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## Waimāero

### Fendalton-Waimairi-Harewood Community Board

### AGENDA

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#### Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Waimāero Fendalton-Waimairi-Harewood Community Board will be held on:

**Date:** Monday 8 December 2025  
**Time:** 4.30 pm  
**Venue:** Boardroom, Fendalton Service Centre,  
Corner Jeffreys and Clyde Roads, Fendalton

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#### Membership Ngā Mema

Chairperson	Jason Middlemiss
Deputy Chairperson	Nicola McCormick
Members	David Cartwright
	James Gough
	Aaron Keown
	Lucy Keown
	Sam MacDonald
	Ben Spittle
	Bridget Williams

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3 December 2025

#### Principal Advisor

Maryanne Lomax  
Manager Community Governance  
Tel: 941 6730  
[maryanne.lomax@ccc.govt.nz](mailto:maryanne.lomax@ccc.govt.nz)

#### Meeting Advisor

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Community Board Advisor  
Tel: 941 6566  
[aidan.kimberley@ccc.govt.nz](mailto:aidan.kimberley@ccc.govt.nz)  
**Website:** [www.ccc.govt.nz](http://www.ccc.govt.nz)

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or a recording after the meeting date, go to:**

<https://www.youtube.com/@fendaltonwaimairiharewoodc6878/streams>

**To view copies of Agendas and Minutes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts **people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



**Champion Ōtautahi-Christchurch** and collaborate to build our role as a leading New Zealand city.



**Build trust and confidence** in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



**Reduce emissions** as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



**Manage ratepayers' money wisely**, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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**Karakia Whakamutunga**

**Actions Register Ngā Mahinga Tuwhera**



## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tihei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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### 1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on [Monday, 10 November 2025](#) be confirmed (refer page 6).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearing process.

#### 4.1 Northwood Residents' Association

Clive Smith will speak on behalf of the Northwood Residents' Association regarding a planned roading layout for Northwood Boulevard.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

### 6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

To present to the Community Board, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.

**Waimāero**  
**Fendalton-Waimairi-Harewood Community Board**  
**INAUGURAL MEETING MINUTES**

**Date:** Monday 10 November 2025  
**Time:** 5.05 pm  
**Venue:** Boardroom, Fendalton Service Centre,  
Corner Jeffreys and Clyde Roads, Fendalton

**Present**

Members

David Cartwright  
James Gough  
Aaron Keown  
Lucy Keown  
Sam MacDonald  
Nicola McCormick  
Jason Middlemiss  
Ben Spittle  
Bridget Williams

**Principal Advisor**

Maryanne Lomax  
Manager Community Governance  
Tel: 941 6730  
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**Meeting Advisor**

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**Website:** [www.ccc.govt.nz](http://www.ccc.govt.nz)

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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

The agenda was dealt with in the following order.

**Karakia Tīmatanga:**

**1. Welcome and Introduction, Te Mānawa me te Whakataki**

Mary Richardson, Chief Executive, assumed the Chair and declared the meeting open.

**2. Apologies Ngā Whakapāha**

**Part C**

**Community Board Decision**

There were no apologies.

**3. Declarations by Members Te Kī Taurangi a te Mema Poari**

**Community Board Comment**

The Members present each made their oral declarations, then signed their written declarations in the presence of the Chief Executive in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

**4. Election of a Chairperson**

**Officer Recommendations Ngā Tūtohu**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts, by resolution, whether it will use System A or System B to elect a Chairperson and Deputy Chairperson.
3. Proceeds to elect a Chairperson and Deputy Chairperson.

**Community Board Resolved FWHB/2025/00057**

**Part C**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts System B to elect a Chairperson and Deputy Chairperson.

James Gough/Sam MacDonald

**Carried**

**Community Board Resolved FWHB/2025/00058**

3. Elects Jason Middlemiss as Chairperson of the Waimāero Fendalton-Waimairi-Harewood Community Board for the 2025-28 electoral term.

James Gough/Sam MacDonald

Carried

**5. Declaration by Chairperson Te Kī Taurangi a te Tiamana o te Poari Hāpori  
Community Board Comment**

Jason Middlemiss made his oral declaration as Chairperson, then signed his written declaration in the presence of the Chief Executive in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Jason Middlemiss assumed the Chair.

**6. Election of Deputy Chairperson  
Community Board Resolved FWHB/2025/00059**

**Part C**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Elects Nicola McCormick as Deputy Chairperson of the Waimāero Fendalton-Waimairi-Harewood Community Board for the 2025-28 electoral term.

Sam MacDonald/Ben Spittle

Carried

**7. Explanation of Statutory Requirements  
Community Board Resolved FWHB/2025/00060**

**Part C**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Explanation of Statutory Requirements report.

David Cartwright/Aaron Keown

Carried

## 8. Date of First Ordinary Meeting

Community Board Resolved FWHB/2025/00061

### Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Date of First Ordinary Meeting Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Pursuant to Schedule 7, clause 21(5)(d) of the Local Government Act 2002, resolves that the first ordinary meeting of the Waimāero Fendalton-Waimairi-Harewood Community Board be held on Monday 8 December 2025 at 4.30 pm. in the Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads, Fendalton, Christchurch.

Nicola McCormick/Lucy Keown

Carried

### Karakia Whakamutunga

Meeting concluded at 5.25 pm.

CONFIRMED THIS 8<sup>TH</sup> DAY OF DECEMBER 2025

JASON MIDDLEMISS  
CHAIRPERSON



## 7. Proposed Road Names - 130 Styx Mill Road and 244 Gardiners Road

Reference Te Tohutoro: 25/2064834

Responsible Officer(s) Te Pou Matua: Sean Ward, Team Leader Planning

Accountable ELT Member Pouwhakarae: John Higgins, General Manager Strategy, Planning & Regulatory Services

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to approve the proposed lane names at 130 Styx Mill Road, Styx, and the proposed road/lane names at 244 Gardiners Road, Styx.
- 1.2 The report is staff-generated resulting from a naming request received from the developer.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Proposed Road Names - 130 Styx Mill Road and 244 Gardiners Road Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new lane names for 130 Styx Mill Road (RMA/2022/487)
  - a. Lane 1 - Millhouse Lane
  - b. Lane 2 - Flaxmere Lane
4. Approves the following new road/lane names for 244 Gardiners Road (RMA/2023/2182)
  - a. Road 1 - Donnithorne Road
  - b. Lane 1 - Cinnamon Lane

### 3. Detail Te Whakamahuki

#### Introduction Te Whakatkinga

- 3.1 A road naming request has been submitted by the agent on behalf of each developer. A preferred name and alternative names have been put forward for the roads/lanes.
- 3.2 The recommended road names have been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spelling, or other similarities in spelling or pronunciation to avoid the potential for confusion. The proposed names are considered sufficiently different to existing road names.
- 3.3 The recommended road names have been checked against the Council's Naming Policy dated 15 November 2023 and is considered to be consistent with this policy. The specific criteria for assessing a name from clause 2 is set out below.
  - 3.3.1 A traditional or Māori name which is acceptable to the Rūnanga or Iwi; this may be a name reflecting the physical characteristics of an area, an activity or event associated with the area or of a notable ancestor.

- 3.3.2 A feature of historical, social, cultural, environmental or physical importance in the area (e.g., Carlton Mill Road or Carlton Mill Reserve\*).
- 3.3.3 The name of a notable family, person or event associated with the locality or with the wider Christchurch area.
- 3.3.4 A name in recognition of a person's service. This can be for community service, conservation, sport, the arts, science and research or other sphere of activity.
- 3.3.5 Consistency with a common or established theme for naming in a subdivision or locality.
- 3.3.6 A name that reflects the diverse cultures and communities of the locality or of Christchurch generally.
- 3.3.7 The name of an event or activity strongly associated with the immediate location including an informal name for the area that is (or was historically) in common usage.
- 3.3.8 A name associated with a person, event or activity of significance to Christchurch including names associated with people, events, or places of national and international significance.
- 3.4 The criteria for names that are not suitable for approval from clause 6 are set out below.
  - 3.4.1 Names of people, flora, fauna or geographical features not associated with the area, e.g., names of native trees which are not present in the area or views that cannot be identified, except where the name continues a current naming theme in the locality.
  - 3.4.2 Currently trading commercial organisations except for sponsorship names for facilities and leased parks.
  - 3.4.3 Anagrams, amalgamations or derivatives of people's names.
  - 3.4.4 Names of living persons.
  - 3.4.5 Names related to the developer of a subdivision.
  - 3.4.6 Name of a person, club or organisation associated with a privately owned building on Council land, where the club or organisation does not hold the ground lease for the building.
  - 3.4.7 Names for roads which may cause confusion because they are associated with another geographical location or feature e.g., Parklands Drive which is not located in the Parklands suburb.
- 3.5 The recommended road names have also been checked against the Australia and New Zealand Standard AS/NZA 4819:2011 Rural and Urban Addressing. The names are considered to be consistent with the Standard.
- 3.6 Under the Roads and Right-of-Way Naming Policy, the name considered must be requested by the developer. There is no ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.
- 3.7 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed names.
- 3.8 Consultation under the policy with rūnanga is not required because the roads to be named are not collector roads and/or site(s) of significance under the District Plan (clause 3 of the Naming Policy).
- 3.9 No addresses of neighbouring properties are affected by the proposed road naming (clause 12.2 of the Naming Policy).



- 3.10 The names requested have been accompanied by an explanation of the background of the names, which is summarised below.

### **Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.11 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.12 The level of significance was determined by the number of people affected and/or with an interest.
- 3.13 Due to the assessment of low significance, no further community engagement and consultation is required.

### **Proposed Names - 130 Styx Mill Road RMA/2022/487**

- 3.14 The proposed roads are shown in **Attachment A**.
- 3.15 The proposed name and alternative names are themed for attributes associated with the area.
- 3.16 Lane 1 - Millhouse Lane
- 3.17 Millhouse refers to the frontage road Styx Mill Road and historical milling activities in the general area i.e. timber, flax etc.
- 3.18 Lane 2 - Flaxmere Lane
- 3.19 Flaxmere refers to the local flax around the adjacent lake and 'mere' being a shallow lake.

### **Alternative Names - 130 Styx Mill Road RMA/2022/487**

- 3.20 Millstone Lane - Millstone refers to the frontage road Styx Mill Road and historical milling activities in the general area i.e. timber, flax etc.
- 3.21 Flaxmore Lane - Flaxmore refers to the local flax around the adjacent lake.
- 3.22 Flaxcroft Lane - Flaxcroft refers to the local flax around the adjacent lake and 'croft' being a small farmed area sometimes relating to an area of rented common land.
- 3.23 Silvermill Lane - Silvermill refers to the frontage road Styx Mill Road and historical milling activities in the general area i.e. timber, flax etc.
- 3.24 The proposed and alternative names are considered to be consistent with the policy.
- 3.25 Notwithstanding, the discretion lies with the Community Board to approve any of the above name options, including the alternative names.

### **Proposed Names - 244 Gardiners Road RMA/2023/2182**

- 3.26 The proposed roads are shown in **Attachment A**.
- 3.27 The proposed name and alternative names are themed for local history and the local environment.
- 3.28 Road 1 - Donnithorne Road
- 3.29 The Donnithorne name has been a very prominent family name associated with the Styx River/Highsted area for many decades. John and Edith Donnithorne first settled in the Sawyers Arms Road, Casebrook area in 1955, where they remained for the next 58 years.
- Their two sons, Garry and Andrew, took up residences and farmed land holdings in the area commencing in the late 1960's, including market garden farming on Crofton Road and Gardiners Road, and dog kennels on Hussey Road for an uninterrupted 50-year period.

Garry's specialty was pick your own peas, cauliflowers and lettuces, which continued to be grown on the 246 Gardiners Road property though until the early 1990's when the small block farming model became unsustainable.

Andrew was also active with farming in the area, preferring livestock and running up to 200 grazing cattle, sheep and feed baggage on the surrounding properties in the blocks between Gardiners Road and Cavendish Road bordering Tulett Park, up until they were developed into residential sections during the last 15 years.

Both men became prominent businessmen in Christchurch, with Garry receiving a Queens Service Medal for Services to the Community in 2016, to go with his Papal Cross of Honour for distinguished services to the Catholic Church received in 2014.

This tradition has carried on into the third and fourth generations with Garry's son, Jason and his family currently residing in the old homestead on the property.

Andrew passed in 2020 and his widow Hellen continues to live and graze cattle mobs on her property opposite Jason on Gardiners Road.

3.30 Lane 1 - Cinnamon Lane





- 3.31 In the late 1980's through to the mid 1990's the local farm children in the area would congregate together with their ponies, starting up the top end of Gardiners Road by Poppies Preschool and picking up "like minded horse friends" as they headed to the meeting point on the corner of Gardiners Road and Claridges Road.

The consortium of ponies, some ridden, some walked, some saddled, some bareback, was quite an attraction as they meandered into the residential streets. Led by "Cinnamon," an adopted old mare that was placid and calm, she the perfect example of love over performance and set the pace at a slow walk towards the Grampian Street dairy to buy lollies and ice creams.

**Alternative Names - 244 Gardiners Road RMA/2023/2182**

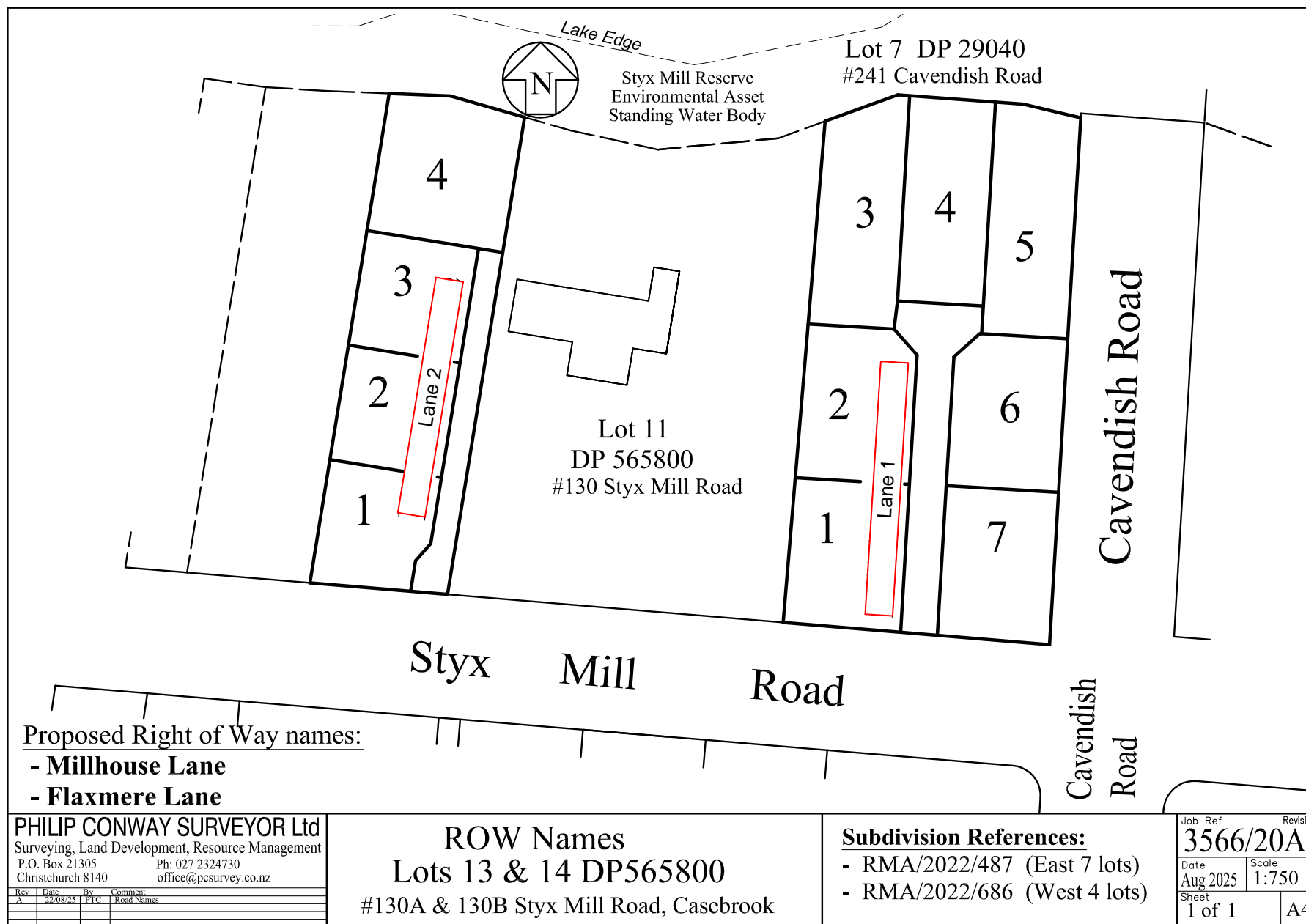
- 3.32 Terra Road/Lane - Terra represents the safe passage of land. In order to safely cross the Pūharakekenui/Styx River, sticks were laid out to mark safe passage on firm ground.
- 3.33 Waterwheel Road/Lane - During European settlement, the area was used for a number of purposes including sheep farming and milling. The river was used to drive waterwheels and provided an important source of power for sawmills and flaxmills. By the time the First World War came along, milling had ceased on the site.
- 3.34 Sawmill Road/Lane - During European settlement the area was used for a number of purposes including sheep farming and milling. The river provided an important source of power for sawmills. By the time the First World War came along, milling had ceased on the site.
- 3.35 Quail Road/Lane - The New Zealand quail was the only quail endemic to New Zealand and was extinct by around 1875. New Zealand now has three species of quail; californian, brown and bobwhite, all introduced into New Zealand in the late 1800's primarily for game hunting.
- 3.36 The proposed and alternative names are considered to be consistent with the policy, except for "Donnithorne Road", as this is directly related to the developer (6.1.e) and some of the family members mentioned are still alive (6.1.d), however it is also in reference to a notable local family (2.1.c).
- 3.37 Notwithstanding the apparent inconsistency above, the discretion lies with the Community Board to approve any of the above name options, including the alternative names.

Attachments Ngā Tāpirihanga

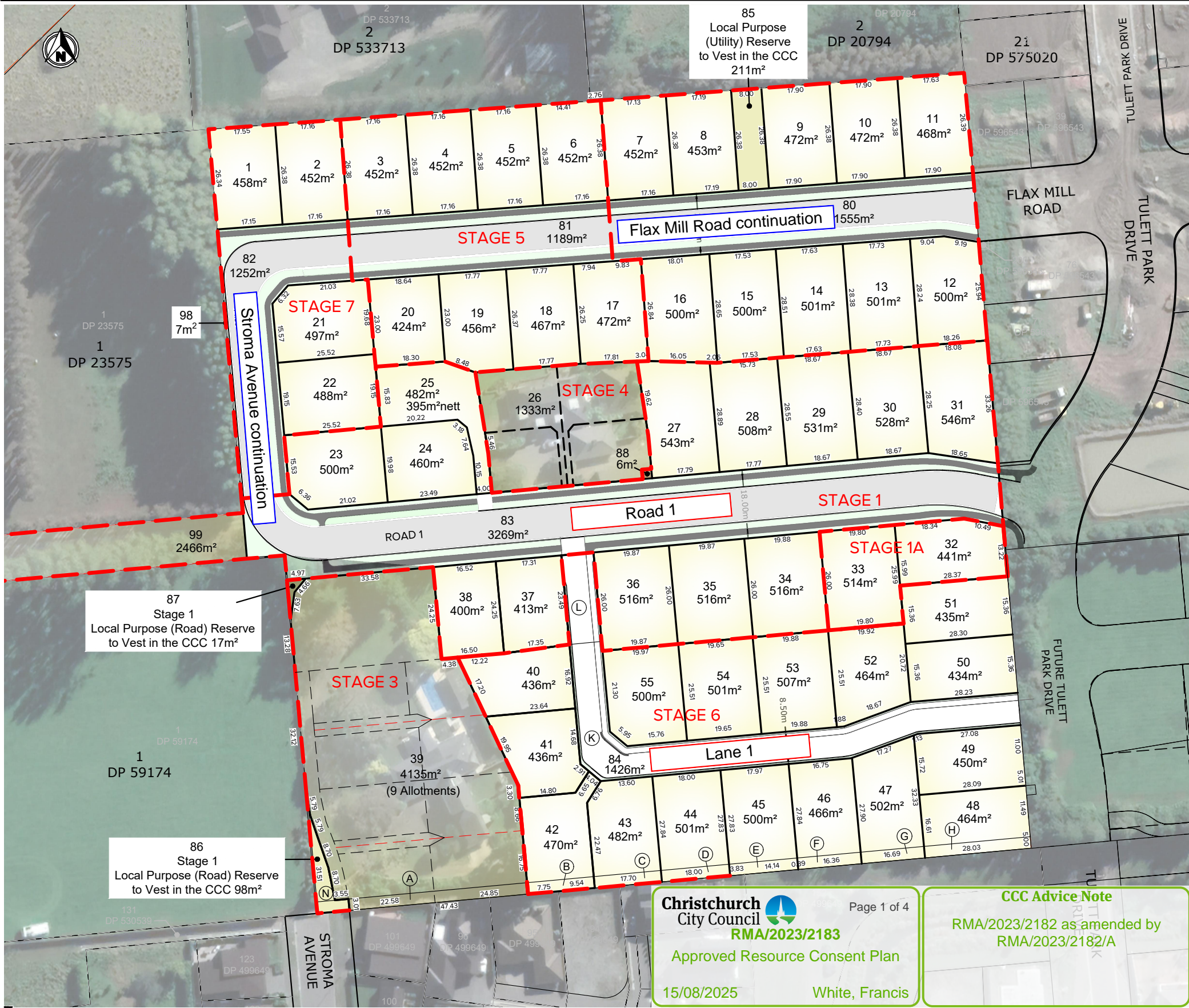
No.	Title	Reference	Page
A  	RMA/2022/487 - Proposed Road Names Plan - 130 Styx Mill Road	25/1698491	16
B  	RMA/2023/2182 - Proposed Road Names Plan - 244 Gardiners Road	25/1697671	17

Signatories Ngā Kaiwaitohu

<b>Authors</b>	Leashelle Miller - Planner Level 2 Sean Ward - Team Leader Planning
<b>Approved By</b>	Mark Stevenson - Head of Planning & Consents







NOTES

General Information  
Territorial Auth - Christchurch City Council  
Application Site Address - 244-246a Gardiners Road, Casebrook  
Comprised In - Lot 2 DP 59174 RT CB35A/878  
Lot 2 DP 23575 RT CB6C/472

Co-Owner - TFFGR Limited,  
Lincoln Road Enterprises Limited

Total Site Area - 4.2474ha

Summary:  
Stage 1 (15 Residential Lots, 1 Utility Lot, 1 Residual Parcel, 3 Roads to Vest & 8 Future Lots)  
Lots 23-25, 27-39, 99 & 83, 86, 87 - Total Area 15,626m<sup>2</sup>  
Stage 1A (2 Residential Lots) Lots 32 & 33 - Total Area 955m<sup>2</sup>  
Stage 2 (10 Residential Lots, 1 Local Purpose Reserve, 1 Road to Vest)  
Lots 7-16, 85 & 80 - Total Area 6796m<sup>2</sup>  
Stage 3 (1 Residential Lot, 9 Future Lots)  
Lot 39 - Total Area 4135m<sup>2</sup>  
Stage 4 (1 Residential Lot, 4 Future Lots)  
Lot 26 - Total Area 1333m<sup>2</sup>  
Stage 5 (8 Residential Lots, 1 Road to Vest)  
Lots 3-6, 17-20, 81 & 87 - Total Area 4816m<sup>2</sup>  
Stage 6 (16 Residential Lots, 1 Access Lot)  
Lots 40-55 & 84 - Total Area 8974m<sup>2</sup>  
Stage 7 (4 Residential Lots, 1 Road to Vest, 1 Segregation Strip)  
Lots 1-2, 21-22 & 82 & 98 - Total Area 3147m<sup>2</sup>

Memorandum of Easements			
Purpose	Shown	Burdened Land	Benefited Land
Right of Way	L	Lot 84	Lot 37
Right of Way, Right to Drain Stormwater, Right to Convey Water, Right to Convey Electricity and Telecommunications	K, L		Lots 40-47, 49, 50 & 52-55
	N	Lot 86	Lots 39

Memorandum of Easements in Gross			
Purpose	Shown	Burdened Land	Grantee
Right to Drain Sewage, Right to Drain Stormwater	K, L	Lot 84	Christchurch City Council
Right to Convey Electricity	K, L	Lot 84	Orion New Zealand Limited
Right to Convey Telecommunications	K, L	Lot 84	Enable New Zealand Ltd

Existing Easement in Gross				
Purpose	Shown	Burdened Land	Grantee	Created By
Right to Drain Water	A	Lot 56	Christchurch City Council	TR966938.4
	B	Lot 42		
	C	Lot 43		
	D	Lot 44		
	E	Lot 45		
	F	Lot 46		
	G	Lot 47		
	H	Lot 48		

Lot 88 hereon is for the purpose of a Utility Lot to site an Electricity Transformer

Lots 80-83, 86 & 87 are to vest in the Christchurch City Council as Local Purpose (Road) Reserve.

