



Council Workshop

AGENDA

Notice of Workshop Te Pānui o te Hui:

A Council Workshop will be held on:

Date: Tuesday 18 November 2025
Time: 9:30 am – 3.00 pm
Venue: Camellia Chambers, Level 2, Civic Offices,
53 Hereford Street, Christchurch
<https://councillive.ccc.govt.nz/meeting-calendar/>

Membership Ngā Mema

Chairperson	Mayor Phil Mauger
Deputy Chairperson	Deputy Mayor Victoria Henstock
Members	Councillor Kelly Barber
	Councillor David Cartwright
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor Tyla Harrison-Hunt
	Councillor Nathaniel Herz Jardine
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett

13 November 2025

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Note: This forum has no decision-making powers and is purely for information sharing.

To find upcoming meetings, watch a recording after the meeting date, or view copies of meeting Agendas and Notes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



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WORKSHOP ITEMS

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Estimated time – 45 minutes

[Presenter: Katie Matheis, Senior Democratic Services Advisor]

3. Current Waste Services	31
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Estimated time – 30 minutes

[Presenter: Olivia Taylor, Waste Minimisation Advisor]

Eilidh Hilson, Contract Supervisor Recycling

Tania Lees, Team Leader Resource Recovery]

4. Former Phillipstown School Site – 39 Nursery Road, Phillipstown	47
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Estimated time – 30 minutes

[Presenter: Angus Smith, Manager Property Consultancy]

John Filsell, Head of Community Support & Partnerships]

5. Bus Exchange Update	49
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Estimated time – 45 minutes

[Presenter: Bruce Rendall, Head of Facilities and Property]

Brendon Cowles, Manager Facilities Operations]

6. Items Closed to the Public	51
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Estimated time – 90 minutes

1. Apologies Ngā Whakapāha

Apologies will be recorded at the workshop.

2. Draft Submission - Local Government Standing Orders

Reference Te Tohutoro: 25/2184156

Presenter(s) Te Kaipāhō: Katie Matheis, Senior Democratic Services Advisor

1. Detail Te Whakamahuki

Purpose and Origin of the Workshop	- The Local Government (System Improvements) Amendment Bill, if passed, will empower the Secretary for Local Government to issue model Standing Orders to all territorial authorities, regional councils, community boards, and local authorities defined under the LGA. - To align with the intent of the Bill, the Department of Internal Affairs (DIA) and Standards New Zealand released the draft <i>Local Government Standing Orders</i> (LGSO) on 17 October for consultation, closing on 12 December. - The purpose of this Workshop is to present the initial draft submission for elected member feedback.
Timing	This workshop is expected to last for 45 minutes.
Outcome Sought	- Staff are seeking feedback from elected members on the draft submission to the <i>Local Government Standing Orders</i> consultation. Feedback is requested by no later than 21 November 2025. - The feedback received will inform any further updates to the draft before it is presented to the Council for endorsement (tentatively slated for 3 December) before being lodged with Standards New Zealand.
ELT Consideration	The Executive Leadership Team is aware of the Local Government (System Improvements) Amendment Bill and its proposed changes to local government frameworks, including a mandated set of Standing Orders.
Next Steps	- To update the draft submission in accordance with any feedback from elected members. - The updated draft submission will then be presented at the 3 December Council meeting for endorsement before being lodged with Standards New Zealand before the consultation closes.
Key points / Background	- The Council had a previous Workshop on 11 November 2025 where the key changes between the proposed LGSO and the Council's current Standing Orders were presented. - The key changes between the proposed LGSO and the Council's current Standing Orders are outlined in Attachment A which has been previously circulated to elected members and other stakeholders.

	The draft submission to Standard New Zealand's <i>Local Government Standing Orders</i> is included as Attachment B.
Useful Links	- LGSO Consultation Draft: DZ 9202:2025 Local Government Standing Orders. - Current Standing Orders: https://www.ccc.govt.nz/assets/Documents/The-Council/How-the-Council-works/Standing-Orders-adopted-6-April-2017.pdf - The Council's submission on the <i>Local Government (System Improvements) Amendment Bill</i>: https://ccc.govt.nz/assets/Documents/The-Council/Request-information/2025/Local-Government-System-Improvements-Amendment-Bill-2025.PDF

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Draft LGSO Table of Key Changes	25/2233548	7
B 	Draft Submission - Local Government Standing Orders	25/2313646	20

Signatories Ngā Kaiwaitohu

Authors	Katie Matheis - Senior Democratic Services Advisor Megan Pearce - Manager Democratic Services
Approved By	Helen White - General Counsel / Director of Legal & Democratic Services Mary Richardson - Chief Executive

Consultation Draft: [DZ 9202:2025 Local Government Standing Orders](#)

No.	Draft Standard SO Topic / Section	Key Changes	Comments / Feedback
	Forward	The draft Standard SO is structured in 10 Parts (versus three (3) Parts in the Council's current SO), breaking down the content into more specific Parts.	
	Principles (removed)	Section 1.1 of the Council's current SO outlined core principles of good governance. These have been removed in the draft Standard SO.	
2. General Matters			
2.1	Standing orders	2.1.1 – while SO would be mandated, this section grants local authorities the discretion to adopt: • Its general procedures for speaking and moving motions and amendments as outlined in Appendix D; • The provision of a casting vote, as outlined in Appendix E; and • Time limits for debate, public forum, deputations, petitions, and submissions. •	
2.2	Holding meetings	2.2.7 – Unless the meeting resolves to continue, meeting cannot: • sit for more than two hours without a 10 min break; • continue more than 6 hours (including adjournments); or	

		continue after 10.30pm.	
3. Council Structure			
3.1 – 3.3	Appointments and elections; Delegations; Committees	These are mostly newly added sections, but are legislatively prescribed	
4. Calling Meetings			
4.4	Emergency meetings	Includes provisions to address emergency meetings consistent with updated legislation	
5. Meeting Agenda			
5.4	Chief executive may delay or refuse request	New section providing CE discretion to delay or refuse to commission reports that: - involve significant cost or resource unless resolved by Council; or - are beyond the scope of the body making the request CE may also refuse direct report request from an individual member.	
5.6	Withdrawal of agenda items	Makes a new distinction regarding who may withdraw a report based on its origin: the CE may withdraw a report from the CE or staff at any time before item is dealt with and a member may withdraw their own report (e.g., Chair's report, NoM) at any time before the item is dealt with.	
6. Public access and recording			
6.2	Public forums and deputations	Requests and time limits applicable to PF and Deputations have been combined for consistency/ease of use. Key updates include:	

		• All public participation speakers are allocated 5 minutes' speaking time* (with Chair discretion to extend) • Requests to speak must be made one clear working day before the meeting • Chairperson now has additional discretion to decline a request where: - o The speaker is in contravention of Council policies or applicable legislative requirements** - o The matter is before the final decision-making body after having been considered by a committee, community/local board, or hearings panel where public participation was available; - o The decision-making authority on the matter rests with another body or individual, or falls within another body's Terms of Reference - o Where a member of the public has previously caused a disruption at multiple meetings, the Chair may decline a deputation and require the individual to submit their views in writing. *Note: time limits are one of the discretionary items that Councils may choose to adjust before adoption of SO. **Note: this provision would enable an appropriate Council policy to be developed to cover those aspects of public participation unique to our Council such as Community	
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		Board correspondence, funding applicants wishing to speak, or members of the public wishing to speak to contractual disputes with the Council or one of its CCOs.	
6.3	Hearing of submissions	New section covering a meeting to hear submissions on matters under its consideration an applying applicable time limits*. *Note: time limits are one of the discretionary items that Councils may choose to adjust before adoption of SO.	
6.4	Petitions	Newly specifies that petitions: • may be presented to a meeting provided the subject matter falls within the body's jurisdiction and any applicable Terms of Reference; • may be electronic; • are not considered a report on an agenda Additional updates include: • the removal of a maximum word count (e.g., 150 words); • provides discretion to the Chair to waive the 5 working day timeframe and 20 signature threshold; • with the exclusion of the 5 day timeframe, applies all relevant standing orders, meaning the restrictions around public forums/deputations would also apply; • clarification that no debate or decisions can be made unless the petition is presented as part of a deputation.	

