



Christchurch City Council AGENDA

Notice of Meeting Te Pānui o te Hui:

An ordinary meeting of the Christchurch City Council will be held on:

Date: Wednesday 3 December 2025
Time: 9.30 am
Venue: Camellia Chambers, Civic Offices,
53 Hereford Street, Christchurch

Membership

Chairperson	Mayor Phil Mauer
Deputy Chairperson	Deputy Mayor Victoria Henstock
Members	Councillor Kelly Barber
	Councillor David Cartwright
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor Tyla Harrison-Hunt
	Councillor Nathaniel Herz Jardine
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett

27 November 2025

Principal Advisor

Mary Richardson
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Meeting Advisor

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Website: www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

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Karakia Whakamutunga

Actions Register Ngā Mahinga Tuwhera

Karakia Tīmatanga

Whakataka te hau ki te uru

Whakataka te hau ki te tonga

Kia mākinakina ki uta

Kia mātaratara ki tai

E hī ake ana te atakura

He tio, he huka, he hau hū

Tihei mauri ora

1. Apologies Ngā Whakapāha

Apologies will be recorded at the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Public Participation Te Huinga Tūmatanui

3.1 Public Forum Te Huinga Whānui

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

3.1.1 Geoffrey King

Geoffrey King will speak regarding graffiti and industrial demolition in residential areas.

3.1.2 Christchurch Euphoria Studio Dancers

Marie Pollisco will introduce the Christchurch Euphoria Studio dancers who represented New Zealand at the Hip Hop Unite Adult Mega World Championship at Prague, Czech Republic last October and won the gold medal.

3.2 Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter, or matters, covered by a report on this agenda and approved by the Chairperson.

Deputations will be recorded in the meeting minutes.

4. Presentation of Petitions Ngā Pākikitanga

There were no Presentations of Petitions at the time the agenda was prepared.

To present to the Council, refer to the [Participating in decision-making](#) webpage or contact the meeting advisor listed on the front of this agenda.

5. Council Minutes - 30 October 2025

Reference Te Tohutoro: 25/2249427
Responsible Officer(s) Te Pou Matua: Samantha Kelly, Team Leader Democratic Services Support
Accountable ELT Member Pouwhakarae: Mary Richardson, Chief Executive


1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 30 October 2025.

2. Recommendation Te Tūtohu Council

That the Council confirms the Minutes from the Council meeting held 30 October 2025.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Minutes Council - 30 October 2025	25/2203898	8

Signatories Ngā Kaiwaitohu

Author	Samantha Kelly - Team Leader Democratic Services Support
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Christchurch City Council INAUGURAL MEETING MINUTES

Item 5

Attachment A

Date: Thursday 30 October 2025
Time: 4 pm
Venue: Tautoru | TSB Space, Tūranga Library, 60 Cathedral Square

Present

Chairperson
Members

Mayor Phil Mauer
Councillor Kelly Barber
Councillor David Cartwright
Councillor Melanie Coker
Councillor Pauline Cotter
Councillor Celeste Donovan
Councillor Tyrone Fields
Councillor Tyla Harrison-Hunt
Councillor Victoria Henstock
Councillor Nathaniel Herz Jardine
Councillor Yani Johanson
Councillor Aaron Keown
Councillor Sam MacDonald – partially via audio/visual link
Councillor Jake McLellan
Councillor Andrei Moore
Councillor Mark Peters
Councillor Tim Scandrett

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The agenda was dealt with in the following order.

Te Taumata Tapu o Ngāi Tūāhuriri

Mihi Whakatau: The meeting commenced with a Mihi Whakatau from Ngāi Tūāhuriri representatives.

1. Welcome and Introduction, Te Mānawa me te Whakataki

The Chief Executive assumed the Chair and declared the inaugural meeting open.

2. Declaration by the Mayor Te Kī Taurangi a te Koromatua

The Mayor made the statutory declaration required of him under the provisions of the Local Government Act 2002.

The Mayor's declaration was signed in the presence of the Council and witnessed by the Chief Executive.

The Mayor assumed the Chair and addressed the meeting.

3. Declarations by Councillors Te Kī Taurangi a te Kāhui Amorangi

The Mayor called each Councillor in turn to declare that they will faithfully and impartially, and according to the best of their skill and judgement, execute and perform in the best interests of the City of Christchurch, the powers, authorities, and duties vested in or imposed upon them as a member of the Christchurch City Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

The Councillors' declarations were signed in the presence of the Council and witnessed by the Mayor and Chief Executive.

Each Councillor addressed the meeting.

5. Appointment of the Deputy Mayor

The Mayor, under section 41A(3)(a) of the Local Government Act 2002, exercised his power to appoint Councillor Henstock as the Deputy Mayor.

Mayoress Chains

The Mayor presented his wife with the Mayoress chains.

4. Explanation of Statutory Requirements

Officer Recommendation accepted without change

Council Resolved CNCL/2025/00352

That the Council:

1. Receives the information in the Explanation of Statutory Requirements report.

Mayor/Deputy Mayor

Carried

6. Appointment of Councillors to Community Boards

Officer Recommendations accepted without change

Council Resolved CNCL/2025/00353

That the Council:

1. Receives the information in the Appointment of Councillors to Community Boards Report.
2. Appoints the following Councillors to the Community Boards situated in the Council's district:
 - a. Tyrone Fields to the Te Pātaka o Rākaihautū Banks Peninsula Community Board
 - b. Yani Johanson to the Waitai Coastal-Burwood-Linwood Community Board
 - c. Celeste Donovan to the Waitai Coastal-Burwood-Linwood Community Board
 - d. Kelly Barber to the Waitai Coastal-Burwood-Linwood Community Board
 - e. Aaron Keown to the Waimāero Fendalton-Waimairi-Harewood Community Board
 - f. Sam MacDonald to the Waimāero Fendalton-Waimairi-Harewood Community Board
 - g. David Cartwright to the Waimāero Fendalton-Waimairi-Harewood Community Board
 - h. Mark Peters to the Waipuna Halswell-Hornby-Riccarton Community Board
 - i. Tyla Harrison-Hunt to the Waipuna Halswell-Hornby-Riccarton Community Board
 - j. Andrei Moore to the Waipuna Halswell-Hornby-Riccarton Community Board
 - k. Jake McLellan to the Waipapa Papanui-Innes-Central Community Board
 - l. Pauline Cotter to the Waipapa Papanui-Innes-Central Community Board
 - m. Victoria Henstock to the Waipapa Papanui-Innes-Central Community Board

- n. Nathaniel Herz Jardine to the Waihoru Spreydon-Cashmere-Heathcote Community Board
- o. Tim Scandrett to the Waihoru Spreydon-Cashmere-Heathcote Community Board
- p. Melanie Coker to the Waihoru Spreydon-Cashmere-Heathcote Community Board

Mayor/Councillor McLellan

Carried

Item 5

7. Date of the First Ordinary Meeting of the Council

Officer Recommendations accepted without change

Council Resolved CNCL/2025/00354

That the Council:

1. Receives the information in the Date of the First Ordinary Meeting of the Council Report.
2. Pursuant to clause 21(5)(d) of Schedule 7 of the Local Government Act 2002 resolve that the first ordinary meeting of the Council be held on Wednesday 5 November 2025 at 9.30am and subsequent meetings for the rest of the 2025 calendar year be confirmed as follows:
 - a. 9.30 am Wednesday 19 November 2025
 - b. 9.30 am Wednesday 26 November 2025
 - c. 9.30 am Wednesday 3 December 2025
 - d. 9.30 am Wednesday 10 December 2025
 - e. 9.30 am Wednesday 17 December 2025

Noting that the above dates are subject to change, dependant on, and to reflect, a committee structure once established.

Mayor/Councillor Harrison-Hunt

Carried

Attachment A

The meeting adjourned at 5.52 pm to 9.30 am, Friday 31 October 2025, Camellia Chambers.

The meeting reconvened at 9.31 am, Friday 31 October 2025, Camellia Chambers.
Councillor MacDonald joined the meeting via audio/visual link.
Councillor Keown joined the meeting at 9.32 am

Apologies

Council Resolved CNCL/2025/00355

That the apology from Deputy Mayor Henstock and Councillor Donovan for absence be accepted.

Mayor/Councillor Cotter

Carried

8. Council Annual Report for the year ended 30 June 2025

Council Comment

1. Council Officers Bede Carran (General Manager Finance, Risk & Performance/CFO) and Chris Walthew (Group Financial Controller) joined the table to present the report.
2. Bruce Robertson, Independent Chair of the Council's Audit and Risk Management Committee (ARMC) joined the table to present the ARMC Recommendations.
3. Chantelle Gernetzky and Anna Jones of Audit New Zealand joined the table to present the Audit Opinion (refer to Attachment A of the Minutes).
4. The Recommendations were Moved by the Mayor and Seconded by Councillor McLellan and when put to the vote declared carried.

Recommendations accepted without change

Council Resolved CNCL/2025/00356

That the Council:

1. Receives the information in the Council Annual Report for the year ended 30 June 2025 Report.
2. Notes that the Audit and Risk Management Committee has reviewed the draft Annual Report for the year ended 30 June 2025 (Annual Report) and is satisfied that proper process has been followed to ensure the Annual Report and associated financial statements have been prepared in accordance with applicable legislative requirements and accounting standards.
3. Approves the Letter of Representation for the Annual Report.
4. Authorises the Mayor and Chief Executive to sign the Letter of Representation for the Annual Report.
5. Adopts the Christchurch City Council Annual Report for the 2024/25 financial year, subject to receiving the Auditor General's report at its meeting convened on 30 October 2025.

6. Authorises the General Manager Finance, Risk and Performance/CFO to make any necessary minor changes to the 2024/25 Annual Report prior to publication.
7. Authorises the General Manager Finance, Risk and Performance/CFO to produce and publish the 2024/25 Summary Annual Report.
8. Notes that the Summary Annual Report is audited by the Auditor General.

Mayor/Councillor McLellan

Carried

Attachments

- A Item 8 - Audit NZ Opinion

Karakia Whakamutunga

Meeting concluded at 9.56 am.

CONFIRMED THIS 3RD DAY OF DECEMBER 2025

MAYOR PHIL MAUGER
CHAIRPERSON

6. Council Minutes - 5 November 2025

Reference Te Tohutoro: 25/2286663
Responsible Officer(s) Te Pou Matua: Katie Matheis, Senior Democratic Services Advisor
Accountable ELT Member Pouwhakarae: Mary Richardson, Chief Executive


1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 5 November 2025.

2. Recommendation Te Tūtohu Council

That the Council confirms the Minutes from the Council meeting held 5 November 2025.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Minutes Council - 5 November 2025	25/2253101	16

Signatories Ngā Kaiwaitohu

Author	Katie Matheis - Senior Democratic Services Advisor
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Christchurch City Council MINUTES

Item 6

Attachment A

Date: Wednesday 5 November 2025
Time: 9.32 am
Venue: Camellia Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Mayor Phil Mauger
Deputy Chairperson	Deputy Mayor Victoria Henstock
Members	Councillor Kelly Barber
	Councillor David Cartwright
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor Tyla Harrison-Hunt
	Councillor Nathaniel Herz Jardine
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett

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Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha Council Decision

There were no apologies received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Councillors Barber and Scandrett declared an interest in Item 5 – *Venues Ōtautahi – Annual Report 2024/25*.

Councillors Cartwright and Keown declared an interest in Public Excluded Item 10 – *District Licensing Committee (DLC) Recruitment*.

3. Public Participation Te Huinga Tūmatanui

3.1 Public Forum Te Huinga Whānui

3.1.1 Scott Buxton

Scott Buxton spoke regarding concerns around local transport issues and consulting residents before changes are made.

3.2 Deputations by Appointment Ngā Huinga Whakaritenga

There were no deputations by appointment.

4. Presentation of Petitions Ngā Pākikitanga

There was no presentation of petitions.

5. Venues Ōtautahi - Annual Report 2024/25

Council Resolved CNCL/2025/00357

Officer Recommendations accepted without change

That the Council:

1. Receives Venues Ōtautahi Limited's Annual Report 2024/25.
2. Notes that Venues Ōtautahi Limited received an unqualified opinion in respect of both its financial statements and statement of service performance.

Mayor/Deputy Mayor

Carried

For	15	Mayor Mauger, Deputy Mayor Henstock, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Moore, Councillor Peters
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Against	0	
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Abstain	0	
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TOTAL	15	
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Conflict of Interest	2	Councillor Barber, Councillor Scandrett
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Attachments

A Venues Ōtautahi - Annual Report 2024/25 - Presentation to Council

Item 6

Attachment A

6. Appointment of Councillors to Council-controlled Boards - Process and Timing

Council Comment

1. At the introduction of Item 6, the Mayor Moved and Councillor Cotter Seconded an updated Motion with changes to Officer Recommendations 3(c) and 4, and a new Recommendation 5 (Original Officer Recommendation 5 then became Recommendation 6).
 - a. Updated Recommendation 3(c) designated the Chairperson and Deputy Chairperson of the Finance and Performance Committee as the Council nominated members to the Appointments Committee (refer Resolution 3(c)).
 - b. Updated Recommendation 4 expanded the membership of the Council Organisation Appointments Panel to include Councillors Cotter and McLellan (refer Resolution 4).
 - c. New Recommendation 5 noted that the expansion of the Panel's membership would be a slight departure from Council policy and provided the intention behind that departure (refer Resolution 5).
2. Council Officers Bede Carran and Linda Gibb joined the table to answer questions from elected members.
3. At the conclusion of questions, the meeting did not call for debate, so the Motion was put and declared carried.

Officer Recommendations

That the Council:

1. Receives the information in the Appointment of Councillors to Council-controlled Organisation boards – Process and Timing report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Approves the establishment of an Appointments Committee, to recommend two Councillors for appointment to the board of Christchurch City Holdings Ltd, with the following membership:
 - a. Mr Bryan Pearson, Chair of CCHL;
 - b. Ms Anne Urlwin, external commercial advisor with relevant experience and knowledge; and
 - c. up to two other members nominated by the Council.
4. Approves the process for appointment to Council Organisations in Part One of its Policy for the Appointment and Remuneration of Directors to Council Organisations as the process for the appointment of:
 - a. two Councillor directors to the board of ChristchurchNZ Holdings Ltd;
 - b. two Councillor directors to the board of Venues Ōtautahi Ltd; and
 - c. three Councillor directors to the board of Civic Building Ltd.
5. Notes that the appointments process for all the board appointments is expected to commence by 17 November 2025 and conclude with recommendations to the Council for its consideration and final approval by 17 December 2025.

Council Resolved CNCL/2025/00358

That the Council:

1. Receives the information in the Appointment of Councillors to Council-controlled Organisation boards – Process and Timing report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the establishment of an Appointments Committee, to recommend two Councillors for appointment to the board of Christchurch City Holdings Ltd, with the following membership:
 - a. Mr Bryan Pearson, Chair of CCHL;
 - b. Ms Anne Urlwin, external commercial advisor with relevant experience and knowledge; and
 - c. the Chairperson and Deputy Chairperson of the Finance and Performance Committee.
4. Agrees that the Council Organisation Appointments Panel (the Panel) will comprise the Mayor, Deputy Mayor, and Councillors Cotter and McLellan. This same Panel will also be utilised to make recommendations regarding the appointment of elected members to other Council Organisations.
5. Notes that this is a minor departure from process outlined in Part 1 of the Policy to allow for the inclusion of two additional panel members. This adjustment is intended to broaden the Panel's collective understanding of the skill sets required for the roles under consideration.
6. Notes that the appointments process for all the board appointments is expected to commence by 17 November 2025 and conclude with recommendations to the Council for its consideration and final approval by 17 December 2025.

Mayor/Councillor Cotter

Carried

For	14	Mayor Mauger, Deputy Mayor Henstock, Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor MacDonald, Councillor McLellan, Councillor Peters, Councillor Scandrett
Against	1	Councillor Donovan
Abstain	2	Councillor Keown, Councillor Moore
TOTAL	17	

7. Local Government Funding Agency - Annual Report 2024/25 and Annual Meeting 2025

Council Resolved CNCL/2025/00359

Officer Recommendations accepted without change

That the Council:

1. Receives the Local Government Funding Agency - Annual Report 2024/25 and Annual Meeting 2025 report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Receives the Local Government Funding Agency Limited's (LGFA) Annual Report including the audited financial statements for the financial year ending 30 June 2025, Attachment A to this report.
4. Notes that the LGFA has received an unqualified audit opinion on both its financial statements and performance information.
5. Appoints Chris Wathew, the Council's Group Financial Controller as proxy and the Chair of the Local Government Funding Agency's Annual Meeting as alternate to cast the Council's votes at the Annual Meeting 2025, noting that attendance and voting via Teams is permitted.
6. Agrees to vote in favour of the following items of business at the LGFA Annual Meeting 2025:
 - (i) **Business item 1 - Financial Statements and Reports** To receive and consider the financial statements of the Company for the year ended 30 June 2025 together with the directors' and auditor's reports to the shareholders.
 - (ii) **Business item 2 - Election of Company Directors**
 - (a) to re-elect Helen Robinson as an independent director of the Company, by way of ordinary resolution, for a second term of three years;
 - (b) to elect Paul Anderson as an independent director of the Company, by way of ordinary resolution, for a second but non-consecutive term of three years.
 - (iii) **Business item 3 – Election of Nominating Local Authorities to the Shareholders' Council** To re-elect or elect (as appropriate) as a Nominating local Authority, by way

of ordinary resolution, Christchurch City Council and Tasman District Council as Nominating Local Authorities.

7. Notes that the Shareholders' Council has advised its support for Business items 2 and 3, being resolutions 6(ii) and 6(iii) above respectively.

Councillor MacDonald/Mayor

Carried

For 17 Mayor Mauger, Deputy Mayor Henstock, Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Moore, Councillor Peters, Councillor Scandrett

Against	0
Abstain	0
TOTAL	17

8. ChristchurchNZ Holdings Ltd - Annual General Meeting 2025 - Appointment of Proxy and Voting Instructions

Council Comment

1. Officer Recommendation three (3) requested that the Council designate two Councillors to serve as proxy and alternate vote at the ChristchurchNZ Holdings Ltd's Annual General Meeting 2025.
2. The Council appointed Councillors Cartwright and Donovan in accordance with this Recommendation. All other recommendations were accepted without change.

Council Resolved CNCL/2025/00360

Officer Recommendations accepted without change

That the Council:

1. Receives the information in the ChristchurchNZ Holdings Ltd - Annual General Meeting 2025 - Appointment of Proxy and Voting Instructions report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Appoints Councillor Cartwright as proxy and Councillor Donovan as alternate to vote at ChristchurchNZ Holdings Ltd's Annual General Meeting 2025 on behalf of the Council.
4. Agrees to vote in favour of all items on ChristchurchNZ Holdings Ltd's 2025 Annual Meeting Agenda and which are as follows:
 - a. To receive the Annual Report and the Auditor's Report for ChristchurchNZ Holdings Ltd and ChristchurchNZ Ltd for the year ending 30 June 2025.
 - b. To note that, pursuant to section 70 of the Local Government Act 2002, the Auditor General is the auditor of ChristchurchNZ, and has appointed Nathan Breckell,

using the staff and resources of Grant Thornton New Zealand Audit Limited, to complete the audit.

