

Waitai
Coastal-Burwood-Linwood Community Board
ATTACHMENTS - UNDER SEPARATE COVER

Date: Monday 8 December 2025
Time: 4.30 pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

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BETTER-OFF FUND PROJECT BRIEF

SECTION ONE: APPLICANT DETAILS

Name of Community Board	Staff member and position	Staff member contact details (email & phone)
Waitai Coastal-Burwood-Linwood	Emily Toase Community Development Advisor	Emily.Toase@ccc.govt.nz 021 192 1112

SECTION TWO: PROJECT DETAILS

Name of Project	Project Description
Woolston Development Project emergency operational continuity funding	Provide Woolston Development Project with interim funding to ensure operations can continue through the end of the financial year. This support will allow the Committee time to stabilise the organisation's finances and develop a long-term financially viable strategy.

Alignment to Funding Priorities

Better-Off Fund Priorities	Council Strategies	Community Board Plan Priorities
Safer Neighbourhoods	Te Haumako Te Whitingia Te Pou Tuatahi: Te Tāngata Actively promote a culture of equity by valuing diversity and fostering inclusion across communities and generations. Objective 1.4: Harness the strengths of diverse communities and address issues of social exclusion. Objective 1.5: Support groups involved in providing access to arts, culture, heritage, recreation, and those who care for the environment. Objective 1.6: Facilitate and promote lifelong learning opportunities for all. Te Pou Tuarua: Te Whenua Pillar 2: Place Support and help build connections between communities to foster a sense of local identity, shared experience and stewardship.	

	<p>Objective 2.1: Encourage communities to create and sustain a sense of local identity and ownership.</p> <p>Objective 2.2: Work with new and changing communities in both rural and urban areas to build a sense of belonging.</p> <p>Objective 2.3: Support the community activation and kaitiakitanga of public places and spaces.</p> <p>Te Pou Tuawhā: Te Takatū Pillar 4: Preparedness People feel safe in their communities and neighbourhoods and work together to understand, adapt and thrive in the context of change and disruption.</p> <p>Objective 4.3: Support neighbourhood and city-wide initiatives aimed at increasing a sense of neighbourliness.</p>	
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SECTION THREE: PROJECT DELIVERY

1. Will the project be delivered in partnership with an external community organisation? Yes

If Yes

Name of Organisation	Contact person and position	Contact details (email & phone)
Woolston Development Project Incorporated	Jo Hopkinson Committee Chair	joannahopnz@gmail.com

2. Will the project be delivered by the local Community Governance Team? No

3. Will the project be delivered by another Council Unit? No

Has the Unit Head agreed to the project? N/A

SECTION FOUR: PROJECT BUDGET

Total Cost of Project \$59,053.05

Budget items requested:

Item (annually)	Amount
Kaiwhakahaere / Manager	\$21,527
Whānau Support Service	\$11,255
Financial Mentoring Service	\$5,480
OSCAR Programmes (inc. Youth Vol Programme)	\$8,648
Women's Group	\$1,000
Administration, Property & Maintenance	\$4,643
Cultural Navigation	\$1,000
Community Development	\$1,413
Payments which fall outside specific budgets (including GST payments, Stripe fees on donations etc.)	\$4,087
TOTAL	\$59,053.05

Are there any other sources of funding contributing to the project? No

Any other comments on budget? No

The budget covers the period between now and March 2026 which will take them up to the end of the financial year.

Woolston Development Project have applications pending from 3 funders and will apply to Catalytic Foundation when their funding round re-opens.

The budget excludes accounts payable for the Woolston Gala and costs incurred to commission an independent review of the organisation's financial position.

SECTION FIVE: TIMEFRAMES AND REPORTING

Expected start date of project:	Dec 2026
Expected end date of project:	April 2026

Reporting – How will you report to the Board on progress of the project and how often?

- The independent financial review and plan will be sent to the Community Board once completed
- Staff will provide the Board with regular updates on the implementation of the plan and the financial position of the organisation.

SECTION SIX: STAFF ASSESSMENT

The Woolston Development Project Incorporated (WDP) is a long-standing community initiative, established in 1988 which aims to connect, support, and empower Woolston whānau across generations, fostering a community where people feel happy, safe, and included.

Based at 497 Ferry Road, WDP offers a wide range of services and programs, including family support and financial mentoring, a women's social group, youth volunteer opportunities, and OSCAR-accredited childcare programs (before-school, after-school, and holiday care). Additionally, the project runs community activities such as gentle yoga classes, walking groups, Te Reo Māori lessons, and preschool music sessions, all aimed at strengthening social connections, enhancing safety and well-being in the Woolston area.

Like many other groups, in the current funding environment and with the increased need in the community, WDP have found themselves in a challenging financial situation where their income is no longer balancing their outgoings. Despite efforts to raise more funds, diversifying their funding streams and increase revenue from their programmes, their reserves have been depleted to the point that they are no longer able to sustain operations with their current available funds.

This proposal would provide WDP with some critical funds to enable them to continue to operate until the end of the financial year, affording the organisation some time to stabilise their finances and develop a long-term financially viable strategy.

The recommendation for funding is based on the following conditions:

- A comprehensive, independent funding review and audit is conducted to assess WDP's current financial position and develop a strategy for attaining financial sustainability. This process should ensure funds are not diverted from their intended purposes and include forward planning. The plan must identify which programmes or expenditures will be reduced or discontinued and not solely rely on securing additional funding. It should address the organisation's financial capacity to maintain its operations and the number of programmes it can realistically support.

- No further Council funding will be provided if they are successful in this Better Off Fund decision until WDP become a going concern (operating as a sustainable organisation). This will exclude WDP from the Strengthening Communities Funding round unless this work is completed.

SECTION SEVEN: STAFF RECOMMENDATION

Recommended for funding? Yes – with the conditions detailed above

Amount recommended: \$38,355