

Waipuna
Halswell-Hornby-Riccarton Community Board
OPEN MINUTES

Date: Thursday 11 December 2025
Time: 4 pm
Venue: Horoeka Room, Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Present

| | |
|--------------------|--|
| Chairperson | Marie Pollisco |
| Deputy Chairperson | Sarah Brunton |
| Members | Helen Broughton |
| | Cody Cooper |
| | Joseph Fullerton |
| | Tyla Harrison-Hunt (via audio/visual link) |
| | Andrei Moore |
| | Debbie Mora |
| | Mark Peters |

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga

The agenda was dealt with in the following order. Where no voting record is shown, the item was carried unanimously by those present.

The Chairperson advised that the report on the application by Halswell Residents' Association for a grant from the Board's Discretionary Response Fund, a part of the staff report at Item 17, has been withdrawn under Standing Order 6.8 to allow for additional investigation.

1. Apologies Ngā Whakapāha

Part C
Community Board Resolved HHRB/2025/00106

That the apology from Tyla Harrison-Hunt for an early departure, be accepted.

Mark Peters/Sarah Brunton

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B
Mark Peters declared an interest in Item 17 in relation to the Hope Presbyterian Church (Hornby Presbyterian Community Church) application.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C
Community Board Resolved HHRB/2025/00107

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on Thursday, 6 November 2025 be confirmed.

Andrei Moore/Mark Peters

Carried

4. Public Forum Te Huinga Whānui

Part B
4.1 Kyle Park Pump Track

Cameron Kay, Christchurch City BMX Club, addressed the Board and showed a presentation regarding a concept for a pump track at Kyle Park, Hornby.

Following questions from members, the Chairperson thanked Mr Kay for his presentation.

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Refers the proposal for a pump track at Kyle Park to staff for investigation and advice.

Attachments

A Presentation - Kyle Park Pump Track 

4.2 Youth Development Fund Grant Recipient Report Back – Alizae Auvae

Youth Development Fund recipient Alizae Auvae addressed the Board regarding the Shakespeare Globe Centre New Zealand (SGCNZ) National Shakespeare Schools Production 2025 in Wellington.

Ms Auvae expressed appreciation to the Board for the grant that made it possible for her to attend the production.

Following questions from members, the Chairperson thanked Ms Auvae for her presentation.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Quadrant Drive Proposed No Stopping Restrictions

Rebecca Parish, Senior Property Manager, spoke on behalf of Foodstuffs South Island Limited in support of the Officer Recommendations in the Quadrant Drive Proposed No Stopping Restrictions Report (Item 10 of these minutes refers).

Ms Parish advised that the Foodstuffs Distribution Centre on Quadrant Drive has a single access point for all delivery vehicles to enter and exit the premises. She stressed that it is important that these vehicles have clear visibility, unimpeded by vehicles parked in proximity to the entrance.

Following questions from Board members, the Chairperson thanked Ms Parish for her presentation.

6. Presentation of Petitions Ngā Pākikitanga

Part B

6.1 Don Simms, local resident, presented a petition with 116 signatures requesting Traffic Calming Measures on Awatea Gardens, Wigram:

The prayer of the petition states:

The residents in this immediate area call on the Christchurch City Council to install permanent traffic calming measures along Awatea Gardens, between the Mustang Ave roundabout and Awatea Road, to prevent the excessive speeding which is a regular hazard on this residential street. We should not feel unsafe in our community due to dangerous drivers in a residential environment.

We are aware of at least 4 pets that have recently been killed on Awatea Gardens and are fearful the next victim will be a person.

Multiple near misses have been observed including children on bicycles/scooters, pedestrians crossing the street, vehicles exiting Clematis Place and cars exiting driveways.

The existing 40kph signs are ineffective and not slowing down many drivers. A more effective, permanent solution is needed.

Numerous incidents of dangerous driving in Wigram have been reported to the Police with no action taken.

Following questions from members, the Chairperson thanked Mr Simms for his presentation.

Community Board Resolved HHRB/2025/00108

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the petition regarding Traffic Calming Measures on Awatea Gardens, Wigram.
2. Refers the matters raised in the petition to staff.

Cody Cooper/Sarah Brunton

Carried

Attachments

- A Petition - Traffic Calming Measures on Awatea Gardens, Wigram 

The meeting adjourned at 4.45pm and reconvened at 4.52pm.