- c. To authorise the Board of Directors to set the remuneration for the audit engagement.
- d. To record the appointment of new directors, Ms Mary Devine and Mr Hamish Blackman (CNCL/2025/00323 dated 17 September 2025 refers), approved at the Council meeting on 10 September 2025 for a term of 3 Years from 28 November 2025.
- e. To record the retirement of Mr Toby Selman as at 30 June 2025.
- f. To record the reappointment of Ms Jen Crawford for a term of 3 Years from 28 November 2025.
- g. To record Board Directors fees of up to \$334,400 for the three-year period, effective from 1 July 2024 in accordance with the recommendation and approval from Christchurch City Holdings Limited under the *CCC Policy for the appointment and Remuneration of Directors to Council Organisations*.

Councillor MacDonald/Councillor Cotter

Carried

For 17 Mayor Mauger, Deputy Mayor Henstock, Councillor Barber, Councillor Cartwright, Councillor Coker, Councillor Cotter, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Herz Jardine, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Moore, Councillor Peters, Councillor Scandrett

Against	0
Abstain	0
TOTAL	17

9. Council Committee Structure

Council Comment

- 1. The Mayor, having exercised his authority under Section 41A of the Local Government Act 2002, established the committees of the Council and appointed their respective Chairpersons and Deputy Chairpersons for the new term.

10. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Council Resolved CNCL/2025/00361

That at 10.34 am the resolution to exclude the public set out on pages 126 to 127 of the agenda be adopted.

Mayor/Deputy Mayor

Carried

The public were re-admitted to the meeting at 10.39 am.

Karakia Whakamutunga

Meeting concluded at 10.39 am.

CONFIRMED THIS 3RD DAY OF DECEMBER 2025

MAYOR PHIL MAUGER
CHAIRPERSON

Item 6

Attachment A

7. Plan Stop and Exemptions Amendment

Reference Te Tohutoro: 25/2272160

Responsible Officer(s) Te Pou Matua: Sarah Oliver, Team Leader City Planning
Ben Rhodes, Manager Planning
Mark Stevenson, Head of Planning and Consents

Accountable ELT Member Pouwhakarae: John Higgins, General Manager Strategy, Planning & Regulatory Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the Council's agreement to amend its previous direction regarding applications for exemptions from the restrictions in the Resource Management Act 1991 (RMA) on notifying plan changes.
- 1.2 Specifically, the report seeks agreement to include additional rules to manage the interface between industrial and residential zones within Proposed Plan Change 20 / the Rezoning Plan Change (the Rezoning Plan Change).
- 1.3 Recent amendments to the RMA (the Plan Stop legislation) prevent councils from notifying new plan changes until 31 December 2027 and require the withdrawal of plan changes that have not yet proceeded to a hearing, unless an exemption is granted.
- 1.4 Councils may apply to the Minister for the Environment for an exemption to allow notification or continuation of a plan change. The Minister may grant an exemption if satisfied that the criteria set out in the RMA are met.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Plan Stop and Exemptions Amendment Report.
2. Notes that the decision in this report is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Alters the 10 September 2025 Council decision (CNCL/2025/00319) only in relation to the proposed Plan Change 20 / the Rezoning Plan Change as follows (underlining being the addition):

Agrees to apply under section 80V of the Resource Management Act for the following plan changes to be exempt from section 80P (prohibition against notifying a plan change) and section 80Q (requirement to withdraw a proposed plan change):

Proposed Plan Change 20/ Proposed Plan Change on Rezoning

A combined plan change comprising rezoning elements, and provisions to manage activities within the industrial-residential interface, of each of the following plan changes to support housing and/or economic growth: Proposed Plan Change 20 and Proposed Plan Change on Rezoning

4. Delegates authority to the Head of Planning and Consents to prepare and lodge the applications for exemptions authorised by this report and to engage in communication with the Minister regarding the applications.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 At its meeting on 10 September 2025, the Council determined which plan changes not automatically exempt from the Plan Stop legislation it would seek discretionary exemptions for, in order to progress parts of its plan change programme.
- 3.2 One of these was the Rezoning Plan Change, which was initially scoped to include only rezoning matters, including rezoning elements of Proposed Plan Change 20 (PC20). This report now seeks a Council decision to include new proposed provisions to manage activities at the industrial-residential interface.
- 3.3 At the time, the draft rules from PC20 were excluded as it was considered they would not meet the criteria for exemption under the Plan Stop legislation. The Council therefore agreed to limit the scope to rezoning elements only.
- 3.4 Since then, staff have become aware that other councils have successfully applied for and received exemptions from the Minister for broader plan change content. This suggests there may be greater flexibility in what the Minister is willing to exempt than previously understood.
- 3.5 It is therefore considered in the Council's interest to reconsider the scope of the Rezoning Plan Change and determine whether to now include new proposed provisions in addition to the rezoning requests.

4. Background/Context Te Horopaki

- 4.1 The Resource Management (Consenting and Other System Changes) Amendment Act 2025 was assented on 20 August 2025. From assent, the Council has 90 working days to withdraw any proposed plan changes that have already been notified unless:
 - an automatic exemption applies;
 - the Council has applied for a discretionary exemption; or
 - the Minister for RMA Reform has directed that the plan change not be withdrawn.
- 4.2 The purpose of the Plan Stop legislation is to avoid unnecessary expenditure of local authority resources in the lead-up to the new resource management system, expected to come into force around the end of 2026. The Ministry for the Environment advises that, in addition to meeting one or more of the discretionary criteria in the Act, applications for exemption should:
 - clearly describe the benefits of proceeding versus the disadvantages of not proceeding;
 - outline how the proposed plan change aligns (or does not align) with broader government policy; and
 - justify the urgency of progressing the plan change during the interim period.
- 4.3 The latter point, urgency, is likely to be a key test in light of the legislation's purpose.
- 4.4 At its meeting on 10 September 2025, the Council approved seeking exemptions for five plan changes.
- 4.5 As part of that decision, the Council agreed to combine PC20 with a proposed plan change on rezoning, but to limit the scope to the rezoning elements of PC20 only.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.6 The following reasonably practicable options were considered and are assessed in this report:
- 4.6.1 Option 1 - Alter the 10 September 2025 Council decision to provide for the scope of the combined Proposed Plan Change 20 and Proposed Plan Change on Rezoning to include proposed provisions to manage activities within the industrial-residential interface.
 - 4.6.2 Option 2 - Proceed with the Council's existing direction to apply for an exemption for the rezoning elements of PC20 only.
- 4.7 The following options were considered but ruled out:
- 4.7.1 Proceed with PC20 in full and as a separate Plan Change, including the full suite of PC20 provisions would likely not align with the intent of the Plan Stop legislation or meet the criteria for a discretionary exemption. A more targeted approach, focusing on critical rules alongside enabling rezoning provisions, is considered more appropriate.

Options Descriptions Ngā Kōwhiringa

4.8 **Preferred Option:** Option 1

- 4.8.1 **Option Description:** Alter the 10 September 2025 Council decision to provide for the scope of the combined Proposed Plan Change 20 and Proposed Plan Change on Rezoning to include proposed provisions to manage activities within the industrial-residential interface.
- 4.8.2 Option Advantages
 - Addresses the risk of inappropriate development and activities at the interface between industrial and residential zones, supporting a well-functioning urban environment.
 - Complements the residential rezoning elements of PC20 by managing potential incompatible activities.
 - Enables continued progress on a broader component of the Council's plan change programme.
- 4.8.3 Option Disadvantages
 - The inclusion of more restrictive provisions may be viewed as less aligned with the Plan Stop exemption criteria, potentially affecting the likelihood of the exemption being granted.

4.9 Option 2

- 4.9.1 **Option Description:** Proceed with Council's existing direction to apply for an exemption for the rezoning elements of PC20 only.
- 4.9.2 Option Advantages
 - By not introducing additional restrictive rules, this option may be subject to less scrutiny by the Minister when considering the exemption request.
- 4.9.3 Option Disadvantages
 - Does not address significant interface issues between industrial and residential zones, increasing the risk of inappropriate development.

- Fails to support the new residential zoning areas in PC20 by not addressing associated amenity and interface concerns.
- Defers work on industrial zone interface management, potentially delaying necessary planning responses.

Analysis Criteria Ngā Paearu Wetekina

- 4.10 Alignment with Council's Plan Change Programme. The inclusion of industrial-residential interface provisions supports the broader objectives of the Council's plan change programme by addressing known land use conflicts and enabling more comprehensive planning outcomes alongside rezoning.
- 4.11 Urgency in better managing industrial- residential interface. There is a moderate to high level of urgency in addressing the interface between industrial and residential zones. Without appropriate provisions, there is a risk of new incompatible development and activities occurring.
- 4.12 Alignment with Plan Stop Legislation and criteria. While the inclusion of industrial interface rules may present challenges in meeting the Plan Stop exemption criteria, particularly around the introduction of new regulatory controls, the proposed changes can be justified on the basis of:
- their alignment with the Council's strategic planning objectives;
 - the need to support well-functioning urban environments; and
 - the potential risks of inaction in areas undergoing rezoning.
- 4.13 It is also noted that plan changes not granted an exemption are not precluded from further policy development; however, they cannot be notified or progressed to hearing before 31 December 2027.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option – Option 1	Option 2
Cost to Implement	Preparation of plan changes within existing budget	Preparation of plan changes within existing budget
Maintenance/Ongoing Costs	Within existing budgets for administration of District Plan	Within existing budgets for administration of District Plan
Funding Source	Planning and Consents	Planning and Consents
Funding Availability	Available	Available
Impact on Rates	No additional impact on rates	No additional impact on rates

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There is a risk that the Minister may decline the exemption application for the Rezoning Plan Change due to the inclusion of the industrial-residential interface provisions. This could result in delays to progressing the rezoning requests component part.
- 6.2 This risk can be mitigated by structuring the exemption request in a way that clearly distinguishes the industrial-residential interface provisions from the rezoning elements. This would allow the Minister to consider granting an exemption for the rezoning components independently, even if there are concerns about the inclusion of the interface provisions. This

approach provides flexibility and preserves the opportunity to progress at least part of the plan change.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.3 Statutory and/or delegated authority to undertake proposals in the report:
- 6.3.1 The recent changes to the RMA provides for the prohibition and the right for councils to seek exemptions from the prohibition.
- 6.4 Other Legal Implications:
- 6.4.1 The legal implications are described throughout this report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.5 The required decision:
- 6.5.1 Aligns with the [Christchurch City Council's Strategic Framework](#). The decision would enable the Council to seek to continue plan changes which it considers necessary to notify in the next two years ahead of 31 December 2027.
- 6.5.2 Is assessed as medium significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the origin of/reason for PC20 and the level of engagement on that plan change, which has had pre-notification engagement.
- 6.5.3 Is consistent with Council's Plans and Policies in that it would enable Council to continue developing its plans and policies.
- 6.6 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.7 Strategic Planning and Policy
- 6.7.1 Activity: Strategic Planning and Resource Consents
- Level of Service: 9.5.1.1 Prepare plan changes to the District Plan to address issues and to implement national and regional direction, identified as a high priority by Council - In accordance with statutory processes and timeframes
 - Level of Service: 9.5.1.6 Prepare plan changes to the District Plan to address issues and to implement national and regional direction, identified as a high priority by Council - Providing Council an annual update on progress with plan changes

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 Community views on PC20 have been sought through Kōrero Mai, the Council's pre-notification engagement process. A total of 91 submissions were received, reflecting a range of perspectives on PC20.
- 6.9 The decision has potential impacts across most wards and Community Board areas that contain industrial zones, particularly where these zones interface with residential areas.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.10 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.11 The decision does not involve a matter of interest to Mana Whenua and will impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

- 6.12 Council has already resolved to apply for an exemption for the Rezoning Plan Change. The decision now being sought relates specifically to whether the scope of that plan change should be amended to include industrial interface rules
- 6.13 Engagement with mana whenua will be undertaken as part of the Rezoning Plan Change process, should the Minister grant an exemption. This will provide an opportunity for mana whenua to express their views on the proposed provisions, including any potential impacts on cultural values and interests.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.14 The decisions sought in this report are not expected to make a significant contribution to climate change adaptation or emissions reduction. The proposed amendments primarily address land use interface and amenity issues between industrial and residential zones.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Officers will prepare and lodge an application to the Minister for the Environment seeking an exemption for the Rezoning Plan Change, in accordance with the Council's resolution.
- 7.2 Following the Minister's decision on the exemption application, officers will report back to Council with the outcome and any recommended next steps.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Ben Rhodes - Manager Planning Sarah Oliver - Team Leader City Planning
Approved By	Mark Stevenson - Head of Planning & Consents

8. Assignment of Leases - Canterbury Westland Kindergarten Association Incorporated

Reference Te Tohutoro: 25/2166511

Responsible Officer(s) Te Pou Matua: Lisa Barwood, Leasing Consultant

Accountable ELT Member Pouwhakarae: Anne Columbus, General Manager Corporate Services/Chief People Officer

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the Council's consent to the assignment of multiple leases held by the Canterbury Westland Kindergarten Association Incorporated (the Association) to the Canterbury Westland Kindergartens Charitable Trust (the Trust).
- 1.2 The report originates from a request received from Mortlock McCormack Law on behalf of the Association, advising that the Association intends to vest its assets in the newly established Trust, effective 1 January 2026.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Assignment of Leases - Canterbury Westland Kindergarten Association Incorporated Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. To ensure a consistent district-wide approach, resolves that the decision to approve the assignment of the leases from the Canterbury Westland Kindergarten Association Incorporated to the Canterbury Westland Kindergartens Charitable Trust is deemed to be metropolitan.
4. Approves the assignment of the leases, listed in Attachment A of this report, from the Canterbury Westland Kindergarten Association Incorporated to the Canterbury Westland Kindergartens Charitable Trust, effective 1 January 2026.
5. Requests that the Manager Property Consultancy do all things necessary and make any decisions at his sole discretion that are consistent with the intent of this report to implement the resolutions above including administering the terms and conditions of the Deed of Assignment.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Canterbury Westland Kindergarten Association Incorporated (Association) has resolved to transfer all assets, including leases of early childhood education facilities located on Council reserves and land, to the Canterbury Kindergartens Charitable Trust, registered on 11 June 2025.
- 3.2 While Community Boards hold the delegation to approve assignments of leases on reserves, this report involves multiple leases across four Community Board areas. To ensure effective

and efficient decision-making, the report is being presented directly to the Council, to be deemed metropolitan.

- 3.3 The affected Community Boards have been advised that the report will be presented to the Council for decision, and their feedback and interests have been considered in preparing this report.

4. Background/Context Te Horopaki

- 4.1 The Association leases a number of kindergarten sites from the Christchurch City Council and its predecessor authorities (Waimairi and Paparua County Council, among others).
- 4.2 The Trust was established to continue the charitable and educational activities of the Association, ensuring continuity of services and compliance with current governance best practices.
- 4.3 The request for assignment covers the sites listed in Attachment A.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.4 The following reasonably practicable options were considered and are assessed in this report:
- 4.4.1 Option 1 – Approve the assignments.
- 4.4.2 Option 2 – Decline the assignments.
- 4.5 The following options were considered but ruled out:
- 4.5.1 **Defer decision to individual Community Boards** – Ruled out as inefficient and inconsistent; the leases span four Community Board areas, and a consolidated Council decision is more expedient and appropriate.
- 4.5.2 **Terminate existing leases and negotiate new leases with the Trust** – Ruled out due to unnecessary administrative complexity, duplication of process, and lack of material change in occupation or use.
- 4.5.3 **Seek partial approval (approve some leases only)** – Ruled out as inconsistent with the purpose of the Trust’s formation and the Association’s resolution to vest *all* assets and interests in the new entity.

Options Descriptions Ngā Kōwhiringa

- 4.6 **Preferred Option: Option 1** - Approve the assignments.
- 4.6.1 **Option Description:** Deem the decision to be metropolitan and approve the assignments and record in a Deed of Assignment for each lease.
- 4.6.2 **Option Advantages**
- Maintains continuity of community kindergarten operations and governance under a charitable trust model.
- 4.6.3 **Option Disadvantages**
- None identified.
- 4.7 Option 2 – Decline the assignments
- 4.7.1 **Option Description:** Decline the request.
- 4.7.2 **Option Advantages**

- None.

4.7.3 Option Disadvantages

- Would create uncertainty for ongoing operation of affected kindergartens and delay administrative transition.

Analysis Criteria Ngā Paearu Wetekina

- 4.8 The proposal is assessed as operational and administrative, with low impact on public use of Council reserves.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option Approve	Option 2 - Decline
Cost to Implement	No cost to the Council	No cost to the Council
Maintenance/Ongoing Costs	Not applicable	Not applicable
Funding Source	Not applicable	Not applicable
Funding Availability	Not applicable	Not applicable
Impact on Rates	Nil	Nil

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There are minimal risks. The Trust is a registered charitable entity, ensuring continuity of obligations under the leases.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 Council consent is required under the lease provisions for assignment. The Council holds statutory authority under the Reserves Act 1977 to approve assignments on reserve land. These leases are identified in Attachment B.
- 6.2.2 Council holds the statutory authority under the Local Government Act 2002 to approve assignments of leases over fee simple land. That authority has been sub-delegated to the Manager Property Consultancy, however for the purposes of efficiency, approval for the Assignment is sought within this report for the lease held on fee simple land at Hackthorne Road for Cashmere Kindergarten as identified in Attachment B.
- 6.2.3 While Community Boards hold the delegation to approve assignments of leases on reserves, this report involves multiple leases across four Community Board areas. To ensure effective and efficient decision-making, the report is being presented directly to the Council to be deemed metropolitan.
- 6.3 Other Legal Implications:
- 6.3.1 The legal consideration is approval of the form of Deed of Assignment.
- 6.3.2 Council's Legal Services has reviewed the request and are comfortable with the proposed Assignment.

Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision:

- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#). It supports community wellbeing and access to early childhood education.
- 6.4.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the number of people affected.
- 6.4.3 Is consistent with Council's Plans and Policies:
 - **Christchurch City Council Strategic Framework** – supports community wellbeing and equitable access to community infrastructure.
 - **Ōtautahi Christchurch Community Outcomes** – particularly the outcomes “*Strong Communities*” and “*Healthy Environment*”, by supporting access to quality early childhood education facilities in local neighbourhoods.
 - **Parks and Reserves Management Plans** – continued community use of reserve land for educational and social benefit aligns with the objectives of enabling recreation, education, and community activities.
 - **Community Facilities Network Plan (2017)** – promotes effective stewardship and utilisation of community facilities to meet local needs, including partnerships with not-for-profit organisations.
 - **Leasing Policy for Council-Owned Land and Buildings (2023)** – supports the assignment of leases where continuity of community purpose is maintained, and the new entity demonstrates sound governance and financial sustainability.