7. Quorum requirements			
7.6	Attendance	7.6.4 – <i>Apologies</i> Newly specifies that members may be recorded as absent on council business even where their absence is a result of a commitment made on behalf of the council.	
7.7	Attendance by electronic link	7.7.2 – <i>Requests and conditions to attend by electronic link</i> • Overall stronger wording. Now specifies that members must give the Chair & CE at least two working days' notice when they want to attend by electronic link (unless not possible due to illness/emergency). • Removal of provision that if the Chair is attending via AV then chairing duties would be undertaken by deputy or member who is physically present. 7.7.4 – <i>Quorum and voting by electronic link</i> Updated to align with legislative changes allowing attendance via electronic link to be counted towards quorum	
8. Meeting Procedures			
8.2	Chairperson's role in meetings	8.2.4 – <i>Chairperson's rulings</i> New provision (also included in Point of Order section) specifying that where a Point of Order questions the Chair's ruling, the deputy chair will make a decision on the Point of Order. 8.2.8 – <i>Chairperson does not have a casting vote</i>	

		The draft SO default position is that the Chairperson will not have a casting vote. However, this is one of the discretionary items outlined in 2.1.1 that a Council may choose to alter.	
8.3	Member conduct	8.3.7 – <i>Financial conflicts of interest</i> Strengthened provisions, e.g., changing ‘members <i>should</i> physically withdraw themselves’ to ‘members <i>must</i> physically withdraw themselves’. Clarifies that non-participation in a vote is not considered an abstention. 8.3.8 – <i>Non-financial conflicts of interest</i> Strengthened provisions, e.g., provides that member shall physically withdraw themselves from the table...unless the meeting is public excluded, in which case they shall leave the room. Clarifies that the nature of the conflict does not need to be disclosed and that non-participation in a vote is not considered an abstention.	
9. Debate			
9.1	General rules of debate	9.1.1 – <i>Members’ right to speak</i> Newly specifies that members may not display videos, images, or other recordings during their debate except with the leave of the Chairperson. 9.1.3 – <i>Questions to staff before debate</i>	

		Provisions clarify the appropriate flow of debate and specify that when dealing with questions to staff, the Chair has the discretion to: • Determine how the question is dealt with; • Determine whether the question is in order and needs to be answered or not; and/or • Decide whether further questions can be put to staff once debate has begun. 9.1.4 – <i>Moving into debate</i> Newly provides/clarifies that once an item has been tabled for consideration, members may signal at any time that they are moving/seconding a motion related to that item. Clarifies that at the end of questions and once an item is moved/seconded, the meeting can move into debate.	
9.5	Time limits on speakers	Newly establishes default time limits for debate – all members have three (3) minutes' speaking time (this includes movers of motions and amendments and rights of reply).* These time limits may be extended by resolution or at the Chair's discretion. *Note: debate time limits are one of the discretionary items that councils may choose to adjust under 2.1.1.	
9.11	General procedures for speaking and moving motions	9.11.1 – <i>Options for speaking and moving</i> and 9.11.2 – <i>Speaking and moving motions</i>	

		The default debate procedure is 'Option B' – a less formal procedure than is currently used that employs more leniency when speaking to, or moving, seconding motions/amendments. *The procedure for speaking and moving/seconding motion/amendments is a discretionary matter that councils may choose to adjust under 2.1.1. This section also newly notes that outside of the debate option councils choose to employ, they may still resolve to employ an alternative procedure/option as outlined in Appendix D at the beginning of a meeting. <i>9.11.3 – Motions and amendments</i> <i>9.11.3.1 – Moving and seconding motions and amendments</i> Again clarifies that a motion may be moved/seconded at any time once the item is tabled for consideration. Newly specifies that members who move/second a motion/amendment are not required to be present for the entirety of debate. <i>9.11.3.6 – Requirements of proposing an amendment</i> Adds (for clarity) where the Chair may rule amendments out of order. This includes where an amendment: • Is a direct negative, whereby it would have the same effect as defeating the motion; • Is not relevant to the motion under discussion;	
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		• Is in conflict with, or would have the same effect as defeating, an already carried amendment; • Would have the same effect as an already lost amendment; • Does not comply with the LGA decision-making provisions; and/or • Would negate a decision made under delegated authority. 9.11.3.7 – <i>Foreshadowed motions and amendments</i> New wording to clarify the intent/use of a foreshadowed motion or amendment. Further clarifies that a seconder is not required at the time a foreshadowed motion/amendment is raised, but is required to proceed. Newly provides that the Chair has the discretion to direct a single debate between a motion or amendment under discussion and any foreshadowed motions or amendments.	
9.12	Procedural motions	9.12.1 – <i>Types of procedural motions</i> Newly specifies that procedural motions shall be limited to advancing the directives outlined by the PM (e.g., adjourning at item, deferring an item, letting an item lie on the table, etc.) and may not include requests for further action (e.g., additional consultation, a further report/workshop). Clarifies in the body of SO that amendments to procedural motions are not permitted except to specify a time and date where applicable.	

		9.12.2 – <i>Procedural motions shall be taken immediately</i> Newly clarifies that once an item on the agenda has been tabled for consideration, members may signal at any time that they are moving a procedural motion related to that item. The moving/seconding of a PM would follow the rules around moving/seconding a motion as adopted by the Council (e.g., Option A, B or C as outlined in Appendix D). Clarifies that once a PM is moved/seconded, it must be put to the vote immediately without debate, with the exception of a closure motion. 9.12.3 – <i>Chairperson's acceptance of closure motions</i> Clarifies that the Chair may only accept a closure motion when the meeting is in debate and there have been at least 2 speakers for and 2 against the motion/amendment, or the Chair considers it reasonable to do so.	
9.13	Points of order	9.13.1 – <i>Members may raise points of order</i> Clarifies the Point of Order related to the recording of words, specifying that this pertains to a member objecting to words used by another member at the time the words are used and requesting that the minutes record the objection. Adds further Point of Order for the criticism of resolutions, giving members a mechanism to address a breach of that specific Standing Order.	

		9.13.4 – <i>Chairperson's ruling on points of order</i> New provision specifying that where a Point of Order concerns the performance of the Chair, the Chair will refer the point of order to the deputy chair or, if there is no deputy chair, another member elected by the meeting.	
9.15	Notice of motion	9.15.2 – <i>Requirement to give notice of a notice of motion to revoke or alter a previous resolution</i> Updates the timeframes around a NoM to revoke/alter a previous resolution, requiring the NoM to be delivered to the CE 10 clear working days before the meeting. Where the NoM is lost, the CE cannot accept a similar NoM that has substantially the same purpose/effect within the next 12 months. 9.15.4 – <i>Conditions to be met for a notice of motion</i> Clarifies that a NoM can be via email. Requires that it have both a mover and seconder and updates the timeframe for delivery to the CE to at least 10 clear working days (or a shorter time at the CE's discretion). 9.15.5 – <i>Refusal of notice of motion</i> Updates wording to reflect that the CE, in consultation with the Chair, may decline a NoM where it: • Is disrespectful or contains offensive language or statements made with malice; • Contains an ambiguity or a statement of fact or opinion that cannot properly form part of an effective resolution, and where the mover and seconder have	

		declined to comply with such requirements as the CE may make; • Is concerned with matter that are already on the agenda, or are the subject of forthcoming reports or recommendations; • Fails to include sufficient information to satisfy the decision-making provisions of sections 77-82 of the LGA, or contravenes other legislative requirements; • Concerns a matter where council has delegated decision-making authority to a subordinate body or a community board; or • Constitutes a repeat notice of motion. 9.15.8 – <i>Referral notices of motion</i> Clarifies that where a NoM is referred to the appropriate decision-making body (e.g., Committee or Board), the member who raised the NoM has the right to move that motion and exercise a right of reply as if a member of that decision-making body, but cannot take part in the vote. 9.15.9 – <i>Repeat notices of motion</i> Updated to reflect that when a NoM has been declined by the CE, fails for a lack of seconder, or is declared lost by majority vote, no similar NoM, including one to revoke or alter a previous resolution, may be accepted within the next 12 months unless signed by not less than 1/3 of all members.	
9.16	Voting	9.16.4 – <i>Members may abstain</i>	

