

Workshop - Council
NOTES ATTACHMENTS

Date: Tuesday 18 November 2025
Time: 9:30 am
Venue: Camellia Chambers, Level 2, Civic Offices,
53 Hereford Street, Christchurch

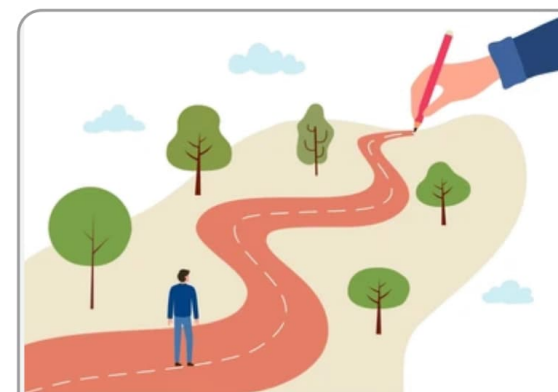
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Draft Submission – Local Government Standing Orders

Council Workshop November 2025

Background

- Local Government (System Improvements) Amendment Bill
- DIA & Standards New Zealand established a Development Committee
- Local Government Standing Orders (LGSO) intended for:
 - Territorial authorities
 - Regional councils
 - Community boards
 - All types of local authorities as defined under the LGA 2002



Format & Useability

- The submission notes support for the:
 - Order of the LGSO – following the flow of a meeting
 - Use of more specific section headings and subsections
 - Use of cross-references
- Recommends improvements regarding:
 - Formatting – lack of white space
 - The Table of Contents – lacks reference to subsections
 - Use of both English and Te Reo Māori headings



Principles, Te Tiriti o Waitangi & Mandatory Requirements

- The submission addresses:
 - The omission of Principles
 - Exclusion of any reference to Te Tiriti o Waitangi, Treaty Principles or Māori participation
- LGSO uses either “must” or “shall” to indicate a mandatory requirement
 - Recommends use of “must” only for clarity



Adoption and Discretionary Provisions

- Recommends ensuring the alignment of the LGSO and Amendments Bill prior to publication
- Supports the discretion to adopt:
 - Debate procedure
 - Casting vote
 - Time limits
- Recommends that meeting duration be made a discretionary item



Meeting Agenda & Public Access

- Supports clarity of agenda management and CE discretion regarding report requests
- Public Participation:
 - Supports distinction between PF and deputation requests & process clarifications
 - Recommends wording changes to clarify applicability of participation restrictions
 - Recommends stating that the meeting may request a report in response to a PF
 - Supports petition and hearings provisions



Debate

- Strongly supports clarity of process:
 - Questions and debate
 - Timing of moving / seconding motions and procedural motions
 - Requirements / restrictions around amendments
 - Notice of Motion
- Recommends wording changes to various provisions to increase clarity and consistency in accordance with Appendix 1.



Transparency & Accessibility

- Raises significant concerns regarding:
 - Accessibility due to copyright restrictions
 - Inability to share / publish SO undermines transparency and public trust
 - Lack of information regarding the cost of purchase
- Recommends guidance be provided as soon as possible



Questions?