6.5 This report does not support the [Council's Long Term Plan \(2024 - 2034\)](#).

- **Long Term Plan 2024–2034** – contributes to outcomes under the “Resilient Communities” strategic priority and aligns with Council’s commitment to maintaining community partnerships that deliver social benefit.

Community Impacts and Views Ngā Mariu ā-Hāpori

6.6 There is no direct community impact as this is an administrative matter.

6.7 The decision affects the following wards/Community Board areas:

- Waipapa Papanui–Innes–Central
- Waihoru Spreydon–Cashmere–Heathcote
- Waitai Coastal–Burwood–Linwood
- Waipuna Halswell–Hornby–Riccarton

6.8 The Community Boards are supportive of maintaining continuity of kindergarten services.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.9 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.10 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

- 6.11 The decision does not relate to land or assets of particular significance to Mana Whenua and has no identified cultural impacts. The Assignment is an administrative transaction.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 The decision is administrative and has no climate change implications.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 The Council's approval to be formally communicated to the Canterbury Westland Kindergarten Association and the Canterbury Westland Kindergartens Charitable Trust.
- 7.2 Deed(s) of Assignment to be prepared and executed for each affected site.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Kindergarten - Request for Assignment	25/2168498	36
B 	Kindergarten List - Land Status for Lease Assignment	25/2168457	38

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Lisa Barwood - Leasing Consultant
Approved By	Kathy Jarden - Team Leader Leasing Consultancy Angus Smith - Manager Property Consultancy Bruce Rendall - Head of Facilities & Property

mortlock mccormack law
incorporating papprills

9 October 2025

Christchurch City Council
Lease Team
Attention: Angus Smith

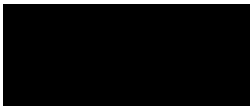
BY EMAIL TO: angus.smith@ccc.govt.nz

**ASSIGNMENTS OF LEASE – CHRISTCHURCH CITY COUNCIL TO CANTERBURY WESTLAND
KINDERGARTEN ASSOCIATION INCORPORATED**

- 1 We act for Canterbury Westland Kindergarten Association Incorporated which was incorporated on 21 November 1911 under the Incorporated Societies Act 1908 (the Association).
- 2 As you will be aware, the Association currently leases various premises from Christchurch City Council (Council). These leases are outlined in the **attached** Schedule of Leases (the Leases).
- 3 Please note that some of the Leases will have originally been entered into with other councils that have since amalgamated with Council, as indicated in the Schedule. In addition, some of the Leases may record the Association as Tenant in its previous names such as the 'Christchurch Free Kindergartens Association Incorporated' or 'Canterbury Westland Free Kindergarten Association Incorporated'.
- 4 We are writing to:
 - 4.1 advise that the Association has resolved to vest its assets in the Canterbury Westland Kindergartens Charitable Trust, created on 11 June 2025 (the Trust). The Trust is registered with the New Zealand Companies Office number 502236223; and
 - 4.2 accordingly, notify Council that the Association intends to request Council's consent (as Landlord) to the assignment of its rights and obligations under the Leases to the Trust. The date of assignment will be 1 January 2026.
- 5 We advise that we do not hold copies of all the Leases. Accordingly, we are unable to review the relevant assignment of lease provisions. We would be grateful if Council could provide us with copies of the Leases, so that we may satisfy ourselves as to the requirements for assignment under each Lease.
- 6 We look forward to hearing from you.

Yours faithfully

Mortlock McCormack Law



Kirsten Fox

Solicitor

Direct Dial: +64 3 438382

Email: kirsten@mmlaw.co.nz

Principal Responsible: Andrew Logan

Schedule of Leases

Kindergarten	Address	Lessor	Lessee	Date of Lease
Belfast	672 Main North Road,	CCC	CWFKAI	14 June 1994
Cashmere	106 Hackthorne Road	CCC	CWKAI	5 May 2016
MacFarlane Park	19 Acheson Place	CCC	CWKAI	7 December 2022
The Bays	1 McCormacks Bay Road	CCC	CWKAI	6 March 2017
Avonhead	49 Staveley Road	Waimairi DC	CWFKAI	14 July 1966
Hawthornden	146 Hawthornden Road	Waimairi DC	CWFKAI	22 August 1989
Ilam	6 Ryeland Ave	Waimairi DC	Christchurch FKAI	23 July 1958
Redwood	345a Main North Road	County of Waimairi	Christchurch FKAI	4 November 1969
Wales Street	134 Wales Street	County of Paparua	Christchurch FKAI	1 June 1973
Hei Hei	10 Wycola Ave	Paparua County Council	Hei Hei Free Kindergarten	7 March 1988

Kindergarten	Address	Land Status
Belfast	672 Main North Road	Recreation Reserve
Cashmere	106 Hackthorne Road (lease is part of 104C Hackthorne Road and used for overflow playground for Kindergarten)	Fee Simple (water reservoir)
MacFarlane Park	19 Acheson Place	Reserve
The Bays	1 McCormacks Bay Road	Reserve
Avonhead	49 Staveley Road	Reserve
Hawthornden	146 Hawthornden Road	Reserve
Ilam	6 Ryeland Avenue	Reserve
Redwood	345a Main North Road (337 Main North Road)	Reserve
Wales Street	134 Wales Street	Reserve
Hei Hei	10 Wycola Avenue	Reserve

9. Ōtākaro Avon River Corridor Designation

Reference Te Tohutoro: 25/2188469

Responsible Officer(s) Te
Pou Matua: Brent Pizzey, Senior Legal Counsel
Sylvia Maclaren, OARC Programme Manager
David Little, Manager Residential Red Zone

Accountable ELT
Member Pouwhakarae: Andrew Rutledge, General Manager Citizens and Community

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 This report is by the Council in its role as a utility provider. The purpose of this report is for the Council to approve seeking a Designation in the District Plan under the Fast Track Approval Act (FTAA) for public works needed to implement the Ōtākaro Avon River Corridor (OARC) Regeneration Plan.
- 1.2 A designation is a provision in the District Plan that allows the public works to proceed without needing resource consent. There is a delegation in the Delegations Register for staff to decide to seek Designations under the Resource Management Act (RMA). As the FTAA is new legislation there is not yet a delegation to staff for seeking Designations under that Act. The report is staff generated due to that absence of a delegation.
- 1.3 In the absence of a Designation, the Council as utility provider would need to seek many detailed resource consents under the FTAA or the RMA in order to obtain the approvals needed for the public works under the District Plan. A Designation for those public works will better achieve the objectives of the Council for implementing the Regeneration Plan. A Designation is more efficient, enables holistic and integrated planning and does not require piecemeal applications over many years. The OARC programme of works spans 30 years and works are in the early stages of design. District consents require detailed designs and would not allow flexibility for changes in the programme lifespan.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Ōtākaro Avon River Corridor Designation Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Resolves to seek a Designation under the Fast Track Approval Act for the public works needed to implement the Ōtākaro Avon River Corridor Regeneration Plan.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 The Council is undertaking public work over a 30-year period to implement the Ōtākaro Avon River Corridor Regeneration Plan. Approvals for the work are needed from various agencies including from the Christchurch City Council in its role as a consent authority under the RMA.
- 3.2 The Council's implementation of the Ōtākaro Avon River Corridor Regeneration Plan is a listed project in the FTAA. That means that the Council can apply for all of the approvals needed for



the project under that fast track process. The fast track process is a separate one from the standard RMA process, with different decision making criteria and different decision makers; however, the range of approvals needed are the same.

- 3.3 For the approvals needed for breach of the District Plan there are two options: first, have a Designation in the District Plan that permits all of that public work; or secondly, seek resource consents for them. The RMA does not provide for Designations to be sought for breaches of ECan’s Regional Plans.
- 3.4 Staff consider that the objectives of the public work to implement the Ōtākaro Avon River Corridor Regeneration Plan will be achieved better by seeking a Designation in the District Plan to permit the works, than by piecemeal detailed resource consent applications. See paragraph 1.3 above for the reasons for that.
- 3.5 While there is an existing delegation in the Delegations Register for staff to seek Designations in the District Plan under the RMA, there is not one for Designations sought under this new fast track legislation.

4. Background/Context Te Horopaki

- 4.1 The Council resolved on 10 April 2024 (CNCL/2024/00038) to seek to have implementation of the Ōtākaro Avon River Corridor Regeneration Plan included as a listed project in the Fast Track Approvals Bill. That submission was successful. A memo was circulated to inform Councillors of this on 6 October 2024 (24/1783926).
- 4.2 This is what is listed in the FTAA:

Schedule 2
Listed projects

ss 4, 117

Authorised person	Project name	Project description	Approximate geographical location
Christchurch City Council	Implementation of the Ōtākaro Avon River Corridor Regeneration Plan	Install infrastructure and facilities to regenerate the Avon River/Ōtākaro, including approximately 22 kilometres of stop bank and 18 pumping stations	Avon River/Ōtākaro Corridor and surrounds including Bexley Park, eastern Christchurch

- 4.3 Being listed in the FTAA means that the Council is authorised to apply for all of the approvals that it needs for the listed project under the fast track process of the FTAA. The Council’s aim is to lodge those applications by March 2026.
- 4.5 The Council’s project consultants produced an OARC Regulatory Authorisations Strategy in March 2025 (attached). That assessment recommended seeking a Designation in the District Plan rather than resource consent applications for the approvals needed from this Council under the RMA.
- 4.6 The project team agreed that this recommendation met the project brief and is preparing substantive applications under the FTAA for all of the approvals needed including that for a Designation.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.7 The following reasonably practicable options were considered and are assessed in this report:

- 4.7.1 Fast Track Approvals Act substantive application seeking a Designation in the District Plan that permits the public works needed to implement the Ōtākaro Avon River Corridor Regeneration Plan.
- 4.7.2 Fast Track Approvals Act substantive application seeking resource consents for all breaches of the District Plan.
- 4.8 The following options were considered but ruled out:
 - 4.8.1 Discontinuation of the Fast Track Approvals Act substantive application and reconsideration of previous project options, including:
 - Project-by-project consenting
 - Design- or activity-wide consenting
 - Plan change(s)

The regulatory authorities - Environment Canterbury, the Council's consenting team, Department of Conservation and Heritage New Zealand - and our partners Whitiora (as Ngāi Tūāhuriri's representatives) acknowledge the reasons for the Council to seek Fast Track Approval. Whitiora in particular has been supportive of the process.

Options Descriptions Ngā Kōwhiringa

- 4.9 **Preferred Option:** Fast Track Approvals Act Substantive application seeking a Designation in the District Plan that permits the public works needed to implement the Ōtākaro Avon River Corridor Regeneration Plan.
 - 4.9.1 **Option Description:** Seek approval for a Designation in the fast track process under the FTAA.
 - 4.9.2 **Option Advantages**
 - Current level of design can be used, so no additional cost or time is required.
 - Ability to be flexible with the design over the duration of the programme. This will allow for climate change adaptation planning, changes as the result of variables such as sea level rise and vertical land movement, opportunities to maximise tidal delta areas and changes in community desires over the 30-year construction window.
 - Better provides for holistic and integrated planning of infrastructure than does the piecemeal detailed process of successive resource consent applications.
 - 4.9.3 **Option Disadvantages**
 - There are potential legal risks of the FTAA decision makers rejecting the application for a Designation. Those risks, and the management of them, are:
 - That the application to be listed referred to resource consent applications rather than a Designation; however, legal advice is that this should not be relevant to the FTAA decision makers, as the FTAA does not constrain the types of applications to be made by the listed projects to just those mentioned in the applications to be listed;
 - That as the District Plan provides a special zone for the OARC corridor works, a Designation is not appropriate; however, planning and legal advice is that for the reasons summarised in this report, the Council as applicant will have good grounds for the application for the Designation.

4.10 Fast Track Approvals Act Substantive application seeking resource consents for all breaches of the District Plan.

4.10.1 **Option Description:** Seek resource consents for breaches of the District Plan under the FTAA.

4.10.2 **Option Advantages**

- Certainty over designs as detailed plans will need to be submitted with the application.
- Consistent with the Council's original application to be listed in the FTAA.

4.10.3 **Option Disadvantages**

- Requirement to have a greater level of design, which would likely require a delay in the submission of the substantive application while designs are prepared. This would be difficult to achieve within the two year period in which the FTAA requires listed projects to submit the application under the FTAA (23 December 2026).
- Additional cost of detailed designs now, rather than in the future just prior to construction.
- Reduced flexibility in the location and sizing of infrastructure now, which given the 30-year construction window, will impact on climate adaptation planning and not allow for changing variables such as sea level rise and vertical land movement.

Analysis Criteria Ngā Paearu Wetekina

4.11 The key criteria are the efficiency and effectiveness of the approval - either a Designation, or a series of resource consent applications – in achieving the Council's objectives for implementing the Ōtākaro Avon River Corridor Regeneration Plan. Those objectives include integrated holistic planning of the whole of the area in a way that best achieves flood management, community, ecological, and mana whenua objectives. Designation achieves that better than resource consent applications.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	District Consents
Cost to Implement	<ul style="list-style-type: none"> • Cost of FTAA substantive application and processing • Detailed design and outline plan submittal costs later 	<ul style="list-style-type: none"> • Cost of FTAA substantive application and processing • Detailed design costs now
Maintenance/Ongoing Costs	None	Minor consent administration fees prior to construction project initiation
Funding Source	Three Waters & Parks capital programmes	Three Waters & Parks capital programmes
Funding Availability	Yes	Yes
Impact on Rates	No change	No change

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 The FTAA sets out requirements for applications and matters that must be assessed by decision makers. The risk is that the application for a Designation is unsuccessful. However, the project team and legal advisors will be ensuring that the application is complete and comprehensive and is consistent with the assessment criteria.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:
- 6.2.1 The decision by the Council to apply in the FTAA process for a Designation in the District Plan that permits the public works needed to implement the Ōtakaro Avon River Corridor Regeneration Plan is a decision that the Council has legal authority to make.
- 6.3 Other Legal Implications:
- 6.3.1 Other legal considerations about the FTAA process have been described in this report.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decision:
- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
- 6.4.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the consistency of this decision with the Council's previous decision to seek all approvals needed for implementing the Ōtakaro Avon River Corridor Regeneration Plan in the fast track process. The fast track decision making procedure in relation to community input and hearing or appeal rights is the same regardless of whether the Council seeks a Designation or resource consents. The Designation procedure though better achieves the Council's settled objectives for the project.
- 6.4.3 Seeking a Designation is an efficient way to get approval in the District Plan for the Council's public works. It is consistent with the Ōtakaro Avon River Corridor Regeneration Plan as it enables holistic and integrated planning of the infrastructure works needed to implement that Plan.
- 6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.6 Stormwater Drainage
- 6.6.1 Activity: Stormwater Drainage
- Level of Service: 14.0.11.2 The number of flooding events that occur (DIA 1a) - <2 flooding events
- 6.7 Parks, Heritage and Coastal Environment
- 6.7.1 Activity: Otakaro Avon River Corridor (OARC)
- Level of Service: 6.8.12.1 Progress integrated Green Spine programme (Green Spine, Council-led capital investment - Parks, Water and Transport) as per the Implementation Plan - 90% of approved work programmes delivered in the year funded
 - Level of Service: 6.3.10.4 Native restoration of the Otakaro Avon River Corridor (6.3.10.4) - Minimum 3Ha of native restoration in any financial year

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.8 This procedural question about seeking approvals in the FTAA process by Designation rather than by resource consent applications has no impact on any community rights or interests. That is because the level of community participation in the process does not change. It is set by the FTAA process, and the Council has previously resolved to use that process.
- 6.9 Governance of decision making for the corridor is at a metropolitan level and is in partnership with mana whenua.
- 6.10 The decision affects the following wards/Community Board areas: Central, Burwood, Linwood and Coastal.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.11 The implementation of the Ōtākaro Avon River Corridor Regeneration Plan is significant in relation to ancestral land, a body of water or other elements of intrinsic value and seeking a Designation in the District Plan that permits those works does specifically impact Mana Whenua, their culture, and traditions.
- 6.12 The decision involves a matter of interest to Mana Whenua and could impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.13 Mana whenua support seeking a Designation in the FTAA process and are working in partnership with the Council on implementing the Ōtākaro Avon River Corridor Regeneration Plan.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi


- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions because it is a decision about a legal procure that has minimal relationship to what work is actually done in the Ōtākaro Avon River Corridor.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 The next steps are to continue with the FTAA applications, including for a Designation in the District Plan.



Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	OARC Regulatory Approvals Strategy (<i>Under Separate Cover</i>)	25/549319	

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
<ul style="list-style-type: none">Christchurch City Council submission on the Fast-Track Approvals 19 April 2024: Billhttps://ccc.govt.nz/assets/Documents/The-Council/Request-information/2024/Fast-Track-Approvals-Bill.pdfFast Track Application FTA095 - Implementation of the Ōtākaro Avon River Corridor Regeneration Plan: https://environment.govt.nz/acts-and-regulations/acts/fast-track-approvals/fast-track-projects/implementation-of-the-otakaro-avon-river-corridor-regeneration-plan/

Signatories Ngā Kaiwaitohu

Authors	Brent Pizzey - Senior Legal Counsel Sylvia MacLaren - Programme Manager David Little - Manager Residential Red Zone
Approved By	Kevin McDonnell - Team Leader Asset Planning Water & Wastewater Gavin Hutchison - Head of Three Waters Brent Smith - General Manager City Infrastructure Andrew Rutledge - General Manager Citizens and Community

10. Council Submission: Standards New Zealand - Local Government Standing Orders

Reference Te Tohutoro: 25/2179847

Responsible Officer(s) Te Katie Matheis, Senior Democratic Services Advisor

Pou Matua: Megan Pearce, Manager Legal & Democratic Services

Accountable ELT Helen White, General Counsel / Director of Legal & Democratic

Member Pouwhakarae: Services

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the Council's approval of the draft submission to Standards New Zealand's proposed Local Government Standing Orders (LGSO) and delegate authority to the Chief Executive to finalise the submission, including making any necessary amendments.
- 1.2 Standards New Zealand is inviting feedback on the proposed LGSO until Friday, 12 December 2025.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information contained in the Council Submission: Standards New Zealand - Local Government Standing Orders Report.
2. Notes that the decision in this report has been assessed as having low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Agrees to lodge the submission on the proposed Local Government Standing Orders and delegates authority to the Chief Executive to approve any further amendments to the submission as required (Attachment A of this report).

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 In accordance with the proposed Local Government (System Improvements) Amendment Bill (the Bill), the Department of Internal Affairs (DIA) and Standards New Zealand have developed the draft Local Government Standing Orders (LGSO). This standardised set of Standing Orders may be mandated by the Secretary across all local authorities.
- 3.2 Consultation on the proposed LGSO is currently underway. The Council's draft submission (**Attachment A**), notes its support for the structure, process clarifications and discretionary items outlined in the proposed LGSO.
- 3.3 It recommends improved formatting and clarification of certain provisions; technical wording changes are outlined in Appendix 1 of the draft submission. The submission also raises concerns regarding the exclusion of a Principles section, acknowledgement of Te Tiriti o Waitangi and broader transparency and accessibility issues.