10. Quadrant Drive Proposed No Stopping Restrictions

Community Board Consideration

Staff in attendance spoke to the accompanying report.

The Board took into consideration the deputation by Rebecca Parish, Senior Property Manager, Foodstuffs South Island Limited (Item 5.1 of these minutes refers).

Community Board Resolved HHRB/2025/00109 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Quadrant Drive Proposed No Stopping Restrictions Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Under Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4–7 below.

4. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northwestern side of Quadrant Drive, commencing at a point 283 metres north east of its intersection with Aruhe Road and extending in a northeasterly direction for a distance of 82 metres, as detailed on Attachment A (Plan TG151673 Issue 1, dated 25/11/2025) to the report on the meeting agenda.
5. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northeastern side of Establishment Drive, commencing at its intersection with Quadrant Drive and extending in a southeasterly direction for a distance of 25 metres, as detailed on Attachment A (Plan TG151673 Issue 1, dated 25/11/2025) to the report on the meeting agenda.
6. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southeastern side of Quadrant Drive, commencing at its intersection with Establishment Drive and extending in a northeasterly direction for a distance of 35 metres, as detailed on Attachment A (Plan TG151673 Issue 1, dated 25/11/2025) to the report on the meeting agenda.
7. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southeastern side of Quadrant Drive, commencing at a point 133 metres north east of its intersection with Establishment Drive and extending in a northeasterly direction for a distance of 49 metres, as detailed on Attachment A (Plan TG151673 Issue 1, dated 25/11/2025) to the report on the meeting agenda.
8. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3-7 are in place (or removed in the case of revocations).

Cody Cooper/Mark Peters

Carried

Tyla Harrison-Hunt left the meeting at 4.57pm during consideration of Item 10.

7. Proposed Road Names - 122 Kennedys Bush Road, Halswell

Community Board Resolved HHRB/2025/00110 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Proposed Road Names - 122 Kennedys Bush Road, Halswell Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new road names for 122 Kennedys Bush Road (RMA/2022/639 and RMA/2025/3169)
 - a. Road 1 - Craythorne Road

- b. Road 2 - Adelaide Road
- c. Road 3 - Spiller Road
- d. Road 4 - Darnley Place
- e. Lane 1 - Beauchamp Lane

Debbie Mora/Andrei Moore

Carried

8. Play space renewal - Bermuda Reserve - Design Approval

Community Board Resolved HHRB/2025/00111 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Play space renewal - Bermuda Reserve - Design Approval report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact on local residents and the like-for-like nature of the project.
3. Approves the Bermuda Reserve play space renewal plan shown in Attachment A to the report on the meeting agenda.

Mark Peters/Cody Cooper

Carried

9. Gilberthorpes Reserve Tree Planting Plan

Community Board Resolved HHRB/2025/00112 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Gilberthorpes Reserve Tree Planting Plan Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the planting of new trees within Gilberthorpes Reserve as shown on the planting plan attached to the report on the meeting agenda as Attachment A.
4. Approves the removal of two Cedrus Deodara located on the boundary of Gilberthorpes Road shown on the planting plan attached to the report on the meeting agenda as Attachment A.

Mark Peters/Sarah Brunton

Carried

11. Rotherham Street Proposed No Stopping Restrictions

Community Board Resolved HHRB/2025/00113 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Rotherham Street Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. In accordance with Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolution 4 below.
4. Approves, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the western side of Rotherham Street, commencing at its intersection with Peverel Street and extending in a northerly direction for a distance of 13 metres, as detailed on Attachment A (Plan TG151647, Issue 1, dated 24/11/2025) to the report on the meeting agenda.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3 and 4 are in place (or removed in the case of revocations).

Helen Broughton/Joseph Fullerton

Carried

12. Oaklands School Parking Restrictions

Community Board Resolved HHRB/2025/00114 Officer recommendations accepted without change

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Oaklands School Parking Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. In accordance with Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4–8 below.
4. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Jarow Place, commencing at a point approximately 160 metres east of its intersection with Hindess Street and extending in a westerly direction for a distance of

approximately 19 metres, then a southerly direction for a distance of approximately 14 metres, then a westerly direction for a distance of approximately 19 metres as detailed on **Attachment A** to the report on the meeting agenda.

5. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north eastern end of Brenda Place, commencing at a point approximately 66 metres north-east of its intersection with Balcairn Street and extending in a northerly direction, wrapping around the curb of the cul-de-sac for a distance of approximately 77 metres as detailed on Attachment B to the report on the meeting agenda.
6. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the south side of Cobra Street, commencing at a point approximately 35 metres west of its intersection with Balkwell Street and extending in a westerly direction for a distance of approximately 20 metres, as detailed on **Attachment C** to the report on the meeting agenda.
7. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Cobra Street, commencing at a point approximately 21 metres west of its intersection with Balkwell Street and extending in an easterly, then northerly direction for a distance of approximately 24 metres, following the curb into Balkwell Street, as detailed on **Attachment C** to the report on the meeting agenda.
8. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Cobra Street, commencing at a point approximately 13 metres east of its intersection with Balkwell Street and extending in a westerly, then northerly direction for a distance of approximately 17 metres, following the curb into Balkwell Street, as detailed on **Attachment C** to the report on the meeting agenda.
9. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 3-8 are in place.

Andrei Moore/Marie Pollisco

Carried

Tyla Harrison-Hunt returned to the meeting at 5.07pm following consideration of Item 12.

13. Waipuna Halswell Hornby Riccarton Community Board - Adoption of 2026-2028 Meeting Schedule

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell Hornby Riccarton Community Board - Adoption of 2026-2028 Meeting Schedule Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopts the following schedule of dates for Ordinary Meetings for 2026-2028:
Either Tuesday from 4.30 pm as below in the Horoeke Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

| 2026 | 2027 | 2028 |
|----------------------|--------------|--------------|
| 10 February | 9 February | 8 February |
| 10 March | 9 March | 14 March |
| 14 April 28 April | 13 April | 11 April |
| 12 May | 11 May | 9 May |
| 9 June | 8 June | 13 June |
| 14 July | 13 July | 11 July |
| 11 August | 10 August | 8 August |
| 8 September | 14 September | 12 September |
| 13 October | 12 October | |
| 10 November | 9 November | |
| 8 December | 7 December | |

Or Thursday from 4.30 pm as below in the Horoea Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

| 2026 | 2027 | 2028 |
|----------------------|-------------|--------------|
| 12 February | 11 February | 10 February |
| 12 March | 11 March | 9 March |
| 16 April 30 April | 15 April | 13 April |
| 14 May | 13 May | 11 May |
| 11 June | 10 June | 15 June |
| 9 July | 15 July | 13 July |
| 13 August | 12 August | 10 August |
| 10 September | 9 September | 14 September |
| 15 October | 14 October | |
| 12 November | 11 November | |
| 10 December | 9 December | |

4. Approves that the Board Chairperson and Community Governance Manager are jointly authorised to amend the Ordinary Meeting Schedule as necessary to meet circumstances as required, including adding, removing or changing meeting dates, times and locations.
5. Notes that the holding of Board information sessions/workshops will be at the discretion of the Board Chairperson and Community Governance Manager and generally will be held on the same day of the week as board meetings, but in week 4 of the Council calendar as follows:

6. **Either Tuesday from 4.30 pm** as below in the Horoeke Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

| 2026 | 2027 | 2028 |
|--------------|--------------|-------------------|
| 24 February | 23 February | 22 February |
| 24 March | 23 March | 28 March |
| 26 May | 27 April | Thursday 27 April |
| 23 June | 25 May | 23 May |
| 28 July | 22 June | 27 June |
| 25 August | 27 July | 25 July |
| 22 September | 24 August | 22 August |
| 20 October | 21 September | |
| 24 November | 26 October | |
| | 23 November | |

Or Thursday from 4.30 pm as below in the Horoeke Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

| 2026 | 2027 | 2028 |
|--------------|--------------|-------------|
| 26 February | 25 February | 24 February |
| 26 March | 25 March | 23 March |
| 28 May | 29 April | 27 April |
| 25 June | 27 May | 25 May |
| 23 July | 24 June | 29 June |
| 27 August | 29 July | 27 July |
| 24 September | 26 August | 24 August |
| 22 October | 23 September | |
| 26 November | 28 October | |
| | 25 November | |

7. Delegates authority to the Community Board Chairperson and Community Governance Manager to amend the Board meeting and Information Session schedule, as required.