Current Waste Services

Council Workshop

Olivia Taylor – Waste Minimisation Advisor

Eilidh Hilson – Contract Supervisor Recycling

Tania Lees – Team Leader Resource Recovery

18 November 2025

Agenda

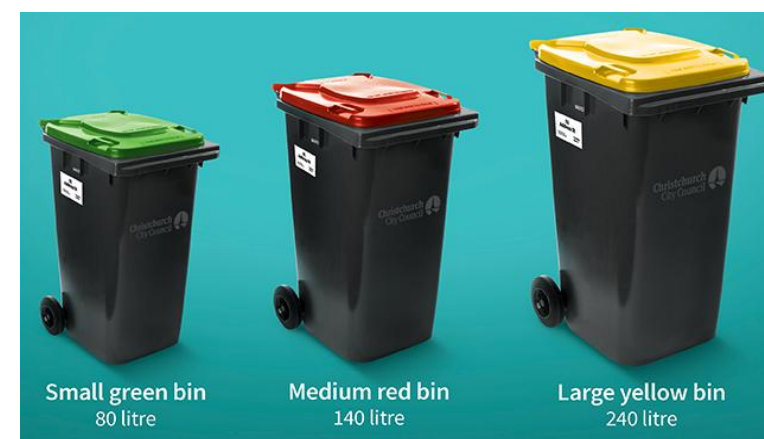
- Kerbside collection
 - Transfer stations
 - Batteries
 - Facilities
 - Education and outreach
 - Bin checking
 - Financial overview
 - Customer enquires
 - Questions
-

What we provide – Kerbside collection

- Green Organics bin (garden and food waste) – weekly
- Red rubbish bin – fortnightly
- Yellow recycling bin – fortnightly
- Approx. **516,000 bins** in service for Christchurch
- Approx. **16,000 bins** in service for Banks Peninsula

Where we are unable to offer kerbside collection for properties in Banks Peninsula we provide:

- Nine household recycling and rubbish collection points
- Two recycling only collection points



Kerbside Waste Streams- FY25 Summary

Waste Stream	Kerbside tonnes (t)	Per Person Kilograms (kg)	Processing Contractor	Final destination
Green Bin - Organics	53,000	130	Living Earth - Organics Processing Plant (OPP)	Converted into compost for reuse
Yellow Bin - Recycling	26,000	63	EcoCentral - Material Recovery Facility (MRF)	Sorted and marketed as recyclable commodities
Red Bin - Landfill	45,000	108	EcoCentral - Material Recovery Facility (MRF)	Disposed of at Kate Valley Landfill

What we provide – Transfer Stations (EcoCentral)

In Christchurch, we have three transfer stations with Resource Recovery Centres:

- EcoDrop Metro Place
- EcoDrop Parkhouse Road
- EcoDrop Styx Mill

Across Banks Peninsula we have:

- Barrys Bay Transfer Station
- Birdlings Flat Transfer Station



EcoDrop Transfer Stations – Services provided FY25

Free drop off for residents, domestic quantities only:

Category	Tonnage (t)
Metal items	2,800
Household recycling	1,731
Goods repurposing including E-waste	1,422
Whiteware disposal	1,097
Tyres	909
Paint	164
Vehicle battery collection	112
Waste oils	109
Domestic hazardous waste	86

Paid services include:

Category	Tonnage (t)
Refuse disposal	119,214
Green waste disposal	17,199
Hardfill	2,229
Plasterboard	725

Household Battery Recycling Service

- During FY25, we had 36 fires linked to batteries being disposed of in wheelie bins or the transfer station pits.
- Currently, we fund six battery drop-off units around the city where you can safely dispose of batteries.
- In 2026, we'll add two more sites and upgrade all units with fire safety features.
- In FY25, we collected **15,677 kg** of batteries for recycling.



Facilities – Organics Processing Plant (Living Earth)

72,000 tonnes of organics input (from the below sources) is processed on site per annum.

Material is received from:

- CCC Kerbside green bins
- Transfer station green drop off
- Waimakariri District Council
kerbside green bins.
- Commercial sector

Living Earth will continue to process organics at this site until the new Ecogas facility in Hornby is fully operational (late 2027)



Facilities – Material Recovery Facility (EcoCentral)

The MRF produced 31,000 tonnes of product from the below sources over FY25 (22-25 tonnes an hour).

Material is received from:

- Kerbside recycling bins (multiple councils)
- CCC transfer station resource recovery centres
- Commercial customers

Processing Fee

This fee is reduced by the sales value of the product, determined by commodity markets.

High level information about end markets is on the EcoCentral website.

Upgrade and Contamination

Extraction and reporting of contamination has significantly improved since a \$16.8 million upgrade in 2022.



