marae.</p> <p>The star trail will light up as the sun goes down. The star trail lights will be in place for a week preceding the main Saturday event with a guided tour with local astronomy buff John Dunlop. This year it is anticipated that over 2,000 community members will attend throughout the afternoon and evening, more than 500 hāngī meals will be served, alongside hot soup, fried bread, hot chocolate and mulled wine prepared and distributed by volunteers with local organisations and community groups will participate in delivering interactive activities, cultural displays, and performances.</p> <p>This event commemorates not only Matariki but celebrates the community connectedness and engagement of the Richmond area.</p> <p>Rationale for staff recommendation</p> <p>The event gathers and celebrates contributions from a wide range of local Richmond organisations.</p> <p>This event grows in success every year and underlines the commitment of those involved to deliver a culturally appropriate, recreational and family-focused weeklong event.</p>
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15. Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - The Village Presbyterian Church - Community Centre enhancement.

Reference Te Tohutoro: 25/2319764

Responsible Officer(s) Te Trevor Cattermole, Community Development Advisor

Pou Matua: Trevor.Cattermole@ccc.govt.nz

Accountable ELT

Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider an application for funding from its 2025-26 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00020_PIC	The Village Presbyterian Church	Community Centre enhancement	\$2,570	\$1,450

- 1.2 There is currently a balance of \$41,303 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - The Village Presbyterian Church - Community Centre enhancement. Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,450 from its 2025/26 Discretionary Response Fund to The Village Presbyterian Church – Community Centre enhancement towards the cost of deck railing only.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority of a Collaborative and Confident City and a Cultural Powerhouse City.
- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.

3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3.5 The significance level was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero



3.7 At the time of writing, the balance of the 2025/26 Discretionary Response Fund is: \$41,303

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$70,003	\$28,700	\$41,303	\$39,853

3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.

3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Decision Matrix - The Village Presbyterian Church	25/2121023	91

Signatories Ngā Kaiwaitohu

Author	Trevor Cattermole - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>The Village Presbyterian Church</p> <p>Application Number: DRF25/26_00020_PIC</p> <p>Physical address 460 Papanui Rd, Papanui</p> <p>Funding History <i>(past three years)</i> 2025/26 - \$800 - Community Centre Programmes - SCF PIC 2023/24 - \$2,200 - Drop-in programme equipment and costs - DRF PIC</p>	<p>Community Centre enhancement</p> <p>The Village Presbyterian Church Community Centre in Papanui is seeking funding support to add additional railing to the outdoor deck space and the building of a planter box for the front of the building.</p>	<p>Total Cost of Project: \$3,367</p> <p>Total Amount Requested: \$2,570</p> <p>Percentage of project cost requested: 76%</p> <p>Contribution sought towards: Deck railing - \$1,450 Planter box - \$650 Wood stain, soil, plants - \$470</p> <p>Other sources of funding: User/Registration Fees - \$297 Funds on Hand - \$500</p>	<p>\$1,450</p> <p>That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$1,450 from its 2025/26 Discretionary Response Fund to The Village Presbyterian Church for Community Centre enhancement towards the cost of deck railing only.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>Improved safety and increased access to the outdoor deck area for older adults and children.</p> <p>Gardening opportunities for older adults and children in the planter box in the front of the building and greater space to interact and play on the outdoor deck.</p> <p>Beautification of the building surroundings due to the greenery in our planter box and professionally crafted railing on the exterior deck, to be enjoyed by Village groups and the wider community.</p>	<p>Staff Assessment</p> <p>The Village Presbyterian Church Community Centre in Papanui is used by hundreds of people who access several groups and activities provided at the venue. Currently activities and groups include Playful Generations (a relaxed inter-generational gathering for parents & toddlers and seniors). Music Moments, the Creative nest, Arts 4 All, Children’s Art Classes, Avon Floral Art, Toastmasters for Women, Canterbury Down Syndrome Association, Antenatal and post-natal education and Early Parenting courses, Te Whatu Ora – Health NZ B4 School Checks, Steady As You Go Falls Prevention, Badminton and indoor bowls.</p> <p>The Community Centre utilises the outdoor deck, especially during Playful Generations playgroup, as the children enjoy messy play and gardening activities. Additional railing along the deck would improve not only safety but the space used by younger ones, as the group has grown and needs to maximise the space available to programme participants.</p> <p>The planter box would provide further gardening activities for those who no longer have access to that activity due to changed living circumstances. The local MenzShed will build a planter box for them, as programme participants were very happy with the outdoor table they previously constructed for the Village deck area.</p> <p>Rationale for staff recommendation</p> <p>The construction of the Deck railing will ensure improved safety and access to the outdoor deck area for older adults and children.</p>
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16. Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Delta Community Support Trust - Empowering Communities Through Staff & Volunteer Training and Development

Reference Te Tohutoro: 25/2326406

Responsible Officer(s) Te Trevor Cattermole, Community Development Advisor

Pou Matua: Trevor.Cattermole@ccc.govt.nz

Accountable ELT
Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider an application for funding from its 2025-26 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00025_PIC	Delta Community Support Trust	Empowering Communities Through Staff & Volunteer Training and Development.	\$3,826	\$3,800

- 1.2 There is currently a balance of \$41,303 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Delta Community Support Trust - Empowering Communities Through Staff & Volunteer Training and Development Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant \$3,800 from its 2025/26 Discretionary Response Fund to Delta Community Support Trust towards Empowering Communities Through Staff & Volunteer Training and Development.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority of a Collaborative and Confident City and a Cultural Powerhouse City.

- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy Particularly Objective 3.4 – Increase volunteering opportunities across the Council and the wider community and support the organisations providing such opportunities.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
- 3.3.2 The Fund does not cover:
- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.5 The significance level was determined by the number of people affected and/or with an interest.
- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.7 At the time of writing, the balance of the 2025/26 Discretionary Response Fund is: \$41,303

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$70,003	\$28,700	\$41,303	\$37,503

- 3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.
- 3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Delta Community Support Trust	25/2332185	95

Signatories Ngā Kaiwaitohu

Author	Trevor Cattermole - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Delta Community Support Trust</p> <p>Application Number: DRF25/26_00025_PIC</p> <p>Physical address 101 North Avon Rd, Richmond</p> <p>Funding History <i>(past three years)</i> 2025/26 - \$23,000 - Community Development Service Programmes - SCF PIC 2024/25 - \$15,000 - Community Development Service Programmes - SCF PIC 2024/25 - \$25,000 - Staff Salaries for Evergreen Club and Friendship Link Programmes - SCF Metropolitan 2023/24 - \$15,000 - Community Development Service Programmes - SCF PIC 2023/24 - \$25,000 - Staff Salaries for Evergreen Club and Friendship Link Programmes - SCF Metropolitan</p>	<p>Empowering Communities Through Staff & Volunteer Training and Development</p> <p>Delta’s 2026 training programme will deliver capacity-building workshops for staff and volunteers. The goal is to strengthen the organisational capacity and enhance the quality of service delivery. For volunteers, this training also provides meaningful development opportunities, equipping them with the confidence and capability to contribute more effectively and sustainably.</p>	<p>Total Cost of Project: \$11,478</p> <p>Total Amount Requested: \$3,826</p> <p>Percentage of project cost requested: 33%</p> <p>Contribution sought towards: MHERC Course for Delta Staff and Volunteers - \$1,200 IT Training for Delta Staff and Volunteers - \$980 MHERC Courses for Key Staff and Volunteers from each department - \$1,646</p> <p>Other sources of funding: Funds on hand (Private legacy) - \$7,652</p>	<p>\$3,800</p> <p>That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$3,800 from its 2025/26 Discretionary Response Fund to Delta Community Support Trust towards Empowering Communities Through Staff & Volunteer Training and Development.</p>	<p>1</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Multicultural Strategy, Equity and Inclusion Policy</p> <p>Outcomes that will be achieved through this project</p> <p>Training transforms volunteers from willing helpers into skilled, confident, and resilient contributors.</p> <p>Build a resilient workforce capable of sustaining frontline services. Enhance service quality and safety, ensuring vulnerable individuals receive respectful, inclusive, and effective support.</p> <p>Strengthen digital capacity, enabling staff and volunteers to operate efficiently and engage communities more effectively.</p> <p>Increase organizational sustainability, ensuring our agency can adapt to emerging needs and continue delivering vital services.</p>	<p>Staff Assessment</p> <p>Delta is committed to building the skills, resilience, and confidence of staff and volunteers so they can deliver safe, effective, and compassionate services to vulnerable communities. The proposed training programme provided by the Mental Health Education Resource Centre (MHERC) will achieve the following outcomes:</p> <p>Course: Compassion Fatigue and Burnout: Staff and volunteers will recognize early signs of burnout, apply recovery strategies, and sustain their wellbeing.</p> <p>Course: Cultural Safety and Diversity: Participants will provide support that respects cultural identity and diversity</p> <p>Course: Te Tiriti o Waitangi and Healthcare: Staff and volunteers will integrate Te Tiriti principles into practice.</p> <p>Course: IT Training: Improved digital literacy will increase efficiency, governance, and accountability.</p> <p>Course: AI Tools & Applications, Canva Design: Staff and volunteers will gain practical digital skills to streamline workflows.</p> <p>Course: Mental Health First Aid: Key staff will be equipped to identify, respond, and refer individuals experiencing mental distress.</p> <p>Course: Older Person’s Mental Health: Staff will better understand dementia, depression, and other conditions.</p> <p>Course: Boundaries and Ethics in Health and Community Settings: Staff will strengthen ethical decision-making and professional boundaries, reducing risk and safeguarding both clients, volunteers and workers.</p> <p>This training provides excellent education for staff and the passionate volunteers who provide the backbone of Delta's service delivery. The inclusion of volunteers for this training confirms Delta's commitment to ongoing volunteer education and upskilling.</p> <p>Rationale for staff recommendation</p> <p>The application sits firmly under the Strengthening Communities Together particularly: Objective 3.4 – Increase volunteering opportunities across the Council and the wider community and support the organisations providing such opportunities.</p> <p>This training increases organisational sustainability, ensuring the agency can adapt to emerging needs and continue delivering vital services.</p>
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17. Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Canterbury Horticultural Society - CHS Avebury Climate Resilient Garden

Reference Te Tohutoro: 25/2396674

Responsible Officer(s) Te Trevor Cattermole, Community Development Advisor

Pou Matua: Trevor.Cattermole@ccc.govt.nz

Accountable ELT

Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider an application for funding from its 2025-26 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00022_PIC	Canterbury Horticultural Society	CHS Avebury Climate Resilient Garden	\$18,227	\$5,000

- 1.2 There is currently a balance of \$41,303 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Canterbury Horticultural Society - CHS Avebury Climate Resilient Garden Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$5,000 from its 2025/26 Discretionary Response Fund to Canterbury Horticultural Society towards Operational costs.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priority of an inclusive and equitable city.
- 3.2 The recommendation is strongly aligned to the Te Haumoko Te Whitingia Strengthening Communities Together Strategy and in particular the Place pillar and
- Objective 2.1 encourage communities to create a sense of local identity and ownership.
- Objective 1.5: Support groups involved in providing access to arts, culture, heritage, recreation, and those who care for the environment.