		Clarifies that a member does not need to provide a reason for their abstention. 9.16.5 – <i>Tied Vote</i> Clarifies that where there is a tied vote and a casting vote is not permitted, the motion or amendment is lost and the status quo is upheld.	
10. Minutes			
10.2	Items recorded in minutes	Newly specifies that the minutes shall record: - the names of members attending via electronic link, in full or in part; - a member's absence from discussion and voting following a declaration of financial or non-financial conflict of interest; and - the reasons for withdrawal of an agenda item by the CE.	
GENERAL MATTERS FOR CONSIDERATION			
	Formatting	The formatting has been changed significantly, with the content broken into smaller subsections and the removal of white space, bullets, etc.	
	Accessibility	Standards NZ has strict copyright restrictions, prohibiting reproduction of any part of SO without prior written permission. There has been little guidance about the cost of having to purchase copies of the SO or who they would be made accessible to the public.	

xx December 2025

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Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders

Introduction

1. Christchurch City Council (the Council) thanks Standards New Zealand for the opportunity to provide comment on DZ 9202:2025 *Local Government Standing Orders* (LGSO).
2. The Council appreciates the opportunity to be represented on the P9202 Committee responsible for preparing the proposed LGSO. We acknowledge the challenge undertaken by the Committee to produce a fundamental governance document intended for all local authorities and its considerable effort in producing a draft set of standing orders fit for consultation within a constrained timeframe.
3. However, as outlined in the Council's submission on the Local Government (System Improvements) Amendment Bill¹, concerns remain regarding the suitability of standardised standing orders for all councils. Standing orders are a foundational tool for enabling democratic decision-making and should be responsive to the diverse needs and experiences of individual communities and their elected members.
4. Overall, the Council sees improvement in the draft LGSO, which provides a more intuitive framework for application, clarifies provisions around meeting and debate processes, and helps ensure our communities and elected members can easily and effectively partake in democratic decision-making.
5. The Council has included a table of recommended wording changes (Appendix 1) as an attachment to this submission. Where this submission notes concerns with particular provisions, the table suggests alterations or additions to address those concerns.

Submission

Format and Useability

6. The Council supports the ordering of the LGSO to reflect the typical flow of a meeting, as this enhances both usability and intuitive navigation. The use of cross-references is also welcomed, as these reduce repetition and promote the consistent application of standing orders.

¹ <https://ccc.govt.nz/assets/Documents/The-Council/Request-information/2025/Local-Government-System-Improvements-Amendment-Bill-2025.PDF>

7. While the Council appreciates the increased use of section headings and subsections, the current Table of Contents does not include these subsections. This limits the document's navigability and undermines the benefits of the improved structure.
8. Additionally, the document's formatting could be significantly improved. The lack of clearly identifiable headings and insufficient use of white space makes it difficult for users to locate specific provisions quickly, detracting from overall readability and accessibility.
9. The Council recommends that the Table of Contents be expanded to include all subsections to support efficient navigation. Furthermore, the formatting should be modified to ensure consistent use of headings and adequate white space, thereby enhancing readability and ease of use for elected members, staff, and the public.
10. The Council further recommends the inclusion of dual language headings in both English and Te Reo Māori. Te Reo Māori is an official language of Aotearoa New Zealand and should be reflected in the LGSO. This aligns with many councils that are using dual language headings in their reports, policies, and strategies.

Principles and Te Tiriti o Waitangi

11. The Council notes with concern that the proposed LGSO omit a principles section, which has been a longstanding section in standing orders and serves an important function in providing a contextual framework and guiding interpretation.
12. The Council recommends that the LGSO include a set of principles that clearly articulate the core standards by which good governance is achieved such as transparency, accountability, inclusivity, confidentiality, and legislative compliance.
13. The Council further finds the exclusion of any reference to Te Tiriti o Waitangi, Treaty Principles, or Māori participation in decision-making from standing orders represents a significant omission. This undermines the partnership between the Council and mana whenua and the statutory obligation under Section 14(1)(d) of the Local Government Act 2002, which requires local authorities to '*provide opportunities for Māori to contribute to its decision-making processes*'. The Council and Papatipu Rūnanga work collaboratively under our Te Hononga Agreement (2016) which is grounded in Te Tiriti o Waitangi and the Treaty Principles.
14. The Council, therefore, also strongly recommends that any principles explicitly state the importance of acknowledging and making provision for Te Ao Māori and local tikanga in meeting processes and incorporate the Treaty Principles.

Mandatory requirements

15. The Council recommends that the LGSO use consistent and unambiguous language to indicate mandatory requirements. The current use of "*must*" versus "*shall*" to distinguish between legislative and LGSO mandates creates unnecessary complexity with little purpose and may lead to confusion in interpretation and application.
16. To enhance clarity and usability, the Council recommends that the LGSO consistently use "*must*" to indicate all mandatory provisions. Where the requirement is based in legislation, this is clearly indicated

through the citation of the relevant statutory provision. This approach aligns with best practice in legislative drafting and ensures that users can easily distinguish between mandatory and discretionary provisions without ambiguity.

Adoption and amendment of standing orders

17. The Council notes that the proposed LGSO contradict the proposed Local Government (System Improvements) Amendment Bill (the Bill) in relation to the obligation to adopt standing orders and the process for adoption and alteration of standing orders.
18. Specifically, the Bill proposes that in relation to the Local Government Act 2002, Schedule 7:
 - a. clause 27(1) requiring local authorities to adopt a set of standing orders be replaced by the following:

The Secretary may approve and issue a set of standing orders for the conduct of the local authority's meetings and those of its committees.
 - b. clause 27(3) setting out the process for amending or adopting a new set of standing orders be repealed.
19. The Council recommends that the LGSO be aligned with the Bill as enacted. If the Bill's proposed changes to Schedule 7 clause 27 are enacted, it should be clarified that the ability to amend standing orders by a vote of not less than 75% of the members present relates to the discretionary provisions only.

Discretionary provisions

20. As noted above, the Council has concerns regarding the suitability of standardised standing orders for all councils. However, should these be mandated, the Council strongly supports the inclusion of discretionary provisions that allow local authorities to adopt procedures tailored to their operational needs. In particular, the Council welcomes the flexibility to determine:
 - General procedures for speaking and moving motions and amendments
 - The use of a casting vote
 - Time limits for debate, public forum, deputations, petitions, and submissions.
21. These provisions recognise the diversity of local government contexts and support effective meeting management.
22. However, the Council notes that the proposed LGSO prescribe fixed limits on meeting duration — specifically, that meetings may not continue for more than two hours without a 10-minute break, or more than six hours in total, unless resolved otherwise. For larger councils, this will necessitate repeated procedural resolutions, which is inefficient and disruptive.
23. The Council recommends that the discretionary provisions be expanded to include the ability for local authorities to set their own meeting duration. This would enable councils to establish timeframes that reflect the scale of their operations, the volume of business, and the needs of their communities, while still ensuring appropriate breaks and procedural safeguards.

Section 5 – Meeting agenda

24. The Council supports the clear delineation of responsibility for agenda management, with the chief executive holding responsibility prior to the meeting and the chairperson assuming control once the meeting commences. This clarity enhances accountability and operational efficiency.
25. The Council also welcomes the clear process for raising items for decision, and supports the discretion given to chief executives to consider broader organisational impacts when responding to requests for reports. This ensures that decisions are made with consideration of operational demands and strategic priorities.

Section 6 – Public access and recording

26. The Council supports the clear distinction between public forums and deputations, which helps members of the public understand the appropriate channels for engagement. We also endorse the inclusion of criteria requiring that matters raised fall within the local authority's jurisdiction and the decision-making body's terms of reference. This promotes relevance and procedural clarity and will help ensure members of the public are directed to the appropriate decision-making body when requesting to speak.
27. The Council values the chairperson's discretion in managing public participation requests, recognising its importance in ensuring meetings are conducted efficiently and equitably. However, we are concerned that the current drafting could be interpreted as applying participation restrictions only to public forums. The Council considers that these restrictions should apply to both public forums and deputations, with any differences clearly signalled in the wording of each specific restriction to avoid confusion and ensure consistent application.
28. It is of further concern that the proposed LGSO appear to remove the ability for a decision-making body to request a report in response to an issue raised during a public forum. This significantly limits the potential for meaningful public engagement and undermines the role of public forums as a mechanism for raising matters of community concern.
29. The Council recommends that it be explicitly stated that a meeting may resolve to request a report in relation to a public forum item.
30. The Council does support the updated provisions relating to petitions and the section on hearing submissions, which improve transparency for submitters and better reflect current practice.