Community Board Comment

The following motion was put to the vote.

Community Board Decision

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell Hornby Riccarton Community Board - Adoption of 2026-2028 Meeting Schedule Report.

2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopts the following schedule of dates for Ordinary Meetings for 2026-2028:

Thursday from 4.30 pm as below in the Horoeke Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

| 2026 | 2027 | 2028 |
|----------------------|-------------|--------------|
| 12 February | 11 February | 10 February |
| 12 March | 11 March | 9 March |
| 16 April 30 April | 15 April | 13 April |
| 14 May | 13 May | 11 May |
| 11 June | 10 June | 15 June |
| 9 July | 15 July | 13 July |
| 13 August | 12 August | 10 August |
| 10 September | 9 September | 14 September |
| 15 October | 14 October | |
| 12 November | 11 November | |
| 10 December | 9 December | |

4. Approves that the Board Chairperson and Community Governance Manager are jointly authorised to amend the Ordinary Meeting Schedule as necessary to meet circumstances as required, including adding, removing or changing meeting dates, times and locations.
5. Notes that the holding of Board information sessions/workshops will be at the discretion of the Board Chairperson and Community Governance Manager and generally will be held on the same day of the week as board meetings, but in week 4 of the Council calendar as follows:
6. **Thursday from 4.30 pm** as below in the Horoeke Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

| 2026 | 2027 | 2028 |
|--------------|--------------|-------------|
| 26 February | 25 February | 24 February |
| 26 March | 25 March | 23 March |
| 28 May | 29 April | 27 April |
| 25 June | 27 May | 25 May |
| 23 July | 24 June | 29 June |
| 27 August | 29 July | 27 July |
| 24 September | 26 August | 24 August |
| 22 October | 23 September | |
| 26 November | 28 October | |
| | 25 November | |

7. Delegates authority to the Community Board Chairperson and Community Governance Manager to amend the Board meeting and Information Session schedule, as required.

Cody Cooper/Debbie Mora

Lost

For 3 Cody Cooper, Mark Peters, Debbie Mora

Against 6 Tyla Harrison-Hunt, Andrei Moore, Helen Broughton, Joseph Fullerton, Marie Pollisco, Sarah Brunton

Abstain 0

TOTAL 9

The motion having been put to the vote and declared lost, the following foreshadowed motion was then put.

Community Board Resolved HHRB/2025/00115

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell Hornby Riccarton Community Board - Adoption of 2026-2028 Meeting Schedule Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopts the following schedule of dates for Ordinary Meetings for 2026-2028:

Tuesday from 4.30 pm as below in the Horoeaka Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

| 2026 | 2027 | 2028 |
|----------------------|--------------|--------------|
| 10 February | 9 February | 8 February |
| 10 March | 9 March | 14 March |
| 14 April 28 April | 13 April | 11 April |
| 12 May | 11 May | 9 May |
| 9 June | 8 June | 13 June |
| 14 July | 13 July | 11 July |
| 11 August | 10 August | 8 August |
| 8 September | 14 September | 12 September |
| 13 October | 12 October | |
| 10 November | 9 November | |
| 8 December | 7 December | |

4. Approves that the Board Chairperson and Community Governance Manager are jointly authorised to amend the Ordinary Meeting Schedule as necessary to meet circumstances as required, including adding, removing or changing meeting dates, times and locations.
5. Notes that the holding of Board information sessions/workshops will be at the discretion of the Board Chairperson and Community Governance Manager and generally will be held on the same day of the week as board meetings, but in week 4 of the Council calendar as follows:
6. **Tuesday from 4.30 pm** as below in the Horoeoka Room, Rārākau Riccarton Centre, 199 Clarence Street, Riccarton.

| 2026 | 2027 | 2028 |
|--------------|--------------|-------------------|
| 24 February | 23 February | 22 February |
| 24 March | 23 March | 28 March |
| 26 May | 27 April | Thursday 27 April |
| 23 June | 25 May | 23 May |
| 28 July | 22 June | 27 June |
| 25 August | 27 July | 25 July |
| 22 September | 24 August | 22 August |
| 20 October | 21 September | |
| 24 November | 26 October | |
| | 23 November | |

7. Delegates authority to the Community Board Chairperson and Community Governance Manager to amend the Board meeting and Information Session schedule, as required.