Objective 2.3: Support the community activation and kaitiakitanga of public places and spaces.

Objective 3.4: Increase volunteering opportunities across the Council and wider community and support organisations providing such opportunities.

Objective 4.1: Work with communities to prepare for and respond to emergencies and also increase climate resilience and adaptation action.

Decision Making Authority Te Mana Whakatau

3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.

3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3.5 The significance level was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero


3.7 At the time of writing, the balance of the 2025/26 Discretionary Response Fund is: \$41,303

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$70,003	\$28,700	\$41,303	\$36,303

3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.

3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Canterbury Horticultural Society Inc.	25/2432742	100

Signatories Ngā Kaiwaitohu

Author	Trevor Cattermole - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Canterbury Horticultural Society</p> <p>Application Number: DRF25/26_00022_PIC</p> <p>Physical address Worcester St, Christchurch Central</p> <p>Funding History <i>(past three years)</i> 2024/25 - \$20,000 - (Orchards in Schools Programme) - Sustainability Fund</p>	<p>CHS Avebury Climate Resilient Garden</p> <p>The CHS Avebury Climate Resilient Garden is a collaborative initiative between the Canterbury Horticultural Society (CHS) and the Avebury House Trust (AHT).</p> <p>Developed on the previous site of the Richmond Community Garden at Avebury House, a garden will be developed as a demonstration of sustainable gardening practices suited to Christchurch’s changing climate. The 540m² garden will feature climate-adapted plantings, interpretive signage, and a landscape that invites community engagement and learning.</p>	<p>Total Cost of Project: \$59,813</p> <p>Total Amount Requested: \$18,227</p> <p>Percentage of project cost requested: 30%</p> <p>Contribution sought towards: Landscape Design, Planting Plan, Planting Supervision - \$2,600 Bench seats (including installation) - \$12,071 Concrete paths - \$2,556 Flat stone for Borders - \$1,000</p> <p>Other sources of funding: Rata Foundation- \$30,000 (Pending) CCC Sustainability Fund - \$11,000 (Pending) Donations - \$521 (Confirmed and ongoing) Future Donations - \$1,065 (Budgeted)</p>	<p>\$5,000</p> <p>That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$5,000 from its 2025/26 Discretionary Response Fund to Canterbury Horticultural Society towards Operational costs.</p>	<p>1</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Our Heritage, Our Taonga - Heritage Strategy, Ōtautahi Christchurch Climate Resilience Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>Volunteer Engagement and Training: A committed volunteer team will be supported through regular working bees and training sessions. Volunteers will gain skills in sustainable horticulture, plant identification, soil health and water-wise gardening methods.</p> <p>Educational Workshops and Events: A minimum of four workshops will be delivered annually, covering climate-resilient gardening, mulching, eco-friendly pest control, seed saving and seasonal planting.</p> <p>Community Participation and Social Connection: The garden will serve as a gathering space for community, residents, hapū, iwi, youth, and seniors. Two events per year will be held facilitating connection, intergenerational learning, and cultural engagement.</p> <p>Knowledge Exchange and Mentorship: The project will facilitate skill-sharing between experienced and novice gardeners, including cross-cultural and intergenerational exchanges.</p> <p>Resource Development: A suite of easy-to-understand, locally relevant educational resources will be created, including planting guides, maintenance plans and workshop materials.</p> <p>Environmental Impact and Biodiversity Outcomes: The garden will incorporate native plants and pollinator-friendly species to enhance local biodiversity and will function as a scalable model for gardeners and other communities seeking to implement climate-resilient gardening projects.</p>	<p>Staff Assessment</p> <p>The Canterbury Horticultural Society (CHS) and the Avebury House Trust (AHT) are collaborating to develop the CHS Avebury Climate Resilient Garden, which is situated within the historic grounds of Avebury House.</p> <p>The garden will serve as a demonstration of sustainable, climate-resilient gardening practices. The volunteer-led teaching garden will show how residents can adapt their own gardens to meet the challenge of climate change. Under the guidance of environmental scientist Elizabeth Wilks, volunteers receive training and mentorship through hands-on gardening sessions, building knowledge, skills, and community confidence.</p> <p>The garden features planting strategies and species carefully selected for Christchurch’s evolving environmental conditions. Emphasising low-input, biodiversity-friendly practices, it promotes ecological health while minimising maintenance and resource use. As the garden matures, it becomes not only a place of natural beauty but also a hub for environmental education and community engagement. The project aims to enhance wellbeing, foster biodiversity, and encourage environmental stewardship. By involving residents in every stage, from design to ongoing care, CHS and AHT will empower people to take meaningful, practical action within their homes and neighbourhoods.</p> <p>This current stage of the site development is important because it will clearly define the space and provide seating so the public can engage with and observe the garden as it develops. The hardscaping must be finished before further planting can continue. Hardscaping presents a risk to young seedlings, so completing this stage now is essential for the garden’s progress.</p> <p>In summation, the collaboration between CHS (founded in the 1850’s) and Avebury House which celebrated its 140th birthday this year, looks to the future.</p> <p>It is envisaged that the development of the CHS Avebury Climate Resilient Garden will stand as both a catalyst for climate awareness and a model of local resilience, offering inspiration that can be replicated across other communities.</p> <p>Rationale for staff recommendation</p> <p>The application sits squarely under the Te Haumoko Te Whitingia Strengthening Communities Together Strategy particularly</p> <p>Objective 2.1: Encourage communities to create a sense of local identity and ownership.</p> <p>Objective 1.5: Support groups involved in providing access to arts, culture, heritage, recreation, and those who care for the environment.</p> <p>Objective 2.3: Support the community activation and kaitiakitanga of public places and spaces.</p> <p>Objective 3.4: Increase volunteering opportunities across the Council and wider community and support organisations providing such opportunities.</p> <p>Objective 4.1: Work with communities to prepare for and respond to emergencies and increase climate resilience and adaptation action.</p>
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DRAFT PLANTING DESIGN
FOR CHS AVEBURY
CLIMATE RESILIENT GARDEN

DESIGNED BY ELIZABETH WILKS



18. Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Board Projects Funding - Community Pride Garden Awards and Youth Recreation Project

Reference Te Tohutoro: 25/2243888

Responsible Officer(s) Te Trevor Cattermole, Community Development Advisor

Pou Matua: Trevor.Cattermole@ccc.govt.nz

Accountable ELT

Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider an application for funding from its 2025-26 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00023_PIC	Waipapa Papanui-Innes-Central Community Board	Community Pride Garden Awards	\$2,000	\$2,000
DRF25/26_00024_PIC	Waipapa Papanui-Innes-Central Community Board	Youth Recreation Project	\$7,500	\$7,500

- 1.2 There is currently a balance of \$41,303 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Board Projects Funding - Community Pride Garden Awards and Youth Recreation Project Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Allocates \$2,000 from its 2025/26 Discretionary Response Fund to the Waipapa Papanui-Innes-Central Community Board towards the Community Garden Pride Awards.
4. Allocates \$7,500 from its 2025/26 Discretionary Response Fund to the Waipapa Papanui-Innes-Central Community Board towards the Youth Recreation Project.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework, particularly the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City.

- 3.2 The recommendations are consistent with the Strengthening Communities Together Strategy particularly:

Objective 2.1: Encourage communities to create and sustain a sense of local identity and ownership.

Decision Making Authority Te Mana Whakatau

- 3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.3.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.

3.3.2 The Fund does not cover:

- Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.4 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

- 3.5 The significance level was determined by the number of people affected and/or with an interest.

- 3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero



- 3.7 At the time of writing, the balance of the 2025-26 Discretionary Response Fund is: \$41,303

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$70,003	\$28,700	\$41,303	\$31,803

- 3.8 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.

- 3.9 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Community Pride Garden Awards	25/2282117	106
B 	Decision Matrix - Youth Recreation	25/2283646	107

Signatories Ngā Kaiwaitohu

Author	Trevor Cattermole - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central

WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Waipapa Papanui-Innes-Central Community Board</p> <p>Application Number: DRF25/26_00023_PIC</p> <p>Physical address 35 Langdons Rd, Papanui</p> <p>Funding History <i>(past three years)</i> 2024/25 - \$1,500 - Community Pride Garden Awards - DRF PIC 2023/24 - \$700 - Community Pride Garden Awards - DRF PIC 2022/23 - \$500 - Community Pride Garden Awards - DRF PIC</p>	<p>Community Pride Garden Awards The Community Pride Garden Awards are a partnership between Christchurch City Council and the Christchurch Beautifying Association (CBA).</p> <p>The budget for the 2025-26 Community Pride Garden Awards is for printing and posting out certificates to recipients.</p>	<p>Total Cost of Project: \$2,000</p> <p>Total Amount Requested: \$2,000</p> <p>Percentage of project cost requested: 100%</p> <p>Contribution sought towards: Printing of Certificates - \$300 Postage & A4 Envelopes - \$1,500 Marketing - \$200</p> <p>Other sources of funding: Nil</p>	<p>\$2,000</p> <p>That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to Waipapa Papanui-Innes-Central Community Board towards Community Pride Garden Awards.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Physical Recreation & Sport Strategy, Our Heritage, Our Taonga - Heritage Strategy</p> <p>Outcomes that will be achieved through this project</p> <p>The awards encourage civic pride and acknowledge those who have contributed to maintaining the image of Christchurch as the Garden City by beautifying their streets and gardens.</p>	<p>Staff Assessment</p> <p>Christchurch celebrated its 35th year of the Community Pride Garden Awards in 2025. The awards are a Council initiative started in 1991 and have been a joint venture between the Community Boards and the Christchurch Beautifying Association since 1997.</p> <p>Volunteer judges from the Christchurch Beautifying Association select the best gardens. Judging takes place at the same time as the Streets and Garden Awards judging, which involves many hours of volunteer effort by members of the Christchurch Beautifying Association (CBA). The judging criteria are based on evidence of efforts made to the garden, overall tidiness and impact of the garden on the streets. Properties are judged from the street.</p> <p>The following Community Boards are participating in the Community Pride Garden Awards in 2026: Waitai Coastal-Burwood-Linwood Waipuna Halswell-Hornby-Riccarton Waimāero Fendalton-Waimairi-Harewood Waihoru Spreydon-Cashmere-Heathcote</p> <p>The Awards acknowledge gardeners who, by their efforts, beautify their streets and garden frontages. Judging is undertaken in January/February by experienced CBA judges, with the option for Community Board members to take part.</p> <p>Administrative support and the organisation of sending the awards is carried out by the Community Governance staff.</p> <p>Rationale for staff recommendation</p> <p>The awards encourage civic pride and acknowledge those who have contributed to maintaining the image of Christchurch as the Garden City.</p>
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WAIPAPA PAPANUI-INNES-CENTRAL DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p>Waipapa Papanui-Innes-Central Community Board</p> <p>Application Number: DRF25/26_00024_PIC</p> <p>Physical address 35 Langdons Road, Papanui</p> <p>Funding History <i>(past three years)</i> 2024/25 - \$9,000 - Youth Recreation - DRF PIC 2023/24 - \$9,000 - Youth Recreation - DRF PIC 2022/23 - \$9,000 - Youth Recreation - DRF PIC</p>	<p>Youth Recreation Project</p> <p>The Youth Recreation Project delivers three programmes or events for Youth, one in each ward area. The project contributes to the wellbeing and prosperity of the local community but specifically the local youth and their families.</p>	<p>Total Cost of Project: \$7,500</p> <p>Total Amount Requested: \$7,500</p> <p>Percentage of project cost requested: 100%</p> <p>Contribution sought towards: Project Costs - \$7,500</p> <p>Other sources of funding: Nil.</p>	<p>\$7,500</p> <p>That the Waipapa Papanui-Innes-Central Community Board approves a grant of \$7,500 from its 2025/26 Discretionary Response Fund to Waipapa Papanui-Innes-Central Community Board towards the Youth Recreation Project.</p>	<p>2</p>