Section 7 – Quorum requirements

31. The Council recommends that the title of this section is changed to say quorum *and attendance* requirements, particularly as it also covers attendance by electronic link.
32. The Council notes that the provisions regarding elected member attendance via electronic link have been updated to align with the legislative changes which permit attendance by electronic link to count towards quorum. Notwithstanding this flexibility, the Council acknowledges that in-person attendance at meetings is a core aspect of good governance and appreciates the clear guidance to elected members outlined in this section.

Section 9 – Debate

33. The Council strongly agrees with the updated provisions in this section related to questions of staff (9.1.3) and moving into debate (9.1.4). These sections provide much needed clarity for elected members, staff and members of the public regarding the progression of an item once tabled for consideration. The Council appreciates the clear delineation between questions of staff and debate as a means of ensuring good process and deliberative decision-making.
34. The Council is concerned that the wording of section 9.11.1 – *Options for speaking and moving*, is confusing and appears inconsistent with the intended discretion for councils to adopt the procedure for speaking and moving motions and amendments that best suits their needs. It appears contradictory that a council could resolve, by simple majority, to use a debate option that differs from the one it adopts in accordance with section 2.1.1 by a 75 per cent vote.
35. The Council recommends removing this language as it establishes an inconsistent process which does not support transparency or uniformity across meetings, or even across individual items. Councils have other tools under standing orders that can be employed if their debate procedure needs to be adjusted to accommodate the business of the meeting.
36. The Council supports the clarity in section 9.11.3.1 regarding moving and seconding motions and amendments at any time once an item is tabled for consideration. This aligns with common practice in meetings and sets clear expectations for elected members, staff, and the public.
37. The Council also supports the updated wording that gives clarity to the requirements and restrictions around amendments. This is a core aspect of debate process and the Council is pleased to see these provisions expressed more concisely.
38. Furthermore, the Council acknowledges the much-improved provisions around foreshadowed motions and amendments, including the applicable definition. This section makes the use and application of foreshadowed motions and amendments by the meeting clearer and aligns with common meeting practice.
39. The Council further supports the LGSO's revisions to the procedural motion sections, including the clear direction that a meeting may move a procedural motion at any time after the item is tabled, as this supports a practical and flexible approach to managing agenda items.
40. However, the Council notes that the qualifying sentence in section 9.12.1 – *Types of procedural motions*, could be clearer as its reference to moving or seconding a *motion* in accordance with section 9.11.2 is not directly applicable, and should instead reference an *amendment*.
41. We do support the provision that outlines the expectation that procedural motions not be used as a vehicle for progressing other requests, e.g., further consultation, workshops, etc. However, we recommend that the chairperson be allowed some discretion in this area should they find a request (such as one for more information on the matter) reasonable under the circumstances.
42. The Council supports the organisation and clarity in the Notice of Motion (NoM) section. The amended timeframe of 10 clear working days for submitting a NoM to the chief executive is a welcome improvement, as it better enables staff to provide a considered response - particularly given the resource constraints often faced when responding under tighter timeframes.

Section 10 – Minutes

43. The Council notes that standing order 10.2 would require (per use of the word “shall”) that the minutes record the reasons for withdrawal of an agenda item by the chief executive. This provision does not align with standing order 5.6 which provides that the chief executive “*should* inform” the meeting of the reason(s) for the withdrawal. The Council would recommend that these provisions be aligned to reflect that where the chief executive informs the meeting of the reasons for a report being withdrawn, this may be recorded in the minutes.

Transparency and Accessibility

44. Transparency is a significant concern for the Council. Historically, copyright restrictions imposed by Standards New Zealand limited local authorities’ ability to share, publish, or reproduce standard orders, undermining public access to the rules governing democratic decision-making. Such lack of visibility risks eroding public trust, particularly in an environment where openness and accountability are critical to maintaining confidence in local government.
45. Of further concern is the lack of information that has been shared with councils regarding the cost of having to purchase the model standing orders from Standards New Zealand, if required. Councils have little to no direction regarding who would be responsible for covering this cost, which could be prohibitive.
46. The Council does not agree with any distribution framework that would prevent us from reproducing or sharing standing orders with our communities, including by making them accessible on our website, as is current practice. As it is unclear how these model standing orders can be made accessible to members of the public, the Council recommends that Standards New Zealand provide guidance on these matters as soon as possible.

Conclusion

47. The Council acknowledges the challenges and complexity of developing model standing orders intended for all local government authorities. We continue to emphasise the importance of recognising that local authorities need the flexibility and discretion to tailor their standing orders in a way that best supports its elected members and communities.
48. The Council will follow with interest the development of the model standing orders and the progression of the Local Government (System Improvements) Amendment Bill. It is the Council’s sincere hope that any finalised model standing orders include a principles section that acknowledges the pillars of good governance and the importance of Te Ao Māori and Te Tiriti o Waitangi.
49. While the Council supports many of the revisions incorporated into the proposed LGSO, we would like to see certain provisions updated to improve context, clarity, and useability as outlined in Appendix 1. The Council reiterates its concern with the format, particularly the incomplete Table of Contents and lack of appropriate white space.
50. Finally, the Council reiterates our concerns around transparency and availability of the model standing orders. This is an essential document that guides participation in democratic decision-making and helps ensure local authority meetings are accessible, transparent, and inclusive. Any barriers to access, whether due to copyright restrictions or cost would be a grave disservice to our communities, elected members, organisation and the democracy we serve.

Thank you for the opportunity to provide this submission.

For any clarification on points within this submission please contact Megan Pearce, Manager Democratic Services at Megan.Pearce@ccc.govt.nz

Ngā mihi,

Phil Mauger
Mayor of Christchurch

Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders – Appendix 1: Recommended Wording Changes

Section	Section Title	Suggested Track Changes
1.1	Statutory references	These standing orders include statutory and non-statutory meeting provisions and provide guidance on how those provisions should be applied in practice. Where a statutory provision applies, the statutory reference is noted. Where there is any inconsistency between these standing orders and legislation, legislation prevails. Statutory references apply throughout the period of the meeting whether or not standing orders have been suspended. In addition, these standing orders must comply, as appropriate, with the decision-making provisions of Part 6 of the Local Government Act 2002 (LGA) and be consistent with section 39 of the LGA and any other applicable legislation and council policies. Use of the word 'must' in a standing order indicates a mandatory legislative requirement. <u>Where that requirement is derived from legislation, the applicable legislative reference is noted.</u>
1.2	Definitions	Debate Speeches made by members that occur once a motion has been moved and seconded <u>and the Chairperson has verbally signalled that the meeting is in debate.</u> Newspaper <u>A periodical publication published (whether in New Zealand or elsewhere) at intervals not exceeding 40 days, or any copy of, or part of any copy of, any such publications. This includes every publication that at any time accompanies and is distributed along with any newspaper.</u>
2.1.1	Obligation to adopt standing orders	As a general matter, the wording in this section does not seem to align with the intent of the proposed Local Government (Systems Improvements) Amendment Bill, which would mandate a set of Standing Orders. The provisions citing the current LGA, sch 7 requirement that councils <i>adopt</i> a set of Standing Orders by a 75% vote is confusing if these Standing Orders are to be mandated and the discretion to alter certain default provisions is limited to those listed. Further, the formatting in this section has two sets of lists, both designated (a), (b), (c), making it impossible to distinguish / reference the provisions accurately. The second set, designating the discretionary items that councils may adopt would sit more appropriately under section 2.1.3 – <i>Process for adoption and alteration of standing orders.</i>
2.1.1	Obligation to adopt standing orders	Alongside adoption of these standing orders, the local authority also has the discretion to <u>apply an alternative to the default provisions noted in the following sections and</u> adopt:

Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders – Appendix 1: Recommended Wording Changes

		(a) Its general procedures for speaking and moving motions and amendments, as outlined in Appendix D; (b) The provision of a casting vote, as outlined in Appendix E; (c) The time limits for debate, public forum, deputations, petitions, and submissions. <u>(d) Its meeting duration, as outlined in standing order 2.2.7, with a maximum meeting time of eight (8) hours unless otherwise resolved.</u>
6.2.1	Public forums	... Matters raised in public forums should be within the jurisdiction of the council, and in the case of a committee or subcommittee, <u>community or local board</u> , any issue, idea, or matter raised in a public forum should fall within the terms of reference of that body.
6.2.3	Requests and time limits	Speakers can speak for up to five minutes (including questions), <u>unless the local authority has exercised its discretion consistent with standing order 2.1.1 and adopted alternative time limits for public forums and deputations.</u>
6.2.4	Restrictions	Upon receipt, the chief executive (or their delegate) shall provide the chairperson with requests to speak at a public forum <u>or as a deputation.</u> ... The chairperson has the discretion to decline to hear a speaker or to terminate a presentation at any time where: (b) More than two <u>public forum</u> speakers have requested to speak on the same matter at the same meeting; (e) The <u>public forum</u> speaker has previously spoken on the same issue within the past 12 months; Where a member of the public has previously caused a disruption at multiple meetings, the chairperson may decline a <u>public forum or</u> deputation request and require the individual to provide their views in writing.
6.2.6	Discussion and decisions on matters raised at public forums and deputations	No discussion or decisions on the matter can be made at the meeting on issues raised during the public forum. <u>The meeting may request, by resolution, a report from staff or refer the matter to a committee or community / local board.</u> ...
6.3.2	Time limits	Where a meeting is sitting to consider the hearing of submissions, the following time limits apply <u>unless the local authority has exercised its</u>

Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders – Appendix 1: Recommended Wording Changes

		<u>discretion consistent with standing order 2.1.1 and adopted alternative time limits for submissions:</u>
6.4.1	Form of petitions	... Petitions should: (b) Be received by the chief executive at least five <u>clear</u> working days before the meeting at which they will be presented;
7	Quorum requirements	Quorum <u>and attendance</u> requirements
7.7.2	Requests and conditions to attend by electronic link	A member shall give the chairperson and the chief executive at least two <u>clear</u> working days' notice when they want to attend a meeting by electronic link. If this is not possible due to illness or emergency, the member may give less notice.
7.7.5	Confidentiality	A member who is attending a meeting by <u>electronic audio or audiovisual</u> link shall ensure that the meeting's proceedings remain confidential during any time that the public is excluded.
8.2.8	Chairperson does not have a casting vote	The mayor, chairperson, or any other person presiding at a meeting has a deliberative vote but, in the case of an equality of votes, does not have a casting vote. <u>Add cross reference regarding the discretionary aspect of this item as provided in standing order 2.1.1 and Appendix E.</u>
9.5	Time limits on speakers	During debate, all members will have three minutes' speaking time, <u>unless the local authority has exercised its discretion consistent with standing order 2.1.1 and adopted alternative time limits for debate.</u>
9.11.1	Options for speaking and moving	The following procedure for speaking and moving motions <u>and amendments</u> applies unless <u>the local authority has adopted an alternative option as provided for in standing order 2.1.1 and Appendix D, on the recommendation of the chairperson at the beginning of a meeting, the meeting resolves (by simple majority) to adopt either of the other two options in Appendix D for the meeting generally, or for any specified items on the agenda.</u>
9.11.3.1	Moving and seconding motions and amendments	... The chairperson may then state the motion or amendment and <u>should verbally signal when it is</u> open if for debate.
9.12.1	Types of procedural motions	Any member may move or second any one of the following procedural motions consistent with the requirements for moving or seconding a <u>motion-amendment</u> in standing order 9.11.2 – Speaking and moving motions, <u>as adopted in accordance with standing order 2.1.1.</u>

Christchurch City Council submission on DZ 9202:2025 Local Government Standing Orders – Appendix 1: Recommended Wording Changes

		... These procedural motions shall <u>should</u> be limited to advancing the directives outlined in (a) – (e) above and may <u>should</u> not include requests for further action (for example, additional consultation, a further report or workshop, and so on) <u>, unless deemed reasonable at the discretion of the chairperson.</u>
9.15.1	Notice of motion to revoke or alter previous decision	... A notice of motion to revoke or alter a previous resolution shall meet the general requirements <u>conditions</u> for a notice of motion. <u>See also standing order 9.15.4 – Conditions to be met for a notice of motion.</u>
9.15.3	Restrictions created by a notice of motion to revoke or alter previous resolution	... Exceptions apply if, in the opinion of the chief executive: (a)... (b) By reason of repetitive notices, the effect of the notice is an attempt by a minority to frustrate the will of the council or the committee <u>decision-making body</u> that made the previous resolution.
9.15.4	Conditions to be met for a notice of motion	A notice of motion shall: (a) Be in writing, and can be via email; (b) Be signed by the mover and seconder, <u>which can include an email signature;</u> (c) State the meeting at which it is proposed the motion be considered; (d) Be delivered to the chief executive at least 10 clear working days before the proposed meeting, or a shorter time at the discretion of the chief executive. The mover and seconder can send the notice of motion via email, which will include the members' signatures.
9.15.5	Refusal of notice of motion	The chief executive, in consultation with the chairperson, may refuse to accept any notice of motion which, in their opinion: ... (f) Concerns a matter where council has delegated decision-making authority to a subordinate body or a community/local board, <u>in which case it may be referred in accordance with standing order 9.15.8;</u> or
10.2	Items recorded in minutes	The chief executive shall keep the minutes of meetings. The minutes shall record: ... (u) The reasons for withdrawal of an agenda item by the chief executive <u>where they have informed the meeting of such reasons.</u>

3. Current Waste Services

Reference Te Tohutoro: 25/2304335

Olivia Taylor, Waste Minimisation Advisor

Presenter(s) Te Kaipāhō : Eilidh Hilson, Contract Supervisor Recycling

Tania Lees, Team Leader Resource Recovery

1. Detail Te Whakamahuki

Purpose and Origin of the Workshop	- The purpose of this presentation is to provide information to elected members on the current waste situation and services provided by Council to the community. - This presentation will provide a foundation of understanding for future briefings on waste planning and waste procurement.
Timing	This workshop is expected to last for 30 minutes.
Outcome Sought	To provide elected members with an informed understanding of waste related matters.
ELT Consideration	Discussed with ELT on 6 November 2025. ELT provided feedback on draft future presentations, their sequencing and timing. Updated various waste related briefings within InfoCouncil.
Next Steps	- Carry out the waste situation presentation and reflect any feedback in subsequent staff papers on waste related matters. - Subsequent briefings will be: 18 November 2025 - Waste Management and Minimisation Plan Review (PX) 18 November 2025 – Waste Management and Minimisation Services Procurement Plan Review (PX)
Key points / Background	Scale of waste services, infrastructure, and expenditure
Useful Links	Waste Management and Minimisation Plan : Christchurch City Council Waste-Management-and-Minimisation-Plan-2020.pdf

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Solid Waste and Resource Recovery Report - April to September 2025 - 2025-11-10	25/2321673	33

Signatories Ngā Kaiwaitohu

Authors	Tania Lees - Team Leader Resource Recovery Alec McNeil - Manager Resource Recovery Olivia Taylor - Waste Minimisation Advisor Eilidh Hilson - Contract Supervisor Resource Recovery
Approved By	Lynette Ellis - Head of Transport & Waste Management Brent Smith - General Manager City Infrastructure

Solid Waste and Resource Recovery Report

April to September 2025



ccc.govt.nz/services/rubbish-and-recycling

Christchurch
City Council

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Executive summary

Our latest Solid Waste and Resource Recovery Report provides an update on Christchurch City Council's work to collect, process and dispose of Christchurch and Banks Peninsula's solid waste – our rubbish, recycling and organics. Through waste reduction, reuse, recycling and organics composting we ensure the sustainable use of resources, contributing to resilient communities, a healthy environment, and a prosperous economy.