Lot 85 is to vest in the Christchurch City Council as Local Purpose (Utility) Reserve.

Amalgamation Conditions: Stage 6  
That Lot 84 hereon (Legal Access) be held as to 14 equal and undivided 1 fourteenth shares by the owners of Lots 40-47, 49-50 and Lots 52-55 hereon as tenants in common in the said shares and an individual records of title be issued in accordance therewith.

That Lots 50 & 51 hereon are to be held in the same record of title.  
That Lots 48 & 49 hereon are to be held in the same record of title.

Christchurch  
City Council

RMA/2023/2183

Approved Resource Consent Plan

15/08/2025

White, Francis

Page 1 of 4

CCC Advice Note

RMA/2023/2182 as amended by

RMA/2023/2182/A

Rev#	Description	Drawn	Date	Level 1, 93 Manchester St, Christchurch 8022 Ph. 03 377 3290 Level 1, Shed 19, Princess Wharf, Auckland 1010 Ph. 09 600 1099 www.inovo.nz	Scale A1 1:500 Scale A3 1:1000 DO NOT SCALE FROM DRAWING	Drawn LED Approved PMC Date 18.01.2022	Client <b>LINCOLN ROAD DEVELOPMENT LIMITED &amp; TFFGR LIMITED</b>	Project <b>PROPOSED SUBDIVISION</b>	Drawing Title <b>APPLICATION PLAN SHEET 1</b>	Status <b>FOR APPROVAL</b>	Drawing No. <b>15522-AP-100</b>	Rev <b>H</b>
H	AMENDED BOUNDARIES	ZC	124.07.25									
G	ADDED LOT 88, ADJUSTED LOT 87	ADM	115.04.25									
F	LOT 40 - 42/STAGE 3 BODY ADJUST	MJ	125.03.25									
E	STAGE 1, 3 & 6 BODY'S AMENDED, ADD LOT 56	MJ	113.02.25									





## 8. Proposed Road Name - 132 Claridges Road, Styx

Reference Te Tohutoro: 25/2370860

Responsible Officer(s) Te Pou Matua: Sean Ward, Team Leader Planning

Accountable ELT Member Pouwhakarae: John Higgins, General Manager Strategy, Planning & Regulatory Services

### 1. Purpose and Origin of the Report Te Pūtaka Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to approve the proposed lane name at 132 Claridges Road, Styx.
- 1.2 The report is staff-generated resulting from a naming request received from the developer.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Proposed Road Name - 132 Claridges Road, Styx Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the following new lane name for 132 Claridges Road (RMA/2025/694)
  - a. Lane 1 - Claridgewood Lane

### 3. Detail Te Whakamahuki

#### Introduction Te Whakatkinga

- 3.1 A road naming request has been submitted by the agent on behalf of each developer. A preferred name and alternative names have been put forward for the lane.
- 3.2 The recommended road name has been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spelling, or other similarities in spelling or pronunciation to avoid the potential for confusion. The proposed name is considered sufficiently different to existing road names.
- 3.3 The recommended road name and alternatives have been checked against the Council's Naming Policy dated 15 November 2023 and two of the three are considered to be consistent with this policy. The specific criteria for assessing a name from clause 2 is set out below.
  - 3.3.1 A traditional or Māori name which is acceptable to the Rūnanga or Iwi; this may be a name reflecting the physical characteristics of an area, an activity or event associated with the area or of a notable ancestor.
  - 3.3.2 A feature of historical, social, cultural, environmental or physical importance in the area (e.g., Carlton Mill Road or Carlton Mill Reserve\*).
  - 3.3.3 The name of a notable family, person or event associated with the locality or with the wider Christchurch area.
  - 3.3.4 A name in recognition of a person's service. This can be for community service, conservation, sport, the arts, science and research or other sphere of activity.

- 3.3.5 Consistency with a common or established theme for naming in a subdivision or locality.
- 3.3.6 A name that reflects the diverse cultures and communities of the locality or of Christchurch generally.
- 3.3.7 The name of an event or activity strongly associated with the immediate location including an informal name for the area that is (or was historically) in common usage.
- 3.3.8 A name associated with a person, event or activity of significance to Christchurch including names associated with people, events, or places of national and international significance.
- 3.4 The criteria for names that are not suitable for approval from clause 6 are set out below.
  - 3.4.1 Names of people, flora, fauna or geographical features not associated with the area, e.g., names of native trees which are not present in the area or views that cannot be identified, except where the name continues a current naming theme in the locality.
  - 3.4.2 Currently trading commercial organisations except for sponsorship names for facilities and leased parks.
  - 3.4.3 Anagrams, amalgamations or derivatives of people's names.
  - 3.4.4 Names of living persons.
  - 3.4.5 Names related to the developer of a subdivision.
  - 3.4.6 Name of a person, club or organisation associated with a privately owned building on Council land, where the club or organisation does not hold the ground lease for the building.
  - 3.4.7 Names for roads which may cause confusion because they are associated with another geographical location or feature e.g., Parklands Drive which is not located in the Parklands suburb.
- 3.5 The recommended road name and alternatives have also been checked against the Australia and New Zealand Standard AS/NZA 4819:2011 Rural and Urban Addressing. The names are considered to be consistent with the Standard.
- 3.6 Under the Roads and Right-of-Way Naming Policy, the name considered must be requested by the developer. There is no ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.
- 3.7 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed names.
- 3.8 Consultation under the policy with rūnanga is not required because the road to be named is not a collector road and/or site(s) of significance under the District Plan (clause 3 of the Naming Policy).
- 3.9 No addresses of neighbouring properties are affected by the proposed road naming (clause 12.2 of the Naming Policy).
- 3.10 The names requested have been accompanied by an explanation of the background of the names, which is summarised below.





**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.11 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.12 The level of significance was determined by the number of people affected and/or with an interest.
- 3.13 Due to the assessment of low significance, no further community engagement and consultation is required.


**Proposed Name**

- 3.14 The proposed Lane is shown in **Attachment A**.
- 3.15 The proposed name and one of the alternative names are themed for attributes associated with the area.
- 3.16 Lane 1 - Claridgewood Lane
- 3.17 Claridgewood refers to the local environment, with the adjacent Claridges Road named for a landowner in the 1880’s, and ‘wood’ for the previous rural nature of the locality.

**Alternative Names**

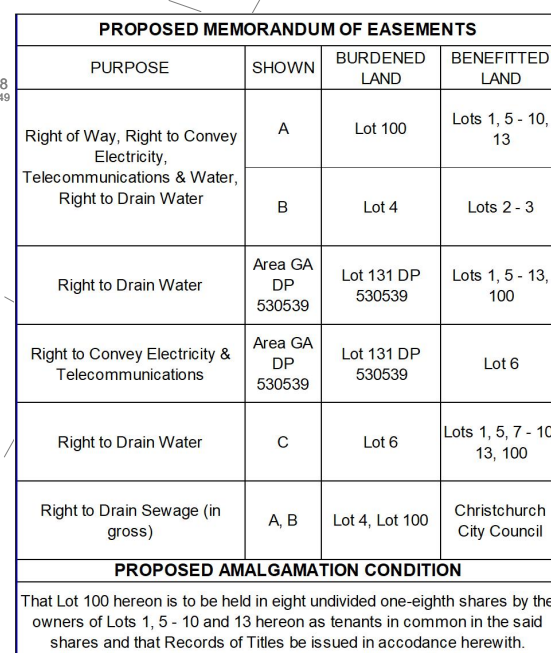
- 3.18 Fernwood Lane - Fernwood refers to the pre-colonial native vegetative cover common to the locality.
- 3.19 Cedar Grove Lane - Cedar Grove refers to a stand or cluster of cedar trees.
- 3.20 The proposed name and the first of the alternative names are considered to be consistent with the policy. “Cedar Grove Lane” is not consistent as cedar trees are not known to be associated with the area (6.1.a).
- 3.21 Notwithstanding, the discretion lies with the Community Board to approve any of the above name options, including the alternative names.


**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	RMA/2025/694 - Proposed Naming Plan - 132 Claridges Road	25/2304921	22

**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Leashelle Miller - Planner Level 2 Sean Ward - Team Leader Planning
<b>Approved By</b>	Mark Stevenson - Head of Planning & Consents



CLIENT	DRAWING TITLE	NOTES
Progressive Commerical Ltd 132 Claridges Road, Casebrook	SCHEME PLAN  BOUNDARIES	
	DATUM INFORMATION	REV DRAWN DATE NOTE
	COORDINATE SYSTEM NZGD2000	0 RN 07/03/2025 FOR CONSENT
	MOUNT PLEASANT CIRCUIT	1 RN 02/05/2025 RFI RESPONSE
	DATUM CHRISTCHURCH DRAINAGE DATUM	
	ORIGIN OF COORDINATES Nail 7 DP 465609	
	ORIGIN OF LEVELS BM3573 (EHC0)	STATUS FOR CONSENT
	SURVEYED SS 06/11/2024	PROJECT P241287
	DESIGNED RN 07/03/2025	DRAWING NO SCHEME
	DRAWN RN 07/03/2025	SHEET 101
	REVIEWED RN 07/03/2025	REVISION 1
APPROVED CC 07/03/2025	SCALE (A3) 1:400	
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## 9. Tree Removal in Bishopdale Mall

Reference Te Tohutoro: 25/2330417

Responsible Officer(s) Te Pou Matua: Toby Chapman (Urban Forest Manager)

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval for the removal of a number of trees located within the Bishopdale mall area to facilitate the redesign of the carpark area.
- 1.2 The report is in response to an ongoing request from the local supermarket to extend the footprint of their building into the existing carpark area that is currently designated as road reserve.
- 1.3 As the trees are healthy and structurally sound, the decision to remove the trees falls to the Community Board.
- 1.4 Under section 4.7 of the Councils Tree Policy, the Board may consider the removal of a Council tree for projects located on Council land. The Board must take into account the benefits of the project against the benefits provided by the trees.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the information in the Tree Removal in Bishopdale Mall Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Notes that the road stopping, tree removals, and carpark reconfiguration with associated landscaping to facilitate the redevelopment are interdependent.
4. Notes that the Public Works Act 1981 will be used to stop the road, and that this process will be enacted under the delegated authority of the Property Consultancy Manager.
5. Notes that the decisions in this report are conditional upon the developer entering into a sale and purchase agreement, together with a development agreement for the carpark, to purchase the portion of road to be stopped.
6. The board approves the removal of the trees located within the carpark (ID's 98396, 98375, 98373 and four Pseudopanax) and reconfiguration of the carpark with additional Tree planting subject to the following conditions:
  - a) The developer entering into a Sale and Purchase Agreement and a Project Development Agreement for the carpark works.
  - b) The developer obtaining all necessary approvals and consents for the supermarket extension (as required under the S&P).
  - c) Detailed carpark design meeting Council's infrastructure and urban tree design standards—including provision for adequate tree planting and soil volume to meet the Councils Urban

Forest Plant target of 20% canopy cover—and being approved by both the Transport Unit and the Urban Forest Manager.



- d) The developer provide for all additional tree planting required to meet the Councils Tree Replacement policy.

### 3. Executive Summary Te Whakarāpopoto Matua



- 3.1 The local supermarket are investigating options to extend the size of the supermarket footprint by approximately 10m into the existing carpark.
- 3.2 If the supermarket is extended, it will require a carpark redesign as the building would occupy the area currently used for ingress and egress into the carpark.
- 3.3 To facilitate the extension of the building and the redesign of the carpark, a number of tree removals will be required including the removal of a large mature gum tree.
- 3.4 This report seeks to gain approval for the removal of these trees subject to a number of conditions being met.

### 4. Background/Context Te Horopaki

- 4.1 The Bishopdale mall is located on the corner of Harewood Road and Farrington Avenue and includes a number of shopping centres within the area, one of which is the New World supermarket.
- 4.2 The developer has expressed an interest to extend the size of the supermarket building to meet the demand of the local area. The developer's preference is to extend the building footprint to the north by approximately 10m taking up a portion of the existing carpark.
- 4.3 This would take the building footprint very close to the base of an existing mature gum tree (ID:98396). The extension of the building would also block of the existing access to the carpark triggering the requirement for a redesign of the car park.
- 4.4 In order for the carpark to be redesigned, tree removals would need to take place. The purpose of this report is to provide a level of assurance to the developer that a redesign involving tree removal is possible.
- 4.5 The tree that is posing the greatest obstacle to the build and the carpark is the large mature gum tree. The tree has been assessed by the Council's Arborist who found it to be in good health and structurally sound.
- 4.6 As there are no issues with the tree's health or structure, the decision to remove the tree falls under the delegation of the Community Board under section 334 of the Council's delegations register.
- 4.7 The attached concept design for the carpark shows the new entry and exit points will take up the location where trees are currently located and will require removal.
- 4.8 If this design proceeds, a total of six (6) trees will need to be removed. Images of the trees are included below:

Tree ID: 98396	
Eucalyptus brookeriana (Brooker's Gum)	
Age Class: Mature	
Height: 25m Health: Good Structure: Good	
Tree ID: 98375	
Parrotia persica (Persian Ironwood)	
Age Class: Mature	
Height: 5.5m Health: Fair Structure: Fair	



Tree ID: 98373	
Malus trilobata (Thracian Apple)	
Age Class: Mature	
Height: 9.3m	
Health: Good	
Structure: Good	
Tree ID: Un-plotted	
Four Pseudopanax trees	
Age Class: Mature	
Height: 4m	
Health: 1 Poor, 2 Fair, 1 Good	
Structure: Fair	

The image below provides an aerial image with the location of the trees:



- 4.9 The Council's Tree Policy outlines when it will consider the removal to trees and how they will be replaced.
- 4.10 Section 4.7 of the Tree Policy states:
- "Approval by Council for the removal of trees to facilitate projects on Council land will take into account the value of the project to the community, including public health and/or the local environment and considerations taken for retaining existing trees compared with the loss of the benefits provide by the trees."*
- 4.11 This report provides details to the Community Board which will allow them to assess the benefits of the project against the benefits that are provided by the tree along with how those benefits will be replaced overtime.
- 4.12 Trees generally provide a wide array of benefits, particularly those located within carparks. Some of the key benefits provided by these trees are:
- Amenity - Trees soften the surrounding built up environment
  - Managing stormwater – Trees reduce stormwater run-off particularly through heavy rain events by intercepting rainfall and slowing down the flow.
  - Cooling – Trees provide shading which in turn reduces heat build-up within the carpark and the parked vehicles.
- 4.13 The developer has highlighted that if they are not able to extend the footprint of the building, they will not be able to operate in the location and will have to consider relocating.
- 4.14 It is not possible within the current timeframes to assess the full impact that the supermarket relocating will have on the other commercial operators. It is likely that its relocation will reduce the number of people who come into the area and this may have a flow on affect to the other operators.
- 4.15 A proposed condition to the approval that has been put forward by staff is to require that the approval to remove the tree will be subject to the new carpark layout incorporating new tree planting locations.
- 4.16 It is important to note that trees require a sufficient soil volume to grow healthy and meet their size potential. There are a wide range of engineering solutions that allow trees to be planted within carpark environments without compromising on parking spaces.
- 4.17 Specific wording has been included in the recommended conditions to require that any tree planting within the carpark provides sufficient soil volume to support the tree through to maturity.
- 4.18 While some tree planting will be able placed directly back into the carpark, it is unlikely that there will be sufficient space for the full 10 trees required under section 1.9 of the policy to be planted. It is therefore recommended that the remaining trees are planted within the wider carpark area where available spaces currently exist. Only once these spaces have been exhausted should planting outside of the carpark area be undertaken.
- 4.19 No consultation with the wider community or other commercial companies in the area has been undertaken as it was not possible to have this work completed within the required timeframes.

**Road Stopping Application details:**

- 4.20 The proposed road stopping relates to a portion of legal road within the Bishopdale Mall car park, required to enable redevelopment of the New World supermarket as part of the wider mall revitalisation. A plan is attached.
- 4.21 Staff have assessed the statutory options available (Local Government Act 1974 and Public Works Act 1981), along with the relevant clauses of Council's Road Stopping Policy and determined that the proposal meets the requirements for use of the Public Works Act.
- 4.22 Consistent with practice, this report fulfils the notification requirement to the Community Board of road stoppings in their area where the Public Works Act and staff delegation are being used to give effect to the stopping and subsequent land sale. This provides an opportunity for the Board to raise any matters for consideration in exercising that delegation.

**Options Considered Ngā Kōwhiringa Whaiwhakaaro**

- 4.23 The following reasonably practicable options were considered and are assessed in this report:
- 4.23.1 Approve the removal of the trees subject to meeting the conditions outlined within the resolution.
- 4.23.2 Decline the removal of the trees.
- 4.23.3 Delay decision to allow time for consultation and further analysis.
- 4.24 The following options were considered but ruled out:
- 4.24.1 Approve removal with no replanting requirements – This option does not comply with the Council's Tree Policy which has a requirement for any tree being removed to have a minimum of two new trees planted and the canopy cover to be replaced within 20 years.
- 4.24.2 Approve the removal without any of the additional conditions – The conditions are in place to ensure the decision made complies with 4.7 of the Council's Tree Policy and the Urban Forest Plan.

**Options Descriptions Ngā Kōwhiringa**

- 4.25 **Preferred Option:** Approve the removals subject to meeting the conditions outlined within this report.
- 4.25.1 **Option Description:** The trees will be approved for removal to allow for the supermarket to be extended and the carpark to be reconfigured. The tree removal will not proceed until the developer has entered into a sales and purchase (S&P) agreement, obtained all necessary approval (required under the S&P) and provided detailed designs that allow for sufficient tree planting to take place.
- 4.25.2 **Option Advantages**
- The supermarket is able to be extended to allow for the increased demand.
  - The carpark will be reconfigured to support new trees to be planted for the long term



- The conditions ensure that the tree will only be removed following confirmation that the Supermarket extension and carpark reconfiguration will proceed.
- The removals will be in alignment with the Council's Tree Policy.

4.25.3 **Option Disadvantages**

- A number of large mature trees will be removed.
- The many benefits provided by the trees will be lost and will not be replaced for a number of years.

4.26 Decline the removal of the trees.

4.26.1 **Option Description:** The Board may choose to decline the removal of the trees.

4.26.2 **Option Advantages**

- The mature trees will be retained along with the many benefits they provide.

4.26.3 **Option Disadvantages**

- The supermarket extension is unlikely to proceed and the supermarket may be relocated away from the shopping centre to a larger venue.

4.27 Delay removal to allow for consultation.

4.27.1 **Option Description:** The Board may choose to delay its approval to allow for public consultation and further analysis of the impact on the supermarket being moved.

4.27.2 **Option Advantages**

- The Elected members will be better informed on the views of the local community.
- Further analysis will provide the elected members with a greater understanding of the commercial impact from the supermarket on the rest of the shopping centre.

4.27.3 **Option Disadvantages**

- Consultation could delay progress by months given the time of year.
- The supermarket developer is eager to move this forward as quickly as possible.

**Analysis Criteria Ngā Paearu Wetekina**

- 4.28 Ability to allow the Supermarket to proceed with their development.
- 4.29 Compliance with the tree policy.
- 4.30 Retention of tree canopy.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 - Decline	Option 3 - Delay decision
Cost to Implement	Nil (All costs are expected to be covered by the Developer)	Nil	Estimated \$200-\$10,000 Depending on level of consultation and market analysis
Maintenance/Ongoing Costs	Nil, the trees that are removed will no longer require maintenance, however the newly planted trees will require ongoing maintenance	N/A	Nil
Funding Source	N/A	N/A	TBC
Funding Availability	N/A	N/A	TBC
Impact on Rates	Nil	Nil	Nil

- 5.1 The sales and purchase agreement will outline the costs that will be associated to the development to ensure Council is not at a financial disadvantage.

## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There is a risk that without the additional conditions put in place that require the developer to proceed with the extension that a number of trees may be removed without sufficient reason to do so. By keeping the conditions within the resolution, it is unlikely that the trees will be removed without the development proceeding.
- 6.2 The risk posed by the mature tree within the carpark has been raised by the developer. Staff have assessed the tree and have not found any damaged or poorly formed branches which would indicate the tree is likely to have a branch failure.

### Legal Considerations Ngā Hīraunga ā-Ture

- 6.3 Statutory and/or delegated authority to undertake proposals in the report:
- 6.3.1 The decision in alignment with 4.7 of the Tree Policy which allows the Community Board to consider the tree for removal.
- 6.3.2 The decision to approve the removal of the tree falls within the Community Boards delegation.

- 6.4 Other Legal Implications:
- 6.4.1 The legal consideration is the Council decision making is subject to the principles set out in section 76-81 of the Local Government Act. These principles include that the local authority must:
- (a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision (section 77)
  - (b) Assess the options in terms of their advantages and disadvantages (section 77)
  - (c) Give consideration to the views and preferences of persons likely to be affected by, or to have an interest in, the matter (section 78)
- 6.5 The Council has discretion to make judgments about how to achieve compliance with the principles, in proportion to the significance of the matters affected; the extent to which alternative options are to be identified and assessed; and the extent and detail of the information to be considered (amongst other matters) i.e. decisions with less significant effects may justifiably be subject to a less stringent decision-making process than those with significant effects.
- 6.6 The decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy
- 6.7 The Board have the discretion to seek staff undertake consultation prior to a decision being made.

### Strategy and Policy Considerations Te Whai Kaupapa here

- 6.8 The required Decision:
- 6.8.1 Aligns with the [Christchurch City Council's Strategic Framework](#). The Tree removal will support business investment through the allowance for the Supermarket to extend.
- 6.8.2 Is assessed as Low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by assessing the impact of the decision upon the wider community.
- 6.8.3 Is consistent with Council's Plans and Policies. The decision to remove the tree will be in alignment with the Councils Tree Policy subject to the additional conditions also being adopted. The replacement planting will include sufficient planting to meet the Councils Urban Forest Plan.
- 6.9 This report does not support the [Council's Long Term Plan \(2024 - 2034\)](#).

### Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.10 No consultation with the wider community has been undertaken.
- 6.11 The decision affects the following wards/Community Board areas:
- 6.11.1 Waimāero Fendalton-Waimairi-Harewood Community Board.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.12 The Decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.13 The decision Does not involve a matter of interest to Mana Whenua and Will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.14 The trees are located within a carpark area and do not form part of an area of native forest.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 The removal of the trees will have a negative impact on adaptation to climate change however with sufficient replacement planting and reconfiguration of the carpark, the impact will be short lived.

## 7. Process Steps Ngā Mahinga ā-muri

**Board Report finalised** – Report incorporates clear explanation of the statutory pathway, the interdependency of the works, and the conditional nature of the decision.

### 7.1 Sale & Purchase Agreement (S&P) and Project Development Agreement (PDA)

Negotiated and agreed in principle.

Documents are signed subject to the following conditions:

Board decision to approve the tree removals and carpark reconfiguration

Completion of survey and issue of new title

Developer obtaining all required consents and regulatory approvals


Approval of detailed carpark design by Council's Transport Unit and the Urban Forest Manager

**Board decision** – Board approves the tree removals and conceptual carpark design *subject to* the conditions in (ii)–(iv) above.

**Developer satisfies conditions** – Developer progresses the survey, consents, and detailed design, with Council review and sign-off where required.

- 7.2 Once the developer has satisfied all of the conditions set out above, staff will work with the developer to engage a Council approved contractor to carry out the removal of the trees.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Bishopdale Supermarket Extention concept plan	25/2433803	34

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Toby Chapman - Manager Urban Forest
Approved By	Lynette Ellis - Head of Transport & Waste Management Brent Smith - General Manager City Infrastructure





## 10. Community Parks Rolling Renewal Programme

Reference Te Tohutoro: 25/2090152

Responsible Officer(s) Te Bridie Gibbings, Manager Operations – Capital Development  
Pou Matua: Community Parks

Accountable ELT Andrew Rutledge, General Manager Citizens and Community  
Member Pouwhakarae:

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval for the amended Waimaero Fendalton–Waimairi–Harewood Community Board’s four-year Community Parks Rolling Renewal Programme for FY26–FY29.
- 1.2 This approval will confirm the proposed four-year programme and lock in the programme for FY27, incorporating the changes proposed by members of the Fendalton–Waimairi–Harewood Community Board (Attachment A).
- 1.3 The report has been generated by staff and includes the proposed Community Parks Rolling Renewal Programme for FY26–FY29, incorporating feedback from the Waimaero Fendalton–Waimairi–Harewood Community Board members.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Community Parks Rolling Renewal Programme Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
3. Approves the Waimaero Fendalton-Waimairi-Harewood Community Boards Community Parks Rolling Renewal Programme (Attachment A).