<p>CCC Strategy Alignment</p> <p>Strengthening Communities Together Strategy, Physical Recreation & Sport Strategy, Multicultural Strategy, Equity and Inclusion Policy</p> <p>Outcomes that will be achieved through this project</p> <p>Hold three youth events – for example St Albans Skate Jam, basketball events, Pool Party.</p> <p>Youth recreation helps to ensure that the social and recreational needs of the youth within the board area is met by working with key youth and community organisations in a collaborative approach whilst building the organisation and youth's capacity.</p> <p>The initiatives, programmes, and/or events contribute to the local community's well-being specifically the local youth and their families.</p>	<p>Staff Assessment</p> <p>The project makes sure that the social and recreation needs of the youth within the ward are met by working with key organisations in a collaborative approach whilst building the organisations capacity. The project contributes to the wellbeing of the local community but specifically the local youth and their families.</p> <p>The planning and development of the programmes and events explores the Waipapa Papanui-Innes-Central Wards communities needs and capacity and is developed in a way which works alongside various agencies and young people to meet the needs of the local youth community.</p> <p>Young people’s health and wellbeing is improved by being actively involved in the setup, running and delivery of the projects. They develop new skills, including confidence, leadership and planning, and learn about the various recreation opportunities and services in the community. Youth agencies are well connected and work in collaboration.</p> <p>Rationale for staff recommendation</p> <p>The planning and development of the programmes and events take a grass roots approach with young people and local organisation and builds capacity and collaboration that reflect the various agencies and young people in the Papanui-Innes-Central community.</p>
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19. Waipapa Papanui-Innes-Central Community Board - Governance Arrangements for 2025-2028

Reference Te Tohutoro: 25/1261133

Responsible Officer(s) Te Pou Matua: Emma Pavey, Community Governance Manager Papanui-Innes-Central

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes-Central Community Board to consider aspects of its governance arrangements for the term. The Board can review these arrangements during the term, should it wish to do so.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central Community Board - Governance Arrangements for 2025-2028 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Consideration of a Casting Vote

3. Resolves whether or not the Chairperson of the Board is to have a casting vote.

Ordinary Meetings Schedule

4. Adopts the following schedule of ordinary meetings for the Board's 2025-2028 term:

Either Thursdays from 4pm (with the first meeting on a Monday from 4pm) as below in the Board Room at Papanui Service Centre, 5 Restell Street, Christchurch:

2026	2027	2028
Mon, 2 February	11 February	10 February
12 March	11 March	9 March
9 April	15 April	13 April
14 May	13 May	11 May
11 June	10 June	15 June
9 July	15 July	13 July
13 August	12 August	10 August
10 September	9 September	14 September
15 October	14 October	
12 November	11 November	
10 December	9 December	

Or Mondays from 4pm (and Thursdays from 4pm where public holidays conflict) as below in the Board Room at Papanui Service Centre, 5 Restell Street, Christchurch:

2026	2027	2028
2 February	Thurs, 11 February	14 February
9 March	8 March	13 March
13 April	12 April	10 April
11 May	10 May	8 May
8 June	14 June	12 June
13 July	12 July	10 July
10 August	9 August	14 August
14 September	13 September	11 September
12 October	11 October	
9 November	8 November	
7 December	13 December	

5. Approves that the Board Chairperson and Community Governance Manager are jointly authorised to amend the Ordinary Meeting Schedule as necessary to meet circumstances as required, after consulting with the Board members, including adding, removing or changing meeting dates, times and locations.
6. Notes the holding of Board information sessions/workshops will be at the discretion of the Board Chairperson and Community Governance Manager and generally take place at the conclusion of a Board meeting, or:

Either Thursdays from 4pm as below:

2026	2027	2028
26 February	25 February	24 February
26 March	25 March	23 March
23 April	29 April	27 April
28 May	27 May	25 May
25 June	24 June	29 June
23 July	29 July	27 July
27 August	26 August	24 August
24 September	23 September	
29 October	28 October	
26 November	25 November	

Or Mondays from 4pm (and Thursdays from 4pm where public holidays conflict) as below:

2026	2027	2028
23 February	22 February	28 February
23 March	22 March	27 March
20 April	19 April	Thurs, 20 April
25 May	24 May	22 May
22 June	28 June	26 June
27 July	26 July	24 July
24 August	23 August	28 August
28 September	27 September	
19 October	18 October	
23 November	22 November	

Appointments and Delegations

7. Consider the request from the North West Christchurch Community Sporting Trust to confirm a representative to serve as a trustee for the new triennium.
8. Consider confirming Board representatives to the Keep Christchurch Beautiful Committee and Christchurch Beautifying Association.
9. Approves the Board Chairperson to represent the Board, or to appoint another representative (or additional representatives) of the Board, on any other group, committee, entity, or ad hoc process or event, of any kind that the Board is invited to participate in after consulting with the members.
10. Appoints a Recess Committee for the 2025-28 term as follows:
 - a. Terms of Reference are to allow Board business to continue to be conducted where it is reasonably necessary to do that over the recess period at the end of each year, crossing into the start of the next.
 - b. The Recess Committee is accordingly authorised to exercise the delegated powers of the Waipapa Papanui-Innes-Central Community Board for the period, throughout the 2025-28 term, following its last ordinary meeting of the calendar year up until the Board resumes its normal business the following year.
 - c. All Waipapa Papanui-Innes-Central Community Board members are members of its Recess Committee, though its quorum is two members.
 - d. The Recess Committee has the same Chairperson and Deputy Chairperson as the Board. However, if they are both unavailable at the time needed, the Community Governance Manager may appoint a Chairperson for the Recess Committee.
 - e. Any delegation exercised by the Recess Committee will be reported to the Board for record purposes.
 - f. Any meeting convened of the Recess Committee will be publicly notified, and the details forwarded to all Board members.
11. Re-establishes a Waipapa Papanui-Innes-Central Community Board Submissions Working Group for the 2025-28 term as follows:

- a. Terms of Reference are to develop submissions on behalf of the Waipapa Papanui-Innes-Central Community Board for relevant consultations as desired and practicable.
 - b. All Waipapa Papanui-Innes-Central Community Board members who are not also Councillors are appointed as members of the Submissions Working Group.
 - c. The quorum of the Submissions Working Group is two members, noting that it will operate on an informal basis for flexibility of timing in light of submission timeframes, with the option to meet via audio-visual link.
 - d. The Board Chairperson and Deputy Chairperson will fill these roles for the Submissions Working Group and are authorised to approve submissions on behalf of the Board, which will be subsequent to their development through the Submissions Working Group, where practicable.
 - e. The Board Chairperson (or a member they delegate to for this purpose) is authorised to:
 - i. appear and be heard at any hearing of submissions;
 - ii. approve when and how submission opportunities will be workshopped in consultation with the Community Governance Manager; and
 - iii. amend or withdraw a submission (after consulting with the members).
 - f. Any submissions to be reported to the Board for record keeping purposes.
12. The Submissions Working Group need not process filings into quasi-judicial and similar proceedings, allowing that where the Board has decided to participate in such proceedings, filings (including submissions) to these may be approved by the Board Chairperson or the member(s) appointed to appear in the proceedings (who may also approve their withdrawal or amendment, and any settlement arrangements).

3. Reason for Report Recommendations Ngā Take mō te Whakatau

Consideration of a Casting Vote

- 3.1 Under the requirements of the Local Government Act 2002 and Standing Orders, each Community Board has the opportunity to decide whether or not a Chairperson is to have a casting vote.

Ordinary Meetings Schedule

- 3.2 The recommended schedule of Board meeting dates for the term has been coordinated more widely around other commitments in the Council's meetings calendar, and considerations of when the Board needs to meet to best facilitate its contribution to Council decision-making.

Appointments and Delegations

- 3.3 There are a limited number of appointments to groups required, though it is recommended to allow the Chairperson to represent the Board in other matters, or appoint an alternate, as the need arises. Members are enabled to otherwise liaise freely, consulting with the Board Chairperson and Community Governance Manager where liaising could start to cross over into making representations for the Board.
- 3.4 The Board will be on recess over the Christmas/New Year period each year with members not readily available to make decisions other than through the appointment of a Recess Committee.

- 3.5 Staff are suggesting community boards make governance arrangements for the whole term, which may be amended if desired in subsequent years. It is recommended to appoint the Recess Committee at this time for the Christmas/New Year periods throughout the 2025-28 term.
- 3.6 The recommended arrangements in respect of making submissions for relevant consultations are driven by the practicalities of the time-constrained nature of these processes that may require appropriate agility through delegation for effective involvement.

4. Background/Context Te Horopaki

Consideration of a Casting Vote

- 4.1 Each Community Board has the opportunity to decide whether or not a Chairperson is to have a casting vote (cl. 24(2), schedule 7, Local Government Act 2002).
- 4.2 Unless Standing Orders provide otherwise, matters are decided by majority vote and, in the case of a tie, there is no casting vote for the Chairperson.
- 4.3 The Standing Orders adopted by the Council on 6 April 2017 provide that the Mayor, or any other person presiding at a Council or committee meeting, has a deliberative vote and, where the votes are equal, does not have a casting vote.
- 4.4 For meetings of community boards and their committees, each community board shall decide whether the chairperson shall have a casting vote.