The resource consents for the Organics Processing Facility (OPF) have now been issued. Work began in October 2025, and the new facility is anticipated to be fully operational by October 2027. The project will be updated via Capital Project Management System as construction progresses.

We're progressing priority asset renewals, including the replacement of the transfer station compactor units and the replacement/refurbishment of weighbridge systems. Councillors have approved the concept plans for the redevelopment of the city Transfer Stations and we're progressing them now. The works have been prioritised, and the most urgent works will be advanced first. At this stage physical works are expected to begin in 2026.

A procurement plan for the waste management and minimisation services contract is progressing. Following a councillor briefing on the plan in November 2025, we will present a decision paper in December 2025 seeking approval for the plan.

We have policy reviews underway for illegal dumping, litter and waiving of transfer station dump fees with a scheduled completion date of February 2026. These draft policies will be subject to public consultation and a hearings panel later in 2026.

Works on the closed landfill portfolio continue, including the progression of an adaptive landfill management tool that will be used to support future capital prioritisation, budgeting and planning. The tool is now being field tested through to June 2026.

More detailed Solid Waste and Resource Recovery project and financial information is available in reports from the Project Management Office and Finance.





Kerbside collection

Our kerbside collection service has three parts:

Yellow bins

Recycling: Collection and processing

We reduce waste to landfill by collecting recyclable material, sorting and processing it.

Over the past six months we've had:

Bins in service

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
173,439	173,440	173,862	174,511	174,696	174,759

Bins collected

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
244,735	239,507	220,133	239,972	224,640	248,750

Bins missed

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
281	416	292	416	397	313

Tonnes collected in the yellow bin kerbside collection

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
2149	2166	1984	2074	1958	2086



Green bins

Organics: Collection and composting

We collect and compost kitchen and garden waste.

Over the past six months we've had:

Bins in service

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
165,088	165,205	165,862	166,145	166,132	166,705

Bins collected

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
451,527	401,956	315,958	359,015	290,975	396,439

Bins missed

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
291	422	235	323	254	286

Tonnes collected in the green bin kerbside collection

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
4567	4309	3005	3171	3031	4339





Kerbside collection (cont'd)

Red bins

Residual waste: Collection and disposal



We collect, consolidate and safely transport waste to landfill.

Over the past six months we've had:

Bins in service

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
172,261	172,264	172,646	173,283	173,549	173,657

Bins collected

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
287,242	294,593	255,516	279,184	259,092	288,336

Bins missed

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
482	482	389	532	451	388

Tonnes collected in the red bin kerbside collection for landfill

Apr 2025	May 2025	Jun 2024	Jul 2025	Aug 2025	Sep 2025
3886	4089	3708	3975	3669	3872



The period ahead
October 2025 to March 2026

We're ready to enact changes to our collection routes as we prepare for the Organics Processing Facility to get up and running.

We're currently reviewing the Banks Peninsula waste service to assess the feasibility of transitioning properties from Community Collection Points to the standard kerbside service, which could improve convenience and accessibility for residents.

Materials recovery facility

The EcoSort Materials Recovery Facility on Parkhouse Road is owned by EcoCentral Limited. It sorts and bales the kerbside recycling we collect, as well as the material dropped off at the three EcoDrop Resource Recovery Centres. We then send the paper, cardboard, plastics, tins, cans and glass to various end markets for recycling.

An upgrade to the fire alarm and suppression system has been completed. This allows for improved early detection of fires.

Tonnages have decreased in comparison to the October 2024 – March 2025 period. This is attributed to anticipated seasonal drops in tonnages of product received, and a reduction in contamination.

Tonnes of recycling processed:

Christchurch kerbside collection and EcoDrop Resource Recovery Centre drop offs

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
2297	2329	2086	2286	2054	2206

Tonnes of rejected loads (loads containing more than 10% contamination)

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
10.3	1.2	11.3	0	5.5	1.1

Tonnes of contamination from Christchurch collections removed during processing

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
359	426	404	396	337	421

Tonnes of recyclable product from Christchurch collections sent to end markets

	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
Glass	706	721	808	786	682	700
Plastic	153	155	159	171	150	152
Cardboard/paper	769	747	739	795	674	759
Metal	125	128	132	135	115	139
Total	1753	1751	1838	1887	1621	1750



The period ahead October 2025 to March 2026

Redevelopment

As part of the transfer station master planning workstream, we're reviewing options to improve the storage capacity at this site for baled commodities like plastics and fibres (paper and cardboard) along with office, welfare and education facilities. This review is only at the planning stage at this point, and any outcome would be subject to Council approval and budget availability.

Organics Processing Plant and the Ōtautahi Christchurch Organics Processing Facility

Currently, the Organics Processing Plant (OPP) at Metro Place in Bromley receives all the food and green waste collected in the kerbside green bins.

This is set to change with the Council approving the establishment of a new organics processing plant in Hornby. We approved EcoGas as the new long-term organics processor, following a multi-stage procurement process. Once the new Ōtautahi Christchurch Organics Processing Facility is in operation, the existing OPP can close.

The new Hornby facility will deliver fundamental change from how we do things at the existing OPP in Bromley. It's a fully enclosed operation, and this technology is used successfully in cities around the world, including London, Sydney and Madrid.

Tonnes of organics processed at Bromley (including green waste from Metro Place)

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
6372	6098	4272	4547	4610	6291

Tonnes of contamination

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
8	22	11	2	33	18

Tonnes of compost sent to Kate Valley Landfill to be used as a capping material

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
4954	4367	135	2764	3108	6232



EcoGas staff Andrew Fisher, Andy Bedford and Jonathan West on site at the groundbreaking of the new Ōtautahi Christchurch Regional Organics Processing Facility.

The period ahead October 2025 to March 2026

Organics Processing Facility (OPF), Hornby, development

The granting of the ECan resource consent for the new Ōtautahi Christchurch Organics Processing Facility in South Hornby was confirmed in September 2025 , and the Service Agreement subsequently executed. The construction programme has been updated, and works will start on site in October 2025. The plant is scheduled to begin operational commissioning in April 2027. Once operations commence, a transition period will begin during which the new Ōtautahi facility will progressively take on more organic waste. This will lead to the eventual decommissioning of the current Organics Processing Plant, with the new facility expected to be fully operational by October 2027.



Transfer stations

We have a number of transfer stations and community collection points across our network. These facilities allow the community to drop off refuse, recycling, green waste, scrap metal, household hazardous waste and reusable household goods. Many quality reusable items make their way to the EcoShop on Blenheim Road, where the stock of pre-loved goods changes daily.

Tonnes of garden waste collected (from Styx Mill, Parkhouse and Barrys Bay transfer stations)

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
1078	1123	788	7253	744	873

Tonnes of reusable household goods received at the Resource Recovery Centres and delivered to the EcoShop

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
98	95	107	120	100	117

Tonnes of clean soil diverted from landfill (from EcoDrops)

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
101	104	116	76	90	100

Tonnes of hardfill diverted from landfill (from EcoDrops and Barrys Bay)

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
139	161	163	185	156	169

Tonnes of plasterboard diverted from landfill (from EcoDrops)

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
44	0.5	38	50	84	92



Tonnes of hazardous waste collected at the EcoDrops for safe disposal (includes paint, waste oil, vehicle batteries and household hazardous waste chemicals)

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
35	47	30	40	45	39

Tonnes of metal collected for recycling (includes whiteware, empty gas cylinders and scrap metal)

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
322	299	285	322	295	347

Transfer stations (cont'd)

The period ahead October 2025 to March 2026

Redevelopment

Our master planning process for upgrading our city transfer stations has concluded with the Council approving concept design plans for the redevelopment of three transfer station sites (Parkhouse, Metro and Styx). We're now advancing a procurement strategy for the redevelopment works that's in accordance with the Council's Procurement Policy and Framework.

We're splitting the redevelopment work into two procurement bundles aligned with the prioritisation of the works. The first bundle (Priority 1) involves modifying existing refuse transfer buildings on each of the three sites. This includes critical repairs to the pit operations zone and improvements to the staff amenity areas. It also provides for the construction of new bunkers for hard fill, soil and plasterboard, along with the associated civil works (earthworks, pavements and three waters).