4. Background/Context Te Horopaki

- 4.1 The Bill, introduced on 15 July 2025, empowers the Secretary to issue a standardised set of Standing Orders for all local authorities. The Council submitted feedback on the Bill on 27 August 2025, which can be viewed here: [Christchurch City Council submission on the Local Government \(System Improvements\)](#).
- 4.2 To progress the Bill's objective, the DIA commissioned Standards New Zealand to establish a Development Committee to review the existing Model Standing Orders (NZS 9202) and develop a standardised version. The membership of the Committee, approved by the New Zealand Standards Approval Board and appointed by the New Zealand Standards Executive, consists of representatives from:
 - 4.2.1 Auckland Council
 - 4.2.2 Bay of Plenty Regional Council
 - 4.2.3 Christchurch City Council
 - 4.2.4 Department of Internal Affairs | Te Tari Taiwhenua – Local Government Policy & Partnerships and Operations
 - 4.2.5 Far North District Council
 - 4.2.6 Local Government Commission
 - 4.2.7 Local Government New Zealand
 - 4.2.8 Nelson City Council
 - 4.2.9 New Plymouth District Council
 - 4.2.10 Porirua City Council
- 4.3 The work of the Committee culminated in the proposed LGSO currently out for consultation.
- 4.4 The consultation overview provided by Standards New Zealand identifies that the proposed LGSO aim to:
 - 4.4.1 Ensure consistency, transparency, and compliance across all local authorities, replacing outdated guidance and supporting improved governance.
 - 4.4.2 Provide further consistency and certainty to councils about council meeting procedures.
- 4.5 The proposed LGSO are intended for:
 - 4.5.1 Territorial authorities
 - 4.5.2 Regional councils
 - 4.5.3 Community boards
 - 4.5.4 All types of local authorities as defined under the Local Government Act 2002.

Summary of submission

- 4.6 While the draft Council submission on the proposed LGSO (**Attachment A**) reiterates the Council's concerns around the suitability of standardised Standing Orders for all local authorities, the submission acknowledges some overall improvements and makes several recommendations, as summarised below.

Format and Usability

- 4.7 The submission notes its support for the structure of the proposed LGSO, which is organised to follow the flow of a meeting. The use of more specific headings and subsections as well as cross references facilitates useability and consistent application of the Standing Orders.
- 4.8 The submission recommends changes to:
 - 4.8.1 The overall formatting of the document, particularly the lack of white space and easily identifiable headings throughout, which compromise the LGSO's useability.
 - 4.8.2 The layout of the Table of Contents, which lists only the main headings. The subheadings should be included to improve the document's navigability.
 - 4.8.3 The singular use of English headings and subheadings. Te Reo Māori is an official language of New Zealand and the proposed LGSO should reflect both languages.

Principles, Te Tiriti o Waitangi and Mandatory Requirements

- 4.9 The submission comments on the omission of the longstanding Principles section and the exclusion of any reference to Te Tiriti o Waitangi and Māori participation. It recommends that the Principles section be reinstated and make provision for reflecting Te Tiriti o Waitangi and councils' decision-making obligations under the LGA.
- 4.10 The submission also comments on the LGSO's attempt at distinguishing "must" from "shall" when indicating a mandatory requirement. As this does little to clarify context and creates confusion for readers, the submission recommends that the simple use of "must" be employed across the document.

Adoption and Discretionary Provisions

- 4.11 The submission recommends that the provisions regarding the adoption of Standing Orders in the proposed LGSO and the Bill be aligned prior to publication to ensure consistency and clarity of intent.
- 4.12 Further, the submission outlines the Council's support for the discretionary matters related to debate procedure, the provision of a casting vote, and time limits for debate and public participation. It is recommended that meeting duration also be made a discretionary matter for councils to determine.

Meeting Agenda and Public Access

- 4.13 The clarity of the proposed LGSO provisions around agenda management and responsibility are supported in the submission, as is the discretion of the Chief Executive to consider organisational impacts when responding to requests for reports.
- 4.14 The submission also comments on the improved public participation sections but highlights certain provisions that require clarification as outlined in Appendix 1.

Debate

- 4.15 The proposed LGSO include a variety of updated provisions in the debate sections, which offer some much-needed process clarifications. The submission states its support for these provisions, including:
 - 4.15.1 The clear delineation between questions of staff and debate;
 - 4.15.2 The explicit provisions around the timing of moving/seconding motions and procedural motions;
 - 4.15.3 The concise requirements for raising an amendment; and
 - 4.15.4 The more clearly articulated process for progressing a Notice of Motion.

- 4.16 The submission does recommend some wording changes across the debate provisions to ensure consistency across the proposed LGSO; these are set out in Appendix 1.

Transparency and Accessibility

- 4.17 The submission speaks to the Council's significant concerns around the accessibility of the proposed LGSO due to Standard New Zealand's stringent copyright provisions. Restrictions on sharing, publishing or reproducing the LGSO could significantly undermine transparency, accountability, and public trust.
- 4.18 The submission further comments on the lack of information provided to date regarding the cost of purchasing the standard and the distribution framework that local authorities would be bound by and urges Standards New Zealand and the DIA to provide guidance as soon as possible.

Prior Workshops

- 4.19 The following related information session/workshops have taken place for the members of the meeting:

Date	Subject
11/11/2025	Council Workshop regarding key changes between the proposed LGSO and the Council's current Standing Orders https://christchurch.infocouncil.biz/Open/2025/11/ISCC_20251111_AGN_10743_AT.PDF
18/11/2025	Council Workshop regarding the draft submission https://christchurch.infocouncil.biz/Open/2025/11/ISCC_20251118_AGN_10681_AT.PDF

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.20 The most reasonably practicable option is that the Council provides feedback to Standards New Zealand on the proposed LGSO.
- 4.21 The Council routinely makes submissions on proposals which may significantly impact Christchurch residents or Council business. Submissions are an important opportunity to influence thinking and decisions through external agencies' consultation processes.
- 4.22 The alternative option would be to not submit. This course of action is not recommended as the Council would forgo an opportunity to provide feedback on the proposed LGSO which would serve as a key governance document that shapes the Council's meeting procedures and decision-making.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option	Option 2 – Not to submit
Cost to Implement	Met from existing operational budgets.	No cost
Maintenance/Ongoing Costs	No cost	No cost
Funding Source	Met from existing operational budgets.	No cost
Funding Availability	Available	No cost
Impact on Rates	No impact on rates.	No cost

- 5.1 While there are no associated costs beyond ordinary staff resource, it should be noted that if the proposed LGSO are mandated by the Secretary in accordance with the Bill, the cost of purchasing the standard and who will bear that cost is not yet known.
- 5.2 As there has been no guidance provided by the DIA or Standards New Zealand regarding the financial implications to councils and other local authorities, the submission reiterates the need for further information to be made available as soon as possible.

6 Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 The decision to lodge a Council submission is low risk.
- 6.2 As noted in the Council's 27 August submission to the Bill, there continues to be a risk that standardised Standing Orders mandated across all local authorities will not be fit-for-purpose. However, the scope of this risk has been mitigated to some extent by the Council's participation on the Committee responsible for developing the proposed LGSO.

Legal Considerations Ngā Hiraunga ā-Ture

- 6.3 Statutory and/or delegated authority to undertake proposals in the report:
 - 6.3.1 Any person or organisation can submit on the proposed LGSO during the consultation process.
- 6.4 Other Legal Implications:
 - 6.4.1 There is no legal issue or implication relevant to this decision.
 - 6.4.2 The Democratic Services team have led the development of the draft submission.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.5 The required decision:
 - 6.5.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
 - 6.5.2 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. This recognises that the specific decision (to lodge a submission) is of a lower level of significance.
 - 6.5.3 Is consistent with the Council's Plans and Policies.
- 6.6 This report does support the [Council's Long Term Plan \(2024 - 2034\)](#).

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 On its face, a Council decision to make a submission does not directly impact the community and community views have not been sought by staff.
- 6.8 However, the submission acknowledges that the proposed LGSO, if mandated, will impact communities and other stakeholders wishing to engage with the Council, its committees and community boards. Accordingly, the submission advocates for transparency and accessibility to ensure participants have the information they need to effectively participate in local decision-making.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.9 The decision to lodge a submission does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value.
- 6.10 The draft submission notes the exclusion of any reference to Te Tiriti o Waitangi, Treaty Principles, or Māori participation in decision-making from the proposed LGSO, which is

inconsistent with the statutory obligation under Section 14(1)(d) of the Local Government Act 2002. This is an issue that the Council submission identifies as needing to be addressed.



Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.11 A decision to make a Council submission is unlikely to contribute the impacts of climate change or emissions reductions.

7 Next Steps Ngā Mahinga ā-muri

- 7.1 Subject to approval, the Chief Executive will make any required changes and lodge the submission with the Standards New Zealand no later than Friday, 12 December 2025.
- 7.2 The Committee will have further meetings in December to consider the feedback to the consultation and finalise the LGSO by way of ballot vote before it is sent to the Standards Approval Board for final approval and publication.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Draft Council Submission and Appendix 1	25/2383473	53
B 	Proposed LGSO - Table of Key Changes	25/2233548	64

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
<ul style="list-style-type: none">Local government standing orders consultationStandards New Zealand Draft Model Standing OrdersLocal Government (System Improvements) Amendment Bill.

Signatories Ngā Kaiwaitohu

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xx December 2025

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Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders

Introduction

1. Christchurch City Council (the Council) thanks Standards New Zealand for the opportunity to provide comment on DZ 9202:2025 *Local Government Standing Orders* (LGSO).
2. The Council appreciates the opportunity to be represented on the P9202 Committee responsible for preparing the proposed LGSO. We acknowledge the challenge undertaken by the Committee to produce a fundamental governance document intended for all local authorities and its considerable effort in producing a draft set of standing orders fit for consultation within a constrained timeframe.
3. However, as outlined in the Council's submission on the Local Government (System Improvements) Amendment Bill¹, concerns remain regarding the suitability of standardised standing orders for all councils. Standing orders are a foundational tool for enabling democratic decision-making and should be responsive to the diverse needs and experiences of individual communities and their elected members.
4. Overall, the Council sees improvement in the draft LGSO, which provides a more intuitive framework for application, clarifies provisions around meeting and debate processes, and helps ensure our communities and elected members can easily and effectively partake in democratic decision-making.
5. The Council has included a table of recommended wording changes (Appendix 1) as an attachment to this submission. Where this submission notes concerns with particular provisions, the table suggests alterations or additions to address those concerns.

Submission

Format and Useability

6. The Council supports the ordering of the LGSO to reflect the typical flow of a meeting, as this enhances both usability and intuitive navigation. The use of cross-references is also welcomed, as these reduce repetition and promote the consistent application of standing orders.

¹ <https://ccc.govt.nz/assets/Documents/The-Council/Request-information/2025/Local-Government-System-Improvements-Amendment-Bill-2025.PDF>

7. While the Council appreciates the increased use of section headings and subsections, the current Table of Contents does not include these subsections. This limits the document's navigability and undermines the benefits of the improved structure.
8. Additionally, the document's formatting could be significantly improved. The lack of clearly identifiable headings and insufficient use of white space makes it difficult for users to locate specific provisions quickly, detracting from overall readability and accessibility.
9. The Council recommends that the Table of Contents be expanded to include all subsections to support efficient navigation. Furthermore, the formatting should be modified to ensure consistent use of headings and adequate white space, thereby enhancing readability and ease of use for elected members, staff, and the public.
10. The Council further recommends the inclusion of dual language headings in both English and Te Reo Māori. Te Reo Māori is an official language of Aotearoa New Zealand and should be reflected in the LGSO. This aligns with many councils that are using dual language headings in their reports, policies, and strategies.

Principles and Te Tiriti o Waitangi

11. The Council notes with concern that the proposed LGSO omit a principles section, which has been a longstanding section in standing orders and serves an important function in providing a contextual framework and guiding interpretation.
12. The Council recommends that the LGSO include a set of principles that clearly articulate the core standards by which good governance is achieved such as transparency, accountability, inclusivity, confidentiality, and legislative compliance.
13. The Council notes the exclusion of any reference to Te Tiriti o Waitangi, Treaty Principles, or Māori participation in decision-making from the proposed LGSO. This is inconsistent with the statutory obligation under Section 14(1)(d) of the Local Government Act 2002, which requires local authorities to *'provide opportunities for Māori to contribute to its decision-making processes'*. This was an issue that the Council identified as needing to be addressed in the review of its current standing orders.
14. The Council, therefore, recommends acknowledging and making provision for reflecting Te Tiriti o Waitangi and councils' relevant statutory obligations in the proposed LGSO and decision-making processes.

Mandatory requirements

15. The Council recommends that the LGSO use consistent and unambiguous language to indicate mandatory requirements. The current use of *"must"* versus *"shall"* to distinguish between legislative and LGSO mandates creates unnecessary complexity with little purpose and may lead to confusion in interpretation and application.
16. To enhance clarity and usability, the Council recommends that the LGSO consistently use *"must"* to indicate all mandatory provisions. Where the requirement is based in legislation, this is clearly indicated through the citation of the relevant statutory provision. This approach aligns with best

practice in legislative drafting and ensures that users can easily distinguish between mandatory and discretionary provisions without ambiguity.

Adoption and amendment of standing orders

17. The Council notes that the proposed LGSO contradict the proposed Local Government (System Improvements) Amendment Bill (the Bill) in relation to the obligation to adopt standing orders and the process for adoption and alteration of standing orders.
18. Specifically, the Bill proposes that in relation to the Local Government Act 2002, Schedule 7:
 - a. clause 27(1) requiring local authorities to adopt a set of standing orders be replaced by the following:

The Secretary may approve and issue a set of standing orders for the conduct of the local authority's meetings and those of its committees.
 - b. clause 27(3) setting out the process for amending or adopting a new set of standing orders be repealed.
19. The Council recommends that the LGSO be aligned with the Bill as enacted. If the Bill's proposed changes to Schedule 7 clause 27 are enacted, it should be clarified that the ability to amend standing orders by a vote of not less than 75% of the members present relates to the discretionary provisions only.

Discretionary provisions

20. As noted above, the Council has concerns regarding the suitability of standardised standing orders for all councils. However, should these be mandated, the Council strongly supports the inclusion of discretionary provisions that allow local authorities to adopt procedures tailored to their operational needs. In particular, the Council welcomes the flexibility to determine:
 - General procedures for speaking and moving motions and amendments
 - The use of a casting vote
 - Time limits for debate, public forum, deputations, petitions, and submissions.
21. These provisions recognise the diversity of local government contexts and support effective meeting management.
22. However, the Council notes that the proposed LGSO prescribe fixed limits on meeting duration — specifically, that meetings may not continue for more than two hours without a 10-minute break, or more than six hours in total, unless resolved otherwise. For larger councils, this will necessitate repeated procedural resolutions, which is inefficient and disruptive.
23. The Council recommends that the discretionary provisions be expanded to include the ability for local authorities to set their own meeting duration. This would enable councils to establish timeframes that reflect the scale of their operations, the volume of business, and the needs of their communities, while still ensuring appropriate breaks and procedural safeguards.

Section 5 – Meeting agenda

24. The Council supports the clear delineation of responsibility for agenda management, with the chief executive holding responsibility prior to the meeting and the chairperson assuming control once the meeting commences. This clarity enhances accountability and operational efficiency.
25. The Council also welcomes the clear process for raising items for decision, and supports the discretion given to chief executives to consider broader organisational impacts when responding to requests for reports. This ensures that decisions are made with consideration of operational demands and strategic priorities.

Section 6 – Public access and recording

26. The Council supports the clear distinction between public forums and deputations, which helps members of the public understand the appropriate channels for engagement. We also endorse the inclusion of criteria requiring that matters raised fall within the local authority's jurisdiction and the decision-making body's terms of reference. This promotes relevance and procedural clarity and will help ensure members of the public are directed to the appropriate decision-making body when requesting to speak.
27. The Council values the chairperson's discretion in managing public participation requests, recognising its importance in ensuring meetings are conducted efficiently and equitably. However, we are concerned that the current drafting could be interpreted as applying participation restrictions only to public forums. The Council considers that these restrictions should apply to both public forums and deputations, with any differences clearly signalled in the wording of each specific restriction to avoid confusion and ensure consistent application.
28. It is of further concern that the proposed LGSO appear to remove the ability for a decision-making body to request a report in response to an issue raised during a public forum. This significantly limits the potential for meaningful public engagement and undermines the role of public forums as a mechanism for raising matters of community concern.
29. The Council recommends that it be explicitly stated that a meeting may resolve to request a report in relation to a public forum item.
30. The Council does support the updated provisions relating to petitions and the section on hearing submissions, which improve transparency for submitters and better reflect current practice.

Section 7 – Quorum requirements

31. The Council recommends that the title of this section is changed to say quorum *and attendance* requirements, particularly as it also covers attendance by electronic link.
32. The Council notes that the provisions regarding elected member attendance via electronic link have been updated to align with the legislative changes which permit attendance by electronic link to count towards quorum. Notwithstanding this flexibility, the Council acknowledges that in-person attendance at meetings is a core aspect of good governance and appreciates the clear guidance to elected members outlined in this section.

Section 9 – Debate

33. The Council strongly agrees with the updated provisions in this section related to questions of staff (9.1.3) and moving into debate (9.1.4). These sections provide much needed clarity for elected members, staff and members of the public regarding the progression of an item once tabled for consideration. The Council appreciates the clear delineation between questions of staff and debate as a means of ensuring good process and deliberative decision-making.
34. The Council is concerned that the wording of section 9.11.1 – *Options for speaking and moving*, is confusing and appears inconsistent with the intended discretion for councils to adopt the procedure for speaking and moving motions and amendments that best suits their needs. It appears contradictory that a council could resolve, by simple majority, to use a debate option that differs from the one it adopts in accordance with section 2.1.1 by a 75 per cent vote.
35. The Council recommends removing this language as it establishes an inconsistent process which does not support transparency or uniformity across meetings, or even across individual items. Councils have other tools under standing orders that can be employed if their debate procedure needs to be adjusted to accommodate the business of the meeting.
36. The Council supports the clarity in section 9.11.3.1 regarding moving and seconding motions and amendments at any time once an item is tabled for consideration. This aligns with common practice in meetings and sets clear expectations for elected members, staff, and the public.
37. The Council also supports the updated wording that gives clarity to the requirements and restrictions around amendments. This is a core aspect of debate process and the Council is pleased to see these provisions expressed more concisely.
38. Furthermore, the Council acknowledges the much-improved provisions around foreshadowed motions and amendments, including the applicable definition. This section makes the use and application of foreshadowed motions and amendments by the meeting clearer and aligns with common meeting practice.
39. The Council further supports the LGSO's revisions to the procedural motion sections, including the clear direction that a meeting may move a procedural motion at any time after the item is tabled, as this supports a practical and flexible approach to managing agenda items.
40. However, the Council notes that the qualifying sentence in section 9.12.1 – *Types of procedural motions*, could be clearer as its reference to moving or seconding a *motion* in accordance with section 9.11.2 is not directly applicable, and should instead reference an *amendment*.
41. We do support the provision that outlines the expectation that procedural motions not be used as a vehicle for progressing other requests, e.g., further consultation, workshops, etc. However, we recommend that the chairperson be allowed some discretion in this area should they find a request (such as one for more information on the matter) reasonable under the circumstances.
42. The Council supports the organisation and clarity in the Notice of Motion (NoM) section. The amended timeframe of 10 clear working days for submitting a NoM to the chief executive is a welcome improvement, as it better enables staff to provide a considered response - particularly given the resource constraints often faced when responding under tighter timeframes.