Ordinary Meeting Schedule

- 4.5 The recommendation in this report, for the Board to adopt a meeting schedule through to the end of the term, has been developed based on a number of factors:
 - Alignment with the wider governance arrangements and commitments for community boards and the Council.
 - The meeting schedule for the previous Waipapa Papanui-Innes-Central Community Board during the last term.
 - The first meeting of next year is scheduled early to meet a one-off deadline.
- 4.6 In addition to the decision-making Board meetings, information sessions/workshops will be scheduled as required.

Appointments

- 4.7 North West Christchurch Community Sporting Trust was established to provide facilities at St Bede's College for the benefit of people to participate in, promote, train and support athletic or sporting pursuits. The Trust has requested confirmation of the Board representative appointed to it for the new triennium.
- 4.8 Keep Christchurch Beautiful is a voluntary organisation which runs events, education programmes and provides volunteer support to promote a cleaner, more beautiful environment for Christchurch. At the beginning of last triennium, the Board made two appointments to the Keep Christchurch Beautiful Committee at their invitation, which allows the appointees to alternate where one is pre-committed on any occasion.
- 4.9 The Christchurch Beautifying Association runs the Community Pride Garden Awards in partnership with the Board. The awards encourage civic pride and acknowledge those who have contributed to maintaining the image of Christchurch as the Garden City by beautifying their streets and gardens. The Board representative to the Association is particularly to assist with the judging process.

Delegations

- 4.10 It has been the Waipapa Papanui-Innes-Central Community Board's annual practice to provide delegated authority to a Board Recess Committee with a quorum of two members, to make any needed decision(s) on the Board's behalf over the Christmas/New Year period.
- 4.11 Clause 30, Schedule 7 of the Local Government Act 2002 inter alia, provides that community boards may appoint committees, subcommittees, or other subordinate decision-making bodies and joint committees considered appropriate.
- 4.12 The minimum number of members for a committee is three, with a quorum of two, one of whom must be an elected member (a person who is not a member of the Board may be appointed if, in the opinion of the Board, that person has the skills, attributes, or knowledge that will assist the work of the committee).
- 4.13 This report proposes the re-establishment of the Submissions Working Group and related delegations for the purpose of providing the Board with the opportunity to make timely submissions. The Submissions Working Group worked well last term as an informal forum for developing submissions where practicable, avoiding the issue that forming a formal committee for these purposes adds timeframes and requirements that can hinder submission opportunities.
- 4.14 Councillors on the Board are excluded from formulating Board submissions because submissions are typically on matters where the Council will be the decision-maker.
- 4.15 In the rare event, the Board may seek and be able to participate in a quasi-judicial or similar proceeding, one or more Board members would be appointed at that time to appear at the hearing. They may be required to comply with unique filing requirements or to resolve issues raised through the proceeding. Filings (including delivering verbal or written evidence and opening and closing submissions) and other steps in such proceedings would sensibly be within the remit of the Board's appointment for that proceeding.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Mark Saunders - Community Board Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

20. Waipapa Papanui-Innes-Central Community Board Area Report - December 2025

Reference Te Tohutoro: 25/1928367

Responsible Officer(s) Te Emma Pavey, Community Governance Manager Papanui-Innes-
Pou Matua: Central

Accountable ELT Andrew Rutledge, General Manager Citizens and Community
Member Pouwhakarae:

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This monthly staff-generated report provides the Board with an overview of initiatives and issues current within the Community Board area.


2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Waipapa Papanui-Innes-Central Community Board Area Report - December 2025.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Summer with your neighbours (SWYN)	<p>SWYN is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.</p> <p>This year's events can be held from 25 October 2025 to 30 March 2026.</p> 	Grant recipients were notified and the 2025/26 season opened on 25 October 2025.	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Youth Recreation	Staff are working in collaboration with youth-focused organisations to discuss potential opportunities in the Papanui, Innes and Central ward areas.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy

Youth Safety	<p>A youth space has opened in Northlands Mall with the support of the Board's Better Off Fund, in collaboration with Papanui Youth Development Trust and Te Ora Hou.</p> <p>Participation numbers have been steady, with young people using the space after school hours, often before catching buses from the bus exchange.</p>	Ongoing	<p>Te Haumako Te Whitingia</p> <p>Strengthening Communities Together Strategy</p>
Revitalisation of Petrie Park	<p>The Board approved the Petrie Park tree planting plan at its June 2025 meeting, and We Are Richmond's concept plan is subject to funding being acquired and all consenting requirements being met.</p>	Ongoing	<p>Te Haumako Te Whitingia</p> <p>Strengthening Communities Together Strategy</p>
Safety Initiatives	<p>Further discussions are underway about the future planning for the MacFarlane Park area.</p>	Ongoing	<p>Te Haumako Te Whitingia</p> <p>Strengthening Communities Together Strategy</p>
<p>Civil Defence Emergency Management (CDEM) Community Resilience Plans</p> <ul style="list-style-type: none"> - Richmond Civil Defence Plan - Phillipstown Civil Defence Plan - SHEAP - Shirley Emergency Action Plan 	<p>The Richmond Civil Defence Plan has been developed and issued to the community. The Richmond Plan involved a number of groups, namely, We are Richmond, Delta Trust, Avebury House, Riverlution Eco Park and the Avon Sports Hub in its development.</p> <p>The Phillipstown Civil Defence Plan has also been developed, and the Phillipstown Trust is working with CDEM to finalise the Plan.</p> <p>Shirley Community Trust has been working closely with CDEM to review and update the Shirley Emergency Action Plan (SHEAP). This collaborative effort helps ensure that the emergency plan reflects the most up-to-date information relevant to the Shirley community, including local hazards, key contacts, and available resources.</p> <p>Through these updates, Shirley Community Trust is helping to build a more resilient and connected neighbourhood.</p> <p>Staff are also working with Te Ora Hou, and St Albans Residents Association on the development of their Emergency Plans.</p>	Ongoing	<p>Te Haumako Te Whitingia</p> <p>Strengthening Communities Together Strategy</p>

3.2 **Reports back on Summer with your Neighbours (SWYN) events**

- Albany Street Neighbourhood Support thanked the Board for the opportunity to hold their SWYN event, noting: *"We had a lovely get-together. Normally we would have double the amount of people but there seemed to be other events on plus the weather was stunning."*



3.3 **Rangatahi Civic Award Presentations**

The Waipapa Papanui-Innes-Central Community Board previously gifted schools wishing to participate in the project a taonga and suggestions reflective of their feedback on recognising civic-related youth achievement at school award ceremonies.

Members may be contacted when schools request them to present these awards to recipients, and further to that, shown to the right is Toby McKee from Papanui High, receiving the Community Service Champion award at the school's service celebration. Simon Britten conveyed the Board's congratulations to Toby, thanking him for his contribution to our community, and acknowledged the many other students who participate in the school's service groups, and the school staff who support them.



Meanwhile, Sunita Gautam congratulated Smriti Parajuli from Te Arati College (shown below), who has achieved an extraordinary milestone, receiving the award that the Board gifted to that college for the third consecutive year. It was noted that Smriti's consistent dedication, leadership, and commitment to community service are truly inspiring, and it was heartwarming to witness the celebration of student excellence and the strong spirit of whānau on display at Te Aratai College's senior awards, where the presentation took place.



3.4 Community Funding Summary

The balance of the Board's funding pools at the time of writing is currently as follows, subject to subtraction of the grants proposed through the reports to this meeting as shown:

2025/26 Waipapa Papanui-Innes-Central Discretionary Response Fund (DRF)	
DRF Grants approved last meeting:	Granted:
• Casebrook Intermediate School - Tōtaranui Kāhui Ako Cultural Festival	\$2,700
• Shirley Rugby League Club - Stage 1 of the Clubroom Feasibility Study	\$6,000
AVAILABLE BALANCE (at time of writing):	\$41,303*
Proposed DRF Grants (subject to approval at this meeting):	Recommended:
• Delta Community Support Trust – Training and Development	\$3,800
• Bangaliana Multicultural Christchurch – Saraswati Festival 2026	\$1,800
• Avon Ōtākaro Network Inc. – Matariki in the Zone 2026	\$4,300
• The Village Presbyterian Church Community Centre – Community Centre Enhancement	\$1,450
• CHS Avebury Climate Resilience Garden	\$5,000
• Board Project: Community Pride Garden Awards	\$2,000
• Board Project: Youth Recreation Project	\$7,500
Prospective remaining balance (if all recommendations accepted):	\$15,453*

* A carry-forward remainder to be added from the 2024-25 year is currently being finalised.

2025/26 Waipapa Papanui-Innes-Central Youth Development Fund (YDF)	
YDF grants approved under delegation as from 1 July 2025:	
• Tayla Eagle - 13-17 Aug 25 World Pipe Band Championships, Glasgow, UK	\$500
• Georgia Eagle - 13-17 Aug 25 World Pipe Band Championships, Glasgow, UK	\$500
• Ruby Cutbush – 14-20 Sep 25 FIBA U16 Asia Basketball Cup Tournament, Kuala Lumpur, Malaysia	\$500
• Lauren Dyet – 18-22 Sep 25 IKF Oceania Korfball Championships, Melbourne	\$400
• Zoe Drennan – 23-25 Oct 25 HipHop Unite World Championships 2025, Prague, Czech Republic	\$200
• Mia Black - 23-25 Oct 25 HipHop Unite World Championships 2025, Prague, Czech Republic	\$200
• Charlotte Nelson – 27 Mar-6 Apr 26 Spirit of New Zealand Voyage (#939)	\$350
• Libby Greaves – 1 Feb 26 NZ Rowing & Beach Spring Championships, Auckland	\$350
• Malachi Mackie-Walker – 31 Aug – 5 Sep 25 AIMZ Games, Tauranga	\$350
• Jun McDonald – 20-26 Oct 25 World Gymnastics Championships, Jakarta	\$500
• Euphoria Dance Studio (3 students - \$200 each) 23-25 Oct 25 HipHop Unite World Championships 2025, Prague, Czech Republic	\$600

<ul style="list-style-type: none"> Harper Knowles – 20-21 Nov 25 National Latin Dance Championships, Auckland 	\$300
AVAILABLE BALANCE (<i>at time of writing</i>):	\$3,250

3.5 Summary of Recent YDF Applications

Each year, the Council's community boards set aside an amount of money to fund young people in their local community through their Youth Development Fund (YDF). For more information, [see here](#). Above is a list of YDF grants since the beginning of this financial year and below is a summary of the background to the YDF recipients over the last month.

- Libby Greaves**

Libby is a 20-year-old student at Canterbury University (UC) studying a Bachelor of Geography, Political Science, and International Relations alongside a Diploma of Commerce. She is a senior-level rower with the Canterbury Rowing Club and a member of the University Rowing Squad and is aiming towards the goals of National Championship Titles and NZ Junior Trials. Libby also volunteers with the NZ Land Search and Rescue as a member of the Canterbury Group to give back to the members of the local community areas in need.