We'll procure a second bundle (Priority 2) of works, involving the design, consenting and construction of new resource recovery and household goods buildings on the transfer station sites, in a separate (future) tender process.

We're releasing expressions of interest for the prioritised works to the open market in late 2025, with the intention of shortlisting contractors for closed competitive tenders in the first half of 2026.

To help maintain operational availability and delineate site construction areas, we intend to sequence the construction work across the sites. Once we've developed the programme and sequencing of the works, we'll create a timeline for construction. At this stage we anticipate it will begin in late 2026.

The procurement of fixed plant replacements (compactors and weighbridges) is progressing in parallel with the redevelopment workstream.

To address an Environment Canterbury non-compliance, we've completed remedial works at the Barrys Bay transfer station on Banks Peninsula. We'll progress with a design for the redevelopment of the site in early 2026.



Waste education and minimisation

Knowledge helps people make informed decisions on waste disposal. We work closely with councils across the region to align public campaigns, workshops and information sessions. We also contribute to Canterbury-wide waste minimisation initiatives and support national waste avoidance initiatives (product stewardship, reducing packaging waste, single-use plastics).

Advertising spend across print, radio and digital

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
\$9036	\$7578	\$12,217	\$0	\$9655	\$21,402



Outreach education sessions by the team

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
3	3	2	2	1	4

Active users of the Christchurch Bins app

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
35,656	32,561	34,481	32,925	31,206	32,331

The period ahead October 2025 to March 2026

Policy reviews

We are reviewing the free waste dumping policy and creating a new policy for littering and illegal dumping. These draft policies, once approved, will be subject to public consultation in the second half of 2026 to avoid any clashes with the Annual Plan process.

Waste audits

Kerbside refuse bin audits and transfer station refuse audits were undertaken across April/May 2025. Outputs from these audits will be used to inform future waste planning.

Waste management and minimisation plan review

The current waste management and minimisation plan is under review with an initial draft waste assessment scheduled for completion by June 2025. We've shared the draft waste assessment with the Medical Officer of Health for comment. We'll provide an update on the draft waste assessment to the Council after the election.

Once that's happened, we'll share a draft waste management and minimisation plan with community boards and the Council for review and comment before we release it for public consultation later in 2026. The final waste management and minimisation plan is scheduled for adoption through the Long Term Plan 2027–2037.

Waste education and minimisation (cont'd)

Events

Passport to Ōtautahi and Spring in Ōtautahi

This Welcome Week event was catered towards people who have recently moved to Ōtautahi. There was a great turnout, and eventgoers were encouraged to play our Bin Good game to get a stamp on their 'passports'. We received useful feedback for future improvements to the game and had our translated Bin Good guides on display.

Children's University

This event was held in Tūranga over the school holidays. There was a very high turnout with many primary-aged children and families attending. Approximately 170 people were engaged with our stall. Our iPads hosting the Bin Good game were very popular, along with our schematic showing how the facility works. We also gave out lollies and promoted the WasteMINZ battery campaign.

Resource Efficient Community

This community event took place in Diamond Harbour and featured a shared lunch and repair table. Although turnout was low, the facility schematic we had on display and the WasteMINZ battery campaign generated in-depth conversations with attendees and other stallholders.

Sustainable Spring

Kate Fenwick provided three sessions over the first week of September designed to help people lower the level of waste they produce. These were Food Lovers Master Class with 36 in-person attendees, Cloth Nappies & More with 52 in-person attendees, and Waste-Ed with 23 in-person attendees. These sessions were well received with high satisfaction ratings.

We collaborated with Tūranga on a composting display for librarygoers from 8 to 22 September. This was an unmanned stall which provided information about setting up a home composting system, and worm farming.



Passport to Spring stall set-up.



Passport to Spring at the Multi Cultural Recreation and Community Centre.



Children's University stall.



Children's University day.



Diamond Harbour Resource Day.



Composting display at Tūranga.



Closed landfills

We maintain closed landfills and are responsible for monitoring them, including the aftercare of the old Burwood Landfill, where earthquake demolition and sensitive waste was taken. We use methane gas from the Burwood Landfill to power some city buildings and parts of the Christchurch Wastewater Treatment Plant.

Tonnes of low-level contaminated soil deposited at Burwood Landfill – Site C

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
14,424	15,096	14,981	7376	6500	6175

Tonnes of methane gas extracted

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
44	49	61	68	53	46

At **Burwood Landfill Site C**, the forestry block within the site has been felled. This opens an additional 3.25 hectares for continued landfill operations and, longer-term, an emergency laydown area. We've engaged consultants to apply for new resource consents to maintain operations to the end of June 2031. Burwood Landfill gas flow volumes have been declining over time, and the current flare is overrated for the gas volumes produced. Work is underway to procure a second flare more suitable for predicted gas flow volumes.

We've engaged a consultant to investigate options for improving the water quality in the estuary drain at **Bexley**. A hybrid option is our preference. The consultant has completed the monitoring programme. Additional work is required to let the monitoring results inform the final design. Environment Canterbury noted that some waste was exposed in the banks of the Estuary Drain. We engaged contractors to remove the waste and filed a report with Environment Canterbury detailing the work completed.

We've completed a one-off monitoring plan to fully characterise the various contaminated water sources entering **Horseshoe Lake**. The results show the landfill discharge meets the criteria for a permitted activity under the Canterbury Land and Water Plan. Where



groundwater exits to surface water in the waterway adjacent to the landfill, water quality sampling indicates the discharge does not result in exceedances of Schedule 5 stream water quality standards in the Broomfield waterway. We have discussed the results with Environment Canterbury.

We've completed repairs to the seawall in the southern landfill area at **Okains Bay**, and we've applied for a resource consent with Environment Canterbury to complete additional seawall repairs in the northern area. Works are due to commence in November 2025.

We're initiating baseline environmental studies ahead of design works for our planned seawall repair at **Allandale**. A new project manager has been appointed, and initial planning is in progress.

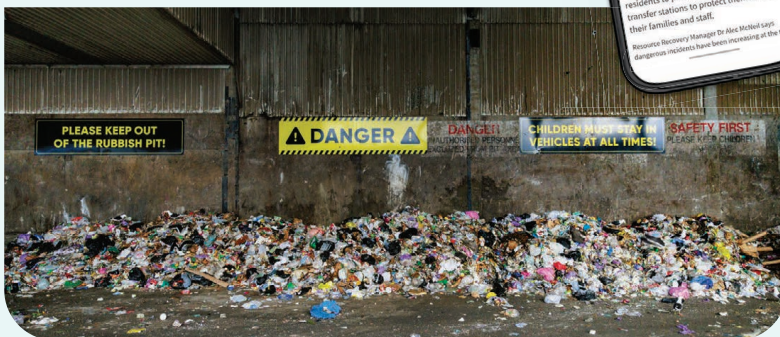
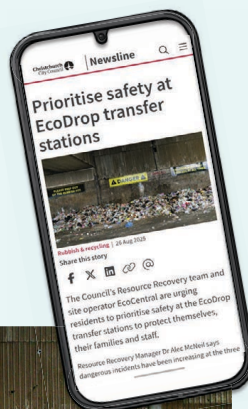
With consultants Tonkin + Taylor, we've begun work to develop a tool that allows us to proactively manage our closed landfills in such a way that spending can be planned. This would mean we don't have to manage them reactively, based on risk, and would allow for a changing risk profile over time, as the effects of climate change become more apparent. We'll undertake field testing on 10 pilot sites in the coming months.