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Community Parks Capital Rolling Renewal Programme provides a structured approach to maintaining and renewing park assets, ensuring they remain safe, functional, and fit for purpose. Asset renewals are prioritised primarily on condition, with the highest priority given to assets in poor condition or presenting safety risks. Additional factors, including community use, asset importance, and age, are also considered in determining renewal priorities.
- 3.2 Programme delivery is further informed by cost, funding availability, project timing, and statutory or legal requirements. This enables a coordinated and efficient approach to renewal across the parks network.
- 3.3 Staff presented the draft programme to the Community Board to seek feedback on local priorities. The programme has subsequently been refined to incorporate this feedback, ensuring alignment with both community expectations and Council objectives.
- 3.4 The projects included in the Community Parks Rolling Renewal Programme are as follows:
  - Waimaero Fendalton-Waimairi-Harewood Local Play Space Renewals (#73983)
  - Community Parks - Planned Play Item Renewals (#64749)

- Community Parks Green Asset Renewals (#43687)
- Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks)
- Individual projects containing play space, green or hard surface asset renewals.

#### 4. Background/Context Te Horopaki

- 4.1 During the deliberation of the FY2024–25 Annual Plan, elected members expressed concerns about the lack of visibility into individual renewal candidates within the Parks Rolling Renewal Programmes. In response, the Parks Unit committed to visiting all Community Boards annually to gather feedback on the proposed Rolling Renewal Programmes.
- 4.2 Last year staff presented the draft Parks Rolling Renewal Programmes to seek feedback on the plan. Requested alternations by the community board members were implemented.
- 4.3 To enhance transparency in the rolling renewal programme, staff amended the process so that the programme can be formally agreed once all requested alterations have been implemented.
- 4.4 Staff attended the Waimaero Fendalton-Waimairi-Harewood Workshop on 25 August 2025 to present the draft Community Park Rolling Renewal Programme (Attachment B). The board was given one month to submit feedback on the programme, including any suggested amendments.
- 4.5 Staff received two amendment requests:
  - 4.5.1 Include Elmwood Park playground to the Play Space Renewal Programme. This has been added to the FY29 programme.
  - 4.5.2 Pinehurst Reserve playground has been brought forward by one year, from FY28–FY29 to FY27–FY28. To accommodate this change, Ashcroft Reserve play space renewal has been deferred by one year, from FY27–FY28 to FY28–FY29.
- 4.6 The following related memos/information were circulated to the meeting members:

Date	Subject
25/8/2025	Draft Rolling Renewal Programme (Attachment B)

- 4.7 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
25/8/2025 5	<a href="https://christchurch.infocouncil.biz/Open/2025/08/ISWF_20250825_AGN_10097_AT_WEB.htm">https://christchurch.infocouncil.biz/Open/2025/08/ISWF_20250825_AGN_10097_AT_WEB.htm</a>

#### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.8 The following reasonably practicable options were considered and are assessed in this report:
  - 4.8.1 The Community Board adopt the proposed Community Parks Rolling Renewal Programme FY26-FY29.
  - 4.8.2 The Community Board does not approve the proposed Community Parks Rolling Renewal Programme FY26-FY29 and requests that staff consider further amendments.



4.9 The following options were considered but ruled out:

- 4.9.1 Do not renew the proposed assets – choosing not to renew these assets would pose a risk to public safety and reduce levels of service.

### Options Descriptions Ngā Kōwhiringa

4.10 **Preferred Option:** The Community Board adopt the proposed Community Parks Rolling Renewal Programme FY26-FY29.

4.10.1 **Option Description:** Approve the proposed programme.

4.10.2 Option Advantages

- The assets identified for renewal that have come to the end of their life can be renewed to ensure levels of service are met.
- Engagement with the Community Board ensures the programme reflects local priorities and expectations.
- The structured process, including formal agreement after requested alterations, enhances transparency and accountability in how renewal decisions are made.

4.10.3 Option Disadvantages

- There are no specific disadvantages to this option.

4.11 **Option Two:** The Community Board does not approve the proposed Community Parks Rolling Renewal Programme FY26-FY29.

4.11.1 **Option Description:** The Community Board does not approve the proposed Community Parks Rolling Renewal Programme FY26-FY29 and requests that staff consider further amendments.

4.11.2 Option Advantages

- Further investigation into the reprioritisation of asset renewal can take place

4.11.3 Option Disadvantages

- Delay to the asset renewal programme, potentially resulting in budget underspend

### Analysis Criteria Ngā Paearu Wetekina

4.12 The programme is evaluated against key criteria to ensure safe, efficient, and community-focused asset renewal:

- **Safety & Asset Condition:** High priority given to assets in poor condition or posing safety risks
- **Community Use & Importance:** Assets supporting significant community activity are prioritised to maintain service levels
- **Cost, Funding & Timing:** Renewal projects are assessed for feasibility, funding availability, and coordinated delivery
- **Legal Compliance:** All renewals meet statutory and health and safety requirements
- **Community Feedback:** The programme has been refined based on Community Board input to reflect local priorities

- **Long-Term Sustainability:** Planned renewals extend asset life and reduce reactive maintenance costs.

4.13 The rolling renewal programme provides a transparent, structured, and sustainable approach, balancing immediate safety and service needs with long-term asset management and community expectations.

## 5. Financial Implications Ngā Hiraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2
Cost to Implement		
Waimaero Fendalton-Waimairi-Harewood Local Play Space Renewals (#73983)	Budget available across financial years 26-29 - <b>\$452,233</b>	Budget available across financial years 26-29 - <b>\$452,233</b>
Community Parks - Planned Play Item Renewals (#64749)	Budget available across financial years 26-29 - <b>\$1,027,176</b>	Budget available across financial years 26-29 - <b>\$1,027,176</b>
Community Parks Green Asset Renewals (#43687)	Budget available across financial years 26-29 - <b>\$3,390,240</b>	Budget available across financial years 26-29 - <b>\$3,390,240</b>
Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks)	Budget available across financial years 26-29 - <b>\$3,504,550</b>	Budget available across financial years 26-29 - <b>\$3,504,550</b>
Maintenance/Ongoing Costs	N/A – No change	N/A – No change
Funding Source	LTP	LTP
Funding Availability: 43686, 43687, 64749, 73980		
Impact on Rates	No impact	No impact

5.1 It is important to note that the above costs allocated to implementing the renewal programme is set at a city-wide level, except for the Local Play Space Renewals Projects which are allocated per Community Board. Costs are allocated at the programme level once work has been competitively priced.

## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 In relation to construction, no specific risks have been identified other than those ordinarily associated with managing work in a public park environment

### Legal Considerations Ngā Hiraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Under the Reserves Act, staff hold the delegation to renew assets within an existing reserve that does not alter the original landscape. However, staff are seeking approval from the Waimaero Fendalton-Waimairi-Harewood Community Board for the rolling renewal programme, to provide greater transparency in the renewal process.

6.3 Other Legal Implications:

6.3.1 There is no legal context, issue, or implication relevant to this decision.

### Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision aligns with:

6.4.1 The Christchurch City Council's Strategic Framework that our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.

6.4.2 Is consistent with Council's Plans and Policies: Physical Recreation and Sports Strategy 2022.

6.4.3 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.6 Parks, Heritage and Coastal Environment

6.6.1 Activity: Parks and Foreshore

- Level of Service: 6.0.1 All Community Parks are managed and maintained in a clean, tidy, safe, functional, and equitable manner (Maintenance) - 90% Maintenance Plan key performance indicators are achieved
- Level of Service: 6.8.2.3 Parks are managed and maintained in a clean, tidy, safe, functional, and equitable manner (Asset Performance) - At least 90% of parks and associated public recreational assets are available for safe public use during opening hours

### Community Impacts and Views Ngā Mariu ā-Hāpori

6.7 No community feedback and been sought, as the programme does not increase levels of service and renewed assets are replaced like for like.

6.8 Staff will initiate community consultation to the Play Space Renewal Projects

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.9 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

6.10 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

6.11 The decision affects the following wards/Community Board area: Waimaero Fendalton-Waimairi-Harewood Community Board

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.12 The decisions in this report are likely to:

6.12.1 Contribute **positively** to adaptation to the impacts of climate change



6.12.2 Contribute **positively** to emissions reductions.

6.13 Widespread planting of shrubs, grasses, wetlands species, and groundcovers play an important role in mitigating climate change by sequestering carbon and reducing 'heat island' effect.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Once the programme is adopted, staff will begin scoping future locations for both green asset and hard asset renewals and will initiate early engagement on upcoming playground renewals.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Proposed Rolling Renewal Program	25/2073238	41
B 	Draft Rolling Renewal Programme - Not amended	25/2430818	44

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Bridie Gibbings - Manager Operations - Parks Development
Approved By	Al Hardy - Manager Community Parks

Waimāero Fendalton-Waimairi-Harewood  
Draft Community Board Rolling Renewal Programme

Play and Recreation Facilities (Programme #61777; #61794)			
Community Parks - Play Space Renewals (#73983)			
FY26	FY27	FY28	FY29
<b>Fendalton</b>			
Daresbury Park	Daresbury Park		Elmwood Park
Ryeland Reserve	Ryeland Reserve		
<b>Waimairi</b>			
Ferrier Park	Ashcroft Reserve	Ashcroft Reserve - Play Space Reneal	
Toorak Reserve	Staveley Reserve - (renew 1/2 bball)	Staveley Reserve - (renew 1/2 bball)	
		Kendal Reserve - Play Space Renewal	
		Pinehurst Reserve - Play Space Renewal	
<b>Harewood</b>			
	Sisson Reserve - Play Space Renewal	Sisson Reserve - Play Space Renewal	
Community Parks - Planned Play Item Renewals (#64749)			
FY26	FY27	FY28	FY29
<b>Fendalton</b>			
Derwent Reserve, slide	Rayblank Park, slide & see-saw		
<b>Waimairi</b>			
Upper Ricarton Domain, renew safety surface (rubber matting)	Crosbie Park, slide&roundabout		
	Calbreath Reserve, swing		
<b>Harewood</b>			
	Mendip Reserve, slide&swing		
Gardens			
Community Parks Green Asset Renewals (#43687)			

FY26	FY27	FY28	FY29
<b>Fendalton</b>			
Carlton Riverbank	Avon River Esplanade Reserve	Otara Reserve	
Daresbury Park	Idris Reserve	Ryeland Reserve	
Fendalton Park	Jefferys Reserve	Waiwetū Reserve	
Jellie Park	Otara Reserve		
Plynlimon Park	Ryeland Reserve		
<b>Waimairi</b>			
Parkham Reserve	Briar Reserve	Burnside Park	
Witbrock Reserve	Grahams Road Berms	Derwent Reserve	
Hyde park	Montclare Reserve	Bullock Reserve	
Coringa Reserve	Withells Landscape Reserve	Ray Blank	
Crosbie Park	Avonhead Park	Waimairi Cemetery	
<b>Harewood</b>			
Beechwood Reserve	Alysham Reserve	Barnes Reserve	
Lassiter Reserve	Grayshott Park	Englefield Reserve	
Mounter Reserve	Hockey park	Northwood	
Sheldon Park	Nunweek Park	Stretton Park	
Smacks Creek Esplanade Reserve	Sisson Park	Tullet Park	
Tisch Reserve	Twyford Reserve		
Waterford Reserve	Wairakei Reserve		
<b>Footpaths and Carparks</b>			
<b>Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks)</b>			
FY26	FY27	FY28	FY29
<b>Fendalton</b>			
Daresbury Park	Elmwood Park	Ryeland Reserve	
Carlton Mill Riverbank		Otara Reserve	
<b>Waimairi</b>			
Cricklewood Reserve	Bullock Reserve	Annandale	
Hyde Park	Witbrock Reserve	Brigadoon	
Parkham Reserve			

Harewood			
Glen Oaks Reserve	Lassiter Reserve	Nunweek Car Park	
Avonhead Park (driveway)	Sisson Park - Pedestrian Track	Yaldhurst Domain	
		Yaldhurst Bush	
Individual projects containing play space, green or hard surface asset renewals			
FY26	FY27	FY28	FY29
Fendalton			
Waimairi			
Burnside Park Play Space Renewal (#73989)	Burnside Park Play Space Renewal (#73989)		
Westburn Reserve - Play Space & Learn to Ride Track Renewal (#51783)			
Westburn Reserve Public Toilet Renewal (#65447)			
Hyde Park - Play Space Renewal (#65014)			
Harewood			
Crofton Reserve - Play Space Renewal (#65013)			
Halifax Reserve - Play Space Renewal (#65009)			
Sheldon Park Hard Surface Renewal (#65521)	Sheldon Park Hard Surface Renewal (#65521)		
Tralee Reserve - Play Space Renewal (#65018)			
Ouruhia Domain Landscape Plan and Development (#74028)			

Waimāero Fendalton-Waimairi-Harewood  
Draft Community Board Rolling Renewal Programme

Play and Recreation Facilities (Programme #61777; #61794)			
Community Parks - Play Space Renewals (#73983)			
FY26	FY27	FY28	FY29
<b>Fendalton</b>			
Daresbury Park	Daresbury Park		
Ryeland Reserve	Ryeland Reserve		
<b>Waimairi</b>			
Ferrier Park	Ashcroft Reserve	Ashcroft Reserve - Play Space Reneal	
Toorak Reserve	Staveley Reserve - (renew 1/2 bball)	Staveley Reserve - (renew 1/2 bball)	
		Kendal Reserve - Play Space Renewal	
		Pinehurst Reserve - Play Space Renewal	
<b>Harewood</b>			
	Sisson Reserve - Play Space Renewal	Sisson Reserve - Play Space Renewal	
Community Parks - Planned Play Item Renewals (#64749)			
FY26	FY27	FY28	FY29
<b>Fendalton</b>			
Derwent Reserve, slide	Rayblank Park, slide & see-saw		
<b>Waimairi</b>			
Upper Ricarton Domain, renew safety surface (rubber matting)	Crosbie Park, slide&roundabout		
	Calbreath Reserve, swing		
<b>Harewood</b>			
	Mendip Reserve, slide&swing		



Gardens			
Community Parks Green Asset Renewals (#43687)			
FY26	FY27	FY28	FY29
<b>Fendalton</b>			
Carlton Riverbank	Avon River Esplanade Reserve	Otara Reserve	
Daresbury Park	Idris Reserve	Ryeland Reserve	
Fendalton Park	Jefferys Reserve	Waiwetū Reserve	
Jellie Park	Otara Reserve		
Plynlimon Park	Ryeland Reserve		
<b>Waimairi</b>			
Parkham Reserve	Briar Reserve	Burnside Park	
Witbrock Reserve	Grahams Road Berms	Derwent Reserve	
Hyde park	Montclare Reserve	Bullock Reserve	
Coringa Reserve	Withells Landscape Reserve	Ray Blank	
Crosbie Park	Avonhead Park	Waimairi Cemetery	
<b>Harewood</b>			
Beechwood Reserve	Alylsham Reserve	Barnes Reserve	
Lassiter Reserve	Grayshott Park	Englefield Reserve	
Mounter Reserve	Hockey park	Northwood	
Sheldon Park	Nunweek Park	Stretton Park	
Smacks Creek Esplanade Reserve	Sisson Park	Tullet Park	
Tisch Reserve	Twyford Reserve		
Waterford Reserve	Wairakei Reserve		

Footpaths and Carparks			
Community Parks Hard Surface Renewals (#43686 - Footpaths and Carparks)			
FY26	FY27	FY28	FY29
<b>Fendalton</b>			
Daresbury Park	Elmwood Park	Ryeland Reserve	
Carlton Mill Riverbank		Otara Reserve	
<b>Waimairi</b>			
Cricklewood Reserve	Bullock Reserve	Annandale	
Hyde Park	Witbrock Reserve	Brigadoon	
Parkham Reserve			
<b>Harewood</b>			
Glen Oaks Reserve	Lassiter Reserve	Nunweek Car Park	
Avonhead Park (driveway)	Sisson Park - Pedestrian Track	Yaldhurst Domain	
		Yaldhurst Bush	
Individual projects containing play space, green or hard surface asset renewals			
FY26	FY27	FY28	FY29
<b>Fendalton</b>			
<b>Waimairi</b>			
Burnside Park Play Space Renewal (#73989)	Burnside Park Play Space Renewal (#73989)		
Westburn Reserve - Play Space & Learn to Ride Track Renewal (#51783)			
Westburn Reserve Public Toilet Renewal (#65447)			
Hyde Park - Play Space Renewal (#65014)			
<b>Harewood</b>			
Crofton Reserve - Play Space Renewal (#65013)			
Halifax Reserve - Play Space Renewal (#65009)			
Sheldon Park Hard Surface Renewal (#65521)	Sheldon Park Hard Surface Renewal (#65521)		

FY26	FY27	FY28	FY29
Tralee Reserve - Play Space Renewal (#65018)			
Ouruhia Domain Landscape Plan and Development (#74028)			



## 11. Dedication of Local Purpose Reserve (Road) 3 R Tulett Park Drive Casebrook

Reference Te Tohutoro: 25/1883169

Responsible Officer(s) Te Pou Matua: Colin Windleborn Property Consultant

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek a resolution under Section 111 of the Reserves Act 1977 for the dedication of Local Purpose Reserve (Road), described as 3R Tulett Park Drive Lot 160 DP 499649 Certificate of Title 768569, as road. **Attachment A**
- 1.2 In 2018 a subdivision was undertaken which created a Local Purpose Reserve (Road) to allow for the future construction of Tulett Park Drive- Lot 160 DP 499649 Certificate of Title 768569. **Attachment B**
- 1.3 Adjacent land has now been subdivided under resource consent RMA/2021/3245/A, which requires Lot 160 DP 499649 Certificate of Title 768569 to be formed as road and vested in Council. **Attachment C**
- 1.4 The road is now formed over the Local Purpose Reserve (Road) and therefore requires dedication as a road. **Attachment D**

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board recommend that Council:

1. Receives the information in the Dedication of Local Purpose Reserve (Road) 3 R Tulett Park Drive Casebrook Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Resolves pursuant to Section 111 of the Reserves Act 1977 to dedicate the Local Purpose Reserve (Road) containing 203m<sup>2</sup> described as 3R Tulett Park Drive Lot 160 DP 499649 Certificate of Title 768569 as road.
4. Authorises the Manager Property Consultancy to take all steps necessary to complete all necessary documentation to conclude the dedication of Lot 160 DP 499649 Certificate of Title 768569 as road.

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 When vacant land is being developed, consideration is given to future roading patterns for adjacent areas that have not yet been developed.
- 3.2 This is achieved by the developer providing an allotment which vests in Christchurch City Council as Local Purpose Reserve (Road).
- 3.3 The land remains in this status until such time as adjoining land is developed.

- 3.4 For Tulett Park Drive Lot 160 DP 499649 Certificate of Title 768569 was vested as Local Purpose Reserve (Road) and remained in grass.
- 3.5 The adjoining land is being subdivided which requires the Local Purpose Reserve (Road) to be formed and vested as road in order to provide a through road.
- 3.6 The recommendation in this report to Council, if adopted, will allow for the legalisation of the Local Purpose Reserve (Road) as road.

#### 4. Background/Context Te Horopaki

- 4.1 Tulett Park Drive is located within the suburb of Casebrook between Claridges and Styx Mill Road 1.7km west of state highway 74 (Main North Road).
- 4.2 As undeveloped land is subdivided, roads are progressively formed and vested in Christchurch City Council.
- 4.3 When subdivision of land is staged, allowance must be made for future connectivity of roads to adjoining land.
- 4.4 This is achieved by the subdivider providing land which vests in Council as Local Purpose Reserve (Road) and would be formed when the adjoining land is subdivided.
- 4.5 At the end of Tulett Park Drive is Lot 160 DP 499649 which vested in Christchurch City Council as Local Purpose Reserve (Road) to separate Tulett Park Drive and vacant land to the North.
- 4.6 In 2021 resource consent RMA/2021/3245/A was granted for the development of this vacant land.
- 4.7 The Local Purpose Reserve (Road) to be formed to enable Tulett Park Drive to be a through Road. **Attachment C** shows a photo of the site as it was prior to the road being constructed, and a recent photo showing the road being formed.
- 4.8 The adoption of the resolution in this report will allow the legalisation of the Local Purpose Reserve (Road) as road.

#### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.9 The following reasonably practicable options were considered and are assessed in this report:
  - 4.9.1 **Option 1: Recommended.** Dedicate the Local Purpose Reserve (Road) as road.
- 4.10 The following option was considered but ruled out:
  - 4.10.1 **Option Description** Status Quo – Do nothing
  - 4.10.2 **Option Advantage:** There is no advantage.
  - 4.10.3 **Option Disadvantage:**
    - Council is legally bound to declare the Local Purpose Reserve (Road) as road.
    - Would create a reputational risk as there is a resource consent which states that the land is to be road

#### Options Descriptions Ngā Kōwhiringa

- 4.11 **Preferred Option:** Option 1: Dedicate the Land as Road.
  - 4.11.1 **Option Description:** Undertake the process to legalise the land as road.
  - 4.11.2 **Option Advantages**
    - Compliance with the resource consent.

- Road has been formed therefore no reputational risk

#### 4.11.3 Option Disadvantages

- No disadvantages.

### Analysis Criteria Ngā Paearu Wetekina

4.12 Not required.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Status Quo	Recommended Option
Cost to Implement	\$0	\$1500
Maintenance/Ongoing Costs	Minimum given area 203m <sup>2</sup>	Minimum given area 203m <sup>2</sup>
Funding Source	Operational	Operational
Funding Availability	Current budget	Current budget
Impact on Rates	nil	nil

5.1 The area of the Local Purpose Reserve (Road) is 203m<sup>2</sup> with minimum if any impact on overall transport budget.

## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 The decision has no risk or mitigation with more risk if Council does not undertake the legalisation.

### Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Section 111 of the reserves act gives Council the authority to pass a resolution and then lodge this with the Registrar-General of Land.

6.3 Other Legal Implications:

6.3.1 Christchurch City Council is the registered owner of the land which vested as Local Purpose Reserve (Road) in it by way of the subdivision undertaken in 2018.

6.3.2 There is no other legal context, issue, or implication relevant to this decision.

### Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision:

6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).

6.4.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by assessing the impact of dedicating the land as road on the public and budgets.

6.4.3 Is consistent with Council's Plans and Policies. Manages ratepayers' money wisely by delivering quality core services to the whole community and addressing the issues that are important to our residents.

6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.6 Transport

6.6.1 Activity: Transport



- Level of Service: 10.5.42 Increase the infrastructure provision for active and public modes - >= 635 kilometres (total combined length)
- Level of Service: 16.0.2 Improve roadway condition, to an appropriate national standard, measured by smooth travel exposure (STE)(DIA 2) - >=75% of the sealed local road network meets the appropriate national standard

### **Community Impacts and Views Ngā Mariu ā-Hāpori**

- 6.7 The decision in this report enables a requirement of resource consent RMA/2021/3245/A which would have addressed all community impacts and views.
- 6.8 The decision affects the following wards/Community Board areas:
- 6.8.1 Waimāero Fendalton-Waimairi-Harewood Community Board.
- 6.9 The report is being presented to this board for their consideration with a recommendation to Council.

### **Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.10 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.11 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.12 The decision is an enabling one which will legalise land which is currently Local Purpose Reserve Road which has been formed as road following an adjacent subdivision.









### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 The road is already formed and will provide a through road rather than two cul de sacs.