Section 10 – Minutes

43. The Council notes that standing order 10.2 would require (per use of the word “shall”) that the minutes record the reasons for withdrawal of an agenda item by the chief executive. This provision does not align with standing order 5.6 which provides that the chief executive “*should* inform” the meeting of the reason(s) for the withdrawal. The Council would recommend that these provisions be aligned to reflect that where the chief executive informs the meeting of the reasons for a report being withdrawn, this may be recorded in the minutes.

Transparency and Accessibility

44. Transparency is a significant concern for the Council. Historically, copyright restrictions imposed by Standards New Zealand limited local authorities’ ability to share, publish, or reproduce standard orders, undermining public access to the rules governing democratic decision-making. Such lack of visibility risks eroding public trust, particularly in an environment where openness and accountability are critical to maintaining confidence in local government.
45. Of further concern is the lack of information that has been shared with councils regarding the cost of having to purchase the model standing orders from Standards New Zealand, if required. Councils have little to no direction regarding who would be responsible for covering this cost, which could be prohibitive.
46. The Council does not agree with any distribution framework that would prevent us from reproducing or sharing standing orders with our communities, including by making them accessible on our website, as is current practice. As it is unclear how these model standing orders can be made accessible to members of the public, the Council recommends that Standards New Zealand provide guidance on these matters as soon as possible.

Conclusion

47. The Council acknowledges the challenges and complexity of developing model standing orders intended for all local government authorities. We continue to emphasise the importance of recognising that local authorities need the flexibility and discretion to tailor their standing orders in a way that best supports its elected members and communities.
48. The Council will follow with interest the development of the model standing orders and the progression of the Local Government (System Improvements) Amendment Bill. It is the Council’s sincere hope that any finalised model standing orders include a principles section that acknowledges the pillars of good governance and the importance of Te Ao Māori and Te Tiriti o Waitangi.
49. While the Council supports many of the revisions incorporated into the proposed LGSO, we would like to see certain provisions updated to improve context, clarity, and useability as outlined in Appendix 1. The Council reiterates its concern with the format, particularly the incomplete Table of Contents and lack of appropriate white space.
50. Finally, the Council reiterates our concerns around transparency and availability of the model standing orders. This is an essential document that guides participation in democratic decision-making and helps ensure local authority meetings are accessible, transparent, and inclusive. Any barriers to access, whether due to copyright restrictions or cost would be a grave disservice to our communities, elected members, organisation and the democracy we serve.

Thank you for the opportunity to provide this submission.

For any clarification on points within this submission please contact Megan Pearce, Manager Democratic Services at Megan.Pearce@ccc.govt.nz

Ngā mihi,

Phil Mauger
Mayor of Christchurch

Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders – Appendix 1: Recommended Wording Changes

Section	Section Title	Suggested Track Changes
1.1	Statutory references	<p>These standing orders include statutory and non-statutory meeting provisions and provide guidance on how those provisions should be applied in practice. Where a statutory provision applies, the statutory reference is noted. Where there is any inconsistency between these standing orders and legislation, legislation prevails.</p> <p>Statutory references apply throughout the period of the meeting whether or not standing orders have been suspended.</p> <p>In addition, these standing orders must comply, as appropriate, with the decision-making provisions of Part 6 of the Local Government Act 2002 (LGA) and be consistent with section 39 of the LGA and any other applicable legislation and council policies.</p> <p>Use of the word ‘must’ in a standing order indicates a mandatory legislative requirement. <u>Where that requirement is derived from legislation, the applicable legislative reference is noted.</u></p>
1.2	Definitions	<p>Debate Speeches made by members that occur once a motion has been moved and seconded <u>and the Chairperson has verbally signalled that the meeting is in debate.</u></p> <p>Newspaper <u>A periodical publication published (whether in New Zealand or elsewhere) at intervals not exceeding 40 days, or any copy of, or part of any copy of, any such publications. This includes every publication that at any time accompanies and is distributed along with any newspaper.</u></p>
2.1.1	Obligation to adopt standing orders	<p>As a general matter, the wording in this section does not seem to align with the intent of the proposed Local Government (Systems Improvements) Amendment Bill, which would mandate a set of Standing Orders. The provisions citing the current LGA, sch 7 requirement that councils <i>adopt</i> a set of Standing Orders by a 75% vote is confusing if these Standing Orders are to be mandated and the discretion to alter certain default provisions is limited to those listed.</p> <p>Further, the formatting in this section has two sets of lists, both designated (a), (b), (c), making it impossible to distinguish / reference the provisions accurately. The second set, designating the discretionary items that councils may adopt would sit more appropriately under section 2.1.3 – <i>Process for adoption and alteration of standing orders.</i></p>
2.1.1	Obligation to adopt standing orders	<p>Alongside adoption of these standing orders, the local authority also has the discretion to <u>apply an alternative to the default provisions noted in the following sections and</u> adopt:</p>

Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders – Appendix 1: Recommended Wording Changes

		(a) Its general procedures for speaking and moving motions and amendments, as outlined in Appendix D; (b) The provision of a casting vote, as outlined in Appendix E; (c) The time limits for debate, public forum, deputations, petitions, and submissions. (d) <u>Its meeting duration, as outlined in standing order 2.2.7, with a maximum meeting time of eight (8) hours unless otherwise resolved.</u>
6.1.2	Council should livestream or record meetings	... Where a council intends to livestream and/or record meetings, the council should adopt protocols on the livestreaming and/or recording of meetings <u>and attendance via electronic link.</u>
6.2.1	Public forums	... Matters raised in public forums should be within the jurisdiction of the council, and in the case of a committee or subcommittee, <u>community or local board.</u> any issue, idea, or matter raised in a public forum should fall within the terms of reference of that body.
6.2.3	Requests and time limits	Speakers can speak for up to five minutes (including questions), <u>unless the local authority has exercised its discretion consistent with standing order 2.1.1 and adopted alternative time limits for public forums and deputations.</u>
6.2.4	Restrictions	Upon receipt, the chief executive (or their delegate) shall provide the chairperson with requests to speak at a public forum <u>or as a deputation.</u> ... The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where: (b) More than two <u>public forum</u> speakers have requested to speak on the same matter at the same meeting; (e) The <u>public forum</u> speaker has previously spoken on the same issue within the past 12 months; Where a member of the public has previously caused a disruption at multiple meetings, the chairperson may decline a <u>public forum or</u> deputation request and require the individual to provide their views in writing.
6.2.6	Discussion and decisions on matters raised at public forums and deputations	No discussion or decisions on the matter can be made at the meeting on issues raised during the public forum. <u>The meeting may request, by resolution, a report from staff or refer the matter to a committee or community / local board.</u>
6.3.2	Time limits	Where a meeting is sitting to consider the hearing of submissions, the following time limits apply <u>unless the local authority has exercised its</u>

Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders – Appendix 1: Recommended Wording Changes

		<u>discretion consistent with standing order 2.1.1 and adopted alternative time limits for submissions:</u>
6.4.1	Form of petitions	... Petitions should: (b) Be received by the chief executive at least five <u>clear</u> working days before the meeting at which they will be presented;
7	Quorum requirements	Quorum <u>and attendance</u> requirements
7.7.2	Requests and conditions to attend by electronic link	A member shall give the chairperson and the chief executive at least two <u>clear</u> working days' notice when they want to attend a meeting by electronic link. If this is not possible due to illness or emergency, the member may give less notice.
7.7.5	Confidentiality	A member who is attending a meeting by <u>electronic audio or audiovisual</u> link shall ensure that the meeting's proceedings remain confidential during any time that the public is excluded.
8.2.8	Chairperson does not have a casting vote	The mayor, chairperson, or any other person presiding at a meeting has a deliberative vote but, in the case of an equality of votes, does not have a casting vote. <u>Add cross reference regarding the discretionary aspect of this item as provided in standing order 2.1.1 and Appendix E.</u>
9.5	Time limits on speakers	During debate, all members will have three minutes' speaking time, <u>unless the local authority has exercised its discretion consistent with standing order 2.1.1 and adopted alternative time limits for debate.</u>
9.11.1	Options for speaking and moving	The following procedure for speaking and moving motions <u>and amendments</u> applies unless <u>the local authority has adopted an alternative option as provided for in standing order 2.1.1 and Appendix D.</u> ; <u>on the recommendation of the chairperson at the beginning of a meeting, the meeting resolves (by simple majority) to adopt either of the other two options in Appendix D for the meeting generally, or for any specified items on the agenda.</u>
9.11.3.1	Moving and seconding motions and amendments	... The chairperson may then state the motion or amendment and <u>should verbally signal when it is open</u> if for debate.
9.12.1	Types of procedural motions	Any member may move or second any one of the following procedural motions consistent with the requirements for moving or seconding a <u>motion</u> amendment in standing order 9.11.2 – Speaking and moving motions, <u>as adopted in accordance with standing order 2.1.1.</u> ...

Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders – Appendix 1: Recommended Wording Changes

		These procedural motions shall <u>should</u> be limited to advancing the directives outlined in (a) – (e) above and may <u>should</u> not include requests for further action (for example, additional consultation, a further report or workshop, and so on), <u>unless deemed reasonable at the discretion of the chairperson.</u>
9.15.1	Notice of motion to revoke or alter previous decision	... A notice of motion to revoke or alter a previous resolution shall meet the general requirements <u>conditions</u> for a notice of motion. <u>See also standing order 9.15.4 – Conditions to be met for a notice of motion.</u>
9.15.3	Restrictions created by a notice of motion to revoke or alter previous resolution	... Exceptions apply if, in the opinion of the chief executive: (a)... (b) By reason of repetitive notices, the effect of the notice is an attempt by a minority to frustrate the will of the council or the committee <u>decision-making body</u> that made the previous resolution.
9.15.4	Conditions to be met for a notice of motion	A notice of motion shall: (a) Be in writing, and can be via email; (b) Be signed by the mover and seconder, <u>which can include an email signature;</u> (c) State the meeting at which it is proposed the motion be considered; (d) Be delivered to the chief executive at least 10 clear working days before the proposed meeting, or a shorter time at the discretion of the chief executive. The mover and seconder can send the notice of motion via email, which will include the members' signatures.
9.15.5	Refusal of notice of motion	The chief executive, in consultation with the chairperson, may refuse to accept any notice of motion which, in their opinion: ... (f) Concerns a matter where council has delegated decision-making authority to a subordinate body or a community/local board, <u>in which case it may be referred in accordance with standing order 9.15.8;</u> or
10.2	Items recorded in minutes	The chief executive shall keep the minutes of meetings. The minutes shall record: ... (u) The reasons for withdrawal of an agenda item by the chief executive <u>where they have informed the meeting of such reasons.</u>

Consultation Draft: [DZ 9202:2025 Local Government Standing Orders](#)

No.	Draft Standard SO Topic / Section	Key Changes	Comments / Feedback
	Forward	The draft Standard SO is structured in 10 Parts (versus three (3) Parts in the Council's current SO), breaking down the content into more specific Parts.	
	Principles (removed)	Section 1.1 of the Council's current SO outlined core principles of good governance. These have been removed in the draft Standard SO.	
2. General Matters			
2.1	Standing orders	2.1.1 – while SO would be mandated, this section grants local authorities the discretion to adopt: <ul style="list-style-type: none"> • Its general procedures for speaking and moving motions and amendments as outlined in Appendix D; • The provision of a casting vote, as outlined in Appendix E; and • Time limits for debate, public forum, deputations, petitions, and submissions. • 	
2.2	Holding meetings	2.2.7 – Unless the meeting resolves to continue, meeting cannot: <ul style="list-style-type: none"> • sit for more than two hours without a 10 min break; • continue more than 6 hours (including adjournments); or	

		<ul style="list-style-type: none"> continue after 10.30pm. 	
3. Council Structure			
3.1 – 3.3	Appointments and elections; Delegations; Committees	These are mostly newly added sections, but are legislatively prescribed	
4. Calling Meetings			
4.4	Emergency meetings	Includes provisions to address emergency meetings consistent with updated legislation	
5. Meeting Agenda			
5.4	Chief executive may delay or refuse request	<p>New section providing CE discretion to delay or refuse to commission reports that:</p> <ul style="list-style-type: none"> involve significant cost or resource unless resolved by Council; or are beyond the scope of the body making the request <p>CE may also refuse direct report request from an individual member.</p>	
5.6	Withdrawal of agenda items	Makes a new distinction regarding who may withdraw a report based on its origin: the CE may withdraw a report from the CE or staff at any time before item is dealt with and a member may withdraw their own report (e.g., Chair's report, NoM) at any time before the item is dealt with.	
6. Public access and recording			
6.2	Public forums and deputations	Requests and time limits applicable to PF and Deputations have been combined for consistency/ease of use. Key updates include:	

		<ul style="list-style-type: none"> • All public participation speakers are allocated 5 minutes' speaking time* (with Chair discretion to extend) • Requests to speak must be made one clear working day before the meeting • Chairperson now has additional discretion to decline a request where: <ul style="list-style-type: none"> ○ The speaker is in contravention of Council policies or applicable legislative requirements** ○ The matter is before the final decision-making body after having been considered by a committee, community/local board, or hearings panel where public participation was available; ○ The decision-making authority on the matter rests with another body or individual, or falls within another body's Terms of Reference ○ Where a member of the public has previously caused a disruption at multiple meetings, the Chair may decline a deputation and require the individual to submit their views in writing. <p>*Note: time limits are one of the discretionary items that Councils may choose to adjust before adoption of SO.</p> <p>**Note: this provision would enable an appropriate Council policy to be developed to cover those aspects of public participation unique to our Council such as Community</p>	
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		Board correspondence, funding applicants wishing to speak, or members of the public wishing to speak to contractual disputes with the Council or one of its CCOs.	
6.3	Hearing of submissions	<p>New section covering a meeting to hear submissions on matters under its consideration an applying applicable time limits*.</p> <p>*Note: time limits are one of the discretionary items that Councils may choose to adjust before adoption of SO.</p>	
6.4	Petitions	<p>Newly specifies that petitions:</p> <ul style="list-style-type: none"> • may be presented to a meeting provided the subject matter falls within the body's jurisdiction and any applicable Terms of Reference; • may be electronic; • are not considered a report on an agenda <p>Additional updates include:</p> <ul style="list-style-type: none"> • the removal of a maximum word count (e.g., 150 words); • provides discretion to the Chair to waive the 5 working day timeframe and 20 signature threshold; • with the exclusion of the 5 day timeframe, applies all relevant standing orders, meaning the restrictions around public forums/deputations would also apply; • clarification that no debate or decisions can be made unless the petition is presented as part of a deputation. 	

7. Quorum requirements			
7.6	Attendance	<p>7.6.4 – <i>Apologies</i></p> <p>Newly specifies that members may be recorded as absent on council business even where their absence is a result of a commitment made on behalf of the council.</p>	
7.7	Attendance by electronic link	<p>7.7.2 – <i>Requests and conditions to attend by electronic link</i></p> <ul style="list-style-type: none"> • Overall stronger wording. Now specifies that members must give the Chair & CE at least two working days' notice when they want to attend by electronic link (unless not possible due to illness/emergency). • Removal of provision that if the Chair is attending via AV then chairing duties would be undertaken by deputy or member who is physically present. <p>7.7.4 – <i>Quorum and voting by electronic link</i></p> <p>Updated to align with legislative changes allowing attendance via electronic link to be counted towards quorum</p>	
8. Meeting Procedures			
8.2	Chairperson's role in meetings	<p>8.2.4 – <i>Chairperson's rulings</i></p> <p>New provision (also included in Point of Order section) specifying that where a Point of Order questions the Chair's ruling, the deputy chair will make a decision on the Point of Order.</p> <p>8.2.8 – <i>Chairperson does not have a casting vote</i></p>	

		The draft SO default position is that the Chairperson will not have a casting vote. However, this is one of the discretionary items outlined in 2.1.1 that a Council may choose to alter.	
8.3	Member conduct	<p>8.3.7 – <i>Financial conflicts of interest</i> Strengthened provisions, e.g., changing ‘members <i>should</i> physically withdraw themselves’ to ‘members <i>must</i> physically withdraw themselves’.</p> <p>Clarifies that non-participation in a vote is not considered an abstention.</p> <p>8.3.8 – <i>Non-financial conflicts of interest</i> Strengthened provisions, e.g., provides that member shall physically withdraw themselves from the table...unless the meeting is public excluded, in which case they shall leave the room.</p> <p>Clarifies that the nature of the conflict does not need to be disclosed and that non-participation in a vote is not considered an abstention.</p>	
9. Debate			
9.1	General rules of debate	<p>9.1.1 – <i>Members’ right to speak</i> Newly specifies that members may not display videos, images, or other recordings during their debate except with the leave of the Chairperson.</p> <p>9.1.3 – <i>Questions to staff before debate</i></p>	

		<p>Provisions clarify the appropriate flow of debate and specify that when dealing with questions to staff, the Chair has the discretion to:</p> <ul style="list-style-type: none"> • Determine how the question is dealt with; • Determine whether the question is in order and needs to be answered or not; and/or • Decide whether further questions can be put to staff once debate has begun. <p>9.1.4 – <i>Moving into debate</i> Newly provides/clarifies that once an item has been tabled for consideration, members may signal at any time that they are moving/seconding a motion related to that item.</p> <p>Clarifies that at the end of questions and once an item is moved/seconded, the meeting can move into debate.</p>	
9.5	Time limits on speakers	<p>Newly establishes default time limits for debate – all members have three (3) minutes' speaking time (this includes movers of motions and amendments and rights of reply).*</p> <p>These time limits may be extended by resolution or at the Chair's discretion.</p> <p>*Note: debate time limits are one of the discretionary items that councils may choose to adjust under 2.1.1.</p>	
9.11	General procedures for speaking and moving motions	9.11.1 – <i>Options for speaking and moving</i> and 9.11.2 – <i>Speaking and moving motions</i>	