Helen Broughton/Andrei Moore

Carried

For 6 (Tyla Harrison-Hunt, Andrei Moore, Helen Broughton, Joseph Fullerton, Marie Pollisco, Sarah Brunton)

Against 2 (Cody Cooper, Mark Peters)

Abstain 1 (Debbie Mora)

TOTAL 9

Tyla Harrison-Hunt left the meeting at 5.23pm following consideration of Item 13.

14. Waipuna Halswell-Hornby-Riccarton Community Board Recess Committee 2025-2026

Community Board Comment

It was noted that there may be occasions when neither the Board Chairperson or Deputy Chairperson will be available for a Recess Committee and members agreed that this contingency should be provided for.

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Recess Committee 2025-2026 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Appoints a Recess Committee comprising the Board Chairperson or Deputy Chairperson and not less than any two other available member(s), to be authorised to exercise the delegated powers of the Waipuna Halswell-Hornby-Riccarton Community Board for the period following its ordinary meeting on 11 December 2025 up until the Board resumes its normal business from February 2026.
4. Notes that any delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
5. Notes that any meeting convened of the Recess Committee will be publicly notified and the details forwarded to all Board members.

Community Board Resolved HHRB/2025/00116

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Recess Committee 2025-2026 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Appoints a Recess Committee comprising the Board Chairperson or Deputy Chairperson (or in the absence of both the Board Chairperson and Deputy Chairperson any Councillor appointed to the Board) and not less than any two other available members, to be authorised to exercise the delegated powers of the Waipuna Halswell-Hornby-Riccarton Community Board during the period following its ordinary meeting on 11 December 2025 up until the Board resumes its normal business from February 2026.
4. Notes that any delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
5. Notes that any meeting convened of the Recess Committee will be publicly notified and the details forwarded to all Board members.

Cody Cooper/Mark Peters

Carried

15. Waipuna Halswell Hornby Riccarton Community Board: Representation on Committees and External Organisations, 2025–2028

Community Board Consideration

Staff in attendance spoke to the accompanying report and advised that appointments to the Neighbourhood Support Committee were no longer required owing to a change in the Committee's Constitution.

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board recommends that the Council:

1. Appoints a Community Board member to the Ruapuna Community Liaison Committee.

That the Waipuna Halswell-Hornby-Riccarton Community Board:

2. Appoints a Board member to the Riccarton Bush Trust.
3. Appoints a Board member as its representative to the Te Poutama Ārahi Rangatahi Community Liaison Committee.
4. Appoints one Board member to each of the following outside organisations, pursuant to the constitutions of those organisations, as voting members for the 2025-28 term:
 - a. Keep Christchurch Beautiful Executive Committee
 - b. Hornby Community Care Trust
5. Considers representatives from the Waipuna Halswell-Hornby-Riccarton Community Board area to participate in the District Committee of Neighbourhood Support Christchurch Area Incorporated.
6. Considers nominating a representative from the Board to participate in judging the Christchurch Beautifying Association's Christchurch Street and Garden Awards 2026 to 2028.
7. Nominates two Board members to be appointed to the Airport Noise Liaison Committee.

Community Board Resolved HHRB/2025/00117

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

2. Appoints Marie Pollisco to the Riccarton Bush Trust.
3. Appoints Cody Cooper as its representative to the Te Poutama Ārahi Rangatahi Community Liaison Committee.
4. Appoints:
 - a. Debbie Mora to the Keep Christchurch Beautiful Executive Committee pursuant to the constitutions of the organisation, as a voting member for the 2025-28 term.
 - b. Sarah Brunton to Hornby Community Care Trust pursuant to the constitutions of the organisation, as a voting member for the 2025-28 term.

6. Nominates Debbie Mora as a representative from the Board to participate in judging the Christchurch Beautifying Association's Christchurch Street and Garden Awards 2026 to 2028.
7. Nominates Debbie Mora and Mark Peters to be appointed to the Airport Noise Liaison Committee.