## **7. Next Steps Ngā Mahinga ā-muri**

- 7.1 Lodge the resolution under Section 111 of the Reserves Act 1977 with the Registrar-General of Land

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Attachment A - Tulett Park Drive	25/1906450	54
B  	Attachment B - Location of Local Purpose Reserve (Road) Lot 160	25/1883750	55
C  	Attachment C - Plan of Subdivision Adjacent Land	25/1884026	56
D  	Attachment D - Aerial and Street View	25/1885828	57

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

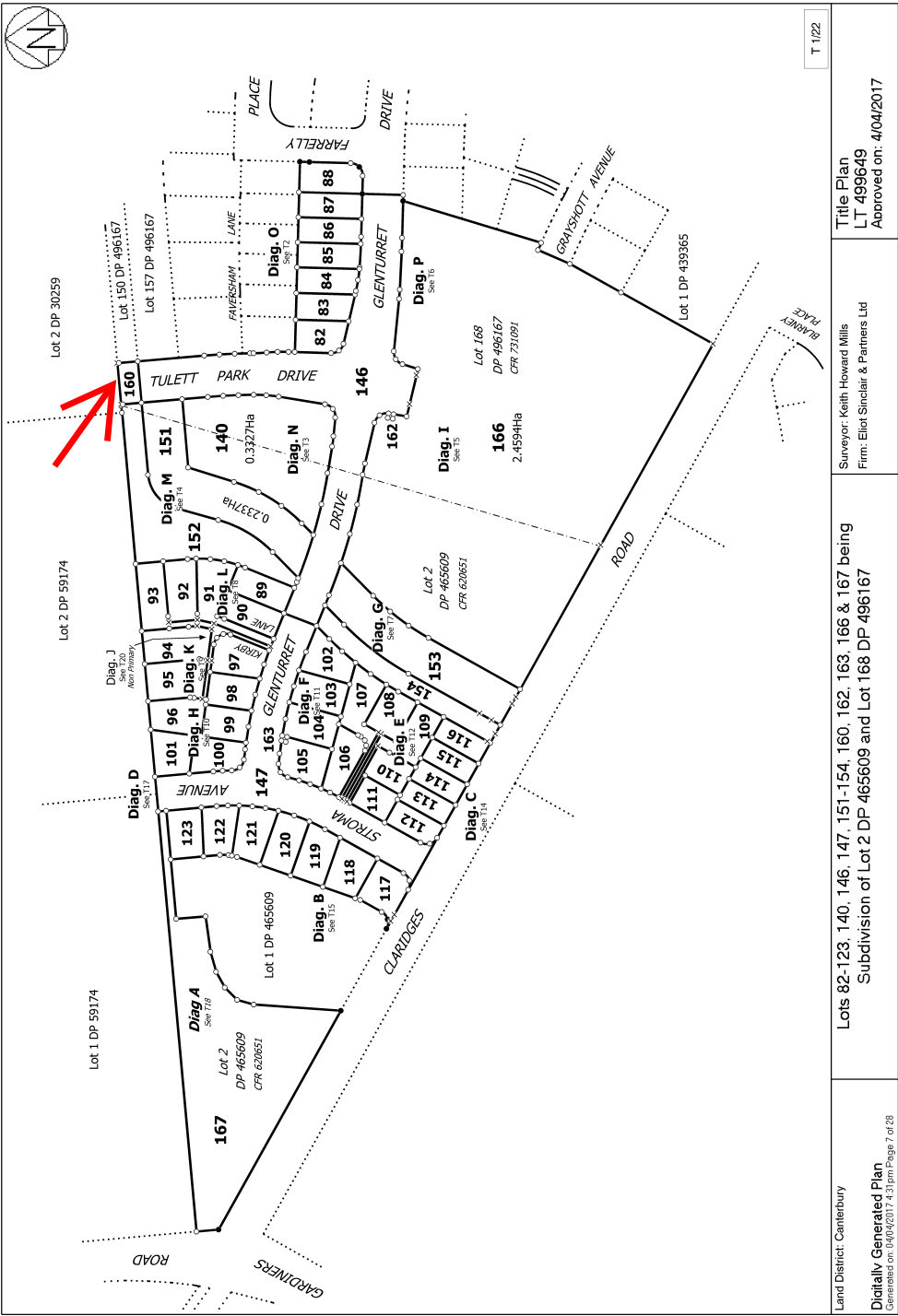
## Signatories Ngā Kaiwaitohu

<b>Author</b>	Colin Windleborn - Property Consultant
<b>Approved By</b>	Angus Smith - Manager Property Consultancy Andy Milne - Team Leader Asset Planning Lynette Ellis - Head of Transport & Waste Management

Tulett Park Drive

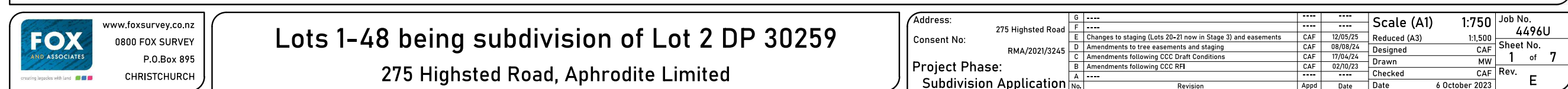


Identifier 768569





O:\4496U United Fisheries - Highsted Road\CAD\4496U Scheme Design September 2023.dwg : 12 May 2025 3:23 pm : 1 Scheme



**3R Turlett Park Drive**



**Oct 2019**





Feb 2025





## 12. Athol Terrace - Proposed No Stopping Restrictions

Reference Te Tohutoro: 25/931505

Responsible Officer(s) Te Pou Matua: Andrew Hensley, Traffic Engineer

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Waimaero Fendalton Waimairi Harewood Community Board to install no stopping restrictions on Athol Terrace.
- 1.2 This report has been written following requests to improve visibility at the main vehicle crossing to the Parkstone Retirement Village.
- 1.3 The community engagement and consultation outlined in the report reflect the significance.
- 1.4 The recommended option is to install no stopping restrictions, and reinstate the remaining P15 parking restrictions, in accordance with Attachment A.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Athol Terrace - Proposed No Stopping Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. In accordance with Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4 – 7 below.
4. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that the parking of vehicles be restricted to a maximum period of 15 minutes, on the south western side of Athol Terrace, commencing at a point 33 metres north west of its intersection with Peer Street and extending in a north westerly direction for a distance of 54 metres, as detailed on Attachment A to this report on the meeting agenda (Plan TG149452 Issue 1 dated 18/11/25). This restriction is to apply 8am-6pm, 7 days.
5. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the south western side of Athol Terrace, commencing at a point 87 metres north west of its intersection with Peer Street and extending in a north westerly direction for a distance of 23 metres, as detailed on Attachment A to the report on the meeting agenda (Plan TG149452 Issue 1 dated 18/11/25).
6. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the south western side of Athol Terrace, commencing at a point 119 metres north west of its intersection with Peer Street and extending in a north westerly direction for a distance of 9 metres, as detailed on Attachment A to the report on the meeting agenda (Plan TG149452 Issue 1 dated 18/11/25).

7. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that the parking of vehicles be restricted to a maximum period of 15 minutes, on the south western side of Athol Terrace, commencing at a point 39 metres south east of its intersection with Brodie Street and extending in a south easterly direction for a distance of 39 metres, as detailed on Attachment A to the report on the meeting agenda (Plan TG149452 Issue 1 dated 18/11/25). This restriction is to apply 8am-6pm, 7 days.
8. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Safety concerns have been raised by residents of the Parkstone Retirement Village due to restricted visibility when vehicles are parking near the main vehicle crossing on Athol Terrace. Implementing the noted recommendations will lead to a reduction in the risk of a crash by improving sightlines for exiting vehicles.
- 3.2 The recommended option is to install no stopping restrictions in accordance with Attachment A.
- 3.3 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 3.4 Options within this report have been assessed against relevant industry-standard design guidance including the sight distance requirements.

### 4. Background/Context Te Horopaki

- 4.1 Athol Terrace is a collector road within the suburb of Ilam.
- 4.2 Athol Terrace is on the boundary between the Waimairi and Riccarton wards. The northeastern side of Athol Terrace is within the Waipuna Halswell Hornby Riccarton Community Board area, and the southwestern side of Athol Terrace is within the Waimaero Fendalton Waimairi Harewood Community Board area.
- 4.3 The Parkstone Retirement Village is a large complex providing a range of accommodation and care services for the elderly. As a result, this site is anticipated to have a higher proportion of elderly and visitors, who may be unfamiliar with the area when utilising the main vehicle crossing.
- 4.4 The Retirement Village is undergoing a redevelopment at present which will increase the number of residents, staff, service and visitor vehicle movements.
- 4.5 Visibility can be limited for vehicles exiting the main Retirement Village vehicle crossing onto Athol Terrace if vehicles are parking close to the main vehicle crossing. Site visits have been undertaken to view the situation. Typically, parking demand within this area is relatively low at present but is likely to change as the site develops.
- 4.6 There is an existing P15 parking restriction on the southwestern side of Athol Terrace, which is understood to be a remnant from when the site was a carpet factory. This provides short stay parking opportunities to the immediate area, while discouraging longer stay parking.
- 4.7 Whilst functional, this parking restriction is now considered out of context, and it would benefit from being included within a forthcoming broader review of parking restrictions in the area surrounding the University of Canterbury. Typically, an area such as this would have a P120 parking restriction on one side and unrestricted parking on the other. However, in the

interests of progressing the ‘no stopping’ restriction it is recommended that the remaining P15 are left in place at this time.

- 4.8 There has been one reported crash in the last five years in the vicinity of the retirement village entrances. This crash is unrelated to the visibility concerns.
- 4.9 A traffic count was undertaken to assist in further assessing risk and priority for this project, both of which are considered low. The average daily traffic volume was 3508 vehicles per day, and the average and 85 percentile speeds 32.0km/h and 36.9 km/h respectively.
- 4.10 Ongoing site visits have not indicated a significant change in the level of risk and priority, but given the ongoing community interest, and site development being underway, improvements are recommended.
- 4.11 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council’s control).

### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.12 The following reasonably practicable options were considered and are assessed in this report:
  - 4.12.1 Preferred Option
  - 4.12.2 Consultation Option
  - 4.12.3 Do Nothing

### Options Descriptions Ngā Kōwhiringa

- 4.13 **Preferred Option:** Install no stopping restrictions and reinstate remaining P15 parking restriction.

4.13.1 **Option Description:** Install no stopping restrictions on both sides of the main vehicle crossing, and reinstate remaining P15 parking restrictions.

#### 4.13.2 Option Advantages

- Improves visibility at the main vehicle crossing, and future proofs this location for increased usage.
- Retains the remaining P15 parking restrictions.

#### 4.13.3 Option Disadvantages

- Removes approximately five parking spaces.
- The P15 parking restrictions do not align with current best practice for these situations.

- 4.14 **Consultation Option:** Install no stopping restrictions and P120 parking restrictions.

4.14.1 **Option Description:** Install no stopping restrictions and replace the existing P15 parking restrictions with P120 parking restrictions.

#### 4.14.2 Option Advantages

- Improves visibility at the main vehicle crossing.
- Future proofs this location for increased usage.
- Removes the existing P15 parking restrictions which don’t align with current best practice for these situations (P120 or no parking restrictions).

#### 4.14.3 Option Disadvantages

- Removes approximately five parking spaces.
- Replacing the existing P15 parking spaces with a P120 parking restriction is unpopular with local residents.

#### 4.15 Option 3- Do nothing

4.15.1 **Option Description:** No changes made to on street parking.

#### 4.15.2 **Option Advantages**

- Retains approximately five P15 on street parking spaces. However, it is noted that these spaces have been observed to be only occasionally occupied and never fully occupied, and there is a surplus of on street parking opportunities in the immediate vicinity.

#### 4.15.3 **Option Disadvantages**

- Does not address requests to improve visibility at the main vehicle crossing.
- Does not future proof this location for increased usage.
- Does not align the P15 parking restrictions with current best practice for these situations.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Consultation Option	Option 3 – Do Nothing
Cost to Implement	Approximately \$1200	Approximately \$1800	\$0
Maintenance/Ongoing Costs	Covered by the existing Maintenance Contract	Covered by the existing Maintenance Contract	\$0
Funding Source	Traffic Operations Team traffic signs and markings budget	Traffic Operations Team traffic signs and markings budget	N/A
Funding Availability	Available	Available	N/A
Impact on Rates	N/A	N/A	N/A

## 6. Considerations Ngā Whai Whakaaro

### Legal Considerations Ngā Hīraunga ā-Ture

- 6.1 Statutory and/or delegated authority to undertake proposals in the report:
- 6.1.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
  - 6.1.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
  - 6.1.3 Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to subsequently amend or revoke any resolution made under this bylaw at any time.

- 6.1.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

**6.2 Other Legal Implications:**

- 6.2.1 There is no other legal context, issue, or implication relevant to this decision.
- 6.2.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

**Strategy and Policy Considerations Te Whai Kaupapa here**

**6.3 The required decisions:**

- 6.3.1 Align with the [Christchurch City Council's Strategic Framework](#).
- 6.3.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
- 6.3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

**6.4 The community engagement and consultation outlined in this report reflect the assessment.**

**6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):**

**6.6 Transport**

**6.6.1 Activity: Transport**

- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network (DIA 1) - 4 less than previous FY

**Community Impacts and Views Ngā Mariu ā-Hāpori**

- 6.7 Requests were received from Parkstone Retirement Village to improve visibility at their main vehicle crossing.
- 6.8 Traffic Operations staff met with residents and management of Parkstone Retirement Village to discuss the access concerns and to consider options.
- 6.9 A consultation plan was developed (see attachment B) which addressed the concerns about the visibility. It also took the opportunity to propose changes to the existing P15 parking restriction to better align these spaces with best practice.
- 6.10 In April 2025 property owners and residents in the immediate vicinity were consulted by way of a letter drop and mailout to absentee owners. It was also circulated by the Retirement Village.
- 6.11 Responses were received from four stakeholders. These comprised a representative of the Retirement Village residents, the Retirement Village manager, and the owners of two properties opposite the Retirement Village.
- 6.12 Follow up correspondence with respondents was undertaken to seek clarification of the issues raised. Ongoing site visits have occurred since to establish the extent and frequency of these.
- 6.13 Support for the no stopping and proposed P120 parking restrictions was received from the representative of the retirement village residents. Concern was however raised about the proposed hours of operation, in particular the presence of unrestricted parking during the

weekend and evenings. In practice, the existing P15 parking restrictions operate on standard hours of 8am- 6pm Monday- Sunday, which allow for unrestricted overnight parking.

- 6.14 The Manager of the Retirement Village acknowledged the consultation and advised they had circulated to the working group, and would advise the wider Village.
- 6.15 The owner of one property opposite objected to the proposal due to the following reasons:
  - 6.15.1 Traffic volume on Athol Terrace
  - 6.15.2 View that with vehicles parking on both sides that Athol Terrace is reduced to one lane due to the existing kerb and dish channel.
  - 6.15.3 Lack of enforcement of the existing P15 parking restrictions.
  - 6.15.4 Don't support the proposed P120.
  - 6.15.5 Visitors and staff of the Retirement Village should be accommodated on site.
  - 6.15.6 Council must address safety for cyclists and remove the parking on the southwestern side of Athol Terrace.
- 6.16 The owners of another property opposite objected to the proposal due to:
  - 6.16.1 Their belief it was a "dangerous proposal".
  - 6.16.2 It would turn Athol Terrace into a one lane road as two cars can't travel down the street (due to parked vehicles).
  - 6.16.3 The proposed March to November operation of the P120.
  - 6.16.4 Trucks, and many cyclists and walkers on Athol Terrace.
  - 6.16.5 Vehicles exiting the Retirement Village not having a clear view due to an increase in parked vehicles.
  - 6.16.6 Proposal only benefits the Retirement Village.
- 6.17 A number of issues were also raised which are considered outside the scope of this project, which have been referred to the relevant staff.
- 6.18 In the interests of progressing the proposed no stopping restrictions at the Retirement Village vehicle crossings, it is recommended to install the proposed no stopping restrictions, but not to make changes to the P15 parking restriction, at this point in time. This is reflected in the preferred option (Attachment A).
- 6.19 Staff have also reviewed the traffic safety and access issues raised on Athol Terrace and do not recommend any further changes.
- 6.20 The Team Leader Parking Compliance supports the preferred option.
- 6.21 The decision affects the following wards/Community Board areas:
  - 6.21.1 Waimero Fendalton Waimairi Harewood Community Board.

### **Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.22 The decisions do not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.23 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.16 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.17 This is a minor proposal that is principally designed to improve access and safety at this location. Due to the minor nature of the works, it is not expected to have any impact on climate change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 If approved, staff will arrange for the new road markings and amended parking signage to be installed.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Athol Terrace Proposed Parking Restriction Changes Plan TG149452	25/2370604	66
B 	Athol Terrace Proposed Parking Restriction Changes Consultation Plan TG149452	25/2370633	67

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

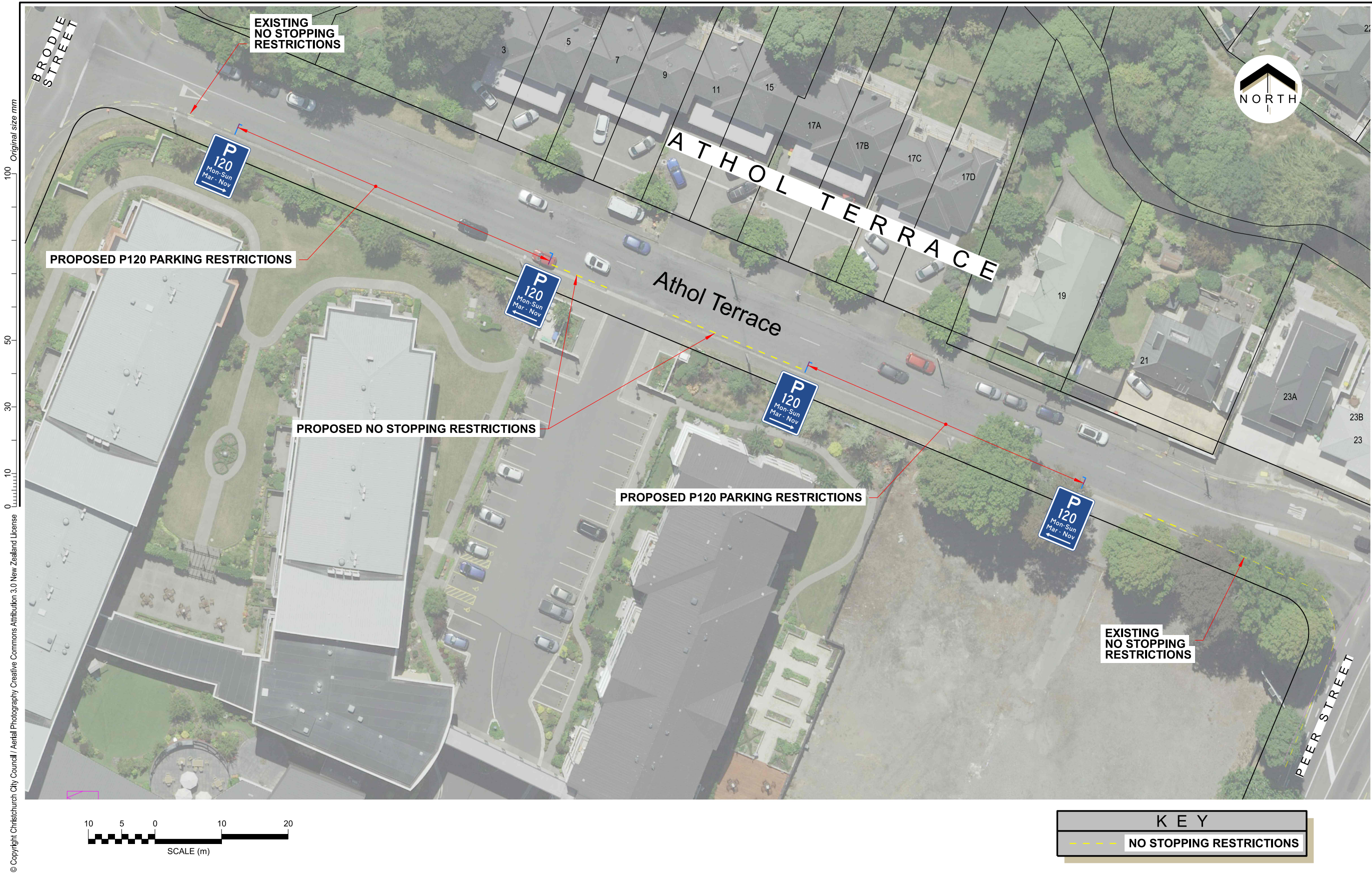
Signatories Ngā Kaiwaitohu

Author	Andrew Hensley - Traffic Engineer
Approved By	Lachlan Beban - Principal Advisor Transportation Signals Kathy Graham - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)













## 13. Clyde Road Parking Restrictions

Reference Te Tohutoro: 25/1806861

Responsible Officer(s) Te Pou Matua: Ashley Beaton, Community Travel Advisor

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 For the Waimāero Fendalton-Waimairi-Harewood Community Board to approve the conversion of existing P1 parking restrictions on Clyde Road adjacent to Tūora Fendalton School to P3 parking restrictions in accordance with **Attachment A**.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Clyde Road Parking Restrictions Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 4 below.
4. Approves that **the parking of all vehicles be restricted to a maximum period of 3 minutes**, in accordance with Clause 8 of the Christchurch City Council Traffic & Parking Bylaw 2017, on the east side of Clyde Road commencing at a point 211 metres north of its intersection with Fendalton Road and extending in a northerly direction for a distance of 45 metres as detailed in **Attachment A** (TG151649, Issue 1, dated 01/09/2025). This is to apply between **8:30am – 9:30am and 2:30pm – 3:30pm on School Days Only**.
5. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place.

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 This report recommends the conversion of existing P1 parking restrictions on Clyde Road adjacent to Tūora Fendalton School to P3 parking restrictions during pick-up and drop-off times on school days only.
- 3.2 Currently, P1 parking restrictions are in place from 8:30am – 9:30am and 2:30pm – 3:30pm on school days only.
- 3.3 The recommended option is to install P3 restrictions in accordance with **Attachment A**.
- 3.4 This report recommends adjusting parking restrictions to more practical timeframes, improving ease of use and enforcement of Council on-street parking facilities.

#### 4. Background/Context Te Horopaki

- 4.1 P1 parking restrictions are currently in place on Clyde Road adjacent to Tūora Fendalton School.
- 4.2 In some cases, including on Clyde Road outside of Tūora Fendalton School, P1 parking restrictions have been found to be impractical for users and enforcement.
- 4.3 This report is part of ongoing work to convert some existing P1 parking restrictions near schools to P3 parking restrictions.
- 4.4 Approval is required by the Waimāero Fendalton-Waimairi-Harewood Community Board.
- 4.5 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

#### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.6 The following reasonably practicable options were considered and are assessed in this report:
  - 4.6.1 Convert existing P1 parking restrictions on Clyde Road adjacent to Tūora Fendalton School to P3 parking restrictions during pick-up and drop-off times on school days only.
  - 4.6.2 Maintain the status quo.

#### Options Descriptions Ngā Kōwhiringa

- 4.7 **Preferred Option: Convert existing P1 parking restrictions on Clyde Road adjacent to Tūora Fendalton School to P3 parking restrictions.**
  - 4.7.1 Option Advantages
    - Enable a more practical timeframe for caregivers to drop-off and pick-up students.
    - Enables greater practicality of enforcement for the Council.
  - 4.7.2 Option Disadvantages
    - Does not align with the preference of the school for status quo.
    - With sufficient compliance, P3 parking restrictions may reduce turnover and increase the difficulty of caregivers picking-up and dropping-off students.
- 4.8 **Option 2: Maintain the status quo.**
  - 4.8.1 Option Advantages
    - Aligns with the preference of Tūora Fendalton School.
    - No physical sign and/or road marking changes required.
  - 4.8.2 Option Disadvantages
    - Maintains parking restrictions that may be unpractical and difficult to enforce.
    - Poor compliance will persist, which does not address this issue raised by Tūora Fendalton School.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Do nothing
Cost to Investigate	\$750 to write report in including consultation and site visits	\$750 to write report in including consultation and site visits
Cost to Implement	\$400 to install signs and road markings	n/a
Maintenance/Ongoing Costs	Covered by the existing maintenance contract	Covered by the existing maintenance contract
Funding Source	Traffic Operations Team traffic signs and markings budget	n/a

## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 None identified.

### Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.

6.2.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.

6.2.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

6.3 Other Legal Implications:

6.3.1 There is no other legal context, issue, or implication relevant to this decision.

6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

### Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decisions:

6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).

6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.

6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

6.5 The community engagement and consultation outlined in this report reflect the assessment.

6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.7 Transport

6.7.1 Activity: Transport

- Level of Service: 10.3.3 Maintain customer satisfaction with the ease of use of Council on-street parking facilities - >=50%

**Community Impacts and Views Ngā Mariu ā-Hāpori**

- 6.8 Tūora Fendalton School was consulted. The school prefers to maintain P1 parking restrictions as it encourages high turnover, however, compliance was raised as an existing issue.
- 6.9 The Team Leader Parking Compliance supports the preferred option.
- 6.10 The decision affects the following wards/Community Board areas:
- 6.10.1 Fendalton Ward.

**Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.11 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.12 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.


**Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.13 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.14 This is a minor proposal that is principally intended to address parking space availability in this location. Due to the minor nature of the works, it is not intended to have any impact on climate change.