		<p>The default debate procedure is 'Option B' – a less formal procedure than is currently used that employs more leniency when speaking to, or moving, seconding motions/amendments.</p> <p>*The procedure for speaking and moving/seconding motion/amendments is a discretionary matter that councils may choose to adjust under 2.1.1.</p> <p>This section also newly notes that outside of the debate option councils choose to employ, they may still resolve to employ an alternative procedure/option as outlined in Appendix D at the beginning of a meeting.</p> <p><i>9.11.3 – Motions and amendments</i> <i>9.11.3.1 – Moving and seconding motions and amendments</i> Again clarifies that a motion may be moved/seconded at any time once the item is tabled for consideration.</p> <p>Newly specifies that members who move/second a motion/amendment are not required to be present for the entirety of debate.</p> <p><i>9.11.3.6 – Requirements of proposing an amendment</i> Adds (for clarity) where the Chair may rule amendments out of order. This includes where an amendment:</p> <ul style="list-style-type: none"> • Is a direct negative, whereby it would have the same effect as defeating the motion; • Is not relevant to the motion under discussion; 	
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		<ul style="list-style-type: none"> • Is in conflict with, or would have the same effect as defeating, an already carried amendment; • Would have the same effect as an already lost amendment; • Does not comply with the LGA decision-making provisions; and/or • Would negate a decision made under delegated authority. <p>9.11.3.7 – <i>Foreshadowed motions and amendments</i> New wording to clarify the intent/use of a foreshadowed motion or amendment. Further clarifies that a seconder is not required at the time a foreshadowed motion/amendment is raised, but is required to proceed.</p> <p>Newly provides that the Chair has the discretion to direct a single debate between a motion or amendment under discussion and any foreshadowed motions or amendments.</p>	
9.12	Procedural motions	<p>9.12.1 – <i>Types of procedural motions</i> Newly specifies that procedural motions shall be limited to advancing the directives outlined by the PM (e.g., adjourning at item, deferring an item, letting an item lie on the table, etc.) and may not include requests for further action (e.g., additional consultation, a further report/workshop).</p> <p>Clarifies in the body of SO that amendments to procedural motions are not permitted except to specify a time and date where applicable.</p>	

		<p>9.12.2 – <i>Procedural motions shall be taken immediately</i> Newly clarifies that once an item on the agenda has been tabled for consideration, members may signal at any time that they are moving a procedural motion related to that item. The moving/seconding of a PM would follow the rules around moving/seconding a motion as adopted by the Council (e.g., Option A, B or C as outlined in Appendix D).</p> <p>Clarifies that once a PM is moved/seconded, it must be put to the vote immediately without debate, with the exception of a closure motion.</p> <p>9.12.3 – <i>Chairperson's acceptance of closure motions</i> Clarifies that the Chair may only accept a closure motion when the meeting is in debate and there have been at least 2 speakers for and 2 against the motion/amendment, or the Chair considers it reasonable to do so.</p>	
9.13	Points of order	<p>9.13.1 – <i>Members may raise points of order</i> Clarifies the Point of Order related to the recording of words, specifying that this pertains to a member objecting to words used by another member at the time the words are used and requesting that the minutes record the objection.</p> <p>Adds further Point of Order for the criticism of resolutions, giving members a mechanism to address a breach of that specific Standing Order.</p>	

		<p>9.13.4 – <i>Chairperson's ruling on points of order</i> New provision specifying that where a Point of Order concerns the performance of the Chair, the Chair will refer the point of order to the deputy chair or, if there is no deputy chair, another member elected by the meeting.</p>	
9.15	Notice of motion	<p>9.15.2 – <i>Requirement to give notice of a notice of motion to revoke or alter a previous resolution</i> Updates the timeframes around a NoM to revoke/alter a previous resolution, requiring the NoM to be delivered to the CE 10 clear working days before the meeting. Where the NoM is lost, the CE cannot accept a similar NoM that has substantially the same purpose/effect within the next 12 months.</p> <p>9.15.4 – <i>Conditions to be met for a notice of motion</i> Clarifies that a NoM can be via email. Requires that it have both a mover and seconder and updates the timeframe for delivery to the CE to at least 10 clear working days (or a shorter time at the CE's discretion).</p> <p>9.15.5 – <i>Refusal of notice of motion</i> Updates wording to reflect that the CE, in consultation with the Chair, may decline a NoM where it:</p> <ul style="list-style-type: none"> • Is disrespectful or contains offensive language or statements made with malice; • Contains an ambiguity or a statement of fact or opinion that cannot properly form part of an effective resolution, and where the mover and seconder have 	

		<p>declined to comply with such requirements as the CE may make;</p> <ul style="list-style-type: none"> • Is concerned with matter that are already on the agenda, or are the subject of forthcoming reports or recommendations; • Fails to include sufficient information to satisfy the decision-making provisions of sections 77-82 of the LGA, or contravenes other legislative requirements; • Concerns a matter where council has delegated decision-making authority to a subordinate body or a community board; or • Constitutes a repeat notice of motion. <p><i>9.15.8 – Referral notices of motion</i> Clarifies that where a NoM is referred to the appropriate decision-making body (e.g., Committee or Board), the member who raised the NoM has the right to move that motion and exercise a right of reply as if a member of that decision-making body, but cannot take part in the vote.</p> <p><i>9.15.9 – Repeat notices of motion</i> Updated to reflect that when a NoM has been declined by the CE, fails for a lack of seconder, or is declared lost by majority vote, no similar NoM, including one to revoke or alter a previous resolution, may be accepted within the next 12 months unless signed by not less than 1/3 of all members.</p>	
9.16	Voting	9.16.4 – <i>Members may abstain</i>	

		<p>Clarifies that a member does not need to provide a reason for their abstention.</p> <p>9.16.5 – <i>Tied Vote</i> Clarifies that where there is a tied vote and a casting vote is not permitted, the motion or amendment is lost and the status quo is upheld.</p>	
10. Minutes			
10.2	Items recorded in minutes	<p>Newly specifies that the minutes shall record:</p> <ul style="list-style-type: none"> the names of members attending via electronic link, in full or in part; a member's absence from discussion and voting following a declaration of financial or non-financial conflict of interest; and the reasons for withdrawal of an agenda item by the CE. 	
GENERAL MATTERS FOR CONSIDERATION			
	Formatting	The formatting has been changed significantly, with the content broken into smaller subsections and the removal of white space, bullets, etc.	
	Accessibility	Standards NZ has strict copyright restrictions, prohibiting reproduction of any part of SO without prior written permission. There has been little guidance about the cost of having to purchase copies of the SO or who they would be made accessible to the public.	

11. Draft 2025-2028 schedule of Council and Committee meetings

Reference Te Tohutoro: 25/2398496

Responsible Officer(s) Te Pou Matua: Samantha Kelly, Team Leader Democratic Services Support

Accountable ELT Member Pouwhakarae: Mary Richardson, Chief Executive

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to adopt a schedule setting out the dates of ordinary meetings of the Council and its associated committees for the 2025-2028 triennium (Attachment A).
- 1.2 The report has been written to ensure the Council can forward plan the work programme for the triennium, and to allow for public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987 (LGOIMA).

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Draft 2025-2028 schedule of Council and Committee meetings Report.
2. Adopts the schedule of meetings (Attachment A of this report) and delegate to the Manager Democratic Services the ability to make any changes to the schedule as necessary to meet circumstances as required.

3. Background/Context Te Horopaki


- 3.1 Under the Local Government Act 2002 (LGA), the Council can adopt a schedule of meetings which may cover any future period that the Council considers appropriate. It is recommended that the Council adopt a schedule (Attachment A) of ordinary council meetings and its associated committees for the 2025-2028 triennium.
- 3.2 It is recognised that events may arise, or circumstances change that would mean the schedule may need to be revised or additional meetings added as required. It is therefore proposed that the Manager Democratic Services be delegated the authority to make changes to the schedule in order to accommodate business needs. Any additional meetings will be appropriately publicly notified in compliance with the LGOIMA and LGA.
- 3.3 In addition to formal Council and Committee meetings the following Workshops will be scheduled:
 - Council Workshops - Weekly (Tuesdays)
 - Annual Plan/Long Term Plan Workshops - Weekly (Thursdays)

4. Next Steps Ngā Mahinga ā-muri

- 4.1 Should a meeting schedule be adopted, all usual meeting procedures will be followed including public notification, notification to all Councillors and the publication of an Agenda and Minutes of the meetings.

- 4.2 Full Council and Committee of the Whole meetings will be livestreamed (where possible) or recorded and published on the Council's website after the meeting.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	2025-2028 Triennial Calendar for approval (<i>Under Separate Cover</i>)	25/2399246	

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Samantha Kelly - Team Leader Democratic Services Support
Approved By	Megan Pearce - Manager Democratic Services Helen White - General Counsel / Director of Legal & Democratic Services

12. Appointment of Recess Committee 2025/2026

Reference Te Tohutoro: 25/1843426

Responsible Officer(s) Te Pou Matua: Samantha Kelly, Team Leader Democratic Services Support

Accountable ELT Member Pouwhakarae: Mary Richardson, Chief Executive

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to appoint a Recess Committee to consider urgent issues that require a Council decision during the recess period from 18 December 2025 to 18 January 2026.
- 1.2 The report is staff generated to ensure matters that may require urgent decisions during the recess period (excluding those prohibited from being subdelegated in accordance with Schedule 7 Clause 32(1) of the Local Government Act 2002 (LGA)) can be brought to the Council's attention.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Appointment of Recess Committee 2025/2026 Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Appoints a Recess Committee comprising of the following membership and quorum, authorised to make urgent Council decisions (excluding matters prohibited from being subdelegated in accordance with Schedule 7 Clause 32(1) of the Local Government Act 2002), during the period from 18 December 2025 to 18 January 2026 (both days inclusive):
 - a. The membership of the Recess Committee includes the Mayor and all Councillors.
 - b. The quorum of the Recess Committee is five members, which includes:
 - i. The Mayor or Deputy Mayor; and
 - ii. Councillor [enter name]; and
 - iii. Other Members required to ensure a minimum total of five members.
4. Notes that any meeting of the Recess Committee will be publicly notified, and the details forwarded to all Councillors, all of whom can participate.
5. Notes that any decisions made by the Recess Committee will be reported to the Council for information and record purposes.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 There is a recess period between 18 December 2025 and 18 January 2026 (dates inclusive). It is recommended, as is standard practice, that the Council establish a Recess Committee to deal with urgent business during this time.

4. Background/Context Te Horopaki

- 4.1 The Council has previously established a Recess Committee to consider urgent issues that require a Council decision during the recess period.
- 4.2 In accordance with legislation any Recess Committee meeting will be publicly notified, and all Councillors will be advised and are able to participate in the meeting should they be available.
- 4.3 Any decisions made by the Recess Committee will be reported to the Council for information and record purposes.

Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.4 The following reasonably practicable options were considered and are assessed in this report:
 - 4.4.1 The appointment of a Recess Committee.
 - 4.4.2 The calling of an extraordinary meeting or emergency meeting.

Options Descriptions Ngā Kōwhiringa

- 4.5 **Preferred Option:** Appointment of a Recess Committee.
 - 4.5.1 **Option Description:** To appoint a Recess Committee to consider and be authorised to make decisions on urgent matters (excluding those that are prohibited from being subdelegated in accordance with Schedule 7 Clause 32(1) of LGA)) that may arise between the recess period from 18 December 2025 to 18 January 2026.
 - 4.5.2 Option Advantages
 - This option will ensure that urgent matters that require a decision can be brought to the attention of the Council in a timely and efficient manner.
 - This option will mitigate the possibility of not being able to convene a quorum due to Councillor availability.
 - All Councillors will receive notification of a Recess Committee meeting and will be able to participate, should they be available.
 - Any decisions made by the Recess Committee will be reported to the next Ordinary Council meeting for information and record purposes.
 - 4.5.3 Option Disadvantages
 - Due to availability, not all Councillors may be able to participate in the meeting.
- 4.6 The calling of an extraordinary meeting or emergency meeting.
 - 4.6.1 **Option Description:** Alternatives available to the Council under the LGA, the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the Council's Standing Orders is the calling of an extraordinary or emergency meeting to consider urgent business required.
 - 4.6.2 Option Advantages
 - Matters requiring an urgent decision would be made by the Council with a quorum of at least nine.
 - 4.6.3 Option Disadvantages
 - The inability to call an extraordinary or emergency meeting due to the possibility of not being able to convene a quorum due to Councillor availability.

- The inability for the Council to consider any urgent matters that may require a decision due to not being able to convene a meeting of this type.
- This option would not promote efficiency and effectiveness in decision-making for urgent matters.

Analysis Criteria Ngā Paearu Wetekina

4.7 In assessing the options above, the analysis criteria used relates to the statutory provisions available under the LGA, LGOIMA and the Council's Standing Orders.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option – Appoint a Recess Committee	Option 2 - Call an Extraordinary or Emergency meeting
Cost to Implement	There are no additional costs associated with this decision.	There are no additional costs associated with this decision.
Maintenance/Ongoing Costs	Not applicable.	Not applicable.
Funding Source	Within existing operational budgets.	Within existing operational budgets.
Funding Availability	Within existing operational budgets.	Within existing operational budgets.
Impact on Rates	Not applicable.	Not applicable.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

6.1 There are no identified risks associated with the decision sought to appoint a Recess Committee.

Legal Considerations Ngā Hīraunga ā-Ture

6.2 Statutory and/or delegated authority to undertake proposals in the report:

- 6.2.1 The Council can appoint a Recess Committee and authorise the Committee to consider matters that require an urgent decision between ordinary meetings of the recess period.
- 6.2.2 The following matters are prohibited from being subdelegated in accordance with LGA 2002 Schedule 7 Clause 32(1):
 - the power to make a rate; or
 - the power to make a bylaw; or
 - the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or
 - the power to adopt a long-term plan, annual plan, or annual report; or
 - the power to appoint a chief executive; or

- the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement; or
- the power to adopt a remuneration and employment policy.

6.3 Other Legal Implications:

- 6.3.1 The provisions of the LGA, LGOIMA and the Council's Standing Orders are relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

6.4 The required decision:

- 6.4.1 Aligns with the [Christchurch City Council's Strategic Framework](#).
- 6.4.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the fact that this relates to administrative matters to ensure a continuation of governance meetings during the recess period.
- 6.4.3 Is consistent with Council's Plans and Policies.

6.5 This report supports the [Council's Long Term Plan \(2024 - 2034\)](#):

6.6 Governance

- 6.6.1 Activity: Governance and Decision-Making
- Level of Service: 4.1.22 Provide services that ensure all Council, and Committee meetings are held with full statutory compliance - 98% compliance

Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 Any Recess Committee meeting will be publicly notified, and members of the public can attend a Council meeting, unless there are grounds to exclude the public.
- 6.8 Any Recess Committee meeting will be livestreamed (where possible) or recorded and published on the Council's website after the meeting.
- 6.9 The decision affects the following wards/Community Board areas:
- 6.9.1 All wards of Christchurch City.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.10 The decision does not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.11 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.12 The recommendations of this report relate to the establishment of a Recess Committee, and not any matters that the Recess Committee could potentially consider.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.13 There are no climate change impact considerations related to this decision.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Should a Recess Committee be required all usual meeting procedures will be followed including public notification, notification to all Councillors, all of whom can participate and the publication of an Agenda and Minutes of the meeting.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Samantha Kelly - Team Leader Democratic Services Support
Approved By	Megan Pearce - Manager Democratic Services Helen White - General Counsel / Director of Legal & Democratic Services Mary Richardson - Chief Executive

13. Elected Member Appointments

Reference Te Tohutoro: 25/2452969

Reporting Officer Te Pou
Matua: Matthew Pratt - Principal Policy Advisor

1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to appoint the Mayor and elected members to a range of joint committees, council organisations, external bodies and trusts for the 2025-2028 triennium.
- 1.2 The recommendations come from the Council Organisations Appointments Panel (The Panel) which was comprised of the Mayor, the Deputy Mayor and Councillors Pauline Cotter and Jake McLellan.
- 1.3 The report is staff generated.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the information in the Elected Member Appointments Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves the appointment of elected members to the following Council-controlled Organisations, as recommended by the Council Organisations Appointments Panel:
 - a. Civic Building Ltd (CBL): Councillors Henstock, McLellan, and MacDonald.
 - b. ChristchurchNZ Holdings Ltd (CNZ):
 - i. Councillor Henstock for no longer than 12 months, to be replaced by Councillor Harrison-Hunt.
 - ii. Councillor McLellan for no longer than 6 months, to be replaced by Councillor Moore.
 - iii. Note that the elected members appointed to ChristchurchNZ Holdings Ltd. will be appointed to the Christchurch-China Sister Cities Committee.
 - c. Venues Ōtautahi Ltd: Councillors Fields and Keown.
4. Approves the appointment of elected members to the following joint decision-making bodies, as recommended by the Council Organisations Appointments Panel:
 - a. Canterbury Civil Defence Emergency Management Group: The Mayor.
 - b. Canterbury Regional Transport Committee: The Mayor.
 - c. Canterbury Regional Landfill Joint Committee: Councillors Barber, Peters and Scandrett.
 - d. Canterbury Waste Joint Committee: Councillors Barber, Peters and Scandrett.
 - e. Central Plains Joint Committee: Councillors Cotter and Peters.
 - f. Greater Christchurch Partnership Committee: The Mayor, Councillors Henstock and Harrison-Hunt.

- g. Whakawhanake Kāinga Committee: The Mayor, Councillors Henstock and Harrison-Hunt.
- 5. Approves the appointment of elected members to the following Council Organisations and external bodies, as recommended by the Council Organisations Appointments Panel:
 - a. Avon-Heathcote Estuary Ihutai Trust: Councillor Johanson.
 - b. Canterbury Aerospace Leadership Group: Councillor Donovan.
 - c. Canterbury Museum Trust: Councillors Coker and Cartwright.
 - d. Creative Communities Assessment Committee:
 - i. Councillor Herz-Jardine.
 - ii. A community board member, to be determined by an expression of interest process.
 - e. Kate Sheppard Memorial Award Trust: Councillor Coker.
 - f. Keep Christchurch Beautiful Inc.: Councillor Peters.
 - g. Mayor's Welfare Fund Charitable Trust Advisory Committee: Councillors Cartwright and Johanson.
 - h. Ngā Hau e Whā National Marae Charitable Trust: The Mayor
 - i. Ōtautahi Community Housing Trust: Councillors Donovan and Herz-Jardine. Community board member Simon Britten.
 - j. Pest Free Banks Peninsula Trust: Community board member Simon Britten.
 - k. Riccarton Bush Trust: Councillor Harrison-Hunt.
 - l. Rod Donald Banks Peninsula Trust: Councillor Fields.
 - m. Royal New Zealand Air Force Museum Trust Board: Councillor Peters.
 - n. Whaka-Ora Healthy Harbour Governance Group: Councillor Fields.
- 6. Approve the appointment of elected members to the following Sister City Committees:
 - a. Christchurch-Adelaide Sister City Committee: Councillor Cotter.
 - b. Christchurch-England UK Sister City Committee: Councillor Cartwright.
 - c. Christchurch-Kurashiki Sister City Committee: Councillor Coker.
 - d. Christchurch-Seattle Sister City Committee: Councillor Johanson.
 - e. Christchurch-Songpa Gu Sister City Committee: Councillor Peters.
 - f. Note that the elected members appointed to ChristchurchNZ Holdings Ltd have been appointed to the Christchurch-China Sister Cities Committee.
- 7. Approves that the following appointments be delegated as recommended by the Mayor:
 - a. Christchurch and Banks Peninsula Biosecurity Advisory Group: Delegate the Head of Parks to nominate a staff member.
 - b. McLean Institute: Delegate the Waimāero Fendalton-Waimairi-Harewood Community Board to appoint one representative.
 - c. Orton Bradley Park Board: Delegate the Head of Parks to nominate a staff member.