Facilities – Kate Valley Landfill

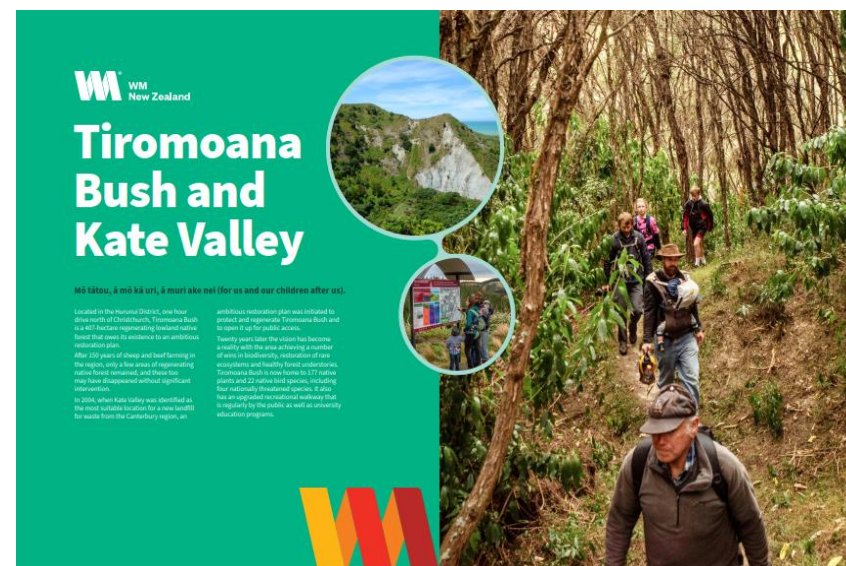
Kate Valley Landfill is operated by **Transwaste Canterbury Ltd**, a joint venture between Waste Management New Zealand Ltd and several Canterbury territorial authorities.

In **2004**, Transwaste was granted resource consent to operate the landfill for **35 years**.

Ownership Breakdown

- **Waste Management NZ Ltd** – 50%
- **Christchurch City Council** – 38.9%
- **Waimakariri District Council** – 3.9%
- **Selwyn District Council** – 3%
- **Ashburton District Council** – 3%
- **Hurunui District Council** – 1.2%

The landfill is a highly engineered containment facility.



Facilities – Burwood Landfill

Burwood Landfill is available for the disposal of soils that contain low levels of contaminants.

- A pre -approved waste permit and soil testing is required for soil disposal
- No hazardous materials are accepted at this site
- Resource consent now expires on 30 June 2026.



Education and Outreach – FY25

We collaborate with council's marketing team to provide a diverse range of proactive messages.

- The Christchurch Bins App averaged 34,591 active monthly users and includes a handy lookup tool
- In community education was provided to 36 groups
- Displays run at three community events
- Eight Waste Ed with Kate workshops were facilitated
- An annual Open Day at the Materials Recovery Facility had 700 attendees

In addition, four waste related programmes were offered to all schools in Christchurch and delivered by Learning Through Action.



Bin Checking

Every day a bin educator team checks around 800 recycling bins and provide relevant education to households.

This results in:

- **Gold star** – excellent recycling
- **Education flyer** – small amounts of incorrect items
- **Contamination** – bin pulled back from collection.