Currently, Libby is aiming towards competing at the NZ Rowing and Beach Sprint Championships in February and April of 2026 in Auckland but needs financial support to get there.

- Jun McDonald**

Jun is a 17-year-old student at Christchurch Girls High School. She has been selected to represent New Zealand at the World Gymnastics Championships in Jakarta, Indonesia from 20 to 26 October 2025. This competition is one of the most prestigious in the sport, second only to the Olympic Games, and brings together the top gymnasts from all over the world. This is an incredible opportunity for Jun to compete at the highest level, gain international experience, and represent both her country and her community on the world stage. Attending the World Championships requires extensive preparation and travel, and Jun's family are seeking funding support to help make this opportunity possible.

- Euphoria Dance Studio on behalf of three students**

In 2025, Euphoria's MegaCrew won first place at the Hip Hop Unite New Zealand Nationals and were crowned ADCC Monster Crew Champions in Christchurch. These achievements secured them the honour of representing New Zealand at the Hip Hop Unite World Championships held in Prague in October 2025 and the studio is requesting financial help for the following three students.

- Aiyanna Sacdalan**

A 17-year-old student attending year 12 at Villa Maria who has been dancing with the Euphoria Studio since it opened, has grown from a shy girl to a very charismatic and confident young lady. Aiyanna's aim for the future is to connect with people, build strong relationships and continue to grow both as a dancer and a person.

- Garrette Callosa**

A 20-year-old student attending the ARA Institute and a late starter with dancing but has shown how commitment, determination and confidence can drive growth in a short amount of time. He can keep up with his teammates, who have been training for years and won the solo class at the 2025 Shakedown and the Australian Dance Crew Championships.

- **Juliana Aguilar**

A 16-year-old student attending year 12 at the Catholic Cathedral College who has been dancing with Euphoria since 2022. She is a shy, quiet person, but puts everything into her dancing and her commitment to training to continue to improve. She is an inspiration to her peers.

- **Harper Knowles**

Harper is a 13-year-old student attending Christchurch Girls High School. Her love of dancing started at five years old, and since then she has explored jazz and contemporary, finally transitioning to training and competing in Latin and Salsa dancing. Harper placed 2nd with her duet partner in the Latin Duets and 1st in both Salsa and Latin teams in the youth section of the South Island Championships in September 2025 which qualifies her for the national competitions.

With her dancing, netball and school commitments, Harper has had limited time to fundraise, so is applying for the amount of \$300 towards the cost of competing in Auckland.

3.6 Report back from YDF Grant Recipient

Ruby Cutbush was supported by the Board to participate as captain of the U16 Tongan National Basketball Team at the FIBA U16 Asia Basketball Cup Tournament in Kuala Lumpur, Malaysia from 14-20 Sep 2025. She has reported back that:



"I want to express my gratitude towards your support for my basketball campaign in Malaysia. I am truly grateful and appreciative of the \$500 donation you made, which allowed me to experience such a trip! Your contribution is truly valued!"

Because of your grant I was able to compete against a diverse group of countries, I made new connections and friendships, I gained exposure and experience, and most importantly I was able to Captain the u16 Tonga National Basketball Team. Again I am truly grateful for your support, it was more than I could have asked for!"

3.7 The Mayor's Welfare Fund

The Mayor's Welfare Fund provides financial support to families and individuals in the community who are in extreme financial distress. It is a last resort for when people have exhausted other appropriate sources, such as Work and Income New Zealand (WINZ). The criteria and instructions on how to apply can be found here: [Mayors Welfare Fund - all you need to know](#).



3.8 Upcoming Community Events and Activities

Volunteer Events

Visit [this link](#) for a variety of volunteer events held around the city, and [this link](#) to volunteer at a Council-produced event.

There is also information at [this link](#) on becoming a Graffiti Programme volunteer, or register at [this link](#) to join the Parks Volunteers Team.

Some planting events are eligible for Children's University (CU) credits and are family-friendly. Schools can be supported by the 'connect and grow' planting programme: Manaaki Taiao – Nurture Nature.

Or find other opportunities to volunteer in your community at [this link](#), whether it be sharing your passion for art at the [Art Gallery](#), helping the [Friends of the Library](#), joining the [Friends of the Botanic Gardens](#), volunteering to [help run the Peace Train](#), or any of the number of volunteer opportunities listed on the site for [Volunteering Canterbury](#).

FRESH Events 2025

- Information on events from Youth & Cultural Development (YCD) is available at [this link](#).



Children's Day registration of interest



- Register your interest at [this link](#) to participate in Children's Day on Sunday 1 March 2026, 11am to 3pm at Cuthbert's Green, Shuttle Drive, Bromley.

Children's Day is a free community event which is about celebrating children. The day is about having fun, learning and gaining information. More importantly, parents and caregivers don't have to say no, as all activities are free.

Other upcoming community events and festivals in the city

- Visit [this link](#) for a variety of community events and festivals held around the city. You can also visit the [What's On](#) site for one-off and regular events like:
 - [Linwood Village Market](#) – 6 December & 3 January, 10am-1pm at Linwood Community Arts Centre car park, 388 Worcester Street - Plants, crafts, clothes, books, this and that, odds and ends, vintage and upcycled, garage sale-type stalls, and some tiny fundraisers for local community projects. Sometimes music, sometimes dance too, but always reasonably priced refreshments and a friendly welcome. Please note: currently there is no shelter, so: cancelled if wet.
 - [Riverside Farmers and Christmas Craft Market](#) – 7 December, 10am-3pm at Riverside Market, 96 Oxford Terrace - Get ready for a full-packed market experience as the farmers market is combined with the Christmas craft market and annual Christmas celebration at Riverside. And yes... Santa will be stopping by too!
 - [CSO and Rova Present: Festive Christmas](#) – 13 December, 6.30-8.30pm at Christchurch Town Hall - Get into the holiday spirit with the Christchurch

Symphony Orchestra. Join us as we deck the halls with Christmas treasures in a concert for the whole whānau.

- [Ōtautahi Preloved Clothing Markets](#) – 14 December, 10am-1pm at Richmond Club, The Borough (Workingmen's Club), 75 London Street - There will be 25+ amazing stallholders selling their recently cleared-out wardrobes. Just in time for Christmas.



- [Carols by Candlelight](#) – 24 December, 9-10pm at Victoria Square - Since 1948 Carols by Candlelight has been a unique event in Christchurch, that encourages people to get together and celebrate family and Christmas in a traditional and magical manner. Bringing together all faiths, age groups and cultures, Carols by Candlelight is a true celebration of family, of Christmas and of community spirit.

• [NYE25](#) – 31 December, 8pm at North Hagley Park - New Year's Eve will be headlined by Kora, one of New Zealand's most electrifying live acts, with an enduring career and legacy that resonates across the generations. Joining the lineup are top Kiwi talents Dillastrate, Brad Staley and DJ Sambora, setting the stage for an unforgettable night. To top things off, the night will wrap up with an epic fireworks display. The best part... entry is free. Entry into the event will close at 11.45pm.

- [NYE Kids Countdown](#) – 31 December, 4-7pm at North Hagley Park - The free event is headlined by The Backseats, who will lead the celebrations with songs and kid-friendly entertainment. DJ Chick will be there to bring the beats, and That Dance Studio will bring some talented young dancers to the stage. To wrap up the festivities, there will be a mock countdown at 7pm, complete with confetti canons.



Christchurch City Council Libraries Events

- Christchurch City Libraries run a wide range of classes and programmes both in libraries and through its learning centres for everyone from babies to seniors, with information at [this link](#).



- The Libraries' [technology programmes](#) are designed to help people become more comfortable with technology and to make better use of available computer tools. Better Digital Futures Computer Programmes for ages 65+ is a free programme (though it does require bookings). There is also technology help drop-in sessions, and a

GenConnect Drop-in to help with questions about your iPad, Smart Phone or Tablet, and how to use Skype, Facebook, or share your photos with family or friends.

- [JP Clinics](#) - Justices of the Peace are available at set times at a number of Christchurch City libraries. JPs can witness signatures, verify copies of documents, hear oaths, declarations and more. There is no charge for JP services.
- The Libraries' Events Calendar can be found [here](#), and there are dedicated pages for significant events and related topics like:
- [Christmas](#) (this page links you to information on this celebration, Christmas resources at the library, images and websites) and [Christmas for kids](#) – Christmas is of course a time when we enjoy being with our families, making [decorations](#) and



crafts, singing Christmas carols, listening to Christmas stories and cooking some [yummy treats](#)! Check Christchurch City Libraries' [holiday hours](#) and stock up on your Christmas reading! Find out more about [Christmas](#) and [local Christmas events](#).

3.9 Participation in and Contribution to Decision Making

3.9.1 Report back on other Activities contributing to Community Board Plan

- *Avebury House and Riverlution Spring Fair*



Staff attended the Avebury House and Riverlution Spring Fair on Saturday 18 October.

A huge crowd of over 2,000 people attended the event, which stretched from Vogel Street through Riverlution past the Avebury pool and playground into the grounds of Avebury House.

The event on the Riverlution site include an early morning park run, farmers market, Riverlution cafe, 40 Boot sale vendors, sausage sizzle, DJ, face painting, the Library truck and story times, Gear up Otautahi (giving away sports gear), and



community organisation stalls, such as We are Richmond, Casa Bambini, Delta Trust, Green Lab to name a few.

In the grounds of Avebury House, the Vintage Market attracted many people, music was provided, food stalls provided a diverse

range of ethnic cuisine, while inside Avebury House, Devonshire Teas were served, and tours of the home were conducted.

Yet again, this event joined together a number of organisations that provided volunteer and staff expertise to run a hugely popular event.



• **Neighbourhood Trust Light Party**

Neighbourhood Trust hosted its annual light party on 31 October. This was a family-friendly event for the community to enjoy. All activities were free and included: Scavenger Hunt, Crafts, Black Light Disco, Go-Karts, Face Painting, Dunking Machine, Inflatables, and a Sausage Sizzle.

- **Shirley Community Trust Light Party**

Shirley Community Trust's pirate-themed light party was ahooy load of fun. Children and young people completed pirate challenges and received a bag of treasure at the end.



There was face painting, sports activities, a bouncy castle, and plenty of free food for everyone to enjoy, including sausages, candyfloss, loaded fries, and more. It was a great evening enjoyed by all who attended.



- **Morrison Ave Street Party**

On 31 October, staff supported the Morrison Ave Street Party. The event was hosted by Freedom Trust and also supported by Christchurch City Council, Kāinga Ora, Papanui Baptist, Northgate Trust, and members of the community.

The purpose of the street party was to bring neighbours together, help them get to know each other, and raise awareness of local support organisations in the area. The evening had a great turnout with around 100 people attending, including a good intergenerational mix.