**7. Next Steps Ngā Mahinga ā-muri**

- 7.1 If approved, staff will arrange for new signs and road markings to be installed.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Attachment A - Clyde Road Proposed Parking Improvements For Consultation	25/1986301	74

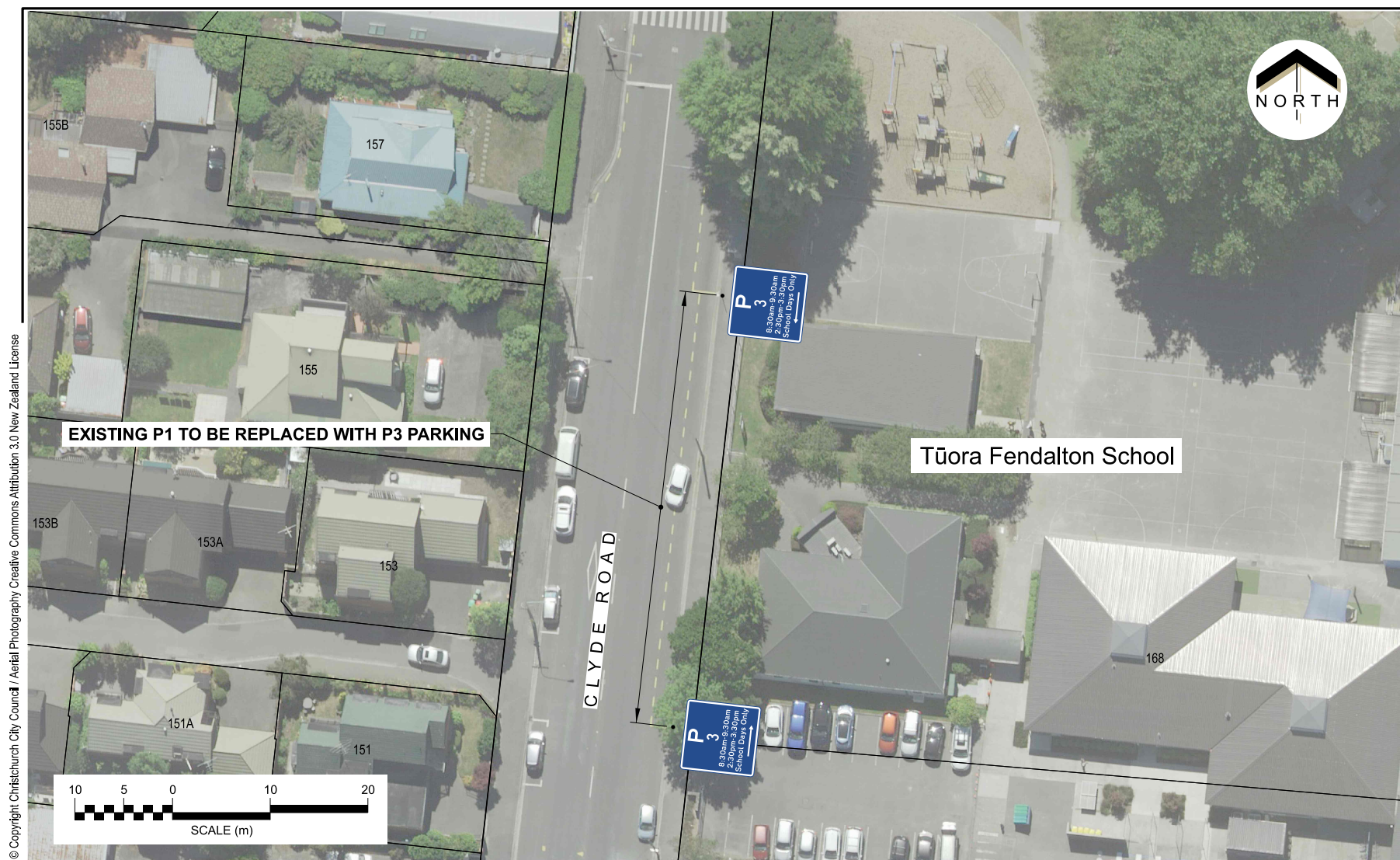
In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Jack Halliday - Travel Planning Assistant Ashley Beaton - Community Travel Adviser
Approved By	Sarah Anderson - Team Leader Travel Demand Management Kathy Graham - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)





## 14. Proposed P120 Parking Restrictions - Staveley Street

Reference Te Tohutoro: 25/2367114

Responsible Officer(s) Te Pou Matua: Gautham Praburam, Traffic Engineer

Accountable ELT Member Pouwhakarae: Brent Smith, General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Waimāero Fendalton-Waimairi-Harewood Community Board to apply time restrictions to the angled parking spaces fronting 104 Staveley Street.
- 1.2 This report has been written after receiving feedback from one of the owners of the business at 104 Staveley Street, who raised concerns about a potential increase in on-street parking demand following the completion of a nearby residential development.
- 1.3 The recommended option is to apply P120 parking restrictions to 13 of the 14 existing angled parking spaces outside 104 Staveley Street as shown in **Attachment A**.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Proposed P120 Parking Restrictions - Staveley Street Report.
2. Notes that the decision in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Under Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restrictions described in resolutions 0 and 0 below.
4. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, a bicycle parking area is resolved on the northern side of Staveley Street, commencing at a point 62 metres east of its intersection with Withells Road and extending in an easterly direction for a distance of three metres as detailed in **Attachment A** (TG151651, Issue 1, dated 25/11/2025).
5. Approves that, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles be restricted to a maximum period of 120 minutes, and be further restricted by way of 60 degree angle parking, on the northern side of Staveley Street, commencing at a point 67 metres east of its intersection with Withells Road and extending in an easterly direction for a distance of 39 metres as detailed in **Attachment A** (TG151651, Issue 1, dated 25/11/2025).
6. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report are in place (or removed in the case of revocations).

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Multiple shops and businesses are currently operating at 104 Staveley Street, generating ongoing demand for convenient customer parking.
- 3.2 Customers previously relied on the private section at 100 Staveley Street for parking. However, this area is now being redeveloped into a residential facility and will no longer be available for public use.
- 3.3 With this off-street parking option removed, customers are expected to rely more heavily on the on-street parking spaces nearby.
- 3.4 These nearby on-street parking spaces may also be occupied for extended periods by future residents of the new development at 100 Staveley Street, further reducing the availability of short-stay parking for business customers.
- 3.5 The recommended option is to apply P120 parking restrictions to 13 of the 14 existing angled parking spaces outside 104 Staveley Street and reserving the space immediately west of the angled parking spaces for bicycle parking as shown in **Attachment A**.
- 3.6 The recommendations in this report will help increase parking turnover, thereby better supporting the needs of the local businesses and their customers.

### 4. Background/Context Te Horopaki

- 4.1 Staveley Street is located in the Avonhead suburb of Christchurch. 100 Staveley Street and 104 Staveley Street are situated near the western end of the street, close to its intersection with Withells Road, and are approximately 1.6 km from the University of Canterbury's Dovedale Campus.
- 4.2 Multiple shops and small businesses operate from the commercial units at 104 Staveley Street. These activities generate a consistent demand for short stay parking close to the premises, as customers typically require convenient access for quick visits, purchases, or appointments.
- 4.3 Historically, customers of these businesses made use of the vacant section at 100 Staveley Street for parking. This off-street area provided additional capacity and helped absorb peak-time demand, reducing pressure on the on-street parking spaces nearby.
- 4.4 The section at 100 Staveley Street is now being redeveloped into a residential facility. As a result, the informal parking previously available to customers is longer accessible to the public.
- 4.5 With the removal of this off-street parking opportunity, customers now rely on the surrounding on-street parking spaces.
- 4.6 Future residents of the new development at 100 Staveley Street may also utilise these same on-street spaces, often for longer durations. This may further reduce the availability of convenient short-stay parking for customers visiting the businesses at 104 Staveley Street.
- 4.7 Given the importance of maintaining accessible short-stay parking to support these local businesses, it is appropriate to review the existing parking arrangements and consider measures that improve turnover and maintain parking availability for customers.
- 4.8 The recommended option is to introduce P120 parking restrictions to 13 of the 14 existing angled parking spaces outside 104 Staveley Street, as shown in **Attachment A**.
- 4.9 The remaining space at the western end contains a fire hydrant and may only be legally used when a driver stays with the vehicle. Applying a time restriction to this space would be inconsistent with the parking rules that apply to vehicles when parking over fire hydrants.

- 4.10 The recommended option also includes reserving the space immediately west of the angled parking spaces for bicycle parking.

### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.11 The following reasonably practicable options were considered and are assessed in this report:

4.11.1 Apply P120 parking restrictions to 13 of the 14 existing angled parking spaces outside 104 Staveley Street and formalise bicycle parking at the western end.

4.11.2 Do Nothing.

### Options Descriptions Ngā Kōwhiringa

- 4.12 **Preferred Option:** Apply P120 parking restrictions to 13 of the 14 existing angled parking spaces outside 104 Staveley Street and formalise bicycle parking at the western end.

4.12.1 **Option Description:** Vehicles can park for a maximum of 120 minutes in 13 of the 14 existing on-street angled parking spaces outside 104 Staveley Street. This restriction will apply between the hours of 8am and 6pm on all days other than public holidays.

A fire hydrant is located in the westernmost parking space, which may only be used when a driver remains with the vehicle. Introducing a time-restriction for this space would conflict with the existing legal requirements governing parking over fire hydrants.

#### 4.12.2 Option Advantages

- Helps prevent all day parking and increases turnover, thereby improving the availability of convenient short-stay spaces in close proximity for customers visiting the businesses at 104 Staveley Street.

#### 4.12.3 Option Disadvantages

- Reduces the number of unrestricted on-street parking spaces.

- 4.13 **Option 2:** Do Nothing

4.13.1 **Option Description:** Do Nothing

#### 4.13.2 Option Advantages

- Unrestricted on-street parking would be available in this part of Staveley Street.

#### 4.13.3 Option Disadvantages

- Could encourage all-day parking, thereby reducing turnover and limiting the availability of convenient short-stay spaces in close proximity for customers visiting the businesses at 104 Staveley Street.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 - Do Nothing
Cost to prepare report (Traffic Operations staff budget)	\$750	\$750
Cost to Implement	\$1200	\$0
Maintenance/Ongoing Costs	Covered by the existing maintenance contract	\$0
Funding Source	Traffic Operations - Road Markings and Signs budget	\$0



## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 None identified.

### Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking or stopping restrictions by resolution.
  - 6.2.2 Clause 6(2) of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to subsequently amend or revoke any resolution made under this bylaw at any time.
  - 6.2.3 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Delegations Register. The list of delegations for the Community Boards includes the resolution of stopping and traffic control devices.
  - 6.2.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 6.3 Other Legal Implications:
- 6.3.1 There is no other legal context, issue, or implication relevant to this decision.
  - 6.3.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in this report.

### Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision:
- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
  - 6.4.2 The recommendations in this report are consistent with the Christchurch Suburban Parking Policy.
  - 6.4.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 6.5 The community engagement and consultation outlined in this report reflect the assessment.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Transport
- 6.7.1 Activity: Transport
    - Level of Service: 10.3.3 Maintain customer satisfaction with the ease of use of Council on-street parking facilities - >=50%

### Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Prior to formal consultation, staff attempted to gather early feedback from the business owners at 104 Staveley Street. One business owner agreed to discuss the proposed parking restrictions with the other businesses. They advised that there was general support for a P120 limit. While one of the business owners initially preferred a shorter restriction (5 minutes),

they ultimately agreed that P120 was the most suitable option. Other shops / businesses were also supportive once they understood the potential impact of long-term parking from the new development.

6.9 Following this, a letter summarising the proposal, along with a plan was sent to the affected property owners, business owners and residents.

6.10 Six submissions were received during the formal consultation period.

6.11 Three submitters expressed support for the proposal. In addition to their support, they also provided the following feedback and requests:

6.11.1 Submitters requested that P120 parking restrictions also be applied to the on-street spaces outside 101 Staveley Street. They noted that the three residential units at this address are designated for occupants aged over 60 or for people with disabilities, and that carers regularly visit the site. Convenient short-stay parking in close proximity was therefore preferred. Submitters also expressed concern that, due to 101 Staveley Street being located directly opposite the new residential development, these spaces may otherwise be occupied for longer periods—potentially by new residents—reducing the availability of suitable parking for carers.

6.11.2 That one of the existing on-street angled parking spaces be designated as a mobility car park to provide better access for users with mobility challenges.

6.12 Staff consider it appropriate to first monitor the effects of the proposed P120 restrictions before introducing any additional measures. Introducing further controls at this stage, including mobility parking, may potentially result in over-restricting the area and unnecessarily limiting parking flexibility for users. Once the initial restrictions are in place, staff can review their impact and, if parking pressures continue or new issues arise, further changes can be investigated if required.

6.13 Three submitters opposed the proposal:

6.13.1 One of them felt that time-restricted parking was unnecessary in this location, noting that in their experience vehicles typically do not stay in the angled parking spaces for more than 20 minutes. They were concerned that introducing time limits could set a precedent for other locations and saw the proposal as unnecessary and overly restrictive.

6.13.2 Two other residents who opposed the proposed P120 restriction expressed concern that the new development will result in additional vehicles parking on-street, leading to significant congestion in the surrounding area. They felt that the proposed P120 restriction would negatively affect nearby businesses—many of which rely on short visits and operate beyond 6pm—and would also not sufficiently support residents' parking needs.

As an alternative, they suggested applying a P30 restriction (8am–8:30pm) to the eight angled spaces closest to Withells Road to support business turnover, while leaving the remaining angled spaces unrestricted to provide longer-stay parking for residents. They also requested improved enforcement options for illegal parking occurring outside standard enforcement hours.

6.14 The area immediately west of the angled parking spaces has been setup to function as a bicycle parking zone. However, no clear signage or pavement markings are currently present to indicate this intended use. Following consultation, an internal review identified the need to formally designate this space for bicycle parking and to install appropriate signage.

The plan sent out for consultation did not indicate any signage for bicycle parking. Given the current layout, the space is unlikely to be suitable for any purpose other than bicycle parking. As this change simply formalises the intended use and represents a minor modification, staff considered that re-consultation was not required.

- 6.15 The consultation plan included a P120 time-limit sign at both the start and end of the proposed restriction, along with a repeater P120 sign located between them. During an internal review, staff determined that the repeater sign was unnecessary, based on Waka Kotahi NZTA guidelines and the existing road environment. As a result, the repeater sign has been removed from the final plan.
- 6.16 The Team Leader Parking Compliance supports the preferred option.
- 6.17 There is ongoing communication with one of the adjacent business owners regarding vehicles using the pedestrian area east of the shops. This is a separate matter, and investigations are currently in progress to determine an appropriate way forward. It does not affect the current proposal, which only applies time restrictions to the angled parking spaces at this location.
- 6.18 The decision affects the following wards/Community Board areas:
  - 6.18.1 Waimāero Fendalton-Waimairi-Harewood Community Board.

#### **Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.19 The decision does not involve a significant decision concerning ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.20 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

#### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**



- 6.16 The proposal in this report is unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.17 This is a minor proposal that is primarily aimed at addressing concerns related to on-street parking demand at this location. Due to the minor nature of the works, it is not expected to have any impact on climate change.

### **7. Next Steps Ngā Mahinga ā-muri**

- 7.1 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).



Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Staveley Street - Proposed P120 Parking Restrictions	25/2399684	82
B 	Consultation Responses - Staveley Street Parking Restrictions	25/2442476	83

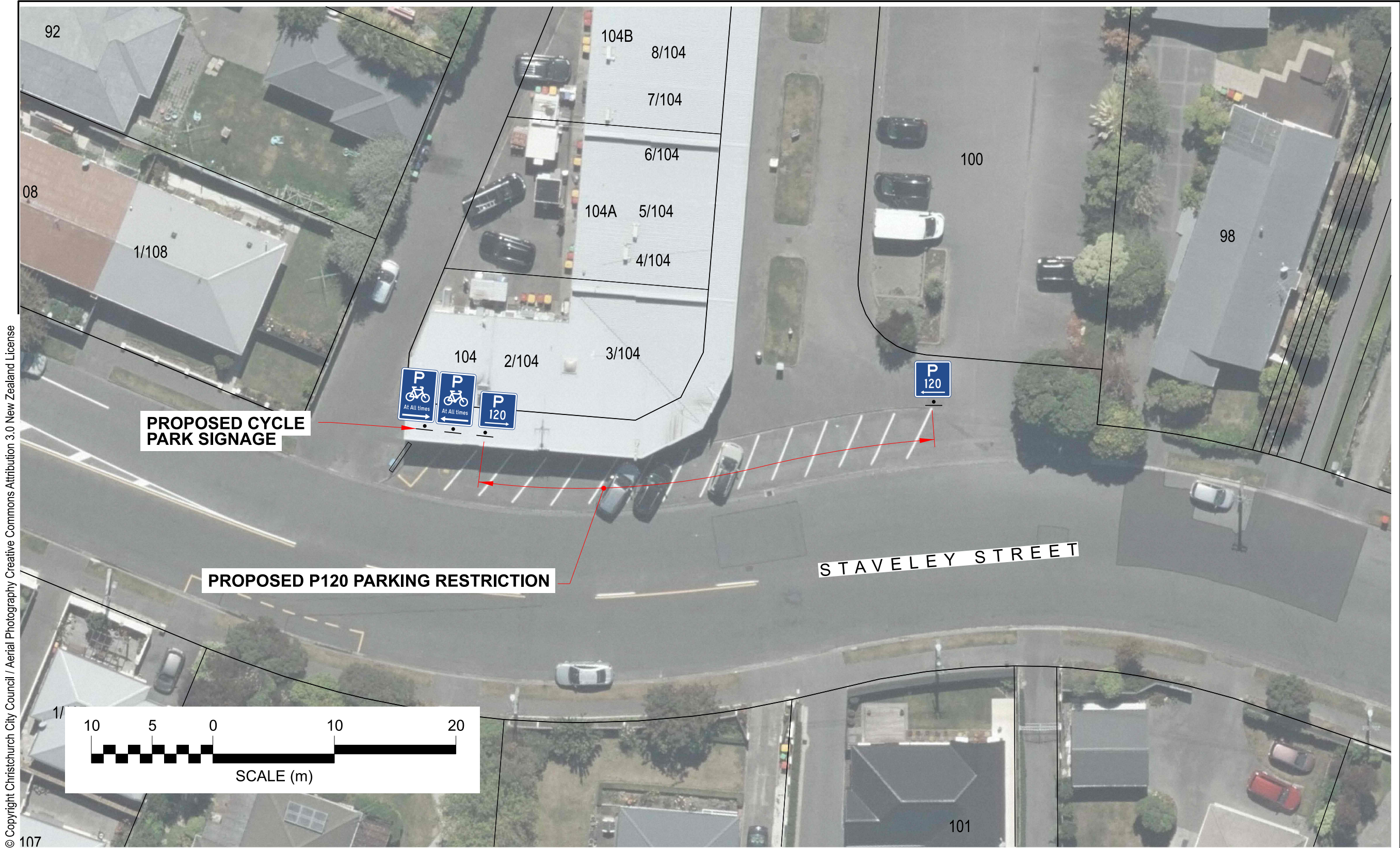
In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Gautham Praburam - Traffic Engineer
Approved By	Kathy Graham - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)







Kia ora Gautham.

Thank you for the opportunity to comment about the proposed parking restrictions in Staveley Street.

We agree a 120 minute parking restriction for the angle parking, as described, is appropriate, but would like to suggest the addition of one mobility park to reflect the needs of those with physical limitations attending businesses..

We would also like to suggest consideration be given to limited parking in front of 101 Staveley Street, on the south side. These houses are designated for Over 60's or people with disabilities .Carers regularly attend people living here and on-street parking is appreciated as the shared driveway cannot be obstructed..

Nga mihi nui

Kia ora Gautham

Thank you for your reply which I forwarded to [REDACTED]  
[REDACTED], the owners of [REDACTED] Staveley Street, for their responses as well.

We are all in agreement that to have restricted daytime parking of 120 minutes across the full frontage of the three 101 properties (from driveway to driveway) would be really appreciated. I notice that the majority of people who currently park in this space are there for less than 10 minutes which means parking is usually readily available. The exceptions are the people that come to support [REDACTED] (see comments below) and also the service contractors who do lawns and other maintenance for the three properties. We are concerned that student cars could be parked there 24/7 if there were no restrictions in place. Because our properties are designated for Over 60's or people with disabilities, there will always be a potential need for support people to have parking that is easily accessed.

[REDACTED] comment:

"[REDACTED] has her carers visit four times a week and support [REDACTED] with her physical and intellectual disability requirements in all facets of her life, including cleaning, lawn maintenance, shopping and other requirements. Both her carers need to have parking close by to enable them to transport [REDACTED] wherever she needs to go including doctor, physio etc.

We also agree, a 120 minute parking restriction for the angle parking and the addition of one mobility park to reflect the needs of those with physical limitations attending businesses."

I have also attached a photo of the 101 Staveley Street frontage. Restricted parking along the length of the grass berm would be appreciated.

We are most grateful for this opportunity to contribute to the consultation process.

Nga mihi nui

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Kia ora Gautham

Thank you for our conversation this morning. It was very helpful to hear more about the process of establishing parking limits in our neighbourhood and reassuring to know we can feedback any future concerns we may have, to you. I appreciate the time you are giving to engage with us about this matter. Attached is [REDACTED]'s response as requested.

Ngā mihi nui

Hello [REDACTED]

Thank you for forwarding your communication regarding parking restrictions in Staveley Street.

As discussed I agree that there should be restricted parking along the frontage of our three properties-I think there is a good case for this.

Cheers

[REDACTED]

---

hi gautham

I am emailing you about the council proposing to put a restriction on parking outside the shops on our street. If this a way the council can make money by putting a limit next to the shop its a silly one as my family and i here more the 4 years and never seen a car park there longer than 20min the on one the may park longer is trucks dropping of stock and if the council was going to start doing that it would get well out of hand with any where there was a shop the council would put a restriction

---

hi

i still think there is no point putting a time limit there or any place that only have only 3 to 5 shops as people only go in to get drinks or food if that is the case thanks again

---

Hello Gautham,

We have considered the proposed parking restrictions at 100-104 Staveley Street and believe there are changes needed to support all affected parties.

**Current Proposal:**

The current proposal is to introduce a 120-minute time limit for the angled on-street parking spaces outside 104 Staveley St.

The Land Transport (Road User) Rule 2004 specifies that any sign displaying the "P" symbol has this restriction in place from 8am – 6pm on any day other than public holidays. Based on this timeframe and the current proposal, any vehicle parked at 4pm or later can then remain parked overnight until 10am the following day.

**Angled Parking:**

There are currently 13 angled parks outside 100-104 Staveley St. with an estimated 3 new angled parks where the driveway was located. This would give a total of 16 angled parks.

**On-Street Parking:**

An estimation was made of the number of on-street parks available from the Withells Rd end of Staveley St, up to the driveways of 83 and 84 Staveley St. These were chosen so the 100-104 site is approximately in the middle of the area. The estimated number of parks available within this area is 15-21 (this number excludes the angled parks covered by the proposal). The variation in the number of parks available is to reflect the fact that the size of vehicles being parked, and their position within the space available, will directly affect the number of vehicles that can be parked.

**The Development:**

Based on rental advertising found online, the new development at 100 Staveley consists of four apartments with six bedrooms in each apartment. As there are no off-street parks included in the development, any cars owned by the new residents will be parked on the street. We can only assume how many additional vehicles will be parked on the street. The advertising seen online targets students, so it is likely that several of the new residents will not have a vehicle. A conservative estimate would put the number of vehicles at 12 (three vehicles per apartment), although some spoken to believe this number is more likely to be 16-20 vehicles.

**Parked Vehicles:**

Based on observations over the last few weeks, there are usually 3-4 vehicles parked on the street within the area above (excluding vehicles associated with people working on the new development). Vehicles will come and go, but this number seems to be relatively common during the day or night.

For the purposes of considering the proposal, it is assumed there will be 12-16 vehicles parked on the street (including current and additional vehicles).

**The Businesses:**

To determine if the proposal is well suited for the businesses located at 104 Staveley St, we made a note of the actual businesses in this group, the nature of visits likely for each one, and also the hours of operation. The nature of visits are estimates only and are identified as either short (up to 30mins), medium (30-60mins), or long (over 60 mins). The opening hours have been taken from the shop windows, their websites, or by talking with workers in the businesses. Several of the businesses have different hours on certain days, so the figures quoted below are the most common for each business.

Business Name	Nature of visits	Opening hours
Staveley Fish Supply & Hamburger Bar	Short	12pm – 8pm
Avonhead Takeaways	Short	12pm – 8:30pm
Staveley Market	Short	8am – 8pm
Smoochi Tea	Medium	9am – 7pm
Solecare Podiatry	Medium	9am – 5pm
Virgies Asian Store	Short	9am – 8pm
The Hanuri Butcher	Short	9:30am – 6:30pm
The Salon Collective	Medium – Long	9am – 5pm
Insadong Korean Takeaway	Short	10:30am – 6pm

From this we believe that 6 of the 9 businesses rely on short (less than 30mins) customer visits, and 2 businesses rely on medium (30-60mins) customer visits. The current P120 proposal is likely to have a significant negative impact on these businesses with reduced vehicle movements.

In looking at the opening hours of these businesses, we note that 6 of them are normally open after 6pm and the latest closing business is 8:30pm. The current P120 proposal is likely to have a significant negative impact on these businesses with the restrictions not active after 6pm.

Based on this information, the businesses would benefit from having shorter time restrictions that are active until later in the evening.

**Current Residents:**

In considering the impact on the current residents, an estimate was made of the extent of on-street parking under the proposal. Student vehicles may be parked on the street during the day. This statement is based on the variation in different study timetables, and the understanding that many students will not drive to university due to parking costs and congestion. For this reason, there are likely to be various times during each day when the maximum number of resident vehicles are parked on the street.

Based on the estimations of the number of vehicles and the number of parking spaces above, it is likely that every on-street park will be occupied at various times during the day. Please note that this does not allow for any additional vehicles when people have visitors for special occasions (e.g. birthday celebrations or similar). The parking congestion is likely to be more pronounced during the weekends.

This extent of on-street parking does not serve the residents well. Allowing permanent parking in the angled parks would improve this situation by reducing the extent of on-street parking.