Bin Checking – Contamination levels

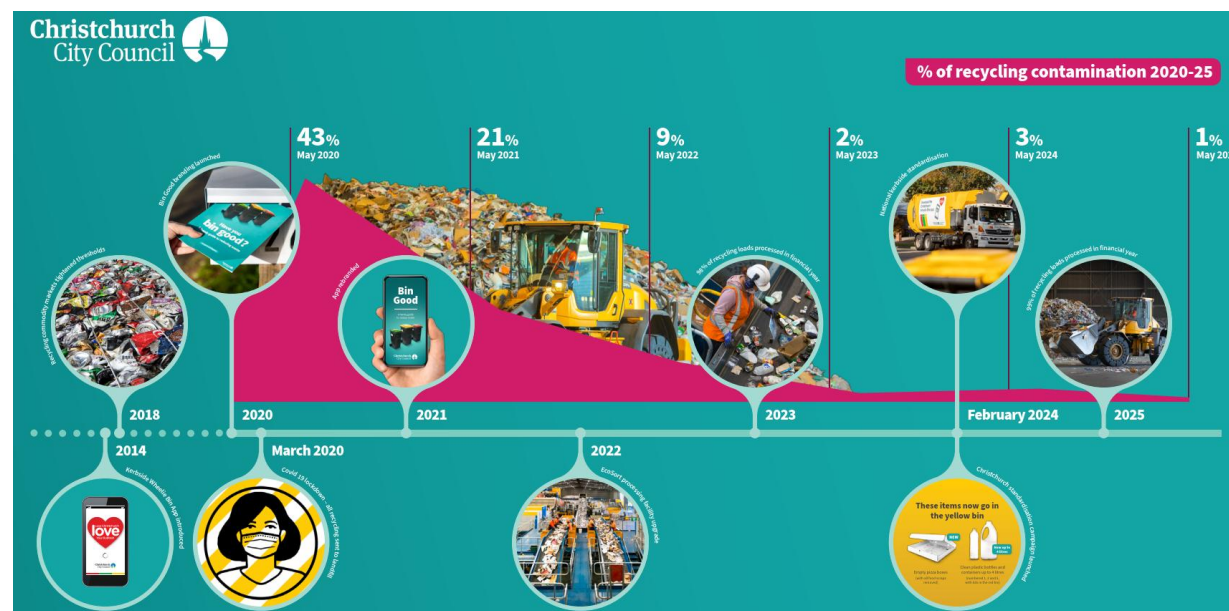
Since 2023 over 95% of all truck loads have been accepted at the MRF.

Contamination in kerbside recycling has significantly reduced due to:

- Consistent education campaigns
- A bin educator team

Cost Savings

- Between 20 and 30 trucks of recycling are collected each day.
- The cost to send a truck load to landfill is up to \$1000 more than processing the recycling.
- Less contamination = less cost.