Cody Cooper/Mark Peters

Carried

Community Board Decided HHRB/2025/00118

Part A

That the Waipuna Halswell-Hornby-Riccarton Community Board recommends that the Council:

1. Appoints Cody Cooper to the Ruapuna Community Liaison Committee.

Cody Cooper/Mark Peters

Carried

16. Waipuna Halswell-Hornby-Riccarton Community Board Governance Arrangements 2025-2028

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Governance Arrangements 2025-2028 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Consideration of a Casting Vote

3. Resolves whether or not the Chairperson of the Board is to have a casting vote.

Submissions

4. Delegates authority to the Community Board Chairperson and Deputy Chairperson to, in consultation with Board members, consider submission opportunities and decide whether to lodge submissions on behalf of the Board.
5. Delegates authority to the Community Board Chairperson and Deputy Chairperson, following consultation with Board members, to approve, finalise, and lodge submissions on behalf of the Board.
6. Authorises the Board Chairperson, Deputy Chairperson (or a member nominated by the Board Chairperson and Deputy Chairperson for this purpose) to:
 - a. appear and speak on behalf of the Board at any hearing of submissions;
 - b. following consultation with members, withdraw (in whole or part) a submission made on behalf of the Board.
7. Requests that all submissions be reported to the Board for record-keeping purposes.

Waipuna Halswell-Hornby-Riccarton Youth Development, Off the Ground Fund and Summer with your Neighbours Funds 2025-26

8. Acknowledges the decision-making process approved by the previous Board on 14 August 2025 for grants from the 2025-26 Waipuna Halswell-Hornby-Riccarton Youth Development, Off the Ground Fund, and Summer with Your Neighbours Funds as follows:

Waipuna Halswell-Hornby-Riccarton Youth Development Fund:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager the authority to make decisions on allocations from the 2025–26 Halswell-Hornby-Riccarton Youth Development Fund, where the staff recommendation is up to and including \$400.
- Adopts the following decision-making process for the allocation of grants from the 2025–26 Waipuna Halswell-Hornby-Riccarton Youth Development Fund where the staff recommended amount exceeds \$400:
 - Staff to email a summary of the application and recommendation on it to all members.
 - Where at least five (5) Board members respond by email within two working days, the majority view on allocation will be adopted and actioned by staff.
 - Details of approved grants to be reported to the Board for record purposes.

2025-26 Waipuna Halswell-Hornby-Riccarton Off the Ground Fund:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$400 from the 2025-26 Waipuna Halswell-Hornby-Riccarton Off the Ground Fund.

2025-26 Waipuna Halswell-Hornby-Riccarton Summer with Your Neighbours Fund grant applications:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$200 from the Summer with Your Neighbours Fund.

9. Confirms that it adopts the decision-making process for grants from Youth Development, Off the Ground and Summer with your Neighbours Funds as per (8) above, for the remainder of the 2025-26 year.

Community Board Resolved HHRB/2025/00119

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Governance Arrangements 2025-2028 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Consideration of a Casting Vote

3. Resolves that the Chairperson of the Board shall not have a casting vote.

Submissions

4. Delegates authority to the Community Board Chairperson and Deputy Chairperson to, in consultation with Board members, consider submission opportunities and decide whether to lodge submissions on behalf of the Board.
5. Delegates authority to the Community Board Chairperson and Deputy Chairperson, following consultation with Board members, to approve, finalise, and lodge submissions on behalf of the Board.
6. Authorises the Board Chairperson, Deputy Chairperson (or a member nominated by the Board Chairperson and Deputy Chairperson for this purpose) to:
 - a. appear and speak on behalf of the Board at any hearing of submissions;
 - b. following consultation with members, withdraw (in whole or part) a submission made on behalf of the Board.
7. Requests that all submissions be reported to the Board for record-keeping purposes.

Waipuna Halswell-Hornby-Riccarton Youth Development, Off the Ground Fund and Summer with your Neighbours Funds 2025-26

8. Acknowledges the decision-making process approved by the previous Board on 14 August 2025 for grants from the 2025-26 Waipuna Halswell-Hornby-Riccarton Youth Development, Off the Ground Fund, and Summer with Your Neighbours Funds as follows:

Waipuna Halswell-Hornby-Riccarton Youth Development Fund:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager the authority to make decisions on allocations from the 2025-26 Halswell-Hornby-Riccarton Youth Development Fund, where the staff recommendation is up to and including \$400.
- Adopts the following decision-making process for the allocation of grants from the 2025-26 Waipuna Halswell-Hornby-Riccarton Youth Development Fund where the staff recommended amount exceeds \$400:
 - Staff to email a summary of the application and recommendation on it to all members.
 - Where at least five (5) Board members respond by email within two working days, the majority view on allocation will be adopted and actioned by staff.
 - Details of approved grants to be reported to the Board for record purposes.