**An Alternative:**

Clearly a compromise is needed to serve the competing needs of the businesses and the residents. Below is an alternative proposal to address these differing priorities.

We propose the 8 angled parks closest to Withells Rd are marked with P30. This restriction should be active for extended hours to support the businesses. We suggest matching the maximum opening hours of the businesses (8am to 8:30pm). The remaining 8 parks would be left with no restrictions at all, allowing vehicles to park there for extended periods. This would reduce the extent of on-street parking to better support the residents.

**Parking Enforcement:**

A secondary issue we would like addressed is the enforcement of illegal parking. We have previously been told that the parking team cannot act on emails or photos of offenders, but an officer must attend. However, the operating hours for the parking team are 7am – 5:45pm on weekdays, and 8am – 3:45pm on weekends. The incident of someone parking over our drive occurred outside these hours, so no action was taken. With the increase in on-street parking, it is reasonable to expect an increase in illegal parking. What measures will be put in place to allow these incidents to be reported, and action to be taken (if only a warning letter to be sent to the owner)?

We thank you for considering our proposal and look forward to hearing a final decision that gives full consideration to both the businesses and the residents. We believe our proposal addresses the competing needs of each of these, and is a compromise that serves both.

Best regards,

## 15. Waimāero Fendalton-Waimairi-Harewood - Better-Off Fund Applications for Consideration - Anglican Diocese of Christchurch - Parish of Merivale St Albans; Riccarton Sports Hub Trust

Reference Te Tohutoro: 25/1999216

Responsible Officer(s) Te Natalie Dally, Community Development Advisor

Pou Matua: Lisa Gregory, Community Recreation Advisor

Accountable ELT  
Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider applications for funding from its **Better-Off Fund** as listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
FWH_00001_BOF	Anglican Diocese of Christchurch - Parish of Merivale St Albans	Community Van	\$38,000	\$38,000
FWH_00002_BOF	Riccarton Sports Hub Trust	Technical Services	\$41,689	\$12,000

- 1.2 There is currently a balance of \$50,000 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Waimāero Fendalton-Waimairi-Harewood - Better-Off Fund Applications for Consideration - Anglican Diocese of Christchurch - Parish of Merivale St Albans; Riccarton Sports Hub Trust Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$38,000 from its Better-Off Fund to the Anglican Diocese of Christchurch - Parish of Merivale St Albans towards the purchase of a community van for use by groups in the Waimāero Fendalton-Waimairi-Harewood Community Board area.
4. Approves a grant of \$12,000 from its Better-Off Fund to the Riccarton Sports Hub Trust towards expenses towards technical services required for the facility upgrade at the Upper Riccarton Domain.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural



Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

- 3.2 The purpose of the fund is to partner with organisations and groups to support local initiatives, projects, and activities through additional Community Board funding, including a focus on supporting local action to increase climate resilience.
- 3.3 Projects will improve well-being by building social capital, encouraging participation, increase accessibility and connectedness – generating opportunities for youth, and diverse communities and increasing local pride.
- 3.4 When considering allocation of funds, priority will be given to projects/initiatives that contribute towards the following outcomes:
  - Increasing the tree canopy across the city and our regional parks
  - Enhancing biodiversity
  - Safer neighbourhoods
  - Repairing infrastructure and facilities
  - Responding to climate change through adaptation planning
  - Encouraging active travel
- 3.5 Projects should also show a strong alignment to the Council's Te Haumako Te Whitingia Strengthening Communities Together Strategy.
- 3.6 Priority will also be given to projects that directly contribute towards achieving Community Board Plan priorities.

### Decision Making Authority Te Mana Whakatau

- 3.7 The Community Board has the delegated authority to determine the allocation of the **Better-Off Fund** for each community.
  - 3.7.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
  - 3.7.2 The Fund does not cover:
    - Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
    - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.8 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.9 The level of significance was determined by the number of people affected and/or with an interest.
- 3.10 Due to the assessment of low significance, no further community engagement and consultation is required.





### Discussion Kōrerorero

- 3.11 At the time of writing, the balance of the **Better-Off Fund** is as below.

Total Budget 2023/25	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$500,000	\$450,000	\$50,000	\$0

- 3.12 Based on the current **Better-Off Fund criteria**, the above applications are eligible for funding.
- 3.13 The attached Project Brief(s) provide detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Better Off Fund Project Brief - Anglican Diocese of Christchurch - Parish of Merivale St Albans	25/2383024	92
B  	Better Off Fund Project Brief - Riccarton Sports Hub Trust	25/2383807	95

### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Natalie Dally - Community Development Advisor Lisa Gregory - Community Recreation Advisor
<b>Approved By</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood John Filsell - Head of Community Support and Partnerships

## Waimāero Fendalton-Waimairi-Harewood Better Off Fund Project Brief

<b>Staff Contact Person</b>	Natalie Dally
<b>Staff Contact Details</b>	Natalie.dally@ccc.govt.nz

### Project Details

<b>Name of Project</b>	<b>Project Description</b>
Purchase of a Community Van	The project will fund the purchase of a community van to provide safe, accessible, and affordable transport for residents participating in Waimāero Fendalton-Waimairi-Harewood group activities and outings.

### Alignment to Funding Priorities and Strategies

<b>Better Off Fund Priorities</b>	Safer neighbourhoods, Encouraging active travel
<b>Council Strategies</b>	Te Haumako Te Whitingia Strengthening Communities Together Strategy, Physical Recreation and Sport Strategy
<b>Board Plan Priorities (if applicable)</b>	<ul style="list-style-type: none"> <li>Support local wellbeing and inclusion.</li> <li>Enable community participation in cultural, sporting, and recreational activities.</li> <li>Enhance preparedness and resilience within the local board area.</li> </ul>

### Project Delivery

<b>Will the project be delivered in partnership with an external community organisation?</b>	Yes
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If Yes

<b>Name of Organisation</b>	Anglican Diocese of Christchurch – Parish of Merivale St Albans
<b>Contact Person and Position</b>	Megan Herles-Mooar, Vicar
<b>Contact Details</b>	<a href="mailto:revmeghm@gmail.com">revmeghm@gmail.com</a> , 021 02546956

<b>Will the project be delivered by the Community Governance Team?</b>	No
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<b>Will the project be delivered by another Council Unit?</b>	No
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If Yes, name of Unit and Head who has given permission to undertake the project?

Name of Unit and Head	
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### Project Budget

Total Cost of Project	\$38,000
Budget Items Requested	Purchase of community van - \$38,000
Other Funding Sources	If required additional sponsorship etc may be sourced.
Any other budget comments (if applicable)	The van will be managed as a shared community resource with ongoing operating costs supported by the host group through user contributions, fundraising, or partnerships.

### Staff Assessment

<p>In 2014 the Community Board provided funding to St Barnabas Church to purchase and manage a community van which continues to be a huge asset for our community and is highly utilised by local groups.</p> <p>Following feedback from local groups in the area, it is evident that there is a need for another community van to support the activities of groups. This was referenced predominantly by youth groups and those working with older adults, however the use of the van would not be limited to these sectors.</p> <p>Staff undertook a process to identify organisations who would have the capacity and storage requirements to take on this initiative and as a result of this work, All-Souls Anglican Church/The Corner were approached to see if they were interested in hosting the vehicle. They have indicated they would be interested in this, and subject to funding being approved details will be included in a Memorandum of Understanding between the group and the Community Board.</p> <p>The specific Better-Off Fund priorities this meets are, promoting equity and inclusion by improving access for vulnerable groups, strengthening community wellbeing and participation, supporting environmental priorities through shared, low-emission transport and building resilience by providing a flexible resource for emergency response.</p> <p>The project strongly aligns with the Council's Community Outcomes, Strategic Priorities, and the Four Pillars of the Strengthening Communities Together Strategy. It will address equity and accessibility barriers, support cultural and social participation, contribute to emissions reduction, and provide resilience benefits. The van will be a practical, visible, and well-used community asset.</p>
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Staff Recommended Amount	\$38,000
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### Timeframes and Reporting

<b>Expected Project Start Date</b>	January 2026 (purchase of vehicle and establishment of management agreement).
<b>Expected Project End Date</b>	March 2026 (van operational and available for community use – based on purchase date).
<b>How will you report to the Board on progress of the project and how often?</b>	Governance Staff will provide updates through Community Board Area reports, and annual accountability will be provided by the community organisation hosting the van, including usage statistics and outcomes reporting.

## Waimāero Fendalton-Waimairi-Harewood Better Off Fund Project Brief

<b>Staff Contact Person</b>	Lisa Gregory
<b>Staff Contact Details</b>	lisa.gregory@ccc.govt.nz

### Project Details

Name of Project	Project Description
Upper Riccarton Domain Sports Facilities Redevelopment	This project is for costs of professional services, such as structural engineering and architectural expertise, required before applying for a building consent for the redevelopment of the cricket, football, and tennis facilities at Upper Riccarton Domain. The redevelopment aims to better serve the current and future needs of all three clubs and the wider community.

### Alignment to Funding Priorities and Strategies

<b>Better Off Fund Priorities</b>	Repairing infrastructure and facilities
<b>Council Strategies</b>	Te Haumako Te Whitingia Strengthening Communities Together Strategy, Physical Recreation and Sport Strategy
<b>Board Plan Priorities (if applicable)</b>	Aligns with the Board's 2023-25 Community Board Plan vision of:  The Fendalton-Waimairi-Harewood area has a strong local identity that is vibrant, inclusive and highly valued by all.  Residents have inclusive access to parks and greenspaces for recreational activities.

### Project Delivery

<b>Will the project be delivered in partnership with an external community organisation?</b>	Yes
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#### If Yes

<b>Name of Organisation</b>	Riccarton Sports Hub Trust
<b>Contact Person and Position</b>	Bruce Findlay
<b>Contact Details</b>	bruce.findlay@justice.govt.nz 027 5489957

Will the project be delivered by the Community Governance Team?	No
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Will the project be delivered by another Council Unit?	No
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If Yes, name of Unit and Head who has given permission to undertake the project?

Name of Unit and Head	
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### Project Budget

Total Cost of Project	\$41,689
Budget Items Requested	Structural engineer's report, geotechnical report, structural design drawings - \$20,069 Architect, landscape architect, consenting requirements - \$21,620
Other Funding Sources	Capital Endowment Funding - \$70,000 Will submit applications to Mainland Foundation, Rata Foundation and NZCT.
Any other budget comments (if applicable)	This project is only about the costs associated with the professional services required before a building consent can be applied for.

### Staff Assessment

<p>The three sports clubs associated with the Riccarton Sports Hub Trust are FC Twenty 11 FC, Riccarton Cricket Club and Riccarton Domain Tennis Club.</p> <p>These three clubs have been working towards some form of solution to improve facilities for tennis, cricket and football and other community sports since 2012. The planning requirements and scale of funding necessary has been a significant barrier for the clubs, and we are now proposing a compromise solution to modify and repurpose the existing building.</p> <p>To proceed further they need assistance with advice from a structural engineer, architect and consent planning to get to a position to have a design plan that can be costed and submitted to CCC for building consent. The Hub has been advised they need to achieve this by June 2026 to be able to access the \$70,000 that has been granted for the project from the Capital Endowment Fund, otherwise this funding will be forfeited.</p> <p>Spring 2026 they are hoping to relocate the grass cricket block further south in the park closer to the existing building. Ideally, they would like to ensure facilities for player changing rooms, male and female toilet facilities, umpires and scorers' facilities and potentially change the use of the space at the rear of the current building to be more useable.</p> <p>Additionally, they are seeking to open the eastern side of the current building to allow access and connecting the tennis club to the main building with outside viewing and gathering space on that side of the building. This would likely mean a new door opening access and decking/seating in that part of the exterior of the building.</p>
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It is a priority for the tennis club to resurface the tennis courts and potential removal, or relocation of their current small clubhouse may open an option for an additional court.

The Hub is open to the facilities being available for other sports such as pickleball, badminton, pilates and other groups. They wish to actively pursue those opportunities.

Staff Recommended Amount	\$12,000
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Timeframes and Reporting

Expected Project Start Date	December 2026
Expected Project End Date	January 2028
How will you report to the Board on progress of the project and how often?	Governance staff will provide updates through Board area reports and annual accountability.



## 16. Fendalton-Waimairi-Harewood 2025-2026 Discretionary Response Fund Applications - Burnside Squash Rackets Club Incorporated, St Margaret's Church, Yaldhurst School, Anglican Diocese of Christchurch Parish of Burnside Harewood, Kiribati Federation Aotearoa Incorporated

Reference Te Tohutoro: 25/2000568

Responsible Officer(s) Te Pou Matua: Lisa Gregory, Community Recreation Advisor  
Natalie Dally, Community Development Advisor  
Karen Boag, Community Development Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider applications for funding from its 2025-26 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
DRF25/26_00015	Burnside Squash Rackets Club Incorporated	Squash Court Flooring	\$14,900	\$12,000
DRF25/26_00012	St Margaret's Presbyterian Church (Bishopdale)	New Heat Pumps for Community Hall	\$13,648	\$5,000
DRF25/26_00018	Yaldhurst School Tōtara Tūkaha	Community Access to School Pool for Summer	\$4,526	\$4,526
DRF25/26_00021	Anglican Diocese of Christchurch Parish of Burnside Harewood	Kia Ora Burnside - Connect@Kendal	\$2,990	\$2,900
DRF25/26_00020	Kiribati Federation Aotearoa Incorporated	Saturday Night Sport	\$2,000	\$1,500

- 1.2 There is currently a balance of \$120,010 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- Receives the information in the report: Fendalton-Waimairi-Harewood 2025-2026 Discretionary Response Fund Applications - Burnside Squash Rackets Club Incorporated, St Margaret's Church, Yaldhurst School, Anglican Diocese of Christchurch Parish of Burnside Harewood, Kiribati Federation Aotearoa Incorporated.
- Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Approves a grant of \$12,000 from its 2025/26 Discretionary Response Fund to Burnside Squash Rackets Club Incorporated towards replacement of their squash court flooring.
4. Approves a grant of \$5,000 from its 2025/26 Discretionary Response Fund to St Margaret's Presbyterian Church (Bishopdale) towards the purchase and installation of heat pumps for the community hall.
5. Approves a grant of \$4,526 from its 2025/26 Discretionary Response Fund to Yaldhurst School Tōtara Tūkaha towards costs associated with the installation of a swipe card system for the pool to allow safe community access.
6. Approves a grant of \$2,900 from its 2025/26 Discretionary Response Fund to the Anglican Diocese of Christchurch Parish of Burnside Harewood towards Kia Ora Burnside - Connect@Kendal.
7. Approves a grant of \$1,500 from its 2025/26 Discretionary Response Fund to Kiribati Federation Aotearoa Incorporated towards the Saturday Night Sport Project.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned with the Council's Strategic Framework and in particular the strategic priorities of the Strengthening Communities Together Strategy and the Physical Recreation and Sport Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
  - 3.2.1 Allocations must be consistent with any Council-adopted policies, standards or criteria.
  - 3.2.2 The Fund does not cover:
    - Legal or environmental court challenges against the Council, Council Controlled Organisations, or Community Board decisions.
    - Projects or initiatives that change the scope of a Council project or lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

#### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The significance level was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.











#### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2025-26 Discretionary Response Fund is:

Total Budget Current Year	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$165,508	\$45,498	\$120,010	\$94,084

- 3.7 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.
- 3.8 The attached decision matrices provide detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Fendalton-Waimairi-Harewood DRF Decision Matrix - Burnside Squash Club	25/2272397	102
B  	Fendalton-Waimairi-Harewood DRF Decision Matrix - St Margaret's Church	25/2377701	103
C  	Fendalton-Waimairi-Harewood DRF Decision Matrix - Yaldhurst School	25/2395305	104
D  	Fendalton-Waimairi-Harewood DRF Decision Matrix - Anglican Diocese of Christchurch Parish of Burnside Harewood	25/2395166	105
E  	Fendalton-Waimairi-Harewood DRF Decision Matrix - Kiribati Federation Aotearoa Incorporated	25/2395178	106

### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Natalie Dally - Community Development Advisor Lisa Gregory - Community Recreation Advisor Karen Boag - Community Development Advisor
<b>Approved By</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood

WAIMĀERO FENDALTON-WAIMAIRI-HAREWOOD DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Burnside Squash Club</b></p> <p><b>Application Number:</b> DRF25/26_00015</p> <p><b>Physical address</b></p> <p>Withells Rd, Avonhead</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2025/26 - \$5,000 - Annual Operational Expenses - SCF FWH</p> <p>2024/25 - \$5,000 - Operational Assistance - SCF FWH</p> <p>2023/24 - \$5,500 - Club Operational Expenses - SCF FWH</p>	<p><b>Squash Court Flooring</b></p> <p>Replace the sprung flooring of two of their four squash courts with an appropriate hardwood, levelled and painted to enable the Club to meet requirements to provide a safe playing surface.</p>	<p><b>Total Cost of Project:</b> \$55,970</p> <p><b>Total Amount Requested:</b> \$14,900</p> <p><b>Percentage of project requested:</b> 27%</p> <p><b>Contribution sought towards:</b></p> <p>Court flooring - \$14,900</p> <p><b>Other sources of funding:</b></p> <p>NZ Community Trust - \$36,400 (granted)</p> <p>Fundraising - \$4,701</p>	<p><b>\$12,000</b></p> <p>That the Waimāero Fendalton-Waimairi-Harewood Community Board approves a grant of \$12,000 from its 2025/26 Discretionary Response Fund to Burnside Squash Club towards replacement of their squash court flooring.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <p>Strengthening Communities Together Strategy, Physical Recreation &amp; Sport Strategy, Multicultural Strategy, Equity and Inclusion Policy</p> <p><b>Outcomes that will be achieved through this project</b></p> <p>To provide squash for all ages and abilities, from beginner to international players.</p> <p>Our community values the contribution Burnside Squash makes in improving fitness, health and well-being, community spirit and inclusiveness. They would be able to continue to offer these advantages.</p> <p>Our club can meet our commitment to providing a safe environment. Without the flooring replacement, we will have to close these two courts for safety reasons which could also affect our club's long-term viability.</p>	<p><b>Staff Assessment</b></p> <p>The Burnside Squash Rackets Club Incorporated (Club) was established in 1970 and is located at Burnside Park. They share ownership of the facility on Council leased land with Burnside Rugby Football Club and the Christchurch City Council.</p> <p>The Club is the only public squash club in the Fendalton-Waimairi-Harewood area, and they currently have 425 members ranging in age from six to 85 and a volunteer base of 15 who work tirelessly for the Club. Their membership base includes a broad ethnic range and they actively work with lower decile schools and a disabled group to provide free opportunities to play squash.</p> <p>The Club are seeking funding towards the replacement of two of their four squash court floors that are 50 years old. The courts cannot be sanded back any further as they are breaking up due to the boards now being too thin.</p> <p><b>Rationale for staff recommendation</b></p> <p>The project aligns with the Physical Recreation and Sport Strategy Priority 1 - Participation, Priority 2 - Partnership, Priority 3 - People and Priority 4 - Places.</p> <p>This project is designed specifically to support the Club and their facility, which in turn continues to build relationships with other community-based groups.</p> <p>The flooring of the squash courts has reached the end of their life and have become very slippery and a hazard, with a number of accidents now occurring.</p> <p>Burnside Squash has a reputation for welcoming new people and encouraging a sense of friendship and belonging and strongly fostering diversity and equality. They provide a valuable service to the local community with a strong focus on the health and well-being of priority groups such as youth and disability.</p>
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WAIMĀERO FENDALTON-WAIMAIRI-HAREWOOD DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>St Margaret's Presbyterian Church (Bishopdale)</b></p> <p><b>Application Number:</b> DRF25/26_00012</p> <p><b>Physical address</b> 94 Farrington Ave, Bishopdale</p> <p><b>Funding History</b> <i>(past three years)</i> Nil</p>	<p><b>New Heat Pumps for Community Hall</b></p> <p>To install heat pumps for energy-sufficient heating in winter and much-needed cooling in summer.</p>	<p><b>Total Cost of Project:</b> \$18,846</p> <p><b>Total Amount Requested:</b> \$13,648</p> <p><b>Percentage of project requested:</b> 72%</p> <p><b>Contribution sought towards:</b> BCT office heat pump - \$3,156 Hub open area - \$10,528</p> <p><b>Other sources of funding:</b> Funds on hand (for church offices) \$5,162</p>	<p><b>\$5,000</b></p> <p>That the Waimāero Fendalton-Waimairi-Harewood Community Board approves a grant of \$5,000 from its 2025/26 Discretionary Response Fund to St Margaret's Presbyterian Church (Bishopdale) towards the purchase and installation of heat pumps for the community hall.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <p>Strengthening Communities Together Strategy, Equity and Inclusion Policy</p> <p><b>Outcomes that will be achieved through this project</b></p> <ul style="list-style-type: none"><li>- Energy-efficient heating source</li><li>- Faster heating and cooling adjustments will be able to be made</li><li>- Improved health &amp; wellbeing for the Bishopdale Community Trust and church staff working in the building and all present and future hall users</li><li>- Reduced power expenses that enables the church to initiate and get on with other community-facing ministry and missions.</li></ul>	<p><b>Staff Assessment</b></p> <p>The current heating of the community hall is through heating panels which are inefficient and not very effective. Installing heat pumps offers the organisation the opportunity to support community use of the facility by groups more vulnerable to heating conditions, such as older adults and those with medical conditions that make them susceptible. With the increasing heat that comes with climate change overheating will also be an issue and the hall currently has no cooling options for users. Maintenance costs for heat pumps tend to be less than other heating options and they have lower operating costs compared to other options. The change in the heating will make the facility a better option for people looking for space in the community.</p> <p><b>Rationale for staff recommendation</b></p> <p>To support the organisation to be able to offer a cost effective, comfortably heated space for community use</p> <p>To increase community options for activities and the opportunity to create a local connecting space, increasing belonging and reducing social isolation in a safe space.</p>
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WAIMĀERO FENDALTON-WAIMAIRI-HAREWOOD DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Yaldhurst School Tōtara Tūkaha</b></p> <p><b>Application Number:</b> DRF25/26_00018</p> <p><b>Physical address</b> 48 School Rd, Yaldhurst</p> <p><b>Funding History</b> <i>(past three years)</i> Nil</p>	<p><b>Community Access To School Pool for Summer</b></p> <p>To install a swipe card access to the school pool to allow community access.</p>	<p><b>Total Cost of Project:</b> \$4,526</p> <p><b>Total Amount Requested:</b> \$4,526</p> <p><b>Percentage of project requested:</b> 100%</p> <p><b>Contribution sought towards:</b> Parts required for the project - \$2,491 Swipe tags 12 - \$300 Ultralight Card 80 - \$320 Call out - Christchurch Metro - \$80 Labour Standard - \$1,040 Annual fee - \$295</p> <p><b>Other sources of funding:</b> NIL The school contribution for the project is maintaining the facility and water quality of the pool.</p>	<p><b>\$4,526</b></p> <p>That the Waimāero Fendalton-Waimairi-Harewood Community Board approves a grant of \$4,526 from its 2025/26 Discretionary Response Fund to Yaldhurst School Tōtara Tūkaha towards costs associated with the installation of a swipe card system for the pool to allow safe community access.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <p>Strengthening Communities Together Strategy, Physical Recreation &amp; Sport Strategy, Equity and Inclusion Policy</p> <p><b>Outcomes that will be achieved through this project</b></p> <p>Increased safety and security for the school facilities and grounds. Improved convenience for the community and staff with a simple electronic access system. The ability to electronically revoke access, reducing costs and risks associated with lost keys. Improved ability to track and analyse facility usage, informing future community planning and resource allocation. Increased use of our school pool facilities by the community throughout the summer.</p>	<p><b>Staff Assessment</b></p> <p>Yaldhurst is an area that has mixed land-use and is semi-rural, meaning some residents are physically more isolated from each other and so too community amenities. Yaldhurst School is a key community connection place. They are fortunate enough to still have an operating school pool. The school currently uses a traditional key system for facility access. One of their goals is to reopen the school pool to the community over the summer months. They are aiming to do this for the 2026 and 2027 swimming season. They would like to install an electronic swipe system to be able to do this.</p> <p>The current key is a skeleton key that all staff use to access the school so it is not appropriate to give a copy of this to community members. Using a key system to open the pool to the community creates logistical challenges and limit the school’s ability to understand usage patterns. Lost keys pose a significant and expensive security risk, requiring a costly change of physical locks and new keys for all users. The current lock is also set at a height that is accessible to young children so needs to be changed.</p> <p>The installation of a modern electronic gate swipe system will be at an elevated height and provide the community with a convenient and reliable way to access the facility throughout summer. It will ensure safety of users and the facility from damage with only people who have a swipe tag having access. The inclusion of the pool use will mean the community will be able to make better use of the shared spaces at the school and will foster a more connected community. It will also enable the school to instantly and electronically deactivate lost swipe cards, eliminating the high cost and inconvenience of re-keying. Data on facility usage gathered will also inform future community planning with regards to the facility.</p> <p>With the increased temperatures occurring worldwide overheating is becoming a real issue. Communities having access to cooling spaces will become more of a need along with it being a place for community connection, a social space and active play space.</p> <p><b>Rationale for staff recommendation</b></p> <p>Having the pool as a community bumping place will increase opportunities for social connection, creating local identity and provide an opportunity for intergenerational and cross-cultural connections. The project will provide learning opportunities and safe water play for the community to practice skills in water that keeps them safer in water. An important skill in an Island nation with access to so many waterways.</p>
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WAIMĀERO FENDALTON-WAIMAIRI-HAREWOOD DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Anglican Diocese of Christchurch Parish of Burnside Harewood</b></p> <p><b>Application Number:</b> DRF25/26_00021</p> <p><b>Physical address</b></p> <p>46 Kendal Ave, Burnside</p> <p><b>Funding History</b> <i>(past three years)</i></p> <p>2025/26 - \$8,500 - Community Services and Programmes Operating Costs - SCF FWH</p> <p>2024/25 - \$7,500 - Community Services / Programmes Operational Costs - SCF FWH</p> <p>2024/25 - \$2,000 - St James' Hall Heat Pump - DRF FWH</p> <p>2023/24 - \$10,000 - Community Programmes / Services Operational Costs - SCF FWH</p> <p>2023/24 - \$4,000 - Heating System Upgrade for St Timothy's Church Complex - DRF FWH</p>	<p><b>Kia Ora Burnside - Connect@Kendal</b></p> <p>Kia Ora Burnside - Connect@Kendal is a new, free community event by the Burnside Bryndwr Community Network (BBCN) to celebrate connection, culture, and local identity. Held at Kendal Reserve, it will showcase local groups, provide free kai and activities, feature a Community Safety Zone, and offer a welcoming space for families and newcomers. This application is made on behalf of BBCN.</p>	<p><b>Total Cost of Project:</b> \$3,740</p> <p><b>Total Amount Requested:</b> \$2,990</p> <p><b>Percentage of project requested:</b> 80%</p> <p><b>Contribution sought towards:</b></p> <p>Volunteer expenses (event t-shirts, koha, etc.) - \$200</p> <p>Social Media Advertising - \$100</p> <p>Corflute Advertising - \$1,200</p> <p>Posters &amp; printing - \$100</p> <p>Koha for Design work - \$150</p> <p>Misc resources &amp; materials - \$100</p> <p>2x Bouncy Castles - \$500</p> <p>PedalMania Bikes - \$340</p> <p>Top Team Challenge - \$200</p> <p>Contingency costs - \$100</p> <p><b>Other sources of funding:</b></p> <p>Sponsorship - \$250</p> <p>Donations - \$500</p>	<p><b>\$2,900</b></p> <p>That the Waimāero Fendalton-Waimairi-Harewood Community Board approves a grant of \$2,900 from its 2025/26 Discretionary Response Fund to Anglican Diocese of Christchurch Parish of Burnside Harewood towards Kia Ora Burnside - Connect@Kendal.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <p>Strengthening Communities Together Strategy, Physical Recreation &amp; Sport Strategy, Multicultural Strategy, Equity and Inclusion Policy</p> <p><b>Outcomes that will be achieved through this project</b></p> <p>1. Strengthen community connections, reducing isolation and building resilience.</p> <p>2. Celebrate local identity and diversity - encouraging inclusive, culturally vibrant and community-led celebration.</p> <p>3. Inform, support and empower - connecting residents with local services/support and activities.</p>	<p><b>Staff Assessment</b></p> <p>The Burnside Bryndwr Community Network (BBCN) is an informal coalition of community groups, sports clubs, residents, churches, and organisations working collaboratively to strengthen social connection and wellbeing in Burnside and Bryndwr. Although still relatively new, BBCN has built a strong track record through initiatives such as the Burnside Community Directory, Bryndwr Banter, Kia Ora Bryndwr – Connect with Kai, and local safety resources. The network plans to formalise as an incorporated organisation by 2027.</p> <p>Kia Ora Burnside - Connect@Kendal is a new, free community event developed in response to local feedback asking for more inclusive opportunities to connect, celebrate culture, and strengthen neighbourhood identity. The event will take place at Kendal Reserve, a central, accessible location near areas of higher deprivation. The planning group reflects BBCN’s collaborative model, involving representatives from local churches, Christchurch City Mission, community residents, Community Board members, Christchurch City Council staff, and Kāinga Ora.</p> <p>The programme aims to support connection and reduce isolation through free kai, activities, stalls, performances, and a Community Safety Zone with local emergency services. It will also showcase local groups and services, including those in the Burnside Community Directory. Hosting the event on a Monday evening provides an extra point of support for residents experiencing food insecurity through a free shared meal.</p> <p>Funding is sought for core delivery costs, including entertainment, activity materials, equipment hire, coordination, promotion, and health and safety, with food provided by local churches and sponsors. Building on the success of Kia Ora Bryndwr – Connect with Kai, the event is expected to strengthen participation, belonging, and social ties across Burnside.</p> <p><b>Rationale for staff recommendation</b></p> <p>The event fills a clear gap in Burnside, providing an accessible, no-cost gathering that brings together local groups, food, entertainment, and information in a welcoming space for residents.</p> <p>It demonstrates strong local collaboration, with community groups, residents, and partner organisations jointly planning and delivering an inclusive event that supports connection.</p> <p>It offers strong value for money, delivering a free, family-friendly event that strengthens neighbourhood ties and increases awareness of local services, with core costs kept low through community sponsorship and partner contributions.</p>
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WAIMĀERO FENDALTON-WAIMAIRI-HAREWOOD DISCRETIONARY RESPONSE FUND 2025/26 DECISION MATRIX