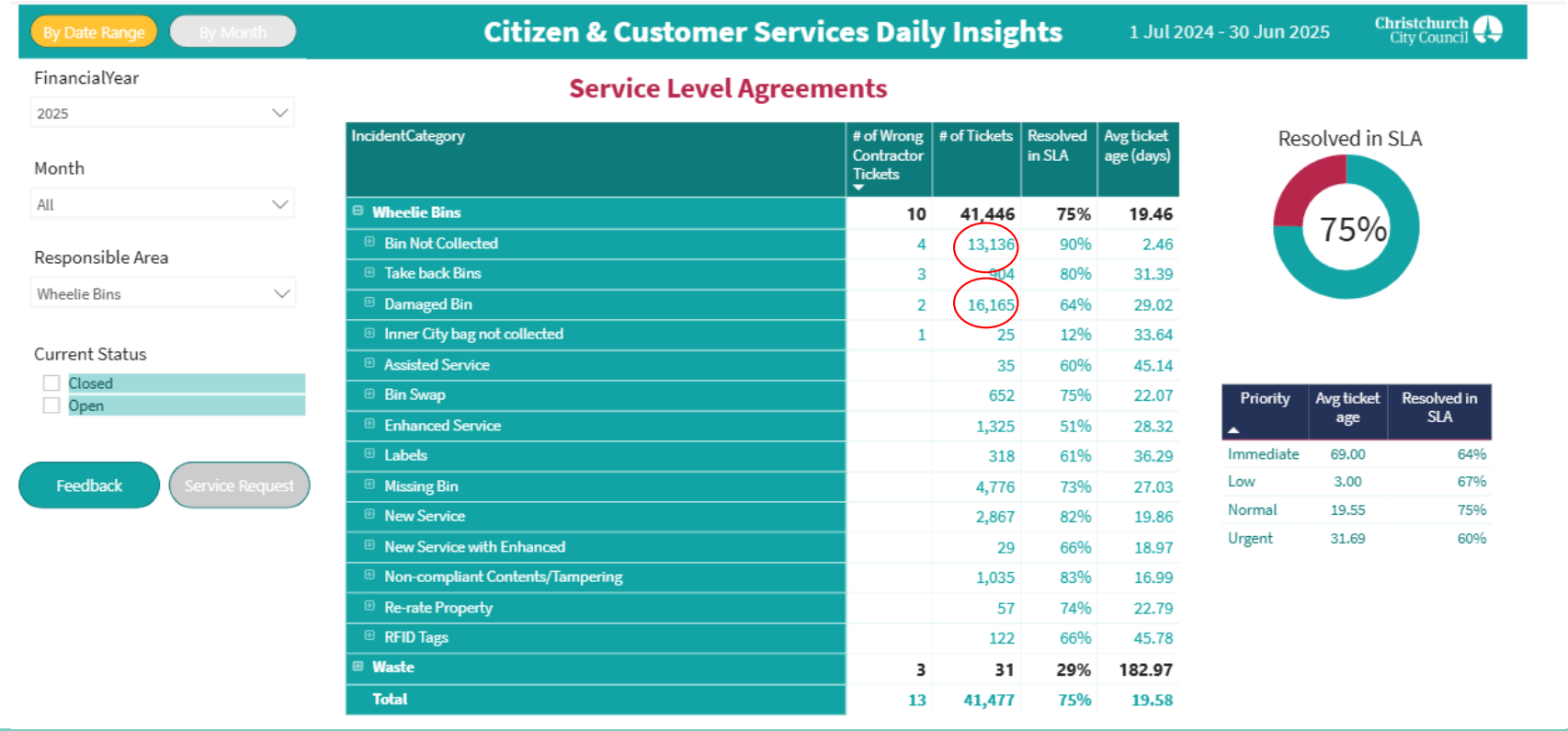
Projected Financial Overview – FY27

Service	FY27	% of Spend
Waste Information & Education	\$ 1,213,683	2%
Waste Collection and Processing	\$ 29,813,796	55%
Transfer Stations	\$ 670,525	1%
Residual Waste Disposal	\$ 22,754,554	42%
Total	\$ 54,452,557	100%

COMMERCIAL IN CONFIDENCE - NOT FOR DISTRIBUTION

Customer Enquiries

In FY25 we emptied a total of **11.2 million bins** and managed **41,446 customer enquiries**.



Questions?

Philipstown Community Hub

Prepared by: Claire Phillips & Angus
Smith

18 November 2025

Purpose & Background

Purpose

- To inform Council of the end-to-end process.
- To update Council with emerging information.
- To seek direction of any issues Council would like covered.

MOE Process

- The Ministry of Education (MOE) has issued a formal notice advising that it intends to dispose of part of the former Philipstown School site at 39 Nursery Road, Philipstown.
- This provides Council with an opportunity to purchase.
- The notice was dated 1 October 2025, giving Council 20 working days (until 28 October 2025) to respond.
- Subsequently granted an extension to 28 February 2026.

