

Waipapa
Papanui-Innes-Central Community Board
INAUGURAL MEETING MINUTES

Date: Thursday 6 November 2025
Time: 4 pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Members

Simon Britten
Pauline Cotter
Ashleigh Feary
Sunita Gautam
Victoria Henstock
Jake McLellan
John Miller
Emma Twaddell

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

The Chief Executive, Mary Richardson, assumed the Chair and declared the inaugural meeting open.

Karakia Tīmatanga and Welcome

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved PCBCC/2025/00065

That the apology from Mike Davidson for absence be accepted.

Jake McLellan/Simon Britten

Carried

2. Declarations by Members Te Kī Taurangi a te Mema Poari

Part B

The Members present each made their oral declarations, then signed their written declarations in the presence of the Chief Executive, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

3. Election of a Chairperson

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts, by resolution, whether it will use System A or System B to elect a Chairperson and Deputy Chairperson.
3. Proceeds to elect a Chairperson and Deputy Chairperson

Community Board Resolved PCBCC/2025/00066

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts System A to elect a Chairperson and Deputy Chairperson.

Jake McLellan/Victoria Henstock

Carried

The Chief Executive called for nominations for the position of Chairperson.

Jake McLellan made the following nomination, which was seconded by Pauline Cotter: Sunita Gautam as Chairperson of the Waipapa Papanui-Innes-Central Community Board for the first half the 2025-2028 term, commencing this day, and Simon Britten as Chairperson for the second half of the term, commencing on 30 May 2027.

There being no further nominations, that was put to a vote.

Community Board Resolved PCBCC/2025/00067

That the Waipapa Papanui-Innes-Central Community Board:

3. Elects Sunita Gautam as Chairperson of the Waipapa Papanui-Innes-Central Community Board for the first half the 2025-2028 term, commencing this day, and Simon Britten as Chairperson for the second half of the term, commencing on 30 May 2027.

Jake McLellan/Pauline Cotter

Carried

4. Declaration by Chairperson Te Kī Taurangi a te Tiamana o te Poari Hāpori
Part B

Saunita Gautam made her oral declaration as Chairperson, then signed her written declaration in the presence of the Chief Executive, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Sunita Gautam assumed the Chair.

5. Election of Deputy Chairperson

The Chairperson called for nominations for the position of Deputy Chairperson.

Jake McLellan made the following nomination, which was seconded by Pauline Cotter: Simon Britten as Deputy Chairperson of the Waipapa Papanui-Innes-Central Community Board for the first half the 2025-2028 term, commencing this day, and Sunita Gautam as Deputy Chairperson for the second half of the term, commencing 30 May 2027.

There being no further nominations, that was put to a vote.

Community Board Resolved PCBCC/2025/00068

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Elects Simon Britten as Deputy Chairperson of the Waipapa Papanui-Innes-Central Community Board for the first half the 2025-2028 term, commencing this day, and Sunita Gautam as Deputy Chairperson for the second half of the term, commencing 30 May 2027.

Jake McLellan/Pauline Cotter

Carried

6. Explanation of Statutory Requirements

Community Board Resolved PCBCC/2025/00069 Officer Recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Explanation of Statutory Requirements report.

John Miller/Simon Britten

Carried

7. Date of First Ordinary Meeting

Community Board Resolved PCBCC/2025/00070 Officer Recommendations accepted without change

Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Receives the information in the Date of First Ordinary Meeting Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Pursuant to Schedule 7, clause 21(5)(d) of the Local Government Act 2002, resolves that the first ordinary meeting of the Waipapa Papanui-Innes-Central Community Board be held on Thursday 11 December 2025 at 4 pm in the Papanui Boardroom at 5 Restell Street, Papanui, Christchurch.

Pauline Cotter/Simon Britten

Carried

Karakia Whakamutunga

Meeting concluded at 4.24 pm.

CONFIRMED THIS 11th DAY OF DECEMBER 2025

**SUNITA GAUTAM
CHAIRPERSON**