The message for the community is that the garden is available for members of the public to come in and pick enough for a meal.

The Trust and the garden team continue to look forward to growing as much kai to support the wellbeing of their community as possible.

- **Māra Kai Open Day at Phillipstown Hub**

Local staff attended the Māra Kai Open Day on Saturday 20 September at Phillipstown Hub.

The staff and Garden volunteers overseen by Michael Reynolds celebrated the arrival of the Spring season by inviting the people of Phillipstown to come check out what's happening in the large garden.

It was a beautiful, fine Spring day where over 50 attendees engaged in art, crafts, building, and the planting and sowing of the Garden.



- **Hauora Health Day at Te Whare Roimata**

On the 30th of October, staff attended the Hauora Health Day at Te Whare Roimata.

Te Whare Roimata provides grassroots neighbourhood responses to the needs and concerns identified by local residents from the eastern inner-city neighbourhoods and urban Māori.

Several health providers were present, as well as Work and Income, Te Puawaitanga ki Ōtautahi Trust, which supports whānau throughout the different stages of life with services delivered in the home and community. He Waka Tapu - Wāhine Ora, which provides (Cervical/Breast screening and Whakahohoro Te Hau (Mental health crisis) and the Māori Indigenous Health Innovation(MIHI), which is an organisation that provides doctors who oversee blood pressure, hearing and Diabetes testing.

The day was well attended, and a Hangi was provided at the end (to access the Hangi, people had to have accessed the services provided).





- **Santa Claus Workshop Charitable Trust**

Staff gratefully received a selection of wooden toys to be distributed in the community from the Santa Claus Workshop Charitable Trust.

This is a longstanding relationship between the Trust and the Waipapa Papanui-Innes -Central team.

This year, staff dropped off the toys at Te Whare Roimata for distribution amongst the inner-City East whanau.

Shirley Community Trust also receive toys which are distributed amongst the Shirley whanau.

- **Paddington Street Party**



On Monday, 10 November, staff supported the Paddington Street Party held at Paddington Reserve. The event was a collaborative effort between Northgate Trust, CCC, Freedom Trust, Kāinga Ora, Komanawa Wesleyan Church, and members of the local community.

It was a great day that brought the street and wider community together. People of all ages enjoyed free kai and drinks, face painting, sports activities, and the always

popular Pedalmania crazy bikes. The day had a strong sense of community and connection.





- **Phillipstown Community Hub Spring Gala**

On Sunday, 9th November, Phillipstown Community Hub hosted their annual Spring Gala, a vibrant celebration of both spring and community spirit. The Hub, along with the organisations based in the area, came together to host a fun-filled day for all ages.

The event featured a variety of market stalls, live music, workshops, face painting, and many other activities, creating a lively and welcoming atmosphere. Christchurch City Council staff were also in attendance, engaging with local residents to gather feedback and ideas in respect of the future of community spaces in Phillipstown.

The survey invited people to help shape what may come next while asking, What do they value? What's needed? And how can we help to build an inclusive and thriving community?

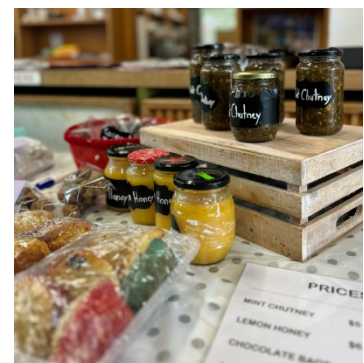


- **Mairehau Volunteer Library Open Day and Market**

The Mairehau Volunteer Library held its Open Day and Market on Saturday, 18th October, and the event proved to be a fantastic success. The day brought together community members of all ages to celebrate local connections and support the library's ongoing work.



Visitors enjoyed a wide range of activities and attractions. Children were treated to free games and colourful face painting, creating a fun and lively atmosphere throughout the day. Books and DVDs were available at bargain prices, giving visitors the chance to discover new favourites while supporting the library. There was also a selection



of homemade cakes, preserves, and plants for sale, all generously donated by volunteers and community members.

The Open Day not only raised valuable funds for the library's services but also highlighted the important role it plays in the Mairehau community as a welcoming and inclusive space. Volunteers were on hand to talk about the library's programmes, upcoming events, and how residents can get involved.



- ***Richmond Community Gardens 10th Anniversary***

Staff attended the 10th anniversary of the establishment of Richmond Community Gardens and the celebration of Richmond Café's first birthday.

Over 100 people attended the event, including volunteers, staff, funders, and politicians.

The event was a celebration of the community activation of the site, and the long hours of dedicated work that created the environment.

The event also highlighted the commitment of Council, funders, volunteers, and organisations who have worked together to support the shared community vision for the site.



- **Opening of the Lancaster Park Changing Rooms and Community Facility**

On the 28 November staff and elected members attended the opening of the new Lancaster Park facilities. After the formal blessing and speeches, the ribbon was cut by John and Jenny Hoskin from the Charleston Neighbourhood Association.

Positioned on the northeast corner, the purpose-built facilities will allow the historic park to be fully activated for sporting, community, and recreational use.

The Lancaster Park Community Centre includes the following features:



- Multi-use function space, accommodating around 100 people standing and 70 seated around tables
- Kitchen
- Small meeting room
- Three externally accessed public toilets

The centre and meeting room is available for hire and are suited to a range of events, for example, prizegivings, fundraisers, community activities and birthday parties, as well as meeting the needs of the sports communities who activate the park.

The changing rooms will be used by sports clubs, including cricket, rugby, touch rugby and football. Two referee changing rooms are also included.



- **Parks Update**

The Community Partnership Rangers continue their collaborative work with the community around the greenspaces in the Board area and provides these updates:

Ollivers Reserve - There's been a few working bees with Step Ahead Trust recently. Flowers donated by Zealandia have been planted, weeding undertaken, and mulch topped up around planter boxes. The Ranger notes it's been great working with



Macfarlane Park – The Ranger notes that the birdsong trail planting is looking great, and they're donating some geraniums to community garden.

Packe Reserve - things are ticking along here and Nikki is my contact. I'm donating some flowers to them. There's an annual carols in the park this weekend.

Rutland Reserve - The Vanuatu Community has been back to weed eat the apace around their plantings and to spread some mulch. The Ranger is hoping to arrange some dates or sessions for them to stay involved in maintenance of those plants next year, as they need care for a good year or two before they're self-sufficient.

Lewisham Reserve - A few months ago, the Ranger randomly met some community members who have been maintaining and planting in this reserve for years! So now

them and hopes to sort some more dates out for working bees in the new year to continue the connection.

Essex Reserve – There was a working bee there Friday, 28 November with some volunteers from Phillipstown Hub doing weed removal. At the previous working bee there, the month prior, some mulch was spread in garden bed too.

Welcome Rest – Community volunteer, Gerard Murnane, continues to work in here weekly, planting, weeding, watering, picking up rubbish.



that this connection as been made, the Ranger arranged a meeting for them to with the Biodiversity Team Leader who did the original landscape plan 20 odd years ago. The Maintenance Team Leader has been asked to not spray certain areas in the park as per the community members' request and the Ranger will get them some plants to plant next winter.



Petrie Park – The space is looking great following We Are Richmond's community planting day in late August, and the Council's Urban Forest Team's planting too. The Ranger notes that all the plantings have brought the space to life, and the crop circles and dog murals on the walls bring interesting features. They expect there will be more to see in this space next year with We Are Richmond's landscape plan being approved.

1.1.2 Council Engagement and Consultation

- [Little Poland Park landscape plan](#) (consultation closes 15 December 2025)

Staff been working with Rotary Ōtautahi Passport and the South Island Branch of Memorial Association of Polish Combatants in NZ (SPK) to develop a landscape plan for Little Poland Park.

The plan aims to enhance the park and create a sense of place for the Polish community and Oakbridge residents. Find out what's proposed and provide feedback through the link above.



- [Edgware Road and Springfield Road safety improvements](#) (consultation closes 18 December 2025)

We've heard from the community that it's hard to cross Springfield Road so, we're proposing some safety improvements. We want everyone to be able to safely walk, scooter, drive, cycle or bus where they want to go.

Letstalk.ccc.govt.nz





- [**Toi Ōtautahi - Arts Strategy**](#)
(open for early feedback till 14 December 2025)

The Council's arts and creativity strategy - Toi Ōtautahi was created in 2019 alongside partner organisations. The aim of this strategy is to elevate the arts and creativity in Christchurch and Banks Peninsula by harnessing and building on the energy, passion, and innovative spirit of the community. The Council is reviewing Toi Ōtautahi and would like to know if you think it's still on the right track.

- ***Small Dog Exercise Area Trial in Fortune Playground***

The Parks Unit is trialling a Small Dog Exercise Area at Fortune Playground from 1 September 2025 until 31 May 2026. During the trial there will be signage on the fence indicating the trial period and providing information on how to submit feedback.

- [**Tree Planting Plans**](#)

Help the shape the tree planting plans for parks across Ōtautahi Christchurch.

- [**Play Space Projects**](#)

The Council is constantly replacing, upgrading, and creating new play spaces for people of all ages. Find out more here.

- [**Consultations in other parts of the district:**](#)

- [**Te Kāhu Park athletics proposal**](#) (closes 17 December 2025)
- [**Port Hills paragliding licences**](#) (closes 17 December 2025)
- [**Kyle Park BMX lease proposal**](#) (closes 21 December 2025)
- [**Te Ra Community Gardens**](#) (closes 14 December 2025)
- [**Hoon Hay Road and Lewis Street safety improvements**](#) (closes 18 December 2025)

1.2 Governance Advice

1.2.1 Customer Service Request (CSR) Report for the Papanui-Innes-Central Wards

- Refer to **Attachment A** for the 1 to 31 October 2025 statistics, and **Attachment B** for the 1 to 30 November 2025 statistics, providing an overview of the number of CSRs that have been received, including the types of requests being received and a breakdown of how they are being reported.
- [**Snap Send Solve**](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [**report issues online**](#), by calling Council on 03 941 8999 or visiting one of the Council's [**Service centres**](#).

1.2.2 Waipapa Papanui-Innes-Central Community Board Submissions

Since the last Area Report, a Board submission on the Nor West Arc cycleway speed limit changes (**Attachment C**) has been approved.

1.2.3 Community Profiles

- Each year, the Council's Community Support and Partnerships Unit produces community profiles of each of the 16 wards across the city.
- These profiles are a snapshot of the ward regarding the community infrastructure and include the updated Census statistics and Deprivation Index information.
- The profiles are now aligned with the Council's Strengthening Communities Together Strategy and provide information regarding activities/groups/facilities in each ward that help meet the goals of each Pillar in the Strategy.
- To view the profiles for the Papanui-Innes-Central Wards, please use the links below.