Organisation Name	Project	Request Budget	Staff Recommendation	Priority
<p><b>Kiribati Federation Aotearoa Incorporated</b></p> <p><b>Application Number:</b> DRF25/26_00020</p> <p><b>Physical address</b> 1/71 Aikmans Rd, Merivale</p> <p><b>Funding History</b> <i>(past three years)</i> None in the past three years</p>	<p><b>Saturday Night Sport</b></p> <p>The Saturday Night Sport Project provides a safe, inclusive space for children and young people to play volleyball and badminton every Saturday evening at St Mark’s, Avonhead. The programme is open to all, with a primary focus on supporting I-Kiribati, Tuvaluan, and other Pacific families.</p>	<p><b>Total Cost of Project:</b> \$3,200</p> <p><b>Total Amount Requested:</b> \$2,000</p> <p><b>Percentage of project requested:</b> 63%</p> <p><b>Contribution sought towards:</b> Venue hire - \$2,000</p> <p><b>Other sources of funding:</b> Funds on hand - \$500 Fundraising - \$700</p>	<p><b>\$1,500</b></p> <p>That the Waimāero Fendalton-Waimairi-Harewood Community Board approves a grant of \$1,500 from its 2025/26 Discretionary Response Fund to Kiribati Federation Aotearoa Incorporated towards the Saturday Night Sport project.</p>	<p><b>2</b></p>

<p><b>CCC Strategy Alignment</b></p> <p>Strengthening Communities Together Strategy, Physical Recreation &amp; Sport Strategy, Multicultural Strategy, Equity and Inclusion Policy</p> <p><b>Outcomes that will be achieved through this project</b></p> <p><u>Improved Physical Health and Well-being</u> Children engage in regular physical activity at St Mark’s, Avonhead, improving fitness, coordination, and stamina, and developing lifelong healthy habits.</p> <p><u>Enhanced Self-Esteem and Confidence</u> Team sports help children build confidence and a sense of achievement as they develop skills and reach personal goals.</p> <p><u>Stronger Social Connections</u> The project creates opportunities for I-Kiribati, Tuvaluan, and other Pacific children to build friendships and community ties, reducing social isolation in a welcoming environment.</p> <p><u>Development of Teamwork and Leadership Skills</u> Children learn teamwork, communication, and respect, while Youth Leaders gain experience mentoring, coaching, and organising activities.</p> <p><u>Positive Use of Free Time</u> Saturday evening sessions provide a safe, constructive alternative to inactivity, promoting discipline and commitment.</p> <p><u>Cultural Pride and Inclusion</u> The project encourages cultural identity and pride through shared participation and support.</p> <p><u>Sustained Community Engagement</u> Families are encouraged to participate as supporters and volunteers, strengthening connections with youth and the wider community.</p>	<p><b>Staff Assessment</b></p> <p>The Kiribati Federation Aotearoa (KFA) was established in June 2018 to support the well-being of Kiribati families and communities in New Zealand. KFA promotes strong Kiribati language and culture, positive parenting, education, and community connectedness. The organisation is governed by a board including executive and regional representatives and serves the local area, home to a small but active I-Kiribati and Tuvaluan community. KFA has a proven record of delivering culturally responsive initiatives that engage youth, families, and the wider community.</p> <p>The Saturday Night Sport Project engages children and young people in structured, weekly sport sessions at St Mark’s, Avonhead. Led by trained Youth Leaders, the programme encourages physical activity, confidence, teamwork, communication, and leadership. While open to all, it is primarily designed to support I-Kiribati, Tuvaluan, and other Pacific families, helping reduce social isolation and foster a sense of belonging.</p> <p>Beyond individual benefits, the project strengthens connections between families, youth, and community organisations and offers opportunities for parents and caregivers to participate as volunteers. Funding from Tu Manawa Active Aotearoa in 2025 enabled the purchase of essential equipment, supporting successful delivery and engagement. For 2026, KFA seeks support for venue hire from January to the end of August, ensuring the programme can continue to provide active, connected, and culturally inclusive experiences for local families. They plan to apply to the Council’s Strengthening Communities Fund for future funding.</p> <p><b>Rationale for staff recommendation</b></p> <p>Addresses an identified gap in services for I-Kiribati, Tuvaluan, and other Pacific children in the local area; KFA is the only provider working specifically with this community.</p> <p>Demonstrates effective local collaboration, with Youth Leaders and families engaged in delivering safe, structured, and culturally responsive sessions.</p> <p>Good value for money, with previous funding efficiently used for equipment and the current funding request limited to venue hire, sustaining ongoing positive outcomes for children, youth, and families.</p>
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## 17. Governance Matters

Reference Te Tohutoro: 25/2232606

Responsible Officer(s) Te Pou Matua: Aidan Kimberley, Community Board Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider:
  - 1.1.1 Confirming the Board's ordinary formal and informal meeting schedule for the term.
  - 1.1.2 Establishing a Recess Committee with delegated authority to on behalf of the Community Board during the period between the Board's final meeting of each calendar year up until its next scheduled meeting the following year.
  - 1.1.3 Establishing a Submissions Committee.
  - 1.1.4 Appointing Board representatives on local external organisations.
- 1.2 This report is staff generated to enable the Board to consider the adoption of its governance arrangements for the duration of the 2025-28 electoral term.
- 1.3 The Board can review these arrangements at any time during the term should it wish to do so.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Governance Matters Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Adopts the following schedule of Ordinary Meetings in for the 2025-28 term:

Date	Time	Location
16 February 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
16 March 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
20 April 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
18 May 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
22 June 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
20 July 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
17 August 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre

21 September 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
19 October 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
16 November 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
7 December 2026	4.30 pm	Boardroom, Fendalton Library and Service Centre
15 February 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
15 March 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
19 April 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
17 May 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
21 June 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
19 July 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
16 August 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
20 September 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
18 October 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
15 November 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
6 December 2027	4.30 pm	Boardroom, Fendalton Library and Service Centre
21 February 2028	4.30 pm	Boardroom, Fendalton Library and Service Centre
20 March 2028	4.30 pm	Boardroom, Fendalton Library and Service Centre
18 April 2028	4.30 pm	Boardroom, Fendalton Library and Service Centre
15 May 2028	4.30 pm	Boardroom, Fendalton Library and Service Centre
19 June 2028	4.30 pm	Boardroom, Fendalton Library and Service Centre
17 July 2028	4.30 pm	Boardroom, Fendalton Library and Service Centre
21 August 2028	4.30 pm	Boardroom, Fendalton Library and Service Centre
18 September 2028	4.30 pm	Boardroom, Fendalton Library and Service Centre

4. Authorises the Community Governance Manager, in consultation with the Community Board Chairperson, to amend the meeting schedule as required including adding or removing ordinary meetings.

5. Agrees that Board Information Sharing Sessions/Workshops will take place on an as-required basis, typically on the first Monday of each month or following ordinary Board meetings.
6. Agrees to hold meetings with local School Principals twice a year, with the schedule to be confirmed by the Community Governance Manager.
7. Establishes a Waimāero Fendalton-Waimairi-Harewood Community Board Submissions Committee for the duration of the 2025-28 electoral term as follows:
  - a. Term of Reference being to respond to submission opportunities on behalf of the Waimāero Fendalton-Waimairi-Harewood Community Board as they arise.
  - b. James Gough, Lucy Keown, Nicola McCormick, Jason Middlemiss, Ben Spittle and Bridget Williams are appointed as members of the Submissions Committee.
  - c. <Enter Name> is appointed Committee Chairperson and <Enter Name> is appointed Deputy Chairperson of the Submissions Committee.
  - d. The quorum of the Submissions Committee is three members.
  - e. The Submissions Committee is granted delegated authority to lodge submissions on behalf of the Waimāero Fendalton-Waimairi-Harewood Community Board.
  - f. Any submissions made by the Submissions Committee will be reported to the Waimāero Fendalton-Waimairi-Harewood Community Board for record keeping purposes.
  - g. The Community Governance Manager and Submissions Committee Chairperson are authorised to convene meetings of the Submissions Committee.
  - h. The Chairperson of the Submissions Committee, in consultation with the remaining Committee members, is delegated the authority to make submissions on behalf of the Community Board without calling a Submissions Committee meeting when responding to minor, uncontroversial submission opportunities. If the Committee Chairperson is unavailable, this delegation may be exercised by the Community Board Chairperson.
8. Appoints a Recess Committee, with all Fendalton-Waimairi-Harewood Community Board members being members of the Committee, with a quorum of two. The Community Board Chairperson and Deputy Chairperson will also be Chairperson and Deputy Chairperson of the Recess Committee, except if neither is available the Committee will elect a Chairperson for that meeting.
9. Authorises the Recess Committee to exercise the delegated powers of the Waimāero Fendalton-Waimairi-Harewood Community Board for the period between its final ordinary meeting of each calendar year up until the date of the Board's first ordinary meeting the following calendar year, to enable decision-making over any urgent business that is unable to wait until ordinary meetings commence.
10. Notes that any such delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
11. Notes that any meeting convened of the Recess Committee will be publicly notified and the details forwarded to all Board members.
12. Appoints [Name] as the Board's representative to the Riccarton Bush Trust.
13. Appoints [Name] as the Board's representative to the Airport Noise Liaison Committee.
14. Appoints up to two members as the Board's representatives to the Keep Christchurch Beautiful Committee.
15. Appoints [Name] as the Board's representative to the McLean Institute.



16. Appoints [Name] as the Board's representative on the Waimakariri-Eyre-Cust River Rating District Liaison Committee.

### 3. Background/Context Te Horopaki

- 3.1 The staff recommendation is that Board meetings be held at 4.30pm on the third Monday of each calendar month (excluding January), but earlier in December to avoid meeting on the week of Christmas. Exceptions are made where necessary to avoid public holidays. In addition to the decision-making Board meetings, allowance will be made for information sharing sessions/workshops on the first Monday of the month or at the end of ordinary Board meetings. These will only occur on an as-required basis. These sessions provide an opportunity for Board members to receive information and have an informal discussion on issues where no decision is required at the time.
- 3.2 It has been the Board's practice to establish a Board Recess Committee, comprising at least two Board members, with authority to make any needed decision(s) on the Board's behalf over the Christmas/New Year period. This would only be exercised in the case of urgent business which cannot wait until ordinary meetings commence for the year. During the 2022-25 term the Recess Committee did not need to meet, but it is a helpful option if any urgent matters arise.
- 3.3 The Community Board's regular practice for managing submissions is to appoint a Submissions Committee. Because the majority of submissions are on Council projects, it would be inappropriate for Councillors to participate in forming submissions as this would create a perception of pretermination and bias when voting on the matter at the Council table. Establishing a separate Submissions Committee that does not involve Councillors mitigates this risk.
- 3.4 Each triennium, Community Boards routinely appoint members to various local organisations. This important liaison role enables two-way contact and information sharing between the Board member(s) appointed and community organisations on behalf of the Board. In some cases the appointment is also required by an Act of Parliament, Trust Deed, or decision of Council.

### 4. Context / Background / Te Horopaki

- 4.1 The decisions in this report are of low significance concerning the Christchurch City Council's Significance and Engagement Policy.
- 4.2 Clause 30, Schedule 7 of the Local Government Act 2002 inter alia, provides that community boards may appoint committees, subcommittees or other subordinate decision-making bodies and joint committees considered appropriate. Also, clause 32(3) of the same schedule provides for community boards to delegate powers to a committee.
- 4.1 For its 2022-25 Term, the Waimāero Fendalton-Waimairi-Harewood Community Board made the following appointments:

Organisation	Member(s) Appointed
Riccarton Bush Trust	Shirish Paranjape
Airport Noise Liaison Committee	Nicola McCormick and Linda Chen
Keep Christchurch Beautiful Committee	Bridget Williams and David Cartwright
McLean Institute	David Cartwright
Waimakariri-Eyre-Cust River Rating District Liaison Committee	Jason Middlemiss

4.2 A brief summary of the organisations is as follows:

Organisation	Reason for Appointing	Description
Riccarton Bush Trust	The Trust is governed by an Act of Parliament requiring the Council to appoint various members to the Trust. The Council has delegated one of those appointments to this Community Board.	The Riccarton Bush Trust exists to protect and promote Riccarton Bush, Riccarton House, Deans Cottage and their grounds.
Airport Noise Liaison Committee	The Christchurch District Plan requires Christchurch International Airport Ltd to establish an Airport Noise Liaison Committee, with the membership including two Community Board members.	The role of the Committee is to: <ul style="list-style-type: none"> <li>Consider and make recommendations to the airport on community concerns related to aircraft operations and engine testing</li> <li>Liaise with the community on relevant noise matters</li> <li>Assist with the review of the Airport Noise Management Plan, Acoustic Treatment Programme, and noise complaint procedures.</li> </ul>
Keep Christchurch Beautiful Committee	The Keep Christchurch Beautiful Society's constitution provides for at least one member representing each Community Board. The Society has indicated a preference for each Board to appoint two members.	Keep Christchurch Beautiful aims to promote a cleaner, more beautiful environment for Christchurch City. The organisation supports a range of initiatives including education programmes, attending community events and organising community clean up days.
McLean Institute	The Institute is governed by an Act of Parliament which stipulates that the Mayor of Christchurch shall be a trustee, but may nominate another person to act in his place.  In practice, the Council has authorised this Community Board to make that appointment.	The Institute exists to provide assistance to, and promote the welfare of, disadvantaged women. The Institute holds various investments stemming from the estate of Allan McLean who left an endowment in his will.  The Institute founded the Holly Lea retirement village in Fendalton. Although the Institute has since divested its ownership of the village, the historic connection with this area is why the Council wanted a member from the local Community Board to be appointed as a Trustee.

Waimakariri-Eyre-Cust River Rating District Liaison Committee	The Committee is established by Environment Canterbury, who have requested the appointment of a Community Board Member.	The River Rating District Liaison Committees exist to provide a direct line of communication between local communities and the Regional Council on matters relating to river control works and flood protection.
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## Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Aidan Kimberley - Community Board Advisor
<b>Approved By</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

## 18. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - December 2025

Reference Te Tohutoro: 25/2385143

Responsible Officer(s) Te Maryanne Lomax, Community Governance Manager,  
Pou Matua: maryanne.lomax@ccc.govt.nz

Accountable ELT Andrew Rutledge, General Manager Citizens and Community  
Member Pouwhakarae:

### 1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 This report is staff-generated monthly.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - December 2025.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

##### 3.1.1 Fendalton-Waimairi-Harewood Youth Hui

Facilitated by Tim Perry from Rerenga Awa - Canterbury Youth Workers Collective, the Fendalton-Waimairi-Harewood Youth Hui brought together over 20 representatives from schools, youth trusts, and community organisations, including Burnside High 24/7 Youth Workers, Christchurch City Mission, Belfast Community Network, Asian Community Transformation Trust, PYDT, Rangatahi Bryndwr Trust, St Christopher's Church and more.

Participants highlighted the positive impact of youth workers in schools, including mentoring, wellbeing support, leadership activities, and connecting students with community opportunities. Their work helps create safe, supportive spaces where young people feel empowered, heard, and connected. However, the current ratio of youth workers to students is extremely high, making it difficult to meet students' needs. The number of youth workers in the wider community has also declined, both due to funding challenges.

The hui celebrated local youth initiatives, such as the Breakfast Club, youth groups, and events at Sheldon Park. At the same time, it was noted that some community spaces, particularly Jellie Park and its skate bowl, are underused because young people do not feel safe. This highlights a clear need for investment in safe, welcoming and activating spaces. Key challenges discussed included mental health pressures, social media harm, exam stress, poverty, safety concerns, and limited access to activities and transport.

As part of the hui, participants contributed to exercises mapping the youth space, which helped identify gaps, overlaps, and opportunities for collaboration.

From these discussions, several opportunities and priority areas were identified:

- Youth Worker Shortage - Advocate for more Youth Workers in schools and the community.
- Mental Health & Wellbeing - Strengthen support through peer programmes and school initiatives.
- Youth Engagement & Voice - Create regular input opportunities and strengthen connections with migrant youth.
- Safety & Security - Improve lighting, traffic safety, and activation of public spaces.
- Accessible & Inclusive Spaces - Develop safe, welcoming venues for teens and after-school “chill” spaces and explore transport solutions.
- Life Skills & Intergenerational Connection - Support programmes that build practical skills, hobbies, and intergenerational relationships.
- Recognition & Empowerment - Celebrate youth leadership, volunteering, and community contributions.
- Evidence & Advocacy - Use surveys, focus groups, and youth voice to inform priorities and funding cases.

The hui closed with agreement to establish a regular annual hui. Options for ongoing collaboration include online forums, working groups, and feedback to inform future hui and initiatives. The insights gathered will guide Council collaboration and advocacy and support initiatives to ensure young people across Fendalton-Waimairi-Harewood continue to feel supported, connected, and empowered.



Youth  
organisations/activities  
in the Board area

### 3.1.2 Fendalton-Waimairi-Harewood Community Liaison Meeting

The October Community Liaison Meeting was held at Fendalton Library and Service Centre, with around 22 attendees representing 16 local organisations, community groups, and service providers.

Lisa Gregory, Community Recreation Advisor and our team's event guru, shared timely insights on event planning, vendor management, and community engagement, emphasising early planning, clear task lists, and post-event evaluation as the event season approaches. She also highlighted the upcoming Kia Rite Hōea Workshop, offering practical tools, templates, and expert advice for community groups, schools, and sports clubs.

Karen Boag, Community Development Advisor, provided a summary of recent Youth Hui outcomes.

Natalie Dally, Community Development Advisor, led a session on cultural connections and inclusivity, focusing on embedding Te Tiriti o Waitangi principles and engaging diverse communities. Participants shared examples of supporting Māori, migrant, and other communities through programmes, workshops, translated resources, and inclusive practices. Training and support needs for future workshops were also identified.

Karen also facilitated discussion on priorities for 2026 Hui and workshops. Suggestions included:

- Multicultural and ethnic community engagement
- Practical budgeting tools and guidance on accessing support services
- Creative solutions to service closures and reduced resources
- Community asset mapping
- Parenting support and resource connections
- Youth employment and relationship support
- Increased opportunities for older adults

Karen provided an update that the Funding Hui is planned for March 2026, and the next stage of Emergency Response work will support specific areas with local planning.

The meeting concluded with updates on upcoming activities, including foot clinics, fairs, Trunk or Treat events, active exercise classes, financial mentoring, and community seminars.

The next gathering will be the Thank You Breakfast on Thursday, 27 November 2025. Board members are warmly invited to attend and show appreciation to the groups.

### 3.1.3 Burnside Park Tennis Club Centenary Celebrations

The club began in 1925 as Fendalton Tennis Club, with 5 courts on land at 43 Burnside Road, now called Memorial Avenue. In 1976 it moved to Burnside Park where 10 courts were established and in 2006 it changed its name to Burnside Park Tennis Club to better reflect its location.



Past and present members joined together on Friday 30 October 2025 for a centenary dinner at the Commodore. The evening was friendly and lively as old friendships were revived and memories shared. Speakers recounted key moments in the history of the club and its people, and pianist Anria Breytenbach entertained the guests on her keyboard.

On Saturday afternoon on-court activities were held at the club with fun tennis drills and the opportunity to try out pickleball. Once again past and present members mingled and reminisced. David James, Club President, welcomed everyone including Mayor Phil Mauger and Councillor Sam McDonald. Brief speeches were made, the BBQ was fired up and the centenary cake was cut by Robyn Campbell (Life member) and Joe Keller (a Past President).