2025-26 Waipuna Halswell-Hornby-Riccarton Off the Ground Fund:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$400 from the 2025-26 Waipuna Halswell-Hornby-Riccarton Off the Ground Fund.

2025-26 Waipuna Halswell-Hornby-Riccarton Summer with Your Neighbours Fund grant applications:

- Delegation to the Waipuna Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$200 from the Summer with Your Neighbours Fund.

9. Confirms that it adopts the decision-making process for grants from Youth Development, Off the Ground and Summer with your Neighbours Funds as per (8) above, for the remainder of the 2025-26 year.

17. Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 - Seven Applications

Community Board Consideration

The report on the application by Halswell Residents' Association was withdrawn under Standing Order 6.8 to allow for additional investigation.

Mark Peters declared an interest in the Hope Presbyterian Church (Hornby Presbyterian Community Church) application and took no part in any discussion or voting on this.

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 - Seven Applications Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$800 from its 2025/26 Discretionary Response Fund to the Christchurch Rock 'n' Roll Club towards the Promotional Free Lessons project.
4. Approves a grant of \$5,000 from its 2025/26 Discretionary Response Fund to the Halswell Residents Association Incorporated towards the Matai Installation at Te Hāpua: Halswell Centre, including the creation of the artwork and the associated narrative.
5. Approves a grant of \$3,000 from its 2025/26 Discretionary Response Fund to the Halswell Softball Club Inc towards the Hire of the Halswell League Clubrooms and Eftpos machine hire project.
6. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Hope Presbyterian Church (Hornby Presbyterian Community Church) towards sound, stage and lighting for the Combined Churches Carols in the Park 2025 event.
7. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Riccarton Sports Hub Trust towards the Multi-Sports Holiday Festival.
8. Approves a grant of \$3,500 from its 2025/26 Discretionary Response Fund to the St John of God Hauora Trust towards event and activity costs associated with Community Engagement Activities for Disabled Whānau in Halswell.
9. Approves a grant of \$2,100 from its 2025/26 Discretionary Response Fund to Welcome Academy Trust towards venue hire and volunteer recognition for an end of year gathering.

Community Board Resolved HHRB/2025/00120

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2025-26 - Seven Applications Report.

2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$800 from its 2025/26 Discretionary Response Fund to the Christchurch Rock 'n' Roll Club towards the Promotional Free Lessons project.
5. Approves a grant of \$3,000 from its 2025/26 Discretionary Response Fund to the Halswell Softball Club Inc towards the Hire of the Halswell League Clubrooms and Eftpos machine hire project.
6. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Hope Presbyterian Church (Hornby Presbyterian Community Church) towards sound, stage and lighting for the Combined Churches Carols in the Park 2025 event.
7. Approves a grant of \$2,000 from its 2025/26 Discretionary Response Fund to the Riccarton Sports Hub Trust towards the Multi-Sports Holiday Festival.
8. Approves a grant of \$3,500 from its 2025/26 Discretionary Response Fund to the St John of God Hauora Trust towards event and activity costs associated with Community Engagement Activities for Disabled Whānau in Halswell.
9. Approves a grant of \$2,100 from its 2025/26 Discretionary Response Fund to Welcome Academy Trust towards venue hire and volunteer recognition for an end of year gathering.

Andrei Moore/Helen Broughton

Carried

18. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - December 2025

Community Board Resolved HHRB/2025/00121 Officer recommendation accepted without change

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the information in the Waipuna Halswell-Hornby-Riccarton Community Board Area Report - December 2025.

Cody Cooper/Marie Pollisco

Carried

19. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on the following:

- It was noted that some residents on Kirkwood Avenue are concerned about the effects of construction work in the street.

Karakia Whakamutunga

Meeting concluded at 5.41pm.

CONFIRMED THIS 10TH DAY OF FEBRUARY 2026

MARIE POLLISCO
CHAIRPERSON