Current Site Composition

Te Hohepa Te Kōhanga Reo – 2,719 m²

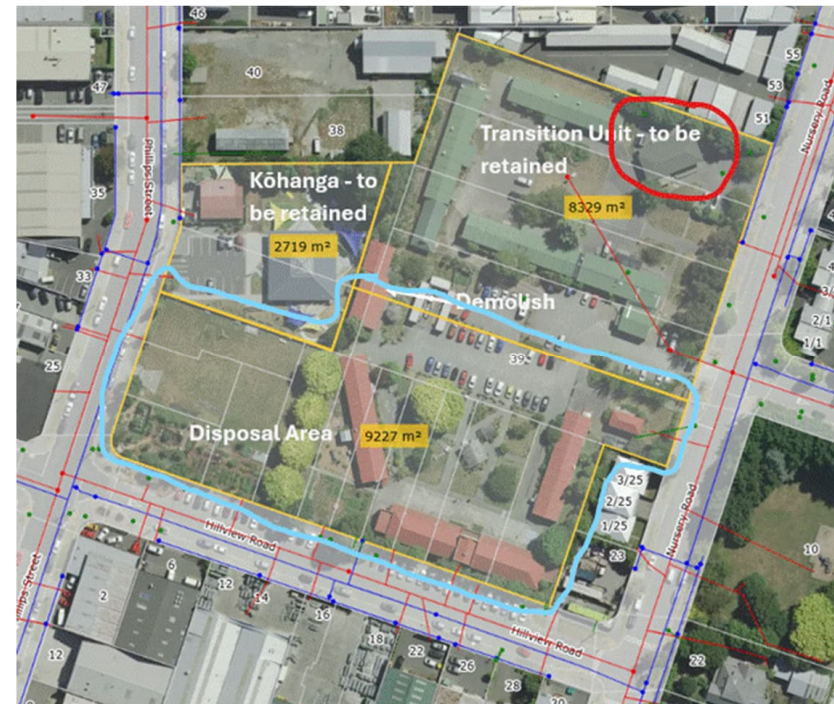
- Māori language immersion early childhood education centre (Kōhanga Reo). To be retained by MOE.

Transitional Unit – 8,329 m²

- A collaborative initiative between Pītau-Allenvale School and Ferndale School. To be retained by MOE.
- The Community Hub building (circled in red on the plan) is owned by Council, with the land leased from MOE. The lease expires on 30 September 2026. Operated by the Phillipstown Community Centre Charitable Trust (PCT) on Council's behalf.

Land subject to disposal notice – approximately 0.9227 ha (highlighted in blue)

- Managed by the PCT as a community facility providing local and city-wide social, cultural, and wellbeing outcomes.



Crown Disposal Process

Section 50, Public Works Act 1981 – enables transfer for an alternative public work to another public entity at market value.

Section 40, Public Works Act 1981 (Offer-back obligations) – land must be offered back to former owners (or successors) if no longer required for a public work.

Treaty Settlement Right of First Refusal (RFR) – if applicable, land must next be offered to iwi/hapū.

Open Market Sale – if the above are not exercised, the land may be sold on the open market.

Both offer-back obligations and RFR rights apply in this instance. The full process typically takes 2–5 years, depending on title complexity and Treaty processes.

Assets

The Land – Value, position etc.

The buildings - old school – suitability for purpose long term - asset condition.

Council owned building on MOE land – use, suitability.

Council have set aside \$3.7m in 2030/31.

What for - Budget consistent with cost of a Community Centre building in Philipstown – No commitment to any particular course of action at this time other than setting aside budget.

No OPEX set aside.

Philipstown Hub

The Trust

- Established in 1998 by the community for the community, the trust has meaningful connections and deep roots in Philipstown.
- Pre-earthquakes Philipstown Community Centre provided local community development support from the Council owned site adjacent to Ferndale School.
- Provides governance for the Philipstown Hub with a mission *to provide a safe, caring, supportive environment to foster individual and community growth in Philipstown.*
- The hub caters for local residents as well as city-wide.

Understanding needs

- Working with Trust to clarify their options and future aspirations.
- Trusts letter explicitly stated it is ceasing trading on 31 March but subsequently understand they are not disestablishing the Trust.