It was a wonderful weekend, celebrating the past 100 years and also looking to the future. Burnside Park Tennis Club has an enviable location, top quality courts, superb facilities and a friendly and welcoming community.



*Robyn Campbell and  
Joe Keller*

#### 3.1.4 **Burnside Bryndwr Community Network Hui - November 2025**

Around 30 people gathered at Tuiā Burnside Primary School on Tuesday, 4 November, for the annual Burnside Bryndwr Community Network (BBCN) Hui. The evening brought together a mix of residents, community groups, sports clubs, community board members, and representatives from both local and central organisations.

The Hui provided an opportunity to share updates on recent projects and look ahead to plans. Highlights included the launch of the new BBCN website and Facebook page, updates on the Bryndwr Banter newsletter and Burnside Directory, and reflections on the first-ever Kia Ora Bryndwr - Connect with Kai. Planning is already underway to bring the event back to Bryndwr in February 2026, as well as to create a new event in Burnside called Kia Ora Burnside - Connect@Kendal.

The network continues to focus on strengthening connections, enhancing wellbeing, and celebrating the diversity of the Burnside and Bryndwr communities. A key focus for the group is BBCN's formalisation, ensuring long-term sustainability. Work is underway to explore structure options, including establishing a Trust or an Incorporated Society. Early in 2026, a survey will be conducted with stakeholders to guide decisions, with the target of implementing a formal structure by early 2027.

This process aims to strengthen the network's foundation and support future growth.

Community Development Advisor, Karen Boag, shared early insights from the BBCN Community Engagement Project, which gathered feedback from residents and young people through surveys, focus groups, and interviews. Emerging themes include the importance of connection, communication, and participation in community life. These findings will guide the working group's planning for the year ahead.

Guest speakers included Elissa Smith from Neighbourhood Support, who spoke about safety initiatives and community resilience, and Peter Hay from the Burnside Park Users Group, who provided an update on the group's work exploring more sustainable and collaborative approaches for local sports clubs and community use of Burnside Park facilities.

The evening closed with an invitation for attendees to stay connected through BBCN's communication channels and to continue working together to make Burnside and Bryndwr safe, welcoming, and vibrant places to live.

#### Upcoming Events 2026

- Kia Ora Bryndwr – Connect with Kai: Monday 16 February, 5–7 pm @ Morley Reserve (Rain date: Tuesday 17 February)
- Kia Ora Burnside – Connect@Kendal: Monday 9 March, 5–7pm @ Kendal Reserve (Rain date: Tuesday 10 March)

Find a copy of the presentation from the Hui [here](#)

Check out the BBCN's new website: [www.bbcn.org.nz](http://www.bbcn.org.nz)

Follow BBCN Facebook: [BBCN Facebook Page](#)



*Jacqui Stevenson - BBCN Working Group member*

#### 3.1.5 **Nepal Reserve Planting Day**

On Monday, 29 September, over 100 residents, including families, older adults, high school students, and Scouts, gathered for the Nepal Reserve Community Planting Day. Together, they planted more than 1,500 native trees and shrubs as part of the

reserve's second planting phase, contributing to a growing native corridor that supports wildlife and strengthens the local environment.

Organised by the City Council's Urban Forest Team with support from Community Parks, Community Park Rangers, the Fendalton-Waimairi-Harewood Community Governance Team, and Fire and Emergency NZ (FENZ), the event ran smoothly. It provided a welcoming, engaging experience for everyone. The teamwork between these groups ensured the planting day was both productive and enjoyable.

The FENZ Community Hub and fire engine visit were highlights, offering fire safety education and hands-on learning about fire-smart planting and the flammability of native species. Families especially enjoyed the opportunity to use the hose to water the new plantings, a memorable moment for children and adults alike.

A free sausage sizzle and fresh fruit were provided for volunteers and staff at 11:30 am, creating a relaxed space to take a break, refuel, and chat with neighbours. The FENZ Community Hub provided shade and a place to learn about home fire safety checks, and five lucky attendees received free smoke alarms, adding a practical safety benefit to the day.

Throughout the event, Council staff from the Community Parks and Urban Forest teams demonstrated planting techniques and offered hands-on guidance to ensure everyone could take part confidently. The friendly, inclusive atmosphere helped make the day as much about community connection as conservation.

Thanks to the community's enthusiasm and teamwork, the planting was completed ahead of schedule, a true testament to the local spirit and collaboration that made the event such a success.

Looking ahead, Stage Three of the planting is planned for the next planting season. A group of enthusiastic residents has already expressed interest in forming a "Friends of the Reserve" group to support the Council in caring for the new planting. This partnership will help ensure the native corridor continues to thrive and that Nepal Reserve remains a vibrant, welcoming space for the whole community.



*Local volunteers enjoying a break and a sausage!*

### 3.2 Community Funding Summary

- 3.2.1 A status report on the Board's 2025-26 Discretionary Response Fund and Youth Development Fund as at 20 November 2025 is attached (refer to **Attachment A**).
- 3.2.2 Youth Development Funds approved under delegation of Community Governance Manager:
- Empire Senior Marching Team - National Marching Event in Wellington - \$150
  - Jessica Willetts - NZ Secondary Schools Touch Tournament in Rotorua - \$200







### 3.3 Participation in and Contribution to Decision Making

- 3.3.1 **Report back on other Activities contributing to Community Board Plan** The final monitoring report for the Board's 2023-25 Board Plan was included in the July 2025 Area Report. The Board will hold a workshop on 2 February 2026 to begin developing the 2026-28 Community Board Plan.
- 3.3.2 **Council Engagement and Consultation**
- There are currently no consultations open for projects in the Waimāero Fendalton-Waimairi-Harewood area.
  - A full list of open consultations city-wide is available at <https://letstalk.ccc.govt.nz/>

## 4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

- 4.1 Customer Service Request Report - Hybris monthly report for October 2025 attached, providing an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported (refer to **Attachment B**).
- 4.2 Fendalton-Waimairi-Harewood Graffiti Snapshot - October 2025 (refer to **Attachment C**).
- 4.3 Upcoming Orion Cable Work in Merivale (*circulated 1 October 2025*)
- 4.4 SWN - Ilam Wastewater Upgrade - Maidstone/Waimairi intersection (*circulated 8 October 2025*)
- 4.5 SWN - Farrington Avenue - generator replacement (*circulated 9 October 2025*)
- 4.6 SWN - Burnside Park - generator replacement (*circulated 9 October 2025*)
- 4.7 SWN - Wilsons Drain realignment (*circulated 17 October 2025*)
- 4.8 SWN - Bryndwr Road - street renewal (*circulated 17 October 2025*)
- 4.9 SWN - Harewood Road - new traffic signals and water upgrades (*circulated 7 November 2025*)
- 4.10 SWN - Hawthorne Street, Walnut Avenue, Lansbury Avenue - wastewater main renewals (*circulated 7 November 2025*)
- 4.11 SWN - Banff Place - water service renewals (*circulated 10 November 2025*)

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Fendalton-Waimairi-Harewood Board Funding Update - December 2025	25/2386370	121
B  	Fendalton-Waimairi-Harewood Hybris Ticket Report - October 2025	25/2386578	122
C  	Fendalton-Waimairi-Harewood Graffiti Snapshot - October 2025	25/2388720	123

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood
<b>Approved By</b>	Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships



Fendalton-Waimairi-Harewood Discretionary Response Fund	Allocation 2025-26	Board Approval (Date)
Budget 2025-26		
Carried Over from 2024-25	\$ 52,654	
Remaining Funds from SCF 2025-26	\$ 112,854	
Total for 2025-26 Financial Year	\$ 165,508	
Allocations made		
Youth Development Fund - Opening Balance allocation	\$ 12,000	
Allocations made (by the Board)		
Delegation: Community Governance Manager Fendalton-Waimairi-Harewood to approve YDF applications up to \$500		
Anna Lee School of Dance (Barnaby Domigan - Hip Hop Unite World Champs)	\$ 200	13-Aug-25
Olivia Zeng (Youth American Grand Prix Competition - Sydney)	\$ 250	13-Aug-25
Neve Hendry (Rhythmic Gymnastics National Championships)	\$ 100	13-Aug-25
Charlie Helmore (Spirit of Adventure)	\$ 250	15-Sept-25
Empire Senior Marching Team (National Marching Event in Wellington)	\$ 150	24-Oct-25
Jessica Willetts (NZ Secondary Schools Touch Tournament in Rotorua)	\$ 200	24-Oct-25
Youth Development Fund Balance - Available for allocation	\$ 10,850	
Discretionary Response Fund - Total Allocation	\$ 165,508	
Celebrate Bishopdale 2025 (Board Project)	\$ 8,000	11-Aug-25
2025-26 Youth Development Fund (Board Project)	\$ 12,000	11-Aug-25
Summer with your Neighbours (Board Project)	\$ 3,500	11-Aug-25
Garden Pride Awards 2026	\$ 3,750	11-Aug-25
Youth Events and Activities (Board Project)	\$ 6,000	11-Aug-25
Community Liaison Meetings (Board Project)	\$ 2,000	11-Aug-25
Youth Achievement Event (Board Project)	\$ 2,500	11-Aug-25
St Mark's Presbyterian Church (Chairs and handrail)	\$ 4,000	11-Aug-25
St Christopher's Anglican Church (Security cameras)	\$ 2,000	11-Aug-25
Avonhead Community Trust (Community Expo)	\$ 1,748	8-Sept-25
Discretionary Response Fund Balance	\$ 120,010	



Ticket Report  
01 10 2025 - 31 10 2025

Filter by Ward

Fendalton-Waimairi-Harewood

Filter by month

2025 (Year) + October (Month)

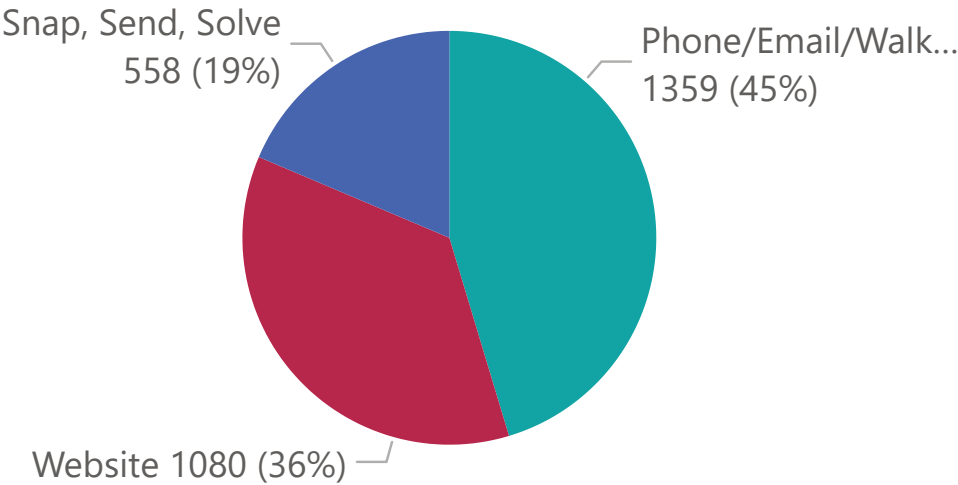
2997

# Reported Tickets last month

90.62%

Resolved within SLA

Channels



Status as of Report Date

Closed/Resolved

64.50%

Open

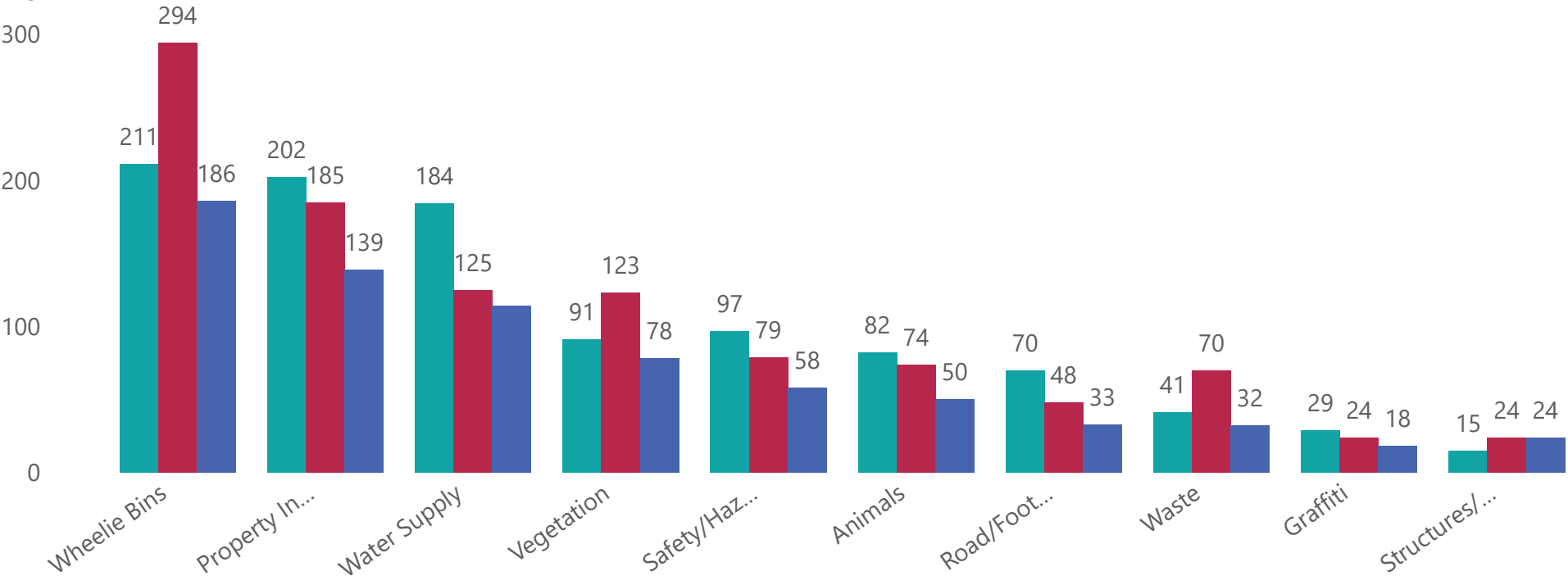
32.33%

Programmed Work

3.17%

Top 10 Incident Categories

Fendalton Harewood Waimairi



Top 10 Object Categories

# Tickets	ObjectCategory	+/- Previous Month
262	Damaged Bin	-21
220	Water Leak	16
217	Residential Property Files	41
208	Bin Not Collected	47
208	Trees	88
173	Residential LIM	23
125	Litter	-33
83	Water Supply	7
69	Signs	22
65	New Service	7

Report date:  
02 Nov 2025

## Graffiti Insight

Fendalton-Waimairi-Harewood

October 2025

graffiti  
PROGRAMME

### By Ward

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change	Cleaned Graffiti Square Metres
Fendalton	27	27	0% ○	52
Waimairi	24	13	85% ●	58
Harewood	18	10	80% ●	33

### By Suburb

Suburb	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change	Cleaned Graffiti Square Metres
Bishopdale	9	3	200% ●	15
Bryndwr	4	4	0% ○	5
Belfast	8	4	100% ●	9
Harewood	3	2	50% ●	
Burnside	8	5	60% ●	41
Fendalton	10	4	150% ●	2
Avonhead	8	6	33% ●	28
Ilam	7	8	-13% ●	3
Merivale	2	7	-71% ●	4
Russley	3	1	200% ●	
Upper Riccarton	1	2	-50% ●	3
Styx	2	1	100% ●	8

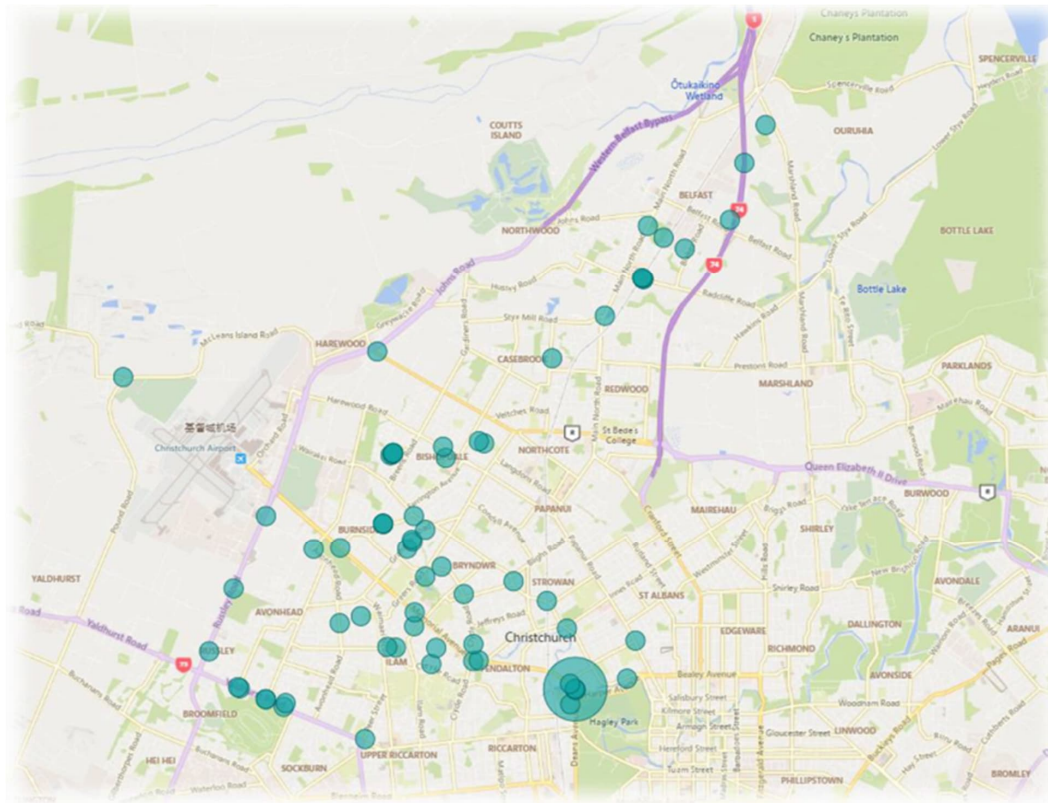
Reporter Type	Total
Non Volunteer	36
Individual Volunteer	26
Friend Volunteer	2
Group Volunteer	5

## Graffiti Insight

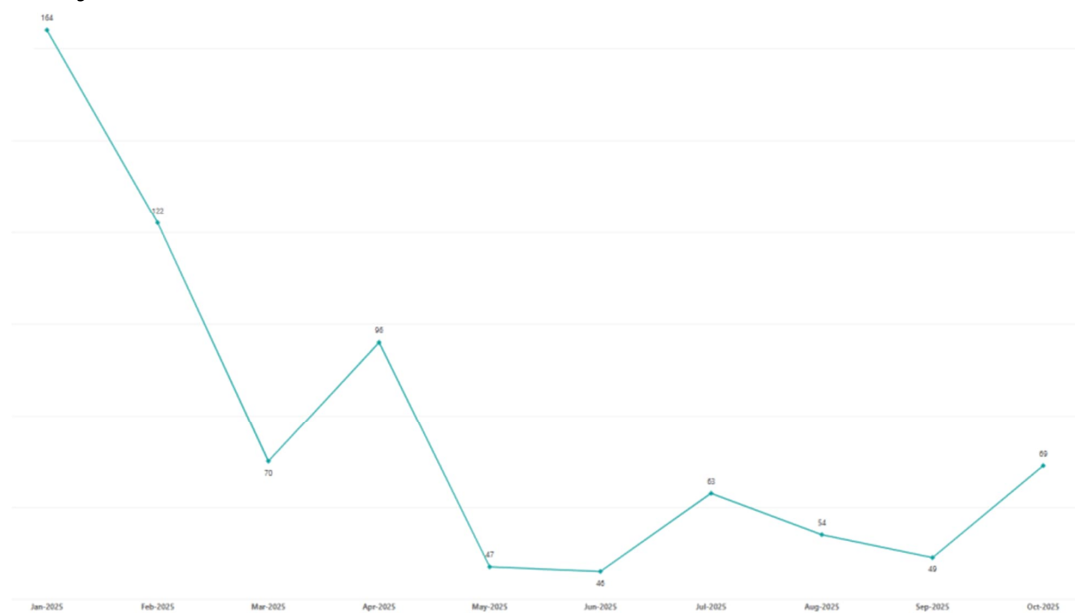
Fendalton-Waimairi-Harewood  
Map View

October 2025

graffiti  
PROGRAMME



## Yearly Overview



Item 18

Attachment C

## 19. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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## Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting agenda was generated.

## Open Actions Ngā Mahinga Tuwhera

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Groynes Boat Hire- Proposed New Licence- The Groynes	8 September 2025	8 December 2025	Facilities & Property Unit	Property Consultancy
Public Forum - Mark Smith	9 June 2025	5 January 2026	Transport & Waste	Traffic Operations
23 Holmwood Rd - Road Stopping Application	11 August 2025	30 January 2026	Facilities & Property Unit	Property Consultancy
Public Forum - Nicholas Tyler	9 June 2025	1 February 2026	Transport & Waste	Traffic Operations
Waimakariri Stopbanks	6 March 2023	27 February 2026	Three Waters	Asset Planning Water & Wastewater
Easement Over Recreation Reserve - 82 Glenturret Drive	8 September 2025	8 April 2026	Facilities & Property Unit	Property Consultancy
Bryndwr Road Street Renewal	8 September 2025	30 June 2027	Transport & Waste	Project Management

## Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Jamell Place - Proposed parking restrictions	10 February 2025	1 November 2025	2 October 2025	Transport & Waste	Traffic Operations
Otara Street Proposed No Stopping - Fendalton Mall entrance	10 March 2025	30 November 2025	10 August 2025	Transport & Waste	Asset Planning
Public Forum - Nicholas Tyler	9 June 2025	8 September 2025	2 July 2025	Transport & Waste	City Streets Maintenance
Standing Orders Amendment - Notices of Motion	9 June 2025	8 September 2025	2 July 2025	Community Support & Partnerships	Governance (Fen-Wai-Har)
Appointment to Riccarton Bush Trust	7 July 2025	6 October 2025	4 August 2025	Community Support & Partnerships	Governance (Fen-Wai-Har)
Proposed Road Names - 275 Highsted Road	7 July 2025	6 October 2025	15 July 2025	Planning & Consents	Resource Consents
Road Stopping at 40 Garden Road, Merivale	7 July 2025	6 October 2025	7 August 2025	Facilities & Property Unit	Property Consultancy
Spokes Canterbury	7 July 2025	6 October 2025	27 August 2025	Transport & Waste	Travel Demand Management
Spokes Canterbury	7 July 2025	6 October 2025	26 September 2025	Transport & Waste	Traffic Operations
2025/26 Fendalton-Waimairi-Harewood Discretionary Response Fund - Board Projects	11 August 2025	10 November 2025	14 August 2025	Community Support & Partnerships	Governance (Fen-Wai-Har)
Bishopdale Tennis Club Padel Court Application	11 August 2025	10 November 2025	1 October 2025	Facilities & Property Unit	Property Consultancy
Halifax Reserve play space renewal and Urban Forest plan	11 August 2025	8 September 2025	2 September 2025	Parks	Community Parks
Hyde Park play space renewal- design approval	11 August 2025	10 November 2025	28 August 2025	Parks	Community Parks

Waimāero Fendalton-Waimairi-Harewood 2025/26 Discretionary Response Fund Applications - St Mark's Presbyterian Church and St Christopher's Anglican Church	11 August 2025	10 November 2025	12 August 2025	Community Support & Partnerships	Governance (Fen-Wai-Har)
Waimāero Fendalton-Waimairi-Harewood 2025/26 Strengthening Communities Fund Applications for Consideration	11 August 2025	10 November 2025	15 August 2025	Community Support & Partnerships	Governance (Fen-Wai-Har)
Dedication of Local Purpose Reserve (Road) as Road-Kildare Street Belfast	8 September 2025	8 December 2025	26 September 2025	Facilities & Property Unit	Property Consultancy
Fendalton-Waimairi-Harewood 2025-2026 Discretionary Response Fund Application Avonhead Community Trust	8 September 2025	8 December 2025	20 October 2025	Community Support & Partnerships	Governance (Fen-Wai-Har)
Halifax Reserve play space renewal and Urban Forest plan	8 September 2025	8 December 2025	15 September 2025	Parks	Botanic and Garden Parks
Halifax Reserve play space renewal and Urban Forest plan	8 September 2025	8 December 2025	15 September 2025	Parks	Community Parks
Memorial Avenue Intersections	8 September 2025	8 December 2025	20 September 2025	Transport & Waste	Traffic Operations
Proposed Lane Names - 40B Johns Road	8 September 2025	8 December 2025	9 September 2025	Planning & Consents	Resource Consents
Urban Forest Planting Plan for Avonhead Park	8 September 2025	8 December 2025	15 September 2025	Parks	Botanic and Garden Parks
Waimāero Fendalton-Waimairi-Harewood Summer with your Neighbours 2025-26	8 September 2025	8 December 2025	9 September 2025	Community Support & Partnerships	Governance (Fen-Wai-Har)