[Papanui](#)



[Innes](#)



[Central](#)

1.2.1 Climate action

The Board's vision statement reflects its commitment to supporting the Ōtautahi Christchurch Climate Resilience Strategy's climate goals and the Ōtautahi-Christchurch Urban Forest Plan.

A key resource for understanding the Council's targets, what it's doing, how emissions are tracking, and finding relevant community events and activities, is the [Council's Climate Action webpage](#).

We've got greenhouse gas emission reduction targets to aim for. [Find out here](#) where our emissions come from and how we're tracking them within the Council and across the Christchurch district.

We need everyone to play their part to reach our targets. These online tools can help you measure and reduce your household or business greenhouse gas emissions:

- [Future Fit household emissions calculator](#)
- [Sustainable Business Network Climate Action Toolbox](#)

Whether you are going to work or school, choose ways that are better for you and our environment. For more information, visit [getting to work](#) or [getting to school](#).

We also recognise that our tamariki and rangatahi are the leaders of tomorrow. The [Learning Through Action programme](#) encourages students to get creative and find innovative ideas for meaningful climate action.

Prepare for the impacts of climate change

We're already feeling the effects of a changing climate in the form of wetter winters, and hotter, drier and longer summers. [Find out more here](#), and browse the [Christchurch District Risk Screening Report \(2022\)](#), which identifies how climate change will affect our natural and built environments. The document is based on the latest scientific information and input from key agencies in the region.



Take action to lower emissions

We can all take a variety of everyday actions to live lower-emission lives. [Find more information here](#).

Get updates on climate action

[Sign up](#) for the Council's newsletter and get the latest news and information delivered to your inbox.

1.2.2 Community Patrols

The [Community Patrols of New Zealand website](#) hosts a wealth of information relevant to what they do in helping to build safer communities, becoming a patroller, and setting up a patrol. Patrols in the Board area include the Christchurch North and City Park community patrols. Their [statistical information](#) can be found on the website.



1.2.3 Planned road works and closures

Planned road works and closures are indicated on the map at the [Traffic Updates page at this link](#). Additionally, a Smartview of nearby road works and closures is available at the following link: <https://smartview.ccc.govt.nz/travel/roads>.

There is also a project page for the work in Bishopdale and Papanui at [this site](#).

1.2.4 Public Notices

1.2.5 School travel

- The Council offers a wealth of resources [at this link](#) relevant to how together we can make it way safer and easier for more children to walk, bike and scooter to school.
- [Good-to-go ways to get to school](#) is an exciting programme designed to support schools in encouraging safe, active, fun, affordable, low-emission ways to travel to and from school.





1.2.6 Travel Planning

The Council also offers free city travel planning to help organisations, businesses and staff get to know their travel options, with personalised journey planning sessions, advice, practical resources, and services such as Metro incentives for taking the bus, and onsite bike workshops. Information is available [at this link](#), which notes that over 50 workplaces have been supported since 2016, assisting thousands of staff across the city.

1.2.7 SmartView

The Council's [SmartView page](#) gives users access to a range of real-time information about the city, including data on how to find local mountain bike tracks and also check that they are open, the number of spaces available in car park buildings, the nearest bus stop and the time of the next arrival, air quality, how to get to places, events, where to see street art, weather updates and the latest airport arrivals and departures. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori.



2. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

2.1 Start Work Notices (SWN)

SWN relating to the Board area are separately circulated to the Board. SWN are for works being carried out by the Council can be found at [this link](#). The [traffic updates page](#) is a more comprehensive map of planned road works and closures as other agencies also carry out work on the roads. Recent SWN relating to the Board area are:

- Chancellor Street and Julius Terrace - street upgrade investigations (*circulated 2 December 2025*)
- Petrie Street - street upgrade investigations (*circulated 1 December 2025*)
- Flockton Street - wastewater renewal (*update circulated 26 November 2025*)
- Ferry Road - stormwater renewal works update (*circulated 19 November 2025*)
- Montreal Street - Montreal well renewal (*circulated 18 November 2025*)
- Harewood Road - new traffic signals and water upgrades (*circulated 7 November 2025*)
- 129 Gloucester Street - car park and activation space (*circulated 4 November 2025*)
- Momorangi Reserve - play space renewal (*circulated 3 November 2025*)
- Lismore Street - water sub-main renewals (*circulated 31 October 2025*)
- Tuckers Road - water trench resealing (*circulated 22 October 2025*)
- Hawkins Road and Hills Road - water and wastewater infrastructure upgrades (*circulated 10 October 2025*)
- Weston Road - watermain renewal (*circulated 9 October 2025*)
- Marlborough and Clive Streets - water submain renewals (*circulated 9 October 2025*)
- Moorhouse Avenue - safety improvements (*circulated 6 October 2025*)
- Te Kaha Surrounding Streets - footpath asphaltting (*circulated 3 October 2025*)

- Slater Street - road and footpath renewal (*circulated 30 September 2025*)
- High Street paving repairs intersection road closure (*circulated 29 September 2025*)
- Antigua Street - Cycle Connection Road and lane closures -Nightworks (*circulated 22 September 2025*)
- Christchurch South - service investigations (Night Works) (*circulated 19 September 2025*)
- Flockton Street-wastewater renewal (*circulated 18 September 2025*)
- Flockton and Harrison Streets-wastewater renewal (*circulated 17 September 2025*)
- Cross Reserve play space renewal (*circulated 12 September 2025*)
- NorWest Arc cycleway wastewater upgrades and street renewal (*circulated 8 September 2025*)

2.2 Graffiti Snapshot

The Graffiti Snapshots for September 2025 can be found as **Attachment C** to this report. The Council also provides information on graffiti, including tips to prevent it, and about becoming a Graffiti Programme volunteer, at [this link](#).

2.3 Memoranda

Memoranda related to matters of relevance to the Board have been separately circulated for the Board's information and are listed below.

- CCC: Little Poland Park - Landscape Plan - Upcoming Engagement (*circulated 26 November 2025*)
- CCC: Updated Shirley Community Facility Design (*circulated 19 November 2025*)
- CCC: Northwest roadworks programme (*circulated 17 November 2025*)
- CCC: Waimairi School - School Street (*circulated 17 November 2025*)
- CCC: Use of Council-Issued Devices – Ensuring Secure and Appropriate Use (*circulated 12 November 2025*)
- CCC: Summer pools update - 2025/26 (*circulated 7 November 2025*)
- CCC: Water Services Delivery Plan approved (*circulated 30 October 2025*)
- CCC: Red warning - High wind event (*circulated 22 October 2025*)
- CCC: Vertical land movement and what it means for rising seas in the Christchurch District (*circulated 22 October 2025*)
- CCC: Christchurch City Council Information Network (*circulated 17 October 2025*)
- CCC: Launch of new booking portal for Council facility/spaces hire – Ō Tātou Wāhi Our Spaces (*circulated 29 September 2025*)
- CCC: Elected Member Devices (*circulated 19 September 2025*)
- CCC: 367 Hereford Street - option for a small, low-cost neighbourhood park at 367 Hereford Street (*circulated 15 September 2025*)
- CCC: Linwood Village streetscape upgrade post-construction survey - Council and Police staff comments regarding feedback from survey respondents (*circulated 11 September 2025*)

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Customer Service Request Report - October 2025	25/2423652	140
B  	Customer Service Request Report - November 2025	2025/2479506	141
C  	Board submission on the Nor West Arc cycleway speed limit changes	2025/2423646	142
D  	Graffiti Snapshot - September 2025	2025/2423583	143

Signatories Ngā Kaiwaitohu

Authors	Mark Saunders - Community Board Advisor Lyssa Aves - Support Officer Trevor Cattermole - Community Development Advisor Stacey Holbrough - Community Development Advisor Jason Chee - Community Recreation Advisor Hannah Martin - Community Support & Events Coordinator Emma Pavey - Manager Community Governance, Papanui-Innes-Central
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Ticket Report

01 10 2025 - 31 10 2025

Filter by Ward

Papanui-Innes-Central

Filter by month

2025 (Year) + October (Month)

4881

Reported Tickets last month

89.00%

Resolved within SLA

Status as of Report Date

Closed/Resolved

68.51%

Open

27.64%

Programmed Work

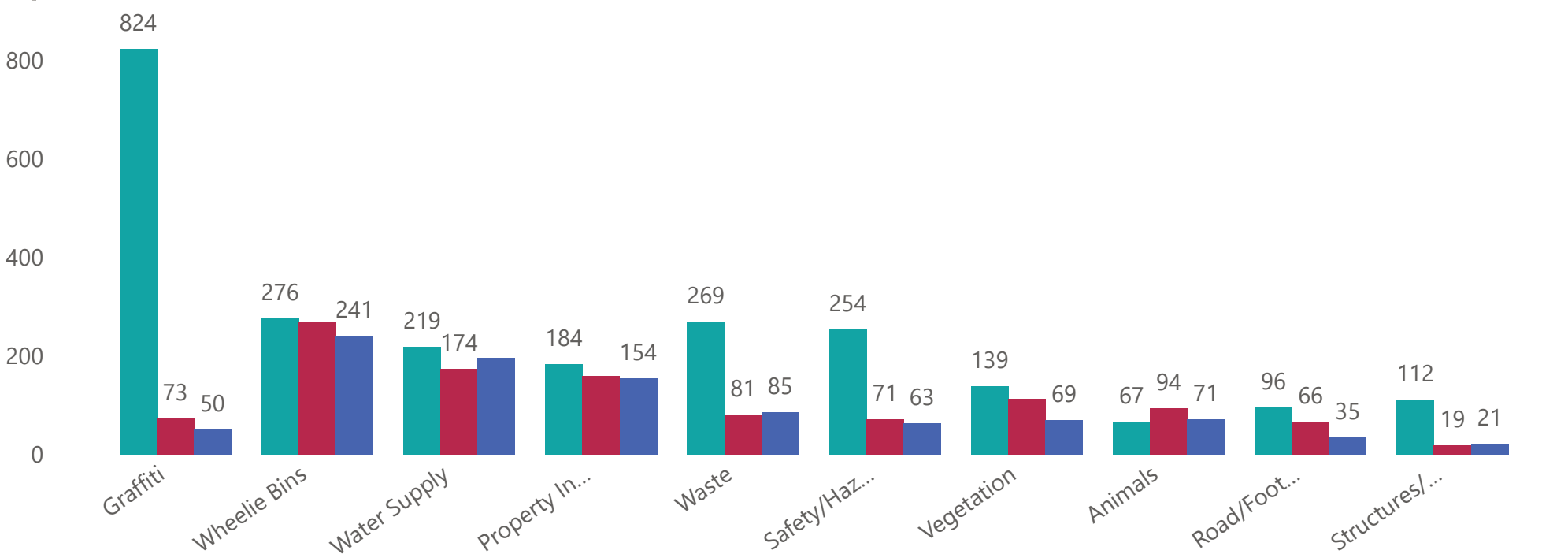
3.85%

Channels

Channel	Tickets	Percentage
Phone/Email/...	2077	43%
Snap, Send, Solve	1718	35%
Website	1086	22%