Philipstown Community Snapshot

YEAR	POPULATION
2006	3,315
2018	4,014
2024	4,620
Change Since 2006	+39%

ETHNICITY	2006 (EST.)	2018 CENSUS
European/Pākehā	~70%	61.8%
Māori	~12%	16.0%
Pasifika	~6%	8.2%
Asian	~10%	23.2%

Younger Median Age
Median age dropped from 38.4 years in 2006 to 32.2 years in 2018, indicating younger residents moving in. 39% are aged 0-24.

Median Income Below Average
Median income was \$27,500 in 2018, lower than the national average of \$31,800.

Strong Full-time Employment
52.9% of residents aged 15+ employed full-time, showing good labour market participation.

Socioeconomic Challenges and Resilience
Community faces economic challenges with many renters but shows stability and potential for growth.

Housing Type	% Renting	% Owning
Detached House	55%	45%
Semi-detached / Duplex	70%	30%
Apartment / Flat	85%	15%
Social Housing	100%	0%



Community Needs

- Staff are working with PCCT to understand their needs.
- Community needs assessment underway- via survey, 1-1 interviews.
- Follows a 2020 needs assessment regarding a permanent space for the Philipstown community.
- Waipapa Board's Board Plan (2024-2025) success measure " The hub has a permanent home and can continue to grow to support the needs of the Philipstown and Charleston Communities".
- Mapping exercise shows a limited provision of community facility alternatives.

Existing users (tenants)

- Tenants have been advised of 31 March closure.
- Current space at Multicultural Centre for related activities.
- Hub currently hosts 8 anchor tenants and a wide range of casual users.
- 4 have given notice and are seeking alternative premises.

...Community Needs

Emerging Themes

1. The Hub – is an important community anchor.
2. Inclusion, diversity and connection.
3. Accessible wellbeing, learning and creativity.
4. Important infrastructure and services.
5. Green space and local sustainability.
6. Local resident sentiment reflects the ongoing need for a community facility in Philipstown.



Next Steps

- Continue engagement with stakeholders including but not limited to MOE, PCT Community Orgs.
- Brief Waipapa Board – 11 Dec 2025.
- Complete Community Needs Analysis and understand future strategies for the current site groups and activities- 15 Dec 2025.
- Develop full range of costed and analysed options in an options report – 15 Jan 2026.
- Present the options report to the Waipapa Community Board 2026 (Tentative).
- Present the options report, with a Part A. recommendation to Council on 18 February 2026 (Tentative).



Bus Interchange Safety and Security

Bruce Rendall and Brendon Cowles



Background



Annual Plan resolution



report on public safety matters and user experience at the Bus Interchange and surrounding area.



Assess current issues, explore design and safety enhancements, consider youth engagement options, identify placemaking opportunities, gather user feedback, align with Environment Canterbury's responsibilities, and outline potential budget implications.

Current Arrangements



Current Performance

High Satisfaction Levels

Historic and occasional issues

Feedback is that things are improving

Data supports improvement

Very low level of formal public reports

Igloo is working for after school safety

Some concerns from tenants and
businesses - shoplifting

SAP Hybris [v]



User survey

Residents Survey

- 84% are satisfied with the appearance, condition and safety
- Point of service surveys underway

Separate one not commissioned

Current and Future Issues

One New Zealand Stadium impact

High risk vehicle incident

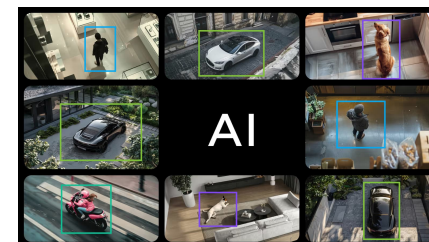
Displacement of “hanging out” activity

Relationship with City Safety teams

Police recommendations

Security review recommendations

Proposed Improvements



Considered but
not
recommended

Extending YCD hours

- YCD do not believe this is appropriate or justified
- Later hours may lead to different issues
- Transitional space, not a destination

Increasing guard numbers

- Can be done for special events
- Not justified normally

Questions & Next Steps

Questions

Next Steps

- Report
- Implement