Reaching our communities

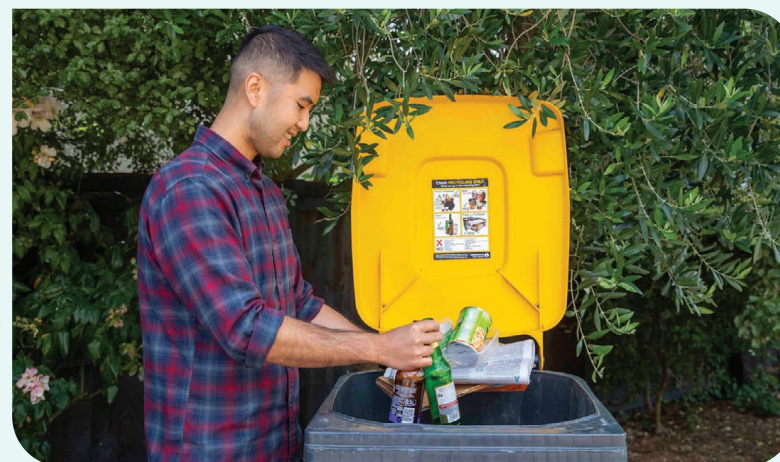
Over the past six months:

We've published one Newsline story related to solid waste and resource recovery:

Prioritise safety at EcoDrop transfer stations (August 2025).



We received
7380 service requests
related to:
uncollected bins 3269 **damaged bins 4111**

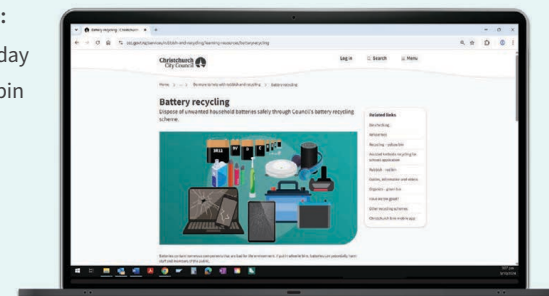


We've had **463,414** visits across our relevant webpages.
This represented 9.4% of total views across the Council website.

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
90,433	78,472	76,355	71,762	75,915	70,477

The top five pages were:

1. Find my collection day
2. Recycling – yellow bin
3. Rubbish – red bin
4. My bins
5. Battery recycling



4. Former Phillipstown School Site – 39 Nursery Road, Phillipstown

Reference Te Tohutoro: 25/2156748

Presenter(s) Te Kaipāhō : Angus Smith, Manager Property Consultancy
John Filsell, Head of Community Support & Partnerships

1. Detail Te Whakamahuki

Purpose and Origin of the Workshop	This briefing provides an update on the Ministry of Education’s (MOE) disposal process for part of the former Philipstown School site, the associated implications for the Phillipstown Community Centre Charitable Trust, and the steps Council is taking to support the community through this transition.
Timing	This workshop is expected to last for 30 minutes.
Outcome Sought	Following the workshop, Councillors will have a better understanding of the steps and potential implications of the MoE disposal process. Noting that no decisions are involved, officers will have guidance on Councillors preference regarding the site.
ELT Consideration	ELT has received written information about the processes but has not formally considered the matter.
Next Steps	- Continue engagement with the MOE to clarify timing and process. - Complete the community needs assessment and identify future service delivery options. - Develop advice for Council on potential acquisition, relocation, or transition strategies. - Maintain close liaison with the PCT to ensure continuity of community services. - Report back to Council with a recommendation before any formal response to the MOE. Depending on the pace of the MOE’s statutory process and engagement outcomes, staff anticipate reporting to Council in December or early 2026.
Key points / Background	- The Ministry of Education (MOE) has issued a formal notice advising that it intends to dispose of part of the former Philipstown School site at 39 Nursery Road, Philipstown. Under Section 50 of the Public Works Act 1981, the Council has an opportunity to acquire the site for another public work. - The notice was dated 1 October 2025, giving Council 20 working days (until 28 October 2025) to respond. While this is not an absolute deadline, the MOE has asked for a clear indication of Council’s intent. Officers have advised MOE and their consultant that Council is considering the matter and requested that no further steps

	be taken without engagement. Officers are also asking if there can be flexibility in the response time given the election etc. • The site provides a highly active community hub supporting a wide range of organisations and activities. • At a meeting on 8 October 2025, Council staff were advised of the Trust's intent to begin a wind-up process, with operations concluding on 1 March 2026. This decision has been prompted by the MOE's decision to dispose of the land currently leased by the Trust. We understand that there is now uncertainty regarding this decision and there may be interest in the Trust continuing to operate.
Useful Links	N/A

Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

Signatories Ngā Kaiwaitohu

Authors	Bruce Rendall - Head of Facilities & Property John Filsell - Head of Community Support and Partnerships
Approved By	Andrew Rutledge - General Manager Citizens and Community Mary Richardson - Chief Executive

5. Bus Exchange Update

Reference Te Tohutoro: 25/1889629

Presenter(s) Te Kaipāhō : Bruce Rendall, Head of Facilities and Property
Brendon Cowles, Manager Facilities Operations

1. Detail Te Whakamahuki

Purpose and Origin of the Workshop	- During the 2025/26 Annual Plan the Council requested an update on Bus Exchange safety. - The purpose of this workshop is to provide background information on current safety actions and statistics, and describe future initiatives
Timing	This workshop is expected to last for 45 minutes.
Outcome Sought	Improved Councillor understanding of the safety and security arrangements at this facility.
ELT Consideration	This matter has not been considered by ELT.
Next Steps	During the workshop officers will present several planned initiatives. These will continue to be rolled out through existing budgets.
Key points / Background	- There are perceived safety issues associated with the Bus Exchange. - Initiatives taken by Council, with support from its security contractors, a youth agency and the Beat section of NZ Police appear to have improved the safety environment, although perceptions of issues remain. - Key future initiatives include: - CCTV Monitoring: We are implementing real-time CCTV monitoring from the Art Gallery, which will provide enhanced surveillance capabilities. - Public Awareness Campaign: We are developing a "See something, Say something" campaign to encourage public reporting of concerns. - External Area Analysis: We are investigating ways to improve the environment outside the building, including suggestions for improved lighting on the Lichfield Street side and potential removal of seats near the Intercity area. This will also include examining working with the City Safety patrols and other private security guards to provide services outside the Bus Exchange. - Future Initiatives: We are exploring the feasibility of several new actions, including the installation of help call points inside the building and a dedicated security kiosk in the public area. We are also considering a communication campaign to reframe the narrative of the interchange as a transitional space rather than a destination (i.e. this is not the place to "hang out", it is the place to catch a bus).

Useful Links	N/A
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Attachments Ngā Tāpirihanga

There are no attachments to this coversheet.

Signatories Ngā Kaiwaitohu

Author	Bruce Rendall - Head of Facilities & Property
Approved By	Anne Columbus - General Manager Corporate Services/Chief People Officer

6. Items Closed to the Public

The information session/workshop items noted from the next page will not be open to the public under the sections of the Local Government Official Information and Meetings Act 1987 (LGOIMA) outlined in the table on the following page. The full wording of the noted LGOIMA sections is found in [section 6](#) or [section 7](#) of the Act.

In the Council's view, these reasons for exclusion are not outweighed by public interest considerations in section 7(1) favouring their release.

The public can ask the Ombudsman to review this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PUBLIC INTEREST CONSIDERATION	POTENTIAL RELEASE REVIEW DATE AND CONDITIONS
7.	WASTE MANAGEMENT AND MINIMISATION PLAN REVIEW AND WASTE MANAGEMENT AND MINIMISATION SERVICES PROCUREMENT PLAN	S7(2)(B)(II), S7(2)(H), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, COMMERCIAL ACTIVITIES, CONDUCT NEGOTIATIONS	FOR THE WASTE PLAN - THERE IS CONSIDERABLE PUBLIC INTEREST IN THE WASTE MANAGEMENT AND MINIMISATION PLAN. HOWEVER, THIS WILL BE LARGELY SATISFIED DURING THE PUBLIC CONSULTATION PROCESS. BY DISCUSSING THIS MATTER PUBLICLY AT THIS STAGE, IT COULD PREDJUDICE THE COMMERCIAL POSITION OF THE COUNCIL. FOR THE WASTE PROCUREMENT PLAN - THE COMMERCIAL SENSITIVITY OF THIS ISSUE OUTWEIGHS THE RELEVANT PUBLIC INTEREST UNTIL THE CONTRACT IS AWARDED.	1 JULY 2027 ONCE THE WASTE MANAGEMENT AND MINIMISATION PLAN HAS BEEN ADOPTED. 02 APRIL 2029 ONCE ALL AGREEMENTS ENTERED INTO UNDER THE PROCUREMENT PLAN HAVE BEEN SIGNED.