- d. Port Hills Park Trust Board: Delegate the Waihoru Spreydon-Cashmere-Heathcote Community Board to appoint one representative.
- e. Riccarton Bush Trust: Delegate the Waimāero Fendalton-Waimairi-Harewood and Waipuna Halswell-Hornby-Riccarton Community Boards to appoint one representative each.
- f. Summit Road Protection Authority's Advisory Committee: Delegate the Head of Parks to nominate a staff expert in open space and park management to occupy the dedicated role for a member with that knowledge following the retirement of the last staff expert.

3. Executive Summary Te Whakarāpopoto Matua

- 3.1 Each triennium, the Council appoints representatives to various joint decision-making bodies, trusts and external organisations. This report recommends a number of appointments to various bodies.
- 3.2 On 5 November 2025, Council resolved (CNCL/2025/00358) to use the Council Organisation Appointments Panel—comprising the Mayor, Deputy Mayor, and Councillors Cotter and McLellan—to recommend appointments to Council Organisations and the boards of Civic Building Ltd, ChristchurchNZ Holdings Ltd, and Venues Ōtautahi Ltd.
- 3.3 A further expression of interest process will be undertaken for Community Board members and Councillors to fill the final position on the Creative Communities Assessment Committee and other remaining vacancies on Council Organisations as required (Christchurch Foundation Board, Christchurch Primary Care Services Board, Neighbourhood Support Christchurch Area Incorporated, Te Waihora Co-Governance Group).

4. Background/Context Te Horopaki

- 4.1 Councillors were asked to express interest in the list of appointments to be made. In making the recommendations for appointment to the organisations listed below, the Council Organisations Appointments Panel has met and considered a variety of factors, including ward representation, Councillors' interests in certain appointments and the requirements of each organisation.

Joint Committees

- 4.2 Christchurch City Council is a member of several joint committees with other territorial authorities and regional partners. Councillors are appointed to represent the Christchurch City Council on joint committees and to contribute to updates to the Council on the work of these committees as required.
 - 4.2.1 **Greater Christchurch Partnership Committee (GCPC):** The GCPC is a voluntary coalition of local government, iwi, health and government agencies working collaboratively for the prosperity of Greater Christchurch. The Partnership is a joint committee established under the Local Government Act 2002. The Memorandum of Agreement requires the Mayor and two council members to represent Christchurch City Council.
 - 4.2.2 **Whakawhanake Kāinga Committee (WKK):** The Whakawhanake Kāinga Committee is an urban growth partnership for the Greater Christchurch area. The partnership is between the Greater Christchurch Partnership, Te Rūnanga o Ngāi Tahu and the Crown. The WKK Memorandum of Agreement is almost identical to that of the GCP.

- 4.2.3 **Te Waihora Co-Governance Group:** Te Waihora Co-Governance group members; Te Rūnanga o Ngāi Tahu, Environment Canterbury, Selwyn District Council and Christchurch City Council, respectively hold kaitiaki and statutory responsibilities in relation to Te Waihora/Lake Ellesmere and its catchment. The Council is a signatory to a Co-Governance Agreement providing direction for all those who have a role in, or responsibility for, restoring the mauri of Te Waihora while maintaining a prosperous land based economy and thriving communities for current and future generations.
- 4.2.4 **Central Plains Water Joint Committee:** Joint Committee of the Christchurch City and Selwyn District Councils.
- 4.2.5 **Canterbury Regional Landfill Joint Committee:** Membership of this joint committee is Christchurch City Council and the Ashburton, Selwyn, Waimakariri and Hurunui District Councils as shareholders of Kate Valley Landfill owned by Transwaste Canterbury Ltd. The joint interests of the councils on the board of Transwaste are managed through this committee, including the appointment of the Council's representative on the Transwaste Board.
- 4.2.6 **Canterbury Waste Joint Committee:** Joint committee of Christchurch City Council, Environment Canterbury and the Canterbury District Councils responsible for advancing regional solid waste and hazardous waste minimisation in Canterbury. The three Councillors appointed to the Regional Landfill Committee are also appointed on this committee in recognition of the nexus of the issues in front of both committees.
- 4.2.7 **Canterbury Civil Defence Emergency Management Group:** As required by the Civil Defence Emergency Management Act (CDEM Act), this is a joint committee of the participating local authorities for the purposes of the Local Government Act 2002. The CDEM Group cannot be discharged, either as permitted by the LGA 2002, or by a decision of the participating Councils (s. 12(2) of the CDEM Act). Under s. 13(4) of the CDEM Act, the Council can only have one representative on the CDEM Group, either the Mayor or an elected member who has delegated authority to act for the Mayor. In accordance with this provision, the Mayor is currently the Council's representative. It is recommended the Council gives the Mayor the authority to appoint, if necessary, an elected member as an alternate with delegated authority to act for the Mayor.
- 4.2.8 **Canterbury Regional Transport Committee:** The Canterbury Regional Transport Committee (RTC) comprises representatives from the region's councils as well as Waka Kotahi. The primary role of the RTC is to develop and implement the Canterbury Regional Land Transport Plan (RLTP).
- 4.2.9 **Summit Road Protection Authority and Advisory Committee:** Joint Committee of the Christchurch City and Selwyn District Councils. Appointments are under the Summit Road (Canterbury) Protection Act 2001. The appointment of elected members is delegated to Te Pātaka o Rākaihautū Banks Peninsula and Waihoru Spreydon-Cashmere-Heathcote Community Boards.

Council Organisations, External Bodies and Trusts

- 4.3 The Council has an interest and right to make appointments to a number of council organisations and external bodies (such as Trusts). The statutory definition of a council organisation includes those entities to which the Council has the right to appoint 1 or more trustees, directors or members (s6, LGA 2002).
- 4.3.1 **Canterbury Museum Trust:** This is a non-profit making permanent institution with a purpose to ensure the long-term sustainability of the Canterbury Museum. The Trust

is a joint body with the Council required to appoint 4 members – these do not have to all be elected members. The Council is required to make 4 appointments within 3 months of the local body elections as per the Canterbury Museum Trust Board Act 1993.

- 4.3.2 **Rod Donald Banks Peninsula Trust:** Rod Donald Banks Peninsula Trust was established by the Council on 12 July 2010. The Trust promotes the sustainable management and conservation of the natural environment of the Banks Peninsula.
- 4.3.3 **Riccarton Bush Trust Board:** The Trust manages the 6.4 hectare native bush remnant gifted to the people of Canterbury in 1914. The Trust manages Riccarton House and its grounds including Deans Cottage.
- 4.3.4 **Mayors Welfare Fund Charitable Trust Advisory Committee:** Provides assistance to families and individuals in the Christchurch community who are in extreme financial distress. The Fund works with other agencies in the city.
- 4.3.5 **Canterbury Neighbourhood Support Inc:** Neighbourhood Support aims to make our homes, streets, neighbourhoods and communities safer and more caring places to live.
- 4.3.6 **Canterbury Aerospace Leadership Group:** The Canterbury Aerospace Leadership Group (CALG) was established to lead and oversee the implementation of the Waitaha Canterbury Aerospace Strategy, ensuring collaboration, advocacy, and measurable progress across the sector. Originally formed to guide the strategy's development, CALG now focuses on driving delivery, building ownership, and achieving impact.
- 4.3.7 **Creative Communities Scheme Assessment Committee:** The Creative Communities Funding Committee allocates funding to arts projects in Christchurch through the Creative Communities Scheme, in partnership with Creative New Zealand. It supports initiatives that foster community participation, celebrate cultural diversity, and engage young people, with members chosen for their arts and community experience and decisions guided by national and local priorities.
- 4.3.8 **The Christchurch Foundation:** The Christchurch Foundation is a registered charity with an aim to make Christchurch better by growing philanthropy. The foundation was set up in 2017 to actively collect, manage and distribute funds for a wide range of activities and projects that provide betterment for Christchurch.
- 4.3.9 **Kate Sheppard Memorial Trust:** The Trust was set up to establish an annual award to provide an opportunity for a woman to develop her potential by undertaking further education, study, research or training in areas which are of value in the community of New Zealand.
- 4.3.10 **Keep Christchurch Beautiful Inc:** Keep Christchurch Beautiful is a voluntary, not-for-profit organisation which aims to promote a litter free, cleaner and more beautiful environment within Christchurch. The organisation aims to raise the level of awareness of what individuals can do to improve their community.
- 4.3.11 **Ōtautahi Community Housing Trust:** The ŌCHT leases the Council's social housing portfolio and in addition operates housing owned by the Trust. ŌCHT provides tenancy management services and minor maintenance services.
- 4.3.12 **Ngā Hau e Whā National Marae Charitable Trust:** The Marae is managed as a community facility by Te Runanga o Nga Maata Waka, an Urban Maori Authority. Te Runanga o Nga Maata Waka provides a range of services on site including social

housing, support for disadvantaged members of the community, educational and recreational services and support for operations of Government entities and NGOs.

- 4.3.13 **Avon-Heathcote Estuary Ihutai Trust:** The Trust is a non-profit organisation formed in 2002 by the general public for the restoration and protection of the Estuary. A Memorandum of Understanding between Environment Canterbury, Christchurch City Council, Avon Heathcote Estuary and the Trust provides for each Council to make an appointment to the Trust.
- 4.3.14 **Pest Free Banks Peninsula Governance Group:** Pest Free Banks Peninsula/Te Pātaka o Rākaihautū is a collaborative programme to protect and enhance biodiversity on the Peninsula through the widespread eradication of animal pests. This community-led initiative has been formalised through a Memorandum of Understanding signed by 14 foundation signatories in November 2018, including the Council.
- 4.3.15 **Royal New Zealand Air Force Museum Trust Board:** The Museum Trust Board has governance responsibility for the Air Force Museum of New Zealand, located at the RNZAF base in Wigram. The Council can appoint a Councillor to the Board. Traditionally, this has been the Hornby ward Councillor.
- 4.3.16 **The McLean Institute:** The McLean Institute is a 104-year-old charitable trust governed by a board of 13 voluntary members as determined by the will of Allan McLean. McLean left a substantial amount of his estate to be used by the Institute. The McLean Institute solely owns Holly Lea Retirement Village in Fendalton.
- 4.3.17 **Port Hills Park Trust Board:** Mount Vernon Park is managed by the Port Hills Park Trust Board, whose mission is to protect and improve the natural landscape while ensuring it remains accessible for public recreation. The board consists of three community-appointed trustees, along with one representative each appointed by the local Member of Parliament, Lincoln University, the Mayor of Christchurch, and the Christchurch Civic Trust.

Sister City Committees

- 4.4 Sister City Committees are community committees which support the Council's Sister City partnerships. The role of elected members on Sister City Committees is to represent the Council's interests as an active and equal member of the Sister City Committee whilst appointed by Council; to assist Sister City Committees and the Mayor in the hosting of Sister City delegations; and to formally and informally communicate the activities of the Sister City Committee to the Council.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 5.1 There are no costs to implement the decisions in this report. The only associated cost is staff time, which is incorporated into current budget allocations.

6. Considerations Ngā Whai Whakaaro

Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 Partner councils - including Environment Canterbury, Selwyn District Council and Waimakariri District Council - are undertaking similar appointments to these joint committees.

- 6.2 Delaying or not making these appointments would create two risks: it would compromise the administrative functions and effectiveness of these bodies, and it would prevent the Council from having input if meetings occur before appointments are finalised.

Legal Considerations Ngā Hīraunga ā-Ture

- 6.3 Statutory and/or delegated authority to undertake proposals in the report:
- 6.3.1 The power to appoint committees, sub-committees, other subordinate decision-making bodies, and joint committees is contained in clause 30 schedule 7 of the Local Government Act 2002.
 - 6.3.2 The Council has an interest and the right to make appointments to a number of council organisations. The statutory definition of a council organisation includes those entities to which the Council has the right to appoint one or more trustees, directors or members (S6, Local Government Act 2002).
- 6.4 Other Legal Implications:
- 6.4.1 There is no legal context, issue, or implication relevant to this decision.

Strategy and Policy Considerations Te Whai Kaupapa here

- 6.5 This report the [Council's Long Term Plan \(2024 - 2034\)](#):
- 6.6 Governance
- 6.6.1 Activity: Governance and Decision-Making
 - Level of Service: 4.1.28.3 Governance processes are maintained and published on the Website that ensure statutory compliance - 1

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.7 The decisions do not involve a significant decision in relation to ancestral land, a body of water or other elements of intrinsic value, therefore the decisions do not specifically impact Mana Whenua, their culture, and traditions.
- 6.8 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Following the decisions Council staff will notify all relevant stakeholders of confirmed appointments to the bodies named in this report.
- 7.2 The Council's delegation register will be updated as required.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

Signatories Ngā Kaiwaitohu

Author	Matthew Pratt - Principal Policy Advisor
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14. Mayor's Monthly Report

Reference Te Tohutoro: 25/2338570

Report of Te Pou Matua: Phil Mauger, Mayor

1. Purpose of Report Te Pūtake Pūrongo


- 1.1 The purpose of this report is for the Mayor to report on external activities he undertakes in his city and community leadership role; and to report on outcomes and key decisions of the external bodies he attends on behalf of the Council.
- 1.2 This report is compiled by the Mayor's office.

2. Mayors Recommendations Ngā Tūtohu o Te Koromatua

That the Council:

- 1. Receives the information in the Mayor's Monthly report.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Mayor's Monthly Report December 2025	25/2362991	94

Mayor's monthly report

December 2025

Item 14

Attachment A

Kia ora

I'm absolutely delighted to be back serving as your Mayor following the recent local elections. Thank you for your trust and confidence - it's an honour I don't take lightly, and I'm energised by the opportunities ahead for our wonderful city.

November delivered a landmark moment for Christchurch: the Government has allowed us to withdraw from intensifying the rest of Christchurch and opt out of the remaining parts of Plan Change 14. This decision respects our community's voice and preserves what makes our city special - our character, our green spaces, and our quality of life.

November also showcased the very best of Christchurch and Banks Peninsula. Cup and Show Week was simply brilliant - a vibrant celebration that demonstrated our city's creativity and community pride to visitors and locals alike.

We also took another step toward opening the Parakiore Recreation and Sport Centre, with the Crown formally handing over the project to Council.



As we head into summer, there's plenty to look forward to: North Hagley Park will be the place for young and old to come together and count down to the start of 2026 with music, dance, singing and fireworks. We have the return of Antony Harper Summer Theatre to the Botanic Gardens, and the Buskers arrive to bring ten days of wild, world-class street performance back to the heart of the city.

Please make sure you take time this festive season to rest and look after yourselves and your whānau. Next year promises to be even bigger and better and I can't wait to share what's ahead!

Handwritten signature of Phil Mauger.

Phil Mauger
MAYOR

Community Events, Meetings, and Highlights

Parakiore Hydroslide Winner

One of the genuine highlights of my month was announcing Lyttelton Primary School as winners of the Parakiore Hydroslide competition. It was fantastic to see the faces of the pupils light up when they realised what they'd won.



Year 7 and 8 students from schools across the city entered videos making their case for being the first to test the hydroslides. The competition was fierce, with some truly creative entries, but Lyttelton Primary nailed it.

Their video combined humour, heart, and genuine passion in a way that stood out from the pack. Their prize is to be the first to go down the hydroslides at Parakiore—exploring what will be the largest recreation facility of its kind in Aotearoa.

Students from Oaklands Te Kura o Ōwaka, Christchurch South Karamata Intermediate, and St Bernadette's School have also won a chance to get amongst the action.

Parakiore Recreation and Sport Centre has multi-purpose indoor courts, swimming pools, five hydroslides, an aquatic sensory space, a gym, movement studios, and group fitness rooms. It's a gamechanger for our city. But more than the facilities themselves, it's what they represent: investment in our people's wellbeing, spaces where communities come together, and opportunities for every Cantabrian to move, play, and thrive.

Watching the students celebrate reminded me why projects like Parakiore matter—they're not just about infrastructure; they're about creating memories and opportunities for the next generation.

Well done to all the schools who entered, and congratulations to the team at Lyttelton Primary. See you at the top of the hydroslide!

Celebrating Excellence: Our Teams Setting the Standard

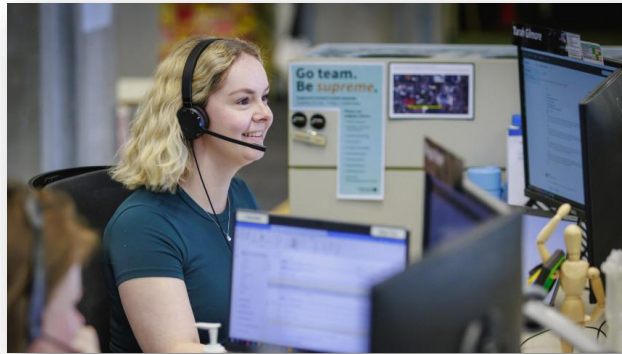
I want to take the opportunity to acknowledge the outstanding achievements of our staff who are demonstrating what excellence in public service truly looks like.

Our civil construction projects are being recognised as the best in the region. At the Civil Contractors Canterbury Awards, the Christchurch City Council dominated the field with 10 projects as finalists across six categories—taking home three category wins.

Our Citizen and Customer Services teams have won the New Zealand Contact Centre Best Public Service Award for the sixth consecutive year and claimed the NZ Supreme Gold Award for the third year running. The Supreme Gold Award is judged against every industry nationwide, which means our team is outperforming the private sector and every other public organisation in Aotearoa. That's extraordinary.

Our Inspections Support team has made an impressive debut on the national stage. In their first year entering the awards, they won the top prize in the Building Support Services category—proof that excellence exists right across our organisation.

To everyone involved: thank you! Your commitment to excellence sets the benchmark for local government across New Zealand. Thank you for your outstanding service to Christchurch.



Connecting with Our Community

This month has reinforced what I value most about serving our city—the chance to connect with the diverse communities that make Christchurch vibrant.

From the NZ Opera's 2026 season launch showcasing what's ahead for our arts scene, to the grassroots energy of the New Brighton Community Gardens open day and celebrating the official launch of Akaroa Salmon's new aquaculture vessel in Wainui, each event reminds me of the strength in our city's diversity.

Cobham Street Trust

I attended the opening of four new housing units in Cobham Street by the Cobham Street Trust – quality, affordable homes that enable people to live fulfilled lives as part of their community. Since 1979, Cobham Street Trust has been providing community housing in Christchurch for those in need, including our elderly residents. These new units continue that proud legacy of care and service.

Tangata Atumotu's Silver Jubilee

A highlight was celebrating Tangata Atumotu's Silver Jubilee—25 years of outstanding service to our Pasifika community. Their work speaks volumes: they were there when it mattered most during the earthquakes and pandemic, they sit on the Mayor's Welfare Committee and bring essential perspective, and they continue to make a real difference through vaccination clinics, health education, financial literacy programmes, and healthy homes initiatives. Their work demonstrates that when we invest in our communities, they invest right back into making our city stronger.

