

Waimāero
Fendalton-Waimairi-Harewood Community Board
INAUGURAL MEETING MINUTES

Date: Monday 10 November 2025
Time: 5.05 pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present

Members

David Cartwright
James Gough
Aaron Keown
Lucy Keown
Sam MacDonald
Nicola McCormick
Jason Middlemiss
Ben Spittle
Bridget Williams

Principal Advisor

Maryanne Lomax
Manager Community Governance
Tel: 941 6730
maryanne.lomax@ccc.govt.nz

Meeting Advisor

Aidan Kimberley
Community Board Advisor
Tel: 941 6566
aidan.kimberley@ccc.govt.nz
Website: www.ccc.govt.nz

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

The agenda was dealt with in the following order.

Karakia Tīmatanga:

1. Welcome and Introduction, Te Mānawa me te Whakataki

Mary Richardson, Chief Executive, assumed the Chair and declared the meeting open.

2. Apologies Ngā Whakapāha

Part C Community Board Decision

There were no apologies.

3. Declarations by Members Te Kī Taurangi a te Mema Poari

Community Board Comment

The Members present each made their oral declarations, then signed their written declarations in the presence of the Chief Executive in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

4. Election of a Chairperson

Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts, by resolution, whether it will use System A or System B to elect a Chairperson and Deputy Chairperson.
3. Proceeds to elect a Chairperson and Deputy Chairperson.

Community Board Resolved FWHB/2025/00057

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Election of a Chairperson Report.
2. Adopts System B to elect a Chairperson and Deputy Chairperson.

James Gough/Sam MacDonald

Carried

Community Board Resolved FWHB/2025/00058

3. Elects Jason Middlemiss as Chairperson of the Waimāero Fendalton-Waimairi-Harewood Community Board for the 2025-28 electoral term.

James Gough/Sam MacDonald

Carried

**5. Declaration by Chairperson Te Kī Taurangi a te Tiamana o te Poari Hāpori
Community Board Comment**

Jason Middlemiss made his oral declaration as Chairperson, then signed his written declaration in the presence of the Chief Executive in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Jason Middlemiss assumed the Chair.

**6. Election of Deputy Chairperson
Community Board Resolved FWHB/2025/00059**

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Elects Nicola McCormick as Deputy Chairperson of the Waimāero Fendalton-Waimairi-Harewood Community Board for the 2025-28 electoral term.

Sam MacDonald/Ben Spittle

Carried

**7. Explanation of Statutory Requirements
Community Board Resolved FWHB/2025/00060**

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Explanation of Statutory Requirements report.

David Cartwright/Aaron Keown

Carried

8. Date of First Ordinary Meeting

Community Board Resolved FWHB/2025/00061

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receives the information in the Date of First Ordinary Meeting Report.
2. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Pursuant to Schedule 7, clause 21(5)(d) of the Local Government Act 2002, resolves that the first ordinary meeting of the Waimāero Fendalton-Waimairi-Harewood Community Board be held on Monday 8 December 2025 at 4.30 pm. in the Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads, Fendalton, Christchurch.

Nicola McCormick/Lucy Keown

Carried

Karakia Whakamutunga

Meeting concluded at 5.25 pm.

CONFIRMED THIS 8TH DAY OF DECEMBER 2025

**JASON MIDDLEMISS
CHAIRPERSON**