Top 10 Incident Categories

Category	Central	Innes	Papanui
Graffiti	824	73	50
Wheelie Bins	276	241	241
Water Supply	219	174	174
Property In...	184	154	154
Waste	269	81	85
Safety/Haz...	254	71	63
Vegetation	139	69	69
Animals	67	94	71
Road/Foot...	96	66	35
Structures/...	112	19	21



# Tickets	ObjectCategory	+/- Previous Month
609	Graffiti - Fence, building or structure	9
397	Litter	21
337	Water Leak	25
280	Damaged Bin	30
241	Graffiti - Utility box, pole, railway	-9
240	Trees	135
200	Bin Not Collected	-44
182	Residential LIM	-1
156	Residential Property Files	-15
121	Missing Bin	22

Report date:
 02 Nov 2025

Ticket Report

01 11 2025 - 29 11 2025

Filter by Ward

Papanui-Innes-Central

Filter by month

2025 (Year) + November (Month)

4859

Reported Tickets last month

82.96%

Resolved within SLA

Status as of Report Date

Closed/Resolved

66.99%

Open

29.22%

Programmed Work

3.79%

Channels

Channel	Tickets	Percentage
Snap, Send, Solve 2022	2022	42%
Phone/Email/Walk-in	1832	38%
Website	1005	21%

Top 10 Incident Categories

Category	Central	Innes	Papanui
Graffiti	1055	105	67
Wheelie Bins	280	219	219
Water Supply	209	141	141
Property In...	162	122	122
Waste	290	72	66
Safety/Haz...	234	62	61
Vegetation	96	77	103
Animals	97	70	86
Road/Foot...	91	43	49
Structures/...	114	22	18

Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
727	Graffiti - Fence, building or structure	177
389	Litter	29
314	Graffiti - Utility box, pole, railway	95
303	Water Leak	-2
244	Damaged Bin	-16
232	Bin Not Collected	51
162	Trees	-65
151	Residential LIM	-17
141	Residential Property Files	-4
136	Graffiti - Sign, mural or public art	77

Report date:

30 Nov 2025

Waipapa Papanui-Innes-Central Community Board Submission

Nor West Arc cycleway speed limit changes

Council's Questions	Board's Feedback
<p><i>Do you support Aorangi Road having a speed limit of 40km/h?</i></p> <p><i>It is currently 50km/h</i></p>	Yes
<p><i>Do you support Condell Avenue (from Aorangi Road to Matsons Avenue) having a speed limit of 40km/h?</i></p> <p><i>It is currently 50km/h</i></p>	Yes
<p><i>Do you support Matsons Avenue having a speed limit of 40km/h?</i></p> <p><i>It is currently 50km/h</i></p>	Yes
<p><i>Is there anything else Council should consider before deciding whether or not to approve speed limit changes?</i></p>	<p>It's worth noting that when the original plan went out for consultation, there were 29 submissions on the reduced speed limits and 23 of them supported a reduction to 40km/hr and 5 wanted it reduced to 30km/hr. The Hearings Panel recommendation to Council, which they then adopted, was a speed limit of 40km/hr.</p> <p>This is an area that is heavily used by pedestrians, with two retirement villages close by as well as a number of schools. It's location close to the heavily-used Edgar Macintosh Park also makes it busy with people using different modes of transport including caregivers with young children. Slowing traffic down makes it safer for everyone using the roads, the new cycleway, and the footpaths.</p>

GRAFFITI SNAPSHOT September 2025

Ward and Suburb Insights



Ward Reporting

These statistics exclude non-CCC utility cabinets and include graffiti incidents that may have been reported more than once

% of Reports made by
Volunteers



Ward Removal

Graffiti removed

Ward	Graffiti reported September 2025	Graffiti reported August 2025	% Monthly Change
Central	784	695	13%
Heathcote	251	129	95%
Spreydon	156	110	42%
Coastal	127	107	19%
Linwood	115	91	26%
Innes	107	58	84%
Hornby	63	55	15%
Burwood	56	50	12%
Riccarton	54	49	10%
Papanui	50	44	14%
Cashmere	47	66	-29%
Halswell	38	36	6%
Fendalton	27	21	29%
Banks Peninsula	24	20	20%
Harewood	13	30	-57%
Waimairi	10	4	150%
Unknown	3	5	-40%
Total	1,925	1,568	23%

Ward	Graffiti cleaned mtrs2 September 2025	Graffiti cleaned mtrs2 August 2025
Central	1539	2025
Heathcote	1151	386
Coastal	349	637
Halswell	290	
Linwood	275	356
Spreydon	189	569
Papanui	140	120
Hornby	134	155
Riccarton	129	62
Burwood	113	65
Innes	112.5	117
Harewood	87	134
Cashmere	36	52
Fendalton	26	21
Banks Peninsula	21	38
Waimairi	9	5
Unknown		4
Total	4599	4804

Reporting Hot Spots

Streets/Locations with the most reported graffiti
(Excluding non- CCC Utility cabinets)

Suburb	Reports made September 2025	Reports made August 2025
Central City	634	549
Sydenham	156	80
Addington	112	78
New Brighton	82	65
Linwood	78	73
St Albans	67	46
Waltham	52	44
Woolston	50	36
Hornby	45	35
Richmond	43	24
Shirley	40	8
Spreydon	32	13
Papanui	27	35
Lytelton	25	18
Riccarton	25	30
Phillipstown	24	25
Hoon Hay	21	19
Sockburn	21	20
Upper Riccarton	21	9
South New Brighton	19	19
Bromley	18	13

Removal Hot Spots

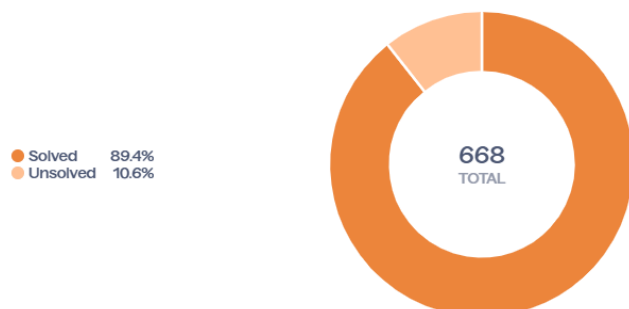
Locations with the most graffiti removed (m2)

Street	Cleaned graffiti m2
Washington Way Reserve	371
Tuam Street	148
Ferry Road \ Bridle Path Road, Ferrymead	125
Curlett Stream Branch, Curlett Stream to Hw 4488	110
Dickeys Road, Main North to Coutts Island	80
Brougham Street, Opawa to Ensors	75
Colombo Street	68
Waltham Road, Wordsworth to Mowbray	61
Durham Street South, Sandford to Moorhouse	58
Curletts Road, Parkhouse to Lunns	55
Pilgrim Place	53
Thomson Park	51
Chelsea Street, Russell to Pamela	44
South New Brighton Beach	44
Cathedral Square	41
Allen Street \ Madras Street, Central City	40
Sylvan Street, Hillmorton to End	40
Cathedral Square, Worcester to Colombo	39
Curletts Road, Lunns to Christchurch Southern	39
Parklands Reserve	38
South New Brighton Park	38
Barbadoes Street	37
Cass Street, Orbell to Colombo	36
Linwood Park	36
Avondale Playground	36
Rawhiti Domain	35

GRAFFITI SNAPSHOT September 2025

Further Insights

Snap Send Solve
Feedback from our customers last month



Monthly Draw Winner:



Duplicate Tickets - Deflections stop duplicate requests before they're created – saving time and contractor costs.

Potential Duplicates	Deflections
845	330

Volunteer Safety

Please report any Incidents or near misses within 24 hours to 027 211 4766/941 8485 or graffitiprogramme@ccc.govt.nz

Latest artwork – Artist Frankie Bakker

'Navigate' Questions the tools we use to navigate through life, do they serve us holistically or are we being served! The playful imagery of the seagulls 'mag-pie-ing' devices and stimulants (cell phones, step-tracking watches, time, laptops) sends a message to retune, retune back to the rhythms of the ocean and the joys of nature - like an old sailor man who can feel the weather turning and understands the currents of the waters. Inspired by travel through Greece and Bali where she and her friend would leave the tourists to dance on the stone castle in the ocean (Paros) or the secret bay out by Devil's Tears in Bali.



Located at
80 Owles
Terrace,
New
Brighton

21. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting agenda was generated.

Open Actions Ngā Mahinga Tuwhera

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Spokes Canterbury	10 July 2025	8 December 2025	Transport & Waste	Asset Planning
Shirley Community Facility	11 September 2025	11 December 2025	Community Support & Partnerships	Governance Process
Momorangi Reserve play space renewal - concept plan	14 August 2025	18 December 2025	Parks	Community Parks
Shirley Community Reserve: Proposed Community Facility	13 June 2024	31 December 2025	Parks	Parks & Recreation Planning
Ferry Road Active Transport Improvements	14 August 2025	26 February 2026	Transport & Waste	Project Management

Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Public Forum - Papanui Baptist Church	13 February 2025	30 August 2025	16 September 2025	Parks	Botanic and Garden Parks
Browns Road - Proposed No Stopping Restrictions	14 August 2025	13 November 2025	12 September 2025	Transport & Waste	Traffic Operations
Bus stop upgrades on Riccarton Avenue opposite the entrance to Hagley Oval	14 August 2025	13 November 2025	19 September 2025	Transport & Waste	Traffic Operations
Momorangi Reserve play space renewal - concept plan	14 August 2025	1 December 2025	19 September 2025	Community Support & Partnerships	Governance (Pap-Inn-Cen)
Sails Street - Proposed No Stopping Restrictions	11 September 2025	11 December 2025	30 September 2025	Transport & Waste	Traffic Operations
Urban Forest Tree Planting Plan for Papanui Domain	11 September 2025	11 December 2025	15 September 2025	Parks	Botanic and Garden Parks
Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Casebrook Intermediate School	11 September 2025	11 December 2025	19 September 2025	Community Support & Partnerships	Governance (Pap-Inn-Cen)
Waipapa Papanui-Innes-Central 2025-26 Discretionary Response Fund Application - Shirley Rugby League Club	11 September 2025	11 December 2025	19 September 2025	Community Support & Partnerships	Governance (Pap-Inn-Cen)
Waipapa Papanui-Innes-Central Discretionary Response Fund - Summer with your neighbours 2025-26	11 September 2025	11 December 2025	19 September 2025	Community Support & Partnerships	Governance (Pap-Inn-Cen)
Windermere Road - Proposed No Stopping Restrictions	11 September 2025	11 December 2025	30 September 2025	Transport & Waste	Traffic Operations