Connecting with Our Community

Aliwan Festival

I attended the Aliwan Festival, a vibrant celebration of Filipino culture in New Zealand, which showcased traditional music, dance, and colourful performances through a Philippine Festival Dance Competition.

Akaroa King Salmon

I celebrated the official launch of Akaroa King Salmon's new aquaculture vessel in Wainui – a significant milestone for a company that's been part of our region for nearly 40 years since its founding in 1985.

This \$1 million vessel represents nine months of expert local engineering and was purpose built for the challenging waters of Akaroa Harbour. It's a testament to Canterbury innovation and perseverance.

Akaroa King Salmon is proudly 100% New Zealand-owned in partnership with the Bates family, Ōnuku Rūnanga, Ngāti Porou, and Archipelago Capital – employing more than 70 people across the region and raising every salmon locally from start to finish.



Civic and International Relations

Formal Engagements

Songpa-Gu Scholarship Awards Ceremony

The Songpa-Gu Global Talent Scholarship celebrates our sister city partnership, supporting students of Korean heritage in Christchurch through annual educational awards funded by Songpa-Gu District, Seoul, in partnership with the Korean Society of Christchurch and the Christchurch–Songpa Sister City Committee.

In 2025, four students will share \$2,400–\$2,800 in scholarships, with each recipient receiving \$600–\$700 to support their educational journey. This recognises both academic excellence and the enduring bonds between our two cities.

Armistice Day

On behalf of the people of Christchurch, I laid a wreath on Armistice Day. This is always a profound honour and a moment to remember those who sacrificed everything for our freedom.

We will remember them.



Civic and International Relations

Formal Engagements

Rewi Alley Museum

I attended the opening of the Rewi Alley Museum in the former Municipal Chambers building at Oxford Terrace and Worcester Street.

This Museum celebrates the remarkable life of Rewi Alley and the enduring connections between Christchurch and China – connections that continue to strengthen our city today.



Citizenship Ceremony

One of my greatest joys as Mayor is welcoming new citizens. Last term, I had the privilege of shaking hands with around 11,000 people who chose to make Christchurch and New Zealand their home.

In November, I welcomed another 600 people at two Citizenship Ceremonies, and I look forward to shaking another 10,000 hands over the coming years. Of note, and a first for me, at the November ceremony a soon-to-be-welcomed citizen proposed to his partner on stage...

The good news was that she said yes!

Looking Ahead

Events and meetings calendar

3 Dec	CCS Disability Action 90 Year celebration
4 Dec	Speech at Salvation Army Timatanga Hou Former Refugee driver programme graduation
5 Dec	Civic Awards presentation ceremony
6 Dec	Citizenship Ceremony acknowledging 175 th anniversary of Canterbury Pilgrims' arrival
9 Dec	Special Olympics National Summer Games Law Enforcement Torch Run
10 Dec	Special Olympics Opening Ceremony
16 Dec	175 th anniversary of Canterbury Pilgrims' arrival wreath laying
18 Dec	A Christchurch Carol
10 Jan	Duvauchelle A & P Show

15. Resolution to Exclude the Public

[Section 48, Local Government Official Information and Meetings Act 1987.](#)

Note: The grounds for exclusion are summarised in the following table. The full wording from the Act can be found in [section 6](#) or [section 7](#), depending on the context.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely the items listed overleaf.

Reason for passing this resolution: a good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PUBLIC INTEREST CONSIDERATION	POTENTIAL RELEASE REVIEW DATE AND CONDITIONS
16.	PUBLIC EXCLUDED COUNCIL MINUTES - 5 NOVEMBER 2025			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	

Karakia Whakamutunga

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataha ai

Kia turuki whakataha ai

Haumi e. Hui e. Tāiki e

Actions Register Ngā Mahinga

When decisions are made at meetings, these are assigned to staff as **actions** to implement. The following lists detail any actions from this meeting that were:

- Open at the time the agenda was generated.
- Closed since the last ordinary meeting agenda was generated.

Open Actions Ngā Mahinga Tuwhera

REPORT TITLE/AGENDA SECTION	MEETING DATE	ACTION DUE DATE	UNIT	TEAM
Notice of Motion - Feasibility of free overnight parking at Parakiore Recreation and Sport Centre	16 July 2025	15 October 2025	Recreation, Sports & Events	Management
Decision on Plan Change 13 - Heritage	17 September 2025	10 November 2025	Planning & Consents	City Planning
Manchester Street Bus Gate Trial	20 August 2025	19 November 2025	Transport & Waste	Management
Annual Plan 2025/26	24 June 2025	28 November 2025	Strategic Policy & Resilience	Policy Team
Notice of Motion - Micromobility parking	7 May 2025	1 December 2025	Transport & Waste	Asset Planning
Ōtākaro Avon River Corridor Proposed Governance Model	19 February 2025	1 December 2025	Citizens & Community Management	Citizens & Community Management
Hearings Panel Report to the Council on the Dog Control Policy and Dog Control Bylaw 2025	3 September 2025	3 December 2025	Parks	Management
Hearings Panel Report to the Council on the Dog Control Policy and Dog Control Bylaw 2025	3 September 2025	3 December 2025	Strategic Policy & Resilience	Policy Team
Plan Change 14 Decision (in-part) and Proposed Withdrawal	3 September 2025	3 December 2025	Planning & Consents	Management
Proposal from the East Christchurch Housing Trust to Rent Council Land for Community Housing	3 September 2025	3 December 2025	Facilities & Property Unit	Management
Wheels to Wings Section 1 - Harewood Road (Matsons Avenue to 27 Harewood Road)- Detailed Traffic Resolutions	3 September 2025	3 December 2025	Transport & Waste	Project Management
Grant an Easement for Utilities Over a Council Reserve	10 April 2024	9 December 2025	Facilities & Property Unit	Property Consultancy
Canterbury Museum Draft 2025/26 Annual Plan Request	16 April 2025	10 December 2025	Citizens & Community Management	Citizens & Community Management
Setting of Speed Limits Rule 2024: Management of Non-Installed Limits - Antigua Street (Moorhouse to St Asaph)	6 August 2025	12 December 2025	Transport & Waste	Management
Setting of Speed Limits Rule 2024: Management of Non-Installed Limits - Nor'West Arc Section 3 (University to Harewood Road)	6 August 2025	12 December 2025	Transport & Waste	Management
Setting of Speed Limits Rule 2024: Management of Non-Installed Limits - Worcester Street (Latimer Square to Fitzgerald Ave)	6 August 2025	12 December 2025	Transport & Waste	Management
Annual Plan 2025/26	24 June 2025	15 December 2025	Community Support & Partnerships	Governance Process
Installation of Public Artwork - "The Godwits"	25 July 2019	15 December 2025	Parks	Asset Management
Annual Plan 2025/26	24 June 2025	16 December 2025	Community Support & Partnerships	Management Team
Advice on Support for Emergency and Community Housing	17 September 2025	17 December 2025	Facilities & Property Unit	Management
Amendments to the Register of Delegations	17 September 2025	17 December 2025	Legal & Democratic Services	Legal Services
New Footpaths Programme	17 September 2025	17 December 2025	Transport & Waste	Asset Planning
Welles Street Temporary Improvements	17 September 2025	17 December 2025	Vertical Capital Delivery	Vertical Capital Delivery
Stop Road (airspace) and Dispose of to Adjoining Landowners	5 June 2024	19 December 2025	Facilities & Property Unit	Property Consultancy
27 Hunters Road & 43 Whero Avenue, Diamond Harbour – FENZ and Te Pā o Rākaihautū Unsolicited Proposals	5 June 2024	31 December 2025	Facilities & Property Unit	Property Consultancy
Annual Plan 2025/26	24 June 2025	31 December 2025	Planning & Consents	Management
Annual Plan 2025/26	24 June 2025	31 December 2025	Transport & Waste	Asset Planning
Infrastructure Amendments - Parks	25 June 2024	31 December 2025	Parks	Parks & Recreation Planning

Koukourarata Port Levy - Bach on Public Land (Road Reserve)	16 April 2025	31 December 2025	Facilities & Property Unit	Property Consultancy
Notice of Motion - Fly Tipping Volunteer Removal Options	19 February 2025	31 December 2025	Transport & Waste	Resource Recovery
Ōtākaro Avon River Corridor Proposed Governance Model	19 February 2025	31 December 2025	Citizens & Community Management	Citizens & Community Management
Yaldhurst Memorial Hall	25 June 2024	31 December 2025	Facilities & Property Unit	Property Consultancy
Beach Hospitality Limited - Landlord Consent to Improvements and Request for Further Lease	2 April 2025	30 January 2026	Facilities & Property Unit	Property Consultancy
Annual Plan 2025/26	24 June 2025	31 January 2026	Three Waters	Asset Planning Water & Wastewater
Annual Plan 2025/26	24 June 2025	2 February 2026	Communications & Engagement	Strategic Comms
Appointment of Councillors to Council-controlled Boards - Process and Timing	5 November 2025	4 February 2026	Finance	Management
ChristchurchNZ Holdings Ltd - Annual General Meeting 2025 - Appointment of Proxy and Voting Instructions	5 November 2025	4 February 2026	Finance	Management
Local Government Funding Agency - Annual Report 2024/25 and Annual Meeting 2025	5 November 2025	4 February 2026	Finance	Management
Lichfield St Carpark Building - Future Strategy	4 June 2025	9 February 2026	Facilities & Property Unit	Management
Acquisition of Deeds Land Along with Road Stopping and Amalgamation - Corner Harmans and Voelas Roads Lyttelton	5 February 2025	12 February 2026	Facilities & Property Unit	Property Consultancy
Annual Plan 2025/26	24 June 2025	16 February 2026	Corporate Services Management	Corporate Services Management
Annual Plan 2025/26	24 June 2025	25 February 2026	Facilities & Property Unit	Management
Annual Plan 2025/26	24 June 2025	28 February 2026	Facilities & Property Unit	Property Consultancy
Heathcote Express Major Cycleway - Truscotts Road Detailed Traffic Resolutions	20 August 2025	30 March 2026	Transport & Waste	Traffic Operations
Annual Plan 2025/26	24 June 2025	31 March 2026	Three Waters	Asset Planning Water & Wastewater
Annual Plan 2025/26	24 June 2025	31 March 2026	Transport & Waste	Management
New Footpaths Programme	17 September 2025	31 March 2026	Transport & Waste	Management
Councillors' proposed amendments - Infrastructure and Regulation	14 February 2024	1 April 2026	Three Waters	Asset Planning Water & Wastewater
Climate Change Portfolio Lead Report	3 July 2024	30 April 2026	Strategic Policy & Resilience	Coastal Hazards
Hearings Panel report on the Gloucester Street "Streets for People" Trial	2 October 2024	15 May 2026	Transport & Waste	Project Management
Ōtākaro-Avon Stormwater Management Plan	19 June 2024	29 May 2026	Three Waters	Asset Planning Water & Wastewater
Tsunami Alerting System Review	18 June 2025	29 May 2026	Community Support & Partnerships	CDEM
Acquisition of Land 657 Pages Road Christchurch, Pages Road Bridge Renewal Project	5 March 2025	4 June 2026	Facilities & Property Unit	Property Consultancy
Spreydon, Somerfield, Waltham, Beckenham CRAF - Lyttelton Street safety improvements	6 August 2025	26 June 2026	Transport & Waste	Project Management
Spreydon, Somerfield, Waltham, Beckenham CRAF - Selwyn Street pedestrian and cycle safety improvements	6 August 2025	26 June 2026	Transport & Waste	Project Management
Spreydon, Somerfield, Waltham, Beckenham CRAF - Strickland Street/Somerfield Street safety improvements	10 September 2025	26 June 2026	Transport & Waste	Project Management
66E Hills Rd - Sale of Land	16 July 2025	30 June 2026	Facilities & Property Unit	Property Consultancy
Annual Plan 2025/26	24 June 2025	30 June 2026	Parks	Planning & Policy
Other Amendments - Planning, Property and Miscellaneous	25 June 2024	30 June 2026	Facilities & Property Unit	Management
Southshore South New Brighton Earthquake Legacy Project	29 August 2019	30 June 2026	Three Waters	Asset Planning Water & Wastewater
Huanui Lane between Gloucester Street and Armagh Street-Traffic Control Changes	11 December 2024	30 September 2026	Transport & Waste	Asset Planning
Report Requests	25 June 2024	31 October 2026	Transport & Waste	Asset Planning
Hearings Panel Report on Lincoln Road Peak Hour Bus Lane Proposal	7 July 2022	1 June 2027	Transport & Waste	Project Management

Actions Closed Since the Last Meeting Ngā Mahinga kua Tutuki nō Tērā Hui

REPORT TITLE/AGENDA SECTION	MEETING DATE	DUE DATE	ACTION CLOSURE DATE	UNIT	TEAM
Lincoln Road (Wrights to Curletts) Project - Metropolitan Significance and Property Purchase	13 August 2020	31 December 2025	16 September 2025	Facilities & Property Unit	Property Consultancy
Schedule 2	14 February 2024	26 September 2025	9 September 2025	Planning & Consents	Management
Schedule 2	14 February 2024	31 December 2025	26 November 2025	Citizens & Community Management	Citizens & Community Management
Stop Road (airspace) and Dispose of to Adjoining Landowners	21 August 2024	31 October 2025	26 September 2025	Facilities & Property Unit	Property Consultancy
Access along the Heathcote Expressway MCR (past Scruttons Road level crossing)	6 November 2024	22 August 2025	27 August 2025	Transport & Waste	Management
Capital Grant - Te Uaka/Lyttelton Museum	12 February 2025	1 May 2026	26 November 2025	Community Support & Partnerships	Management Team
Transport speed bumps budget	12 February 2025	28 February 2026	26 November 2025	Transport & Waste	Management
Community (Social) Housing Update Report	19 March 2025	23 September 2025	30 September 2025	Facilities & Property Unit	Management
Canterbury Museum Draft 2025/26 Annual Plan Request	16 April 2025	29 August 2025	4 September 2025	Communications & Engagement	Engagement
Moorhouse Avenue - Pedestrian Improvements	18 June 2025	1 December 2025	13 November 2025	Transport & Waste	Asset Planning
Annual Plan 2025/26	24 June 2025	23 September 2025	28 August 2025	Facilities & Property Unit	Management
Annual Plan 2025/26	24 June 2025	23 September 2025	28 August 2025	Parks	Management
Annual Plan 2025/26	24 June 2025	23 September 2025	2 September 2025	Finance Risk & Performance Management	Finance Risk & Performance Management
Annual Plan 2025/26	24 June 2025	23 September 2025	3 September 2025	Transport & Waste	Management
Annual Plan 2025/26	24 June 2025	23 September 2025	16 September 2025	Three Waters	Asset Planning Water & Wastewater
Annual Plan 2025/26	24 June 2025	30 September 2025	27 August 2025	Transport & Waste	Traffic Operations
Annual Plan 2025/26	24 June 2025	28 November 2025	28 August 2025	Finance	Management
Annual Plan 2025/26	24 June 2025	3 December 2025	3 November 2025	Community Support & Partnerships	Governance (Ban Pen)
Annual Plan 2025/26	24 June 2025	15 December 2025	17 November 2025	Parks	Parks & Recreation Planning
New Brighton CRAF - Marine Parade (Hawke to Bowhill) Street Renewal - Scheme Adjustments and Detailed Traffic Resolutions	2 July 2025	30 April 2026	28 August 2025	Transport & Waste	Project Management
Unsolicited Proposal for sale of 1 Kinsey Terrace	16 July 2025	15 October 2025	22 October 2025	Facilities & Property Unit	Property Consultancy
Audit and Risk Management Committee - Reappointment of an External Committee Member	6 August 2025	5 November 2025	27 August 2025	Legal & Democratic Services	Democratic Services
East Christchurch Housing Trust	6 August 2025	5 November 2025	5 September 2025	Facilities & Property Unit	Management
Monthly Report from the Community Boards - July 2025	6 August 2025	5 November 2025	4 November 2025	Community Support & Partnerships	Partnerships & Planning
Monthly Report from the Community Boards - July 2025	6 August 2025	13 November 2025	19 November 2025	Regulatory Compliance	Regulatory Compliance

Proposed Locky Dock cycle parking and charging station in Rauora Park, Lichfield St	6 August 2025	5 November 2025	27 August 2025	Transport & Waste	Travel Demand Management
Burwood Landfill Site C Operational Extension	20 August 2025	19 November 2025	28 August 2025	Transport & Waste	Resource Recovery
Hagley Golf Course Tree Removal and Planting	20 August 2025	19 November 2025	27 August 2025	Parks	Botanic and Garden Parks
Harewood Road traffic signals - Harewood/Gardiners/Breens intersection and Harewood School - Detailed traffic resolutions	20 August 2025	30 April 2026	28 August 2025	Transport & Waste	Project Management
Heathcote Express Major Cycleway - Truscotts Road Detailed Traffic Resolutions	20 August 2025	19 November 2025	17 October 2025	Transport & Waste	Project Management
National Erebus Memorial	20 August 2025	19 November 2025	27 August 2025	Office of Mayor & Civic Services	Management
Water Services Delivery Plan Adoption - Local Water Done Well	20 August 2025	19 November 2025	28 August 2025	Three Waters	Management
Amendment to the Cemeteries Handbook (ashes)	3 September 2025	3 December 2025	5 September 2025	Strategic Policy & Resilience	Policy Team
Capital Endowment Fund Applications - 2025/26	3 September 2025	3 December 2025	3 October 2025	Community Support & Partnerships	Partnerships & Planning
Extension of Hagley Avenue Clearway Trial Period	3 September 2025	3 December 2025	15 September 2025	Transport & Waste	Management
Hearings Panel Report to the Council on the Dog Control Policy and Dog Control Bylaw 2025	3 September 2025	3 December 2025	4 September 2025	Strategic Policy & Resilience	Policy Team
Surface Flooding Reduction Programme - First Projects	3 September 2025	3 December 2025	5 September 2025	Three Waters	Stormwater & Waterways Delivery
Lincoln Road Passenger Transport Improvements Stage 2B, Curletts Road/Hoon Hay Road to Wrights Road/Lyttelton Street.	10 September 2025	10 December 2025	13 November 2025	Transport & Waste	Project Management
Plan Change Programme - Plan Stop and Exemptions	10 September 2025	10 December 2025	15 September 2025	Planning & Consents	City Planning
Unsolicited Proposal for Sale of Part of 177 Armagh Street	10 September 2025	10 December 2025	22 October 2025	Facilities & Property Unit	Property Consultancy
Council submission: Local Government Commission - Standardised Code of Conduct	17 September 2025	26 September 2025	26 September 2025	Legal & Democratic Services	Management
Date of the First Ordinary Meeting of the Council	30 October 2025	29 January 2026	19 November 2025	Legal & Democratic Services	Democratic Services